

BUILDING PERMITS ISSUED MONTH OF JAN 2022

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
1/3/2021	Brenna Kane/Steve Wetterhan	6	Sanfred Rd.	G & O Construction (Peter Gariepy)	22-001	Farmer's porch
1/5/2022	Susan Johnson	11	Laurelwood Ave.	HomeWorks Energy (Adam Glenn)	22-002	Weatherization
1/10/2022	Jason Morton	10	Wesley Dr.	Northeast Home & Energy (John Prunier)	22-003	Roof
1/10/2022	Marc Curtis	505	Moose Hill Rd.	Aquascape Pool Designs (Frank Ferrari)	22-004	Inground Pool
1/11/2022	Ryan Winslow	6	Brickyard Rd.	Homeowner	22-005	Renovation/Remodel
1/11/2022	Mark Robert	24	Ingram Rd.	Tesla Energy Corp. (Daniel Fonzi)	22-006	Solar Panels (Residential)
1/6/2021	Tom Frisinger	37	Lakeview Dr.	Daniel Faulkner	22-007	Remodel/Renovation
1/12/2022	Derek Dufresne	324	Rawson St.	David Dufresne	22-008	Repairs
1/18/2022	Denise Valentine	65	Lakeview Dr.	Homeowner	22-009	Remodel/Renovation
1/18/2022	Sarah Fallon (Wentworth)	18	West St.	Modern Energy (Jeffrey Vik)	22-010	Insulation
1/20/2022	Cindy Little	8	Park Ln.	Homeowner (Nolan Hammond HIC)	22-011	Single Family Dwelling
1/20/2022	Benjamin Markley	19	Rawson Dr.	MTS Siding (Matt Sicard)	22-012	Roof
1/31/2022	Jillian Degrace	593	Pleasant St.	Jacob Gendron	22-013	Remodel/Renovation
1/24/2022	Dave Perkins	30	Carleton Rd.	L & P Boston Operating (Manuel Vasconcelos)	22-014	Windows
1/27/2022	Matthew Clifford	63	Fairview Dr.	Homeowner	22-015	Remodel/Renovation
1/24/2022	Daniel Hawley	71	Boyd St.	Window Nation (Brandon Boyle)	22-016	Windows
1/24/2022	Patrick O'Neil	177	White Birch St.	Endless Energy New England (Lester Wilt)	22-017	Insulation
1/24/2022	Renee Falvo/Lori Facticeau	129	Charles St.	J.C. Pools (John Caruso)	22-018	Inground Pool

1/27/2022	Thiago Valente	346	Auburn St.	Madazus Home Improvement (Ivone Tharion)	22-019	Remodel/Renovation
1/24/2022	Jennifer (LeBlanc) Carlson	14	Lexington Ave.	Homeowner	22-021	Remodel/Renovation
1/31/2022	Leicester Housing Authority	1073	Main St.	Antanavica Construction (Stephan Antanavica)	22-022	Repairs

In addition, 3 Stove Permits; 1 Sheet Metal permits; 1 Home Occupation were issued

OCCUPANCY PERMITS ISSUED MONTH OF JAN 2022

Date	Name	Address	Address	Occupancy Permit #	Building Permit #	Type
1/18/2022	Hasit Kumar Patel	6	Oak Bluff Ln.	22-001	21-068	Single Family Dwelling
1/24/2022	Benjamin and Melissa Varrecchia	77	Charles St.	22-002	19-248	Single Family Home - Renovated
1/25/2022	Justin Zuffante	3	Blueberry Lane	22-003	21-359	Self-Storage Building - TEMPORARY

Report to: David Genereux, Town Administrator

From: Rachelle Cloutier, COA Director

Date: February 4, 2022

Re: Council on Aging Report of activities for January 2022.

Genevieve – Because of the sudden close of the senior center in early January Genevieve decided to restructure the newsletter so that those who receive our newsletter and participate in our many programs would be kept busy with puzzles, Word scramble, Word Search, an un-themed puzzle, and REBUS. This has been so well received that numerous phone calls came in about the change and how much they liked this. It has been decided that we will keep our newsletter as edited and insert the meals program. Art classes continue on Monday. There are 2 participants at this time. The newsletter continues to be mailed out to our subscribers. Once the senior center resumed its activities Genevieve was able to meet with Regan Fortune and get instructed in how we would proceed with AARP tax preparation. This year taxes will be done remotely. Individuals have to come in and sign on and receive a packet, obtain an appointment. They are instructed in the procedures. Dorothy Dudley continues to volunteer with the mailing of our monthly newsletter. As usual our newsletter was completed and mailed for processing. It has been distributed to various locations including Town Hall and at Leicester Senior Housing. E-Mail PDF of Newsletter to Town Hall and Leicester Local Cable. Genevieve keeps records of payments for postage of newsletter. She takes payments and records attendance of individuals who participate in our programs. Train Your Brain was suspended for January as we were closed. Stayed at the center to answer phones from individuals looking for assistance on a variety of issues and concerns. Many calls came in pertaining to taxes.

