



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: **Registrars Meeting**

X **MEETING** **PUBLIC HEARING** (Please circle appropriately)

DAY &

DATE: **Tuesday, August 28, 2018**

TIME: **4:30pm**

LOCATION: **Town Clerk's Office**

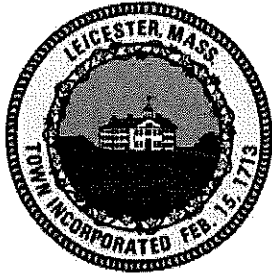
SIGNATURE or

Requested by: **Deborah K. Davis**

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

- Prepare for September Primary
- Discuss Confirmation Mailings
- Test Machines
- Review and approve minutes from June 5, 2018 and August 16, 2018 meeting
- Red Stamps
- Purchases
- New Voting Boxes
- New Voting Booths

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."



OFFICE OF THE TOWN CLERK TOWN OF LEICESTER

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BOARD OF REGISTRARS MINUTES OF AUGUST 28, 2018

Len Ivel opened the meeting with Debbie Davis and Mike Curtis in attendance. The minutes from the meeting of June 05, 2018 and August 16, 2018 were review and a motion was made to approve. Mike Curtis seconded the motion.

Debbie informed the Registrars there was money left in the election budget and Lenny and herself would look at 4 voting booths and lock boxes for ballots for the November election. Lenny gave ok and Debbie went ahead and ordered the 4 booths

There was further discussion about the booths and lock boxes. The booths are more modern and easier to set up and take down. The lock boxes would be good to have for the two weeks of Early Voting before the November election.

During the meeting there was discussion about the red stamps the voting machine mark on write in ballots. They spoke of placement and size. They tend to dry out so replacement of the ink part is often necessary and should be done every election. It was decided that the registrar would not ask voters to put ballots in the machine a specific way (to help see the write in red mark), thinking voters would not handle it well with privacy issues.

Debbie spoke of putting an easel and possibly the Political Party choice sheet (attached).

The Registrars brought up the issue of parking problems during the primary while the construction at Town Hall continues. Debbie told them that the Town Administrator sent an email to all employees to try to prevent any parking issues. Debbie also sent an email to Chief Hurley and Dennis Griffin requesting same for traffic and parking signs. The police officer was to be inside during voting hours and outside from 3pm to 7pm.

Debbie informed the Registrars that there was a second mailing done for the census. There was a lot of response mailed back, but the confirmation cards, (third mailing) will be done soon.

At 5:25 Len Ivel made a motion to close the meeting. All present seconded the motion.

Respectfully submitted,

Deborah K. Davis