Leicester EMS Department

Memo



- **To:** David Genereux, Town Administrator
- From: Brian D. Kelley, Interim EMS Director
- Date: May 19, 2021
- Re: August 2021 Monthly EMS Report

Calls for Service Summary

Total Calls: 140

<u># of 2nd Occurring Medical Emergencies:</u> 19

Leicester EMS: 121 ALS Transport: 51 BLS Transports: 45 Refusals: 20 Cancellations: 7 2nd Occurring Calls Covered: 0 Mutual Aid Given: 16 <u>Mutual Aid Received:</u> 27 Primary Ambulance: 19 Transports: 13 Refusals: 5 Cancelations: 1

> ALS Intercept Requests: 8 Intercepts: 6 Cancelled: 2

Apparatus / Equipment Summary

<u>Ambulance 1:</u> 2015 International **(In-Service, Mileage: 61,281)** Rear Breaks need to be replaced. Needs Inspection Sticker in September.

<u>Ambulance 2:</u> 2005 Chevrolet **(In-Service, Mileage: 87,339)** All breaks need to be replaced. Needs Inspection Sticker in September. Rear Flood Lights stuck on.

<u>Ambulance 3:</u> 2006 Ford E-450 Super Duty **(Out of Service, Mileage: Unknown)** Per Deer Pond Auto Estimate on 6/10/21, needs EGR Cooler Kit, Radiator, Body Work, Leaf Springs. Sent to Apple Truck & Trailer for second opinion. Needs Inspection Sticker in September.

Personnel Summary

Paramedic Antonio Trifone to begin ride time in September.

Billing/Collections Summary

10 new cases sent to collections, total eligible \$ 7,459.70.

BUILDING PERMITS ISSUED MONTH OF AUG 2021

Date Filed	Owner =	# Addre	ess (Contractor	Permit Number	Permit Type
			1	1	- 1	
8/3/2021	Richard Bussolar	i 6	Deer Pond Dr.	Saunders and Sons (William Saunders)	21-249	Roof
				Sunrun Installation Services (Stephen		Solar Panels
8/3/2021	Dawn Hipple	1087	Stafford St.	Kelley)	21-250	
8/2/2021	Briarcliff Estates SV LLC	38	Victoria Dr.	Matthew Bassick	21-251	Single Family Dwelling
8/3/2021	Daniel Foley	17	Brook St. Unit 1	HomeWorks Energy (Adam Glenn)	21-252	V
8/3/2021	Daniel Foley	17	Brook St. Unit 2	HomeWorks Energy (Adam Glenn)	21-253	Weatherization
8/3/2021	Sandra Goodwin	3	Hillside Rd.	HomeWorks Energy (Adam Glenn)	21-254	
8/3/2021	Eileen Burtt	6	Cricklewood Dr.	Vision Solar LLC (Paul DeGray)	21-255	Solar Panels (Residential)
8/3/2021	Kimberly Lincolr	<u>1 9</u>	Cricklewood Dr.	Golden Group Construction Corp. (Freddy Campoverde) Renewal by	21-256	Roof
8/4/2021	Craig/Mary Eichholz	13	Breezy Green Rd.	Anderson (Jaime Morin)	21-257	' Windows
8/10/2021	Eugene Oppong	2	Felix St.	Valeriy Karelin (Venture Home Solar)	21-258	8 Roof
8/10/2021	Eugene Oppong	2	Felix St.	Valeriy Karelin (Venture Home Solar)	21-259	Solar Panels (Residential)
8/11/2021	Josiah's Ultimate Homes	7	West St.	Petrolini Home Improvement (Claudeci Souza)	21-260	Addition
8/11/2021	Mark/Denise Hobby	407	Pine St.	AJ's Restoration & Construction Inc (Armand Dimo)	21-261	0
8/12/2021	Juan Gonzalez	298	Henshaw St.	Boston Solar (Gary McMillan)	21-262	Solar Panels (Residential)
8/12/2021	Kyle Bourque	31	Burncoat Ln.	Frans Farrugia	21-263	5 Deck
8/12/2021	Don Cherry	525	Pine St.	Christopher Scott	21-264	Windows
8/17/2021	First Congregational Church	1	Washburn Sq.	J.F Fournier Chimney & Roofing Solutions (Timothy McCann)	21-265	Roof
0/1//2021			vvasnourn 5q.	HomeWorks	21-203	
8/17/2021	Ed McLeod	203	Baldwin St.	Energy	21-266	Weatherization
8/17/2021	Joseph Abbascia	51	Willow Hill Rd.	HomeWorks Energy	21-267	Weatherization