Nancy: During the month of January despite being closed we continued to deal with a variety of concerns from local seniors. Had 3 visits to LaQuinta, 1 Assist to doctor's appointment, 3 assists to Walmart for shopping needs and 2 assists to take individual to Leicester Housing for personal goods. Assist with mail delivery for house bound individual during wintry weather. Assist with snow removal around house door. Continue to assist SHINE Counselor as needed with rescheduling. Referrals to Dr. Laconte for toe trimming. Next visit by Dr. Laconte is March 11. Discussion with 2 families requiring questionable Assisted Living in Worcester. 1 Hospice discussion referred to VNA and JCC. Able to assist senior citizen with lighter walker so she can more easily use. 3 drop ins for BP checks. Genevieve and I help to organize, set up and distribute food deliveries when available from Project New Hope as they come in on a limited basis at the moment. 2 shopping visits (housing), 1 haircut appointment (housing) and 1 roofing issue. Return of many phone calls for assorted needs: VA information, WRTA transport; Food Stamps; nursing homes and assisted living centers, snow removal and medical questions. Office and telephone call assist as needed.

Rachelle: Newsletters prepared and mailed. There was no Board meeting in January. We closed our doors in early January and limited access to the center was in order. We had to call various individuals who were scheduled to be here for SHINE, exercises and various programs to let them know we were closing. This included Bill Moore who delivers food to us each week. Called our school department to speak with Mr. Vaughan as we were planning to start a new Pen Pal program with some of the students in the Junior High Honors Students group. I halted the program when I discovered that a young student (very bright) had been placed on charge. It was not the age of the student but the organizational structure that needed some tweaking. He did not realize that the letters have to be brought to the senior center to maintain anonymity and privacy for the writers, etc. We will re-organize and move forward very soon to include this young student and our seniors. Second issue the seniors interested (many cannot write in English) or actually write at all because of various medical issues. Received verification from our Local Cultural Council that they have approved 4 different programs for us for the coming year. Worked on putting together a grand opening for May 17 with a sit-down meal and entertainment. The entertainment is already financially covered and we have received \$500 from ERA Key Realty. Will be sending our requests for financial

support to our financial supporters once we have the ok to move forward with our plans. Plan must be approved by our Town Administration and Local Board of Health. Sent a letter to Henry Camosse to see what they can propose for the front of our building. Called Everlast Exteriors to obtain quotes (5-year Capital Plan. Same individuals also bid on the exterior of our building to replace the cedar shingles and replace with cedar vinyl shingles that would last much longer. They also gave a bid on a new roof if it becomes necessary to replace. Had all accounts payable sent to town hall. Prepared WRTA billing. Called Anne Barrett and scheduled her for March 3 at 11:00 a.m. Meet with staff to update each other. Reopened our center January 26.

Memo



To: David Genereux, Town Administrator
From: Brian D. Kelley, Interim EMS Director
Date: February 16, 2022
Re: January 2022 – Monthly EMS Report

Calls for Service Summary

<u>Total Calls:</u> 182	<u># of 2nd Occurring Medical Emergencies:</u> 28
<u>Leicester EMS:</u> 161	<u>Mutual Aid Received:</u> 36
ALS Transport: 57	Primary Ambulance: 20
BLS Transports: 63	Transports: 15
Refusals: 28	Refusals: 3
Cancellations: 13	Cancelations: 2
2 nd Occurring Calls Covered: 7	
Mutual Aid Given: 40	ALS Intercept Requests: 15
	Intercepts: 15
	Cancelled: 0

Apparatus / Equipment Summary

Ambulance 1: 2015 International (**In-Service, Mileage: 65,904**)

The “New” Ambulance 1 is scheduled to arrive the week of February 14, 2022. The “Old” Ambulance 1 is to be traded in to offset the cost of the “New” Ambulance 2.

Ambulance 2: 2005 Chevrolet (**In-Service, Mileage: 89,246**)

Crew/Passenger (front) compartment heat not working, repair. \$137.40

Patient (rear) compartment heat not working, repair. \$1,770.82

The “New” Ambulance 2 is scheduled to be delivered the week of March 21, 2022. The “Old” Ambulance 2 is to be traded in to offset the cost of the “New” Ambulance 2.

