

Town of Leicester
OFFICE OF THE ASSESSOR
3 Washburn Square Leicester, MA 01524-1333
Phone: (508)892-7001 Fax: (508)892-7070
Linda Berisha, Principal Assessor

April News

April 11, 2022

The Commissioner of Revenue has determined that the maximum valuation for parcels qualifying for the land of low value foreclosure procedure will be increased by 7.0% effective January 1, 2022. Based on previous sales within the Town adjustments may be made to current land and building values.

Other daily goings on within this office include management of the Senior work-off program, betterment data entry as well as calculating betterment pay-offs, exemption data entry and application review, auto excise management, abutters list generation, process daily incoming and outgoing mail for all offices, property sale data entry and physical property review, building permit inspections and cyclical real estate review.

Building Permit, Cyclical and Property sale reviews are generally scheduled in the afternoon allowing the Assessor to maintain regular office hours to be available to the Public. Inspections may be scheduled earlier in the day should the need arise to accommodate the needs of the taxpayer.

Report to: David Genereux, Town Administrator

From: Rachelle Cloutier, COA Director

Date: May 5, 2022

Re: Council on Aging Report of activities for April 2022.

Nancy – Assisted with signups and appointments for AARP tax appointments during the last days of tax preparation. Helped with Fuel Assistance. Daily insulin injection to Leicester female to assist family. Continue to assist with SHINE setting up appointments—next date is 5/10. 2 Medical issues reviewed here at the senior center. Leg measurements per doctor order for compression hose for senior center individual. Assist with food deliveries by Project New Hope as needed. One drop off at Salvation Army with Genevieve-unused equipment. Grocery Shopping assist for 2 individuals – with Genevieve. Clean medical equipment to be borrowed for short intervals by post-operative patients. General apartment/Condo information of this area name in Leicester who may be able to help. Genevieve and I set up for the Senior Breakfast on April 22. 4 Drop-ins BP checks. One rehab visit with Genevieve to check in on Leicester resident. Cards – 2 sympathy cards, 1 get well card and 6 St. Pat's Day card mailed. Assist Dorothy Dudley with preparation of mailing of newsletter. Office and telephone assist when needed. Ruth Dumas helping a great deal at the front desk and in the office. Great assistance for the Volunteer Lunch. One referral to ReQuip to see if wheelchair can be procured.

Genevieve – Prepare Leicester Senior Center Horizon Newsletter for June entering data for the calendar, monthly menus, photos of events, etc. Nancy, Dorothy Dudley and I organize, mail and distribute to various locations, including Town Hall and at Leicester Senior Housing. Take and record payments on the computer for Newsletter and update mailing list. We have had numerous new subscribers. Inform individuals of their renewal dates. Our readership has increased to 108. Record names and collect payment from participants of various programs at the Leicester Senior Center. Prepared centerpieces for dining room for month of April. Art Classes suspended as there is only one student. Your Brain has 8 participants. Helped AARP with guiding people to back room to have their taxes prepared and assisted Regan, Glori Ann and Peg. Prepared back room for fuel assistance program on the 19th and 26th of April. Take appointments for the SHINE program and make reminder calls. Assist Nancy with shopping for semi-invalid individual who is a resident of Leicester. Nancy and I set up dining room for Senior Breakfast on April 21. Nancy and I set up room for the Volunteer lunch on 4/22. I designed centerpieces of the Volunteer Lunch. Designed the certificates, typed in each individual's name on certificate. Answered questions on the phone in regard to closure of the center building due to Omicron, SHINE questions and AARP questions on whether they were doing taxes and when they could make appointments. Set up and organize food deliveries from Project New Hope when food is available. Set up table and chairs every Thursday for Cribbage group. Assist individuals looking for medical equipment. Assist Rachelle and Nancy when needed. Give people clues or answers to Newsletter's Rebus puzzles or monthly Word Scramble. Answer the phone and help wherever needed.

