

TOWN OF LEICESTER 2021 ANNUAL REPORT



Leicester Purchased Becker College



Town of Leicester Massachusetts



Annual Reports of Town Departments, Boards and Committees

January 1, 2021, through December 31, 2021

*Cover Photos of Becker College
Courtesy of Arthur Paquette*

IN MEMORIAM

In memory of and appreciation for their contributions to the Town of Leicester, we remember:

George H. Albro – Mr. Albro graduated from LHS, and for 37 years he taught English there. For many years, George coached the LHS Boys Varsity Basketball and Baseball teams, and in 2002, he retired as Assistant Principal of Leicester High School.

Theodore P. Antanavica – Mr. Antanavica was a graduate of Leicester High School and a proud member of the Leicester Fire Department where he served as Deputy Fire Chief and later as Fire Chief. Ted participated in other town committees and boards including the Leicester High School and Police Station Building Committees.

Donald T. Brown – Mr. Brown served as the Director of Civil Defense for the Town of Leicester for many years, was a licensed EMT, and member of the Leicester Fire Department in the 1970's and 1980's.

Henry L. Danis Jr. – Mr. Danis served as the Town Administrator in the early 90s.

Mary M. Gabrilla – Mrs. Gabrilla, a longtime resident of Leicester, served on the Leicester Public Library Committee and the Leicester School Committee.

Robert L. Giggey – Mr. Giggey served as a Selectman for the Town of Leicester.

Sandra J. LaFlash – Mrs. LaFlash was a longtime resident of Leicester and worked for the Leicester Public Schools in the cafeteria.

Stella B. McNamara – Mrs. McNamara was a longtime resident of Leicester who graduated from Leicester High School. She was one of the founders of Towtaid Park in Cherry Valley.

Douglas H. Menard – A longtime resident of Leicester, Mr. Menard was a former member and Chairman of the Leicester Personnel Board.

Michael J. O'Donnell – Mr. O'Donnell grew up in Rochdale. He was a graduate of Leicester High School, where he was a three-sport athlete. After serving as an aide in the Massachusetts State Legislature, at the age of twenty-four, Mike was elected for two terms to Leicester's Board of Selectmen.

Raymond N. Ronander – Since its inception, Mr. Ronander had been a volunteer at the Leicester Recycling Center.

Gary W. Sundgren – Mr. Sundgren was a graduate of Leicester High School's Class of 1970. Gary worked for the town's Highway Department for many years.

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GENERAL INFORMATION

Quick Facts

Incorporated:	1713
Government:	Open Town Meeting; Five-member Select Board with a Town Administrator
Annual Town Meeting:	First Tuesday in May
Annual Town Election:	Second Tuesday in June
Town Census:	11,087 (as of 2020 census)
Town Roads:	Approximately 100 miles
Current Tax Rate:	\$13.99 per thousand dollars of valuation for FY22
Congressional District:	2 nd Congressional District
Senatorial District:	2 nd Worcester District
Representative District:	17 th Worcester District

Town Hall Information

3 Washburn Square
Leicester, MA 01524

Town Office Hours:	Mon, Wed, Thurs 8am-5pm; Tues 8am-7pm; Closed Fridays
Contact:	Ph: 508-892-7000; Fax: 508-892-7070
Town Website:	www.leicesterma.org
Facebook:	www.facebook.com/TownofLeicester

School Administration Hours:	Monday-Friday 8am to 4pm; Town Hall, 3rd Floor
Contact:	Ph: 508-892-7040; Fax: 508-892-7043
School Website:	www.leicester.k12.ma.us
Facebook:	www.facebook.com/leicesterpublicschools

General Town Information

Emergency Numbers

Ambulance – Police – Fire	911
Alarm Systems	508-892-1193
Power Outages	800-465-1212

Town Departments

Accounting	508-892-7005	Library	508-892-7020
Animal Control	508-892-7010	Planning	508-892-7007
Assessor	508-892-7001	Police	508-892-7010
Building	508-892-7003	Registrar of Voters	508-892-7011
Board of Health	508-892-7008	Senior Center	508-892-7016
Select Board	508-892-7077	Tax Collector	508-892-7004
Conservation	508-892-7007	Town Administrator	508-892-7077
EMS Billing	508-892-7006	Town Clerk	508-892-7011
Fire Department	508-892-7022	Treasurer	508-892-7002
Highway Department	508-892-7021	Veterans Services	508-892-7022

School Department

School Administration	508-892-7040	School Administration Fax	508-892-7043
Primary School	508-892-7050	Middle School	508-892-7055
Memorial School	508-892-7048	High School	508-892-7030

Sewer and Water Districts

Cherry Valley Sewer District	508-892-9616	Cherry Valley/Rochdale Water	508-892-9616
Hillcrest Sewer District	508-414-2111	Hillcrest Water District	508-892-7585
Leicester Water Supply District	508-892-8484	Oxford/Rochdale Sewer District	508-892-9549

Community Resources

Leicester Housing Authority	508-892-4620	Hearts for Heat	leicester@heartsforheat.org
Parks and Recreation	508-892-7021	Hot Lunch Program for Seniors	508-892-7204
LCAC (Local Cable)	508-892-8757	Recycling	508-892-3121
USPS	800-275-8777	WRTA	508-752-9283
		Deja New	shop@dejanewleicester.com

Elected Federal, State, and County Officials

United States President

Joseph Biden (D)
1600 Pennsylvania Avenue NW
Washington, DC 20500
202-456-1414

United States Vice President

Kamala Harris (D)
1600 Pennsylvania Avenue NW
Washington, DC 20500
202-456-1414

United States Senator

Edward Markey (D)
Local Office: 975 JFK Building
15 New Sudbury Street
Boston, MA 02114
617-565-8519
www.markey.senate.gov

United States Senator

Elizabeth Warren (D)
Local Office: 2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
617-565-3170
www.warren.senate.gov

United States Representative

James McGovern (D)
12 East Worcester Street, Suite 1
Worcester, MA 01605
508-831-7356
www.mcgovern.house.gov/contact/email-me

Governor

Charlie Baker (R)
Office of the Governor, Room 280
Boston, MA 02133
617-725-4005
www.mass.gov/governor/contact

Lieutenant Governor

Karyn Polito (R)
Office of the Governor, Room 280
Boston, MA 02133
617-725-4005
www.mass.gov/governor/contact

Attorney General

Maura Healey (D)
One Ashburton Place
20th Floor Boston, MA 02108
617-727-2200
agoweb@state.ma.us

Secretary of State

William F. Galvin (D)
Citizen Information Service
McCormack Building
One Ashburton Place Room 1611
Boston, MA 02108
617-727-7030
cis@sec.state.ma.us

State Treasurer

Deborah Goldberg (D)
Office of the State Treasurer, Room 227
Boston, MA 02133
617-367-6900

State Senator

Michael Moore (D)
2nd Worcester District
617-722-1485
Michael.Moore@masenate.gov

State Representative

David LeBoeuf (D)
17th Worcester District
617-722-2425
David.LeBoeuf@mahouse.gov

State Auditor

Suzanne Bump (D)
Massachusetts State House, Room 230
Boston, MA 02133
617-727-2075
auditor@sao.state.ma.us

Governor's Councillor

Paul DePalo (D)
District 7
State House, Room 184
Boston, MA 02133
GC: 617-725-4016, ext. 7
pdepalo@gmail.com

District Attorney

Joseph Early (D)
Worcester County District Attorney's Office
225 Main St., G-301
Worcester, MA 01608
508-755-8601
info@worcesterda.org

Clerk of Courts

Dennis McManus (D)
Worcester County Superior Court
225 Main St.,
Worcester, MA 01605
508-831-2300
worcester.clerksoffice@jud.state.ma.us

Register of Deeds

Kathryn Toomey (D)
Worcester District Registry of Deeds
90 Front St c201,
Worcester, MA 01608
508-368-7000
worcester.deeds@sec.state.ma.us

Register of Probate

Stephanie Fattman[®]
Register's Office and Probation Department
225 Main Street
Worcester, MA 01608
508-831-2200
wpfc@jud.state.ma.us

County Sheriff

Lewis Evangelidis (R)
Worcester County Sheriff's Office
5 Paul X. Tivnan Drive
West Boylston, MA 01583
508-854-1800

Elected Town Officials

Board of Assessors

Paul Davis	2023
Michael DellaCava Sr.	2022
Arthur Paquette	2024

Board of Health

Diane Moffat	2023
Christopher Montiverdi	2024
Richard J. Spaulding	2022

Housing Authority

Andrew Kularski	2023
Robert Small	2025
Robin Wood	2024

Moderator

Donald Cherry, Jr.	2022
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Moose Hill Water Commission

Stephen Pawlowskis	2024
Gayous Powell Jr.	2023

Planning Board

Joshua Campbell	2024
Jason D. Grimshaw	2023
Sharon J. Nist	2023
James Reinke	2024
Jaymi-Lyn Souza	2022

Library Trustees

Earnestine Cherry	2022
Bruce Craven	2024
Pauline Lareau	2023
Mary Moore	2022
Paul Ravina	2023
R. Olney White	2024

School Committee

Jonathan Boisjolie	2024
Nathan Hagglund	2023
Thomas A. Lauder	2022
Donna McCance	2023
Stella M. Richard	2022

Select Board

Richard Antanavica	2024
Herb Duggan Jr.	2023
Allen Phillips	2024
Dianna Provencher	2023
John Shocik	2022

Town Clerk

Deborah K. Davis	2023
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Appointed Town Officials

*EO=Ex-Officio

*AL=At-Large

*AH=Ad-Hoc

ADA Coordinator

David Genereux 2022

Advisory Committee

Dorothy Dudley 2024
Bonita Keefe-Layden 2024
Dennis McGrail 2022
Robert Mercer 2023
Dave Mero 2024
Paul Messier, Jr. 2022

Agents to the Select Board

Kenneth Antanavica 2022
Paul Doray 2022
Michael Fontaine 2022
Craig Guertin 2022
Alexander Samia 2022

Animal Control Officer

Patricia Dykas 2022

Agricultural Commission

Heid Cooper 2022
Pat Dykas 2024
Kim Miczek 2024
Kurt Parliment 2023
Dianna Provencher 2024
Matthew Soojian, Alternate 2022
Suzanne Sears, Alternate 2022

Arts Council

Anne Edgington 2024
Christie Higginbottom 2022
Judith Ivel, 2024
Charles Leis, Jr. EO
Dianne Lennerton 2022
Elizabeth Marc-Aurele 2022
Sharon Nist EO
Kurt Parliment 2023
Christine Swanson EO

Burncoat Park Sports Planning Committee

Russell Anderson AH
Greg Conlan AH
Kevin Desaulnier AH
Dawn Marttila AH
Stephen Parretti AH
Dianna Provencher AH
Suzanne Sears AH
John True AH

By-Law Committee

Marjorie Cooper 2022
Justina Lachapelle 2024
Jasmine Randhawa 2023
Suzanne Sears 2024
Ferol Smith 2022

Capital Improvement Planning Committee

Dan Ayala, Schools 2022
Herb Duggan, Jr., Select Board 2022
Bonnie Layden, Advisory 2022
Sharon Nist, Planning 2022
Ashlyn Coyle, AL 2024
Lucky Margadonna 2023
Kurt Parliament 2022

Central Mass Regional Planning Commission

Dennis Griffin, Alternate 2022
John Shocik, Select Board 2022
Jaymi-Lyn Souza, Planning 2022

Central Mass Resource Recovery Committee

David Genereux 2022

Code Inspection Services

Duane Amos, Alt. Bldg. Inspector 2022
John Dolen, Plumbing Inspector 2022
John Markley, Wiring Inspector 2022
Matthew McCue, Alt. Wiring Inspector 2022
Kevin Ouellette, Alt. Plumb. Inspector 2022
Matthew Poce, Gas Inspector 2022
Ronald Valinski Jr., Weights & Meas. 2022

Commission on Disabilities

Bonny Burks	2024
Herb Duggan, Jr.	2022
Penny Sawa	2024
Fred Swan	2024
Ryan Winslow	2022

Conservation Commission

James Cooper	2022
Ashlyn Coyle	2023
Stephen Parretti	2023
JoAnn Schold	2022
Ryan Winslow	2024

Constables

Kenneth Antanavica	2022
Paul Doray	2022
Michael Fontaine	2022
Craig Guertin	2022
Gregory Kemp	2022
Al Samia	2022

Council on Aging

Marjorie Cordaro	2024
Ruth Dowgielewicz	2024
Patricia Faron	2024
Lucille Jacques	2023
Richard Jubinville	2023
Renee McCue-Hall	2023
Barbara Paszuk	2022
Jane Todd	2022
Ann Marie Walsh Pierozzi	2022

Economic Development Committee

Joshua Campbell	2022
Rich Jenkins	2022
Erik Lerdal	2022
Adam Menard	2022
Sarah Miller	2022
Allen Phillips	2022

Health Insurance Advisory Committee

Billy Burt, Highway Union	2022
Lisa Cooper, Paraprofessional Union	2022
Kim Ferdella, Teachers Union	2022
Judy Ivel, Retiree Rep	2022
Allison Lawrence, Nonunion Rep	2022
Diane Moffat, Nurses Union	2022

Health Insurance Advisory Committee (cont.)

Betsy Olivo, Secretaries Union	2022
Derrick Ruth, Police Union	2022

Historical Commission

Rigoberto Alfonso	2024
Debra Friedman	2024
Jason Grimshaw	2022
Don Lennerton, Jr.	2022
Joe Lennerton III	2024
Patrick McKeon	2023
Kathleen Wilson	2023

Keep Leicester Green Committee

Dennis Griffin, Hwy	2021
Janice Parke, Historic Group	2021
Judy VanHook, Garden Club	2021
Glenda Williamson, Conservation	2021

Local Emergency Planning Committee (LEPC)

Michael Dupuis, Fire	2022
David Genereux, Town Administration	2022
Dennis Griffin, Public Works	2022
Craig Guertin, Police	2022
Jason Main, Emergency Mgmt.	2022
John Marc-Aurele, Conservation	2022
Art Paquette, Media	2022
Allen Phillips, Select Board	2022
Dianna Provencher, Community	2022

Memorial Day Parade Committee

Paul Lemerise	2022
Don Lennerton	2022
Mark McCue	2022
Patrick McKeon	2022
Bruce Swett	2022

Parks & Recreation Committee

Paul Fontaine	2022
Lucky Margadonna	2022
Jess Margadonna	2022
Nancy Ortiz	2022
Joanne Petterson-Bernier	2022
Bob Pingeton	2022
Suzanne Sears	2022
Joe Richardson, Alternate	2022
Josh Senior, Alternate	2022

Parking Tickets Hearing Officer

Gwen Wilcox 2022

Procurement Officer

David Genereux 2022

Recycling Committee

Doug Belanger 2022

Rebecca Benoit

James Buckley

Sherice Conley

Peggy Conley

Fran Conley

Arthur Croteau Jr.

Patricia Daige-Langlois

Ed Hammerbeck

Vaughn Hathaway

Ruth Kaminski

Barbara Knox

John Marengo

Charlotte Meyers

Patty Meyers

Travis Mondor

Mary Moore

Sharon Nist

David Parke

Jan Parke

Kurt Parliment

Paul Ravina

Joseph Richardson

Lori Rocheleau

Sue Sears

Karen Sheldon

Brian Whitney

Maureen Whitney

Carl Wicklund Jr.

Cheryl Wilson

Sandy Wilson

Charles Wisniewski

Registrar of Voters

Maureen Connery 2023

Deborah Davis 2023

Leonard Ivel 2024

William LeBeau 2023

Town Counsel

Petrini & Associates 2022

Right to Know Officer

David Genereux 2022

Road Conversion Committee

Richard Antanavica 2022

Dennis Griffin 2022

Veterans Graves Registration Officer

Bruce Swett 2022

Zoning Board of Appeals

James Buckley 2026

Ashlyn Coyle 2024

Vaughn Hathaway 2023

Kurt Parliament 2024

James Reinke 2022

Richard Johnston, Alternate 2022

Town Staff

Administration

David Genereux	Town Administrator
Kristen Forsberg	Assistant Town Administrator
Janine Drake	Assistant to the Town Administrator

Accounting

Allison Lawrence	Town Accountant
Kate Messina	Assistant Town Accountant

Animal Control

Patricia Dykas	Animal Control Officer
Megan Canavan	Animal Inspector

Assessor

Linda Berisha	Principal Assessor
Sanders Genna	Assessor

Becker Campus Security

Joseph Fontaine	Security Officer
Gregory Gaumond	Security Officer

Development and Inspectional Services (DIS)

Alaa Abusalah	Director/Town Planner
Michael Silva	Local Building Inspector
Kelly Conroy	Department Assistant
Brooke Hammond	Department Assistant

Emergency Management

Jason Main	Director
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Highway Department

Dennis Griffin	Superintendent
Maureen Schur	Dept. Assistant
Brian Knott	Foreman
Robert Provost	Heavy Equip. Oper.
Derek Keats	Mechanic
Derek Fenner	Light Equip Operator
Michael McCormick	Light Equip Operator
Erik Bulak	Truck Driver/Laborer
William Burt	Truck Driver/Laborer
Anthony Dube	Truck Driver/Laborer
James Fleming	Truck Driver/Laborer
Jared Gagne	Truck Driver/Laborer

Highway Department (cont.)

Zachary St. Pierre	Truck Driver/Laborer
Karl Solomon	Custodian

Library

Suzanne Hall	Director
Kaeleigh Hart	Children's Librarian
Charissa Berube	Circulation Assistant
Donna Johnson	Cataloguer

Parking Hearings

Gwendolyn Wilcox	Parking Hearings Officer
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Regional Health Department

Francis Dagle	Health Agent
Chris Wilson	Health Epidemiologist
McKenzie Falker	Health Officer
Trevor Bruso	Health Coordinator

School Department – See Page 172

Senior Center

Rachelle Cloutier	Director
Nancy Lamb	Outreach Coordinator
Genevieve Grenier	Newsletter Editor
Edward Bauer	Van Driver
Joseph Schiavone	Van Driver

Treasurer/Tax Collector

Nicholas George	Interim Treasurer/Coll.
Alisa Ayres	Department Assistant

Town Clerk

Deborah Davis	Town Clerk
Susan Zuscak	Assistant Town Clerk

Veterans Services Officer

Jason Main

Public Safety Personnel

Police Department

Chief of Police – Kenneth M. Antanavica

Lieutenant – Paul Doray

Sergeants

Michael Fontaine

Craig Guertin

Alexander Samia

Assistants

Administrative Assistant - Sheila Gaffney

Department Assistant – Ann Marie Parkinson

Patrol Officers

Detective Matthew Brady

Detective Travis McCauley

Officer Scott Brooks

Officer Frank Bulman III

Officer Charles LaPerle

Officer Charles Larson Jr.

Officer Michael Lombardozi

Officer Thomas Moughan

Officer James Murphy

Officer Paul Peppin

Officer Derrick Ruth

Officer Michael Sielis

Officer Matthew Soojian

Special Police Officers

Joseph Fontaine

Timothy Fontaine

Brian Gould

Michael Kemp

Curtis Sampson

Jeffrey Tebo

Steven Zecco

Civilian Detention Monitors

Courtney Bickerton

Marianne Devries

Kayla Fontaine

Cayla Lynne Garfield

Brian Gould

Kelly Jones

Michael Monfreda

Ann Marie Parkinson

Richard Spaulding, III

Samantha Trotto

Matthew Weir

Bryan Williams

Emergency Medical Services (EMS) Department

Interim EMS Director – Brian Kelley
Administrative Assistant – Donna Fields

Basic EMTs

Patrick Almstrom
Adrianna Bennett
Tony Calamare
Megan Cooney
Drew Dalton
Karl Doane
Molly Dube
Benen El-shakhs
Jennifer Franklin
David Howard
John Kennedy
Kris Mastromatteo
Koury McDowell
Eric Montiverdi
Kate Mullins
Ryan Murphy
Harsh Patel
Eli Seiser
Patrick Shea
Cheryl Wilson
Robert Wilson

Paramedic EMTs

Michael Franklin
Paul Latino
Chris Montiverdi
Paul Normandin
Jeremy Parkinson
Colleen Plante
Pamela Plante
Ryan Plante

Fire Department

Fire Chief – Michael Dupuis
Deputy Chief – Matthew Tebo
Emergency Management Director – Jason Main
Captain/Fire Inspector – Michael Wilson
Administrative Assistant – Donna Fields

Company 1 Firefighters

Benjamin Morris, Captain
John True, Sr. Lieutenant
Patrick Almstrom
Antranic Bahnan
Benjamin Carlson
Anthony Dupuis
Michael Franklin
Christopher Goodney
Jack Kennedy
Paul Latino
Nate McNamara
Nate Mercado
Ryan Murphy
Justin Pike
Chip Sawa
Mark Wilson
Joseph Wood

Company 2 Firefighters

Ryan Plante, Captain
David Beauregard, Lieutenant
Kevin Clark
Zahary Dolat
Torre Mastroianni
Kris Mastromatteo
Koury McDowell
Jonathan Plante
Patrick Shea

Company 3 Firefighters

William Broullon, Captain
Kris Soucie, Lieutenant
Jason Edson
Chris Gagne
Jonathan Hayes
Mark Holmes
Ryan Lambert
Michael McCormick
Chris Montiverdi
Eric Montiverdi
Kevin Raillo
Jason Soucie
Zachary St. Pierre

Company 1 Recruits

Brett Bissonnette
Daniel Black
Sarah Burt
Noah Day
Anthony Drenzo
Jack Larson
Konnor Pike
John True, Jr.
Jordan Turner
Riley Whalen

Company 2 Recruits

Alex Belisle
Adrianna Bennet
Drew Dalton
Corey Johnson
Eli Seiser

Company 3 Recruits

Brandon Baird
Karl Doane
Shawn Honcharik

GENERAL GOVERNMENT

Town Administrator/Select Board

The Select Board serves as the Chief Executive Officer of the Town. Elected to three-year terms, the five-member Board is responsible for setting the strategic direction for the Town, developing policy, and ensuring compliance with all applicable laws and regulations. The Select Board derives its authority and responsibilities from Massachusetts General Laws and Town Bylaws.

At the Annual Town Election in June, Allen Phillips was elected to the Select Board. Following the election, the Board reorganized and selected Rick Antanavica as Chair, John Shocik as Vice-Chair and Herb Duggan Jr. as 2nd Vice-Chair. Dianna Provencher and Allen Phillips round out the five-member board. The Board recognized the efforts of outgoing member Harry Brooks.

The Select Board appoints a Town Administrator who functions as the Town's Chief Administrative Officer. The primary duty of the Town Administrator is the day-to-day administration of the general government of the Town. The mission of the Office of the Town Administrator is to provide exceptional professional leadership for all aspects of the municipal government to sustain and enhance the quality of life in the Town of Leicester consistent with the policies and vision of the Select Board.

In 2021, David Genereux, Town Administrator, completed his fourth year of service to the Town. Assistant Town Administrator Kristen Forsberg completed her seventh year of service to the Town and Janine Drake was hired as the Assistant to the Town Administrator.

Personnel

Francis Dagle was promoted from Health Agent to Regional Health Director and Chief Michael Dupuis became the Town's first full time Fire Chief. Nicholas George was named Interim Treasurer/Collector. 2021 also saw the retirements of Detective Timothy Fontaine, Officer John Caforio, and Principal Assessor, Sanders Genna.

New employees hired by the Town include:

- Becker Campus Security – Joseph Fontaine
- Becker Campus Security – Gregory Gaumond
- DIS Director/Town Planner – Alaa Abusalah
- Inspector of Animals – Megan Canavan
- Interim EMS Director – Brian Kelley
- Parking Hearings Officer – Gwendolyn Wilcox
- Principal Assessor – Linda Berisha
- Regional Health Coordinator – Trevor Bruso
- Regional Health Epidemiologist – Chris Wilson
- Regional Health Officer – McKenzie Falker
- Truck Driver/Laborer – James Fleming
- Trucker Driver/Laborer – Zachary St. Pierre
- Van Driver – Ed Bauer
- Van Driver – Joseph Schiavone

Goals

The Select Board established the following three to five-year goals for the Town in 2020:

- 1) Bolster the Town's tax base by enabling commercial and residential development
 - Increase commercial, residential, and mixed-use properties
 - Create the appropriate mix of residential housing and density
 - Foster other desirable land use categories including agriculture, conservation, and preservation
 - Work with the Planning Board to review related bylaws, recommend changes, and develop planning strategies
 - Enable and promote commercial development along major roadways
 - Reduce impact of blighted properties
- 2) Enhance communication with residents and stakeholders to help ensure insight into the operations of the Town, aid in community involvement, and continue to build productive relationships
 - Update and educate the public on the status of and vision for financial and capital goals
 - Build general community awareness and involvement
 - Improve relationship with Becker College (especially regarding Leicester Center)
 - Continue open relationships with boards and committees
- 3) Develop the infrastructure and services of the Town to improve the quality of life of residents and enable desired development
 - Public Facilities
 - Fire Station
 - Highway Barn
 - School Facilities
 - Utilities
 - Water/Wastewater
 - Stormwater
 - Natural Gas
 - Recreation
 - Review current assets and develop strategies for better utilization of recreational space
 - Provide more programs
 - Protect the historic character of the community
- 4) Continually assess and improve the operations of the Town to ensure the most effective, efficient, and modern practices are used in the delivery of services to residents and stakeholders
 - Provide staff development
 - Improve business processes
 - Utilize technology to enhance and improve operations including how we interact with residents
 - Support the School Committee in improving K-12 education

The Board has established the following goals for the Town Administrator for FY21:

- Develop both a short-term and long-term financial plan based on current and anticipated future revenues, including OPEB, Stabilization, capital planning and collective bargaining.
- Develop systems that further training and performance of department heads, factor in succession planning where applicable and possible, and continue department head reviews and goaling processes.

- Continue economic development strategies including obtaining grant funding for business development and future growth.
- Work with Highway Superintendent/Facilities Manager to create a schedule for maintenance and upgrades to municipal buildings and other property that is funded annually as well as make recommendations for creative use/reuse of existing surplus or underutilized property.

COVID-19

Town buildings fully reopened to the public in April of 2021 with appropriate COVID protocols in place. The Town continued normal daily operations including electronic and remote assistance to residents where feasible. The Town also continued to build the Leicester Regional Public Health Coalition, which has grown to include a Health Director, Remote Public Health Nurse, an Epidemiologist, two Health Officers and a Health Coordinator. The LRPHC provides a range of services for the communities of Leicester, Holden, Barre, Brookfield, Hardwick, North Brookfield, and New Braintree including COVID-related pandemic assistance. The LRPHC held a series of vaccine clinics on the Becker College campus over the fall and winter, providing critical adult and pediatric doses.

Town Meetings

The May Annual Town Meeting was held in the Middle School Gym on May 11, 2021, to follow appropriate COVID protocols. In addition to approving the FY22 budget, Town Meeting approved the FY22 Capital Plan, which included fuel island repairs, replacing fire engine #1, town wide communications upgrades, replacing the Rochdale Fire Station roof, replacing a 2004 highway F350 one-ton pickup, and replacing the PD copy machine. The Town also purchased a vehicle and building asset management software system and upgraded GIS software. The Town approved the transfer of \$100,000 into the Town's stabilization fund, dissolving the Board of Fire Engineers. The Fire Department's governance structure was modernized by adopting an architectural district bylaw for the area in and around the Becker College campus.

At the September 14, 2021, Special Town Meeting in the Becker College Gym, the Town overwhelmingly approved a debt exclusion in the amount of \$20,070,000 to fund the purchase of the entire Leicester Becker College campus and address unforeseen repairs, feasibility studies, and other necessities. Raising taxes in excess of Proposition 2½ to pay for the purchase was subsequently approved at a Town election two weeks later. The Town took ownership and control of the 44-acre property, buildings, and assets on December 28, 2021.

At the October 26, 2021, Fall Special Town Meeting, the Town approved funding for police training, the purchase of two pre-owned ambulances, the creation of a marijuana host community agreement stabilization fund to hold revenue received, the acquisition of three permanent drain easements required to complete stormwater improvements at the Fire & EMS HQ, and the approval of a zoning bylaw amendment to allow for marijuana delivery services.

Grants

Grants awarded in 2021 included:

- ARPA Funding - \$3.3M for community improvements
- Mass Trails - \$48K for trail improvements at Burncoat Park
- Local Rapid Recovery Grant - Consulting funds to develop a list of 10 priority projects to help revitalize the business community post-COVID
- Shared Winter Streets - \$134K for sidewalks, curbs, and ADA parking at Towtaid Park
- Leicester Savings Bank - \$6,400 for a playground at Tarentino Memorial Park (Community Field)

- The Town received two grants to fund curb and sidewalk replacement, court renovation, parking spaces, and ADA accessibility at Towtaid Park. This work faced delays due to lack of bids and COVID. The work will be completed in the spring of 2022.
- The Town continues to apply for funding to complete ADA renovations at the Leicester Town Hall.

Key Accomplishments in 2021

- Held a Town Meeting and Election, which approved the purchase of the Leicester Becker College Campus and established 9 working groups to determine campus reuse options.
- Implemented town-wide electricity aggregation with lower rates for residents.
- Utilized \$1M in CARES funding to address COVID concerns for Towns and Schools.
- Began designing ADA improvements at Russell Park (Little League & Softball Field) and started a housing rehabilitation program using a CDBG grant.
- Completed the town-wide water/sewer study.
- Completed construction of the Waite Pond Dam.
- Held management training for all department heads and respectful workplace and discrimination training for all employees.
- Received a \$585K+ grant to create the Leicester Regional Public Health Coalition with 6 other local towns and hired four new employees.
- Finalized negotiations with Fire and Highway Unions.
- Centralized and improved upon HR processes.
- Completed the Leicester Culvert Assessment and Business Development Plan as funded by a Community Compact Grant.
- Installed an electronic vehicle charging station at Town Hall using State EVIP grant funds.
- Finished the Complete Streets grant project around the Town Common and up Route 56 (sidewalks, bike lanes, etc.).
- Completed lighting and weatherization improvements at the Senior Center and High School and converted all streetlights to LED (Green Communities grant).

Bylaw Committee

The Bylaw Committee convened to review a bylaw amendment and a proposed bylaw prior to the Annual Town Meeting. The bylaw amendment brought forward for consideration was to include an additional four accounts to the Departmental Revolving Funds listing as follows: Library Copier, Tree Lighting, 300th Anniversary, and Agricultural Land Acquisition. The proposed bylaw was to prohibit the placement of temporary signage on town property, citing that it is inappropriate to promote a singular goal on town-owned or leased property as well as to address blight on these parcels. Both the amendment and the new bylaw were recommended for approval.

Two amendments were considered before the Special Town meeting. First, a proposed change to the language throughout the bylaws replacing 'Board of Selectmen' with Select Board and changing reference to the members as 'Select Board Members' or 'Members of the Select Board.' After agreeing that this change is reflective of current gender-neutral language, it was recommended for approval. Also supported was the proposed change of the Annual Town Election Bylaw to replace 'the 2nd Tuesday in June' with 'the 3rd Tuesday in May.'

Town Moderator

Again in 2021, the Town of Leicester conducted three Town Meetings. Our Town Clerk and the staff of registrars deserve special recognition for their work at every town meeting, but especially for their efforts during the Special Town Meeting where the purchase of the former Becker College property was considered and passed. Voter turnout was very high, and all members of that Special Town Meeting deserve a nod for their patience while every voter who chose to attend was checked in.

The speed and privacy afforded by our electronic voting devices continues to prove the value of this investment.

I have a deep appreciation for Town Meeting, true democracy in action. Each time that we assemble for self-government, we stand on the shoulders of those who sacrificed so much to give us that right. There is no magic potion that can or will make all of us agree on every decision that we face together as a town. However, after each set of choices, there will be more work to follow. If every disagreement is considered grounds for a vendetta, we are a poorer community for it. We owe it to ourselves, those who came before us, and those who watch us for examples, not only to advocate for our positions with passion, but to keep in mind that there might just be some merit in another point of view.

The budget for Town Moderator includes funding for membership in the Massachusetts Moderators' Association and the annual business meeting. The insight and guidance of this organization has been a huge help, and I would encourage continued inclusion of this funding.

This marks my last report as Moderator. It has been an honor to have served the town, and my thanks go to those who voted for me for four terms. I would be remiss if I did not offer a special thank you to my wife, Kathy, for her continued support.

Respectfully, Donald A. Cherry, Jr., Town Moderator

PUBLIC SAFETY

Emergency Medical Services Department

Michael R. Dupuis – Fire Chief

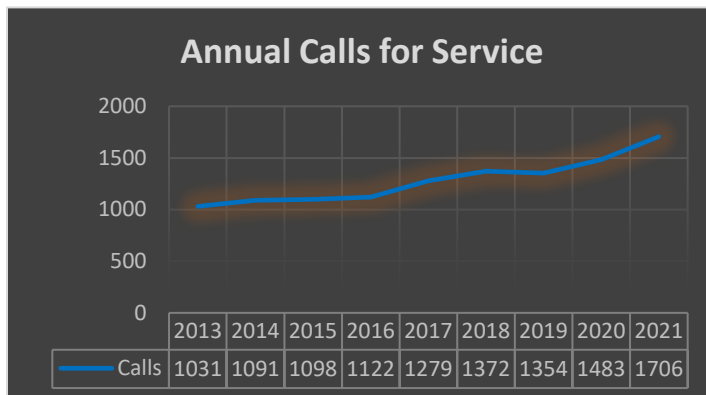
Brian D. Kelley – Interim EMS Director

Donna Fields – Fire/EMS Administrative Assistant

Introduction

It is my honor and privilege to submit the Leicester Emergency Medical Services (LEMS) Department's annual report. Over the last several years, Leicester EMS has experienced an unprecedented increase in call volume, responding to a record breaking 1,706 incidents in 2021 – a 15 % increase from 2020.

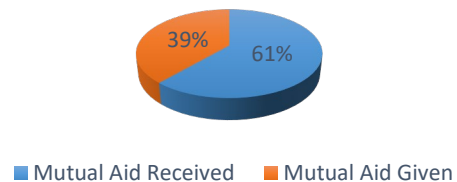
Emergency Responses and Revenue



In 1981, when the Ambulance Service separated from the Leicester Police Department, we responded to 396 calls for service. Over the last five years, Leicester EMS has seen a 52% increase in call volume. For the second straight year, the department set a record for the busiest month in our history – in May 2021 we responded to 183 emergency medical calls. If this trend continues, by 2026 we will respond to an estimated 2,549 calls for service annually.

Leicester EMS was able to cover 92% of our call volume this year as the primary ambulance on scene. We provided mutual aid 119 times in 2021 but received mutual aid 317 times. 52% of our mutual aid requests have been for an ALS Intercept – a request for another ambulance service to provide paramedic services to a patient being cared for by Leicester EMS EMTs when one of our paramedics is unavailable.

Mutual Aid Responses



Effective October 1, 2021, the Leicester Selectboard approved and implemented a revised fee schedule for services provided by Leicester EMS. It is anticipated that these changes will provide a substantial increase in revenue to continue to offset the majority of the operating costs of Leicester EMS. It should be noted, however, that the department's ability to completely offset its operating budget while still maintaining effective staffing with safe, reliable, and modern apparatus and equipment will not be possible without partially being subsidized by the Town of Leicester. This is a direct result of the low reimbursement rates from Medicare and Medicaid.

Personnel and Staffing

Leicester EMS currently employs 47 personnel (30 EMTs, 16 paramedics, and 1 administrative assistant). Leicester EMS currently has no full-time EMS providers and is instead staffed entirely by on-call, per-diem, and part-time personnel.

This staffing model presents a unique challenge in terms of ensuring adequate 24/7 paramedic level coverage. In addition, the national paramedic shortage, as well as antiquated compensation packages further complicate our staffing abilities. Furthermore, during periods of severe weather, or when large events are held within the Town of Leicester, additional personnel are placed on duty to ensure that appropriate Emergency Medical Services personnel are available. In 2021, the Leicester Selectboard elected to permit Leicester EMS to transition to 24/7 hourly pay, as well as increases in our existing hourly rates, to offer competitive pay rates for our EMS providers effective November 1, 2021.

In August 2021, longtime Executive Director, Robert Wilson was replaced by Interim EMS Director, Brian Kelley. 2021 saw the beginning of the re-organization of the Leicester EMS Department, including the appointment of Michael Dupuis as the first full-time Fire Chief, who as part of his duties will assist in overseeing Leicester EMS. Furthermore, the department appointed two continuous quality improvement (CQI) specialists who will ensure that 100% of our patient care reports are reviewed to ensure the highest quality of care is delivered to each and every one of our patients. Further revision of the chain of command and additional supervisory positions are planned for 2022.

I strongly urge the residents of Leicester to consider the creation of four full-time paramedic positions in the next one to two years. These positions would permit the Town of Leicester to guarantee that the first ambulance out the door will always be staffed at the paramedic level.

Apparatus

Leicester EMS currently operates three advanced life support (ALS) paramedic level ambulances:

- Ambulance 1 – 2015 International
- Ambulance 2 – 2005 Chevrolet
- Ambulance 3 – 2012 International

Leicester EMS apparatus was plagued by mechanical issues throughout 2021, resulting in multiple ambulances being placed out of service simultaneously. This resulted in an increased number of requests for mutual aid – despite Leicester EMS personnel being available to respond to emergencies. In 2020, an order was placed for a new ambulance that was initially slated to be delivered in the summer of 2021, however due to production delays related to the COVID-19 pandemic it is expected to arrive in February 2022 – this will replace Ambulance 1. At the 2021 fall Town Meeting, funds were allocated to replace Ambulance 2 with a used ambulance – the search for a suitable ambulance is ongoing. In 2021, the “old” Ambulance 3, a 2006 Ford was replaced by purchasing a used, 2012 International previously operated by Holden Fire Department.

In 2022, the Leicester Fire Department will take possession of a former Leicester Police SUV, which will replace the current Car 1. Car 1 will be converted to a utility vehicle to be utilized by members of Leicester EMS and Leicester Fire to attend trainings, details, operate as a “back-up” command vehicle, and respond to emergency calls as needed. It is the intention of this department to also license the vehicle as a Class V Ambulance, allowing it to carry emergency medical equipment, supplies and medications.

Equipment

Over the last several years, several capital needs of Leicester EMS have been met including replacement of all three cardiac monitors with LifePack 15s and the purchase of Lucas CPR Devices for all ambulances.

In 2021 the Community Compact IT Grant was applied for and obtained – allowing Leicester EMS to replace all computers on the ambulances used to complete patient care reports (PCR)s, as well as to purchase and transition to a new reporting software, ESO. This software will enable the department to appropriately (and electronically) track call volume and will decrease the amount of time from completion of a PCR to its transmission to our 3rd party billing service, thus decreasing insurance reimbursement times. In addition, modems have been purchased, which will allow the cardiac monitors to transmit telemetry to area hospitals, as well as streamlining the process to attach the cardiac monitor data to the PCRs written by our EMTs and paramedics.

COVID-19 Pandemic

With the beginning of the COVID-19 pandemic in December 2019, the pandemic further strained the overburdened healthcare system. Pre-hospital emergency medical services (EMS) have not been immune. Recruitment and retention of employees has been affected by the pandemic.

The pandemic has not only affected the retention of employees, but it also lengthened the amount of time it takes to complete a call, the “turnaround time”. Ambulance crews are faced with long waits at hospital emergency departments before being able to transfer a patient (and care of the patient) to the facility on nearly every call. Furthermore, crews that transport patients confirmed or suspected cases of COVID-19, must fully decontaminate the ambulance and all equipment contained within. However, with the help of the Leicester Emergency Management Agency and the Leicester Board of Health, Leicester EMS is well equipped in terms of personnel protective equipment (PPE) to respond to calls for service where the patient is suspected or confirmed to have COVID-19.

In conjunction with the Leicester Board of Health, Leicester Emergency Management, and Leicester Fire Department, a plethora of COVID-19 vaccine clinics have successfully been developed and held, resulting in hundreds of adult and pediatric individuals receiving their primary series and/or boosters in a timely manner.

Summary

2021 was another year of firsts for Leicester EMS – record breaking number of calls in a single month and in a single year! Leicester EMS is redefining itself as a leader in the Emergency Medical Services industry to ensure we are ready at a moment’s notice to provide compassionate, high quality pre-hospital emergency care to each and every patient.