	1	i i	Mayflower	HomeWorks		
8/17/2021	Danielle Vannan	32	Rd.	Energy	21-268	Weatherization
8/17/2021	John Eldridge	600	Pine St.	Eric Construction (Chadley Smith) BP Construction	21-269	Roof
8/17/2021	Sandra Lefebvre	392	Henshaw St.	Corp (Brian Antanavica)	21-270	Deck
8/17/2021	Brian Gentile	22	Warren Ave.	James Reinke	21-271	Roof
8/17/2021	Susan Tee	38	Mayflower Rd.	Everlast Exteriors (Corey Landry)	21-272	Roof
8/15/2021	Mutual Gas	200	Main St.	GT Builders (Gene Tretheway)	21-273	Remodel/ Renovation
8/19/2021	Raymond Petrone	15	Harding St.	Sunrun Installation Services (Stephen Kelley)	21-274	Solar Panels (Residential)
				Advanced Roofing, Siding and Windows		
8/19/2021	Joe Avellino	12	LaFlash Ln.	(Leonardo Parreira)	21-275	Siding/windows
8/19/2021	John Coleman	18	Lake Dr.	Homeowner	21-276	Roof/Siding/ Windows
8 (25 (2021	Y I I I I I I I I I I I I I I I I I I I	26		Lowe's Home Centers LLC- Daniel French	01 077	3477 1
8/25/2021	Lawrence Were	36	Second St.	(Doug Hoyt)	21-277	Windows
8/25/2021	Joe Rollins	222	Pleasant St.	LCT Construction (Sara Castro)	21-278	Roof
8/20/2021	Matthew Herbert	20	Cricklewood Dr.	C & C Pools (William Throng)	21-279	Above ground pool

In addition, 1 Stove Permits; 2 Sheet Metal permits; 2 Home Occupation were issued

OCCUPANCY PERMITS ISSUED MONTH OF AUG 2021

Date	Name	Address	Address	Occupancy Permit #	Building Permit #	Туре
	Gordon Peters for Jamie					
8/2/2021	Lamprey	130	Green St.	21-009	20-341	In-Law Apt (above garage)
	CannAssist LLC,		Huntoon			PARTIAL - Phase I - 2nd
8/10/2021	VanGarden LLC	88	Memorial Hwy.	21-010	19-265	floor offices only
	Ethan DeSota for Steven					Remodel kitchen and
8/12/2021	Rose	17	Lakeview Dr.	21-011	21-042	2 baths/windows/siding
8/16/2021	Oak Ridge Estates	5B	Virginia Dr.	21-012	20-290	Single Family Dwelling



TOWN OF LEICESTER

Office of Development & Inspectional Services

Leicester Town Hall, 3 Washburn Square, Leicester, MA 01524 <u>www.leicesterma.org</u> 508-892-7003(Building/Health)/508-892-7007 (Planning, Conservation, ZBA) Board of Health Building/Code Enforcement Conservation Commission Planning Board Moose Hill Water Commission Zoning Board of Appeals

Memorandum

- To: David Genereux Town Administrator
- FROM: Michelle R. Buck, Town Planner/Director of Inspectional Services

DATE: September 16, 2021

RE: Development & Inspectional Services (DIS) Report, August 2021

Project Review/Processing/Construction Monitoring:

- Reviewed applications, attended all permitting Board meetings, and prepared Planning Board & ZBA decisions for projects listed in Application Status table.
- Site Visits: 1762 Main (Cultivate Parking), and 1749 Main (Cube Smart)

Planning and Long-Range Projects:

- <u>Open Space & Recreation Plan:</u> Reviewed drafts, continued planning for 9/9/2021 Open Space Forum.
- <u>Zoning Bylaw Amendments</u>: prepared zoning amendments 1) marijuana transportation and 2) rezoning properties on Sargent & Reservoir Street from R2 to B. Public hearing 9/7/2021.
- <u>Subdivision Regulation Amendments</u>: Completed revisions approved 7/6/2021; sent new regulation books to Land Court and Registry.

Miscellaneous:

- Closed out revolving accounts for the following projects: 445 Pine (DEP#197-0635), 567 Pine (DEP#197-0610), and Greenville Baptist (SPR2020-01).
- Attended webinar on hybrid meeting emerging practices 8/18/2021
- Reviewed road acceptance procedures
- Provided information on Site Plan Review applications to Highway Department for MS4 permit
- Met the LLRP study representative, re: zoning in Leicester center
- Worked on zoning analysis of Becker College properties
- Addressed miscellaneous public inquiries, including the following:
 - Complaints: trash at self-storage facility (resolved)
 - Development potential for landlocked parcels
 - Permitting requirements for: solar farm expansion, solar battery storage, new solar facility, garage on non-conforming lot/in wetland buffer, renewal of expired variance & NOI, process to alter non-conforming lots, marijuana cultivation (multiple requests),
 - Public records requests: records for Mulberry Solar, old subdivision records (Hytimber Shores & Camelot Shores), multiple building permit record requests.

APPLICATION STATUS, August 2021

PLANNIN			(1i)		ono no cole dulad	last of		
Project/Appli		ed (technical difficu Type of Application	Location		<i>ere re-scheaulea</i> cription	(шск ој	Status	
Dris Productio d/b/a Dris Pro	on/Faded LLC	C Site Plan er Review	488 Stafford Street	SPR Cult	2021-02: Marijus ivation and sportation	ana	Discussion 7/6/21, cont. to 9/7/21	
Smuggler's Co Amendment/C Development		Special Permit Amendment	Off Paxton Street		019-02: reduction length & # of lo		Hearing 7/20/21, cont. to 9/7/21	
Parker Street/S Development		Definitive Subdivision Plan	Parker Street		JB2021-01: 5 lot lential subdivisio	n	Hearing 7/20/21, cont. to 9/7/21	
1439 Main Ea	rth Filling	Special Permit	1439 Main St	SP2	021-07: Earth fill	ing	Hearing 8/3/21, cont. to 9/7/21	
Skyview Estates/MKEP 770Special Permit & Definitive Sub Plan			651 Main Street	02:	021-08 & DSUB 74 unit residentia livision (duplex & ly)	al	Hearing 9/7/2021	
200 Main Stre	00 Main Street/Martin Bitar Parking Waiver			Parking waiver request			Parking Plan approved 8/17/2021	
Oakridge Esta	tes	Special Permit Extension	Virginia Drive	SP2015-02, 2-year extension of deadline to complete work			Approved 8/17/2021	
Oakridge Esta	tes	Road Acceptance Request	Virginia Drive	SP2015-02, Road acceptance			Under Review	
Central Mass	Crane	Site Plan Review Amendment	112 Huntoon Memorial Highway	SPR2021-03, Expansion of Parking Area (Amendment of SPR2014-01)			Discussion 10/5/2021	
		F APPEALS-no		<u> </u>				
	ATION C	OMMISSION (Meeting 8/18/	2021)			
Application Type	Permit #	Applicant	Address		Action	Proi	ect Description	
RDA	2021-14	Christopher & Charlene Cote	1039 Stafford Street		Approved		ont Restoration	
NOI	197-0666	Richard Gorman, Sr.	59 Burncoat La	ane	Approved Waterfr		ont restoration	
NOI	197-0668	Lisa Forsberg	21 Lakeview D	rive	Approved	Septic s	ystem	
NOI	197-0669	Armory Street LLC	31 Chapel Stre	et	Continued Wareho		ouse Building	
NOI	197-0670	Armory Street LLC	0 Chapel Street	t	Continued	Office I	Building	

Building & Occupancy Permit reports attached.