Ambulance 3: 2012 International (**In-Service, Mileage: 100,450**)

Equipment:

New Powerload System, Power Stretcher ordered for the “New” Ambulance 2. Bariatric Stretcher ordered.

Personnel Summary

Training Coordinator Position filled, Joseph Avellino appointed on January 17, 2022.

Attendance Letters mailed to 12 employees who have been non-compliant with attendance policy, including not picking up a shift / responding to a medical emergency since November 2021 or prior.

Billing/Collections Summary

After consultation with ComStar Ambulance Billing Service, and review of the data submitted to me on January 26, 2022 – Leicester EMS has terminated contracts with BlueCross Blue Shield, Cigna, PHX-Zelis. 5 Clients that utilize Comstar all saw an increase in revenue, with an average increase of 133 % (ranged 22 % to 295 %) in their BlueCross Blue Shield revenue in their 1st year alone. It should be noted that each service has continued to see increase in revenue continued to rise ever year thereafter.

We have billed for approximately \$ 83,000 more, and are eligible to collect approximately \$ 59,000.00 more from October 1 to Dec 31 this year, as compared to the same time period last year. It should be noted, that this figure does not include Medicare/Medicaid adjustments. By February, there should be a clearer picture of how much of an increase in revenue that can be expected from the billing changes moving forward.

\$ 1,492.05 received this month from cases that were sent to collections. A total of \$ 5,029.98 has been collected as a result of collections year to date.



**Town of Leicester Fire Department
3 Paxton Street
Leicester Massachusetts, 01524**



Michael R. Dupuis
Chief

508-892-7022

January 2022 Monthly Report

Total calls > 33

HQ Company > 24

Station 2 Company > 10

Station 3 Company > 10

Rescue Company > 3

Mutual Aid Given > 3

Mutual Aid Received > 0

Fire Training > CPR refresher

Equipment > Prepping new Engine 1

Fire Prevention: Total Inspections > 48

smoke detector inspections > 12

open burning permits > 19

LP Storage permits > 4

oil burner permits > 1

oil tank/removal permits > 5

business annual inspection > 5

flammable liquid permits > 2

sprinkler permit > 1

fire alarm permit > 2

Inspectional Updates: 2 Active *business plan reviews*: (88 Huntoon mem.), (10 Mulberry St. is in its final stage), (190 Main St.), and (1060 Main St.) are uncompleted projects. 11 Hankey St. has started working on their *sprinkler and new fire alarm system*. 1073 Main St. is moving forward with a mutual agreement between the *State Housing Authority and the Town*, in several stages to become fully compliant under MGL 148 Chapter

26C. 90-92 Huntoon mem. Hwy. has been approved by planning board. 651 Main St. Skyview Estates has committed to sprinkler all buildings. The High school fire pump is finishing up and will be in compliance with NFPA 20.

Summary: Responses this month were mostly alarm calls. We responded to Charlton and Oxford for Mutual aid structure fires.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael R. Dupuis". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chief Michael R. Dupuis



Town of Leicester

Highway Department
59 Peter Salem Rd
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7021 Fax: (508) 892-7058
www.leicesterma.org

Dennis Griffin
Superintendent

To: The Select Board

From: Dennis Griffin
Highway Superintendent

Date: January 10, 2021

Subj: December Monthly Report

- Storm/weather events 1/4, 6, 23, 29-31
- LPD vehicles maintained: oil changes, tire rotation etc.
- All Highway vehicles maintained, and repairs done as needed
- Becker Buildings: Various buildings maintained, snow plow contract secured, heating repairs and monitoring of heating in buildings ongoing, freeze damage at May House ongoing, water clean ups from frozen pipes, temporary heating and fueling those heaters ongoing, and plumber secured to do repairs.
- Clean Harbors performed/ongoing oil removal at 1812 Main St. Becker.
- Capital Request report complete
- Annual Report completed
- Waite's Pond Dam drawdown complete
- Staff education on Stormwater policy/procedure complete
- Ethics training complete
- Truck #3 major repairs completed
- Pot hole repairs/cold patch

SNOE & ICE BUDGET:

Consults/Professional Services	\$ 8,000.00
Parts/Materials	\$15,996.18
OT	\$ 1,694.99

Leicester Public Library

Director's Report * January 18, 2022

Administrative:

- No update on wage increase request
- Donna Johnson's retirement as of 4/30/21, staff changes
- At the recommendation of the BOH, the SB voted to close Municipal Buildings to the public, including the library, at their 1/3/21 meeting. Reopening will be discussed at their 2/7 meeting. The Library has resumed lobby pickup and other remote services.
- Security System maintenance contract and Meeting Room door programming/card reader, cameras need service

