



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK**

TIME STAMP

ORGANIZATION: **Registrar's Meeting**

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MEETING

PUBLIC HEARING (Please circle appropriately)

DATE: **Wednesday April 12, 2017**

TIME: **4:30pm**

LOCATION: **Town Clerks office**

SIGNATURE or

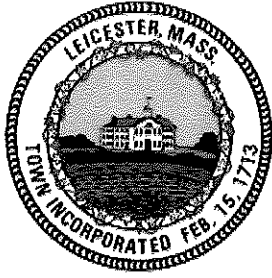
Requested by: **Deborah K. Davis**

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

TEST VOTING MACHINES FOR THE ATM TO BE HELD ON TUESDAY MAY 2ND AT 7PM.

DISCUSS TOWN MEETING PROCEDURES,

“The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”



OFFICE OF THE TOWN CLERK TOWN OF LEICESTER

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BOARD OF REGISTRARS MINUTES OF APRIL 12, 2017

Len Ivel opened the meeting at 4:44pm with Debbie Davis and Maureen Connery in attendance.

Being our first meeting of the year, there were no minutes from previous meetings to approve. 2017 will fall as a slow year as there will be only one annual town election this year.

Debbie made a motion to test the voting machines for ATM, all agreed.

12 total test ballots were used including colored paper copies of ballots. 10 regular ballots and 2 colored ballots. The color copy ballots were made in case there is going to be more than 1 ballot vote at the ATM on May 2, 2017. EQC back in box by Debbie.

Machine #3 was tested with 12 ballots.

4 yes

6 no

2 blank

Testing was done with the colored ballots as well. Regular paper did not work, but card stock did. Testing was fine.

Machine #2 was tested with 12 ballots.

4 yes

6 no

2 blank

Testing was done with the colored ballots as well. Regular paper did not work, but card stock did. Testing was fine.

Len said to use new card stock might not work as well if not tested. After new card stock is purchased we will test machines again to be sure the weight of the paper will work smoothly for ATM.

Debbie motioned to order 2 colors with Len requesting 1000 sheets of each color which was unanimously accepted.

It was decided the Wardens and clerks checking in voters will hand voters ID card plus 3 yes/no ballots. We need to advise people leaving early to return ID cards and ballots to the check-in people, Len is to make notes for check-in table. Notify Moderator what color ballot we are using for each question. Blank ballots need to be used when making copies onto card stock.

Next meeting will be before the ATM , Tuesday May 2, 2017, 5:00 pm, Town Clerk's Office.

Booths will be in the back of the room – 2 on each side.

The machines were check to see if time changed automatically when time change occurred. It was confirmed that the machine time was running at the current time.

Meeting adjourned 5:40.

Respectfully submitted,

Deborah K. Davis