FEES COLLECTED:

Code/Building	6,298.21
Conservation Commission	\$3,9176,298.21.58
Planning Board:	\$525.00
Zoning Board of Appeals:	\$0.00
TOTAL	\$10,740.79

cc: Planning Board, Conservation Commission, ZBA

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	Oak Ridge		Virginia			
8/16/2021	Estates	5B	Dr.	21-012	20-290	Single Family Dwelling



Town of Leicester

Highway Department 59 Peter Salem Rd Leicester, Massachusetts 01524-1333 Phone: (508) 892-7021 Fax: (508) 892-7058 www.leicesterma.org Dennis Griffin Superintendent

To: The Select Board

From: Dennis Griffin Highway Superintendent

Date: September 10, 2021

Subj: August Monthly Report

Maintenance of Town Vehicles:

- Routine maintenance was performed on LPD vehicle
- Highway 1 ton fleet all received oil changes

Other:

- Complete Streets project at Washburn Square is ongoing
- Roadside brush cutting is ongoing
- All fields, parks and squares were mowed
- Work continues on truck 3
- Work began on trucks 6
- Work on truck (old 10) complete
- Potholes were repaired in multiple locations around town
- Crew members participated in Becker open house/touch a truck
- Several areas of town required clean up trees, brush etc. following heavy rains
- Several crew members attended a thank you coffee sponsored by Deja Nu
- Intersection of Marshall and Paxton streets is ongoing
- Paxton St. drainage repairs
- Prep for Harvest Fair

Leicester Public Library Director's Report * Aug. 17, 2021

Administrative:

- Bruce suggested replacing two of the wall-shelf units in the 2nd floor hallway with display cases. We need the display space more than the shelving. Suggest purchasing new tables for meeting room, bulletin boards for Children's Room. See attached.
- Remaining Renovation Funds in Town account can be used for renovation related expenses, but not recurring maintenance.
- Reopen meeting rooms to small meetings? Clarify policy on private room rentals. Large programs?
- I had an info table at the 8/10 Becker Open House. Kae will attend the 9/7 event.
- MBLC is providing us with 5 additional hotspots, using federal grant funding
- Coronavirus updates.

Programs:

- Children's summer reading programs wrapped up last week with a well-attended event at the Senior Center. We are planning some in-house, small children's programs for fall.
- Planning to attend Harvest Fair with usual booth this year

Building maintenance:

- Waterproofing is ongoing. Met with Mark Armington, work scheduled for 8/16. Mark is contacting a mason about some interior repointing.
- Carpet cleaning still on hold pending waterproofing completion.
- Trustees Room ceiling leak: ongoing. Mark Armington has contacted Raymond James to investigate. This is the same leak the Building Committee chased for so long. Unsure if roof or masonry/chimney is leaking.
- Electric car charger ongoing. See attached cost estimate.
- Cell upgrade: Houston had to reschedule, but may be able to install both fire and security transmitters. Deadline, 12/31/2021.

Outstanding Renovation Items

- 1. Key box 2/3 boxes done. Museum and daily use boxes complete, construction box ongoing.
- Complete fire alarm and burglar alarm test Committee thinks this was part of the occupancy permit inspection, but the fire department has requested a test. Suzanne will follow up with Fire Dept.
- 3. People counters (pending), and installation of the Detex alarms on the two stairwell doors leading to the 2nd floor are library staff/trustee issues.
- 4. Optional items: Panic buttons, connect cameras to PD, Permanent museum display cards