Programs:

- As previously discussed, the Library has ceased in-person programming. Kae has organized recorded story-times, and other virtual programming, both live and recorded. See website for details
- The Library Book Club will meet virtually for at least January

Museum Update:

- No changes

Building maintenance:

- Waterproofing is ongoing. Mark Armington reports Jean's Waterproofing is unwilling to return to address the one remaining leak without further compensation.
- The Xypex painting in the Children's Office and exposed wall is ready to schedule. Wait to resolve with Jean's Waterproofing or proceed? Electrical work is done.
- Electrician John Keenan temporarily removed the outlet in the J Office for painting, installed the People Counter, and is looking to source a replacement light switch to replace the broken one near the Main Floor front door. The company appears to be out of business.
- Waiting for a quote from Siemens for a service contract for the Security System. Their technician fixed the programming issue that was disabling the Book Drop Door card reader.
- Carpet cleaning still on hold pending waterproofing resolution
- Trustees Room ceiling leak: work finished. Will wait for appropriate storm to assess. Will ask painter for quote

Outstanding Renovation Items

1. Key box – 2/3 boxes done. Museum and daily use boxes complete, construction box ongoing.
2. People counter installed, working on programming, and installation of the Detex alarms on the two stairwell doors leading to the 2nd floor are library staff/trustee issues.
3. Optional items: Panic buttons, connect cameras to PD, Permanent museum display cards

Circulation Statistics

Number of new items last month: 284 (total items in collection = 32,711)

	Previous Year				Current Year			
	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer
Dec	1637	726	26	0	2966 (+81%)	732 (+1%)	80	47
Nov	1684	712	29	0	2875 (+71%)	713 (+0%)	100	34
Oct	1634	672	29	0	3317 (+103%)	737 (+10%)	94	46
Sept	1634	672	24	0	2916 (+78%)	763 (+14%)	67	42
Aug	1577	739	32	0	3181 (+102%)	838 (+13%)	56	40
July	2202	722	28	0	3698 (+68%)	807 (+12%)	40	54
June	908	695	25	0	2608 (+187%)	707 (+2%)	40	33
May**	200	732	25	0	1503 (+652%)	660 (-9%)	20	0
Apr**	25	712	17	0	1836 (+7244%)	672 (-6%)	25	0
Mar**	1933	609	91	70	1926 (-0%)	781 (+28%)	19	0
Feb**	3622	561	129	167	1545 (-57%)	711 (+27%)	18	0
Jan**	3699	690	131	163	1778 (-52%)	821 (+19%)	21	0
Dec**	2840	689	110	132	1637 (-42%)	726 (+5%)	26	0
Nov**	3315	587	131	150	1345 (-59%)	660 (+12%)	21	0
Oct **	3532	623	158	151	1684 (-52%)	712 (+14%)	29	0

**The Library closed to patrons Saturday, March 14, 2020 due to the SARS CoV-2 pandemic.

*Curbside pickup began the week of 5/25/20

Patrons returned to inside the library 6/3/21

Lobby Pickup Circulation Statistics (library closed for browsing):

2020/21	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	166	388	304	325	390	225	290	325	279	294	338	310
# Items	908	2022	1577	1634	1684	1345	1637	1778	1545	1926	1836	1508

Lobby Pickup Statistics (library open for browsing thru 12/31/21, Closed 1/4/22):

2021/22	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	62	33	17	14	12	15	21					

Renovation Fund Balance/Trustee Expenses

There are limits on what we can spend these funds on. Ongoing expenses or yearly/routine maintenance must come from Trustee funds. Renovation Funds, from the Town's account, can only be spent on one-time construction/renovation/maintenance expenses.

Upcoming expenses	Estimate	Trustee or Reno
Carpet Cleaning	1491.75	T
Basement wall painting	7824	R
Furniture (display cases/bulletin boards/artwork	9700	R
Leak Detector	400-600	T?

Yearly maintenance expenses (inspections, etc.) are approx. \$9000.

Balance and FY22 expenses attached.

Memo

To: Town Administrator, Select Board
CC:
Date: 6/6/2022
Re: Report for the Month of January from TC's office

Sales for the Month of JANUARY were \$1596.00

- Finishing up the report for the Annual Town Report
- ATE/ATM Calendar for 2022 town election
- Ordered Dog Tags
- Ordered the extracts for the yearly census. The mailing will be going out end of January
- New rules and forms for Elections

This is a very busy time of year for our department.

Respectfully submitted,

Deborah K. Davis