

BUILDING PERMITS ISSUED MONTH OF MAR 2022

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
3/1/2022	Robert Anderson	8	Holcomb St.	Homeowner	22-049	Shed
3/2/2022	Rose Wolanski	1038	Main St.	Tolman Insulation & Home Improvement (Matthew Tolman)	22-050	Roof
3/2/2022	Sheldon Foster	66	Locust St.	Sunrun Installation Services (Roland Brandt)	22-051	Solar Panels (Residential)
3/21/2022	Leicester Unitarian Church	5	Washburn Sq.	JE Fournier Chimney & Roofing (Timothy McCann)	22-052	Roof
3/10/2022	Jean Boyda	358	Main St.	Homeowner	22-053	Demolition
3/22/2022	Jenna David	505	Pleasant St.	Moulton Real Estate and Construction Inc. (John Moulton)	22-054	Single Family Dwelling
3/16/2022	Augustina Wilson	15	Ingram Rd.	Superior Insulation (Christopher Saunders)	22-055	Insulation
3/16/2022	Denise Valentine	65	Lakeview Dr.	Homeowner	22-056	Remodel/Renovation
3/17/2022	Barry Besse/Barbara Nygard Besse	2	Angell Ter.	Homeowner	22-057	Deck
3/16/2022	Dorothy Daoust	14	Folsom St.	DiPietro Home Energy Solutions (James Dimopoulos)	22-058	Weatherization

3/28/2022	Natalia Case	14	Crestwood Rd.	Oasis Construction Co. (Michael Serbeto-DeAraujo)	22-059	Roof
3/24/2022	Charles Iannoli	2	Howard Ter.	Tip Top Roofing (Michael Starvaski)	22-060	Roof
3/22/2022	Flavio Alexandre Alves	6	King Crt.	Murilo Silva	22-061	Remodel/Renovation
3/23/2022	Victoria Marnalse/Jose Colon	1	Scott Ln.	Homeowner	22-062	Shed
3/17/2022	Christina Faria	56	Towtaid St.	HomeWorks Energy (Adam Glenn)	22-063	Weatherization
3/21/2022	Michael Duffy	483	Stafford St.	HomeWorks Energy (Adam Glenn)	22-064	Weatherization
3/23/2022	Rachelann Tripp	11	Spring St.	Rudnicki Roofing Corp. (Irendeuscz Rudnicki)	22-065	Roof
3/21/2022	Town of Leicester (Town Hall)	3	Washburn Sq.	GA Siding & Windows (Brandt Guthenburg)	22-066	Roof
3/17/2022	Sharon Lahey-Lind	11	Breezy Green Rd.	Endless Energy New England Inc. (Lester Wilt)	22-067	Insulation

In addition, 0 Stove Permits; 0 Sheet Metal permits; 3 Home Occupation were issued

OCCUPANCY PERMITS ISSUED MONTH OF MAR 2022

Date	Name	Address	Address	Occupancy Permit #	Building Permit #	Type
3/17/2022	JK2 Financial Services Inc.	660	Pleasant St.	22-005	20-070	Remodel/Renovation - Single Family Dwelling
3/22/2022	Briarcliff Estates	39	Victoria Dr.	22-006	19-301	Single Family Unit



**Town of Leicester Fire Department
3 Paxton Street
Leicester Massachusetts, 01524**



Michael R. Dupuis
Chief

508-892-7022

March 2022 Monthly Report

Total calls > 24

HQ Company > 14

Station 2 Company > 5

Station 3 Company > 9

Rescue Company > 2

Mutual Aid Given > 2

Mutual Aid Received > 0

Fire Training > Emergency Vehicle Operator Course (EVOC)

Fire Prevention: Total Inspections > 93

Smoke inspections > 12

LP Storage permits > 3

Oil burner permits > 1

Oil tank/removal permits > 6

Business annual inspections > 6

Flammable Liquid permits > 9

Hot works permits > 4

Fuel tank permit > 0

Sprinkler permit > 0

Fire alarm permit > 0

Open Burning > 56

Inspectional Updates:

1. Active business plan reviews:

- a. 90 Huntoon Mem. Hwy site plan only, no building plans yet.
- b. Skyview Estates Not officially approved by planning board
- c. 758 Main St. new residential project 25 units 3 buildings. Have not agreed on site plan.
- d. 101 Huntoon Mem. Hwy. went on site permitting and inspections uncompleted.

2. Meeting with the town on the five Becker buildings. Looking for what was needed to bring all buildings up to code. Our recommendation was to hire a 3rd party Code engineer firm.

3. March 12th the FD and Red Cross did a town wide smoke detector and CO detector campaign, we also visited 61 homes to install smoke and co detectors along with adding 15 houses with house number signs.

Summary: Responses this month were mostly fire alarm activations and motor vehicle accidents. This month we saw new to us Engine 1 go into service which replaced the 1986 Hahn pumper. This month I attended UL's Fire Safety Research Institute (FSRI) Fire Dynamics 4 day Boot Camp. It was a train the trainer program designed to enhance firefighter safety, situational awareness, and fireground decision making by teaching the application of fire dynamics fundamentals to fire service leaders and instructors.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael R. Dupuis". The signature is fluid and cursive, with the first name "Michael" being the most prominent part.

Chief Michael R. Dupuis



Town of Leicester

Highway Department
59 Peter Salem Rd
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7021 Fax: (508) 892-7058
www.leicesterma.org

Dennis Griffin
Superintendent

To: The Select Board

From: Dennis Griffin
Highway Superintendent

Date: April 12, 2022

Subj: March Monthly Report

- Pothole repairs
- Switching over some equipment from Snow and Ice to spring season
- Work done on LPD vehicles-oil changes and tire rotations
- Work done on DIS/Assessor's vehicle- oil change and replacement of belts
- Basin cleaning has begun
- Roadside clearing has begun- Clark St., Henshaw St.