Respectfully submitted,

Brian D. Kelley, EMT-P, I/C, MA

Interim EMS Director

Leicester Emergency Medical Services Department

Director of Emergency Management

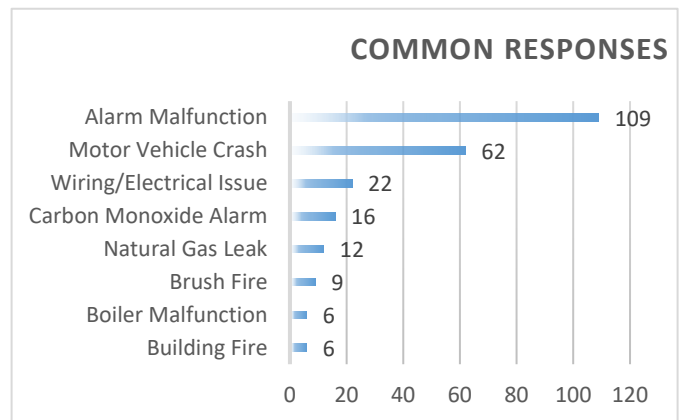
The office of Emergency Management in coordination with the Fire Chief, Police Chief, Director of Public works, and Town Officials have coordinated for both FY20 and FY21 the town's response to covid-19 distributing over 12,000 pieces of PPE, coordinated the distribution of over 1000 vaccines to residents and created a plan for stocking and supplying town offices with ongoing Covid-19 supplies. We have responded to three major incidents in FY21 coordinating with State, regional and elected officials to provide support to over 50 residents displaced in these incidents. In FY21 we have developed or updated all our emergency plans and received grant funding over \$6000 for ongoing emergency preparedness projects. As the chair of the LEPC we will work to stand up a CERT team in FY 22 and run an Emergency Operations center Stand-up and operations drill.

Fire Department/Board of Fire Engineers

It is my honor to submit The Leicester Fire Department's (LFD) Annual Town Report to the residents of the Town of Leicester.

The LFD responded to 360 incidents during 2021. This is similar to the calls we received the previous year. The incidents ranged from structure fires, brush fires, motor vehicle accidents, carbon monoxide emergencies, hazardous emergencies, water emergencies, and mutual aid responses to adjoining communities. The firefighters were challenged early this year by responding to an aircraft down, which doesn't happen often in their careers. Fortunately, the passengers survived with only minor injuries. Toward the end of the year, they stepped up again to help evacuate 40 senior residents from their apartments to extinguish a stubborn attic fire in the Sunset Garden Apartments at the Leicester Housing Authority property.

Training for our current firefighters occurs on a year-round basis. Training is conducted monthly to keep up skills and to learn new techniques brought into the fire service. The headquarters facility training tower continues to push members into in-depth rigorous training sessions, which hone the skills of firefighters. With the detector technology increasing along with Mass General Laws requiring all houses that are sold to have an inspection, the amount of structure fire responses has decreased. With that lack of fires, the firefighters must maintain their skills with realistic training. With the addition of the LFD's new Self-Contained Breathing Apparatus' (SCBA) that we received through funding through the Assistance to Firefighters Grant Program (AFG), the firefighters spent a great deal of time in the beginning of the year getting proficient with the new equipment. This year we were also fortunate to train at the newly constructed Chief Roger Belhumeur Regional Training Facility in the Town of Auburn. The former Auburn training facility that the LFD used in the past was built in 1999 was able to get a major facelift with help from an AFG grant and a donation to the Town of Auburn. The LFD conducts their live fire attack, roof operations, along with search and rescue skills under heavy smoke conditions. This type of training is invaluable for the health and safety of our firefighters. The



members also participated in many other trainings including UMass Life flight class, a Worcester Regional Airport public safety drill, an Autism & Law Enforcement Education Coalition (ALEC) training.

LFD's Recruit Firefighters participated in the Massachusetts Fire Academy (MFA) Call/Volunteer Recruit Training program. This program is a comprehensive 240+ hour program designed to prepare recruits to become Pro Board Nationally Certified Firefighters. All new recruits are required to complete this program to be appointed as a regular firefighter for the LFD. This year, four recruits graduated from the MFA Call/Volunteer Recruit Program during 2020. This year's recruit graduates are Benjamin Carlson, Jonathan Hayes, Eric Montiverdi and Zachary Phillips. Year's past to become an LFD firefighter they were trained on the necessary skills to do their job. Unlike today's new recruits who are required to have the Pro Board certification to become firefighters, some of the senior members that have been grandfathered in the past and are not required to complete the certification have stepped up and have challenged it. This year Firefighter Christopher Goodney volunteered to be placed in the 240+ hour program and graduated, thereby obtaining his Pro Board certification. Congratulations to him and his classmates. The whole department is extremely proud.

The LFD was unfortunately denied a grant for a set of battery-operated hydraulic rescue tools through the Assistance to Firefighters Grant Program (AFG). The current set is over 20 years old and needed replacement badly. With the help from the Selectboard, we contacted Senator Moore's office and with their kindhearted assistance we will be replacing these tools sometime in early Spring of 2022.

We also received a grant from the Department of Fire Services (DFS) through the Students Awareness Fire Education (SAFE) program, which provides resources for fire departments to teach fire safety education in schools in the amount of \$4,692.00 for our SAFE program and \$2,480.00 for Senior SAFE program. These programs are coordinated by Fire Prevention Office and consist of LFD certified SAFE Instructors, along with other firefighters, going to our schools, day care centers, and civic groups within our community to provide instructions on topics such as Stop, Drop and Roll, Making and Practicing Home Escape Plans, Reporting Fire and Emergencies, Crawl Low Under Smoke, Kitchen and Holiday Safety, lighters and matches hazards and much more.

The Senior SAFE program is a fire and life safety education program designed to improve the safety of older adults through education addressing the unique fire risk of this age group. These risks include smoking, home oxygen use, cooking, tripping hazards, electrical and heating dangers and more. This program also provides for the replacement of smoke and carbon monoxide detectors that are over 10 years old.

We received another DFS grant under the Firefighter Safety Equipment Grant for a battery driven Positive Pressure Ventilation (PPV) fan and a Vehicle Stabilization Kit (VSK). One of our engines didn't have a PPV fan on it. This PPV will increase firefighter safety due to the lightweight design of the unit. Another safety plus is the lack of electric cords that are needed to operate this PPV. If we are working at a structure that doesn't have street power, we would have to use the apparatus mounted generator and run cords possibly through puddles of water to the building itself. We would then have to use one of the current corded PPV's, which will increase the danger of an electrocution hazard. The second of two pieces of equipment that we received is the VSK. The old VSK that we used was one of the first models purchased more than 22 years ago. Over those years, the technology has vastly increased. Due to the old designed thin walls, the old VSK system had a stabilization weight capacity of only 2,500 lbs. compared to the VSK system that we received, which has upwards of 80,000 lbs. and increases the stabilization system to a 4:1

safety factor. This now gives us the capacity to stabilize heavier weights such as a fully loaded tractor trailer, which we never had the option before.

Just in time for the holidays this year, the LFD received the replacement of Engine 1. The former Engine 1 was a 1986 Hahn/Ranger Pumper that served the Town well for many years. The new/used Engine 1 is a 2008 Pierce Velocity Pumper. The Engine was purchased new in 2008 by a village in Orange County, NY. It looks like it was well taken care of, which makes it great for us because we can maintain that condition for years to come.

This year the LFD saw some new technology come into the stations. Software called PSTrax was introduced into the stations, which is a system for operations checks and logistics assets management. We now can electronically track vehicle, equipment, inventory, and controlled substance checks in one place with the use of any device with Internet.

The Fire Prevention Office (FPO) was busy this year with many construction projects popping up in town. One of the bigger things that has developed is the town's purchasing of the Becker College property. The FPO has been working with the town keeping them up to date on the alarm systems that are in place along with keeping pace with the Mass. General Laws pertaining to the current structures. One of the other projects that we are working on is the Vangarden Cannabis facility on Huntoon Memorial Hwy with their remodeling undertakings. Next door we also worked with Modern Architectural Glazing to get their new facility in order. On the other side of Vangarden, we just started working with developers on a possible warehouse storage facility. In the Cherry Valley area, FPO worked with the EPA to get funding for the demolition of the Chapel Street Mill. The FPO is looking forward to working with all the groups to plan the future of the town.

There were several events that the LFD and the Leicester Firefighters Association (LFA) participated in this year including a "Touch-A-Truck" session, "fill the bus" Secret Santa, several EMS and Police bike rides, and the 5th anniversary Ron Tarantino Memorial ride. The LFD did several demonstrations at the Harvest Fair. They were invited to participate in the Cherry Valley Post 443 American Legions September 11th memorial service along with their Veteran's Day remembrance service. The fire chief also took part serving at the in the veteran's breakfast at the Senior Center. The LFD opened the headquarters apparatus bays to play host to the Santa meet and greet prior to the tree lighting ceremony on the Town Common. The LFD provided manpower and lighting at both the vaccine clinics and the tree lighting ceremony.

The year 2021 marked the 4th year in a row for the members of LFD to hold the Annual Santa Tour around our community. Preparations for the event begin weeks in advance of the actual event as the route is planned out and reviewed, and decorations are prepped for the day. The members post the route utilizing an app so residents can track the location of Santa as he makes his way through town. The link to follow along is posted on the LFD Facebook page. This past year, over 1,584 people were actively tracking Santa as he made his way across the planned route. The duration of the event included two hours of preparation and six hours along the route. The fuel for the apparatus is donated by the Leicester Firefighters Association every year. The LFD members enjoy volunteering their time to host this event just as much as the residents enjoy watching and waiting for them to pass by their homes.

The Leicester Firefighters Association was very active this year giving back to the townspeople. Events like memorial services, Secret Santa, tree lighting, Harvest Fair, bicycle rides, and Santa Run along with many other events in which members continually volunteer their time makes me very proud. This year they started another great project called the "Reflective Address Sign Program." By making a \$20 donation to

the LFA, the union members voluntarily place an address number reflective sign on your property. This is extremely helpful to first responders when they're trying to find your address during an emergency.

I personally would like to thank all the members of the Leicester Fire Fighter Association for their willingness to work together to make the Town of Leicester a great place to work and serve the community.

This year the LFD saw some sadness as we marked the passing of Retired Chief. Ted Antanavica. Chief Antanavica served the LFD starting the early 1970's. He retired at the rank of Chief in 1992. He will be greatly missed.

To close out the end of 2021, I was honored to transition from an on-call fire chief to a full-time career chief overseeing the Fire, EMS Department, and Emergency Management for the Town of Leicester. I am very fortunate to gain knowledge from my predecessors over the years. I'm looking forward to working with the current and future members of the departments and helping those learn and grow together as a team. I am truly thankful to the townspeople for this opportunity.

Residents can stay in touch with the Leicester Fire Department and what is occurring in their community by following the LFD on the following social media sites:

1. Website at <https://www.leicesterma.org/leicester-fireems-department>
2. Facebook at www.facebook.com/Leicestermafire
3. Twitter at @LeicesterMAFire

The LFD utilizes social media to maintain transparency and provide real time incident alerts and other information to residents.

On behalf of all the members of the Leicester Fire Department, I would like to thank the entire community for their continued support along with the other town departments for their willingness to work together to achieve a common goal, to make the Town of Leicester a great, safe, place to live.

Respectfully submitted,

Michael R. Dupuis
Fire Chief

Local Emergency Planning Committee

The Local Emergency Planning Committee (LEPC) is a local planning committee made up of town departments that has been established through the Federal Emergency Planning and Right-to-Know Act (EPCRA) of 1986. Members represent all key departments in those towns including Administration, Department of Public Works, Board of Health, School Department, Police, Fire, Emergency Medical Services as well as local industry and nonprofit organizations, such as the Medical Reserve Corps. The Committee looks at various types of disasters and hazardous material problems that could impact the towns, develops plans to address those incidents, and tests those plans to ensure first responders are proficient with the plans to address these incidents. The Committee meets semi-annually to quarterly and works closely with the Massachusetts Emergency Management Agency (MEMA).

Police Department

“Proudly Working with the Leicester Community”

Introduction

Once again, it is my honor and privilege to be submitting the Leicester Police Department’s (LPD) annual report to the residents of Leicester. The LPD is pleased to report that in 2021 the overall crime rate within the town decreased from the previous year. There were increases in certain categories of crime, which I will outline further in this report.

COVID-19 Pandemic

LPD flew our flag at half-mast during the week of February 22, 2021, out of respect for the over 500,000 Americans who lost their lives during the COVID-19 pandemic. This was in accordance with the Presidential Proclamation and Governor Baker's orders.

The world has been affected by COVID-19 in so many ways. In the world of policing, LPD had to learn new ways to deal with the societal, public health, and economic impacts of COVID-19. Law enforcement had been called upon to implement our best strategies and practices in partnership with the Board of Health to “flatten the curve” of COVID-19 cases. The introduction of the Delta variant did not overly impact the Leicester community, however, towards the end of 2021, the world experienced the latest variant of COVID-19, the Omicron variant. The Select Board then, once again, had to close town buildings to the public due to the uncontrollable spread of this variant. As I am compiling this report, I am in isolation recovering from the Omicron variant.

Since law enforcement is inherently close-contact work with strangers and sometimes marginalized people, police officers are on the front lines when dealing with the pandemic and enforcing responsible measures, while simultaneously being at a greater risk of exposure and infection. LPD had several officers contract COVID-19 and recover. LPD also had several officers who experienced exposures and were quarantined in 2021.

At the onset of COVID-19 all PPE supplies were in high demand. Individual departments had stocked up on sanitizing supplies, new sanitizing equipment, and PPE for essential personnel. The Select Board voted to close all public buildings, but LPD still served the public when they came to the LPD requesting assistance (mostly in the parking lot). Crime did not take a break, but the men and women of the LPD still worked shifts and answered every call personally or by telephone when applicable.

The LPD made several critical moves to protect responding officers and modified operations from top to bottom. The LPD continued to respond to ambulance calls but would stage and take information outside the residence in preparation for the ambulance to arrive unless there was a life-threatening situation that required immediate attention. Officers performed life saving techniques on patients, including COVID positive patients, prior to EMS arriving. Traffic stops were modified to make the encounters as much of a no-touch situation as possible. LPD continued to make arrests when necessary. The cruisers and areas of exposure in the building were sanitized once the situation was mitigated. Courthouses were also closed due to COVID-19 spreading throughout the buildings. Bail hearings and regular court hearings were delayed until telephone conferences and zoom hearings were put into place. All this occurred right after society started to reopen, but they were closed again by the Omicron variant.

“Bells of Thanks” Retired Fire Chief Jake Menzigian coordinated the “Bells of Thanks” whereas each Sunday in July 2020, at 6pm, the Rochdale Village bell was rung to recognize all frontline workers for their heroic efforts during the pandemic. On June 12, 2021, Chief Menzigian coordinated another

memorial tribute which honored Ted Antanavica, who had succumbed to the Covid-19 virus on March 31, 2021. Ted was a long-time member of the Leicester Fire department and served as Chief during his tenure. Ted was Leicester's first mediator for parking ticket violation appeals. Ted was also my older brother and a great supporter of all emergency services. Ted will be sorely missed by all.

Opioid Crisis

The Town of Leicester has not been immune from the devastation of the National Opioid Crisis. The members of the Leicester Police Department continue to work hard to combat the opioid crisis in our community. The LPD was pleased to partner with the Leicester Public Schools and Worcester County District Attorney Joseph D. Early, Jr.'s office in bringing an additional drug/opioid educational program to the middle school students in our community. Leicester also joined forces with the DA in an outreach program for overdose survivors giving them the tools to help make a full recovery and kick the habit.

Crime Control Strategy

The Leicester Police Department's crime control strategy includes, but is not limited to, the following crucial initiatives:

- **Traffic Enforcement** - Most crimes committed in Leicester are still committed by individuals who reside outside the Town of Leicester. These transient offenders can be deterred by a highly visible and active traffic enforcement program. Offenders looking to commit crimes, frequently drive vehicles that are not legally registered, insured, etc., so they avoid communities where they are more likely to be stopped for these motor vehicle violations. Leicester's traffic enforcement program makes the police highly visible, which deters crime and reduces disorder.
- **High Visibility Traffic Enforcement Grant** - The LPD has been fortunate, once again, to receive funding for traffic enforcement. These high visibility grants target seat belt violations, texting and driving, impaired driving and speeding.
- **National Drug Take Back** - The LPD, in partnership with the Leicester Recycling Center, participated in two National Drug Take Back initiatives in 2021. The program has taken back more than 15,270,000 pounds (7,635 tons) of drugs since it started in 2010, the majority of which are unused, unwanted, or expired drugs that are sitting in area homes. The collection of these drugs prevents them from being stolen and diverted. This year the program collected a record setting 985,392 pounds of drugs. Residents can drop unwanted drugs into the LPD drug collection kiosk in the police station lobby anytime.
- **Needle Collection Program** - The LPD collected approximately 100 gallons of hypodermic needles and sharps in its needle collection kiosk. The collection kiosk has been an effective tool in getting needles and sharps off the street. Needles and sharps can be dropped into the LPD needle collection kiosk in the police station lobby. This service is offered to Leicester residents only as many other towns and cities have closed their needle drop-off facilities.
- **D.A.R.E.** - The D.A.R.E. (Drug Abuse Resistance Education) Program was put on hold again this year due to COVID-19. This is a course that requires in person application and interaction; the program may also be curtailed by Police Reform.
- **Drug Educational Programs** - The LPD, in conjunction with the Leicester School Department, continues to provide multiple educational programs for students and parents. The Leicester Police Department, in conjunction with the District Attorney's office, has provided opioid addiction education at the middle school level.
- **School Resource Officer** - The LPD has two officers interested in the School Resource Officer (SRO) position. The training classes require 40 hours of in-person training to become nationally certified. Both officers will be sent to the next available classes in 2022. These

officers will share the position since the LPD does not have the manpower, or funding, to create a full-time position. Previously, LPD had two officers act as Liaisons to the schools with basic SRO training, however, basic SRO training is no longer approved by Police Reform.

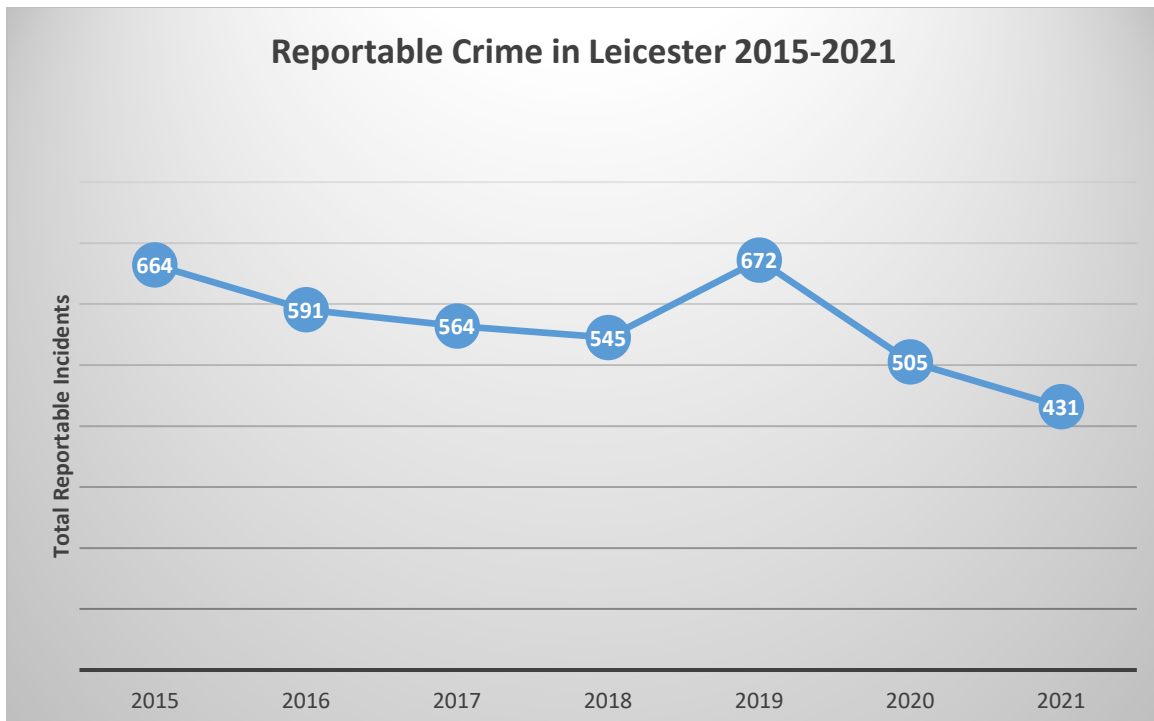
- **Community Outreach** - The LPD attempts to attend as many public events as possible. This year most events were cancelled, however, LPD did manage to participate in two public safety days (all outdoors) on the former Becker College site. Also, the Christmas Tree Lighting Committee held their annual “cocoa on the common” and tree lighting ceremony in December. The Leicester Police Alliance gave a generous donation for the ceremony which was attended by a record number of Leicester residents who enjoyed the festivities with their families.
- **Airplane Crash** - On Tuesday, February 2, 2021, at approximately 5pm, the Leicester Police and Fire and Rescue were dispatched to an airplane crash in the woods off Moose Hill Road. Spencer Fire and Rescue, along with the Leicester Highway Department, also responded as did the Environmental Police. Working together with assistance from residents, the occupants of the plane were rescued and taken to a local hospital where they recovered. LPD in conjunction with the NTSB and MSP investigated this rare event.
- **Professional Investigations** - The Investigative Division of the LPD is committed to conducting investigations that meet the highest professional standards and routinely benchmarking its investigations against other leaders in the law enforcement community. These initiatives have proven to be highly successful in deterring and controlling crime and disorder in our community. Every case is important, and I will outline several high-profile cases later in this report.

Social Media

Residents can stay in touch with the Leicester Police Department and what is occurring in their community by following the LPD on the following social media site” Facebook at www.facebook.com/LeicesterPolice. The LPD utilizes social media to maintain transparency and provide real time crime alerts and other information to residents.

Crime Statistics for Leicester in 2021

Pornography = 2	Intimidation = 14
Weapons Violations = 10	Breaking & entering = 7
Liquor Law Violations = 1	Theft from Vehicles = 6
Disorderly Conduct = 10	Shoplifting = 32
DUI = 18	Larceny (from building) = 1
Credit Card Fraud = 3	Larceny (all others) = 32
All Other Crimes = 113	Vehicle Theft = 9
Fraud (all other) = 22	Identity Theft = 2
Rape (forcible) = 6	Destruction of Property = 39
Indecent Assaults = 1	Narcotics Violations = 12
Assault (aggravated) = 19	Kidnapping/ Abduction = 0
Arson = 1	Counterfeiting/ Forgery = 5
Impersonation = 32	Purse snatching = 4
Assault (simple) = 28	Embezzlement = 2



The LPD has noted a decrease in the number of identity thefts in this year's crime statistics from 120 to 2 with unemployment fraud under control. Shoplifting statistics increased from 19 cases to 32 cases as people started to return to their norms.

Additional Statistics

1. Calls for Service (CFS)/Patrol Initiated Activity (PIA) = 19,572 (- 10)
2. Accident Investigations = 221 (-39)
3. Arrest/Criminal Summons = 356 (+59)
4. Medical Responses = 1467 (+969)
5. Investigative/Offense Reports = 1077 (-60)
6. Alarms (All Types) = 201 (+1)
7. Motor Vehicle Stops = 1806 (+350)

The statistics above show there were a total of 431 crimes reported in the Town of Leicester in 2021. This is compared to a total of 505 reported in 2020. This represents a decrease of 74 reportable offenses. The decrease in criminal statistics is directly attributed to the decrease in identity theft.

Criminal Investigation

The Leicester Police Department was required to conduct a wide variety of investigations during 2021 including, but not limited to, the following criminal activity:

- Multiple opioid related overdoses and opioid related deaths.
- The Cornerstone Bank robbery triggered an intense investigation with multiple local police departments and the F.B.I. The suspect was captured and deemed a serial bank robber in this multi-state federal investigation. The suspect was sentenced to 20 years in federal prison for the robbery in Leicester along with many others. LPD patrols and detectives pursued every avenue and lead in the case to secure the successful conviction.

- LPD detectives investigated a significant identity fraud case that led to the identification and criminal charges against three suspects from Georgia and Alabama. The suspects were tied to a larger scheme involving the use of fake IDs to purchase high-end cars that they would then alter VIN's, re-title and sell primarily out of Georgia.
- LPD detectives built the case and arrested two Dominican Nationals who were involved in a "Grandchild in Jail" scam stealing \$8,000 from a resident and attempting to steal an additional \$10,000. LPD set up a sting and arrested the individuals when they took possession of the bait money. LPD then recovered almost all the original \$8,000 that was stolen by the suspects and two accomplices in Lawrence.
- LPD patrols took a report and LPD detectives took the lead which secured convictions on two suspects that broke into approximately twenty cars and a house in the Pleasant Street area. LPD was able to identify one of the suspects by forensic DNA evidence left at the scene.
- LPD detectives along with the U.S. Department of Labor Office of the Inspector General, The United States Secret Service, Central Massachusetts Law Enforcement Counsel, and the Leicester Police Department executed a warrant in the Cherry Valley section of Leicester. The warrant was the result of an ongoing joint investigation spanning five months and resulted in the prosecution of an individual committing unemployment fraud nationwide!

Personnel and Staffing

Detective Timothy Fontaine retired on May 3, 2021, after nearly four decades of service with the LPD. Officer John Caforio worked his last regular patrol shift on December 17, 2021, after three plus decades of service with the LPD. Officer Caforio's official retirement date was January 2, 2022. Both will be missed by the community and their colleagues. LPD also has another retirement slated for mid-2022.

In 2021 the LPD staff included 18 full-time police officers, 1 full-time administrative assistant, 1 part-time clerk and 2 on-call jail monitors/matrons. The sworn complement of police officers is comprised of the Chief, 1 Lieutenant, 3 Sergeants, 2 Officers assigned to Detective duties and 11 Patrol Officers. This represents a decrease of two Officers from the staffing level of the LPD in 2020. In 2021 the department requested the Civil Service list to fill 2 open patrol positions and 1 anticipated patrol position. LPD is currently in the selection process and hopes to be starting three new recruits in the next available 2022 academy.

Personnel and Police Unions

The Leicester Police Department is fortunate to be staffed with highly qualified, professional officers and to have ongoing partnerships with other outstanding law enforcement agencies.

As a result of the pandemic, LPD Officers had to learn a whole new way of doing business and responding to calls for service. With the calls for service taking more time, and with staff shortages due to quarantine for exposure or recovering from COVID-19, all resources were taxed to the max even though reportable crimes overall had decreased. Calls for service took longer to process, and neighborhood disagreements were on the rise, as well as mental health evaluations, all of which do not show up in the criminal statistics.

During 2021 the CEMLEC (Central Massachusetts Law Enforcement Counsel) was busy with many deployments. There were 12 notable events including seven warrant deployments, three barricaded suspects and two barricaded suspects w/ negotiators. The team also provided security for the Boston Marathon, Patriots games, and various public safety days. LPD is pleased to report all these deployments ended peacefully with no actions required. The Drone Team was busy with the LPD deploying the LPD drone on several cases all with positive outcomes.

On March 16th, Officer Paul Pepin was officially sworn in by Town Clerk, Deborah Davis, during a small ceremony at the police station. I cannot think of a more difficult time to start in this profession. Fortunately, Officer Pepin is up for the challenge and was welcomed with open arms to the LPD and the community. The LPD Facebook announcement of Officer Pepin's graduation was overwhelmingly received by the community. I am incredibly pleased to have Officer Pepin on board as he brings a strong work ethic and a sincere dedication to the profession.

On May 17, 2021, Gwendolyn Wilcox was sworn in by Town Clerk, Deborah Davis as the town's Parking Ticket Appeal Hearings Moderator, the position left vacant with the passing of Ted Antanavica.

In remembrance of our fallen colleague, Officer Ronald Tarentino, his widow Trish Tarentino and members of the Tarentino family have been on hand for and will always be invited to be present for the placement of a commemorative decal on each new cruiser of the LPD fleet. This decal is to honor Ron's life, his service to the LPD, and his service to our community. The LPD has delayed applying decals to the two newest cruisers due to COVID-19 restrictions. However, the tradition will continue as soon as it safe to do so.

LPD continues to work with the POST Commission instituting Police Reform as standardized by the state. Policies are updated and the LPD continues to follow the mandated training required by the commission. I would like to thank all the members of the Leicester Police Department, and the union that represents them, for their willingness to work collaboratively to make the Town of Leicester a good and decent place to live, work and raise a family.

On behalf of all the members of the Leicester Police Department, I would like to thank the entire community for their continued support and all town departments for their willingness to work together to achieve a common goal, to make Leicester a great and safe place to live and work.

Ken Antanavica
Chief of Police

PUBLIC WORKS

Highway Department/Tree Warden and Pest Control

On an ongoing basis, the Highway Department crews continued to respond, in a timely manner, to resident concerns, questions, and requests. Sanding/salting, plowing and storm cleanup was done as weather events presented themselves. The department took on the duties of mowing and maintaining the Town Common. All other town-owned property was mowed, and all town building were maintained. Crews facilitated several burials at Cherry Valley Cemetery.

Staff

Training and education on IDDE (Illicit Discharge Detection and Elimination) has been completed by all staff. Information has been made available to the residents with assistance from our consultants at the Town Hall and the Library as well as on the town website.

Two new employees were added in 2021. Crews participated in the Touch-a-Truck events and the Becker open houses.

Vehicles

The Highway Department replaced a totaled Truck 2 with a Ford F-350.

Projects

The Highway Department completed the following projects in 2021:

- Conducted drainage repairs on the following roadways: Marlboro Drive 80' of pipe, Paxton and Marshall St. new catch basin installed. Paxton St. northbound 750' and southbound 400'. Whittemore St. 150' of pipe done. Craig and Pleasant St. 2 catch basins were rebuilt and 60' of pipe 12' installed. Watson St. crossover 30' of 15" pipe installed.
- Reconstructed the intersection of Paxton and Marshall St.
- Worked in conjunction with Board of Health to manage beavers in the following areas: Pleasant St, King St, Peter Salem Rd, and Bond Rd.
- Repaired manholes and paved Chapel and Waite Streets.
- Finished Complete Streets Project.
- Conducted heavy roadside trimming on Clark and King Streets.
- Maintained/repared irrigation at the schools, Hillcrest, Rochdale Park, and Community Field.
- Performed a complete rebuild of the engine on truck 4.
- Completed crack sealing.
- Started line painting and will finish in the spring.
- Paved 3,700' of Paxton Street.
- Installed new benches on the common.
- The Highway Department continues to work on stormwater management projects.
- Private roads were maintained.
- Completed storm damage/tree removal on Rawson St, Pine St, Willow Hill Rd, LPD firing range, Clark St, and Watson St.
- Implemented a turf revitalization program at Rochdale Park. Grub treatment completed as part of phase 1 of the revitalization.
- Reconfigured the stop lines and fog lines at the intersection of Auburn and Stafford Streets.

- Aided the Assessor's office and DIS in repairs of the inspection vehicle.
- Installed a guardrail at Craig and Pleasant Streets.
- Replaced the yard hydrant at Cherry Valley Cemetery.
- Installed informational signs at Town Hall to identify where offices are located.
- Installed the signs for the electric car charging station at Town Hall.

The final sign off was completed for the Waite's Pond Dam project. The drawdown of the pond will begin once a DEP number is assigned to the project by the state.

Recycling Committee

Our aim is to serve the residents and municipal departments of Leicester in meeting the goals of reducing the waste stream and saving money for private homes, municipal buildings, and businesses.

The Recycling Center is town-owned and managed by a volunteer committee. A management team of eight leads the crew of over 20 other individuals on a rotating schedule of 2/3 Saturdays per month. Over 500 households and businesses purchased stickers in 2021.

The number of items accepted at the center continues to expand as end markets reopen at the lessening of the covid pandemic restrictions.

The center continues to host the Drug-Take-Back-Days in partnership with the Police Department. In 2021, the dates were April 24 and October 23.

We were saddened and challenged by the sudden death of our team leader, Ray Ronander in November. The team has continued to strengthen with reorganization and distribution of tasks.

The Highway Department continues to support the center with yard waste management and plowing when needed.

Recycle Management Team

DEVELOPMENT AND INSPECTIONAL SERVICES

Development and Inspectional Services

The Development & Inspectional Services (DIS) Department includes the following:

- Code Enforcement/Building
- Conservation Commission
- Board of Health
- Economic Development
- Moose Hill Water Commission
- Planning Board
- Zoning Board of Appeals

Development & Inspectional Services oversees Leicester's land-use and development, including administration of a variety of land-use permits, and planning related to general land use, economic development, public health, housing, natural resources, and historic preservation. The Department's goal is to provide high-quality customer service and to make navigating through the permitting processes more efficient and easier to understand.

During 2021, DIS staff comprised of: Michelle Buck served as Director until September, Alaa M. Abusalah was appointed Director/Town Planner in October; Michael J. Silva, Local Inspector/Zoning Enforcement Officer; Francis L. Dagle, Health Director; Kelly Conroy, Department Assistant; Brooke Hultgren, Department Assistant; Helen C. Ganas, Public Health Nurse; Amy McInerney, Public Health Coordinator; McKenzie Falker, Health Officer; John A. Markley, Inspector of Wiring; John P. Dolen, Inspector of Plumbing; Matt S. Poce, Inspector of Gas Fitting.

Code Enforcement/Building

2021 Code Enforcement Permit Activity

Building Permits	
1 or 2 Family (Temporary Mobile)	10
Commercial Building (including renovations)	3
Additions	5
Sheds/Barn/Gazebo	6
Swimming Pools (above & in-ground)	10
Garages (1,2 & 3 car)	2
Decks/Porches/Sunrooms	20
Roofs/Siding/Replacement Windows/Doors	145
Renovations/Remodels/Alterations	39
Demolitions & Removals	3
Solar Panels (Residential)	48
Solar (Commercial)	0

Chimneys	2
Signs	4
Weatherization/Insulation	104
Cell Towers/Arrays	3
Fence/Tents	4
Miscellaneous/Repairs/Foundation Only	22
Replacement Cards/Re-inspections	7
Void/Cancel/Revoked	0
TOTAL	437
Miscellaneous Permits & Certifications	
Certifications Issued (304 & 110)	58
Home Occupation Permits Issued	32
Occupancy Permits Issued	13
Stove Permits	17
Sheet Metal Permits	14
Plumbing Permits	124
Gas Permits	83
Wiring Permits	274
Weights & Measures Permits	18
Total Miscellaneous Permits	633
TOTAL	1,070

2021 Plumbing, Gas, Wiring, and Weights & Measures Inspections

Plumbing	257
Gas	126
Wiring (includes 42 @ VanGarden/Cannassist)	396
Weights & Measures	178
TOTAL	957

2021 Code Enforcement/Building Initiatives:

- Local Inspector/Zoning Enforcement Officer enrolled in Americans with Disabilities (ADA) Coordinator Training Certification Program.
- Local Inspector/Zoning Enforcement Officer awarded Building Code Enforcement Official Certification from the Commonwealth of MA.
- Initiated a Town wide inventory of multi-family dwellings in collaboration with the Fire Department to ensure proper reporting, inspections, and permitting.
- Supported the onboarding of new inspectors establishing policies, protocols, trainings, and providing administrative support.
- Provided training for new Board of Health staff and supported the transition of health department duties/responsibilities to new dedicated staff.

Conservation Commission

The Conservation Commission administers the Massachusetts Wetlands Protection Act, the Rivers Protection Act, and the Town of Leicester Wetland Bylaws and Regulations to protect wetlands, related water resources, and adjoining land areas (buffer zones).

The Conservation Commission is a five-member Board appointed by the Select Board to three-year terms. Conservation Commission members in 2021 included: Stephen Parretti (Chair), JoAnn Schold (Vice-Chair), James Cooper, Ashlyn Coyle (appointed 1/2021), Dawn Marttila (resigned 5/2021), and Ryan Winslow (appointed 12/2021).

2021 Conservation Commission Filings

Type of Filing	# of Filings
Notice of Intent (NOI)	21
Abbreviated Notice of Resource Area Delineation (ANRAD)	0
Request for Determination of Applicability (RDA)	19
Certificate of Compliance	8
Enforcement/Cease & Desist Order	0
Emergency Certifications	3
TOTAL	51

Conservation Commission members regularly conduct on-site reviews to ensure that work conforms to applicable laws and regulations, as well as adhering to Orders of Conditions and Determinations that are issued by the Commission.

The Conservation Commission hosted 11 meetings in 2021. Due to COVID-19 restrictions, the Commission met online only from January to May. From June to November the Commission hosted hybrid meetings, offering both in-person and virtual participation options. A Chapter 61 Land Conversion Request (Assessor's Map 44, Parcel A7) was discussed by the Conservation Commission at their November 10, 2021, meeting. The Commission did not recommend that the Town exercise its option to purchase the parcel.

In 2021, DIS Department Assistant Brooke Hultgren, completed four units of the Fundamentals Course provided by the Massachusetts Association of Conservation Commission.

Board of Health

The Board of Health promulgates guidelines and regulations concerning the safety and well-being of the public. The Board also engages in public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing, and nuisance type complaints such as noise, dust, and odor. The Board of Health is a three-member elected board with each member serving a term of three years. The current members are Christopher Montiverdi (Chair), Richard Spaulding II (Vice-Chair), and Diane Moffat.

Environmental Health

The Board of Health assists businesses and residents to comply with numerous environmental health regulations. Most recognized is the food protection program, in which the health agent conducts routine and follow-up inspections of food establishments, reviews the plans for new food establishments, investigates complaints, educates operators about code changes, and conducts investigative hearings to address non-compliance. The health agent also conducts inspections for wells, septic systems, semi-public and public swimming pools, tanning facilities, and recreational camps for children. The health agent also investigates complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with local, state, and federal regulations.

2021 Health Inspections	
Type of Inspection	Number of Inspections
Housing/Nuisance Inspections	38
Food Inspections	46
Pool Inspections	3
Camp Inspections	2
Tobacco Inspections	8
Title V Perc / Soil Testing	27
Septic Plan Reviews	31
Septic System Inspections	57
Well Reviews	9

Public Health Nursing

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. The Leicester Board of Health regularly collects information on all reported diseases.

2021 Reportable Diseases	
Babesiosis	1
Campylobacteriosis	2
Hepatitis C	2
Human Granulocytic Anaplasmosis	1
Influenza	13
Novel Coronavirus (SARS, MERS, etc.)	1,397
Salmonellosis	4
Shigellosis/Shiga Toxin	2
Group A Strep	1
Group B Strep	1
Total	1,424

Community Health

In the Spring of 2021, the Leicester Board of Health was awarded the Public Health Excellence Grant by the Massachusetts Department of Public Health. The Town of Leicester will receive \$300,000 annually through 2024. The Grant supports shared public health services between municipalities within the region. Leicester serves as the lead municipality in providing comprehensive public health services to five municipalities (Towns of Barre, Hardwick, Holden, New Braintree, and North Brookfield).

In addition, the Leicester Board of Health received a \$225,000 annual grant award by the Massachusetts Department of Public Health, which is focused on increasing capacity for community health surrounding the COVID-19 pandemic. Through the shared public health services model, Leicester will coordinate with the shared service towns to plan and build a comprehensive program addressing health and wellness issues and addressing all COVID-19 related activity.

The Board of Health coordinated tobacco control activities in collaboration with the Massachusetts Health Officers Association, Tobacco Control Program. The collaboration includes ongoing enforcement of Massachusetts General Laws and local regulations around youth access and environmental tobacco smoke. This includes retailer education visits and regular enforcement checks.

Public Health Emergency Preparedness

MDPH's Office of Preparedness and Emergency Management (OPEM) has developed Health and Medical Coordinating Coalitions (HMCC) in each of the six regions throughout the state. As an active member in region 2, the Leicester Board of Health is assigned to oversee the fiscal, administrative, and programmatic aspects of the HMCC grant. As a member of the Region 2 HMCC, the Town of Leicester has access to increased resources and is a part of regional planning efforts.

