

## OCCUPANCY PERMITS ISSUED MONTH OF FEB 2022

Date	Name	Address	Address	Occupancy Permit #	Building Permit #	Type
2/1/2022	Jonathan Daige	55	Woodland Road	22-004	22-081	Single Family Dwelling

# BUILDING PERMITS ISSUED MONTH OF FEB 2022

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
2/5/2022	Jerome Mbugua	42	Upton St, Units 1,2, and 3	HomeWorks Energy (Adam Glenn)	22-020	Weatherization
2/3/2022	Kevin Palwan	1080	Whittemore St.	HomeWorks Energy (Adam Glenn)	22-023	Weatherization
2/2/2022	Anna Lach	50	Waite St.	Vivint Solar (Roland Brandt)	22-024	Solar Panels (Residential)
2/8/2022	Derrek Wint	16	Young St.	Tip Top Roofing (Michael Starvaski)	22-025	Roof
2/10/2022	Ben Sama	442	Rawson St.	Pro Custom Solar dba Momentum Solar-Sung Le (Justin Kasunick)	22-026	Solar Panels (Residential)
2/10/2022	Matthew/Ellie McGrath	1124	Main St.	Patrick Kubala	22-027	Windows
2/14/2022	Rachel Maldonado	26	Cricklewood Dr.	Sunrun Installation Services (Roland Brandt)	22-028	Solar
2/14/2022	Madeline Normand	5	Mayflower Cir.	Mill City Energy (Michael Joy)	22-029	Weatherization
2/14/2022	James Magoun	74	Sargent St.	Tip Top Roofing (Michael Starvaski)	22-030	Roof
2/14/2022	Marie Harrington	99	Lake Ave.	Liberty Construction (Daniel Craig)	22-031	Repairs
2/8/2022	Cheryl Bozyk	8	Wesley Dr.	Daniel Faulkner	22-032	Remodel/ Renovation
2/1/2022	Ayers & DiGioia LLC	25	Pleasant St.	Peter DiGioia	22-033	Two Family
2/17/2022	William Battelle	125	Paxton St.	Jayson LaBouef	22-034	Deck
2/14/2022	Daniel Wilmore	85	Pleasant St.	Tolman Insulation & Home Improvement (Matthew Tolman)	22-035	Remodel/ Renovation
2/17/2022	Nikkya Jackson	589	Main St.	Homeowner	22-036	Garage
2/22/2022	Hannan Rhodes	11	Hankey St.	Cardinal Construction (Kevin Murphy)	22-037	Remodel/ Renovation
2/22/2022	Aaron/Kelly McDonald	6	Marshall St.	Kenneth O'Brien	22-038	Roof

2/22/2022	Scribner Properties	78	Lake Ave.	Wmass Home Improvement (Francisco Argueta)	22-039	Roof
2/22/2022	Steven Dodge	100	Marshall St.	HomeWorks Energy (Adam Glenn)	22-040	Weatherization
2/22/2022	Rachel Maldonado	26	Cricklewood Dr.	Greater Boston Roofing Corp. (Enda Garry)	22-041	Roof
2/24/2022	Bethania Moore	191	Main St.	Baylies Insulation LLC (Brian Luz)	22-042	Weatherization
2/24/2022	Matthew Derrick	9	Forest St.	Homeowner	22-043	Remodel/ Renovation
2/28/2022	Mike Motyka	2	Sabina Cir.	Saunders and Sons (William Saunders)	22-044	Roof
2/28/2022	Annmarie Burt	136	White Birch St.	Keith Burt	22-045	Single Family Dwelling
2/28/2022	Wayne Smith	473	Pleasant St.	Vision Solar LLC (Paul DeGray)	22-046	Solar Panels (Residential)
2/28/2022	Stafford Street Properties LLC	521	Stafford St.	Matthew Schold	22-047	Remodel/ Renovation
2/28/2022	Jamie Lamprey	130	Green St.	Northeast Home & Energy (John Prunier)	22-048	Weatherization

**In addition, 3 Stove Permits; 2 Sheet Metal permits; 1 Home Occupation were issued**

# Memo



**To:** David Genereux, Town Administrator  
**From:** Brian D. Kelley, Interim EMS Director  
**Date:** March 14, 2022  
**Re:** February 2022 – Monthly EMS Report

## **Calls for Service Summary**

<u>Total Calls:</u> 151	<u># of 2<sup>nd</sup> Occurring Medical Emergencies:</u> 17
<u>Leicester EMS:</u> 141	<u>Mutual Aid Received:</u> 17
ALS Transport: 38	Primary Ambulance: 10
BLS Transports: 68	Transports: 9
Refusals: 19	Refusals: 1
Cancellations: 16	Cancelations: 0
2 <sup>nd</sup> Occurring Calls Covered: 7	
Mutual Aid Given: 33	ALS Intercept Requests: 7
	Intercepts: 7
	Cancelled: 0

## **Apparatus / Equipment Summary**

### Ambulance 1: 2015 International (**In-Service, Mileage: 65,904**)

The “New” Ambulance 1 is was scheduled to arrive the week of February 14, 2022, but was delayed. The “Old” Ambulance 1 was to be traded in to offset the cost of the “New” Ambulance 2, however the trade in value was low, considering putting out to bid.