Circulation Statistics

		Previou	us Year		Current Year					
	Circulation	Ebooks	Wireless	Library	Circulation	Ebooks	Wireless	Library		
	Evergreen	Overdrive	Users	Computer	Evergreen	Overdrive	Users	Computer		
July	2202	722	28	0	3698 (+68%)	807 (+12%)	40	54		
June	908	695	25	0	2608 (+187%)	707 (+2%)	40	33		
May**	200	732	25	0	1503 (+652%)	660 (-9%)	20	0		
Apr**	25	712	17	0	1836 (+7244%)	672 (-6%)	25	0		
Mar**	1933	609	91	70	1926 (-0%)	781 (+28%)	19	0		
Feb**	3622	561	129	167	1545 (-57%)	711 (+27%)	18	0		
Jan**	3699	690	131	163	1778 (-52%)	821 (+19%)	21	0		
Dec**	2840	689	110	132	1637 (-42%)	726 (+5%)	26	0		
Nov**	3315	587	131	150	1345 (-59%)	660 (+12%)	21	0		
Oct **	3532	623	158	151	1684 (-52%)	712 (+14%)	29	0		
Sept**	3324	644	132	128	1634 (-51%)	672 (+4%)	24	0		
Aug**	3902	716	124	162	1577 (-60%)	739 (+3%)	32	0		
July**	4277	664	116	145	2022 (-53%)	722 (+9%)	28	0		

Number of new items last month: 135 (total items in collection = 32,440)

**The Library closed to patrons Saturday, March 14, 2020 due to the SARS CoV-2 pandemic.

*Curbside pickup began the week of 5/25/20

Patrons returned to inside the library 6/3/21

Lobby Pickup Circulation Statistics (library closed for browsing):

2020/21	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	166	388	304	325	390	225	290	325	279	294	338	310
# Items	908	2022	1577	1634	1684	1345	1637	1778	1545	1926	1836	1508

Lobby Pickup Circulation Statistics (library open for browsing):

2021	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	62	33										

Renovation Fund Balance/Trustee Expenses

There are limits on what we can spend these funds on. Ongoing expenses or yearly/routine maintenance must come from Trustee funds. Renovation Funds, from the Town's account, can only be spent on one-time construction/renovation/maintenance expenses.

Upcoming expenses	Estimate	Trustee or Reno
Carpet Cleaning	1491.75	Т
Houston Security radio	195	Т
Houston? Fire radio	295+	Т
Raymond James Roof Repair		R
Possible bsmt wall repointing		R
Elevator repair	549	Т

Yearly maintenance expenses (inspections, etc.) are approx. \$9000.

Reopening Update: As of 7/16/21 (no chance for August)

What is available:

- Browsing. Patrons can choose their own books/items and pick up holds at the desk
- Lobby Pick Up. We will continue to do lobby pick up for anyone who requests it and for patrons who cannot or will not wear a mask
- Copier and fax machine
- Computer use.
- Masks are optional.
- Bathrooms
- All seating, including quiet study rooms
- Newspaper subscription restarted 7/5

What is not available:

- Meeting rooms (Community Meeting Room & Small Program Room)
- In-person programs

Other:

- In-library games and activities, toys, etc. are all in storage.
- Unavailable services will be added/expanded when State and local guidelines change.



Chief Kenneth M. Antanavica antanavicak@leicesterpd.org

Date: August 5, 2021

To: Mr. David Genereux Town Administrator

> Select Board Town of Leicester

From: Kenneth M. Antanavica Chief of Police

Re: Leicester Police Department Monthly Report for July 2021

Investigative Division

Below is a synopsis of the investigative division's activity during the month of July 2021:

Leicester Police Department 90 South Main Street Leicester, MA 01524

www.leicesterpd.org

- 1) Off road vehicle crash with serious injuries
- 2) Multiple Court Discovery request from East Brookfield District Court.
- 3) Court complaints processed.
- 4) Fraud investigation, forged checks.
- 5) Mailbox fishing investigation continues with several more cases reported.