Rachelle – Newsletter prepared and mailed. Attended Board Meeting on April 7th. Upcoming programs are: Grand Reopening on May 17 with Tommy Rull as entertainer. All seating has been assigned appropriately. This allows for individuals to not have to worry about where they are going to be seated. Hot Dog Fest on June 17 with entertainment by Jumping Jubba band. Sheriff's Office will be serving ice cream treats. Medical Marijuana Presentation at 10 a.m. on July 14 at 10 am. Water-Color Program on the 18th and 25th of July only 10 spots. October 31st, we will host a Halloween Costume party with Roger Tincknell as entertainer. On November 10th we will have our annual veterans' breakfast. Tax Prep by AARP is done for this year. Greater Worcester Community Foundation grant application was sent and asked for \$8,000. We should hear news in June. We received our Formula grant money of \$25,332 for this year. It is based on the 2010 census which indicated that we have 2,111 seniors in our town. At this time however we have over 3,000 in our town and there is a possibility of the State cutting back the per senior reimbursement to \$9 a person. Made deposits to town hall. Approve bills for town hall. Make deposits to the Treasurer. Met with a family whose identify had

been stolen and referred them to the appropriate individuals to repair the situation and received a phone call from them to let me know that indeed their i.d. theft had been repaired. Assisted someone with their tax issue and this too has been taken care of. Trips are now being offered by David Wood who has been appointed Publicity Director to the senior group. Now that the money has come in for the Formula Grant there is need to take care of the accounts. Make deposits to town hall. Nancy has been gracious in assisting in this process. Meet with staff on a regular basis.



**Town of Leicester Fire Department
3 Paxton Street
Leicester Massachusetts, 01524**



Michael R. Dupuis
Chief

508-892-7022

April 2022 Monthly Report

Total calls > 24

HQ Company > 16

Station 2 Company > 9

Station 3 Company > 6

Mutual Aid Given > 5

Mutual Aid Received > 0

Fire Training > Emergency Vehicle Operator Course (EVOC)

Fire Prevention: Total Inspections > 55

Smoke inspections > 13

LP Storage permits > 2

Oil burner permits > 2

Oil tank/removal permits > 5

Business annual inspections > 2

Flammable Liquid permits > 0

Hot works permits > 4

Fuel tank permit > 0

Sprinkler permit > 0

Fire alarm permit > 3

Open Burning > 28

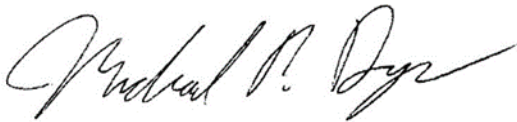
Inspectional Updates:**1. Active business plan reviews:**

- a. 90 Huntoon Mem. Hwy site plan only, no building plans yet.
- b. Skyview Estates Not officially approved by planning board
- c. 758 Main St. new residential project 25 units 3 buildings. Have not agreed on site plan.
- d. 101 Huntoon Mem. Hwy. went on site permitting and inspections uncompleted.

2. Meeting with the town on the five Becker buildings. Looking for what was needed to bring all buildings up to code. Our recommendation was to hire a 3rd party Code engineer firm.

Summary: Responses this month saw an increase in mutual aid for Structure responses.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael R. Dupuis". The signature is fluid and cursive, with the first name "Michael" being the most prominent part.

Chief Michael R. Dupuis



Town of Leicester

Highway Department
59 Peter Salem Rd
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7021 Fax: (508) 892-7058
www.leicesterma.org

Dennis Griffin
Superintendent

To: The Select Board

From: Dennis Griffin
Highway Superintendent

Date: May 10, 2022

Subj: April Monthly Report

- Catch basin cleaning
- Street Sweeping
- Repaired 4 catch basins
- Drainage repair on Mulberry St. near the Nazareth
- Mowing operations started
- Trash pickup at parks
- Tree trimming and removal at the LPD shooting range
- LPD vehicle maintenance
- Repairs to lawns and roads from winter operations
- Prepped the Bark Park
- Took possession of the CAM trailer and Kubota compact excavator
- Roadside canopy trimming
- Prepped all spring/summer equipment ie...chainsaws, mowers, chipper etc.
- Picked up trash from Earth Day cleanup
- Removed all plows etc.
- Fertilizing fields
- Roof at Town Hall replaced
- Fuel island bids opened, and contract awarded
- Formulating a plan to use the Winter Recover Assistance Program (WRAP) funds

