



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: **Registrar's**

☒ MEETING ☐ PUBLIC HEARING (Please circle appropriately)

DAY &
DATE **Tuesday December 6, 2016** TIME: **4:30pm**

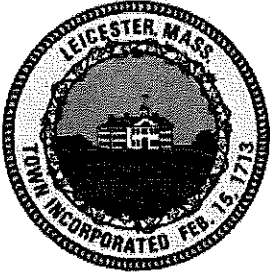
LOCATION: **Leicester Town Clerk's Office**

SIGNATURE or
Requested by: **Deborah K. Davis**

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

Vote to accept minutes from previous meetings
Vote to submit end of year registrar pay to accountant
Discuss census company
Chairman's report for the Annual Town Report
Dates for the 2017 Election
Schedule January Meeting

"The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."



OFFICE OF THE TOWN CLERK TOWN OF LEICESTER

3 WASHBURN SQUARE • LEICESTER, MASSACHUSETTS 01524-1333
TELEPHONE: (508) 892-7011 • FAX: (508) 892-7070

DEBORAH K. DAVIS

TOWN CLERK

E-mail: davisd@leicesterma.org

BOARD OF REGISTRARS MINUTES OF DECEMBER 6, 2016

Len Ivel opened the meeting at 4:30 pm with Debbie Davis, Maureen Connery and Mike Curtis in attendance.

The group was reorganized with Len Ivel as Chairman and Debbie Davis as Secretary with a unanimous vote.

It was motioned to accept the minutes of the year's meetings "as amended" per Len Ivel:

1/26/16 Next meeting listed as 1/26 should be 2/23.

11/18/16 – Mike was unaware of the meeting (he need not be present for that one)

Motion to accept – voted unanimous

Vote to submit the Registrar's pay:

Maureen Connery \$371.00

Michael Curtis \$556.50

Lenard Ivel \$556.50

Deborah Davis \$556.50

Len Ivel voted to submit, all accept

The census company was brought up for discussion. Debbie is to go with same company as last year. The town had to change last year because the former company went out of business. Also, Debbie sent out several request to new vendors but no one responded. The company that was used was MASS MAILERS. The sheet included important dates and a dog license reminder. Len voted to keep MASS MAILERS – all agree unanimously.

Len reviewed his year-end report:

New voting machines were used for the first time, minor problems had occurred.

It was discussed to call about auto-mark and voting machines for easier recognition of write in ballots. It was noted there is a device to read but it has not been approved by the state yet. The old machines did divide write in's – they didn't need to hunt for them. Deb to call Cutter.

It needs to be clarified with S & S regarding the time change for the machines is done automatically.

Debbie thought time wise we did very good. Len agrees.

New Vault

Len and Debbie to discuss. Need to put a bug in Town Administrator's ear to get a capital request for new vault.

Len liked having choice on ballot "none of the above". Deb brought up writing a letter and the registrars could sign. Len will write to Kate Campanella and Debbie to write to other Town Clerks to see if they are onboard with "none of the above" to reduce write ins.

Dates for 2017:

May 2, (first Tuesday) ATM

June 13 ATE

January Tuesday 24th at 4:30pm Registrar's meeting to make election calendar.

Debbie will let Registrars know cost of early voting.

Len stated the state needs to know what these early voting costs are and if the town really needs to absorb it all.

Meeting adjourned 4:57

Respectfully submitted,

Deborah Davis