In an emergency, the LBOH would coordinate resource requests and allocation, and provide situational awareness for all healthcare organizations and local public health departments in the seventy-four cities and towns that make up Region 2.

Currently, six community members from the Town of Leicester are registered Medical Reserve Corps (MRC) volunteers. MRC volunteers are trained and prepared to respond to emergencies in their communities. As a member of the Worcester Regional Medical Reserve Corps (WRMRC), Leicester would have access to all 400+ registered volunteers within the WRMRC in the event of an emergency.

In 2021 Leicester Public Health staff worked with the Board of Health to review and revise the Town's Emergency Dispensing Sites (EDS) plan and attended Leicester Local Emergency Planning Committee (LEPC) meetings. The Leicester Board of Health was also in compliance with all required quarterly MDPH internet-based emergency drills (WebEOC).

Moose Hill Water Commission

The purpose of the Moose Hill Water Commission is to work toward establishment of the Moose Hill Reservoir as a Class A Public Drinking Water Supply for the Town of Leicester and surrounding communities in need of water. The Moose Hill Water Commission is a three-member elected Board, with members holding three-year terms. In 2021 membership included Gayous Powell, Jr. (Chair) and Stephen T. Pawlowskis, one seat remained vacant.

Planning Board

The Planning Board is responsible for review of applications for approvals under the Zoning Bylaw and Subdivision Regulations. This includes Site Plan Review and/or Special Permit applications for commercial developments, subdivision applications, and endorsement of ANR Plans (plans depicting new lot lines on existing streets). The Planning Board is also responsible for long-range land use planning for Town of Leicester, including implementation of the Leicester Master Plan and Open Space & Recreation Plan.

The Planning Board is comprised of five elected members and one appointed associate member. In 2021, Jason Grimshaw continued to serve as Chair. Sharon Nist and Jaymi-Lyn Souza continued to serve as regular members of the Board. Debra Friedman stepped down as Vice-Chair and was appointed as the associate member in June. James Reinke served as the associate member until June and was subsequently elected Vice-Chair. Joshua Campbell was appointed to the Board as a regular member in June.

2021 Planning Board Applications

Type	#	Description
Approval Not Required (ANR)	5	Lot line changes
Site Plan Review	4	488 Stafford St/Dris Production (approved 9/2021), 112 Huntoon Mem. Hgwy. (approved 10/2021), 1355 Main St/ZP Battery (approved 11/2021)
Special Permit	9	Hank's Marine (approved 3/2021), Town Meadow Farm (approved 4/2021), WorcShop (approved 5/2021), AfroEvolution Steppers (approved 5/2021), 704 Main duplexes (approved 4/2021), Blueberry Ln Self-storage (approved 7/2021), 1439 Main (approved 10/2021), Skyview Estates (approval pending), 1603-1605 Main St (approved 12/2021)
Subdivision Plan	1	Parker Street North Definitive Plan (approved 9/2021)
Parking Waivers	0	<ul style="list-style-type: none"> • Leicester School Department (approved 1/2020) • Wal-Mart (approved 1/2020) • 100 South Main Street (approved 10/2020)
Deadline Extensions	5	101 Huntoon, Oakridge Estates, Briarcliff, 88 Huntoon (2: Cannassist and EcoFarm)

The Planning Board also had several minor applications (changes to performance agreements, parking streetlight plan reviews, subdivision lot releases, etc.). The following Planning Board approved projects were completed in 2021: Cultivate (1762 Main Street) and Greenville Baptist Church (674 Pleasant St).

Zoning Bylaw Amendments

Date	Article #	Description	Town Meeting Action
5/11/2021	Article 24	Architectural Conservation District Bylaw (General Bylaw) to regulate new construction & demolition of structures in Leicester Center.	Approved
	Article 25	Amend Section 5.6 [Greenville Village Neighborhood Business District (NB)] to simplify development and redevelopment in the district, particularly for reuse of existing structures	Approved
	Article 26	Amend Section 5.5 (Highway Business-Industrial District) to modify thresholds for meeting site development standards and to correct outdated references.	Approved
	Article 27	Marijuana: Amend Sections 1.3 (Definitions), 3.2.03 (Schedule of Use, Business), and Section 5.15 (Medical Marijuana Treatment Centers and Marijuana Establishments) to allow for marijuana delivery and to increase the cap on marijuana retailers from 1 to 2 establishments.	Disapproved
	Article 28	Amend Sections 1.3 (Definitions), 3.2.03 (Schedule of Use, Business), Section 3.30 (BR-1 Zone), Section 3.32 (RIB Zone), Section 3.2.08 (Parking of Commercial Vehicles), and add a new Section 5.18 (Outdoor Storage) to address rental self-storage facilities, other outdoor storage, and related issues including parking of commercial vehicles.	Approved
	Article 29	Amend Sections 3.30 [Business-Residential 1 (BR-1) Zone] and 3.32 [Residential Industrial Business (RIB) Zone] by re-numbering and re-organizing subsections.	Approved
10/26/2021	Article 16	Amend Sections 1.3 (Definitions), 3.2.03 (Schedule of Use, Business), and Section 5.15 (Medical Marijuana Treatment Centers and Marijuana Establishments) to allow for marijuana delivery.	Approved
	Article 17	Zoning Map amendment to rezone the following parcels from Residential 2 (R2) to Business (B): 4, 18 & 18A Sargent Street, and 1 Reservoir Street (Assessors Map 23B, Parcels A9, A10, B6, & B7); and to correct an error on the Zoning Map to reflect a change from R2 to B approved 11/12/2003, Article 18 (affecting 146 Main Street/Map 23C, Parcel J2) so that the entire parcel is in the B district as intended.	Approved

The Board hosted a total of 23 meetings in 2021. Due to COVID-19 restrictions, the Board met online from January to May. From June to September the Commission hosted hybrid meetings, offering both in-person and virtual participation options. From September to December the Board hosted meetings in-person only due to recurring technical difficulties with the hybrid meeting format.

2021 Planning Department initiatives:

- **CDBG Housing Rehabilitation Program** – Director/Town Planner serves as the Town’s Municipal Environmental Certifying Officer reviewing housing rehab projects in collaboration with the Pioneer Valley Planning Commission.
- **Central Massachusetts Metropolitan Planning Organization (CMMPO)** – The Director/Town Planner represents the Town and West Subregion as a member of the CMMPO Advisory Committee.
- **Complete Streets Program** – In collaboration with the Highway Department, supported the implementation of Tier 3, construction, and grant administration.
- **Local Rapid Recovery Plan** – In collaboration with the Town Administrators office, provide support for plan implementation.
- **Municipal Vulnerability Preparedness Program (MVP)** – Director/Town Planner serves as the local MVP contact facilitating the Core Team working group, administering progress, and preparing annual progress reports for the Executive Office of Energy and Environmental Affairs.
- **Open Space & Recreation Plan (OSRP)** – The Planning Department provides staff support to the Open Space and Recreation Committee. In 2021, the Town retained the services of CMRPC to prepare and update the 2015 OSRP. The 2021 plan is currently under review by the Massachusetts Executive Office of Energy and Environmental Affairs Division of Conservation Services.
- **Technical Review Team (TRT)** – Established a multi-departmental project review team to enhance and support applicants as they navigate the permitting process. Members of the TRT include representatives from the Planning Department, Building/Code Enforcement, Fire Department, Police Department, Highway Department, and Town Administrators Office.
- **Zoning Bylaw Amendments** – see table above.
- Continued to monitor the construction of approved subdivisions and commercial projects.

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) reviews applications for special permits, variances, and appeals in accordance with Leicester’s Zoning Bylaw and the Massachusetts Zoning Act (MGL Ch. 40A). Specifically, the ZBA reviews special permit applications for non-conforming uses and structures, signs, watershed overlay district uses, and commercial uses in certain districts (other special permits, including most commercial special permits, are issued by the Planning Board). Variance applications are requests for relief from Zoning Bylaw requirements (generally dimensional requirements). The Board also reviews appeals of Building Inspector decisions.

The ZBA is a Select Board appointed board having five regular members and three alternates. The Board’s 2021 members included James Buckley (Chair), Jim Reinke (Vice-Chair), Kurt Parliment (Clerk), Vaughn Hathaway, and Richard Johnston (alternate). Ashlyn Coyle was appointed as a regular board member in January.

2021 ZBA Applications

Type	#	Description
Variance	5	1A Hammond St (disapproved 2/2021), 41 Woodland Rd (approved 10/2021), 47 Woodland Rd (approved 10/2021), 1603-1605 Main St (approved 11/2021), 407 Pleasant St (approved 11/2021)
Special Permit	5	0 Auburn St (approved 2/2021), 67 Lake View Dr (approved 4/2021), 31 Burncoat Ln (approved 7/2021), 7 West St (withdrawn), 25 Pleasant St (approved 11/2021)
Appeal	0	
TOTAL	10	

The Zoning Board of Appeals hosted 9 meetings in 2021. Due to COVID-19 restrictions, the Board met online only from January to May. For the remainder of 2021 the Board hosted hybrid meetings, offering both in-person and virtual participation options.

Total 2021 DIS Income from Permit Fees:

Division	Amount
Building/Code	\$83,344.55
Conservation Commission	\$19,029.46
Board of Health	\$45,183.00
Planning Board	\$27,152.63
Zoning Board of Appeals	\$2,450.00
TOTAL	\$177,159.64

PLANNING AND LAND USE

Agricultural Commission

On May 7, 2013, the Town residents voted to establish an Agricultural Commission for the Town of Leicester in accordance with Article 31.

Commission Charge: Section 1. There is hereby established an Agricultural Commission, which shall consist of five (5) members and three (3) alternates appointed by the Select Board, all of whom shall be residents of the Town of Leicester. The commission will consist of a minimum of three (3) members who are actively engaged in agriculture in Leicester and another two (2) who are interested in farming. Two (2) members for a term of three (3) years; two (2) members for a term of two (2) years and three thereafter; and one (1) member for a one (1) year term, and three (3) thereafter.

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy in order to maintain the staggered cycle of appointments with the assistance of recommendations made by the Commission.

Said Commission shall choose officers who shall be a Chairman, Vice Chairman and Clerk. The Clerk shall be responsible to keep and file minutes of all meetings in accordance with the state statute.

Our mission is to serve as facilitators for encouraging the pursuit of agriculture in the town of Leicester, promote agricultural-based economic opportunities, act as mediators, advocates, educators, and/or negotiations on farming issues, work for preservation of prime agricultural lands, pursue all initiatives appropriate to creating a sustainable agricultural community, and preserve the rural character of Leicester, Massachusetts.

The Agricultural Commission met by virtual meeting this year because of Covid-19.

MEMBERS:

Dianna Provencher - Chair
Kim Miczek – Vice Chair
Kurt Parliment - Treasurer
Patricia Dykas - Clerk
Heidi Cooper Member
Suzanne Sears Alternate
Matthew Soojan Alternate

Economic Development Committee

The Leicester EDC works proactively to promote, encourage, and facilitate the development of responsible and properly planned commercial and industrial growth within the community. This committee seeks to expand and strengthen the local economy, diversify the community's tax base, and give the residents more opportunities to live, work, and thrive in an economically forward-looking and financially strong community. In 2021 membership included Sarah Miller (Chair), Adam Menard, Erik Lerdahl, Joshua Campbell, Allen Phillips. And Rich Jenkins.

EDUCATION

School Superintendent

The Leicester School Department (LPS) began the 2021 year during the COVID pandemic. We made several pivots during the year from remote learning to hybrid learning. Our hybrid model consisted of a schedule for students of Monday & Thursday or Tuesday and Friday in-person learning. Wednesdays remained remote for all students with a half-day of online synchronous instruction. The afternoon students worked asynchronously, while staff had common planning time and worked with students who needed to catch up. In addition to the remote program offered by LPS, there were many students enrolled in the Florida Virtual School, an online program for students who chose to remain fully remote.

On April 6, 2020, all schools reopened to full in-person learning. There were several mitigation strategies in place to keep students safe, including a mask mandate for all students and staff. The Department of Elementary and Secondary Education allowed students to remain enrolled in the Florida Virtual School (fully remote). About 70% of the students returned to school. The educators and the students were all happy to be back with one another.

To bring students back safely, the DESE had suggested that we put up tents at each school so that students could eat lunch outside, music classes could be conducted under the tents, or educators could use the outside classroom as a safer venue to hold classes. On April 16, 2020, we discovered an oil spill that was caused by one of the stakes in the tent behind the Elementary School. The DEP was called immediately and the long process of assessing the damage, cleaning the oil, and repairing the building began. The process continues into 2022. We had to temporarily house the Elementary School students and staff at Becker College (grades K & 1); the High School (grade 2) and the Middle School (grades 3 & 4). We are grateful for the hospitality of the staffs at each building and the town's willingness to accommodate us to be able to bring back the students in-person. Some of our students went from Kindergarten to College in just one day!

Massachusetts Insight Education and research named Linda Grimshaw and Athena Kaouris Vangos "Partners in Excellence Teachers" in January for their outstanding work with Advanced Placement students. Contracts were negotiated with the Education Association of Leicester, the International Union of Public Employees, Local 175 (Clerical) and the Massachusetts Nursing Association (MNA).

We began the District Improvement Planning Process that will result in a new District Improvement Plan in 2022. We engaged a wide range of stakeholders to help the Leicester Public Schools design a robust plan that encompassed the vision of educators, parents, community members, students, and staff. In addition, we had representation from the Senior Center, the Public Library, and the Town Administrator's office.

The start of the 21-22 school year had to be pushed back one week to allow for additional work in the schools to be completed. Students in grades 1-12 returned on September 1, 2021. There were similar challenges in the first months of the 2021- 2022 school year as we had experienced in 2020-2021. The educators and staff did an incredible job keeping the schools open and navigating the many trials that we faced because of the Coronavirus Pandemic. Although we hoped to be back to school as in past years, we were still constrained by wearing masks, contact tracing, and adjusting our practices to keep students and staff safe.

The bright spot in the second half of the year was the collaboration with the Select Board and the Town on the purchase of Becker College. Our vision to use buildings on the campus to house the high school students can begin to become a reality. The townspeople saw the benefit of purchasing the campus and next year will bring excitement and hard work to make the move a reality.

Leicester High School

Leicester High School (LHS) is accredited by the New England Association of Schools and Colleges (NEASC). As stated in the institution's core values and beliefs, LHS is committed to supporting students as they pursue academic excellence.

There were 431 students enrolled in LHS in the fall of 2021. The Class of 2021 graduated 94 students of which 79 % went on to higher education, 3 % to Armed Services, and 17 % to the workforce.

As we value the success of each student, we continue to develop strategies to reduce an already low (.06% all grades) dropout rate. This does not reflect students who passed the High School Equivalency Test to receive a diploma).

In 2021, five students were recognized as John and Abigail Adams Scholars, which means they will receive four (4) years of free tuition from a Massachusetts public college or university. All students who completed the spring administration of the MCAS received this award. An additional 12 students partook in the fall 2021 administration of the exam. However, as of the completion of this report, their scores had not been reported.

LHS has been designated as not requiring intervention or assistance and making moderate progress toward MCAS targets. The high school's Student Growth Percentile (SGP) rose from 36.3% to 50.1% between 2019 and 2021. The average Scaled Score in English Language Arts and Mathematics also increased from 496.5 in 2019 to 501.45 in 2021.

While SGP for LHS has increased greatly, and Massachusetts Comprehensive Assessment System scores in relation to the State have greatly improved significantly, LHS continues to examine and adjust current practices to improve the curriculum, instruction, and assessments.

Leicester High School provides numerous opportunities for students to foster college and career readiness. In 2021, we administered 102 Advanced Placement (AP) exams to LHS students. 57% of these AP exams received qualifying scores. Six students were identified as AP scholar, and one student was identified as an AP Scholar with Distinction.

The community service graduation requirement, requiring 40 hours of service, contributes to the development of character as well as strengthening a sense of community. In the wake of the pandemic, the LPS School Committee voted to minimize, but not eliminate the community service graduation requirement for the Class of 2021. In the Fall of 2021, the School Committee again voted to follow a step system for community service hours to build back up to the required 40 hours per student. Additionally, activities and social events add to students' experiences and learning during their four years at Leicester High School. Our co-curricular activities include National Honor Society, Art Club, Gay Straight Alliance, Student Council, Drama, Yearbook, International Club, Environmental Club, Foreign Travel Club, Music Club (Tri-M), PEP Band, 365Z, Math Team, American Sign Language (ASL), and the Young Americans for Freedom.

LHS also supports:

- The Senior Internship and Externship Program
- Dual Enrollment with Anna Maria College
- Virtual High School Online Programming
- Living and Learning Center

During the 2021 athletic year, Leicester High School saw over 420 participants on interscholastic teams. Due to the Covid-19 pandemic, the high school and middle school basketball seasons were canceled, but the Massachusetts Interscholastic Athletic Association created a Fall II season, allowing high school football and high school cheerleading to compete in what would typically be the beginning of basketball season. Teams did not compete in league play, but rather in what were called PODs. While there were no playoffs, the football team closed out the season with a record of 2-1, defeating both South High Community School and Nipmuc Regional High School. The cheerleading team chose to perform at football games rather than compete.

In the spring of 2021, the softball team qualified for the Sectional Tournament, defeating Uxbridge in the first round before falling to Littleton. The boys' tennis team finished with a record of 6-4. They were defeated in the first round of the sectional tournament by Groton-Dunstable. The girls' tennis team finished with a record of 1-9 and, with a record of 6-6, the team performed well but did not qualify for the post season. Both the baseball and softball teams advanced to the Sectional Semi-Finals. Baseball's season ended there, with softball advancing to the Sectional Finals before being defeated. The baseball team finished with a record of 3-8 and competed in the Section 2 Tournament, losing to Uxbridge 3-2.

In the fall, the soccer and field hockey teams participated in the Central MA Athletic Directors Tournaments while the field hockey team and girls' soccer team qualified for the newly designed State Tournament. The girls' soccer team defeated Mahar Regional to advance to the Round of 16, where they were defeated by Hampshire Regional. The field hockey team played West Bridgewater in the opening round. The cross-country team had a strong showing this year with a member of the girls' team placing first in the SWCL League Meet. This runner was also named Student Athlete of the Month by the MIAA, a very difficult honor to receive. All teams boasted SWCL All-Stars. The varsity football team qualified for the state tournament to play Hamilton Wenham in the Round of 16. For the final game of the season, the football team hosted the inaugural Tarentino Cup Thanksgiving Day game against Auburn. They were defeated 34-31 in a well-played, evenly matched contest.

Leicester Middle School

Overview

Leicester Middle School is currently serving 411 students in grades 5-8. During these crucial years, we know that school culture is at the epicenter of everything we do. We pride ourselves on instilling a love for learning in our students and involving students in extracurricular activities to help them find their passion. Our core values -- Kindness, Achievement, Responsibility, Respect, and Service -- clearly state our expectations for student achievement and comportment, and the entire staff works continuously with students to achieve each one. These core traits are exemplified through everyday character education, embedded into the pulse of the school.

Our teachers and staff are passionate about our school and their work, and this is exemplified every day by the level of commitment they bring to their classrooms, their after-school clubs, their coaching

positions, their family outreach, and their own community service. Each of us works diligently to make sure that all students are ready to enter high school; we strive to give them a well-rounded education and rich extra-curricular opportunities. To do this, we have completed the hard work of mapping our curriculum and aligning it to the Massachusetts Curriculum Frameworks for ELA, math, science, and STEM. We are all lifelong learners, and work tirelessly to model this for students, our objective being that every student leaves LMS having reached their fullest potential, ready to enter the next chapter of their educational careers.

The 2021-22 School Year

Beginning this year, all students are fully back to learning in person after a year that saw all types of learning, ranging from Hybrid Learning (attending alternate days), Remote Learning, In Person Learning, an alternate model that was a Fully Remote Model (FLVS) and/or any combination of these styles. Students are excited to be back and get into the routines that they once had prior to the pandemic.

It goes without saying that the COVID-19 pandemic still has a great effect on LMS as well, as (among other things) we are precluded from offering the wide variety of clubs and activities that our teachers volunteer for in a normal year. Typically, LMS offers a weeklong overnight field trip for 6th grade students to Nature's Classroom and a week-long field trip to Washington D.C. for our 8th graders. Due to the quarantining rules and for the safety of our students and staff, both trips have been cancelled for this year, however, we hope that as things begin to improve, we will be able to host them for the 2022-2023 school year.

LMS is committed to continuous improvement even during these difficult times. We use a variety of assessment data to make critical decisions about instruction; in particular, our Star Assessments have greatly improved our ability to identify and remediate individual learning gaps. Because many of our intervention programs were eliminated, our teachers do the best they can to differentiate within their own classrooms and reach those students who are facing challenges, while working to push our students who are ready to soar. This commitment to improvement was shown in our most recent MCAS scores. Like much of the state, LMS did drop in overall scores, however, students showed high growth in all areas of the MCAS Assessment, and when compared to comparable districts, LMS is improving at a faster rate despite all the challenges that the pandemic has brought.

To launch this school year, both LMS and the district are using the Acceleration Roadmap which has been outlined by the Department of Elementary and Secondary Education (DESE). The Acceleration Roadmap is a tool for school districts in Massachusetts to support acceleration of student learning in the 2021–22 school year. While all students were impacted during the previous school year, the pandemic exacerbated many existing inequities and opportunity gaps. This plan is designed to provide a focused and phased approach to supporting students as they return to school this year.

In recognition of the social and emotional struggles that pandemic learning has brought, LMS has hired a School Adjustment Counselor to help students make the transition back to their daily routines. So far this year, this position has proven invaluable as students have struggled with the demands that this year has brought. Also new this year, we have been able to bring back our Spanish Program. All students will receive an introductory, 10-week course of Spanish. Students will begin to learn the language and culture with a vision of continuing to build the Foreign Language program so that students are able to take a full year of Spanish 1 in the 8th grade if they choose.

Communicating with parents and families is one of our priorities. Among the ways we reach our stakeholders are PowerSchool (student's attendance and grades), the LMS website, our school monthly

newsletter, Facebook, emails, and OneCalls. We also continue to write our well-received *Week-At-A-Glance* emails, which provide updates to parents every Sunday about school events and activities for the upcoming week.

We may be a small school in a small community, but we make the most of the resources we are given and offer students a well-rounded, solid education that prepares them for college and career. Even in the most difficult of years, such as this one, we continue to find ways to educate our students, encourage them to grow, and guide them into young adults who are ready for High School. Throughout this year, we will strive to address some of the gaps that we have identified and continue to strengthen our school and the education that we provide.

Leicester Elementary School

The 2021 school year continued to bring many challenges including hybrid and remote learning. In April, we looked forward to welcoming our students back to full-time in-person learning. While many of the previously developed safety protocols and procedures continued to remain in place to ensure a safe return, an oil leak forced the elementary community to unexpectedly relocate to three different temporary locations. Therefore, our kindergarten and first-grade students finished the 2021 school year at the Borger Building at Becker College, our second grader students at the High School, and our third and fourth grade students at the Middle School.

Work continued over the summer to mitigate the oil spill to ensure that the building would be ready and safe for the return of students and staff for the 2021-2022 school year in September. Additionally, prior to students returning in the fall, teachers engaged in professional learning and collaborative meetings to develop plans to address unfinished learning resulting from the pandemic. Plans included a focus on just-in-time scaffolds, increasing pre-assessment use to better understand learning gaps, and providing targeted support and small group instruction. Our top priority, however, remained on supporting the social and emotional needs of our students and families as we continued to face the impact of the Covid virus. This included building strong classroom and school connections, as well as regular meetings with the building clinical team to ensure student and family needs were met.

The STAR online Reading and Math Assessments continued to be used building wide as an academic screener for grades 1-4 and the STAR Early Literacy Assessment for kindergarten. These tools provide valuable data on standards progress and information to allow for more efficient grouping for both intervention work and enrichment opportunities for students.

At the close of 2021, enrollment was 509 students in kindergarten through fourth grade and 49 students attending preschool. Due to the large number of kindergarten students, the School Committee voted in November to add an additional kindergarten teacher to reduce class sizes. All elementary students in grades K-4 receive instruction in the core academic subjects, as well as participate in our special subject areas of art, music, media/stem, and physical education. Additionally, the before and after school program was reinstated this year to help support the needs of our families.

Although 2021 proved to be another year of uncertainty and challenge, we remain committed and dedicated to providing a learning environment where students feel safe, supported, and challenged.

Leicester Department of Student Services

The Department of Student Services encompasses all services specific to students requiring special education, students with disabilities who qualify for services under the Americans with Disabilities Act (ADA), homeless students, and English Language Learners. For the 2020 school year, our teachers, clinicians, and staff supported 276 special education students and 123 students on some type of plan under ADA. We had 53 students who were classified as English Language Learners. For the 2021 school year, we supported 288 special education students and 154 students on a plan under ADA. We currently have 64 students classified as English Language Learners.

We continued to refine and develop a continuum of special education services to ensure that our students can access learning opportunities within our schools. In addition, we continued to provide training for our staff to be able to meet the growing needs of our students. Providing Professional Learning opportunities was an ongoing and necessary part of keeping current with how students learn and grow. We focused our time on addressing social/emotional needs of students, developing entrance and exit criteria for related services and programs within our schools, data entry, and data interpretation. We continued training for staff who need to administer the MCAS ALT assessment for students who are unable to sit for the traditional MCAS tests. This assessment allows students to work across a period of time and have their work examined through a portfolio system.

We started Unified Sports at Leicester High School. We had students who participated in a Bocce tournament with success. We also started a Best Buddies chapter at LHS. These additions will enhance our work to be an inclusive school district and extend social opportunities for students within the school community and beyond.

We have a Special Education Parents Advisory Council (LESPAC). They have put on well-attended events such as an Ice Cream Social and Sensory Friendly Holiday Pictures. The Leicester Special Olympics School Day Games group successfully held a practice for Leicester students in October 2020. These events were all well attended and successful. They could not continue without the hard work of many dedicated parents and student volunteers in our community.

HEALTH AND HUMAN SERVICES

Animal Control

Animal Control Officer

The animal control officer reported the following statistics for 2021:

- Licenses issued – 1,657
- 1 commercial kennel license
- 4 personal kennel licenses (5 or more)
- Sent over 600 letters for unlicensed/unvaccinated animals
- Animals sent to State Lab for rabies testing: 3 raccoons, 1 cat, 1 porcupine
- 0 reports of West Nile
- Calls logged in for 2021: 230 for year through dispatch

Animal Inspector 03/09/22

The animal inspector issued 12 quarantines this past year consisting of animal bites, wounds of unknown origin, and bites to the owner. Follow up check-ins were made, and each case was released from quarantine at the appropriate time/date.

Annual barn inspections took place between September-November and each of the barns passed inspection as they were clean, had adequate food and water, and all animals were lively and healthy. There were 23 inspections; an older list contained several more addresses, but after speaking with owners (some new), I learned they do not currently have livestock.

Commission on Disabilities

The purpose of the Leicester Commission on Disabilities is to coordinate and carry out programs in conjunction with the Massachusetts Office on Disability to bring about full and equal participation in all aspects of life in the Town of Leicester for people with disabilities. The Commission is currently comprised of Chair, Ryan Winslow, Vice-Chair, Bonny Burks, Selectman, Herb Duggan Jr, and members Fred Swan and Penny Sawa. Staff support is provided by Assistant Town Administrator, Kristen Forsberg. In 2021, the Commission met virtually four times and worked diligently with departments, administration, and staff to further its goal of a universally accessible Leicester. The Commission provided input on several key plans and facilities improvements that will ultimately bring Leicester closer to full compliance with the American with Disabilities Act. These initiatives include providing input on the FY20 Community Development Block Grant for ADA Improvements at the Little League/Softball Fields, prioritizing ADA improvements identified at Town parks in the five-year Open Space & Recreation Plan Update and working towards the completion of ADA upgrades at the Town Hall following the installation of the elevator. The Commission looks forward to furthering its work in 2022 and is looking to fill two vacant positions. Contact the Town Administrator's office at 508-892-7077 if interested in volunteering.

Leicester Housing Authority

The Leicester Housing Authority held its 58th organization meeting on June 21, 2021. The following officers were elected:

Title	Commissioners	Expiring Term
Chairman	Robert Small	6/2025
Vice Chairman/State Appointee	Richard Hammarstrom	-----
Treasurer	Robin Wood	6/2024
Member	Andrew Kularski	6/2023

Nancy Hagglund continues her duties as Executive Director.

The Leicester Housing Authority has 124 units of one-bedroom apartments for elderly and handicapped individuals. To be eligible for a unit, an individual must be 60 years of age or handicapped, as set out in M.G.L.c 121B 1. Net income for one person must not exceed \$46,100.00 or \$52,650.00 for two people.

An additional eight units are on Mulberry Street leased to ARCHway, Inc. The group residence houses eight autistic individuals.

The Housing Authority:

- Installed a new roof at Mulberry Street property
- Replaced HVAC Unity
- Completed paving of sidewalks at 30 Pleasant Street.

The Housing Authority had a very difficult year due to the fire at 1073 Main Street. The fire displaced forty-one tenants. Some were able to stay with family or friends, and others were housed at a local hotel. This was an exceedingly challenging time for all, especially during the holidays. I am happy to report that all tenants are now back in their unity as of February 7, 2022.

I would like to thank all who reached out to help, providing meals, clothing, household necessities, gift cards, and much more.

The Board of Commissioners want to thank everyone for their contributions to the Housing Authority.

Leicester Senior Center/Council on Aging

The COVID pandemic and its ensuing variants have been a huge challenge to our operations at the Senior Center (Council on Aging). We decided to keep the center open as much as possible but always in compliance with the town's Health Department and CDC regulations. To offer more protection to people entering the building, we acquired acrylic dividers, but we still required everyone to wear masks when inside. There have been times (especially during upticks in infections) when we have had to mandate wearing masks, but we have also been able to relax the mandates from time to time. In any case, we have always required those not vaccinated to mask up. At this point in time, we are happy to report that most of our seniors have been vaccinated and received their booster shots.

During the worst of the pandemic, our programs were impacted significantly. We could not serve meals at the center, but we continued to offer Meals on Wheels to those confined at home. Towards the end of the year, we resumed serving meals at the center. The Senior Center recently resumed monthly breakfasts. At these our Town Administrator, Assistant Town Administrator and Assistant to the Town Administrator have helped cook or serve meals. It is also during these get togethers that they share with our seniors the activities taking place in Leicester. By providing up to date information, our seniors remain fully abreast of what is truly happening rather than hearing via the rumor mill. We recently had a successful Veterans' Day breakfast. Many veterans were here while others came to thank them for their service. Town officials were here to help with cooking and serving the meal. Our Master of Ceremonies was Bill Moore, CEO of Project New Hope. Nancy Lamb, Outreach Coordinator, gave the invocation as Nancy is a retired Air Force nurse. Our guest speaker was Brigadier General John Driscoll. Jacki Gallant, a high school student, led the crowd in singing the National Anthem.

When the snow was whirling about, we offered outside programs on our porch where participants were warmed by propane gas heaters. For one workshop, seniors arrived bundled up with layers of warm clothing and even blankets to participate in a "Train Your Brain" session. These seniors left all reason behind to fully engage in this memory exercise offered by Instructor Genevieve Grenier. When the snow ended and the ice melted, we offered a more pleasant setting for the Chair Yoga, Senior Exercise and Balance program with instructor Heidi Gambaccini. Most programs remained outside until it was safe for us to bring them inside. That said, some of these programs (by choice) are still being held outside when weather permits. Some of our folks enjoy being outside where they can exercise under the trees and experience the beauty of their environment along with fresh air. In 2021, we able to rehire our Line Dancing Instructor J.P. Ellery, but because of budget and revenue constraints, we had to suspend three of our programs: Yoga, Tai Chi and Zumba Gold classes.

Our Senior group "Senior Citizens Club of Leicester" has had to suspend their twice-a-month meetings at the center after some members tested positive for COVID, nor have they been able to hold large get togethers, meetings, or holiday celebrations. Their Board of Directors including Marguerite Soojian, President, David Wood, Vice President, Marilyn Hyland, Assistant Treasurer, Rosemary Nichols, Secretary, and Tony Maio, Comptroller will meet this year to discuss the potential re-start of their meetings. This group of individuals (who come from various local towns) have been actively involved at our center. Along with socializing, they bring in guest speakers, entertainers, card games, trips, bowling leagues, and more. They have been a very active group.

Over the past two years, we have had several personnel changes, Last year, our Nutrition Manager, Donna McDonald, left her position, and we replaced her with Karen Chiaravallotti who has recruited many good volunteers and drivers. In 2020, our WRTA bus drivers decided to retire after driving for more than 10 years. Bob Foley and David Gercken were very good employees. They were dedicated to their work and to those in town who needed to get to their doctor's appointments, food shopping, dialysis, employment, etc. Thank you both for your devoted service! In 2021 two new drivers came on board. They are Ed Bauer and Joe Schiavone. These men are exceeding all expectations. Ed has recently donated his own time to transport people to view the newly acquired Becker College Campus.

In 2020 Barbara Paszuk, who had worked as our Outreach Coordinator until a major illness required her to leave her position, was voted in as Chairperson of our Board of Directors. Since she had served in this position before, it was not foreign to her. In 2010, Barbara and other COA Board members interviewed and hired me for my position. Barbara is not only serving as Chair of our COA Board, but she is also representing the center as a Board Member at Elder Services in Worcester. ESWA provides Meals on

Wheels, Congregate Meals, and other services. This position allows her to share with Elder Services the activities that our Senior Center offers.

Another change in personnel was the acquisition of a Worcester Fire Fighter for janitorial work, Karl Solomon. He has a great personality and is an excellent cook who is often involved in activities that demand cooking.

Senior center staff wish to thank those businesses and foundations who support us financially: Camosse Family Foundation, Country Bank, Greater Worcester Community Foundation, George E. McKenna Insurance, Shannon Davis American Legion 205, ERA Key Charitable Organization, Inc., Cornerstone Bank Charitable Donations, Lion's Club of Leicester, Leicester Police Alliance, Dr. Laconte, Senior Citizens Club of Leicester, Department of Elder Affairs of Boston, Morin Funeral Home. Other benefactors are: Golden Needlers of Leicester, The Sheriff's Office of Worcester County, CAC of Worcester, SHINE Counselor, VIBRA Hospital, Clear Com IT Solutions and Kay Peltier of SHINE and Central MA Agency on Agency for two new computers. Project New Hope for the delivery of food to help with those on a fixed income in need of nutrition, AARP Tax Preparation, and Work Off Tax Program volunteers.

Our statistics were as follows: According to MCOA (Massachusetts Council on Aging) Municipal Formula Grant has informed us we now have 3,180 seniors (2020 federal census) living in Leicester. This is an increase of 1,069 seniors since the last census taken in 2010 which indicated 2,111 senior residents. This major increase in our elder population changes demographics in a substantial way. For us at the center, it means adapting to the needs of older seniors and meeting the needs of a much younger population. For staff, it also means working together in our efforts to create exciting and engaging programs for diverse ages.

Our staff includes Rachelle S. Cloutier, M.Ed. as Director of Elder Affairs; Nancy Lamb, RN as Outreach Coordinator; Genevieve Grenier, BA as Newsletter Editor and Instructor in Art and Train Your Brain; Ed Bauer and Joe Schiavone as Bus Drivers. Our Board of Directors: Barbara Paszuk as Chair, Pat Faron as Vice Chair, Lu Jacques as Secretary, and members: Jane Todd, Richard Jubinville, Ruth Dowgielewicz, Ann Marie Walsh-Pierozzi, Marge Cordaro, and Renee McCue-Hall. Our Select Board Liaison: Diana Provencher and Herbert Duggan. Nutrition Manager: Karen Chiaravallotti. Trip Coordinator: David Wood. Our Town officials: David Genereux, Town Administrator; Kristin Forsberg, Assistant Town Administrator; Janine Drake, Assistant to the Town Administrator. It takes a committed town to make a senior center successful.

Veterans Services Office

In FY22 this office continued to provide services and particularly financial assistance for veterans and veterans' families of Leicester, who served in WW2, Korea, Vietnam, the Persian Gulf, the war in Iraq and Afghanistan. With COVID 19, we are still experiencing a significant interest in Veterans' Federal and State Benefit Programs. Information and assistance were provided regarding health care, educational benefits, burials, fuel assistance, and the state's welcome home bonus programs. Several veterans were also provided with help in obtaining lost service records, replacement medals and notary public service when requested.

The Veterans Service Officer is certified, as mandated by the State of Massachusetts, ensuring that veteran and veterans' families are serviced in a uniform, knowledgeable and professional manner. This certification includes the Federal Veterans' Health Benefit Programs.

In FY 21 we provided over \$185,000 in Chapter 115 benefits, distributed vital supplies to town veterans in need, and coordinated with fire and police to distribute jackets for those needing warm jackets in the winter. The Veterans Service Office has conducted over 200 hours of outreach to our local veterans in FY21 and plans to increase this by 10% in FY22.

This Veterans Service Office is dedicated to helping and determining if veterans or their families are eligible for Massachusetts and Federal VA benefits in time of need in whatever way possible.

CULTURE AND RECREATION

Arts Council

The Leicester Arts Council (LAC) is part of a network of 329 Local Cultural Councils serving all 351 cities and towns in the Commonwealth. The state legislature provides an annual appropriation to the Massachusetts Cultural Council (MCC), a state agency, which then allocates funds to each community. In 2021, the Leicester Arts Council received \$8,700 from the MCC to fund grants and cover administrative expenses for cultural programming. Projects cancelled in 2020 due to restrictions imposed by the Covid virus were re-scheduled and took place in 2021.

The LAC reviewed fifteen FY 2021 grant applications totaling \$ 11,277 and voted to award grants to eleven applicants. Minus administrative expenses, these grant awards totaled \$8,327. The awards to artists, speakers, musicians, teachers, and local organizations brought an impressive range of cultural programs to a broad audience in Leicester.

- \$650 to Yankee Notions and \$600 to SloGrass for folk music concerts at the annual Leicester Harvest Fair in September.
- \$4,000 to the Leicester Summer Concert Series for the summer Concerts on the Common.
- \$200 to the Leicester Senior Center for the Women's History lecture "Short Skirts, Oh, My" by Anne Barrett.
- \$997 to Heather Stapel and fellow teachers at the Leicester Middle School for the Grade 6 Art & Writing Project, "Reflections of a Pandemic."
- \$650 to Scott Jameson for a Magic and Juggling Performance at the McAuley Nazareth Home for Boys.
- \$950 to the Leicester Historical Society for four programs: "A Visit by Peter Salem" and "An Evening with George Washington" presented by Cambridge Historical Tours; "To End All Wars: Songs of the 1st World War" presented by Rick Spencer and Dawn Indemuehle; and "Peddling Your Wares: Itinerant Merchants in New England" presented by Tom Kelleher.
- \$280 to Rhondae Drafts for Hip Hop Dance Chair Exercise for seniors at the Leicester Senior Center.

Once again, the virus restrictions necessitated some program modifications, but most grant projects proceeded as planned with the welcome return of the Concerts on the Common and the annual Harvest Fair event. Ongoing road construction prevented use of the Town Common for the Fair, but the Becker campus property provided an attractive location for the outdoor exhibits and performances.

In September, the MCC announced an award of \$9,800 to the Leicester Arts Council to fund grant projects and administration in FY 2022.

Respectfully submitted,
Christie Higginbottom, Chair Leicester Arts Council

Burncoat Park Sports Planning Committee

Burncoat Park is unique to Leicester with just under 120 acres of conservation land. Forested trails and access to Burncoat Pond are some of the features at the park. Burncoat Park is located on Town Beach Rd, off of Rt 9 on the Spencer line.

The Burncoat Park Sports Planning Committee has been meeting on the 3rd Thursday each month. The 9-person committee consists of representation from the Select Board (2), Conservation Commission (1), Parks and Rec (1), Burncoat Pond Watershed District (1), Snowmobile Club (1), and residents of Leicester (3). Meeting agendas and meeting minutes can be found on the Town of Leicester website. Meetings are always open to the public and input is welcomed.