Leicester Public Library

Director's Report * April 19, 2022

Administrative:

- Emergency Plan – Will have draft next month
- Staff changes, wage request, budget update
- Electric Car charging station, grant is currently under review
- Hosting a small retirement party for Donna Johnson Sat 4/30
- New a.m. Library Assistant, Marie Paquette, should start 4/12. New p.m. Library Assistant hire pending.
- Second State Aid payments should post week of 4/12

Programs:

- 2 Author Signings April 21, one for May
- Ongoing children's programs, plus school vacation week events
- Requested additional budget funds for more programming. National and local trends are away from circulating physical items and trending toward community space and programs.

Museum Update:

- New donation: Leicester Academy trunk
- Bruce acquired new display case, needs repair. Help moving from Bruce's workshop to library?

Building maintenance:

- Plumbing leak in staff bathroom – plumber will return with part, make repair. May have to enlarge opening. Ongoing
- Waterproofing is ongoing. No update on Jean's Waterproofing, no new leaks. Still waiting for more rain/heavy rain.
- Electrician John Keenan temporarily removed the outlet in the J Office for painting, installed the People Counter, and is looking to source a replacement light switch to replace the broken one near the Main Floor front door. The company appears to be out of business. Suzanne looking for replacement
- Waiting for a quote from Siemens for a service contract for the Security System.
- Carpet cleaning still on hold pending waterproofing resolution
- Trustees Room ceiling leak: work finished. Will wait for appropriate storm to assess. Asked Kurt Schmucki from BSI for a quote - pending

Outstanding Renovation Items

1. Key box – 2/3 boxes done. Museum and daily use boxes complete, construction box ongoing.
2. Installation of the Detex alarms on the two stairwell doors leading to the 2nd floor are library staff/trustee issues.
3. Optional items: Panic buttons, connect cameras to PD, Permanent museum display cards

Circulation Statistics

Number of new items last month: 258 (total items in collection = 32,952)

	Previous Year				Current Year			
	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer
Mar	1926	781	119	0	3196 (+66%)	793	272	29
Feb	1545	711	18	0	2173 (+41%)	647 (-9%)	144	27
Jan	1778	821	21	0	1773 (+0%)	738 (-10%)	77	0
Dec	1637	726	26	0	2966 (+81%)	732 (+1%)	80	47
Nov	1684	712	29	0	2875 (+71%)	713 (+0%)	100	34
Oct	1634	672	29	0	3317 (+103%)	737 (+10%)	94	46
Sept	1634	672	24	0	2916 (+78%)	763 (+14%)	67	42
Aug	1577	739	32	0	3181 (+102%)	838 (+13%)	56	40
July	2202	722	28	0	3698 (+68%)	807 (+12%)	40	54
June	908	695	25	0	2608 (+187%)	707 (+2%)	40	33
May**	200	732	25	0	1503 (+652%)	660 (-9%)	20	0
Apr**	25	712	17	0	1836 (+7244%)	672 (-6%)	25	0

**The Library closed to patrons Saturday, March 14, 2020 due to the SARS CoV-2 pandemic.

Curbside pickup began the week of 5/25/20, patrons returned to inside the library 6/3/21

The Library was closed Jan 4 – Feb 2, 2022 due to local Covid conditions

Lobby Pickup Circulation Statistics (library closed for browsing):

2020/21	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	166	388	304	325	390	225	290	325	279	294	338	310
# Items	908	2022	1577	1634	1684	1345	1637	1778	1545	1926	1836	1508

Lobby Pickup Statistics (library open for browsing thru 12/31/21, Closed 1/4/22):

2021/22	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Pickups	62	33	17	14	12	15	21	308	71	43		

Hotspot circulations this month: 14 YTD: 37 (2021 total = 117)

Library visits (via lobby people counter):

2021/22	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
People									463*	1526		

*The counter worked for 12 library days, not the entire month.

Renovation Fund Balance/Trustee Expenses

There are limits on what we can spend these funds on. Ongoing expenses or yearly/routine maintenance must come from Trustee funds. Renovation Funds, from the Town's account, can only be spent on one-time construction/renovation/maintenance expenses.