### Ambulance 2: 2005 Chevrolet (**In-Service, Mileage: 90,067**)

Rear Emergency Lights & Flood Lights not working. \$ 80.00

Reverse Lights not working. \$ 81.50

Replace Front Tire due to damage: \$ 132.00

The “New” Ambulance 2 is scheduled to be delivered the week of March 28, 2022. The “Old” Ambulance 2 was to be traded in to offset the cost of the “New” Ambulance 2, however the trade in value was low, considering putting out to bid

### Ambulance 3: 2012 International (**In-Service, Mileage: 105,077**)

### Equipment:

No new equipment issues.

<b>Personnel Summary</b>
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2 EMTs and 1 Paramedic hired. 3 EMTs and 1 Paramedic who had not been active at Leicester EMS in more than 6 months resigned.
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<b>Billing/Collections Summary</b>
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\$ 2,096.58 received this month from cases that were sent to collections. A total of \$ 7,126.56 has been collected as a result of collections year to date.
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**Town of Leicester Fire Department  
3 Paxton Street  
Leicester Massachusetts, 01524**



Michael R. Dupuis  
Chief

508-892-7022

**February 2022 Monthly Report**

Total calls > 35

HQ Company > 23

Station 2 Company > 7

Station 3 Company > 11

Mutual Aid Given > 4

Mutual Aid Received > 0

Fire Training > in service training

Fire Prevention: Total Inspections > 35

smoke detector inspections > 8

open burning permits > 12

LP Storage permits > 3

oil burner permits > 2

oil tank/removal permits > 5

business annual inspection > 5

flammable gas permits > 2

fire alarm permit > 4

*Inspectional Updates: The Office is working on 2 active business plan reviews: 90-92 Huntoon project has been approved by the Planning Board and 651 Main (Skyview Estates) has committed to our office to sprinkler all buildings. The current uncompleted projects in town are 88 Huntoon, 190 Main, and 1060 Main. 11 Hankey has started work on their sprinkler and new fire alarm system. The High School fire pump repair was completed on 2/22. 758 Main is new residential project with 26 units 3 buildings. 1030 Stafford St Mill has had their water and power shut off. We are now in talks with the owner on getting the facility up to code. 101 Huntoon (Worcester County Welding) will be starting an addition to their facility by adding an additional 90' to the current building.*

Summary: *Responses this month were mostly fire alarm activations and some responses to wires down due to several storms coming through the area.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael R. Dupuis". The signature is fluid and cursive, with a long horizontal stroke at the end.

*Chief Michael R. Dupuis*



## Town of Leicester

Highway Department  
59 Peter Salem Rd  
Leicester, Massachusetts 01524-1333  
Phone: (508) 892-7021 Fax: (508) 892-7058  
[www.leicesterma.org](http://www.leicesterma.org)

Dennis Griffin  
Superintendent

To: The Select Board

From: Dennis Griffin  
Highway Superintendent

Date: March 10, 2022

Subj: February Monthly Report

- Storm/weather events: 2/6, 2/7, 2/8, 2/9, 2/11, 2/13, 2/14, 2/19, 2/25, 2/28
- LPD vehicles maintained: oil changes, tire rotation etc.
- All Highway vehicles maintained, and repairs done as needed
- Upgrade to the fuel pumps operating system to correctly calculate fuel usage
- Fuel tank polishing done
- Pothole repairs/cold patch
- Assisted DIS and BoH with office moving
- May House at Becker Campus repairs
- Coordinated with plumber to free up heating system
- Minor repairs to back up generator at Becker gymnasium
- Coordinating meter and back flow installs with LSWD and outside contractors
- Working on design/spec for Fuel Island

### SNOE & ICE BUDGET:

Consults/Professional Services	\$ 8,000.00
Parts/Materials	\$ 152,239.09
OT	\$ 49,690.97



# **Leicester Public Library**

## **Director's Report \* February 15, 2022**

### Administrative:

- Staff changes, wage request, budget update
- Radon meter recommendation
- Community Meeting Room reservations increasing. Still adhering to <25 people/event/space

### Programs:

- Small programs scheduled for Feb. vacation, most drop in
- Story Time will continue after Feb. vacation
- Requested additional budget funds for more programming. National and local trends are away from circulating physical items and trending toward community space and programs.