The BPSPC has been working on gathering information and developing infrastructure design plans for future grants and work at the park. A Master Plan for the park is underway, with design plans being developed. Input from the recent Open Space Survey Report 2021 is helpful to align with the needs and direction of the town. A Wetland Survey was completed and is on file for the field section of the park to understand how the wetlands affect planning for the park and the former softball field. ADA compliant parking and ADA accessibility from the parking area to the beach will be a project funded through The MassTrails grant that was successfully awarded in 2021. Trail maintenance, a trail kiosk and a viewing platform are also on the list of projects being funded by the grant at the park. Discussions regarding camera surveillance is a town wide discussion that Burncoat Park would benefit from if the town was able to install cameras at the park to oversee investments made now and in the future.

Future activities for the park will be a wonderful addition to the town, with progress moving forward at the park and the pandemic behind us. The continued working relations with our abutters and the funding through the MassTrails grant gives Burncoat Park a future space that residents of all abilities can enjoy. Access to wildlife viewing at the pond, bird watching, and fishing are outdoor activities residents can participate in that can set Burncoat Park apart from other parks. The quiet forested trails allow for short hikes, snowmobiling and snowshoeing currently, with talk of the possibility of connecting to the longer Mid-State Trail just next door.

Historical Commission

The year 2021 was very busy for the commission, with most of the larger events being well-known to the public.

In the spring of 2021, Becker College announced the permanent closure of the college. This was an extreme concern to the commission since the college was the single largest owner of historic property in town, with those historic properties being in the National Register Historic District around the Town Common.

The commission organized and responded quickly, working to create an Architectural Conservation District, which would have the authority to control exterior changes to the historic structures around the Town Common and immediate vicinity. This effort was successful, and the measure passed at town meeting. The five-member group includes two members from the commission and (at the time of this writing) should be appointed by the selectboard in the second week of January.

The town voted to purchase the Becker property and has subsequently formed several working groups to study possible uses and dispositions for these properties. Although only one commission member was appointed to these groups, it is our hope that the commission will be able to work directly with the Selectboard on the future of these important properties.

The commission continued to work with the local historical society to coordinate the operation of the Swan Tavern as the town historical museum. Several small restoration projects were completed and several more are currently in the planning stages. Representative David LeBoeuf was able to secure \$25,000 in grant funding for the ongoing restoration and preservation efforts, and when this funding arrives, it will immediately be used on important projects.

This was the first “full year” for the museum to be open, with the first of the rotating displays focusing on military history in the town of Leicester and its people. This was a success with approximately 750 visitors having come through the museum this year. A fair number of the visitors were from outside of Massachusetts and New England. We will continue to plan for the 2022 display and work to enhance the draw for historical tourism to the town.

Last year we hoped to re-instate interpretive walking tours, particular the one in Mannville, which generated a great deal of interest. However, issues arising from Covid prevented this from occurring, so we hope to return these programs in 2022.

As the town common reconstruction project ended, the commission through the Swan Tavern Museum held a design contest for the replacement of the town sign on the corner of Main & Paxton Streets. A design was selected and resident, Linda Colby, is hard at work carving the new sign which will be in place in the coming year.

Leicester Public Library

The six-member elected Board of Trustees is as follows: Mary Moore, Chair, Ernestine Cherry, Treasurer, Pauline Lareau, Secretary, and members Olney White, Bruce Craven, and Paul Ravina.

The Board of Trustees and Library Director Suzanne Hall meet monthly, on the third Tuesday evening of each month, to ensure that library operations run smoothly. Last year we had a combination of virtual and in person meetings. The meeting agendas are posted on the Town website and the meetings are open to the public. Normal library hours: T/TH 9:30 – 8, W/F 9:30 – 5, and Saturdays 10-2. The library is closed on Saturdays Memorial Day through Labor Day.

COVID-19 Pandemic Impact:

The library remained closed to the public, doing virtual programming, services and lobby pickups through May. The library re-opened to the public in June for browsing. Other services, like computer access, meeting rooms, and children’s programming were phased back in as local conditions changed. By the end of the year, the only previous service not available were large programs.

In 2021, the Leicester Public Library circulated 30,170 physical items and 8,844 electronic items (ebooks and e-audiobooks). 13,749 inter-library loans were processed, this being both items loaned to patrons of other libraries and items borrowed for Leicester patrons from other libraries. Library computers were available for half of 2021, annual use was 300 sessions. The Wi-Fi is available 24/7, and was accessed by over 425 unique users, an average of 24 times per day. 4,438 Leicester residents have a current Library card, and the library has 32,668 physical items in its collection. Library patrons have access to over 94,000

electronic titles through Overdrive, the CWMARS regional and even more from state-wide eBook collections. Patrons can borrow both physical items and eBooks from other MA library regions. In addition to books, audiobooks and movies, the library continues to add to its collection non-traditional items known as a Library of Things. Additions this year include Jigsaw Puzzles, STEAM Kits, a Ukulele Kit, Yoga Kit, and 5 additional wi-fi hotspots, funded by Federal Coronavirus relief grants, administered by the MBLC. (This brings our total of circulating hotspots to 10, and they circulated over 80 times in 2021). As always, suggestions for new materials are always welcome.

Our new Children's Librarian, Kae Hart, held a variety of virtual and in-person programs for children and teens throughout the year. Story-time, 1000 Books Before Kindergarten, Book Clubs, Lego programs, Family Game Days, and Art-Tober for all ages are examples.

A return to more normal activities and having settled into the new building, museum activities and accomplishments for this year are noteworthy. Rotating displays included the museum collection of post cards, a collection of model trains loaned by a patron, and a collection of 19th and early 20th century children's toys. The newspaper collection was indexed, and a finding aid produced. Items new to the collection include materials related to Rossley Dairy and the Castle Restaurant.

Library Staff: Suzanne Hall, Library Director, Kaeleigh Hart, Children's Librarian, Donna Johnson and Kathleen Cherry, Catalogers, and Charissa Berube and Lori Buckley, Library Assistants. Volunteers were still limited last year. We are, however, extremely grateful to our returning Senior Workers, Ruth Dowgielewicz and Mary Small, for their efforts.

We continue to be grateful for the ongoing support of the Friends of the Library. Their two main fundraisers, the Annual Book Sale in July, and a Cookie Sale in December, were bright spots in a year of limited programs and activities. The Friends' financial support of the library greatly enhances the programs and materials offered at the library. Their financial support offers special events and items not included in the municipal budget, like programming and craft supplies. We are grateful for the Friends for their support of time, money, and advocacy, and we would like to particularly recognize Liz Brown and Liz Williamson in their roles as President and Treasurer, respectively.

Respectfully Submitted on behalf of the Board of Library Trustees,

Suzanne Hall, Library Director
Mary Moore, Trustee Chair

Parks and Recreation Committee

The Parks and Recreation Committee meets monthly, and its primary function is to expand and enhance the recreational opportunities for the residents of the Town of Leicester. To do so, it has seven hardworking members: Bob Pingeton, Chairman; Jessica Margadonna, Vice-Chair; Nancy Ortiz, Leonard Margadonna, Joanne Bernier-Petterson and Sue Sears. In addition to these members, there is a regular liaison that attends most meetings; Allen Phillips, of the Select Board.

Due to the impact of COVID-19, numerous Parks and Recreation Committee activities were postponed during calendar year 2021. The committee was able to make several plans on improving town parks and

with the support of the Town Administrator's office received multiple grants to enable future improvements.

The committee was able to run multiple successful 'boot drives' to help raise funds for future programs and to help benefit the Christmas Tree Lighting Committee. Parks and Recreation were honored to be able to assist in last year's tree lighting ceremony by providing chips and refreshments. We served pizza provided by LCAC. We are hoping to keep the partnership between these two committees growing in the years to come.

The town held the annual Harvest Festival in Fall 2021. The Parks and Recreation Committee raised some additional funds by having a booth at the event. The committee sold sausage and steak sandwiches, drinks, chips, cookies, and ice cream. The ice cream was a very big hit as it was a hot day for the event. We look forward to participating in 2022.

The Town received grants through the Shared Winter Streets and the Parkland Acquisitions and Renovations for Communities programs to improve the basketball and pickleball courts and sidewalks at Towtaid Park in 2021. These grants were extended through the Spring of 2022 as the work was not able to be completed due to COVID-19 restrictions.

Both recreational handball and pickleball will continue to be offered to everyone: Leicester residents and people who live outside of Leicester. Part of our mission is to grow and develop both sports. Beginner instruction and pick-up games will continue to be provided in the summer of 2022 to encourage children and adults to go outside and have fun at their local Leicester Park. We are hoping that the improvements to both courts help these sports flourish.

The Park and Recreation town website and Facebook pages are continually updated to ensure that ongoing activities and programs offered are available to residents of town.

TOWN CLERK/BOARD OF REGISTRARS

Town Clerk 2021

“Go the extra mile, it’s never crowded”

Often considered the core of local government, the Town Clerk’s Office serves as information central for residents and citizens at large.

It is the mission of the Office of the Town Clerk to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with the varied departments and groups while performing a myriad of tasks to achieve established goals and comply with State and Local Statutes.

The Town Clerk’s Office keeps official Town records, contracts, issues various licenses, permits, registrations and certificates, maintains and records vital records, and administers the Open Meeting Law and Ethics Law in regard to meetings of all town boards and committees.

The TC is the Chief Election Official, Member of the Board of Registrars. She is a member of the Worcester County Town Clerk’s Association and The Massachusetts Town Clerk’s Association. The Town Clerk attends continuing education classes throughout the year through the WCTC’s Association and the MA Clerk’s Association.

The Town Clerk’s Office administers the Electoral and Town Meeting processes consistent with the Town By-laws and State and Federal Law, and in doing so, works in cooperation with Town officials, Local Representatives and Office of the Attorney General, the Secretary of the Commonwealth, DOR Division of Local Services and the Department of Public Health also other duties pertaining to the functions of the Town Clerk in accordance with the provisions of more than 73 Chapters and 451 Sections of the Massachusetts General Laws.

The Office strives to provide public information in a courteous and timely manner and is committed to providing exceptional customer service.

Records found in this office are:

Birth, Marriage, and Death Certificates; Zoning Decisions; Town Meeting Records; Annual Town Reports and Special Reports to Town Meeting; records of elections and lists of those who served the Town of Leicester in elective and appointive office.

1. The office issues several licenses: Marriage licenses, Dog licenses, Business certificates (D/B/A), and Raffle permits.
2. The Town Clerk maintains records of amendments to the Town Bylaw, and Zoning Bylaw and references to accepted State Statutes.
3. This office accepts the required postings for all public meetings and maintains the public meeting calendar.
4. The Town Clerk conducts the Annual Census and maintains the voter lists. The department conducts all Federal, State and Local Elections.
5. The office responds efficiently, accurately, and speedily to all requests by Town Officials, Boards, and members of the general public.

6. The Town Clerk's office welcomes inquiries from citizens seeking assistance/information in relation to services provided by the Town of Leicester. The staff will assist in redirecting your question to the appropriate department.
7. The Town Clerk is elected for a three-year term and receives a salary voted by town meeting.
8. All public record requests come through the TC's office as RAO we are required to oversee the answering of such requests and the posting to the website.

Office Hours

Monday, Wednesday, and Thursday – 8:00am until 5:00pm; Tuesday – 8:00am until 7:00pm; closed on Friday. If you need assistance during non-working hours, please call the office.

2021 TOWN CLERK RECEIPTS

Revenue Collection:	Year to Date Totals
Birth, Marriage & Death Certificates, and Marriage Intentions	\$11,050.00
Business Certificates & Flammable Storage	\$3,930.00
Dog Licenses, Late Fees, and Violations	\$29,419.00
Gen & Zoning bylaws, zoning maps	\$30.00
Labels & photocopies	\$0.00
Civil disposition violations	\$0.00
License holders	\$0.00
Notary	\$250.00
Raffle permits	\$20.00
Recycling	\$185.00
Street lists & extracts	\$25.00
TOTAL	\$44,909.00

REVENUES UP FROM THE PREVIOUS YEAR BY 14,516.00

2021 VITAL STATISTICS

Listed below is a comparison of vital statistics of Leicester for the past ten years

YEAR	BIRTHS	MARRIAGES	DEATHS
2021	89	27	134
2020*	71	32	124
2019	88	42	148
2018	87	49	144
2017	93	40	142
2016	113	46	162
2015	94	47	148
2014	83	52	131
2013	86	45	130
2012	95	48	120
2011	79	54	135

*As of this printing

Board of Registrars

Elections held during the year were as follows:

June 8th Annual town election (377 voted)

The complexity of elections going forward has greatly increased because of the expansion of voting means to include in person voting, absentee voting, early voting, & mail in voting. While there have been many concerns about election integrity across the country the Leicester Board of Registrar of Voters can assure you that all our elections were conducted with confidence in their completeness and accuracy. All the ballots cast are secured and locked in a vault and available for any review that may be required.

Town meetings were as follows for 2021:

- May 1st ATM held at the Middle School Gymnasium, 70 Winslow Avenue
- June 8th ATE held at the Town Hall, 3 Washburn Square
- September 14th STM held at the Becker College Gymnasium, 963 Main Street,
- October 26th STM held at the Town Hall Gymnasium, 3 Washburn Square

The voting machines were tested prior to each of the above Elections as were the clickers tested prior to each of the above Town Meetings.

The Board of Registrars held meetings on:

- April 20th
- June 6th
- August 30th
- October 26th
- December 2nd

Issues discussed at the registrars' meetings during the year were:

- Special setups for Covid concerns for town meetings and elections.
- New arrangements required to accommodate early voting and mail in voting.
- Elimination of the checkout function for the election process.
- Additional budget amounts needed for Covid-related expenses.
- Arrangements for a special town meeting and special election required for the debt exclusion question associated with the potential purchase of the defunct Becker Collage properties.
- Impact of redistricting resulting from new census numbers.
- Leicester will change from having one State Representative to having three State Representatives (one for precinct 1, one for precincts 2&4, and one for precinct 3.) That will now require 3 different ballots for elections that include State Representatives.
- Leicester's State Senator will change from Michael Moore to Ann Gobi (Ann Gobi will now be overseeing 20 towns rather than 10).
- Additional storage area for voting equipment

The projected schedule for the 2022 Town Meetings and Elections are as follows:

- Tuesday, May 03rd: Annual Town Meeting
- Tuesday June 14th: Town Election

- Tuesday: TBA FALL Special Town Meeting
- Tuesday Sept. 6 State Primary
- Tuesday November 8th State Election

TBA = to be announced

There are currently 8,096 registered voters in the town.

The Registrars would like to express their sincere appreciation to all the Town Departments, Election Workers, Volunteers, Friends, and Family who help throughout the year. It takes a village. You all put up with the craziness and we really do appreciate it.

Respectfully submitted,
Leonard L. Ivel

Registered Voters by Party

Ward	Precinct	A	AA		CC	D	EE	G	H	J	K	L	O	Q	R	S	T	U	X	Z	Grand Totals
0	1	1			2	384		1	1	1	1	8		2	229	1		1412		1	2044
	2	1	1		4	499	1		2	1		11	2	1	196	1	1	1342		1	2064
	3	1	1		6	411				1	1	10	1	1	245		1	1340		1	2020
	4	3			1	475				1		6	1	4	233	1	1	1241	1		1968
Ward 0 Totals		6	2		13	1769	1	1	3	4	2	35	4	8	903	3	3	5335	1	3	8096
Grand Totals		6	2		13	1769	1	1	3	4	2	35	4	8	903	3	3	5335	1	3	8096

Party Description

A - Conservative	G – Green Party USA	N – New Alliance	T – Inter 3 rd Party	Z – Working Families
B – Natural Law Party	H – We the People	O – MA Independent Party	U - Unenrolled	AA – Pizza Party
C – New World Council	J – Green Rainbow	P - Prohibition	V – America First Party	BB – American Term Limits
D - Democrat	K – Constitution Party	Q – American Independent	W – Veterans Party America	CC United Independent Party
E - Reform	L - Libertarian	R = Republican	X - Pirate	DD – Twelve Visions Party
F – Rainbow Coalition	M – TimeSizing Not Down	S - Socialist	Y – World Citizen Party	

ANNUAL TOWN MEETING MAY 11, 2021
Town Rules & Procedures Review

Each Town Meeting is a formal legislative body. As such, we are governed by both Massachusetts General Laws and Chapter Two of Leicester's Town By-Laws. Our proceedings follow "Town Meeting Time, A Handbook of Parliamentary Law", and tradition.

The Town Moderator does not vote, except in cases of a tie vote on the floor.

Town Meetings in Leicester are open only to registered voters.

As members of the town meeting, voters have the right, if they so choose, to present opinions and to ask questions through the moderator in relation to the motion under discussion, and only to the motion under discussion. You have a right to be comfortable with the facts at hand in order to make an informed vote.

A voter wishing to address the meeting through the moderator should approach the microphone and must identify themselves and state their address each time they address the meeting. If it seems that the Moderator is not aware of your desire to speak, please give some signal so that you will be recognized. If you are not able to get to the microphone, please give a signal and a teller or volunteer will bring a microphone to you.

No one may speak to any motion more than twice, except to clarify a point or respond to a question through or from the moderator, and maximum time is ten minutes. Voters must stay on topic with the motion at hand, and personal attacks or slurs of any kind will not be tolerated.

If you have a question as to why something is done in a fashion, feel free to ask. Raise that question or issue with the statement, "Point of Order."

If a member of this meeting wishes to move the question, that motion must be made from the microphone. A motion to move the question will not be accepted from the floor. A motion to move the question simply indicates that at least the individual offering the motion to move the question and person making the second have heard all the debate they feel is needed. A seconded motion to move the question is not a debatable motion. At such time, all debate will cease, and a vote is taken. A 2/3 majority is required for passage. If the motion to move the question passes, we will immediately vote on the motion which was under discussion in the hands of the meeting. If the motion to move the question is defeated, debate on the motion previously under discussion will resume. This procedure is often misunderstood but is allowed and governed under the Bylaws of the Town of Leicester.

Any motion undertaken by Town Meeting in Leicester may be reconsidered, meaning it can be brought up for a vote a second time. The motion to reconsider a motion must be made within one hour of the taking of the original vote on the motion in question. A motion cannot be brought forward for reconsideration more than once.

Any motion made must be within the scope of the articles posted in the warrant and presented to the moderator in writing.

Respectfully,
Donald A. Cherry, Jr. – Town Moderator

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Middle School Gymnasium, 70 Winslow Avenue, Leicester, MA on Tuesday, the 11th day of May 2021 at 7:00 PM, then and there to act on the following articles, namely:

Good evening. I am Don Cherry, Jr., your Town Moderator. I'd like to welcome you all to this Annual Town Meeting, and to thank you for taking an active role in your government.

As Town Meeting Members, we are the legislative body here in Leicester, and our work here tonight in these trying times means our town government can continue to operate on a full fiscal year structure. Is there anyone attending a Town Meeting for the first time? Thank you for taking the time to exercise your rights as a voter and the freedom that you have to do so.

A review of our basic rules and procedures is listed in your meeting guides. That said, as your presiding officer, my primary roles are to maintain an open, fair, and orderly meeting and to ensure that each member understands what we are doing. If anyone has a question, please ask.

In a moment, I will accept procedural motions regarding the conduct of this Town Meeting. Before I do, a couple of announcements and acknowledgements are in order.

As members of this town meeting, each of you has a voice and a right to be heard, should you choose. If any member of this town meeting wishes to speak through the moderator on an article on the floor, please approach the microphone with as much social distance as you are able. When you have finished your comments, please use the wipes at the microphone to sanitize it for the next person. As always, please state your name and address before speaking to an article.

A couple of reminders with regards to the electronic voting clickers we use for voting. Use of the clickers also means that every vote you cast is now secret.

Please note: these clickers need to be returned at the conclusion of this Town Meeting. The number sticker on each clicker is strictly to ensure that if someone does forget to return a clicker that the registrars have a mechanism to know who to call and ask for return. The tabulation system does record what votes are cast from any single device, only to total yes and no votes.

Use of the devices is quite simple. Instead of calling for votes in favor and those against, I will simply call for a vote. At that time, simply press the "A" or Yes button if you are in favor of a motion, or the "B" or No button, if your desire is to disapprove a motion. Your choice will show on the small screen on the device. If you change your mind, simply press the other button, as the selection showing when the 15 second voting window closes is what is recorded.

The results will display on the screen, they will be recorded by the Town Clerk, and we will move to the next order of business.

Per MA Law, I must inform all present that this meeting is being recorded for future broadcast on LCAC.

We are also joined by State Representative David LeBoeuf, and State Senator Mike Moore. Welcome, Mr. LeBoeuf and Mr. Moore.

We would be remiss if we did not take a moment to mark the recent passing of several members of our community who served the town. It has been a time of losses. Please know that any omissions are not at all a sign of disrespect, simply an oversight on the part of your moderator. Donny Brown was a longtime member of the Leicester Civil Defense and emergency services. Al Southwick, noted author and newspaper columnist, was also extremely active with the Leicester Public Library, including work on the renovation committee. Theodore, "Teddy" Antanavica served on the Leicester Fire Department for years and retired as Chief of the Department. Ted was also active and involved with several building committees. Robert "Bob" Giggey, was a member of the Select Board. I have been informed that the flag on the town common flew at half-staff last week in Mr. Giggey's honor. Mary Gabrila, who served the town in several roles: Finance Advisory Board, School Committee and Library Committee. Leicester is a better community for the contributions and involvement of these citizens.

At this time, we can also pass on our recognition and best wishes in retirement for some long-time employees. Pat Grady retired in January after decades of service at the Leicester Public Library as well as many years in the Building Department. Robert, "Bobby" Wilson, retired November 30, 2020, after decades of service to the Leicester Fire Department. Leicester Police Detective, Tim Fontaine, retired after 38 years on the force. Best wishes to you all for a long and enjoyable retirement.

This evening also marks Select Board member Harry Brooks' final town meeting as a member of the board, as Mr. Brooks has chosen not to run for re-election. Mr. Brooks, thank you for your service. Are there any other special announcements, proclamations, or recognitions which should be made at this time?

For the record, I am in receipt of return of service of the warrant. Therefore, we may proceed.

The Town Clerk has informed me that a quorum is present. The meeting will come to order.

The meeting started at approximately 7:04pm with 134 Town Meeting members present.

Per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. Non-resident department heads are welcome on the floor. Any person who is employed as an attorney by another interested in any matter under discussion at a Town Meeting shall disclose the fact of his or her employment before speaking thereon.

In case of emergency, in addition to the doors you used to enter the hall, additional emergency exits are on either side of the room on the walls behind you. Out of respect for each other, and the Town Meeting, please place any personal electronics on silent or vibrate.

Please rise and join me in the Pledge of Allegiance. Please remain standing to join me in observing a moment of silence and reflection for several reasons. Let us commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, members of our Emergency Management Services, and those we call front line workers who work to help keep us safe at home and in our community. As many of you are aware, this past Sunday, an incident occurred at the Leicester Police Station. Our thoughts and prayers are with all families and parties involved. Let us also remember those

lost, and those devastated by the loss, of so many of our neighbors, families, and friends from the coronavirus pandemic.

Thank you. Please be seated. I will now accept any procedural motions for conduct of this meeting.

PROCEDURAL MOTION #1

Dianna Provencher moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters.

***VOTED BY A SIGNIFICANT MAJORITY (106-3) 3 abstain**

ARTICLE 1: PRIOR YEAR'S BILLS

To see if the Town will vote to approve to transfer or appropriate a sum of money to pay unpaid bills from a prior fiscal year or take any action thereon.

PROPOSED MOTION

Herbert R. Duggan moved that the Town vote to authorize and transfer \$14,112.20 from Free Cash for the payment of the following prior year's bills:

Vendor	Date of Invoice	Amount	Reason
Petrini & Associates	01/31/20	\$4,612.20	Billing error
Acorn Recording Solutions	06/09/20	\$9,500.00	Not Processed
Total		\$14,112.20	

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION - Favorable Action (4-0-0)

DESCRIPTION

This article seeks funding from Free Cash to pay for two prior year bills that went unpaid when the FY 2020 appropriations were closed. The invoice from Petrini & Associates is for January 2020 Town Counsel services. The invoice from Acorn is for a 12 Channel VSLogger for the Police Department.

VOTE REQUIRED FOR PASSAGE Requires a 4/5th's vote pursuant to M.G.L. c. 44, § 64.

***VOTED BY A SIGNIFICANT MAJORITY (101-10) 1 abstain**

ARTICLE 2: FY 2021 DEPARTMENT AND/OR WARRANT ARTICLE TRANSFERS

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, adjust budgets, transfer to/from or adjust existing warrant articles such sums of money as may be necessary to defray expenses and fund various and diverse accounts in the Fiscal Year 2021 operating budget of the Town, any other warrant articles or take any action thereon.

The proposed motion was changed at Town Meeting. An amended motion was read by John Shocik for Article 2 see below the proposed motion.

PROPOSED MOTION

John Shocik moved that the Town vote to transfer the following sums, totaling \$240,642 from and to the accounts listed in the table below:

AMENDED MOTION: ARTICLE 2

John Shocik moved that the article be adopted as written with the following amendments:

- **That the sums of be transferred be reduced from \$240,642 to \$236,642.**
- **That the amount transferred in the “FROM” table under Select Board Consultant Professional Services be reduced to \$5,500.**
- **That the \$4,000 in the “TO” table under Assessors Wages be stricken from the article.**

Which results in the \$236,642 being transferred from and to the accounts listed in the warrant, with the exception to the stricken account.

From:	Amount
Employee Benefits (01-914-5110-002)	\$231,142
Select Board Consultant/Professional Services (01-122-5200-004)	\$9,500
Total	\$240,642
To:	
Assessors Salary (01-141-5100-000)	\$16,000
Reserve Fund (01-130-5700-007)	\$34,814
Elections & Registration (01-162-5100-000)	\$10,000
Snow and Ice (01-423-5130-000)	\$152,000
Animal Control Salaries (01-292-5101-000)	\$625
Animal Control Consultant/Professional Services (01-292-5200-004)	\$1,500
Police Professional Services (01-210-5200-004)	\$3,582
Town Hall Building Electric (01-197-5200-002)	\$6,000
Highway Department Wages (01-420-5100-000)	\$6,621
Town Hall Heating Fuel (01-197-5400-003)	\$5,500
Assessor Wages (01-141-5100-000)	\$4,000
Total	\$240,642

ADVISORY COMMITTEE RECOMMENDATION – Recommendation on this article voted to be made at Town Meeting (4-0-0)

SELECTBOARD RECOMMENDATION - Favorable Action (3-1-0)

DESCRIPTION

This article would amend the Fiscal Year 2021 operating budget by transferring funds from two current fiscal year accounts that have forecast surpluses to the following accounts:

- **Assessors Salary (\$16,000)** – Anticipated budget shortfall due to payout of forty (40) days of wages owed to the former Principal Assessor upon his retirement.
- **Reserve Fund (\$34,814)** – Amount requested replenish the fund to a standard balance of \$50,000 in case of unforeseen, unbudgeted expenses during the remainder of the fiscal year.
- **Elections & Registration (\$10,000)** - Anticipated budget shortfall due to costs associated with the presidential primary and election.
- **Snow and Ice (\$152,000)** – Expected shortfall due to winter snow removal costs.
- **Animal Control Salaries (\$625)** – Stipend for the Animal Inspector not included in budget.

- **Animal Control Consultant/Professional Services (\$1,500)** – Additional funds required for the testing and disposal of rabid animals due to an uptick in cases.
- **Police Professional Services (\$3,582)** – \$2,487 needed for repairs made to two former police vehicles that were transferred to the other Town departments, \$600 for fence repairs from a snow removal incident, and \$495 to purchase Adobe Pro for online grant writing and reporting.
- **Town Hall Building Electric (\$6,000)** – Underfunded in FY 2021
- **Highway Department Wages (\$6,621)** – Amount requested to fund a new truck driver/laborer position from mid-May through June to accommodate mowing and other school grounds maintenance through the spring season. This position is proposed to be permanently added to the FY22 budget. This is the 3rd of 3 positions Highway needs to properly maintain fields and grounds for the schools.
- **Town Hall Heating Fuel (\$5,500)** – Filled oil tank at Town Hall at end of season due to rising fuel costs
- **Assessor Wages (\$4,000)** – Funding for part time staff needed to inspect 5,100 properties as required by DLS. This transfer will pay for the position through FY21. Additional funding will be sought at the Fall Town Meeting for FY 2022.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (97-17) 1 abstain**

ARTICLE 3: FUNDING IMPROVEMENTS AT TOWN PARKS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund improvements at town parks or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town transfer \$25,000 from Free Cash to fund improvements at town parks, the application of said funding to be prioritized by the Leicester Highway Department.

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

This article seeks funding for the maintenance of town parks. Funds have been appropriated annually for this purpose since 2018.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (113-8) 1 abstain**

ARTICLE 4: ELECTED OFFICIALS' SALARIES

To see what compensation the Town will vote to pay elected officials or take any action thereon.

PROPOSED MOTION

Harry R. Brooks moved that the Town vote to set the rate of compensation to pay elected officials for fiscal year 2022 as detailed in the May 11, 2021, Spring Annual Town Meeting Warrant

FISCAL YEAR 2022 ELECTED OFFICIALS PAY RATES	
POSITION	PAY RATE
TOWN CLERK	\$68,134
SELECT BOARD – CHAIR	\$882
SELECT BOARD – MEMBERS (4) each	\$724
SCHOOL COMMITTEE – CHAIR	\$447
SCHOOL COMMITTEE – MEMBERS (4) each	\$197
PLANNING BOARD – CHAIR	\$320
PLANNING BOARD – MEMBERS (4) each	\$276
MODERATOR	\$81
BOARD OF HEALTH – CHAIR	\$320
BOARD OF HEALTH – MEMBERS (2) each	\$276
ASSESSOR – MEMBERS (3) each	\$597
TOTAL ELECTED SALARIES	\$77,315

RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

Compensation for elected officials is set by Town Meeting. The proposed FY 2022 elected officials pay rate is the same as approved by the voters for FY 2021 except for the Town Clerk, whose salary contains a 2% cost of living adjustment (COLA), consistent with the COLA for other union and nonunion employees.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 41, § 108.

***VOTED BY A SIGNIFICANT MAJORITY (112-9) 1 abstain**

ARTICLE 5: FY 2022 OPERATING BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2021, and ending on June 30, 2022, as listed in the May 11, 2021, Spring Annual Town Meeting Warrant or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town vote to approve the budgets of the several Town departments and Town Accounts as printed in the Spring Annual Town Meeting Warrant for the Fiscal Year beginning July 1, 2021, in the aggregate amount of \$30,616,675, and to fund this amount from the following sources:

<i>Transfer from Ambulance Receipts Reserved Account:</i>	<i>\$426,500</i>
<i>Transfer from Free Cash:</i>	<i>\$150,000</i>

And the balance of the funds in the remaining sum of \$30,040,175 shall be raised and appropriated by taxation.

DEPT #	DEPARTMENT NAME	FY2020 BUDGET	FY2021 BUDGET	FY2022 TOWN ADMIN	\$ CHANGE	% CHANGE
111	LEGAL					
	TOTAL	209,000	209,000	59,000	-150,000	-71.77%
114	MODERATOR					
	TOTAL	151	151	151	0	0.00%
122	SELECT BOARD					
	TOTAL	275,528	351,112	306,431	-44,681	-12.73%
130	RESERVE FUND					
	TOTAL	50,000	50,000	50,000	0	0.00%
131	ADVISORY BOARD					
	TOTAL	1,325	1,325	1,325	0	0.00%
135	ACCOUNTANT					
	TOTAL	122,611	143,619	146,149	2,530	1.76%
141	ASSESSORS					
	TOTAL	121,745	123,911	127,069	3,158	2.55%
145	TREASURER/COLLECTOR					
	TOTAL	163,615	166,411	182,870	16,459	9.89%
147	TAX TITLE					
	TOTAL	16,000	0	0	0	0%
152	PERSONNEL BD					
	TOTAL	250	250	275	25	10.00%
DEPT #	DEPARTMENT NAME	FY2020 BUDGET	FY2021 BUDGET	FY2022 TOWN ADMIN	\$ CHANGE	% CHANGE
155	IT DEPARTMENT					
	TOTAL	155,560	162,060	175,060	13,000	8.02%
161	TOWN CLERK					
	TOTAL	110,491	112,628	114,675	2,047	1.82%
162	ELECTIONS & REGISTRATIONS					
	TOTAL	35,100	40,500	36,500	-4,000	-9.88%
180	DEVELOPMENT & INSPECT. SVCS					
	TOTAL	241,930	265,332	267,083	1,751	0.66%
192	TOWN OWNED BLDG MAINT					
	TOTAL	68,281	68,281	68,281	0	0.00%
197	TOWN HALL BLDG MAINTENANCE					
	TOTAL	63,909	63,909	66,909	3,000	4.69%
198	TOWN HALL TELEPHONES					
	TOTAL	6,400	6,400	6,400	0	0.00%
199	OTHER - GENERAL GOV					
	TOTAL	54,155	66,451	67,564	1,113	1.67%
210	POLICE DEPT					
	TOTAL	2,034,796	2,033,475	2,271,573	238,098	11.71%
220	FIRE DEPT					
	TOTAL	305,307	329,398	332,934	3,536	1.07%

231	AMBULANCE					
	TOTAL	440,372	446,123	479,736	33,613	7.53%
232	EMERGENCY MANAGEMENT					
	TOTAL	4,813	4,813	4,889	76	1.58%
241	CODE DEPT					
	TOTAL	63,690	62,083	74,007	11,924	19.21%
292	ANIMAL CONTROL					
	TOTAL	33,552	33,934	34,444	510	1.50%
296	INSECT PEST CONTROL					
	TOTAL	7,850	7,850	7,850	0	0.00%
310	LEICESTER PUBLIC SCHOOLS					
	TOTAL	16,985,780	17,174,399	17,582,550	408,151	2.38%
420	HIGHWAY DEPT					
	TOTAL	801,680	957,002	1,019,546	62,545	6.54%
423	SNOW & ICE					
	TOTAL	121,000	121,000	121,000	0	0.00%
424	STREET LIGHTS					
	TOTAL	60,335	58,000	58,000	0	0.00%
DEPT #	DEPARTMENT NAME	FY2020 BUDGET	FY2021 BUDGET	FY2022 TOWN ADMIN	\$ CHANGE	% CHANGE
541	COUNCIL ON AGING					
	TOTAL	108,280	101,546	107,239	5,693	5.61%
543	VETERANS SERVICES					
	TOTAL	92,982	126,613	126,748	135	0.11%
545	VETERANS GRAVES REG					
	TOTAL	2,400	2,400	2,400	0	0.00%
610	PUBLIC LIBRARY					
	TOTAL	216,629	225,435	231,071	5,636	2.50%
630	PARKS & RECREATION					
	TOTAL	6,450	6,450	6,450	0	0.00%
691	HISTORICAL COMM					
	TOTAL	950	950	950	0	0.00%
692	MEMORIAL DAY COMM					
	TOTAL	3,000	3,000	3,000	0	0.00%
710	MATURING DEBT PRINCIPAL					
	TOTAL	1,139,797	1,155,327	1,026,117	-129,210	-11.18%
751	MATURING DEBT INTEREST					
	TOTAL	406,144	369,949	331,047	-38,902	-10.52%
752	TEMPORARY LOAN INTEREST					
	TOTAL	33,255	20,665	20,665	0	0.00%
753	BOND ISSUE					
	TOTAL	0	1,100	1,100	0	0.00%
911	WORC REG RETIREMENT					

	TOTAL	1,314,800	1,456,243	1,556,343	100,100	6.87%
912	WORKER COMPENSATION					
	TOTAL	187,498	166,248	191,185	24,937	15.00%
913	UNEMPLOYMENT COMP					
	TOTAL	141,650	141,650	141,650	0	0.00%
914	EMPLOYEE BENEFITS					
	TOTAL	3,288,284	3,045,765	2,959,175	(86,590)	-2.84%
945	BONDING & INSURANCE					
	TOTAL	160,682	216,750	249,263	32,513	15.00%

Grand Total – All Budgets	29,658,028	30,099,508	30,616,675	517,167	1.72%
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ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION - Favorable Action (3-1-0)

DESCRIPTION

This is the FY 2022 operating budget for municipal and school services. Property tax proposed to be levied is within the allowances of Proposition 2 ½. We are utilizing the Governor’s proposed revenue estimates for local aid. This financial plan meets at least the minimum needs of every department and continues to move the Town forward in a sustainable direction. The FY 2022 budget is \$517,167 greater than the FY 2021 budget.

Please note the budget allocations below:

Department	FY 21 Budget	FY 22 Budget	\$ Change	% Change
Municipal Budget Increase	\$6,351,412	\$6,557,580	\$206,168	3.25%
School Budget Increase	\$17,174,399	\$17,582,550	\$408,151	2.38%
Intergovernmental Budget	\$6,573,697	6,476,545	(\$97,152)	-1.48%
Totals	\$30,099,508	\$30,616,675	\$517,167	1.72%

The budget increases show a higher percentage of funds being allocated to the municipal budget than the school budget. However, when the \$55,000 transfer from the vocation tuition article to the municipal budget to fund the third Highway position to perform winter maintenance and school athletic field mowing is removed, the percentage increase between the municipal and school budgets is identical at 2.38%.

Municipal Budget Increase	\$206,168	3.25%
Less: Highway Transfer	(\$55,000)	
Municipal Net Budget Increase	\$151,168	2.38%
School Net Budget Increase	\$408,151	2.38%

The FY 2022 budget also proposes using \$150,000 in Free Cash as operating capital to reopen the police station lobby to the public effective July 1st. These funds are requested to hire the staff needed to keep the lobby open around the clock.

The station has not been open to the public since the regional dispatch agreement was signed with Worcester. The agreement freed up funds to hire additional officers with the savings realized by removing the cost of dispatch from the police budget. However, removal of those personnel essentially closed the building to the public.

Funding this article would allow the Town to hire staff to manage the building, serve walk-ins, take general business calls, and watch prisoners. Currently, individuals in police custody must be moved to another town for holding and the Town is billed for this service.

This would be a pilot program for FY 2022. If successful, the Town would work to set aside funds annually to reduce the amount of free cash being used for this purpose.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (98-15) 1 abstain**

ARTICLE 6: VOCATIONAL TUITION

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to fund the Vocational Tuition expenses for Leicester students for the fiscal year beginning July 1, 2021, or take any action thereon.

PROPOSED MOTION

Herbert R. Duggan moved that the Town vote to raise and appropriate \$1,023,000 for Vocational Tuition expenses for the Fiscal Year beginning July 1, 2021.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION - Favorable Action (4-0-0)

DESCRIPTION

Chapter 74 of the Mass General Laws governs vocational technical education programs in public school districts. This article was moved out of the line-item budget and into a separate warrant article starting in FY 2016. Tracking these costs independently allows for more accurate accounting of the costs associated with Leicester students attending other schools for vocational education. The amount requested is being lowered this year, as the full FY 2021 allocation is not being spent. That article will remain in case costs increase in FY 2022.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (112-10)**

ARTICLE 7: CENTRAL MASS REGIONAL PLANNING COMMISSION ANNUAL ASSESSMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the FY 2022 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate, or take any other action thereon.

PROPOSED MOTION

John Shocik moved that the Town vote to raise and appropriate the sum of \$3,301 to fund the FY 2022 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate of \$0.30087.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION - Favorable Action (4-0-0)

DESCRIPTION

In accordance with Chapter 40B, Section 7 of the Mass General Laws, the Central Mass Regional Planning Commission requires member municipalities to pay the costs and expenses of the Central Massachusetts Regional Planning District each fiscal year. Leicester is a part of this District. The assessment is based on the population of the Town as it appears in the most recent national census (2010). The payment of this assessment will maintain the Town's services provided by the district.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (113-7) 1 abstain**

ARTICLE 8: FY 2022 CABLE PEG ACCESS ENTERPRISE ACCOUNT APPROPRIATION

To see if the Town will vote to appropriate a sum of moneys to fund the FY 2022 expenses of the Cable Access Enterprise Fund, as established by the vote under Article 5 of the May 1, 2018, Annual Town Meeting, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F 3/4, said appropriation to be funded by fees received pursuant to the Town's cable licensing agreement, or act on anything relating thereon.