Upcoming expenses	Estimate	Trustee or Reno
Carpet Cleaning	1491.75	T
Leak Detector	400-600	T?
Houston Monitoring - Fire	540	T
Houston Monitoring - Security		
Security System maintenance contract	TBD	
Plumber – staff bathroom leak	TBD	
Electrician (people counter install, temp outlet cover)	TBD	
Ransford (2x/year)	600	T
Metro Group (Water system)	900	T
Colby Fire – extinguisher inspection	400	T
Elevator Maintenance - yearly		

Yearly maintenance expenses (inspections, etc.) are approx. \$9000.



Leicester Police Department
90 South Main Street
Leicester, MA 01524



Chief
Kenneth M. Antanavica
antanavicak@leicesterpd.org

www.leicesterpd.org

Emergency: 911
Non Emergency: 508-892-7009
Non Emergency: 508-892-7010
Fax: 508-892-7012

Date: May 10, 2022

To: Mr. David Genereux
Town Administrator
Select Board
Town of Leicester

From: Kenneth M. Antanavica
Chief of Police

Re: **Leicester Police Department Monthly Report for April 2022**

Investigative Division

Below is a synopsis of the investigative division's activity during the month of April 2022

Arrest:

- 1) Accosting and annoying a person sexually
- 2) Accosting and annoying a person sexually (X2)
- 3) Reckless operation of a motor vehicle/ marked lanes violation

Cleared cases:

- 1) M/V crash investigation
- 2) Accosting and annoying sexually
- 3) Stalking

New Assignments: (Not Yet Cleared)

- 1) B&E/ Larceny of a Motor Vehicle

Search Warrants:

Search Warrants for service throughout the region (multijurisdictional case).

Patrol Division

The EOPSS grants are in full swing and officers have been participating in the high visibility grants for distracted driving (cell phones) and for the Click it or Ticket campaign. Patrols made an arrest and uncovered a ghost gun, the officers involved were commended for good work and making the community safer.

The CEMLEC Drone team nothing to report since our pilot is out of work at the moment.

The CEMLEC SWAT: April 6th- Qualify with rifles and handguns at the Auburn PD range in the morning then entry training in Holden in the afternoon.

April 20th - Qualifying at the Auburn PD range in the morning and entry training in the afternoon in Holden.

April 27th - Sgt. Guertin responded to a report of an armed barricade in the Town of Charlton.

Chief's Office

As Chief of Police, I attended or participated in the following events:

- ✓ Prepared monthly select-board report.
- ✓ Worked with Fire Dept to supply a used cruiser for operations.
- ✓ Attended Central Mass Chiefs' association meeting in person.
- ✓ Attended Mass Chief's meeting.
- ✓ Hosted Firearms safety course at LPD
- ✓ Worked with DA's office in procuring information on addiction recovery coaches.
- ✓ Worked on pricing new camera's for town parks.
- ✓ Issued several toll booth permits.
- ✓ Worked with the appointing authority to promote two new Sergeants
- ✓ Secured permits for the bi-annual drug take back day which collected 49.5 lbs. of prescription drugs.

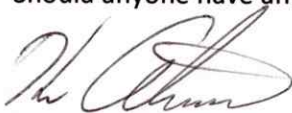
We are still waiting for the counter tops to be replaced in the lobby which will be the last step in that long drawn-out repair.

The Internet Exchange Spots in the front of the PD providing residents with an open-air, safe haven to conduct internet sales without having unknow people coming to their homes.

Monthly Statistics

• Calls/Patrol Initiated Activity	1,946
• Incident Reports Taken	82
• Arrests/Summons	39
• Crash Investigations	19
• Towed vehicles	33
• Motor Vehicle Stops	332
• EMS responses	159

Should anyone have any questions on this update, please feel free to contact me.



Ken Antanavica
Chief of Police

Memo

To: Town Administrator, Select Board

CC:

Date: 6/6/2022

Re: Report for the Month of April

The Town Clerk's office turned over 3875.00 to the Treasurer's office.