### Museum Update:

- Display cases installed 2/8

### Building maintenance:

- Elevator will need upgrade due to code change this year. Elevator Maintenance will advise what/when.
- Cameras no longer need services. They came back online on their own after a few days.
- Plumbing leak in staff bathroom – plumber will return with part, make repair. May have to enlarge opening.
- Waterproofing is ongoing. Mark Armington still negotiating with Jean's Waterproofing
- The Xypex painting in the Children's Office and exposed wall is done. Will be fully cured and paintable after 2/18. There were 5-10 new damp spots after rain week of 2/3. Mason will inspect, recommend action.
- Water Sensor - Recommended Floodmaster RS-094, \$400-\$600
- Electrician John Keenan temporarily removed the outlet in the J Office for painting, installed the People Counter, and is looking to source a replacement light switch to replace the broken one near the Main Floor front door. The company appears to be out of business.
- Waiting for a quote from Siemens for a service contract for the Security System.
- Carpet cleaning still on hold pending waterproofing resolution
- Trustees Room ceiling leak: work finished. Will wait for appropriate storm to assess. Will ask painter for quote.

### Outstanding Renovation Items

1. Key box – 2/3 boxes done. Museum and daily use boxes complete, construction box ongoing.
2. People counter installed, working on programming, and installation of the Detex alarms on the two stairwell doors leading to the 2<sup>nd</sup> floor are library staff/trustee issues.
3. Optional items: Panic buttons, connect cameras to PD, Permanent museum display cards

## Circulation Statistics

Number of new items last month: 277 (total items in collection = 32,895)

	Previous Year				Current Year			
	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer
Jan	1778	821	21	0	1773 (+0%)	738 (-10%)	77	0
Dec	1637	726	26	0	2966 (+81%)	732 (+1%)	80	47
Nov	1684	712	29	0	2875 (+71%)	713 (+0%)	100	34
Oct	1634	672	29	0	3317 (+103%)	737 (+10%)	94	46
Sept	1634	672	24	0	2916 (+78%)	763 (+14%)	67	42
Aug	1577	739	32	0	3181 (+102%)	838 (+13%)	56	40
July	2202	722	28	0	3698 (+68%)	807 (+12%)	40	54
June	908	695	25	0	2608 (+187%)	707 (+2%)	40	33
May**	200	732	25	0	1503 (+652%)	660 (-9%)	20	0
Apr**	25	712	17	0	1836 (+7244%)	672 (-6%)	25	0
Mar**	1933	609	91	70	1926 (-0%)	781 (+28%)	19	0
Feb**	3622	561	129	167	1545 (-57%)	711 (+27%)	18	0

**\*\*The Library closed to patrons Saturday, March 14, 2020 due to the SARS CoV-2 pandemic.**

Curbside pickup began the week of 5/25/20, patrons returned to inside the library 6/3/21

The Library was closed Jan 4 – Feb 2, 2022 due to local Covid conditions

Lobby Pickup Circulation Statistics (library closed for browsing):

2020/21	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	166	388	304	325	390	225	290	325	279	294	338	310
# Items	908	2022	1577	1634	1684	1345	1637	1778	1545	1926	1836	1508

Lobby Pickup Statistics (library open for browsing thru 12/31/21, Closed 1/4/22):

2021/22	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	62	33	17	14	12	15	21	308				

Hotspot circulations this month: 11 YTD: 11 (2021 total = 117)

Library visits (via lobby people counter):

[illegible]

## **Renovation Fund Balance/Trustee Expenses**

There are limits on what we can spend these funds on. Ongoing expenses or yearly/routine maintenance must come from Trustee funds. Renovation Funds, from the Town's account, can only be spent on one-time construction/renovation/maintenance expenses.

<b>Upcoming expenses</b>	<b>Estimate</b>	<b>Trustee or Reno</b>
Carpet Cleaning	1491.75	T
Basement wall waterproof painting (pd 2/9)	7824	R
Furniture (display cases/bulletin boards/artwork	9700	R
Leak Detector	400-600	T?
Houston Monitoring - Fire	540	T
Houston Monitoring - Security		
Security System maintenance contract	TBD	
Plumber – staff bathroom leak	TBD	
Electrician (people counter install, temp outlet cover)	TBD	

Yearly maintenance expenses (inspections, etc.) are approx. \$9000.

# Memo

**To:** Town Administrator, Select Board  
**CC:**  
**Date:** 03/05/2022  
**Re:** Report for the Month of February from TC's office

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Sales for the Month of February were \$2023.00

- ATE/ATM Calendar for 2022 town election
- Nomination papers will be available the end of February for anyone interested in running for election- 46 signatures needed
- Ordered Dog Tags
- New rules and forms for Elections
- Security webinars for the state computer
- Trainings on Elections

This is a very busy time of year for our department.

Respectfully submitted,

Deborah K. Davis