

## **PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK**

TIME STAMP

**ORGANIZATION:** **Registrars Meeting**

X **MEETING** **PUBLIC HEARING** (Please circle appropriately)

**DAY &**

**DATE:** **Tuesday, May 26, 2020**

**TIME:** **2:00pm**

**LOCATION:** **Town Clerk's Office**

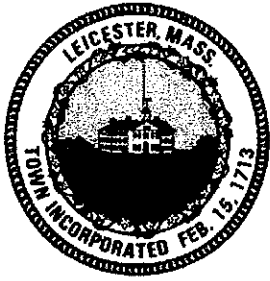
**SIGNATURE or**

**Requested by:** **Deborah K. Davis**

*ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)*

- Approve minutes from February 20, 2020
- Discuss setup for ATM and ATE
- Discuss COVID-19 Regulation

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."



## OFFICE OF THE TOWN CLERK TOWN OF LEICESTER

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### BOARD OF REGISTRARS MINUTES OF MAY 26, 2020

The meeting opened at 2:06pm with Len Ivel, Mike Curtis, and Deb Davis in attendance. Due to Covid-19 Maureen Connery could not attend.

We discussed setting up for our first Covid-19 Town Meeting. Len drew up a sketch for the set-up with social distancing. Len and Debbie will be going to the high school on Monday to make sure the set-up is correct and make any last-minute changes.

Debbie told the Registrars she accidentally omitted an office from the town election ballot, so the ballots had to be reprinted for the election. Small cost to the town. Debbie feels terrible.

Talked about ATE on Tuesday, June 9<sup>th</sup>, setting up for Covid-19. Purchased shields for all tables. Working with less workers because of Covid-19. Len and Debbie will check the hall on Monday to make sure we are ready for Tuesday. The hours are 12:00 to 7:00pm. Workers to arrive at 11:00 am.

Mike made a motion to pay the Registrars. Voted unanimously.

Mike informed us that he is retiring effective June 30<sup>th</sup>.

We will have one more meeting to say goodbye and discuss year end purchases.

Mike made motion to adjourn meeting at 2:42pm. Voted unanimously.

Respectfully submitted,

Deborah K. Davis  
Town Clerk