The Town Clerks office is busy getting ready for Town Meeting. Certifying signatures for the upcoming Election. The deadline is April 26, 2022

We do not have a full ballot there is no one running for the Planning Board, we do have a contest for Select Board and School Committee

We are busy with typing birth, marriage certificates because of the real ID. Business certificates etc.

Respectfully submitted,

Deborah K. Davis

Quarter	Type	Commitment	April		May		June		Total Net
			10 Tax/Liens	10 Int	11 Tax/Liens	11 Int.	12 Tax/ Liens	12 Int	
4	PP	\$ 170,855.53	\$ 115,938.41	\$ 24.41	\$ -	\$ -			\$ 115,962.82
4	RE	\$ 4,377,671.54	\$ 3,348,631.36	\$ 3,664.37	\$ 782,762.32	\$ 3,285.65			\$ 4,138,343.70
4	CMB	\$ 943.98	\$ -	\$ -	\$ 342.56	\$ -			\$ 342.56
4	CMB CI	\$ 1,397.09	\$ -	\$ -	\$ 506.98	\$ -			\$ 506.98
4	CVRWDU	\$ 10,536.77	\$ 250.84	\$ -	\$ -	\$ -			\$ 250.84
4	CVSDSB	\$ 2,977.87	\$ 198.52	\$ -	\$ 397.05	\$ -			\$ 595.57
4	CVSDSV CI	\$ 1,568.30	\$ 99.26	\$ -	\$ 218.37	\$ -			\$ 317.63
4	CVSDU	\$ 19,614.78	\$ 1,237.31	\$ -	\$ -	\$ -			\$ 1,237.31
4	HLSWBT	\$ 1,702.81	\$ 292.81	\$ -	\$ -	\$ -			\$ 292.81
4	HLSWBT CI	\$ 211.50	\$ 42.30	\$ -	\$ -	\$ -			\$ 42.30
4	HLSWBTU	\$ 1,310.00	\$ 327.50	\$ -	\$ -	\$ -			\$ 327.50
4	HWDU	\$ 6,420.05	\$ -	\$ -	\$ -	\$ -			\$ -
4	LSWDUN	\$ 2,958.30	\$ 281.53	\$ -	\$ -	\$ -			\$ 281.53
4	LWSDSB	\$ 1,246.66	\$ -	\$ -	\$ -	\$ -			\$ -
4	LWSDSB CI	\$ 1,122.00	\$ -	\$ -	\$ -	\$ -			\$ -
4	ORSDU	\$ 4,735.64	\$ -	\$ -	\$ 555.00	\$ -			\$ 555.00
4	ORSWBT	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4	ORSWBT CI	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4	TITLE V	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4	TITLE V CI	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -
4	BP	\$ 20,158.03	\$ 21,866.18	\$ 97.95	\$ 5,018.26	\$ 41.09			\$ 27,023.48
4	CM	\$ 7,795.46	\$ 4,628.59	\$ 6.38	\$ 1,294.75	\$ 9.41			\$ 5,939.13
4	STILES	\$ 8,803.74	\$ 5,099.17	\$ 0.06	\$ 1,096.55	\$ 2.09			\$ 6,197.87
		\$ 4,642,030.05	\$ 3,498,893.78	\$ 3,793.17	\$ 792,191.84	\$ 3,338.24	\$ -	\$ -	\$ 4,298,217.03
	Supplemental		\$ 3,741.42		\$ 15,864.76	\$ 19.83			\$ 19,626.01
			\$ 3,502,635.20	\$ 3,793.17	\$ 808,056.60	\$ 3,358.07	\$ -	\$ -	\$ 4,317,843.04

Type	Commitment	Bill Date	# of Bills	Amount Billed	Month	Tax	Interest	Totals
Boat	22-01	4/25/2022	238	\$ 4,708.00	April	\$ 163.00	\$ -	\$ 163.00
					May	\$ 2,197.00	\$ -	\$ 2,197.00
				\$ 4,708.00		\$ 2,360.00	\$ -	\$ 2,360.00



Town of Leicester
Office of the Treasurer Collector
3 Washburn Square
Leicester MA 01524-1333
Phone: 508-892-7002
Fax: 508-892-7070

To: Leicester Select Board
Date: May 10th, 2022
From: Office of Treasurer Collector
Re: April Activities