PROPOSED MOTION

Harry R. Brooks moved that the Town vote to appropriate up to \$125,000 to fund the FY 2022 expenses of the Cable Access Enterprise Fund, as established by the vote under Article 5 of the May 1, 2018 Annual Town Meeting, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F 3/4, said appropriation to be funded by funds available in the Cable PEG Access Enterprise Fund pursuant to the Town's cable licensing agreement.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

The Department of Revenue requires the Town to budget for the funds received through Charter for Cable PEG Access operations. While these funds are exclusively for Cable Access operations, it must be approved by the voters annually at Town Meeting. Any retained earnings from the FY 2021 appropriation will be moved to the FY 2022 Cable Enterprise budget at the Fall Town Meeting.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, §5.

***VOTED BY A SIGNIFICANT MAJORITY (103-7) 1 abstain**

ARTICLE 9: OTHER POST-EMPLOYMENT BENEFITS TRUST

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to deposit into the Other Post-Employment Benefit (OPEB) Trust or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town vote to transfer \$70,000 from Free Cash to deposit into the Other Post Employment Benefit (OPEB) Trust Fund.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

Other Post-Employment Benefits are benefits that an employer pays to an employee once they retire. Like most public-sector employers, the Town of Leicester provides matching funds towards the health insurance premiums of eligible retirees. In recent years, financial oversight entities including bond rating agencies and the Governmental Account Standards Board have required municipalities to perform an actuarial analysis to project the future cost of the benefits that are being offered. Further they have encouraged municipalities to begin setting funding aside to ensure they are able to make these payments in the future.

The most recent actuarial analysis performed for the Town estimates that the Town's current OPEB liability is \$33.9 million. By starting to fund this projected obligation now, the Town will be reducing its projected funding requirement. The funds that are being set aside in the trust will only be able to be used to pay for retiree health insurance contributions. These funds will be reflected on the Town's financial balance sheet as an asset that will help offset the liability. The current balance in this fund is \$174,341.02.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (107-10) 1 abstain**

ARTICLE 10: STORMWATER MANAGEMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund stormwater management operations throughout the Town, said funds to be expended by the Highway Department, or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town vote to transfer \$20,000 from the Free Cash for stormwater management throughout the Town, said funds to be expended by the Highway Department.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

This article funds stormwater management operations including outreach & education, professional services and MS-4 permit reporting requirements.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (107-11) 2 abstain**

ARTICLE 11: GROUNDWATER STUDIES AT LANDFILL

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund groundwater and other studies at the former landfill site, said funds to be expended by the Select Board, or take any action thereon.

PROPOSED MOTION

Herbert R. Duggan moved that the Town vote to transfer \$21,400 from Free Cash to fund groundwater and other studies at the former landfill site, said funds to be expended by the Highway Department.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

The Town is obligated to comply with the Massachusetts Department of Environmental Protection's annual monitoring and testing requirements for the closed landfill. These tasks require routine sampling of groundwater from a series of wells, any required follow up or additional testing based upon the findings and routine readings of landfill gases being produced. The requested funds will fund these required activities in Fiscal Year 2022.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (107-8) 1 abstain**

ARTICLE 12: POLICE CRUISER

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and equip one police cruiser or take any action thereon.

PROPOSED MOTION

John Shocik moved that the Town vote to transfer \$57,672 from Free Cash to purchase and equip one new police cruiser.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

The Police Department utilizes a fleet of ten (10) vehicles to meet the law enforcement needs of the residents of Leicester. This fleet of vehicles includes five (5) frontline marked police cruisers that are used on a daily basis. Funding is being requested to replace the oldest marked frontline cruiser which will have

over 100,000 miles when replaced. The Town has been following a fleet replacement schedule that includes the replacement of one to two cruisers annually to ensure the full use and reliability of the fleet.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (105-19) 1 abstain**

ARTICLE 13: FY 2022 CAPITAL IMPROVEMENT PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Capital Improvement Plan budget beginning July 1, 2021, and authorize the Select Board to enter into lease purchase agreement(s) for a term of years and to transfer from available funds a sum of money to pay for the initial installments of the lease/purchase agreement(s), or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town vote to transfer \$511,733 from Free Cash to fund the Fiscal Year 2022 Capital Improvement Plan budget to fund the projects/items recommended by the Capital Committee, as listed:

DEPARTMENT	ITEM	AMOUNT
Town-wide	Fuel island repairs including spill tubs and vent tubs	\$55,000
Fire Department	Replace engine #1	\$300,000
Town-wide	Town-wide communications upgrades	\$54,243
Fire Department	Replace Fire Station #3 roof	\$45,000
Highway	Replace Truck #2	\$47,000
Police	Replace PD Copy Machine	\$10,490
	Total FY 2022 Capital Plan	\$511,733

CAPITAL PLANNING COMMITTEE RECOMMENDATION – Favorable Action (7-0-0)

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

The FY 2022 capital plan has 6 recommended projects/items. These new items are being financed in single appropriations to avoid committing free cash in future years. See detail below:

- **Fuel island repairs including spill tubs and vent tubs (\$55,000)** – DEP mandated replacement of obsolete equipment on the fuel island at the Highway Department.
- **Replace engine #1 (\$300,000)** – Replace of Engine 1 with a used pumper to be stationed at the Fire & EMS Headquarters. The current apparatus is 35 years old and is becoming unreliable due to its age and the wear and tear it has endured over its years of service.
- **Town-wide communications upgrades (\$54,243)** – Installation of 3 repeaters, one Simplex for Highway, one Simplex for Fire's back-up repeater, and a high-capacity repeater on the Hillcrest water tower for the Fire Department.

- **Replace Fire Station #3 Roof (\$45,000)** – The roof at Station #3 in Rochdale was replaced in 1989. In 2018, leaks developed in some areas. Repairs were made to stop the leaks and extend the life of the current roofing. The rubber membrane and the water-soaked insulation will need to be removed and replaced. Priced is based on a 2021 estimate of 2,950 sq. ft. at \$22.00 per foot, plus escalation.
- **Replace Highway Truck #2 (\$47,000)** - Replace a 2004 F350 Fleetside one-ton pickup. Replacement vehicle would be the same type and size with a full commercial HD plow system. This vehicle is used to plow private roads each winter.
- **Replace PD Copy Machine (\$10,490)** – The current machine is over eight years old and breaks down frequently. The quality of the copies that it produces is poor. A new machine would increase productivity while eliminating downtime and costly repairs.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (99-27) 1 abstain**

ARTICLE 14: PURCHASE OF SOFTWARE

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to enter into contracts for the purchase of software for GIS and building/vehicle maintenance or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town vote to transfer \$40,000 from Free Cash to purchase upgraded GIS and building/vehicle equipment maintenance software.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

This article seeks funding to move from a paper-based filing method for tracking building and vehicle maintenance to an automated asset management software system. This would help track individual vehicle and building project costs, schedule preventative maintenance, and build an archive to help better forecast vehicle replacement schedules. This article will fund the initial setup fee and the first two years of the annual software subscription for \$31,000.

We would also like to upgrade our GIS software, which has a lower annual subscription cost after start-up costs are paid. This article will fund the initial setup fee and the first two years of the annual software subscription at a cost of \$9,000.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40 §5.

***VOTED BY A SIGNIFICANT MAJORITY (96-24) 3 abstain**

ARTICLE 15: AUTHORIZATION OF THE SCHOOL SUPERINTENDENT TO ENTER INTO AN AGREEMENT FOR FEDERAL TITLE IV-E REIMBURSEMENT

To see if the Town will authorize the Superintendent of the Leicester Public Schools, with the approval of the Select Board, to enter into Memorandum(s) of Understanding (“MOU”) with the Department of Children & Families, the Executive Office of Health and Human Services and the Department of Elementary

and Secondary Education in order to obtain Federal Title IV-E reimbursement(s) as a result of the foster care transportation being performed without appropriation of said reimbursement(s), pursuant to Massachusetts General Law Chapter 44, Section 70; or act on anything relative thereon.

PROPOSED MOTION

Harry R. Brooks moved that the motion be approved as written.

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

Through Every Students Succeeds Act, School Districts are now eligible for Foster Care transportation reimbursement through the Federal Government. Town Meeting must vote to authorize the School Department to enter into this MOU for the purposes of Title IV-E reimbursement, with the approval of the Select Board, pursuant to MGL Chapter 44, Section 70.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 5, §108.

***VOTED BY A SIGNIFICANT MAJORITY (111-9)**

ARTICLE 16: TOWN-OWNED DAMS

To see if the Town will vote to raise and appropriate and/or transfer from available funds to this article a sum of money for the purpose of inspections, reporting, and/or grant application funding for Town-owned dams or take any action thereon.

PROPOSED MOTION

Herbert R. Duggan moved that the Town will vote to transfer \$19,000 from Free Cash for the purpose of inspections, reporting, and/or grant application funding for Town-owned dams.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

Since the replacement of the Waite Pond Dam is nearing completion, the Town is applying for another grant through the State Dam & Seawall program for repairs to the other town owned dam at Greenville Pond. This request would fund the cost to prepare the technical specifications for the grant, fund the Town's match (if awarded) and pay for the annual reporting and inspection costs for the dams.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (117-8)**

ARTICLE 17: PROJECT DESIGN OF HILLCREST PROPERTY

To see if the Town will vote to raise and appropriate, and/or transfer from available funds a sum of monies to design plans for replacement buildings at the Hillcrest Country Club property or take any action thereon.

PROPOSED MOTION

John Shocik moved that the Town vote to appropriate \$105,000 from the FY2021 Employee Benefits budget (01-914-5110-002) to establish an article to pay for the costs of design for replacement buildings at the Hillcrest Country Club property.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable (4-0-0)

DESCRIPTION

The clubhouse and banquet facility at the town-owned Hillcrest property is in poor condition and does not meet ADA accessibility requirements. This article seeks funding for architectural plans to install a new steel building with restaurant, kitchen, ice cream window and banquet facilities. This new building would be sited at the southern end of the parking lot. There would also be a smaller steel outbuilding for equipment storage. This building, estimated to cost \$1-\$1.5 million, would replace the existing facility, which would take an estimated \$2.5 million dollars to rehabilitate.

The steel building is cost effective option that would allow the property to be a more attractive lease opportunity, either as part of the golf course operation, or as a separate entity. The forecast price of construction would be included as part of the design plans. The construction cost would be discussed at a future Town meeting.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***MOTION FAILED (59-71) 1 abstain**

ARTICLE 18: TRANSFER FUNDS INTO STABILIZATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Town Stabilization Fund or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town appropriate and transfer \$100,000 from Free Cash to the Town Stabilization Fund.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

The Town has a financial policy that calls for 25% of annual free cash to be placed into the Stabilization Fund until the fund achieves a balance of 5% of total revenues. The Town has been unable to meet the policy for the past three years, but this is an effort to restart stabilization fund deposits. The balance in the stabilization fund is \$1,135,209.34.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (120-6) 1 abstain**

ARTICLE 19: ESTABLISH REVOLVING FUND ANNUAL SPENDING LIMITS

To see if the Town will vote to set annual spending limits for revolving accounts as detailed in the hands of the voters and as defined by Massachusetts General Laws, Chapter 44, § 53E½ for Fiscal Year 2022, or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town vote to set annual spending limits for revolving accounts as detailed in the warrant and as defined by Mass General Laws, Chapter 44, § 53E½, for Fiscal Year 2022.

Revolving Fund	Spending Limit:
<i>Inspectional Services</i>	<i>\$50,000</i>
<i>Health Clinics</i>	<i>\$5,000</i>
<i>Senior Center Programs</i>	<i>\$10,000</i>
<i>Fuel Usage</i>	<i>\$35,000</i>
<i>Town Hall</i>	<i>\$15,000</i>
<i>Recycling</i>	<i>\$30,000</i>
<i>Police Training</i>	<i>\$5,000</i>
<i>Recreation</i>	<i>\$20,000</i>
<i>One-to-one Technology</i>	<i>\$50,000</i>
<i>DIS Fees</i>	<i>\$5,000</i>
<i>Library Copier</i>	<i>\$5,000</i>
<i>Tree Lighting</i>	<i>\$20,000</i>
<i>300th Anniversary</i>	<i>\$100,000</i>
<i>Agricultural Land Acquisition</i>	<i>\$100,000</i>

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECT BOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

Under MGL Chapter 44, Section 53E½ as amended through the Municipal Modernization Act of 2016, Town Meeting is required to vote on the amount that may be spent from each revolving fund established through the Town's General Bylaws during the upcoming fiscal year prior to July 1st.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 44 § 53E½

***VOTED BY A SIGNIFICANT MAJORITY (112-9) 1 abstain**

ARTICLE 20: ACCEPTANCE OF PROPERTY FROM HILLCREST WATER DISTRICT 13 LEHIGH ROAD, MAP 39, BLOCK 9

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift, eminent domain or otherwise, in fee simple, any interest in a portion of property located off Lehigh Road in Leicester, identified as 13 Lehigh Road, further identified by Town Assessors Map 39, Lot A9 the parcel of land located at 13 Lehigh Road, Leicester, Massachusetts or take any action thereon.

PROPOSED MOTION

Harry R. Brooks moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

This property is part of a land swap between the Town and the Hillcrest Water District for the placement of a new water tower. Town Meeting previously approved transferring a portion of the Memorial School property to the district. This article requests property be transferred from the District to the Town to complete the swap.

This article failed at the June 2, 2020, meeting, as it was tied to the potential disposition of the Memorial School Property. This article is only for acquisition of the Hillcrest Water District parcel. Another vote by Town Meeting would be required to seek permission to dispose of this or any other town property not previously approved.

VOTE REQUIRED FOR PASSAGE Requires a two-thirds vote per M.G.L. c. 40, § 14.

***MOTION FAILED (68-60) 1 abstain**

**ARTICLE 21: EXPANSION OF PURPOSE TO ARTICLE 7 OF THE NOVEMBER 13, 2006
SPECIAL TOWN MEETING TITLED BURNCOAT PARK ENVIRONMENTAL SERVICES**

To see if the Town will vote to expand the purpose of the Burncoat Park Environmental Services account, voted at the November 13, 2006, Special Town Meeting to the to the Burncoat Park Planning and Infrastructure fund; or take any action relative thereto.

PROPOSED MOTION

Dianna Provencher moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

This article seeks to broaden the purpose for which these funds may be used at Burncoat Park. This action was requested and supported by the Burncoat Park Sports Planning Committee to fund planning and infrastructure improvements at the park. The fund balance is \$13,011.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. c. 40, § 5.

***VOTED BY A SIGNIFICANT MAJORITY (105-18)**

**ARTICLE 22: ADDITION TO CHAPTER 9 OF THE GENERAL BYLAWS VIA SECTION 34; PROHIBITION OF
ENGINE BRAKING ON PUBLIC WAYS**

To see if the Town will vote to approve an addition to the Town's General Bylaws, by inserting Section 34 to Chapter 9 (Safety and Order) to read:

SECTION 34

Except in the case of an emergency and where required by M.G.L. c.90, §7 or any other applicable law, it is unlawful for the driver of any vehicle on a public way to use or operate, or cause to be

used or operated, within the geographic boundaries of the Town of Leicester, any compression brake, engine brake, dynamic brake or mechanical exhaust device designed to assist in the deceleration or braking of any motor vehicle. Violations shall be punishable by a fine of one hundred dollars (\$100.00) for the first offense and three hundred dollars (\$300.00) for the second and subsequent offenses. The owner of the vehicle may be cited in lieu of the operator.
Or take any action relative thereto.

PROPOSED MOTION

John Shocik moved that the Town will vote to approve an addition to the Town's General Bylaws, by inserting Section 34 to Chapter 9 (Safety and Order) to read:

SECTION 34

It is unlawful for the driver of any vehicle to use or operate, or cause to be used or operated, any compression brake, engine brake, dynamic brake or mechanical exhaust device designed to assist in the deceleration or braking of any motor vehicle, on a public way where such use is posted as prohibited, except in an emergency.

Violations shall be punishable by a fine of one hundred dollars (\$100.00) for the first offense and three hundred dollars (\$300.00) for the second and subsequent offenses. The owner of the vehicle may be cited in lieu of the operator.

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – No recommendation; motion for Favorable Action (2-2-0) Motion failed

DESCRIPTION

The purpose of this bylaw is to establish an ordinance that will help to minimize engine noise from trucks travelling through the Town.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

***MOTION FAILED (45-65) 2 abstain**

ARTICLE 23: ADOPTION OF MASSACHUSETTS GENERAL LAWS CHAPTER 48, SECTION 42A GOVERNING THE POSITION OF FIRE CHIEF

To see if the Town will adopt the provisions of MGL Ch. 48, Section 42A governing the powers, duties, and responsibilities of the Fire Chief, or take any other action relative thereto.

PROPOSED MOTION

Harry R. Brooks moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

Upon the retirement of the Town's longtime Fire Chief, the Select Board appointed a committee to make recommendations on the department's future management structure. The Fire Department is currently governed by a Board of Fire Engineers, which is an antiquated system no longer used by most cities and

towns. If approved, this article would dissolve the Board of Fire Engineers and modernize the department's governance structure by placing it under the jurisdiction of the select board and town administration like all other Town departments.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

***VOTED BY A SIGNIFICANT MAJORITY (86-15) 1 abstain**

ARTICLE 24: ADOPTION OF AN ARCHITECTURAL DISTRICT BYLAW

To see if the Town will vote to approve an addition to the Town's General Bylaws, as listed in this Article. A map of the proposed district is included within the article:

ARCHITECTURAL CONSERVATION DISTRICT BYLAW

The Town of Leicester hereby establishes an Architectural Conservation District, to be administered by an Architectural Conservation District Commission.

1. PURPOSE

This by-law is enacted for the purpose of preserving and protecting groups of buildings and their settings that are architecturally and historically distinctive which constitute or reflect distinctive features of the architectural, cultural, economic, political, or social history of the town and to limit the detrimental effect of alterations, additions, demolitions, and new construction on the character of the town. Through this bylaw, alterations, additions, demolition, and new construction may be reviewed for compatibility with the existing buildings, setting and neighborhood character. This bylaw seeks to encourage the protection of the built environment through regulatory review. This bylaw promotes the public welfare by making the town a more attractive and desirable place in which to live and work.

2. DEFINITIONS

As used in this Bylaw the following terms shall have the following meaning:

ADDITION: A change to a building that includes additional stories, height, or floor area.

ALTERATION, TO ALTER: A change to a building or part thereof such as removal, construction, reconstruction, restoration, replication, rehabilitation, demolition, and other similar activities. A change to a building that includes additions and other similar activities. A change to a site that includes constructing, placing, erecting, installing, enlarging, and moving a building, or other similar activities.

APPLICATION: The complete document(s) and supporting material(s) to be submitted by an applicant desiring to obtain a Certificate to Alter. A complete application shall include information reasonably deemed necessary by the commission to enable it to make a determination.

BUILDING: A combination of materials forming a shelter for persons, animals, or property.

CERTIFICATE TO ALTER: document granted by the Architectural Conservation District Commission in order to obtain a building (or demolition) permit.

COMMISSION: The Architectural Conservation District Commission

COMPATIBLE: A project that meets the design guidelines of the architectural conservation district commission.

DESIGN GUIDELINES: The document used by the Architectural Conservation District Commission to determine whether a proposed project is compatible. The design guidelines are appended to this bylaw.

DISTRICT: The Architectural Conservation District as established in this bylaw.

PERSON AGGRIEVED: An applicant, an abutter, or an owner of property within the district.

SUBSTITUTE SIDING: Exterior building cladding such as vinyl, aluminum, or cement board.

TEMPORARY BUILDING: A building, necessary for a specific event, incident, or project, erected for a period of no more than 6 months, unless otherwise agreed to by the commission.

3. DISTRICT

The Architectural Conservation District shall encompass the area shown on the Leicester Architectural Conservation District maps.

4. ARCHITECTURAL CONSERVATION DISTRICT COMMISSION

The Architectural Conservation District shall be overseen by a Commission consisting of five members, to be appointed by the Board of Selectmen, two members initially to be appointed for one year, two for two years, and one for three years, and each successive appointment to be made for three years.

The Board of Selectmen may appoint up to five alternate members to the Architectural Conservation District. Said alternate members shall initially be appointed for terms of one, two and three years, and for three-year terms thereafter. In the case of absence, inability to act, or recusal from action due to a conflict of interest, his or her place shall be taken by an alternate member designated by the Chairperson, if available, otherwise by the Vice-Chairperson if available, otherwise by a majority vote of the members and alternate members of the Commission present.

The Commission shall include the following:

- a. two members of the local historical commission.
- b. two residents of the district, or if not possible residents of Leicester; and
- c. a realtor, architect, or building contractor familiar with historic rehabilitation

Members and alternates of an architectural conservation district shall by reason of experience or education have demonstrable knowledge and concern for improvement, conservation, and enhancement of the district.

Each member and alternate member shall continue to serve in office after the expiration date of his or her term until a successor is duly appointed.

Meetings of the Commission shall be held at the call of the Chairperson, at the request of two members and in such other manner as the Commission shall determine in its Rules and Regulations. Three members of the Commission shall constitute a quorum.

5. ARCHITECTURAL CONSERVATION DISTRICT COMMISSION POWERS AND DUTIES

The Commission shall exercise its powers in administering and regulating the alteration of buildings within the architectural conservation district as set forth under the procedures and criteria established in this bylaw.

Adoption of Rules & Regulations

The Commission, after a public hearing duly posted and advertised at least 14 days in advance in a conspicuous place in Town Hall, may adopt and from time to time amend, reasonable Rules and Regulations not inconsistent with the provisions of this bylaw or setting forth such forms and procedures as it deems desirable and necessary for the regulation of its affairs and the conduct of its business, including requirements for the contents and form of applications for certificates, fees hearing procedures and other matters. The Commission shall file a copy of any such Rules and Regulations with the office of the Town Clerk.

Adoption of Design Guidelines

The Commission, after a public hearing duly posted and advertised at least 14 days in advance in a conspicuous place in Town Hall may from time to time amend the design guidelines which set forth the

designs for certain alterations which are, in general, suitable for the issuance of a Certificate to Alter. No such design guidelines shall limit the right of an applicant for a Certificate to Alter to present other designs to the Commission for approval.

Commission Organization

The Commission shall annually hold an organizational meeting and elect a Chairperson, a Vice Chairperson and Secretary, and file notice of such election with the office of the Town Clerk. The Commission shall keep a permanent record of its regulations, transactions, decisions, and determinations and of the vote of each member participating therein. The Commission shall undertake educational efforts to explain to the public and property owners the merits and functions of an Architectural Conservation District.

6. ALTERATION PROHIBITED WITHOUT A CERTIFICATE

Except as this Bylaw provides, no building or part thereof within an Architectural Conservation District shall be altered unless the commission shall first have issued a Certificate to Alter.

7. ALTERATIONS EXCLUDED FROM COMMISSION REVIEW

It shall be the responsibility of the Commission, or its delegate thereof to determine whether an alteration is exempt from review. The Commission or its delegate thereof shall have seven days to make this determination. The following projects are excluded from Commission review:

- a. Projects not requiring a building (or demolition) permit.
- b. Structures when not defined as buildings or parts of buildings
- c. Temporary buildings subject to time limits and size limits by the Architectural Conservation District Commission.
- d. Interior Alterations
- e. Storm windows and doors, screen windows and doors.
- f. Removal, replacement or installation of gutters and downspouts.
- g. Removal, replacement or installation of window and door shutters.
- h. Accessory buildings of less than 100 square feet of floor area.
- i. Removal of substitute siding.
- j. Alterations not visible from a public way.
- k. Ordinary maintenance and repair of architectural features that match the existing conditions including materials, design, and dimensions.
- l. Reconstruction, substantially similar in exterior design, of a building, damaged or destroyed by fire, storm, or other disaster, provided such reconstruction is begun within one year thereafter and carried forward with due diligence.
- m. Accessibility Improvements including ramps, rails, walkways, and mechanical equipment associated with exterior architectural barriers subject to the extent possible under MGL 40A and other applicable state or federal laws.
- n. Substitute siding
- o. Removal of architectural trim
- p. Replacement of Windows and Doors

8. PROCEDURES FOR THE REVIEW OF MAJOR ALTERATIONS

The following major alterations require the submittal of an application for a regulatory review by the Commission. The decision of the Commission shall be binding on the applicant.

- a. Demolition of a building or part of a building.
- b. New construction including buildings and additions.

Within forty-five days of the submittal of an application for a major alteration, the Commission shall hold a public hearing on the application. At least seven days before said public hearing, public notice shall be given by posting in a conspicuous place in Town Hall. Such notice shall identify the time, place, and purpose of the public hearing. At least seven days before said public hearing, a copy of said public notice shall be mailed to the applicant, to the owners of all adjoining properties and of other properties deemed by the Commission to be materially affected thereby all as they appear on the most recent applicable tax list.

Following the public hearing, the Commission shall determine whether the proposed alteration is compatible with the design guidelines and the purpose of this bylaw. If the Commission determines that the alteration is compatible, the Commission shall issue a Certificate to Alter. The concurring vote of a majority of the members shall be required to issue a Certificate to Alter. If the Commission cannot determine that the alteration is compatible, the Commission shall decline to issue the Certificate to Alter. The Commission shall provide the applicant with the reasoning for their disapproval including how the alteration does not meet the design guidelines or the purpose of this bylaw.

9. PROCEDURES FOR ISSUANCE AND FILING OF CERTIFICATES

Each Certificate issued by the Commission shall be dated and signed by its chairperson or such other person designated by the Commission to sign such Certificates on its behalf. The Commission shall send a copy of its Certificates and disapprovals to the applicant and shall file a copy of its Certificates and disapprovals with the office of the Town Clerk and the Code Enforcement Officer (Building Inspector). The date of issuance of a Certificate or disapproval shall be the date of the filing of a copy of such Certificate or disapproval with the office of the Town Clerk. If the Commission should fail to make a determination within sixty days of the filing of the application for a Certificate, or within such further time as the applicant may allow in writing, the Commission shall thereupon issue a Certificate to Alter due to failure to act.

10. ENFORCEMENT AND PENALTIES

The Architectural Conservation District Commission is specifically authorized to institute any and all actions, proceedings in law and in equity, as they deem necessary and appropriate to obtain compliance with the requirements of this bylaw or to prevent a threatened violation thereof. The Commission shall designate the Code Enforcement Officer to act on its behalf and to enforce this Bylaw under the direction of the Commission. Any owner of a building subject to this bylaw that altered a building without first obtaining a Certificate to Alter in accordance with the provisions of this bylaw shall be subject to a fine of not more than Three Hundred Dollars. Each day the violation exists shall constitute a separate offense until the alteration is corrected, the addition is removed, or a faithful restoration of the demolished building is completed or unless otherwise agreed to by the Commission. If a violation of this bylaw remains outstanding, no building or demolition permit on the premises shall be issued until the violation is corrected or unless otherwise agreed to by the Commission.

11. APPEAL PROCEDURE

Any applicant or person aggrieved by a determination of an architectural conservation district commission may appeal as provided for in the Massachusetts General Laws.

12. VALIDITY AND SEPARABILITY

The provisions of this Bylaw shall be deemed to be separable. If any of its provisions, sections, subsections, sentences, or clauses shall be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Bylaw shall continue to be in full force and effect. Or take any action relative thereto.

PROPOSED MOTION & AMENDED MOTION

Dianna Provencher moved that the article be voted as written including the Amended motion.

Joe Lennerton explained the article in very simple terms for all to understand and read the article be adopted as written with the following amendments:

- ***That the sentence that reads: “The design guidelines are appended to this bylaw” be stricken from “Section 2.- DEFINITONS” under the definition of “DESIGN GUIDELINES.”***
- ***That the words “adopt and “be” inserted between the words “may” and “from” in the second line of the subsection entitled “Adoption of Design Guidelines” in Section 5.-ARCHITERCTURAL CONSERVATION DISTRICT COMMISSION POWERS AND DUTIES.***

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION - Favorable Action (4-0-0)

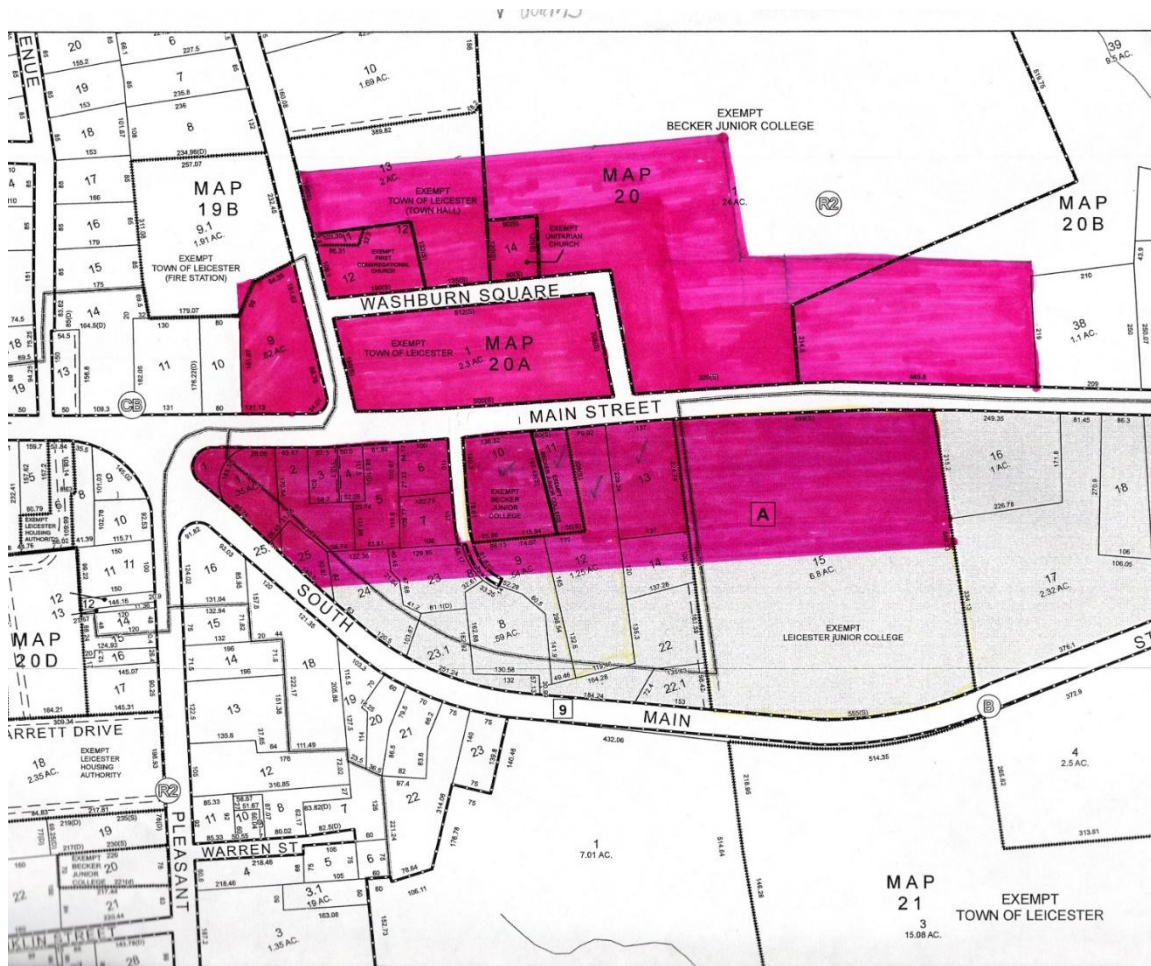
DESCRIPTION

This article seeks to establish an Architectural Conservation District around the town common, and place reasonable restrictions to maintain the historic nature and appearance of the district. Map of the proposed district is below.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

***VOTED BY A SIGNIFICANT MAJORITY (79-19) this vote includes the Amended motion for Article 24**





ARTICLE 25: AMENDMENT OF SECTIONS 5.6 AND 3.2.07 OF THE ZONING BYLAWS, REGARDING THE GREENVILLE VILLAGE NEIGHBORHOOD BUSINESS DISTRICT AND SIGNS

To see if the Town will vote to Amend Sections 5.6 and 3.2.07 of the zoning bylaws, as listed below:

A. Amend Section 5.6 of the Zoning Bylaw (Greenville Village Neighborhood Business District), as shown below:

5.6 Greenville Village Neighborhood Business District (NB)

5.6.01 Purpose and Intent

To enable the development and redevelopment of Leicester's Greenville area in keeping with the historic development pattern including the size and spacing of structures by allowing, in addition to residential uses, convenient small-scale retail, service and other small-scale commercial uses compatible with nearby residential areas, which minimize traffic, parking visibility, late hour operations, destruction of historic buildings or architectural features, or other characteristics not compatible with the existing character of the surrounding residential neighborhood, and further providing that no such use shall be permitted which would be detrimental or offensive by reason of odor, noise, excessive vibration or danger of explosion or fire

5.6.02 Permitted Uses

No building or structure shall be used, and no change shall be made in the use of land or premises, except for one or more of the following purposes:

5.6.02.1 All uses that are permitted in the Residential 1 District (R1), under Section 3.2, Schedule of Use Regulation, except that the Planning Board shall be the Special Permit Granting Authority for all uses listed as requiring a special permit, and unless otherwise regulated in this Section 5.6.

5.6.02.2 All non-residential projects, of any size, shall require site plan review (See Section 5.2) in the Neighborhood Business (NB) district, except for reuse of existing structures (with no parking lot expansion) for uses not requiring a special permit. The following uses are allowed by the Planning Board, provided that no individual establishment shall exceed 3,000 square feet in gross floor area, except as regulated under Section 5.6.03.4 below:

- A. Retail services, including but not limited to a drug or package store; grocery, variety, clothing, or shoe store; hardware or household appliance sales and services; music store; computer store; book, card, or stationery store; news dealer.
- B. Professional or administrative offices.
- C. Office or clinic for medical or dental examination or treatment of persons as outpatients, including laboratories incidental thereto.
- D. Financial institution, such as bank or credit union.
- E. Personal services, including but not limited to a barber or beautician; pickup or self-service laundry or dry cleaning; garment or shoemakers and repairers; florist; printing, publishing, or photocopying; or photographer's studio
- F. Artisans, Jewelry Makers, Handicrafts, Artists' Studios
- G. Mortuary, undertaker, or funeral establishment.
- H. Shop of a plumber, carpenter, electrician, upholsterer or similar workshop or repair establishment conducted entirely within an enclosed structure.
- I. Restaurant, lunchroom, or other eating establishment primarily for on-premises consumption, not to include fast food establishment.
- J. Delicatessen, traditional bakery, confectionery, caterer, and other similar establishments, which incidentally sell retail food and beverages in disposable containers for off-site consumption.
- K. Small-Scale Ground-Mounted Solar Energy Systems (Medium-Scale and Large-Scale Ground-Mounted Solar Energy Systems are prohibited.)

5.6.03 Special Permit Allowed Uses

The following uses shall require a special permit for use from the Planning Board:

5.6.03.1 Business uses as listed in Section 3.2.03 except where prohibited under Section 5.6.04 or where said use is prohibited in all other districts, which are not listed above in Section 5.6.02.2, provided that no individual establishment shall exceed 3,000 square feet in gross floor area, except as regulated under Section 5.6.03.4.

5.6.03.2 *Drive-through facility.*

5.6.03.3 Take-out establishments primarily engaged in the sale, dispensing, or serving of food, refreshments, or beverages for consumption off the premises or consumption in vehicles temporarily parked on the premises, or at tables, benches or counters, the majority of which are out of doors, not to include establishments commonly known as fast food establishments.

5.6.03.4 Establishments that exceed 3,000 square feet in gross floor area per establishment, provided that in no event may a special permit be issued for individual establishments in excess of 6,000 square feet in gross floor area. Commercial structures in existence prior to the creation of the NB district (ATM 5/6/2002, Article 34) are exempt from the above size limitations, except that any expansions shall require a special permit.

5.6.03.5 Additional uses allowed by special permit in commercial structures in existence prior to the creation of the NB district (ATM 5/6/2002, Article 34)

- A. Makerspaces
- B. Outdoor storage and parking of commercial vehicles and construction vehicles associated with uses in the existing building (i.e., not rental storage)
- C. Rental self-storage facility (outdoor storage prohibited)

5.6.04 Prohibited Uses:

5.6.04.1 Any use not expressly permitted above.

5.6.04.2 Vehicle-related uses (sales, service and repair of all vehicle types including but not limited to trucks, boats and recreational vehicles, towing companies, taxi, or limousine service, etc.)

5.6.04.3. All types of Marijuana Establishments regulated by Section 5.15.

5.6.04.4 Rental Self-Storage Facilities (indoor or outdoor)

5.6.05 Site Development Standards

All non-residential use, or conversion to a non-residential use, within the NB district shall comply with all Site Development Standards in Section 5.6.05.1 through 5.6.05.3 described below:

5.6.05.1 Parking & Loading

Non-residential uses within a NB district shall provide parking and loading facilities in compliance with Section 5.1, PARKING AND LOADING REQUIREMENTS, the Planning Board's Parking Regulations, and the following additional requirements:

- A. Parking facilities sufficient to accommodate the motor vehicles of all employees, customers and other persons normally visiting the site at any time shall be provided on the lot and off the street.
- B. In determining the appropriate number of parking spaces required, the Planning Board may consider the hours of usage of the proposed use/structure, the opinion of municipal officials or consultants as to the adequacy or inadequacy of parking spaces within the specific area of the proposed use/structure, as well as other relevant information to assist the Planning Board in determining the need for additional parking for motor vehicles.
- C. All parking shall be provided on the same lot with the principal use or on a contiguous lot within the same zoning district, provided that no space is counted as meeting the requirements of more than one building or use.
- D. New Parking areas shall be located to the side or rear of the primary structure.
- E. Parking areas serving all non-residential structures shall be hard-paved.
- F. Parking areas shall include handicap accessible parking spaces as required by 521 CMR, Architectural Access Board Code, as may be amended from time to time.
- G. To the maximum extent feasible, loading areas shall be located at the rear of the building, off the street right-of-way.
- H. Adequate turning and maneuvering space shall be provided for loading areas, without encroachment into parking areas.

- I. Parking area lighting may not shine beyond the property lines, except for driveway entrances where light may shine onto the immediate area of the street right-of-way.

5.6.05.2 Landscaping

- A. A landscaped buffer zone, of at least the width of the required setback, continuous except for approved driveways, shall be established along any side of the lot with road frontage to visually separate the building and its parking areas from the road.
- B. A landscaped buffer zone along the side and rear of each lot, of at least the width of the required side and rear setback, shall be provided where a proposed non-residential use abuts a residential use.
- C. The buffer zones shall be planted with grass, ground cover, medium height shrubs, and shade trees planted at least every fifty (50) feet. The buffer zone shall include both deciduous and evergreen shrubs and trees. Trees and shrubs at driveway intersections shall be set back a sufficient distance from such intersections so as not to obstruct traffic visibility.
- D. An opaque buffer shall be provided to screen exposed storage areas, machinery, garbage “dumpsters”, service areas, truck loading areas, utility buildings and structures from the view of abutting properties and streets, using plantings, fences, and other methods compatible with the goals of this regulation.
- E. Parking shall not be located within required buffer areas.
- F. All landscaped areas and buffers shall be maintained in good condition and shall be kept free of refuse and debris. Shrubs or trees that die shall be replaced within one growing season.
- G. Appropriate water management procedures shall be followed to serve all landscaped areas, including irrigation systems if warranted.
- H. The Planning Board may require a bond to ensure that required landscaping improvements are maintained and survive for at least one growing season following the completion of planting.
- I. The Planning Board shall have the authority to adopt from time-to-time suitable landscaping regulations, which may include the required height and spread of trees and shrubs in buffer zones and parking areas.
- J. The landscaped buffer requirements in paragraphs A & B shall not apply to reuse of existing structures and associated parking areas. The Planning Board may require a landscape buffer for uses requiring a special permit.

5.6.05.3 Design

The Planning Board shall have the authority to adopt from time-to-time suitable regulations to specify design standards within the Greenville Village Neighborhood Business District. Such standards may include regulation of building form and features, architectural details, and historic buildings.