SNOW & ICE BUDGET:

Consults/Professional Services	\$ 8,000.00
Parts/Materials	\$204,215.03
OT	\$ 49,690.97

Leicester Public Library

Director's Report * March 15, 2022

Administrative:

- Emergency Plan – Use MLS template? Doesn't cover building maintenance issues
- Staff changes, wage request, budget update
- Community Meeting Room reservations increasing. Still adhering to <25 people/event/space
- Linda Colby brought the Owl seal for the podium

Programs:

- Friends Book Sale Saturday, 3/26
- 2 Author Signings April 21
- Ongoing children's programs, plus arranging for school vacation week events
- Requested additional budget funds for more programming. National and local trends are away from circulating physical items and trending toward community space and programs.

Museum Update:

- Bruce has filled both new display cases
- New acquisitions budget, funding source
- In the Main Floor case: Family Bibles from our collection

Building maintenance:

- Plumbing leak in staff bathroom – plumber will return with part, make repair. May have to enlarge opening. Ongoing
- Waterproofing is ongoing. No update on Jean's Waterproofing
- No new leaks from the interior Xypex coating
- Water Sensor - Recommended Floodmaster RS-094, \$400-\$600 – If we don't re-install the shelves, we don't need the sensors?
- Electrician John Keenan temporarily removed the outlet in the J Office for painting, installed the People Counter, and is looking to source a replacement light switch to replace the broken one near the Main Floor front door. The company appears to be out of business. Suzanne looking for replacement
- Waiting for a quote from Siemens for a service contract for the Security System.
- Carpet cleaning still on hold pending waterproofing resolution
- Trustees Room ceiling leak: work finished. Will wait for appropriate storm to assess. Asked Kurt Schmucki from BSI for a quote - pending

Outstanding Renovation Items

1. Key box – 2/3 boxes done. Museum and daily use boxes complete, construction box ongoing.
2. ~~People counter installed, working on programming~~, and installation of the Detex alarms on the two stairwell doors leading to the 2nd floor are library staff/trustee issues.

3. Optional items: Panic buttons, connect cameras to PD, Permanent museum display cards

Circulation Statistics

Number of new items last month: 277 (total items in collection = 32,895)

	Previous Year				Current Year			
	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer
Feb	1545	711	18	0	2173 (+41%)	647 (-9%)	144	27
Jan	1778	821	21	0	1773 (+0%)	738 (-10%)	77	0
Dec	1637	726	26	0	2966 (+81%)	732 (+1%)	80	47
Nov	1684	712	29	0	2875 (+71%)	713 (+0%)	100	34
Oct	1634	672	29	0	3317 (+103%)	737 (+10%)	94	46
Sept	1634	672	24	0	2916 (+78%)	763 (+14%)	67	42
Aug	1577	739	32	0	3181 (+102%)	838 (+13%)	56	40
July	2202	722	28	0	3698 (+68%)	807 (+12%)	40	54
June	908	695	25	0	2608 (+187%)	707 (+2%)	40	33
May**	200	732	25	0	1503 (+652%)	660 (-9%)	20	0
Apr**	25	712	17	0	1836 (+7244%)	672 (-6%)	25	0
Mar**	1933	609	91	70	1926 (-0%)	781 (+28%)	19	0
Feb**	3622	561	129	167	1545 (-57%)	711 (+27%)	18	0

**The Library closed to patrons Saturday, March 14, 2020 due to the SARS CoV-2 pandemic.

Curbside pickup began the week of 5/25/20, patrons returned to inside the library 6/3/21

The Library was closed Jan 4 – Feb 2, 2022 due to local Covid conditions

Lobby Pickup Circulation Statistics (library closed for browsing):

2020/21	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	166	388	304	325	390	225	290	325	279	294	338	310
# Items	908	2022	1577	1634	1684	1345	1637	1778	1545	1926	1836	1508

Lobby Pickup Statistics (library open for browsing thru 12/31/21, Closed 1/4/22):

2021/22	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	62	33	17	14	12	15	21	308	71			

Hotspot circulations this month: 12 YTD: 23 (2021 total = 117)

Library visits (via lobby people counter):

2021/22	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
People	463*											

*The counter worked for 12 library days, not the entire month.

Renovation Fund Balance/Trustee Expenses

There are limits on what we can spend these funds on. Ongoing expenses or yearly/routine maintenance must come from Trustee funds. Renovation Funds, from the Town's account, can only be spent on one-time construction/renovation/maintenance expenses.

Upcoming expenses	Estimate	Trustee or Reno
Carpet Cleaning	1491.75	T
Leak Detector	400-600	T?
Houston Monitoring - Fire	540	T
Houston Monitoring - Security		
Security System maintenance contract	TBD	
Plumber – staff bathroom leak	TBD	
Electrician (people counter install, temp outlet cover)	TBD	

Yearly maintenance expenses (inspections, etc.) are approx. \$9000.

Memo

To: Town Administrator, Select Board
CC:
Date: 6/6/2022
Re: Report for the Month of March from TC's office

Sales for the Month of March were \$6989.00
Offices are open to the public and finally residents can come license their dogs in person
Mailing tags to residents who are over 70 -over 70 get free dog licenses.

- Working on the Annual Town Report
- Typing papers for those who are running for election at the town level

We are gearing up for the certifying of signatures that will be coming in for the Town election and the state and federal primary and election.

Respectfully submitted,

Deborah K. Davis