- Collections for April attached
- Collected \$13,752.71 in tax title principal and \$7,549.86 in interest.
- Moved forward with MVX billing and put 2022-01,01A,01-A into Demand stage.
- 4th Quarter Real Estate/ Personal Property bills mailed
- Began Medicare paperwork for those retiring in June
- Worked with MIIA/BCBS for upcoming open enrollment
- Reconciled cashbook with bank accounts for March
- Reconciled cashbook with accounting for February
- Completed April transfer for School and Town

Quarter	Type	Commitment	April		May		June	
			10 Tax/Liens	10 Int.	11 Tax/Liens	11 Int.	12 Tax/Liens	12 Int.
4	PP	\$ 170,855.53	\$ 115,938.41	\$ 24.41				\$ 115,962.82
4	RE	\$ 4,377,671.54	\$ 3,348,631.36	\$ 3,664.37				\$ 3,352,295.73
4	CMB	\$ 943.98	\$ -	\$ -				\$ -
4	CMB CI	\$ 1,397.09	\$ -	\$ -				\$ -
4	CVRWDU	\$ 10,536.77	\$ 250.84	\$ -				\$ 250.84
4	CVSDSB	\$ 2,977.87	\$ 198.52	\$ -				\$ 198.52
4	CVSDSV CI	\$ 1,568.30	\$ 99.26	\$ -				\$ 99.26
4	CVSDU	\$ 19,614.78	\$ 1,237.31	\$ -				\$ 1,237.31
4	HLSWBT	\$ 1,702.81	\$ 292.81	\$ -				\$ 292.81
4	HLSWBT CI	\$ 211.50	\$ 42.30	\$ -				\$ 42.30
4	HLSWBUTU	\$ 1,310.00	\$ 327.50	\$ -				\$ 327.50
4	HWDU	\$ 6,420.05	\$ -	\$ -				\$ -
4	LSWDUN	\$ 2,958.30	\$ 281.53	\$ -				\$ 281.53
4	LWSDSB	\$ 1,246.66	\$ -	\$ -				\$ -
4	LWSDSB CI	\$ 1,122.00	\$ -	\$ -				\$ -
4	ORSDU	\$ 4,735.64	\$ -	\$ -				\$ -
4	ORSWBT	\$ -	\$ -	\$ -				\$ -
4	ORSWBT CI	\$ -	\$ -	\$ -				\$ -
4	TITLE V	\$ -	\$ -	\$ -				\$ -
4	TITLE V CI	\$ -	\$ -	\$ -				\$ -
4	BP	\$ 20,158.03	\$ 21,866.18	\$ 97.95				\$ 21,964.13
4	CM	\$ 7,795.46	\$ 4,628.59	\$ 6.38				\$ 4,634.97
4	STILES	\$ 8,803.74	\$ 5,099.17	\$ 0.06				\$ 5,099.23
		\$ 4,642,030.05	\$ 3,498,893.78	\$ 3,793.17	\$ -	\$ -	\$ -	\$ 3,502,686.95
Supplemental			\$ 3,741.42					\$ 3,741.42
			\$ 3,502,635.20	\$ 3,793.17	\$ -	\$ -	\$ -	\$ 3,506,428.37

Type	Commitment	Bill Date	# of Bills	Amount Billed	Tax	Interest	Totals
MVX	21-06	3/2/2022	273	\$ 8,343.17	April \$ 269,524.08	\$ 1,711.67	\$ 271,235.75
	22-01	3/2/2022	10444	\$ 1,176,794.85			
	22-01A	3/15/2022	1	\$ 81.23			
	22-01-A	4/25/2022	6	\$ 454.02			
	22-02	5/9/2022	721	\$ 151,395.62			
					\$ 1,337,068.89	\$ 269,524.08	\$ 1,711.67
							\$ 271,235.75

Type	Commitment	Bill Date	# of Bills	Amount Billed	Tax	Interest	Totals
Boat	22-01	4/25/2022	238	\$ 4,708.00	April \$ 163.00	\$ -	\$ 163.00
					\$ 4,708.00	\$ 163.00	\$ -
							\$ 163.00