

ZONING BOARD OF APPEALS MEETING MINUTES

**June 27, 2018
1323 Main Street**

Members present: Vaughn Hathaway, Chair; David Orth, Mary Moore, Jim Buckley, Clerk and Jim Reinke, Vice President

Staff Present: Barbara Knox, Department Assistant

The meeting was called to order at 7:30PM.

Mr. Hathaway gave instructions given on hearing procedures. The applicant, William Roberts, was present. It was determined that abutters were not notified by the applicant and the hearing would need to be continued to a future date. The Board discussed the hearing instructions with William Roberts (applicant). The applicant also needs to bring payment for the legal ad.

Mr. Hathaway also notified that they'd need a registered plot plan. Mr. Roberts stated he wasn't informed of that. Ms. Knox noted that it's in the application instructions. Mr. Hathaway said that's more important for new construction, but the Board makes exception for signs. Mr. Hathaway noted that if a decision is made without notification, the decision can be appealed.

Mr. Reinke questioned the need for a special permit. Mr. Hathaway noted the application is based on a determination from the Jeff Taylor, Building Inspector. There was discussion back and forth regarding interpretation of the bylaw, and the need for a special permit for a temporary, changeable type sign. Mr. Hathaway said they have to follow the interpretation of the Building Inspector. If the applicant doesn't agree with interpretation that a special permit is required, they could file an appeal of the decision of the Zoning Enforcement Officer to require a special permit, but that's a separate issue from what was advertised.

Board members suggested that the applicant show on a plan where the sign will be located.

MOTION: Jim Reinke made a motion to continue the hearing to July 12, 2018 at 7:30PM.

SECOND: Jim Buckley. Discussion: None

VOTE: All in favor

Approval of minutes

5/8/2018 (Executive Session)

No action taken; tabled to future meeting.

Reorganization of Board

MOTION: Jim Buckley made a motion to have Vaughn Hathaway serve as Chair, Jim Reinke as Vice-Chair, and David Orth as Clerk.

SECOND: Mary Moore. Discussion: None

VOTE: All in favor

The meeting adjourned at 7:25PM.

Respectfully submitted,

Michelle Buck, Town Planner