5.6.06 Special Permits – NB District

5.6.06.1 Requirements and Procedures

- A. The special permit granting authority for all special permits in the NB District shall be the Planning Board except where such authority is specifically delegated to the Zoning Board of Appeals. No building, use or occupancy permits for any use requiring a special permit shall be issued except in accordance with the terms of a special permit as set forth

herein. This shall apply to new construction, change in use to a use requiring a special permit, and resumption of any use requiring a special permit where the use has been discontinued or abandoned for more than two (2) years.

- B. Applicants for Special Permits under this section shall submit plans in compliance with the Leicester Planning Board Special Permit Regulations.
- C. Procedures for Special Permits (filing, hearing notification, and decision timelines) shall follow MGL Ch.40A, Section 9, Special Permits, and Section 11, Notice for Public Hearing.

5.6.06.2 Special Permit Review Criteria

The Planning Board shall grant a special permit only after finding that the proposed use will be consistent with the purpose and intent of this bylaw, and that the proposed use or structure is in conformance with the following criteria:

- A. Provision shall be made for convenient and safe vehicular and pedestrian circulation within the site and in relation to adjacent streets and property. The service level of adjacent streets shall not be significantly reduced due to added traffic volume or type of traffic in accordance with the most recent edition of the Massachusetts Highway Department Highway Capacity Manual.
- B. The proposed use shall not overload the capacity of water and sewer systems, stormwater drainage, solid waste disposal facilities, and other public facilities.
- C. The design of the project shall provide for adequate methods of disposal of sewage, refuse, or other wastes generated by the proposed use.
- D. The project shall be compatible in character and scale with existing uses and other uses allowed by right in the district.
- E. The project shall comply with all applicable environmental laws and regulations.
- F. The proposed project shall be consistent with Leicester's Master Plan.
- G. The project shall comply with all Site Development Standards required in the NB district where applicable.

B. Amend Section 3.2.07 of the Zoning Bylaw (SIGNS), as shown below:

3.2.07 SIGNS¹

[Amended @ ATM 5-7-08]

¹All special permits for signs in all zoning districts are issued by the Zoning Board of Appeals. Signs in the HB-1 and HB-2 zoning districts shall follow the requirements of the Business (B) district.

3.2.07 SIGNS¹		USE	BR-1	RIB	SA	R1	R2	B	I	BI-A	<u>NB</u>
3.2.07-1		No sign shall contain any moving, flashing, or animated lights or visible moving parts, indicators of time and/or temperature or automatically changing messages. *And upon recommendation by the Chief of Police	SP*	SP*	N	N	N	SP*	SP*	SP*	<u>N</u>
A.		Real-estate sign advertising rental, lease sale of premises on which sign is located or displaying name of builder, providing the sign does not exceed twelve (12) square feet in area.	Y	Y	Y	Y	Y	Y	Y	Y	<u>Y</u>

3.2.07 SIGNS¹		USE	BR-1	RIB	SA	R1	R2	B	I	BI-A	NB
B.	Sign incidental to permitted uses, provided that it does not exceed four (4) square feet in area.		Y	Y	Y	Y	Y	Y	Y	Y	<u>Y</u>
C.	Neon or illuminated tube type signs or marquee signs. Where allowed by Special Permit, the lighting of any advertising shall be placed or hooded as to prevent direct light from shining onto any street or adjacent property.		SP	SP	N	N	N	SP	SP	SP	<u>N</u>
3.2.07-2 One standing sign or display for advertising goods or services avail- able on the lot, provided no sign or display shall project nearer than one (1) foot from the lot line, or shall not have a gross exceeding thirty (30) square feet, except that in the NB district the limit shall be twelve (12) square feet.			Y	Y	N	N	N	Y	Y	Y	<u>Y</u>
	Increase up to fifty (50) square feet by Special Permit under Section 6.4.02 of this by-law.		SP	SP	N	N	N	SP	SP	SP	<u>N</u>
3.2.07-3 Wall sign (including awning signs) not to exceed 15% of the front perimeter wall, except that in the NB district the limit shall be twelve (12) square feet.			Y	Y	N	N	N	Y	Y	Y	<u>Y</u>
	Wall signs (including awning signs) on one other wall not to exceed 10% of wall area by Special Permit under Section 6.4.02		SP	SP	N	N	N	SP	SP	SP	<u>N</u>
3.2.07-4 Advertising sign not located on principal premises shall not exceed twelve (12) square feet in area and shall not project nearer than one (1) foot from the lot line.			N	N	N	N	N	Y	Y	Y	<u>N</u>
3.2.07-5 Commercial billboards as regulated under Section 29-33, Chapter 93 of the General Laws			N	N	N	N	N	SP	SP	SP	<u>N</u>

Or take any action relative thereto.

PROPOSED MOTION

Harry R. Brooks moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

This article seeks to amend the Greenville Village Neighborhood Business District (NB) to simplify development and redevelopment in the district, particularly for reuse of existing structures.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds vote pursuant to M.G.L c. 40A §5.

***VOTED BY A SIGNIFICANT MAJORITY (67-25) 2 abstain**

ARTICLE 26: HIGHWAY BUSINESS INDUSTRIALS HB-1 & HB-2 DISTRICT AMENDMENTS

To see if the Town will vote to Amend Sections 5.6 and 3.2.07 of the zoning bylaws, as listed below:

A. Amend the Title of Section 5.5, as follows:

5.5 HIGHWAY BUSINESS-INDUSTRIAL DISTRICTS 1 (HB-1 & HB-2)

B. Amend Sub-Section 5.5.02 and 5.5.03.1.B., as follows:

5.5.02 Site Development Standards

The following site development standards shall apply to all new construction of non-residential uses, expansions of more than 25% of the existing non-residential uses and increases of more than 10 parking spaces.

5.5.02.1 Parking, Loading Areas, and Access

Non-residential uses within the HB-1 Zone shall provide parking and loading facilities in compliance with Section 5.1, PARKING AND LOADING REQUIREMENTS and the following additional requirements:

5.5.03.1 Requirements and Procedures

Applicants for Special Permits under this section shall submit plans in compliance with the Leicester Planning Board Special Permit Regulations.

C. Amend Section 5.5.02.2.C, as follows:

A landscaped buffer of at least 100 feet shall be provided where an HB-1 or HB-2 district boundary abuts a Residential District (R1, R2, SA).

D. Amend Section 5.5.03, as follows:

Wherever in this bylaw and the related sections of the Town of Leicester Zoning Bylaw a permitted use in the HB-1 or HB-2 district requires a Special Permit, the administrative procedures described below shall govern the procedure for issuance of this Special Permit.

E. Throughout the remaining subsections of Section 5.5, replace the phrases “HB-1 Zone” and “HB-1 district” wherever these phrases appear with “HB-1 & HB-2 districts”

Or take any action relative thereto.

PROPOSED MOTION

Richard Antanavica moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION - Favorable Action (4-0-0)

DESCRIPTION

Amend Section 5.5 (Highway Business-Industrial District 1) to modify thresholds for meeting site development standards, to correct outdated references, and to clarify that these standards also apply to the Highway Business-Industrial District 2 (HB-2) district.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds vote pursuant to M.G.L c. 40A §5.

***VOTED BY A SIGNIFICANT MAJORITY (75-9) 2 abstain**

ARTICLE 27: MARIJUANA ESTABLISHMENT AMENDMENTS

To see if the Town will vote to Amend Sections 1.3 and 3.2.03 of the zoning bylaws, as listed below:

A. *Amend Section 1.3 (Definitions), by inserting new definitions and amending existing definitions, as follows:*

MARIJUANA COURIER: an entity licensed to deliver Finished Marijuana Products, Marijuana Accessories and Branded Goods directly to Consumers from a Marijuana Retailer, or directly to Registered Qualifying Patients or Caregivers from a Medical Marijuana Treatment Center but is not authorized to sell Marijuana or Marijuana Products directly to Consumers, Registered Qualifying Patients or Caregivers and is not authorized to Wholesale, Warehouse, Process, Repackage, or White Label. A Marijuana Courier is an additional license type under G.L. c. 94G, § 4(b)(1) that allows for limited delivery of marijuana or marijuana products to consumers; and shall not considered to be a Marijuana Retailer under 935 CMR 500.002: *Definitions* or 935 CMR 500.050: Marijuana Establishments and shall be subject to 935 CMR 500.050(1)(b): *Control Limitations*.

MARIJUANA DELIVERY LICENSEE: an entity that is authorized to deliver marijuana and marijuana products directly to consumers and as permitted, Marijuana Couriers to patients and caregivers

MARIJUANA DELIVERY OPERATOR: an entity licensed to purchase at Wholesale and Warehouse Finished Marijuana Products acquired from a Marijuana Cultivator, Marijuana Product Manufacturer, Microbusiness or Craft Marijuana Cooperative, and White Label, sell and deliver Finished Marijuana Products, Marijuana Accessories and Marijuana Branded Goods directly to Consumers, but is not authorized to Repackage Marijuana or Marijuana Products or operate a storefront under this license. A Delivery Operator is an additional license type under G.L. c. 94G, § 4(b)(1) that allows for limited delivery of Marijuana or Marijuana Products to Consumers; and shall not considered to be a Marijuana Retailer under 935 CMR 500.002: *Definitions* or 935 CMR 500.050: Marijuana Establishments and shall be subject to 935 CMR 500.050(1)(b): *Control Limitations*.

MARIJUANA ESTABLISHMENT: a licensed Marijuana Cultivator, Marijuana Testing Facility, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Delivery Operator or any other type of licensed marijuana-related business or businesses at a single location except a medical marijuana treatment center.

MARIJUANA ESTABLISHMENT, NON-RETAIL: a marijuana establishment that does not involve on-site retail sales to consumers, including Marijuana Cultivators, Marijuana Product Manufacturers that only sell to Marijuana Establishments but not consumers, Marijuana Testing

Facilities, and Marijuana Transportation or Distribution Facilities. Not to include Marijuana Outdoor **Cultivator or Marijuana Delivery Operator**. *[amended ATM 6/2/2020]*

MARIJUANA RETAILER, CONSUMER SALES ONLY: a marijuana establishment that involves on-site retail sales to consumers and may also involve delivery to consumers by Marijuana Courier, excluding Marijuana Social Consumption Operators.

B. Amend Section 3.2.03, by inserting new use #23 (and renumbering later uses), as follows:

3.2.03 BUSINESS		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
23.	Marijuana Delivery Operator	<u>N</u>	<u>N</u>	<u>N</u>	<u>Y</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>Y</u>

C. Amend Section 5.1.5.02.1, as follows:

Limitations: Marijuana Retailers, Consumer Sales Only shall be limited to 2 establishments in the Town of Leicester.

Or take any action relative thereto.

PROPOSED MOTION

John Shocik moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (3-1-0)

SELECTBOARD RECOMMENDATION – Favorable Action (5-0-0)

DESCRIPTION

This article seeks to amend zoning related to marijuana establishments by allowing marijuana delivery services. There was also late consideration of moving from 1 retail establishment within the Town into two. This portion of the bylaw change is to be considered by the Planning Board at their May 4, 2021 public hearing.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds vote pursuant to M.G.L c. 40A §5.

***MOTION FAILED (40-48) 1 abstain**

ARTICLE 28: AMENDMENTS TO OUTSIDE STORAGE BYLAW

To see if the Town will vote to Amend Sections 1.3, 3.2, 3.2.03, 3.30, 3.32, 3.2.08, 5.6, 5.6.04, of the zoning bylaws, and add new sections, 5.18 and 5.6.04.4 as listed below:

A. Insert the following definitions in Section 1.3, Definitions:

RENTAL SELF-STORAGE FACILITY – A building or buildings consisting of individual self-contained units that are leased for the storage of vehicles or business and household goods. Storage of hazardous materials or substances, hazardous waste, gas, oil or any substances or materials which pose a threat

to human health or safety or a threat to the environment is prohibited. No activity other than storage shall occur in such facilities. Such facilities may have associated outdoor storage by special permit in certain Zoning Districts (See Sections 3.2.03. and 5.2.18).

B. Amend the Zoning Bylaw, Section 3.2, Schedule of Use, Subsection 3.2.03, Business, as shown below:

3.2.03 BUSINESS		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
3a.	Rental Self-Storage Facility with no outdoor storage (Special Permits issued by Planning Board)	N	N	N	SP	SP	SP	SP	SP Y
3b.	Rental Self-Storage Facility with outdoor storage (Special Permits issued by the Planning Board)	<u>N</u>	<u>N</u>	<u>N</u>	<u>SP</u>	<u>N</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>
6.	Land and water recreational vehicle (including boats) sales, rental, service, and storage yards. ³	N	N	N	SP	N	SP	SP	SP

³. Land and water recreational vehicle storage yards shall meet the requirements for Rental Self-Storage Facility with outdoor storage

C. Amend Section 3.30, Business Residential-1 (BR-1) Zone, by amending subsection aa, as follows:

aa. Rental Self-Storage Facilities (with or without outdoor storage) by special permit from the Planning Board.

D. Amend Section 3.32, RESIDENTIAL INDUSTRIAL BUSINESS ZONE (RIB) ZONE, by modifying subsection h., as follows:

h. Rental Self-Storage Facilities (with or without outdoor storage) by special permit from the Planning Board.

E. Amend Section 3.2.08, Parking of Commercial Vehicles, subsection B, as shown below:

B. Other Parking of Commercial Vehicles

1. Outdoor storage of commercial vehicles as a primary use is allowed by right in the HB-1 and HB-2 district, and requires a special permit in I, BI-A, RIB, and BR-1 districts. This use is prohibited in all other zoning districts.
2. The continued and regular parking of commercial vehicles, tractor trailers, and construction vehicles (including but not limited to tractors, backhoes, bulldozers, dump trucks, etc.), where accessory to a lawfully permitted commercial use, is allowed by right in all commercial zoning districts (B, CB, I, BI-A, HB-1, HB-2, BR-1, and RIB).
3. Parking of commercial and construction vehicles (including but not limited to tractors, backhoes, bulldozers, dump trucks, etc.) related to a Contractor's Yard where a special permit is required is subject to the requirement that such vehicles be stored in a garage in the Suburban Agriculture (SA) district or screened by fencing or landscaping in the Business (B) district. The Planning Board may impose other conditions to protect abutting residential uses and the surrounding neighborhood.
4. The continued and regular parking of commercial vehicles, tractor trailers, or construction vehicles (including but not limited to tractors, backhoes, bulldozers, dump trucks, etc.) accessory

to a special-permitted commercial use in residential districts (SA, RA, and RB) will be addressed through the special permit process for the primary use. The Special Permit Granting Authority may impose reasonable conditions to protect abutting residential uses and the surrounding neighborhood.

F. Add a new Section 5.18, Outdoor Storage

5.18 Outdoor Storage

5.18.01 Rental Self-Storage Facility with Outdoor Storage

All Rental Self-Storage Facilities with outdoor storage shall be required to meet the following standards:

- A. Outdoor storage areas shall be screened from view from roadways and abutting property owners by an opaque fence at least 6 feet in height.
- B. Storage areas shall not be located in required setbacks from property lines
- C. Outdoor storage areas shall not impede emergency access to the site or structures on the site.
- D. All types of vehicles stored outside shall be in operable condition. Rental outdoor storage areas shall not be used as Vehicle Salvage Yards, which are prohibited in all Zoning districts. Appropriate provisions shall be made to ensure vehicle fuel or other contaminants are appropriately controlled and don't infiltrate the ground.
- E. No commercial activity other than storage shall occur in indoor or outdoor areas, including vehicle maintenance, fueling, or repair work.

5.18.02 Other Outdoor Storage

- A. For parking of commercial vehicles, see Section 3.2.08 (Parking of Commercial Vehicles)
- B. Storage of large equipment or storage containers outside where accessory to a lawfully permitted commercial use on the same site is allowed by right in HB-1, HB-2, B, and I, and by special permit from the Planning Board in CB, RIB, BI-A, and BR-1. Emergency access to structures shall be maintained at all times. Parking sufficient for the uses on site in conformance with the Planning Board's Parking Regulations must remain unobstructed.

G. Amend Section 5.6 [Greenville Village Neighborhood Business (NB) District], subsection 5.6.04, Prohibited Uses, by inserting a new section 5.6.04.4, as follows:

5.6.04 Prohibited Uses:

5.6.04.4 Rental Self-Storage Facilities (indoor or outdoor)

Or take any action relative thereto.

PROPOSED MOTION

Herbert R. Duggan moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (2-1-1)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

This article seeks to amend the Zoning Bylaw to allow outdoor storage associated with rental self-storage facilities and to address other outdoor storage and related issues, including parking of commercial vehicles.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds vote pursuant to M.G.L c. 40A §5.

***VOTED BY A SIGNIFICANT MAJORITY (58-14) 2 abstain**

ARTICLE 27: SANDRA WILSON ASKED FOR RECONSIDERATION OF ARTICLE 27 MARIJUANA ESTABLISHMENT AMENDMENTS

To see if the Town will vote to Amend Sections 1.3 and 3.2.03 of the zoning bylaws, as listed below:

***MOTION FAILED (20-58)**

ARTICLE 29: AMENDMENTS TO BUSINESS RESIDENTIAL & RESIDENTIAL INDUSTRIAL BUSINESS ZONING BYLAWS

To see if the Town will vote to Amend Sections 3.30 and 3.32 of the zoning bylaws, as listed below:

Section 3.30: BUSINESS RESIDENTIAL -1(BR-1) ZONE

Single family residential uses permitted within this zone. Dimensional requirements per Section 4.2 Table 1.

The Special Permit Granting Authority in the BR-1 District shall be the Planning Board.

The Business uses permitted in this Zone are as follows:

1. Legal, accounting, consulting, architectural, engineering, surveying, real estate, insurance, or similar professional office
2. Offices for agents for industrial, distributing and wholesale companies
3. Travel agency or office
4. Secretarial services, telephone answering service
5. Photocopying service.
6. Photo studio; artist's, craftsman, locksmiths, or another artisan's studio
7. Florist, gift, stationery, or antiques shop
8. Repair and alteration of wearing apparel and accessories
9. Repair shop for musical instruments
10. Medical or dental office
11. Barber or beauty shop
12. Repair of household furnishings, including appliances and upholstery
13. Repair and rental of non-motorized bicycles
14. An inn or bed and breakfast establishment in a pre-existing building
15. Collection agency for utilities; pickup for laundry or dry cleaning
16. Child Care Facility and Family Child Care Home
17. Store, showroom, salesroom for the conduct of retail business, including a grocery, hardware, clothing, drug, or general store, not including auto sales
18. Sales and distribution facilities. but not storage of toxic or virulent substances
19. Catering service, delicatessen or other food market or a permitted eating establishment
20. Farm stand for sales of natural produce and commercial greenhouse
21. Bank or equivalent financial institution, or automated teller facility
22. Restaurant
23. Shop and sales of supplies for plumbing, electrical, carpentry, cabinet making, plastering, masonry, glass, and similar work
24. Light manufacturing or light assembly (By Special Permit)

25. A group of four or more commercial establishments planned, developed, and managed as a unit with off-street parking provided on the property
26. Sales or Rental, up to 30 vehicles (30 or more by special permit)
27. Enclosed storage facilities excepting hazardous materials or substances, hazardous waste, gas, oil or any substances or materials which poses a threat to human health or safety or a threat to the environment by Special Permit from the Planning Board
28. Athletic/recreation facilities
29. Establishments serving alcoholic beverages, including brew pubs, by special permit
30. Senior Village Developments by special permit from the Planning Board
31. Accessory Apartment
32. Large Wind Facilities by Special Permit from the Planning Board
33. Small Wind Facilities by Special Permit from the Planning Board
34. Veterinary Clinic by Special Permit from the Planning Board
35. Farmers' Market
36. Private Kennel by Special Permit from the Planning Board (Commercial Kennels prohibited)
37. Ground-Mounted Solar Energy Systems
38. Medical Marijuana Treatment Center, (Planning Board Site Plan Review Required, see Section 5.15)
39. Marijuana Establishment by special permit (See Section 5.15)
40. Backyard Chickens
41. Brewery, Distillery, Winery by special permit
42. Earth Removal Operation or Earth Filling Operation by special permit from the Planning Board (See Section 5.16)

SECTION 3.32: RESIDENTIAL INDUSTRIAL BUSINESS ZONE (RIB) ZONE

Dimensional requirements per Section 4.2 Table 1. The Special Permit Granting Authority in the RIB District shall be the Planning Board.

A. Intent:

It is the intent of this section to provide for residential uses in somewhat higher density than in other residential zones and to provide and increase the value of residential property situated in the vicinity of operating businesses, to protect the community from the detrimental effects of development not suited to location near residences, to protect persons and property against the hazards of pollution; to conserve natural conditions and open spaces; to separate and otherwise divide potentially conflicting property uses and to provide a harmonious relationship between residential and commercial development.

B. Permitted Residential Uses:

1. Detached one-family dwelling
2. Two-family dwelling by Special Permit
3. Multi-family (more than 2 family dwelling)– by Special Permit

C. Permitted Business Uses:

The dimensional requirement for the business uses in this zone shall be the same as the BR-I Zone Section 4.2 Table 1.

1. Light manufacturing or light assembly facility limited to small scale assembly and manufacturing industries which are not injurious, noxious, or offensive, or tend to reduce residential property values in the same or adjoining districts by reason of emission of odor, fumes, dust, smoke, vibration, sewerage, and/or industrial waste, noise, danger of explosion, fire or otherwise. Manufacturing allowed in this paragraph shall not include heavy industrial operations

such as steel manufacturing, heavy forging presses and the like and shall be for utilizing hand labor or quiet machinery and process.

2. Landscaping services involving equipment purchasing.
3. Nursing home: extended or intermediate care facility licensed or approved to provide full time convalescent or chronic care.
4. Child Care Facility and Family Child Care Home.
5. Senior Village Developments are allowed by special permit from the Planning Board.
6. Accessory Apartment
7. Rental enclosed storage facilities by special permit issued by Planning Board.
8. Uses allowed in the HB-1 district under sections 3.2.03, 3.2.04, 3.2.05, 3.2.06, and 3.33, only by special permit issued by the Planning Board. Uses prohibited under Section 3.33.3 are also prohibited in the RIB district.
9. Small Wind Facilities by Special Permit from the Planning Board.
10. Farmers' Market
11. Small-Scale and Medium-Scale Ground-Mounted Solar Energy System
12. Large-Scale Ground-Mounted Solar Energy Systems by Special permit from the Planning Board
13. Backyard Chickens
14. Vehicle Sales or Rental, up to 30 vehicles (30 or more by special permit)
15. Taxi or Limousine Service

- D. Development within the RIB District** shall comply with Sections 5.5.02 through 5.5.04, except that the landscaped buffer specified in Section 5.5.02.2.C shall be 50 feet, rather than 100 feet. At the discretion of the Planning Board, the width of the required fifty (50) foot landscaped buffers from an abutting residential use or district may be reduced to a minimum of twenty (20) feet where site constraints do not allow for the 50-foot buffer and an opaque fence is provided to provide screening from the abutting residential use or district.

PROPOSED MOTION

Richard Antanavica moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (4-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (4-0-0)

DESCRIPTION

This article re-numbers and re-organizes subsections of Sections 3.30 [Business-Residential 1 (BR-1) Zone] and 3.32 [Residential Industrial Business (RIB) Zone].

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds vote pursuant to M.G.L c. 40A §5.

***VOTED BY A SIGNIFICANT MAJORITY (68-7) 2 abstain**

Dianna Provencher moved that the Town vote to adjourn the Annual Town Meeting at 10:04pm with 134 voters present.

VOTED BY A SIGNIFICANT MAJORITY (59-3)

ATTORNEY GENERAL RECOMMENDATIONS FROM THE MAY 11, 2021, ANNUAL TOWN MEETING
September 1, 2021

Deborah K. Davis, Town
Clerk Town of Leicester
3 Washburn Avenue
Leicester, MA 01524

Re: Leicester Annual Town Meeting of May 11, 2021 --- Case # 10160
Warrant Articles # 25, 26, 28, and 29 (Zoning)

Warrant Articles # 23 and 24 (General)

Dear Ms. Davis:

Articles 24, 25, 26, 28 and 29 - We approve Articles 24, 25, 26, 28 and 29, and the map amendments adopted under Article 24, from the May 11, 2021, Leicester Annual Town Meeting. We will send the approved map to you by regular mail.

Article 23 - We return Article 23 with no action by this Office because it is a vote to accept the provisions of G.L. c. 48, § 42A regarding the power and duties of the Town's Fire Chief. Votes to accept statutes are not by-law amendments and are not subject to review and approve by this Office pursuant to G.L. c. 40, § 32. However, the Town should consult with Town Counsel regarding whether this vote should be filed with the Secretary of State.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date Very truly yours,

MAURA HEALEY ATTORNEY GENERAL

By: Kelli E. Gunagan
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600

cc: Town Counsels Christopher J. Petrini and Amanda Zuretti

CERTIFIED FREE CASH - June 30, 2020	2,127,848.00	-
FY 2021 Employee Benefits/TA Professional Services	\$ -	\$ 345,642.00
Subtotal	\$ 2,127,848.00	\$ 345,642.00
November 17 Special Town Meeting		
Article 1 - Prior Year Bills	1,476.79	
Article 2-3 Fire Study	DNP	
Article 3 - Police Cruiser	48,303.00	
Article 4A Capital Improvement Plan (Ariel scope Payment 5 of 5)	90,081.00	
Article 4B Capital Improvement Plan (Police F150)	49,845.00	
Article 4C Capital Improvement Plan (Detective Car)	43,307.00	
Article 4D Capital Improvement Plan (Carport)	50,000.00	
Article 4E Capital Improvement Plan (Highway Roller)	14,975.00	
Article 4F Capital Improvement Plan (Phone System)	15,000.00	
Article 5 - Ariel scope repairs	34,698.00	
Article 7 - Assessor's revaluation	57,800.00	
Article 8 Open space plan update	15,500.00	
Article 9 Parc Grant match	90,000.00	
Subtotal	510,985.79	0.00
May 4 Annual Town Meeting		
Article 1 - Prior Year Bills	14,112.20	
Article 2 - Department and/or Warrant Article Transfers	-	\$ 240,642.00
Article 3 - Funding of Town Parks	25,000.00	
Article 5 - FY 2022 Budget - Police Station Staffing	150,000.00	
Article 9 - OPEB deposit	70,000.00	
Article 10 - Stormwater Management	20,000.00	
Article 11 - Groundwater Studies at the Landfill	21,400.00	
Article 12 - One Police Cruiser	57,672.00	
Article 13 - FY 2022 Capital Plan	511,733.00	
Article 14 - Building/Fleet Management Software	40,000.00	
Article 16 - Town Owned Dams	19,000.00	-
Article 17 - Hillcrest Building design	-	105,000.00
Article 18 - Transfer into Stabilization	100,000.00	-
Subtotal: appropriated at 05/11/21 Town Meeting	1,014,805.00	345,642.00
Subtotal: Remaining Balance	\$ 602,057.21	\$ -

Respectfully Submitted,
Deborah K. Davis

ANNUAL TOWN ELECTION CALENDAR

TOWN ELECTION - TUESDAY - JUNE 8, 2021

POLLING HOURS NOON TO 8:00pm

ELECTIVE OFFICES TO BE FILLED

**1 Assessor – 3 yrs
2 Selectman - 3 yrs
2 Planning Board – 3 yrs
1 Board of Health - 3 yrs
1 School Committee - 3 yrs
2 Public Library Trustees - 3 yrs
1 Moose Hill Water Commission - 3 yrs**

March 01, 2021 – Monday

Nomination Papers available at the Town Clerk's Office
46 Certified signatures required for nomination.

Deadlines

April 20, 2021 Tuesday – 5:00pm-DEADLINE

Nomination Papers must be submitted to the Registrars of Voters for Certification of signatures.

May 06, 2021 - Thursday

Last day to object or withdraw.

Last Day to Register to Vote June Election

MAY 19, 2021 - Wednesday 8:00am to 8:00pm

Campaign Finance Reports

June 1, 2021 - Monday - Pre-Election Financial Report due

July 8, 2021 - Thursday - Post-Election Financial Report due

ANNUAL TOWN MEETING – Tuesday – May 4, 2021

LAST DAY TO POST WARRANT FOR ATM - APRIL 27, 2021

Last Day to Register to vote for Annual Town Meeting - Wednesday – April 14, 2021, 8:00am-5:00pm

OFFICE HOURS

Monday, Wednesday, and Thursday 8:00am -5:00pm; Tuesday 8:00am-7:00pm

CLOSED ON FRIDAY

NO ELECTRONIC SIGNATURES WILL BE ACCEPTED

ANNUAL TOWN ELECTION JUNE 08, 2021

The following are the results of the votes cast in the Annual Town Election on TUESDAY JUNE 08, 2021

	Precinct	One	Two	Three	Four	Total
SELECT BOARD	Three years		Vote for not more than TWO			
RICHARD ANTANVICA†		77	50	58	68	253
ALLEN R. PHILLIPS, SR.		96	42	56	68	262
write-in		0	1	4	2	7
write-in		0	0	1	0	1
Blanks		85	35	49	62	231
Total votes by precinct		258	128	168	200	754

ASSESSOR	Three years		Vote for ONE			
ARTHUR J. PAQUETTE†		105	55	69	81	310
write-in		0	0	1	0	1
Blanks		24	9	14	19	66
Total votes by precinct		129	64	84	100	377

SCHOOL COMMITTEE	Three years		Vote for not more than ONE			
write in JONATHAN M. BOISJOLIE		39	8	31	41	119
write in KATHRYN COYLE		27	25	19	23	94
write in JOSHUA L. FRYER		23	6	8	10	47
write-in		5	1	5	3	14
write-in		0	0	0	0	0
Blanks		35	24	21	23	103
Total votes by precinct		129	64	84	100	377

BOARD OF HEALTH	Three years		Vote for ONE			
CHRISTOPHER M. MONTIVERDI†		99	39	67	82	287
write-in		0	1	1	0	2

Blanks		30	24	16	18	88
Total votes by precinct		129	64	84	100	377
	Precinct	One	Two	Three	Four	Total
PLANNING BOARD	Three years		Vote for not more than TWO			
JOSHUA G. CAMPBELL		95	42	59	75	271
JAMES REINKE		81	41	55	64	241
write-in		1	0	1	0	2
write-in		0	0	0	0	0
Blanks		81	45	53	61	240
Total votes by precinct		258	128	168	200	754

ANNUAL TOWN ELECTION JUNE 08, 2021

The following are the results of the votes cast in the Annual Town Election on TUESDAY JUNE 08, 2021

PUBLIC LIBRARY TRUSTEE	Three years		Vote for not more than TWO			
R. OLNEY WHITE†		102	43	64	81	290
BRUCE L. CRAVEN†		78	39	59	68	244
write-in		0	0	1	0	1
write-in		0	0	1	0	1
Blanks		78	46	43	51	218
Total votes by precinct		258	128	168	200	754

MOOSE HILL WATER COMMISSION	Three years		Vote for ONE			
STEPHEN T. PAWLOWSKIS		91	50	58	74	273
write-in		0	1	3	1	5
Blanks		38	13	23	25	99
Total votes by precinct		129	64	84	100	377

TOTAL votes cast by precinct were

*** Denotes winner**

† Denotes candidate for re-election

**SPECIAL TOWN MEETING PURCHASE BECKER LEICESTER CAMPUS
SEPTEMBER 14, 2021**

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Becker College Gymnasium, 963 Main Street, Leicester, MA on Tuesday, the fourteenth day of September 2021 at 7:00 p.m., then and there to act on the following Articles, namely:

The Special Town Meeting opened at 7:30pm with over 600 people in attendance.

Good evening. I am Don Cherry, Jr., your Town Moderator. I'd like to welcome you all to this Special Town Meeting, and to thank you for taking an active role in your government.

Is there anyone attending a Town Meeting for the first time? Thank you for taking the time to exercise your rights as a voter and the freedom that you have to do so

.

As Town Meeting Members, we are the legislative body here in Leicester. As such, some of our rules make a wide break between casual conversation or communication on social media versus our conduct as town meeting members in a formal legislative session.

A review of our basic rules and procedures is listed in your meeting guides. That said, as your presiding officer, my primary role is to maintain an open, fair, and orderly meeting and to ensure that each member understands what we are doing. If anyone has a question, please ask.

In a moment, I will accept procedural motions regarding the conduct of this Town Meeting. Before I do, a couple of announcements and acknowledgements are in order.

As members of this town meeting, each of you has a voice and a right to be heard, should you choose. If any member of this town meeting wishes to speak through the moderator on an article on the floor, please approach the microphone with as much social distance as you are able. When you have finished your comments, please use the wipes at the microphone to sanitize it for the next person. As always, please state your name and address before speaking to an article.

A couple of reminders with regards to the electronic voting clickers we use for voting. Use of the clickers also means that every vote you cast is now secret.

First, these clickers need to be returned at the conclusion of this Town Meeting. The number sticker on each clicker is strictly to ensure that if someone does forget to return a clicker that the registrars have a mechanism to know who to call and ask for return. The tabulation system does record what votes are cast from any single device, only to total yes and no votes.

Use of the devices is quite simple. Instead of calling for votes in favor and those against, I will simply call for a vote. At that time, simply press the "A" or Yes button if you are in favor of a motion, or the "B" or No button, if your desire is to disapprove a motion. Your choice will show on the small screen on the

device. If you change your mind, simply press the other button, as the selection showing when the 15 second voting window closes is what is recorded.

The results will display on the screen, they will be recorded by the Town Clerk, and we will move to the next order of business. Given the potential that a large number of members of this meeting may not have had the opportunity to use these devices, we will have a couple of test questions so that all of members of this meeting are comfortable with their use.

Per MA Law, I must inform all present that this meeting is being recorded for future broadcast on LCAC.

We are also joined by State Representative David LeBoeuf, and State Senator Mike Moore. Welcome, Mr. LeBoeuf and Mr. Moore.

Tonight, marks the first Town Meeting of Allen Phillips, our newest Select Board member. Joining us tonight is Janine Drake, the new Assistant to the Town Administrator. Ms. Drake is new to Leicester but brings experience in town administration in other communities. Welcome Ms. Drake and we wish you all the best in your new role.

We would be remiss if we did not take a moment to mark the recent passing of members of our community who served the town.

Mike O'Donnell was one of the youngest citizens ever elected to the Select Board, even more notable since he served over 40 years ago. Mike was inclusive long before many of us were aware of how important that quality can be. While Beverly Griffin did not hold elected public office, she was very active in various civic organizations here in town. Beverly was the wife of former Moderator, Select Board member, and interim Town Administrator Bill Griffin and the mother of current Highway Superintendent Dennis Griffin.

Our Finance Advisory Board is down one member. The importance of the work the Finance Advisory Board performs cannot be overstated. If you, or anyone you know, is interested in serving on this board, please contact the Town Administrator's office.

Are there any other special announcements, proclamations, or recognitions which should be made at this time?

For the record, I am in receipt of return of service of the warrant. Therefore, we may proceed.

**** Other Announcements ****

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I will now accept any procedural motions for conduct of this meeting.

**The Special Town Meeting opened at 7:30pm with over 600 people in attendance.**

**Procedural Motion 1:**

Richard Antanavica moved that the Town vote to dispense with the reading of the Warrant, which is in the hands of the voters.

**Passed: 411/29/2 abstain**

**Procedural Motion 2:**

Richard Antanavica moved that the Town vote to dispense with a hand count by Tellers on motions requiring a 2/3 vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

**Passed: 516/36/14 abstain**

**ARTICLE 1: CITIZEN'S PETITION – RECALL OF ELECTED OFFICIALS**

To see if the Town will vote to have the Select Board petition the Great & General Court of the Commonwealth to enable the recall of elected officials consistent with this suggested format and if that legislation is enabled that it be recorded as a special Chapter in the Town of Leicester's Bylaws, as on file in the Town Clerk's office.

**Proposed Legislation: Recall of Elected Officials****SECTION 1.**

Any holder of an elected office in the town of Leicester may be recalled, and removed from that office, by the qualified voters of the town as provided in this chapter.

**SECTION 2.**

Any fifty (50) registered voters may initiate a recall petition by filing with the Town Clerk of the Town of Leicester an affidavit containing the name of the officer sought to be recalled and a statement of the grounds for recall.

After the Town Clerk has certified the affidavit, the Town clerk shall within four (4) business days, deliver to the voter first named on the affidavit a sufficient number of copies of petition blanks demanding the recall. These blanks shall be issued by the town clerk with the town clerk's signature and official seal attached to them. They shall be dated and addressed to the Select Board of the town, shall contain the name of the person to whom issued, the name of the person sought to be recalled, the office from which recall is sought, the grounds of recall stated in the affidavit and shall demand the election of a successor to the office. A copy of the petition shall be entered in a record book to be kept in the office of the Town Clerk.

The completed recall petition shall be returned and filed with the Town Clerk on or before 5:00 p.m. of the thirtieth (30<sup>th</sup>) day after the issuance of the petition to the filers. If the thirtieth day is a Friday, Saturday, Sunday or a holiday, the petition may be filed on the next business day.

The petition shall be signed by at least ten (10) percent of the registered voters or seventy-five percent (75%) of the average number of voters in the Town Elections for the previous three (3) years, whichever is the lesser amount, and every signature shall also include the place of residence with street and number, of the signer.

The Town Clerk shall, within one (1) business day after the date of its filing with the Town Clerk, submit the recall petition to the Board of Registrars of voters of the Town of Leicester, which shall, within five (5) business days certify in writing the number of Town voter signatures. Upon completion of its certification the Board of Registrars shall return the petition to the Town Clerk.

### **SECTION 3.**

If the petition has a sufficient number of valid signatures and is certified by the Town Clerk and Board of Registrars, the Town Clerk shall submit it to the Select Board within one (1) business day.

The Select Board shall, within three (3) business days, give written notice to the officer subject to the recall that they have received the certification, and if the officer does not resign within five (5) business days after receipt of the notice, order a special election to be held not less than sixty (60) nor more than seventy-five (75) days after the date of the Town Clerk's certificate that a sufficient petition has been filed, but if any other town election is to occur within ninety (90) days after the date of the certificate, the Select Board may, in their discretion, postpone the holding of the removal election to the date of that other election.

If a vacancy occurs in the office subject to recall after the election has been ordered, the election shall nevertheless proceed as provided in this section.

### **SECTION 4.**

Any officer sought to be recalled may be a candidate to succeed to the office, and unless the officer requests otherwise in writing, the Town Clerk shall place that officer's name on the official ballot without nomination. The nomination of other candidates, the publication of the warrant for the recall election, and the conduct of the election shall all be in accordance with the law relating to elections, unless otherwise provided in this Chapter.

### **SECTION 5.**

The incumbent shall continue to perform the duties of the office until the recall election. If the recall fails, or if the incumbent is re-elected, the incumbent shall continue in the office for the remainder of the unexpired term, subject to recall as before, except as provided in this chapter, Section 7.

If not re-elected in the recall election, the incumbent shall be considered removed upon certification of the election by the Town Clerk.

If the successor fails to qualify within five (5) working days after receiving notification of his or her election, the office shall thereupon be deemed vacant.

### **SECTION 6.**

Ballots used in a recall election shall submit the following proposition in the order indicated:  
For the removal/recall of *(name of Officer)*.  
Against the removal/recall of *(name of Officer)*.

Under the propositions shall appear the word "Candidates" and the direction "Vote for One" and beneath this the names of candidates nominated as herein before provided.

If the majority of the votes cast on the recall question is in the affirmative, then the candidate who received the highest number of votes in the special election to fill the vacancy shall be elected. If the majority of the votes cast on the recall question is in the negative, the ballots for candidates to fill the potential vacancy need not be counted.

## **SECTION 7.**

No recall petition shall be filed against an officer within six (6) months after taking office, nor in the case of an officer subjected to a recall election and not removed thereby, until at least six (6) months after that election.

## **SECTION 8.**

No person who has been recalled from an office or who has resigned from office while recall proceedings were pending against him or her shall be appointed to the office from which the person has been removed within one (1) year after such removal by recall or resignation.

