



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Registrar's Meeting

☒ **MEETING** ☐ **PUBLIC HEARING** (Please circle appropriately)

DATE: Tuesday June 6th

TIME: 4:30 pm

LOCATION: Town Clerk's office

SIGNATURE or

Requested by: Deborah K. Davis

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

LIST OF TOPICS TO BE DISCUSSED

1. Test voting machines
2. Discuss registrar pay
3. Election day

"The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."



OFFICE OF THE TOWN CLERK TOWN OF LEICESTER

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DEBORAH K. DAVIS
TOWN CLERK
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Susan M. Zuscak
ASSISTANT TOWN CLERK
E-mail: zuscaks@leicesterma.org

BOARD OF REGISTRARS MINUTES OF MEETING JUNE 6, 2017

Len Ivel opened the meeting at 4:30pm with Debbie Davis, Mike Curtis, Maureen Connery and Susan Zuscak present.

The minutes from the May 2, 2017 were reviewed and unanimously approved.

The Automark machine was set up with a test ballot was inserted and resulted with a problem, requesting a password. Debbie was to contact the company to find out the password to initialize the machine as this situation has never happened before.

Discussion of Registrar's Pay.

Deb put in for the Registrar's pay stating this week was employee's pay week and that next week would be Registrar's pay week so it would be paid before the end of June.

Election Day.

Registrar's need to be here for 11:00. Polls open 12:00 to 8:00pm.

Len to move and clean voting machines for 11:00

Debbie and Lenny to put on table skirts

Debbie and Lenny to set up handicap booth and set up extension cords Thursday, 6/8 at 1:00.

Briefly discussed Town Meeting-

Maureen stated a lot of people stated the meeting should have been moved to the High School to have held a larger crowd.

Debbie stated the Town Meeting was delayed due to the lack of handouts and not having paper to print more in a timely manner. Unprepared.

She agreed with Maureen about the High school holding more people but it is hard to hear on the stage at the high school.

Debbie Davis tells the group that she talked with Arthur Paquette and he is offering the money for new curtains for the stage and bunting for the half moon windows in the auditorium and baffles for in between the window.

Suggested recommendations for Parks & Rec. that during basketball season the need to treat curtains with care, no sitting on the stage and tuck curtains.

At 5:05 Lenny Ivel started machine testing following written instructions.

Precinct 1 machine:

10 test ballots

Report printed 5:16

Maureen ripped off report, verifying ballots/votes.

Debbie reminded: 3 zeroed tapes on door for morning of election.

Precinct 3 machine: 5:21

Mike Curtis – 10 test ballots

Report printed 5:30

Mike ripped off report #3

Maureen to verify.

Precinct 2 machine 5:32

Mike Curtis – 10 test ballots

Reports printed 5:40

Mike ripped off report #2

Maureen to verify

Precinct 4 machine 5:45

Mike Curtis – 10 test ballots

Reports printed 5:53

Mike ripped off report #4

Maureen to verify

All machines tested.

Debbie tells all she has ordered extracts for street listing books.

Maureen voted to close meeting at 5:55. Mike seconded.

Meeting adjourned 5:55

Respectfully submitted,

Deborah K. Davis

Town Clerk