Cleared cases:

- 1) Death Investigation X2
- 2) B&E/ Vandalism
- 3) Recovered safe
- 4) Assist another police agency
- 5) Fatal crash
- 6) Serious m/v crash

Additional work:

- 1) Evidence submissions to various labs.
- 2) CJIS validations
- 3) Designed and implemented new evidence room procedures
- 4) Designed and implemented new court discovery procedures.

Patrol Division

Patrol shifts have been busy answer every call that comes their way and we have had an uptick in on-line reports. Traffic stops are increasing as more and more people return to the roadways and are travelling too fast or not paying attention. We have had an uptick in operating while using a cellular device infractions.

The CEMLEC Drone is still out of service while we work with the insurance company to replace the unit.

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Emergency: 911 Non Emergency: 508-892-7009 Non Emergency: 508-892-7010 Fax: 508-892-7012 The CEMLEC SWAT: SWAT had two trainings this month consisting of one day at the range and training in the Becker buildings. They also had one out of town SWAT call out that resolved peacefully.

Chief's Office

As Chief of Police, I attended or participated in the following events:

- ✓ Prepared monthly select-board report.
- ✓ Held and LTC hearing at the PD
- ✓ Welcomed and acclimated Senior work off personnel to work at PD.
- ✓ Chiefs' association zoom meeting.
- ✓ Attended Faith in Blue meeting
- ✓ Worked on several extensive public records request.
- ✓ Assisted with School department interviews
- ✓ Attended EOPSS meeting in West Brookfield re: Police Reform
- ✓ Worked with town hall group in review of IT proposals
- ✓ Solicited bids for bollards in front of PD
- ✓ Attended meetings with Spectrum regarding fiber form PD to RECC
- ✓ Attended mandatory training management seminars

The work to the Lobby has begun, the doors have been replaced and the contractor is working on interior repairs. We still cannot received drug and needle drops since the lobby is not safe to enter and the new drop box has not been delivered yet.

The Internet Exchange Spots in the front of the PD providing residents with an open-air, safe haven to conduct internet sales without having unknow people coming to their homes.

Monthly Statistics

٠	Calls/Patrol Initiated Activity	1,885
•	Incident Reports Taken	90
•	Arrests/Summons	20
•	Crash Investigations	29
•	Towed vehicles	25
٠	Motor Vehicle Stops	152
•	EMS responses	107

Should anyone have any questions on this update, please feel free to contact me.

Kén Antanavica

Chief of Police

Report to:	David Genereux, Town Administrator
From:	Rachelle Cloutier, COA Director
Date:	September 10, 2021
Re:	Council on Aging Report of activities for August 2021.

Genevieve – Art classes continue on Monday. There are 3 participants. Help with preparing the back room for special meeting. Dorothy Dudley continues to volunteer with the mailing of our monthly newsletter. The newsletter was completed and mailed for processing. It has been distributed to various locations including Town Hall and at Leicester Senior Housing. E-Mail PDF of Newsletter to Town Hall and Leicester Local Cable. Continue to take and record payments on the computer for the postage of our newsletter. Go to town hall to place invoices and deposits when needed. Updated senior group mailing list. Assisted Nancy with four home visits and other outreach visits as needed. Helped individuals with access to wheelchairs, walkers, shower chairs as needed by families. Create monthly sign-up sheets for Exercise, Balance, Chair Yoga with Heidi Gambaccini. Put together new sign-up sheets for the monthly activities. Help to sort out food donations from Bill Moore and also help to distribute food donations to area seniors. Answer phones as needed.