### PROPOSED MOTION

Motion, if any, to be provided by the petitioner

***Sandra M. Wilson moved the Town vote to authorize the Select Board to petition the Great & General Court of the Commonwealth to enable the recall of elected officials consistent with this suggested format in the hands of the voters; with the following amendment as recommended by the Bylaw Committee: Remove from Section 2 paragraph 4 the following "or seventy-five (75%) of the average number of voters in the Town Elections for the previous three (3) years, whichever is the lesser amount," and if that legislation is enabled that it be recorded as a special Chapter in the Town of Leicester's Bylaws, as on file in the Town Clerk's office.***

ADVISORY COMMITTEE RECOMMENDATION – Unfavorable Action (3-2-0)

SELECTBOARD RECOMMENDATION – Unfavorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE - Requires a simple majority vote.

***Douglas Belanger asked the Town to table Article 1.***

**Passed: 488/89/9 abstain**

## **ARTICLE 2:     CITIZEN'S PETITION – MOOSE HILL WATER COMMISSION**

To rescind the action of the Special Town Meeting of January 17, 1977, Article 5 creating an elected Moose Hill Water Commission and to further, beginning on September 1, 2021, assign the responsibilities and the functions that were the Commission to the Leicester Select Board.

### PROPOSED MOTION

Motion, if any, to be provided by the petitioner

***Sandra M. Wilson moved that the Town rescind the action of the Special Town Meeting of January 17, 1977, Article 5 creating an elected Moose Hill Water Commission and to further, beginning on October 1, 2021, assign the responsibilities and the functions that were the Commission's to the Leicester Select Board.***

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (5-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE - Requires a simple majority vote.

*Douglas Belanger moved to table Article 2.*

Passed: 493/106/3 abstain

**ARTICLE 3: AUTHORIZATION FOR ACQUISITION/DISPOSITION OF FORMER BECKER COLLEGE CAMPUS/CONTINGENT DEBT EXCLUSION BORROWING AUTHORIZATION FOR PURCHASE OF SAME, AND OTHER ASSOCIATED COSTS**

To see if the Town will vote, contingent upon the approval of a debt exclusion in the sum of \$19,900,000 pursuant to MGL c. 59 §21C(j), to authorize the acquisition by purchase of the interests in real estate and assets of the former Becker College campus wherever located in the Town of Leicester, which includes, but may not be limited to, the real property described below:

Approximately 24 acres of land, with buildings thereon having street addresses of **7 Washburn Square, 9 Washburn Square, 11 Washburn Square, and 13 Washburn Square, 962 Main Street, 964 Main Street and 968 Main Street**, Leicester, shown on Assessors Map 20, Block A1, (being the location of Marsh Hall, Borger Academic Center, Knight Hall, Swan Library, Fuller Campus Center, Alumni Field and May House) and described in the deed recorded in the Worcester South District Register of Deeds in Book 6136, on Page 187, together with all rights held by Becker College in and to a portion of the Town Common;

Approximately 9.500 acres of land, with buildings thereon having street addresses of **950 Main Street, 952 Main Street, 954 Main Street and 960 Main Street**, Leicester, shown on Assessors Map 20B, Block A39, (being the location of Hampshire Hall and Berkshire Hall) and described in the deed recorded in the Worcester South District Register of Deeds in Book 6136, on Page 187.

Approximately .752 acres of land, with buildings thereon, identified as **1003 Main Street**, Leicester, shown on Assessors Map 20C, Block A10, (being the location of Winslow Hall), and described in the deed recorded in the Worcester South District Register of Deeds in Book 6136, on Page 187.

Approximately .312 acres of land having a street address of **997 Main Street**, Leicester, shown on Assessors Map 20C, Block A11, (being the location of Hitchcock Hall), and described in the deed recorded in the Worcester South District Register of Deeds in Book 6136, on Page 187.

Approximately 1.250 acres of land having a street address of **993 Main Street**, Leicester, shown on Assessors Map 20C, Block A12, (being the location of Lane Hall) and described in the deed recorded in the Worcester South District Register of Deeds in Book 6136, on Page 187.

Approximately .689 acres of land, with buildings thereon having a street address of **981 Main Street and 2 Flint Way**, Leicester, shown on Assessors Map 20C, Block A13, (being the location of 1812 House and Barrett Hall) and described in the deed recorded in the Worcester South District Register of Deeds in Book 20538, on Page 114.

Approximately .344 acres of land having a street address of **0 Main Street, Leicester, situated to the rear of 981 Main Street**, shown on Assessors Map 20C, Block A14, described in the deed recorded in the Worcester South District Register of Deeds in Book 20611, Page 41.

Approximately 6.800 acres of land having a street address of **955 Main Street, 959 Main Street, and 963 Main Street**, Leicester, with buildings thereon, shown on Assessors Map 20C, Block A15, (being the Lenfest

Animal Health Center and Russell Hall), and described in the deed recorded in the Worcester South District Register of Deeds in Book 6136, on Page 187.

Approximately .747 acres of land, with buildings thereon, identified as **77-79 South Main Street**, Leicester, shown on Assessors Map 20C, Block A22, and described in the deed recorded in the Worcester South District Register of Deeds in Book 42876, Page 112.

And further, to authorize the expenditure of funds for: the landscaping, alteration, remediation, rehabilitation or improvement of public land, the construction, reconstruction, rehabilitation, improvement, alteration, remodeling, enlargement, demolition, removal or extraordinary repair of public buildings, facilities, assets, works or infrastructure, pursuant to M.G.L. c. 40, §§ 4, 14, including: (i) the cost of original equipment and furnishings of the buildings, facilities, assets, works or infrastructure; (ii) the cost of engineering, architectural or other services for feasibility studies, plans or specifications as part of any acquisition or project; provided that the interest in land, asset acquired or project shall have a useful life of at least five years; provided however that the period of such borrowing shall not exceed the useful life of the interest in land, asset acquired or project; said appropriation to be contingent upon successful passage of a Proposition 2 ½ debt exclusion vote; and further to authorize the Select Board to sell, rent, lease, or otherwise dispose of any or all of the interests in real estate and assets of so acquired, with proceeds of sales, if any, to be used to reduce the final borrowing cost associated with this authorization upon appropriation by vote of Town Meeting.

#### PROPOSED MOTION

***Allen Phillips moved that the Town vote to approve the article as written.***

ADVISORY COMMITTEE RECOMMENDATION – Favorable Action (5-0-0)

CAPITAL COMMITTEE RECOMMENDATION – Favorable Action (4-0-0)

SELECT BOARD RECOMMENDATION – Favorable Action (5-0-0)

#### DESCRIPTION

The Town of Leicester has been offered the opportunity to purchase the real and personal property of the former Becker College within the borders of the Town for \$17,830,000. The total property to be acquired is 19 buildings and 44.394 acres. We are seeking to raise an additional \$2,070,000 for unforeseen repairs, consultant services, feasibility studies, and other necessities. This is a twenty-year borrowing.

There will be no permanent debt issued in the first two years (FY23 & FY24), as the Town will take that time to study the campus and surplus any buildings that have no municipal use. Any funds received from those transactions will go towards reducing the overall project borrowing amount when the debt goes to permanent financing. During this period of temporary borrowing, the forecast interest payment would cost \$0.35 on the tax rate, or \$90.86 to the average home assessed at \$259,606.

Once the debt goes to permanent financing in FY25, the forecast effect of the Becker debt exclusion on the tax rate is \$1.18 per thousand-dollar valuation. This translates into an annual cost of \$306.33 for the average home, which is an increase of \$218.07 from the previous fiscal year. However, in FY25, the impact of debt exclusions on the average home will decrease by \$106.44 because the Police Station, Hillcrest and Highway equipment debt will be paid in full, dropping the cost of debt exclusions on the tax rate by \$0.41

per thousand. This reduction of \$106.44 results in a net increase of \$111.63 for all excluded debt to the average home in FY25.

Please see the table below for a better illustration of the forecast cost of the campus in the coming years when combined with the existing debt exclusions:

| Fiscal Year | Current Debt Exclusion Rate | Cost to Average Home | Becker Debt Exclusion Rate | Cost to Average Home | Total Debt Exclusion Rate | Cost to Average Home | Difference from prior fiscal year |
|-------------|-----------------------------|----------------------|----------------------------|----------------------|---------------------------|----------------------|-----------------------------------|
| 2022        | 1.01                        | 262.20               | 0.00                       | 0.00                 | 1.01                      | 262.20               | n/a                               |
| 2023        | 0.99                        | 257.00               | 0.35                       | 90.86                | 1.34                      | 347.86               | 85.67                             |
| 2024        | 0.98                        | 254.41               | 0.34                       | 88.26                | 1.32                      | 342.67               | -5.19                             |
| 2025        | 0.57                        | 147.97               | 1.18                       | 306.33               | 1.75                      | 454.30               | 111.63                            |

VOTE REQUIRED FOR PASSAGE: 2/3<sup>rd</sup>'s Majority vote under M.G.L. c. 59 S §21C(j) and c. 40, §§ 4, 14.

**Passed: 546/52/4 abstain**

#### **ARTICLE 4: FUNDING OPERATIONAL COSTS OF THE FORMER BECKER COLLEGE CAMPUS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund operational costs for the former Becker College Campus or take any action thereon.

#### PROPOSED MOTION

***John Shocik moved that the Town transfer \$350,000 from Free Cash to fund operational costs for the former Becker College Campus.***

ADVISORY COMMITTEE RECOMMENDATION - Favorable Action (5-0-0)

SELECTBOARD RECOMMENDATION – Favorable Action (5-0-0)

#### DESCRIPTION

This article seeks funding for the costs to operate the former Becker College campus, including utilities, insurance, grounds maintenance, and security. The buildings would not be open during this period. Free cash funding is requested to be used while the Town determines the actual long-term cost of operating the portions of the campus retained for municipal use.

VOTE REQUIRED FOR PASSAGE - Requires a simple majority vote per M.G.L. c. 40, § 5.

**Passed: 506/35**

**Richard Antanavica moved that the Town adjourn the Special Town Meeting for the purchase of the Becker Campus in Leicester with 624 in attendance. The meeting adjourned at 9:09pm.**

**SPECIAL TOWN ELECTION  
SEPTEMBER 21, 2021**

**Debt exclusion vote for the purchase of the former Becker College Campus.**

Shall the Town of Leicester be allowed to exempt the provisions of proposition two and one-half, so-called, the amounts required to pay for the \$19,900,000 bond issue in order to finance the acquisition and other associated costs of the former Becker College Campus?

|                                | Prct 1 | Prct 2 | Prct 3 | Prct 4 | Total |
|--------------------------------|--------|--------|--------|--------|-------|
| <b>YES</b>                     | 388    | 231    | 303    | 300    | 1222  |
| <b>NO</b>                      | 60     | 49     | 49     | 47     | 205   |
|                                |        |        |        |        |       |
| <b>BLANKS</b>                  | 0      | 0      | 0      | 0      | 0     |
|                                |        |        |        |        |       |
| <b>Total Votes by Precinct</b> | 448    | 280    | 352    | 347    | 1427  |

**FALL SPECIAL TOWN MEETING REPORT  
OCTOBER 26, 2021**

***On September 14, 2021, the Division of Local Services certified the Town of Leicester's FY 2021 Free Cash in the amount of \$2,205,279 for the General Fund, and \$366,562 in Retained Earnings for the LCAC Cable PEG Access enterprise fund.***

WORCESTER, SS.

To a Constable in the Town of Leicester,

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Town Hall Gymnasium, 3 Washburn Square, Leicester, MA 01524 on Tuesday, the twenty-sixth day of October 2021 at 7:00 PM, then and there to act on the following articles, namely:

**Town Rules & Procedures Review**

Each Town Meeting is a formal legislative body. As such, we are governed by both Massachusetts General Laws and Chapter Two of Leicester's Town bylaws. Our proceedings follow "Town Meeting Time, A Handbook of Parliamentary Law", and tradition.

The Town Moderator does not vote, except in cases of a tie vote on the floor.

Town Meetings in Leicester are open only to registered voters.

As members of the town meeting, voters have the right, if they so choose, to present opinions and to ask questions through the moderator in relation to the motion under discussion, and only to the motion under discussion. You have a right to be comfortable with the facts at hand in order to make an informed vote.

A voter wishing to address the meeting through the moderator should approach the microphone and must identify themselves and state their address each time they address the meeting. If it seems that the Moderator is not aware of your desire to speak, please give some signal so that you will be recognized. If you are not able to get to the microphone, please give a signal and a teller or volunteer will bring a microphone to you.

No one may speak to any motion more than twice, except to clarify a point or respond to a question through or from the moderator, and maximum time is ten minutes. Voters must stay on topic with the motion at hand, and personal attacks or slurs of any kind will not be tolerated.

If you have a question as to why something is done in a fashion, feel free to ask. Raise that question or issue with the statement, "Point of Order."

If a member of this meeting wishes to move the question, that motion must be made from the microphone. A motion to move the question will not be accepted from the floor. A motion to move the question simply indicates that at least the individual offering the motion to move the question and person making the second have heard all the debate they feel is needed. A seconded motion to move the question is not a debatable motion. At such time, all debate will cease, and a vote is taken. A 2/3 majority is required for passage. If the motion to move the question passes, we will immediately vote on the motion which was under discussion in the hands of the meeting. If the motion to move the question is defeated, debate on the motion previously under discussion will resume. This procedure is often misunderstood but is allowed and governed under the By-Laws of the Town of Leicester.

Any motion undertaken by Town Meeting in Leicester may be reconsidered, meaning it can be brought up for a vote a second time. The motion to reconsider a motion must be made within one hour of the taking of the original vote on the motion in question. A motion cannot be brought forward for reconsideration more than once.

Any motion made must be within the scope of the articles posted in the warrant and presented to the moderator in writing.

### **OPENING REMARKS**

Good evening. I am Don Cherry, Jr., your Town Moderator. I'd like to welcome you all to this Special Town Meeting, and to thank you for taking an active role in your government.

Is there anyone attending a Town Meeting for the first time? Thank you for taking the time to exercise your rights as a voter and the freedom that you have to do so.

Per MA Law, I must inform all present that this meeting is being recorded for future broadcast on LCAC. As Town Meeting Members, we are the legislative body here in Leicester. A review of our basic rules and procedures is listed in your meeting guides. That said, as your presiding officer my primary role is to maintain an open, fair, and orderly meeting and to ensure that each member understands what we are doing. If anyone has a question, please ask.

As members of this town meeting, each of you has a voice and a right to be heard, should you choose. If any member of this town meeting wishes to speak through the moderator on an article on the floor, please approach the microphone with as much social distance as you are able. When you have finished your comments, please use the wipes at the microphone to sanitize it for the next person. As always,

please state your name and address before speaking to an article. I will also remind all present that even if you vigorously disagree with your fellow voter at the microphone, they do have the floor and are entitled to the courtesy of speaking without heckling or interruption.

A couple of reminders with regards to the electronic voting clickers we use for voting. Use of the clickers means that every vote you cast is now secret.

These clickers need to be returned at the conclusion of this Town Meeting. The number sticker on each clicker is strictly to ensure that if someone does forget to return a clicker that the registrars have a mechanism to know who to call and ask for return. The tabulation system does record what votes are cast from any single device, it only totals yes and no votes.

Use of the devices is quite simple. Instead of calling for votes in favor and those against, I will simply call for a vote. At that time, simply press the "A" or Yes button if you are in favor of a motion, or the "B" or No button, if your desire is to disapprove a motion. Your choice will show on the small screen on the device. If you change your mind, simply press the other button, as the selection showing when the 15 second voting window closes is what is recorded.

The results will display on the screen, they will be recorded by the Town Clerk, and we will move to the next order of business.

We are also joined by State Representative David LeBoeuf, and State Senator Mike Moore. Welcome, Mr. LeBoeuf and Mr. Moore.

I do have an update on actions taken by members of the May 11 Annual Town Meeting. Articles 24, 25, 26 28 and 29 were reviewed by the Attorney General's office and all were approved. Article 23 had also been sent in for review, but the Attorney General's office determined that no action was needed. Are there any other special announcements, proclamations, or recognitions which should be made at this time?

I do have a comment myself. The role of moderator is critical to an effective and productive town meeting, the work of which may be subject to review by various legal entities including bond counsel and the Attorney General's office. I believe that a passion for the fact that we are among a very few states that still practice this truest form of democracy, and an appreciation for those whose tremendous sacrifices have given us the rights to assemble and have a tangible role in our self-governing is essential. I mention this because my fourth term ends next June, and I will not be running again. While not everyone is willing to stand in front of a room, I believe there are others in our community who would do a great job. Should anyone want to talk with me directly about both the visible and behind the scenes aspects of this position, I am easy to find and would be more than happy to chat. Remember, it's not just the glory, it's 81 bucks a year.

**For the record, I am in receipt of return of service of the warrant. Therefore, we may proceed.**

\*\*\*\* Other Announcements \*\*\*\*

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I will now accept any procedural motions for conduct of this meeting.

The Town Clerk has informed me that a quorum is present, the meeting will now come to order with 71 special town meeting members present at 7:00pm.

Per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table.

Non-resident department heads and those of you under the age of 18 are welcome on the floor. Any person who is employed as an attorney by another interested in any matter under discussion at a Town Meeting shall disclose the fact of his or her employment before speaking thereon.

In case of emergency, in addition to the doors you used to enter the hall, additional emergency exits are on both sides of the front of the hall. An emergency defibrillator is located on the wall behind the Board of Selectmen's table. Out of respect for each other, and the Town Meeting, please place any personal electronics on silent or vibrate.

Please rise and join me in the Pledge of Allegiance. Please remain standing to join me in observing a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe here at home.

Thank you. Please be seated.

PROCEDURAL MOTION #1

Richard Antanavica moved that the Town vote to dispense with the reading of the Warrant. Which is in the hands of the voters.

VOTED 55-4 passed

PROCEDURAL MOTION #2:

Richard Antanavica moved that the Town vote to dispense with a hand count by tellers on motions requiring a 2/3 vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

VOTED 55-4 passed

ARTICLE 1: PRIOR YEAR BILLS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies in order to pay bills from prior fiscal years or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town vote to transfer \$2,426.00 from Free Cash to pay the prior year bills as listed in the Fall 2021 Town Meeting warrant.

Department	Vendor	Amount
Town Hall	Kleeberg Mechanical Services, LLC	\$2,426.00
Total		\$2,426.00

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This article is required for the payment of bills prior to July 1, 2021, that were not submitted by the close of the fiscal year. There is one bill for this town meeting, which was for boiler work done at Town Hall on May 25, 2020. There was a delay in processing it while the bill was under review.

VOTE REQUIRED FOR PASSAGE Requires a 9/10th's vote pursuant to MGL Chapter 44, §64

VOTED 58-6 passed

ARTICLE 2: ADJUSTMENT OF THE SALARY OF THE TOWN CLERK

To adjust the FY 2022 salary of the Town Clerk retroactive to July 1, 2021 or take any action thereon.

PROPOSED MOTION

Allen M. Phillips moved that the Town vote to set the rate of compensation to the Town Clerk to the equivalent of the midpoint between Steps 4 and 5 of Level 4 of the Town's FY 2022 Classification and Compensation plan for Fiscal Year 2022, or \$79,477.11, retroactive to July 1, 2021.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (5-0-1)

SELECTBOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

Passage of this article, requested by the Town Clerk, would increase her annual salary from the \$68,134 voted at the 2021 May Annual Town Meeting to \$79,477.11, retroactive to July 1, 2021. This adjustment places her salary range at the midpoint of Steps 4 and 5 of the Town's Classification and Compensation plan, which is appropriate given her knowledge and tenure in the position. The actual appropriation of funds takes place in Article 3.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. Chapter 41, Section 108

VOTED 53-13 passed

Note from the Moderator on Article 3

Adjustments to FY 2022 Operating Budget

There is a procedural note involved with this article. Due to multiple revenue and funding sources, legally there are two separate motions required. They are listed within your voter guides as 'Proposed Motion A' and 'Proposed Motion B'.

I am going to ask that both motions be made prior to taking this article under discussion, since they both affect the outcome of this article. Once questions and debate has concluded, I will ask for two separate votes, Article A then Article B.

ARTICLE 3: ADJUST FY 2022 OPERATING BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2021, as voted at the May 11, 2021, Annual Town Meeting Warrant or take any action thereon.

PROPOSED MOTION

A. John Shocik moved that the Town raise and appropriate \$205,185 to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2021, as listed in the May 11, 2021, Annual Town Meeting Warrant and as amended below:

Sources	Reason	Amount
Raise and Appropriate	Increased overall receipts/reduced assessments	\$205,185
Total		\$205,185

Department	Reason	Amount
Legal (01-111-5200-005)	Legal expenses associated with Becker, among other matters	\$21,798
Assessors Dept Wages (01-141-5100-001)	Reclassification of Department Assistant to Assistant Assessor	\$7,544
IT Small Equipment (01-155-5400-005)	Purchase of ESO Software, plus set up fees and refurbished laptops for Ambulance Department. Funded from general fund taxation.	\$10,000
Town Clerk Salaries (01-161-5101-000)	Requested salary increase	\$11,343
Fire Salaries (01-220-5101-000)	Movement of Fire Chief from part time stipend position to full time position	\$57,500
Ambulance Wages (01-231-5100-000)	Hourly rate adjustments required to hire and retain staff; Funded from Ambulance receipts reserved	\$82,000
Ambulance Wages (01-231-5100-000)	Funding for staff training. Funded from general fund taxation.	\$13,000
Short Term Debt Interest (01-752-5900-000)	Difference between state share of feasibility study and amount not borrowed	\$2,000
Total		\$205,185

DESCRIPTION

This article adjusts the FY 2022 budget. The revenues which make up the annual budget come from five categories: taxation, state aid, local receipts, free cash, and other available funds. These revenues are not finalized until July or August of each year. However, the budget is assembled in February using conservative forecasted revenue assumptions. When final estimated revenue numbers come in, funds are either apportioned to or removed from departments at the following Fall Town Meeting.

The revenue changes in this article come from the following sources:

Revenue	ATM Projected	STM Final	Change
Property Tax	\$17,532,163	\$17,526,615	-\$5,548
State Aid	\$12,303,558	\$12,239,775	-\$63,783
Local Receipts	\$2,501,000	\$2,501,000	0
Free Cash	\$150,000	\$150,000	0
Other Available Funds	\$436,491	\$518,491	\$82,000
Assessments/Offset Receipts	-\$1,280,236	-\$1,087,720	\$192,516
Total	\$31,642,977	\$31,848,162	\$205,185

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

3-A VOTED 54-11 passed

PROPOSED MOTION

B. John Shocik moved that the Town transfer \$29,000 between the following departments as amended below:

Transfer from:	Transfer to:	Amount
01-192-5400-003 Town-Owned Buildings	01-197-5200-0003 Town Hall Building Maintenance	\$20,000
01-199-5200-004 Other General Government	01-155-5200-003 IT	\$9,000
Total		\$29,000

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This second portion of this article seeks to transfer surplus funds identified in the Other Town Buildings account to the Town Hall Building Maintenance Account. The other transfer, from Other General Government to IT, is requested to pay for required firewall protection services for all town computers.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

3-B VOTED 57-9 passed

ARTICLE 4: POLICE CRUISER

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and equip one (1) police vehicle or take any action thereon.

PROPOSED MOTION

Herbert R. Duggan moved that the Town vote to transfer \$59,700 from Free Cash to purchase and equip one (1) police vehicle and prepare the vehicle being replaced for use by Fire/EMS.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (5-1-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Police Department utilizes a fleet of ten (10) vehicles to meet the law enforcement needs of the residents of Leicester. This fleet of vehicles includes five (5) frontline marked police cruisers that are used daily. The Town has been following a fleet replacement schedule that includes the replacement of one to two cruisers annually to ensure the full use and reliability of the fleet. This is an early replacement, which will allow the vehicle that is being replaced to be moved over as a Fire/EMS general service vehicle. Cost breakout of the article is:

Use	Amount
New police cruiser	\$55,315
Repurpose and repaint of cruiser to Fire/EMS including light changeover and paint	\$4,385
Total	\$59,700

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

VOTED 54-13 passed

ARTICLE 5: POLICE TRAINING FUNDING

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the costs associated with training three new police officers.

PROPOSED MOTION

Dianna Provencher moved that the Town vote to transfer \$18,150 from Free Cash to pay for one-time costs associated with hiring three new police officers.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Police Department anticipates hiring three new police officers in FY 2022, and needs funding for one-time training costs, as listed below:

FY22 COSTS ASSOCIATED WITH (3) NEW HIRE POLICE OFFICERS	
(3) new hires for the (2) open and (1) anticipated opening based on retirement notice for FY22:	
FY22 budget currently has funding for salaries for (2) open patrolman positions and this should cover (3) open patrolman positions while in academy since they will not be a full FY hire.	
Academy tuition x 3	\$9,000
Academy supplies (required supplies & equipment, academy uniforms, training ammunition, etc.) x 3	\$7,500
Physical Abilities Test (\$150 x 3)	\$450
Psychological Test (\$400 x 3)	\$1,200
Total	\$18,150

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

VOTED 60-7 passed

ARTICLE 6: HIGHWAY REPAIRS AND REIMBURSEMENTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for replacement and repairs of Highway Department equipment.

PROPOSED MOTION

Richard Antanavica moved that the Town vote to transfer \$49,745 from Free Cash for repairs and reimbursements for Highway Department expenses.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Highway Department has requested funding to rebuild the engine and front end of Truck #4, an International six-wheel dump body that is a front-line vehicle for winter maintenance and summer operations. The Department is also seeking reimbursement for expenses associated with repurposing the former police detective car for inspectional services, installing a new fire hydrant on the Town Common, and storm damage repairs. The Town is awaiting approval from MEMA for storm-related costs on Paxton, Rawson, and Marshall Streets associated with weather events on 8/21 and 8/22. Costs are outlined below.

Purpose	Amount
Rebuilding engine and front end of Truck #4	\$ 25,000
Reimbursement for inspectional services vehicle expenses	\$ 2,750
Reimbursement for new fire hydrant on the Town Common	\$ 9,595
Storm Damage	\$ 12,400
Total	\$ 49,745

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

VOTED 58-9 passed

ARTICLE 7: FUNDING IMPROVEMENTS AT TOWN PARKS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund improvements at town parks or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town raise and appropriate \$35,388 from Free Cash to fund improvements at Towtaid Park, the application of said funding to be prioritized by the Leicester Highway Department.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECTBOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Town secured a Shared Winter Streets grant for accessibility, sidewalks, and curb improvements at Towtaid Park, in the amount of \$134,601. The low bid came in at \$169,989 following three rounds of bid solicitation in which the Town received no bids in the first two rounds. The Town needs an additional \$35,388 to fund the project which will still result in the project being primarily grant funded.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

VOTED 56-9 passed

ARTICLE 7: Richard Antanavica made a motion to change the wording from raise and appropriate to transfer from free cash.

VOTED 59-8 passed

ARTICLE 8: INSTALLATION OF SECURITY CAMERAS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and install security cameras at various town locations

PROPOSED MOTION

Allen M. Phillips moved that the Town vote to transfer \$70,000 from Free Cash to purchase and install security cameras at Town parks and the former Memorial School, and other town locations deemed to be at risk, upon the recommendation of the Public Safety Committee to the Select Board.

ADVISORY COMMITTEE RECOMMENDATION

Unfavorable Action (6-0-0)

CAPITAL IMPROVEMENT COMMITTEE

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Town is seeking to purchase and install cameras at Town parks and other locations to safeguard those properties and identify individuals who vandalize these assets. Although it was originally believed that the Town would need to install an entire security system including a console and a file system, it has since been determined that much of the infrastructure that would be used to receive and store the recordings is already in place. This would allow these funds to be primarily used for the purchase and installation of cameras. The Select Board originally voted a negative recommendation on this article but changed their vote to unanimously support it at their October 18, 2021, meeting. The Advisory Committee will be meeting prior to Town Meeting to consider their recommendation in light of this new information.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

There was much discussion on Article 8: Chair Antanavica spoke stating that LCAC was going to contribute 30-40,000 toward the purchase of the cameras. He was challenged on his statement.

1st Vote: 34-31 passed

There were 2 more motions for Article 8 taken up after Article 9 was presented see below.

Note from Moderator on Article 9

FY 2022 Capital Improvement Plan

Here again, there is a procedural note with this article. Due to multiple revenue and funding sources, two separate motions required. They are listed within your voter guides as 'Proposed Motion A' and 'Proposed Motion B'.

I am going to ask that both motions be made prior to taking this article under discussion, since they both affect the outcome of this article. Once questions and debate has concluded, I will ask for two separate votes, Article A then Article B.

ARTICLE 9: FY 2022 CAPITAL IMPROVEMENT PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Capital Improvement Plan budget beginning July 1, 2021 or take any action thereon.

PROPOSED MOTIONS

A. John Shocik moved that the Town vote to transfer \$55,000 from Ambulance Receipts Reserved for Appropriation to fund the purchase of a pre-owned ambulance as set forth below:

DEPARTMENT	ITEM	AMOUNT
EMS	Pre-owned 2013 Chevrolet Ambulance	\$55,000
	Total	\$55,000

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

CAPITAL IMPROVEMENT COMMITTEE

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This requested transfer seeks funding from Ambulance Receipts Reserved for Appropriation to purchase a pre-owned 2013 Chevrolet Ambulance with low mileage. This ambulance will allow the Town to replace A-1, a 2015 International that has regular mechanical issues and is frequently out of service. The 2013 Chevrolet has a different motor known to be far more reliable.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

VOTE 9A: 59-7 passed

B. John Shocik moved that the Town vote to transfer \$30,000 from Free Cash to fund the purchase of a pre-owned ambulance as set forth below:

DEPARTMENT	ITEM	AMOUNT
EMS	Pre-owned 2013 International Ambulance	\$30,000
	Total	\$30,000

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

CAPITAL IMPROVEMENT COMMITTEE

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This requested transfer seeks funding from free cash to purchase a pre-owned 2013 International Ambulance. The Town is seeking to use free cash for this purchase to avoid fully depleting the Ambulance Receipts Reserved for Appropriation account which is used to fund EMS operations. This pre-owned ambulance has higher mileage than the one listed in the first funding request but is a local vehicle with a good service history and a different drivetrain than the 2015 International the department currently has. It would be used to replace A-3, a 2006 Ford with numerous body and mechanical issues that has been permanently out of service since June due to cost prohibitive repairs.

In summary, the purchase of these two pre-owned ambulances will allow the Town to surplus A-1, a 2015 International that has a troubled repair record, and A-3, a 2006 Ford which has numerous body and mechanical issues. The Town also has a new ambulance on order which will eventually replace A-2, a 2005 Chevrolet which is the oldest vehicle in the fleet. The delivery of the new ambulance has been delayed due to COVID related shortages. In the end, the Town will have replaced its entire fleet of ambulances in

order to address reliability and durability issues that have occasionally left the department without adequate coverage, resulting in the Town needing to rely on mutual aid.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G. L. c. 40, §5

VOTE 9B: 58-8 passed

Article 8: Installation of Security Cameras

I, Christopher Goodney hereby request that Article 8 of the STM be taken up for reconsideration. Christopher is a member of LCAC and stated the money donation had never been discussed or agreed upon by the board. Another vote was taken.

2nd Vote: 38-24 passed

Article 8: Allen M. Phillips made a motion to reconsider purchasing Security Cameras for the parks.

3rd Vote: 33-33 motion failed

ARTICLE 10: STORMWATER MANAGEMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund stormwater management operations throughout the Town, said funds to be expended by the Highway Department, or take any action thereon.

PROPOSED MOTION

Herbert R. Duggan moved that the Town vote to transfer \$15,000 from Free Cash for stormwater management operations throughout the Town, said funds to be expended by the Highway Department.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECTBOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This article funds stormwater management operations for the Town, including professional services and reporting requirements for the Town's MS-4 permit.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

VOTE: 53-10 passed

ARTICLE 11: CREATE A RECREATIONAL MARIJUANA HOST COMMUNITY AGREEMENT STABILIZATION FUND AND APPROPRIATE FUNDING TO SAID FUND

To see if the Town will vote to create a Recreational Marijuana Host Community Agreement Stabilization Fund, pursuant to G.L. c. 40, §5B, said fund to receive receipts collected via recreational marijuana host community agreement fees; and further, to raise and appropriate or transfer from available funds a sum of money to the said Host Community Stabilization fund, or take any action thereon.

PROPOSED MOTION

Herbert R. Duggan moved that the Town vote to create a Recreational Marijuana Host Community Agreement Stabilization Fund, pursuant to G.L. c. 40, §5B, said fund to receive receipts collected via recreational marijuana host community agreement fees; and further, to transfer from free cash the sum of \$500,000 to the Host Community Stabilization fund.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (5-1-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

According to guidance issued by the Cannabis Control Commission (CCC), Host Community Agreements for recreational marijuana are to be used to offset costs associated with local impacts resulting from recreational marijuana businesses within the Town. There continue to be discussions at the state level as to whether that requirement is just or enforceable. Creating a stabilization fund for these receipts until their lawful use can be determined would ensure the Town does not have to raise funds at a future Town Meeting should these funds be used and end up having to be returned.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote pursuant to G.L. c. 40, §5B.

VOTE: 58-10 passed

ARTICLE 12: REVOKE ACCEPTANCE OF MASSACHUSETTS GENERAL LAWS CHAPTER 53, SECTION 18B (INFORMATION RELATING TO QUESTIONS ON TOWN BALLOT; CONTENTS; WRITTEN ARGUMENTS BY PROPONANTS AND OPPONENTS)

To see if the Town will vote to revoke acceptance of MGL Chapter 53, Section 18B, which requires information on town ballot questions to be addressed via written arguments from question proponents and opponents, be vetted by Town Counsel, and made available to the voters of the Town.

PROPOSED MOTION

John Shocik moved that the article be passed over.

ADVISORY COMMITTEE RECOMMENDATION:

Favorable Action (6-0-0)

SELECTBOARD RECOMMENDATION:

Pass over (5-0-0)

DESCRIPTION

The acceptance of this law, which relates to an informational process to be followed for ballot issues, was adopted at Town Meeting on October 30, 2018. The process itself has proved to be costly and overtly cumbersome, but it must be followed by law. The statute must be in place for three years before it can be repealed. Revocation at this meeting misses this deadline by four days, so this article should be passed over at this time. The Advisory Committee will consider this information when it meets in advance of Town Meeting.

VOTE REQUIRED FOR PASSAGE: Requires a simple majority per M.G.L. c. 53, § 18B

NO VOTE TAKEN ARTICLE 12 IS A PASSOVER

ARTICLE 13: FUNDING THE CABLE PEG ACCESS BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the cable access budget under the direction of the Leicester Cable Access Corporation (LCAC) or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town vote to appropriate from cable access retained earnings the sum of \$366,562 to fund the FY 2022 Cable Access budget, under the direction of the Leicester Cable Access Corporation (LCAC).

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Town serves as a pass-through for franchise fees collected from cable subscribers which support our local cable PEG access service (LCAC). This amount represents the amount of retained earnings in the Cable PEG access account that was certified as excess by the Department of Revenue at the close of Fiscal Year 2021.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

VOTE: 57-4 passed

ARTICLE 14: AMEND THE REVOLVING FUND BYLAW

To see if the Town will vote to amend the revolving fund bylaw, as listed in the Town Meeting warrant, or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town vote to amend the Town's revolving fund bylaw, as follows:

1. To amend the language of the Town Hall revolving fund as listed in the grid below to allow for the collection of receipts and payment of expenses associated with the Town Bandstand

A Revolving Fund	B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses Payable from Fund	F Other Requirements/ Reports	G Fiscal Years
Town Hall/Bandstand	Town Administrator	Fees charged and received by the Town for renting out the Town Hall and the Bandstand	Expenses associated with maintenance costs at the Town Hall/Bandstand	None	None	Fiscal Year 2018 and subsequent years

2. To create a Former Becker Property Revolving Fund, pursuant to MGL Chapter 44, Section 53 E1/2 with the annual fund retention limit set at \$500,000:

A Revolving Fund	B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses Payable from Fund	F Other Requirements/ Reports	G Fiscal Years
Former Becker Property Use	Select Board/Town Administrator	All fees collected for the use of the former Becker property; including lease and rental payments, donations, and any other funds collected for use of the property.	All costs associated with the operation of the former Becker property, including utilities, maintenance, repairs, groundskeeping, and any and all other associated costs	None	None	Fiscal Year 2022 and subsequent years

3. To create an EV Charging Station Fund, pursuant to MGL Chapter 44, Section 53 E1/2, with the annual fund retention limit set at \$10,000:

A Revolving Fund	B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses Payable from Fund	F Other Requirements/ Reports	G Fiscal Years
EV Charging Fund	Town Administrator	All fees collected by Electric Vehicle charging stations, as well as any associated fees, local aid distributions, charges or rebates.	Maintenance, warranty, and electricity expenses associated with the charging stations.	None	None	Fiscal Year 2022 and subsequent years

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This article requests amendments to the revolving fund bylaw for the following purposes:

1. To allow the fees received from rental of the Bandstand to go into the Town Hall revolving account and allow repairs and maintenance to the Bandstand to be paid from that account.
2. To establish a Former Becker Property Use fund to allow all fees collected from all uses and events at the former Becker campus to be placed in a new revolving fund. These funds will be used exclusively for maintenance of that property.
3. To establish an EV Charging revolving fund that will allow fees taken in by EV charging stations that are being installed to be used to maintain the stations and paying for the electricity and costs associated with the ChargePoint system that runs the station.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

VOTE: 62-5 passed

ARTICLE 15: ACQUISITION OF PERMANENT DRAIN EASEMENT REQUIRED FOR LEICESTER FIRE & EMS HEADQUARTERS STORMWATER IMPROVEMENTS

To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, or otherwise, the following permanent drain easements:

1. Over, under, across and upon a portion of that land located at **5 Gleason Way, Leicester, Massachusetts**, shown as “PROPOSED 15’ WIDE DRAIN EASEMENT AREA = 2,007 SQUARE FEET (0.046 ACRES)” on a plan titled “Easement Plan of Land in Leicester Massachusetts” dated March 9, 2021, prepared by VHB, Inc. in consideration of Three Thousand One Hundred Fifty-Nine and 00/100 Dollar (\$3,159.00);
2. Over, under, across and upon a portion of that land located at **22 Warren Avenue, Leicester, Massachusetts**, shown as “PROPOSED 15’ WIDE DRAIN EASEMENT AREA = 2,457 SQUARE FEET (0.056 ACRES)” on a plan titled “Easement Plan of Land in Leicester Massachusetts” dated March 9, 2021, prepared by VHB, Inc., in consideration of Four Thousand Two Hundred Sixty-Four and 00/100 Dollar (\$4,264.00); and
3. Over, under, across and upon a portion of that land located at **14 Harberton Drive, Leicester, Massachusetts**, shown as “PROPOSED DRAIN EASEMENT AREA = 17,126 SQUARE FEET (0.393 ACRES)” on a plan titled “Easement Plan of Land in Leicester Massachusetts” dated May 5, 2021, prepared by VHB, Inc.

PROPOSED MOTION

Allen M. Phillips moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (6-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

There are three easements required to provide a path for stormwater runoff from the Fire Station property at 3 Paxton Street. Passage of these articles will allow this project to move forward.

VOTE REQUIRED FOR PASSAGE Requires a 2/3^{rds} majority vote

VOTE; 55-8 PASSED

ARTICLE 16: AMEND THE ZONING BYLAWS

To see if the Town will vote to amend Section 1.3 (Definitions) and Section 3.2.03 of the Zoning Bylaws, as listed in the Town Meeting warrant,

Zoning Bylaw Amendments: Marijuana Establishments 7/29/2021

A. Amend Section 1.3 (Definitions), by inserting new definitions and amending existing definitions, as follows:

MARIJUANA COURIER: an entity licensed to deliver Finished Marijuana Products, Marijuana Accessories and Branded Goods directly to Consumers from a Marijuana Retailer, or directly to Registered Qualifying Patients or Caregivers from a Medical Marijuana Treatment Center but is not authorized to sell Marijuana or Marijuana Products directly to Consumers, Registered Qualifying Patients or Caregivers and is not authorized to Wholesale, Warehouse, Process, Repackage, or White Label. A Marijuana Courier is an additional license type under G.L. c. 94G, § 4(b)(1) that allows for

limited delivery of marijuana or marijuana products to consumers; and shall not be considered to be a Marijuana Retailer under 935 CMR 500.002: *Definitions* or 935 CMR 500.050: Marijuana Establishments and shall be subject to 935 CMR 500.050(1)(b): *Control Limitations*.