Nancy: We continue to reinforce information about vaccinations. We further reinforce the fact that those who are not vaccinated need to wear masks. We cannot ask but suggest as this virus continues to affect and infect individuals who are vulnerable. We still have a signature pad for those attending events. Received several yard work calls and made 2 referrals to a Spencer gentleman for help. Suggest family be called or check with their church. Took a photo of a roof that needs replacement. Lady is receiving estimates. Made 5 home visits for daily insulin injections. Helped individuals prepare applications for MA Health. 3 individuals were assisted and it took about one and one-half hour. Distributed personal care items to Leicester individuals. Set up and distributed egg donation by Sharon Nist. Set up sign-up sheets for the Sheriff's Drive by Picnic with Genevieve. Kept the Sheriff's office apprised of the status on the number of individuals who had signed up and planned on attending. It was well attended with 35 Leicester residents and an overall attendance of 700 people. Made food deliveries assisted by Genevieve. Had 4 individuals who come to the center for BP reading. Had 2 individuals who need to be brought to the bank. Helped to set up set up the donated food items from Project New Hope a Veterans group of Worcester. Helped with the donation of eggs and distribution. Genevieve and I distribute some of the donated foods to families in need. Responded to phone calls and all sorts of inquiries.

Rachelle: Newsletters prepared and mailed. The Summer is over and the COA Board is now meeting every first Thursday of each month. A new bus driver has been hired by the name of Ed Bauer.. We are scheduling many programs for the coming month of August. The senior group meets at the center. Prepared the increases in pay. Received \$6,600 from the Greater Worcester Community Foundation. Received news from MCOA that the formula grant may be cut to \$9 per person/ back to the FY16 level of reimbursement. Continue to meet with staff on a regular basis. Received two computers from Moe Dixon – one is access to the SHINE program and the other for general use. We have had presentations during the last few months including: Robin Putnam and Kevin Donohue from the DA's office. Trips have also resumed under the direction of David Wood. Received the \$25,332 from the formula grant. Also received \$2,000 from Country Bank. Received \$2500 from the Camosse Foundation which paid for a new Freezer. Sent out a check for our MPLC Certificate of License to show movies etc. The senior center is very busy each day of the week meeting with individuals who have needs of assistance with filling out forms, accessing reimbursement for exercise programs, needing counseling on a variety of issues.



Town of Leicester Office of the Treasurer Collector 3 Washburn Square Leicester MA 01524-1333 Phone: 508-892-7002 Fax: 508-892-7070

To: Leicester Select Board

- Date: September 1, 2021
- From: Office of Treasurer Collector
- Re: August Activities
 - August billing and collections are as attached.
 - Collected \$3,645.94 in tax title principal payments and \$342.77 in interest payments.
 - Reconciled June with the Accountant
 - Reconciled July with the Bank and sent over to the Accountant
 - Completed year end procedures
 - Completed July Transfers for school and town
 - Attended Vadar Webex's
 - Sent out demands for FY21RE/PP/Lakes
 - Sent Food Services Q4 true-up to the school for approval
 - Renewed BANs for: Fire Station Settlement, Fire Station Retention Pond, Waite Pond Dam and School Feasibility Study
 - Created and mailed FY21RE Supplemental bills
 - TC and ATC both attended three days of MCTA school
 - Opened new bank account to house the ARPA funds

	1Q Total Net	236,146.34	4,102,892.01	19,844.35	16,743.77	31,780.19	5,078.06	9,562.33	22,285.10	22,032.30	2,602.35	6,742.50	5,065.26	21,973.42	27,092.19	9,967.70	17,328.80	1,155.00	277.20	1,480.43	460.86	17,204.33	6,156.04	5,592.37	4,577,714.49
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Amount Billed	\$ 454.79	\$ 8,062.80	\$ 1,124,885.19	\$ 175.14	\$ 182.69	\$ 2,022.43	\$ 295,617.67	\$ 73,145.46					\$ 1,504,546.17		Amount Billed	\$ 2,773.00													\$ 2,773.00
# of Bills	m	271	10208	2	2	14	1601	463							# of Bills	109												ł	- 11
Bill Date	1/25/2021	2/25/2021	2/25/2021	3/12/2021	3/1/2021	4/26/2021	5/28/2021	7/26/2021							Bill Date	5/6/2021													
Commitment	2020-19A	2020-07	2021-01	2020-20A	2021-21A	2021-30A	2021-02	2021-03							Commitment	2021-01													
Type	MVX														Boat														