MARIJUANA DELIVERY LICENSEE: an entity that is authorized to deliver marijuana and marijuana products directly to consumers and as permitted, Marijuana Couriers to patients and caregivers

MARIJUANA DELIVERY OPERATOR: an entity licensed to purchase at Wholesale and Warehouse Finished Marijuana Products acquired from a Marijuana Cultivator, Marijuana Product Manufacturer, Microbusiness or Craft Marijuana Cooperative, and White Label, sell and deliver Finished Marijuana Products, Marijuana Accessories and Marijuana Branded Goods directly to Consumers, but is not authorized to Repackage Marijuana or Marijuana Products or operate a storefront under this license. A Delivery Operator is an additional license type under G.L. c. 94G, § 4(b)(1) that allows for limited delivery of Marijuana or Marijuana Products to Consumers; and shall not be considered to be a Marijuana Retailer under 935 CMR 500.002: *Definitions* or 935 CMR 500.050: Marijuana Establishments and shall be subject to 935 CMR 500.050(1)(b): *Control Limitations*.

MARIJUANA ESTABLISHMENT: a licensed Marijuana Cultivator, Marijuana Testing Facility, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Delivery Operator or any other type of licensed marijuana-related business or businesses at a single location except a medical marijuana treatment center.

MARIJUANA ESTABLISHMENT, NON-RETAIL: a marijuana establishment that does not involve on-site retail sales to consumers, including Marijuana Cultivators, Marijuana Product Manufacturers that only sell to Marijuana Establishments but not consumers, Marijuana Testing Facilities, and Marijuana Transportation or Distribution Facilities. Not to include Marijuana Outdoor Cultivator or Marijuana Delivery Operator. *[amended ATM 6/2/2020]*

MARIJUANA RETAILER, CONSUMER SALES ONLY: a marijuana establishment that involves on-site retail sales to consumers and may also involve delivery to consumers by Marijuana Courier, excluding Marijuana Social Consumption Operators.

C. Amend Section 3.2.03, by inserting new use #23 (and renumbering later uses), as follows:

3.2.03 BUSINESS		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
B.	Marijuana Delivery Operator	N	N	N	Y	SP	SP	SP	Y

Or take any action relative thereto

PROPOSED MOTION

Herbert R. Duggan moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This article establishes a Marijuana delivery use within the Town and establishes specific zones for which it would be allowed on the table of uses.

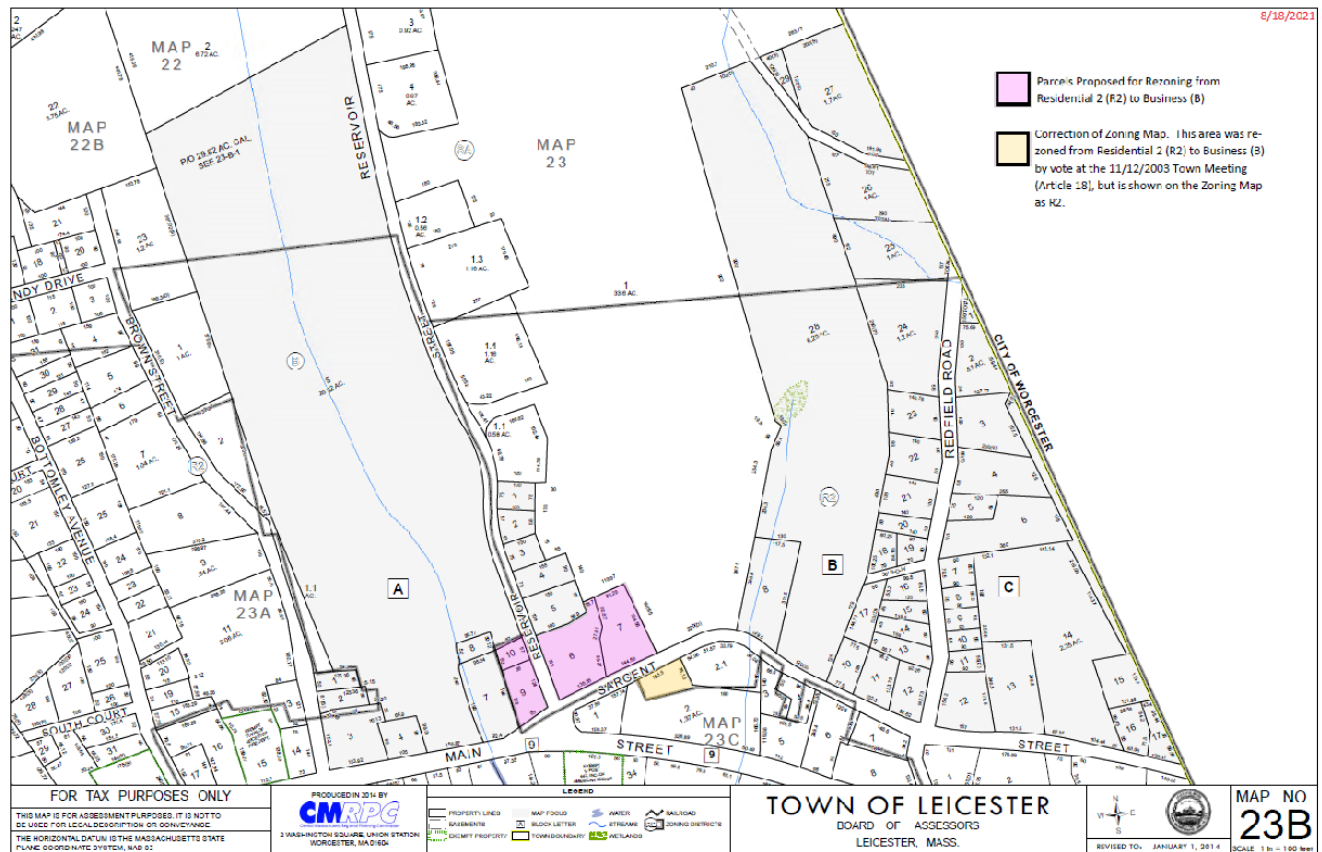
VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority vote under M.G.L. c. 40A, §5

VOTED: 52-10 passed

ARTICLE 17: AMENDMENT TO THE ZONING MAP

To see if the Town will vote to amend the Zoning Map to rezone the following parcels from Residential 2 (R2) to Business (B): 4, 18 & 18A Sargent Street, and 1 Reservoir Street (Assessors Map 23B, Parcels A9, A10, B6, & B7); and to correct an error on the Zoning Map to reflect a change from R2 to B approved 11/12/2003, Article 18 (affecting 146 Main Street/Map 23C, Parcel J2) so that the entire parcel is in the B district as intended or take any action relative thereto.

See MAP below



PROPOSED MOTION

John Shocik moved that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This article requests a change to the zoning map to correct an error from 11/12/2003 Town Meeting.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority vote under M.G.L. c. 40A, §5

VOTED: 59-5 passed

There was no electronic vote to adjourn the Special Town Meeting. The Moderator declared the meeting was adjourned by a majority vote at 8:36pm with 71 voters present.

**Respectfully submitted,
Deborah K. Davis, Town Clerk**

ATTORNEY GENERAL RESPONSE TO THE STM HELD ON OCTOBER 26, 2021

February 1, 2022

Deborah K. Davis, Town Clerk
Town of Leicester
3 Washburn Square
Leicester, MA 01524

**Re: Leicester Special Town Meeting of October 26, 2021 -- Case # 10369
Warrant Articles # 16 and 17 (Zoning)
Warrant Article # 14 (General)**

Dear Ms. Davis:

Articles 14, 16 and 17 - We approve Articles 14, 16 and 17, and the map amendment related to Article 17, from the October 26, 2021, Leicester Special Town Meeting. We will return the approved map to you by mail. Our comments regarding Articles 14 and 16 are provided below.

Article 14 - Under Article 14 the Town amended the general by-laws, Chapter 21, "Departmental Revolving Funds Bylaw," to: (1) amend the existing Town Hall revolving fund to allow for the collection of receipts and payment of expenses associated with the Town Bandstand and (2) add two new revolving funds entitled "Former Becker Property Use" and "EV Charging Fund." We offer comments on the "Former Becker Property Use" revolving fund for the Town's consideration.

The "Former Becker Property Use" revolving fund provides that the fees, charges, or other receipts to be credited to the fund include "donations." It is not clear whether the donations referred to are actually a fee for programs and services, or if the donations are true gifts. General Laws Chapter 44, Section 53A pertains to the acceptance and expenditure of grants and gifts, and requires:

An officer or department of any...town, or of any regional school or other district, may accept grants or gifts of funds from the federal government and from a charitable foundation, a private corporation, or

an individual, or from the commonwealth, a county or municipality or an agency thereof, and in the case of any grant or gift given for educational purposes may expend said funds for the purposes of such grant or gift with the approval of the school committee, and in the case of any other grant or gift may expend such funds for the purposes of such grant or gift...in towns with the approval of the board of selectmen...

Further, Section 53A provides that “[n]otwithstanding the provisions of section fifty-three, any amounts so received by an officer or department of a city, town or district shall be deposited with the treasurer of such city, town or district and held as a separate account and may be expended as aforesaid by such officer or department receiving the grant or gift without further appropriation.” The Town should ensure that any donations deposited in the “Former Becker Property Use” revolving fund comply with the requirements of G.L. c. 44, § 53A and § 53E ½. The Town should consult with Town Counsel and the Department of Revenue/Division of Local Services with any questions.

Article 16 - Under Article 16 the Town amended the zoning by-laws, Section 1.3, “Definitions,” to add new definitions and amend existing definitions, related to marijuana. In addition, the Town amended Section 3.2, “Schedule of Use,” Subsection 3.2.03 “Business,” to add a new use number 23 (and renumber the remaining lines), “Marijuana Delivery Operator,” allowing such use by right in the Business (B), Highway Business-Industrial District 1 (HB-1) and Highway Business-Industrial Business 2 (HB-2) districts, allowing the use by Special Permit in the Central Business (CB), Industrial (I) and Business-Industrial-A (BI-A) districts and prohibiting the use in the Suburban-Agricultural (SA), Residential 1 (R1) and Residential 2 (R2) districts.

The Cannabis Control Commission (CCC) updated its regulations, 935 CMR 500.000, “Adult Use of Marijuana,” effective January 8, 2021. Among other changes, the new regulations amend definitions and establish new requirements for the delivery of marijuana. In light of these updated regulations, we offer comments on the amended Section 1.3, “Definitions,” for the Town’s consideration.

1. Marijuana Delivery Licensee

The Town’s new definition of “Marijuana Delivery Licensee” differs from the CCC regulations. Section 1.3 defines the term “Marijuana Delivery Licensee” as follows, with emphasis added:

[A]n entity that is authorized to deliver marijuana and marijuana products directly to consumers and as permitted, Marijuana Couriers to patients and caregivers.

However, the CCC regulations do not use the term “an entity” but instead define a “Delivery Licensee” to mean either a Marijuana Courier or a Marijuana Delivery Operator, as follows:

Delivery Licensee means either a Marijuana Courier or a Marijuana Delivery Operator authorized to deliver Marijuana and Marijuana Products directly to Consumers and as permitted, Marijuana Couriers to Patients and Caregivers.

In addition, the CCC regulations also define the term “Delivery License” as relating only to a “Marijuana Courier” or a “Marijuana Delivery Operator,” as follows:

Delivery License means either a Marijuana Courier License or a Marijuana Delivery Operator License.

The Town must ensure that the by-law's definition of "Marijuana Delivery Licensee" is applied only to a "Marijuana Courier" or a "Marijuana Delivery Operator," consistent with the applicable statutes and regulations, including 935 CMR §§ 500.000. The Town should consult with Town Counsel with any questions on this issue. In addition, the Town may wish to consult with Town Counsel to determine if a future by-law amendment is needed in light of the recently updated CCC regulations.

2. Marijuana Courier

Section 1.3 adds a new definition for "Marijuana Courier," and amends the definition of "Marijuana Retailer, Consumer Sales Only," to provide that retail sales to consumers "may also involve delivery to consumers by Marijuana Courier." However, the by-law is not clear as to how (or if) a "Marijuana Courier" is regulated under the Town's zoning by-laws. For example, the amendment to Section 3.2, "Schedule of Use," only adds a line for "Marijuana Delivery Operator." And the Town's definition of "Marijuana Establishment," was amended to include reference to a "Marijuana Delivery Operator" but not a "Marijuana Courier." We note that the CCC regulations' definition of "Marijuana Establishment" specifically includes a "Delivery Licensee," which encompasses both a "Marijuana Courier" and a "Marijuana Delivery Operator."

Moreover, the CCC regulations treat "Marijuana Courier" as a separately licensed entity. See 935 CMR § 500.002 (defining Marijuana Courier as "an entity licensed to deliver..."); Section 500.050 (1)(c)(9)(a) (Marijuana Establishment License Classes include a Marijuana Courier); Section 500.050 (10) (pertaining to Marijuana Couriers); and Section 500.101 (3)(g) (Additional Requirements for Marijuana Courier Applicants).

To the extent that the Town intends to regulate a "Marijuana Courier" as part of a retail marijuana establishment use, the Town should be mindful that the CCC regulations' definition of "Marijuana Courier" specifically provides that it is not considered to be a "Marijuana Retailer," as follows, with emphasis added:

Marijuana Courier means an entity licensed to deliver Finished Marijuana Products, Marijuana Accessories and Branded Goods directly to Consumers from a Marijuana Retailer, or directly to Registered Qualifying Patients or Caregivers from an MTC but is not authorized to sell Marijuana or Marijuana Products directly to Consumers, Registered Qualifying Patients or Caregivers and is not authorized to Wholesale, Warehouse, Process, Repackage, or White Label. A Marijuana Courier is an additional license type under M.G.L. c. 94G, § 4(b)(1) that allows for limited delivery of Marijuana or Marijuana Products to Consumers; and shall not be considered to be a Marijuana Retailer under 935 CMR 500.002 or 500.050 and shall be subject to 935 CMR 500.050(1)(b).

In light of the above, the Town may wish to discuss with Town Counsel whether the by-law should be amended at a future Town Meeting to clarify these issues. In addition, the Town must ensure that the by-law is applied consistent with the applicable statutes and regulations, including 935 CMR §§ 500.000.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements

are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY
ATTORNEY GENERAL

Nicole B. Caprioli

By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418

cc: Town Counsel Christopher Petrini

FINANCIAL INFORMATION

Board of Assessors

In accordance with Chapter 3, Section 3 of the Town by-laws, we herewith report the fiscal year 2021 value of town owned property.

Location	Real Estate Map & Parcel	Assessed Value
Town Hall	20A/B13	\$2,234,300
Police Station & Ball Field	21/A3	2,902,200
Town Garage	30/A6	359,200
Fire Station	19B/E9.1	4,469,100
High/Primary Schools	15/A19.1	32,552,800
Middle School	15/A14	7,919,300
Memorial School	39/A7	5,930,100
Leicester Fire Station	19B/A3	129,200
Cherry Valley Fire Station	23A/C15	165,200
Rochdale Fire Station	46C/B3	241,500
Senior Center	15/A14.1	448,500
Greenville Library	47A/A2	127,700
Leicester Library	19B/B30	4,021,700
1 Paxton Street	19B/E9	401,100
Golf Course	30/A1.1-30A/A24	867,600
Town Common	20A/C1	76,000
Towtaid Park	23D/B19	80,800
Town Beach	18/A1,2,3	542,900
Rochdale Park	46/A3	81,000
Community Field	21B/A1	75,100
Town Landfill	12/C12	157,200
Lions Park	23A/A32	54,900
Misc. Vacant/Tax Title Lots		1,327,900

Estimated Value of Town	\$9,000
Owned Personal	1,934,000
Property Animal Control	236,815
Fire Department	2,161,268
Police Department	2,071,864
Highway Department	484,000
School Department	824,919
EMS	57,100
Library	55,000
Senior Center	25,000
Town Hall	9,000
Recycling Center	500
Parks/Recreation	500
Arts	
Bandstand	

Total Values of Town Owned Property

Real Estate	\$65,165,300
Personal Property	\$7,868,966.00
TOTAL	\$73,034,266.00

FY 2021 Recap Summary**Assessed Value**

Real Estate	\$ 987,778,545
Personal	\$50,231,380
TOTAL	\$1,124,837,804

Tax Rate Summary

Total Amount to be Raised	\$34,854,452.95
Total Estimated Receipts & Other Revenue Sources	\$ 17,835,656.97
Tax Levy	\$ 17,018,795.98

Tax Rate \$15.13**Total Amount to be Raised**

Appropriations	\$33,716,291.97
Cherry Sheet Offsets	\$386,663.00
Overlay Deficit Prior Years	0
Cherry Sheet Charges	\$581,871.00
Overlay	\$550,112.37
Total	\$35,234,938.34

Receipts

Cherry Sheet Receipts	\$12,212,604.00
Local Receipts	\$2,501,000.00
Enterprise Funds	\$430,382.00
From Free Cash	\$903,311.97
Other Available Funds	\$1,788,359.00
TOTAL	\$17,835,656.97

Finance Advisory Board

The Finance Advisory Board is a (7) seven-member board made up of town residents, all with different backgrounds. The board members are appointed by the Select Board Chairperson, the Moderator, and the Advisory Board Chairperson. All terms are for (3) three years and are staggered so that all members are not lost at the same time, and there is always a quorum for meetings. Members are on various committees and are assigned to review department budgets, how things are done, and any other needs. We work with the Town Administrator, Select Board, School Committee, and Department Heads to balance the budget for the next fiscal year. We are liaisons between town government and the people of Leicester. Our board is currently (1) member short, please apply at the Town Administrator's office.

Accounting Department

Combined Balance Sheet

Combined Balance Sheet - All Fund Types and Account Groups								
as of June 30, 2021 (Unaudited)								
						Fiduciary	Account	
	Governmental Fund Types			Proprietary Fund Types		Fund Types	Groups	Totals
		Special	Capital		Internal	Trust and	Long-term	(Memorandum
	General	Revenue	Projects	Enterprise	Services	Agency	Debt	Only)
-								
Cash and cash equivalents	6,880,524.70	3,611,197.76	879,570.31	366,562.46		2,130,146.00		13,868,001.23
Petty Cash	150.00							150.00
Receivables:								
Personal property taxes	16,910.53							16,910.53
Real estate taxes	344,416.75							344,416.75
Allowance for abatements and exemptions	(408,850.40)							(408,850.40)
Tax liens	825,141.06					113,559.94		938,701.00
Deferred taxes						18,581.85		18,581.85
Motor vehicle excise	296,418.74							296,418.74
Other excises	3,946.94							3,946.94
User fees								0.00
Utility liens added to taxes						51,547.00		51,547.00
Departmental	54,517.86							54,517.86
Special assessments								0.00
Due from other governments		791,308.39						791,308.39
Other receivables		408,993.64						408,993.64
Foreclosures/Possessions	100,383.98					26,674.43		127,058.41
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00

Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							9,001,891.20	9,001,891.20
Amounts to be provided - vacation/sick leave								0.00
	8,113,560.16	4,811,499.79	879,570.31	366,562.46	0.00	2,340,509.22	9,001,891.20	25,513,593.14
Liabilities:								
Warrants payable	632,586.82	134,952.77	9,000.00			(6,222.60)		770,316.99
Accounts payable								0.00
Accrued payroll								0.00
Withholdings								0.00
Accrued claims payable								0.00
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities								0.00
Deferred revenue:								
Real and personal property taxes	(47,523.12)							(47,523.12)
Tax liens	825,141.06					113,559.94		938,701.00
Deferred taxes						18,581.85		18,581.85
Foreclosures/Possessions	100,383.98					26,674.43		127,058.41
Motor vehicle excise	296,418.74							296,418.74
Other excises	3,946.94							3,946.94
User fees								0.00
Utility liens added to taxes						51,547.00		51,547.00
Departmental	54,517.86							54,517.86
Special assessments								0.00
Due from other governments		791,308.39						791,308.39
Other receivables		408,993.64						408,993.64
Deposits receivable								0.00
Prepaid taxes/fees								0.00
Tailings	14,307.26							14,307.26
IBNR								0.00

Agency Funds								0.00
Notes payable			1,969,445.00					1,969,445.00
Bonds payable							9,001,891.20	9,001,891.20
Vacation and sick leave liability								0.00
	1,879,779.54	1,335,254.80	1,978,445.00	0.00	0.00	204,140.62	9,001,891.20	14,399,511.16
Fund Equity:								
Reserved for encumbrances	2,524,779.46							2,524,779.46
Reserved for continuing appropriations								0.00
Reserved for expenditures	1,014,805.00	426,500.00						1,441,305.00
Reserved for petty cash	150.00							150.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service								0.00
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	2,694,046.16	3,049,744.99	(1,098,874.69)			2,136,368.60		6,781,285.06
Unreserved retained earnings				366,562.46				366,562.46
Investment in capital assets								0.00
	6,233,780.62	3,476,244.99	(1,098,874.69)	366,562.46	0.00	2,136,368.60	0.00	11,114,081.98
	8,113,560.16	4,811,499.79	879,570.31	366,562.46	0.00	2,340,509.22	9,001,891.20	25,513,593.14
PROOF BALANCE SHEET IS IN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PROOF FUND BALANCE DETAIL AGREES TO THE BALANCE SHEET	0.00	0.00	0.00	0.00	0.00	(0.00)		
PROOF RECEIVABLES DETAIL AGREES TO THE BALANCE SHEET		0.00	0.00	0.00	0.00	0.00		

Fiscal Year 2021 Encumbrances

		General Fund
01-100-5200-006	Blighted Building Control - STM 10/00	2,850.67
01-100-5214-005	Preservation of Town Records STM 10/13	6,284.47
01-100-5216-006	Town Owned Historic Properties Maintenance & Repair STM 10/15	3,000.00
01-100-5217-008	Solar Development STM 11/16	9,000.00
01-100-5219-004	Recycling Center Operations ATM 05/18 Art 4	22,134.90
01-100-5220-004	Improvements at town parks ATM 05/19 Art 4	6,822.18
01-100-5220-007	School Maintenance and Repairs ATM 06/20 Art 7	33,080.93
01-100-5220-008	Emergency Management Supplies & PPE	30,000.00
01-100-5220-015	Greenville Pond Dam ATM 05/19 Art 15	825.00
01-100-5220-018	Stormwater Management ATM 06/20	9,669.58
01-100-5220-022	Town owned Dams - Inspections	7,000.00
01-100-5221-003	Towtaid Park Improvements ATM 05/20 Art 3	2,102.21
01-100-5221-005	Aerialscope Fire Truck Repairs STM 11/20 Art 5	388.00
01-100-5221-007	FY22 Valuation Certification STM 11/20 Art 7	41,058.75
01-100-5221-008	Open Space and Recreation Plan STM 11/20 Art 8	11,669.75
01-100-5715-016	Founders Day Celebration ATM 05/14	1,850.00
01-100-5807-007	Burncoat Park Environmental Services STM 11/06	13,011.00
01-101-5809-001	Voting Machines ATM 05/08	3,853.76
01-101-5815-007	Radio Improvements STM 05/15	198.38
01-101-5816-009	Fire Records Management System ATM 05/15	1,061.70
01-101-5819-005	HWY - Waste Oil Burner Replacement ATM 05/18	1,800.00
01-101-5819-006	FY19 EMS SCBA Replacement ATM 05/18 ART 18	4,500.00
01-101-5819-007	PD Automated License Plate Reader	2,359.35
01-101-5819-018	PD 2 Radar Trailers ATM 05/18 Art 18	3,516.06
01-101-5820-004	HWY Vehicle Maintenance and Repairs	2,884.30

01-101-5820-011	EMS - Cardiac Monitors and Defibrillators	2,161.33
01-101-5821-003	Police Cruiser STM 11/20 Art 3	48,303.00
01-101-5821-009	Towtaid Park - Reno Courts STM 11/20 Art 9	90,000.00
01-101-5821-010	Fire Station Retention Ponds Project STM11/20	560,000.00
01-101-5821-044	PD Carport STM 11/20 Art 4	50,000.00
01-101-5821-047	EMS Ambulance STM 11/20 Art 4	229,000.00
01-101-5821-301	Emergency Deficit - FY21 SCH Oil Leak	-397,731.49
02-122-5200-221	FY21 C/O SB Expense	18,523.30
02-155-5200-221	FY21 C/O IT Expense	9,654.94
02-180-5200-221	FY21 C/O DIS Expense	1,590.40
02-192-5200-221	FY21 C/O Town Owned Property Expense	300.00
02-210-5200-221	FY21 C/O Police Expense	1,805.27
02-241-5200-221	FY21 C/O Code Expense	5,608.00
02-300-5100-221	FY21 C/O School Encumbered Salaries	1,150,446.28
02-300-5200-221	FY21 C/O School Expense	531,997.44
02-424-5200-221	FY21 C/O Street Lights Expense	2,200.00
	TOTAL FY 2021 GENERAL FUND ENCUMBRANCES	2,524,779.46
		CPF FUNDS
30-101-5816-001	New Fire/EMS Headquarters	28,571.15
30-101-5816-002	Town Hall ADA Renovations	36,789.63
30-101-5821-010	Waite Pond Dam Project	88,721.54
	TOTAL FY 2021 CAPITAL PROJECTS FUND ENCUMBRANCES	154,082.32

Expenditure Report
July 1, 2020 – June 30, 2021

	Budgeted	Expended	Carryover	Turnback
100-Special Articles	1,509,604.76	1,175,612.10	200,747.44	133,245.22
101-Capital Improvement Budget	1,312,585.43	710,093.85	601,906.39	585.19
111-Legal Department	323,500.00	305,384.04		18,115.96
114-Moderator	151.00	81.00		70.00
122-Selectmen's Department	345,613.00	295,525.95	18,523.30	31,563.75
130-Reserve Fund (Balance)	35,000.00			35,000.00
131-Advisory Board	1,325.00	210.00		1,115.00
135-Accountant's Department	143,619.00	141,037.00		2,582.00
135-Accountant's Department FY20 C/O	15.27	15.27		0.00
141-Assessors' Department	139,911.00	133,923.73		5,987.27
141-Assessors' Department FY20 C/O	667.57	667.57		0.00
145-Treasurer's Department	166,411.00	165,434.93		976.07
152-Personnel Board	250.00	250.00		0.00
155-I T (Data Processing)	162,060.00	148,033.16	9,654.94	4,371.90
161-Town Clerk's Department	112,628.00	109,785.58		2,842.42
162-Elections & Registrations	50,500.00	47,156.59		3,343.41
162-Elections & Registrations FY20 C/O	168.00	168.00		0.00
180-Development & Inspectional Services	265,332.00	263,446.48	1,590.40	295.12
192-Town Owned Property	68,281.00	57,780.20	300.00	10,200.80
192-Town Owned Property FY20 C/O	2,600.00			2,600.00
197-Town Hall Building Maintenance	87,409.00	86,146.59		1,262.41
197-Town Hall Building Maintenance FY20 C/O	243.21			243.21
198-Town Hall Telephones	6,400.00	5,826.37		573.63
199-General Government	66,451.00	48,233.75		18,217.25
210-Police Department	2,037,057.00	1,973,308.15	1,805.27	61,943.58
210-Police Department FY20 C/O	12,695.67	62.67		12,633.00
220-Fire Department	329,398.00	328,568.97		829.03
231-Ambulance Department	471,937.00	469,626.97		2,310.03

241-Code Department	62,083.00	56,474.74	5,608.00	0.26
290-Emergency Management	4,813.00	3,259.56		1,553.44
292-Animal Control	36,059.00	33,276.67		2,782.33
296-Insect Pest Control	7,850.00	4,322.39		3,527.61
310-362 School Department	17,186,399.00	15,426,565.03	1,682,443.72	77,390.25
300-School Department FY20 C/O	1,235,703.21	1,235,671.91		31.30
420-Highway Department	963,623.00	912,600.62		51,022.38
423-Snow & Ice	273,000.00	267,654.51		5,345.49
424-Street Lights	58,000.00	47,378.16	2,200.00	8,421.84
424-Street Lights FY20 C/O	8,000.00			8,000.00
541-Council on Aging	101,546.00	94,321.83		7,224.17
543-Veteran's Services	126,613.00	85,506.49		41,106.51
545-Veteran's Graves Registration	2,400.00	2,369.90		30.10
610-Public Library	225,435.00	213,416.89		12,018.11
630-Parks & Recreation	6,450.00	3,915.94		2,534.06
691-Historical Commission	950.00	104.97		845.03
692-Memorial Day Committee	3,000.00	2,671.10		328.90
710-Maturing Debt-Principal	1,155,327.00	1,155,324.26		2.74
751-Maturing Debt-Interest	369,949.00	369,945.73		3.27
752-Temporary Loan Interest	20,665.00	13,216.67		7,448.33
753-Bond Issue	1,100.00			1,100.00
911-Worc Regional Retirement	1,456,243.00	1,456,243.00		0.00
912-Workers Compensation	166,248.00	161,372.00		4,876.00
913-Unemployment Benefits	141,650.00	48,402.95		93,247.05
913-Unemployment Benefits FY20 C/O	52,481.72	30,207.11		22,274.61
914-Employee Benefits	2,700,123.00	2,654,464.20		45,658.80
945-Liability Insurance	216,750.00	188,262.93		28,487.07
TOTALS	34,234,273.84	30,933,328.48	2,524,779.46	776,165.90

915-State Assessments	<u>726,569.00</u>	<u>727,684.00</u>	<u>-</u>	<u>(1,115.00)</u>
GRAND TOTALS	34,960,842.84	31,661,012.48	2,524,779.46	775,050.90

Revenues June 3, 2021

GOVERNMENTAL		DEPARTMENTAL	
C S CHAPTER 70	\$ 9,802,497.00	ACCOUNTING SERVICE - SPENCER	\$ 30,000.00
C S TRANSPORTATION CHAP 71	\$ 7,212.00	ANIMAL CONTROL FEES & VIOLATIONS	\$ 22,118.00
C S CHARTER SCHOOLS	\$ 120,465.00	BOARD OF HEALTH INSPECTIONS & FEES	\$ 50,914.68
C S ELDERLY EXEMPTIONS	\$ 8,032.00	CABLE FRANCHISE PAYMENT	\$ 1,365.30
C S STATE LAND	\$ 10,180.00	CANNABIS HOST AGREEMENT	\$ 300,000.00
C S UNRESTRICTED GOVT AID	\$ 1,843,736.00	CODE DEPT	\$ 76,753.50
C S VETERANS/BLIND		CONSERVATION FEES	\$ 3,450.63
C S VET'S BENEFITS REIMBURSED	\$ 74,904.00	EMPLOYEE BENEFIT REIMB	\$ 61,349.41
		FIRE DEPT FEES	\$ 30,007.00
COURT FINES	\$ 9,678.33	GRAVE OPENING FEES	\$ 2,950.00
STATE MISC	\$ 7,330.87	HIGHWAY FEES	\$ 100.00
EXTRA POLLING HOURS	\$ 7,124.45	HILLTOP MGMT CC LEASE	\$ 14,000.00
		INTEREST ON INVESTMENTS	\$ 17,739.06
IN LIEU OF TAXES	\$ 46,402.50	EMS FEES	\$ 50.00
MEDICAID REIMBURSEMENTS	\$ 134,327.11	LIQUOR LICENSES	\$ 17,100.00
		MISC LICENSES	\$ 5,190.00
		MISC TOWN DEPARTMENTS	\$ 51,687.84
		MISC-NON-RECURRING	\$ 36,942.13
		MUNICIPAL LIENS-COLLECTOR	\$ 24,250.00
		PARKING TICKETS/FINES	\$ 315.00
		PENALTIES/INT ON TAXES	\$ 173,809.19
TAXES		PLANNING BOARD FEES	\$ 12,415.00
PERSONAL PROPERTY	\$ 758,332.46	POLICE FEES	\$ 49,378.40
REAL ESTATE	\$ 16,189,262.05	TAX TITLE INTEREST	\$ 22,587.19
PRO FORMA RE TAX	\$ 144.81	TAX TITLE MISC CHARGES	
61 61A 61B WITHDRWL/ROLLBACK	\$ 6,993.08	GAIN ON SALE OF TAX FORECLOSURES	\$ 11,384.71
TAX LIENS REDEEMED	\$ 94,979.77	SALE OF TOWN INVENTORY	

M V EXCISE	\$ 1,539,118.69	SCHOOL MISC	\$ 309.29
BOAT EXCISE	\$ 2,594.18	TOWN CLERK FEES	\$ 13,489.00
MEALS EXCISE TAX	\$ 93,582.87	TREASURER MISC	\$ 4,504.22
CANNABIS EXCISE TAX	\$ 306,392.69	WRTA REIMB	\$ 27,560.94
SALE OF FORECLOSURES	\$ 1,715.29	ZONING BOARD FEES	\$ 1,400.00
DEFERRED TAXES			
		TOTAL REVENUES:	\$ 32,128,125.64
Total State Aid	\$ 11,867,026.00		
TRANSFER FROM OTHER FUNDS	\$ 1,237,585.77		

Grants – Revolving Funds

<u>School Grants</u>	<u>Balance Forward</u>	<u>Revenue +</u>	<u>Expenses -</u>	<u>Transfer to GF -</u>	<u>End Balance</u>
FB - 2021 CIRCUIT BREAKER	0.00	537,662.00	0.00	0.00	-537,662.00
FB - 2020 CIRCUIT BREAKER	-485,791.00	14,763.00	498,914.26	0.00	-1,639.74
FB - 2020 SAFER SCHOOLS LOCAL EQUIP TECH GRANT	-0.76	0.00	0.00	0.00	-0.76
FB - 2020 CSHS GRANT	-385.55	15,804.08	16,089.05	0.00	-100.58
FB - 2021 SUMMER & VACATION LEARNING GRANT	0.00	2,340.00	2,340.00	0.00	0.00
FB - 2021 CvRF SCH REOPENING GRANT	0.00	515,350.29	513,122.86	0.00	-2,227.43
FB - 2021 CvRF CAFETERIA NUTRITION PROGRAM	0.00	8,955.26	8,955.26	0.00	0.00
FB - 2021 CIVD PREVENTION PROGRAM	0.00	72,775.00	72,775.00	0.00	0.00
FB - 2021 SPECIAL SUPPORT EARMARK	0.00	25,012.98	25,012.98	0.00	0.00
FB - 2019 PL94-142 240 GRANT	-11,799.54	6,303.00	18,102.54	0.00	0.00
FB - 2021 SPED-IDEA GRANT	0.00	380,744.69	370,384.61	0.00	-10,360.08
FB - 2018 TITLE I GRANT - FC 305	0.01	0.00	0.00	0.00	0.01
FB - 2018 TITLE IVA GRANT - FC 309	0.00	0.00	0.00	0.00	
FB - 2019 EARLY CHILDHOOD GRANT - FC 262	0.00	0.00	0.00	0.00	
FB - 2019 TITLE 1A GRANT - FC 305	-0.20	0.00	0.00	0.00	-0.20

FB - 2019 TITLE IIA GRANT - FC 140	-1,541.35	129.27	1,670.62	0.00	0.00
FB - 2019 TITLE IVA GRANT - FC 309	-2,419.45	3,535.78	5,941.58	0.00	-13.65
FB - 2020 PL94-142 240 GRANT	-45,010.40	150,206.54	190,326.11	0.00	-4,890.83
FB - 2020 TITLE 1A GRANT - FC 305	-5,724.44	63,051.28	59,538.48	0.00	-9,237.24
FB - 2020 TITLE IIA GRANT - FC 140	-3,164.47	14,367.39	17,531.86	0.00	0.00
FB - 2020 EARLY CHILDHOOD GRANT - FC 262	-26.25	2,153.00	2,179.25	0.00	0.00
FB - 2020 TITLE IVA - FC 309	-259.00	11,420.00	11,679.00	0.00	0.00
FB - 2021 TITLE I GRANT	0.00	171,462.00	151,346.53	0.00	-20,115.47
FB - 2021 TITLE IIA GRANT	0.00	9,534.83	8,506.79	0.00	-28.04
FB - 2021 EARLY CHILDHOOD GRANT	0.00	13,335.00	14,873.82	0.00	1,538.82
FB - 2021 EC SPED IMPROVEMENT GRANT	0.00	193.00	1,926.00	0.00	1,733.00
FB - 2021 SPED IDEA GRANT	0.00	1,222.00	6,151.50	0.00	4,929.50
FB - 2021 TITLE IVA GRANT	0.00	5,710.30	4,313.34	0.00	-1,396.96
FB - 2021 ESSER GRANT	0.00	80,479.47	137,077.77	0.00	56,598.30
FB - 2020 BIG YELLOW SCH BUS GRANT	-250.00	0.00	0.00	0.00	-250.00
FB - 2020 PLTW - MID	-302.00	0.00	0.00	0.00	-302.00
FB - 2020 PLTW - ELEM	-1,500.00	0.00	0.00	0.00	-1,500.00
FB - 2020 MS PILOT CHAPTER PROJECT	-4,404.61	0.00	164.85	0.00	-4,239.76
FB - 2018 PLTW GRANT - MID	-1,165.17	0.00	1,150.00	0.00	-15.17
FB - 2018 PLTW GRANT - HS	-26.76	1,150.00	1,176.76	0.00	0.00
FB - 2021 PLTW GRANT - MID	0.00	4,000.00	1,200.00	0.00	-2,800.00
FB - 2022 PLTW GRANT - HS	0.00	1,661.00	0.00	0.00	-1,661.00
FB - 2018 FUEL UP AND PLAY	-0.38	0.00	0.00	0.00	-0.38
FB - 2019 FUEL UP AND PLAY	-0.27	0.00	0.00	0.00	-0.27
FB - 2019 WORC 5210 INITIATIVE PROJECT	-111.89	0.00	111.89	0.00	0.00
FB - 2018 TARGET ATHLETIC GRANT	-170.00	0.00	0.00	0.00	-170.00
FB - 2017 FUEL UP TO PLAY 60	-7.65	0.00	0.00	0.00	-7.65
<u>TOTAL SCHOOL GRANTS:</u>	<u>-564,061.13</u>	<u>2,113,321.16</u>	<u>2,142,562.71</u>	<u>0.00</u>	<u>-533,819.58</u>

<u>Town Grants</u>	<u>Balance Forward</u>	<u>Revenue +</u>	<u>Expenses -</u>	<u>Transfer to GF -</u>	<u>End Balance</u>
FB - MRIP GRANT	-15,512.36	68,530.23	59,562.08	0.00	-24,480.51
FB - 2019 HMEP GRANT	0.00	0.00	0.00	0.00	
FB - GREEN COMMUNITIES GRANT	35,567.37	35,779.37	0.00	0.00	-212.00
FB - FY20 MASS DEP WATER & SEWER STUDY	0.00	135,662.62	117,948.68	0.00	-17,713.94
FB - FY20 DAM & SEAWALL REPAIR PROGRAM	29,280.00	917,228.08	1,167,877.17	0.00	279,929.09
FB - 2020 TRAFFIC ENFORCEMENT GRANT	4,004.52	4,335.00	163.26	0.00	-167.22
FB - 2020 DAM AND SEAWALL REPAIR PROGRAM	0.00	0.00	0.00	0.00	
FB - 2020 EARMARK	0.00	2,348.62	2,348.62	0.00	0.00
FB - 2021 EARMARK	0.00	22,952.55	33,666.83	0.00	10,714.28
FB - FY21 SHARED STREETS GRANT	0.00	20,000.00	19,398.02	0.00	-601.98
FB - FY21 GREEN COMMUNITIES GRANT	0.00	163,497.65	169,397.65	0.00	5,900.00
FB - FY21 SUSTAINABLE MATERIALS RECOVERY PROGRAM	0.00	0.00	1,000.00	0.00	1,000.00
FB - FY21 CDBG - COVID 19 GRANT	0.00	40,304.55	53,061.33	0.00	12,756.78
FB - FY21 SHARED WINTER STREETS GRANT	0.00	134,101.00	0.00	0.00	-134,101.00
FB - FY21 CMRPC VACCINATION CLINIC	0.00	6,119.13	6,119.13	0.00	0.00
FB - 2020 EXTENDED POLLING HOURS	-1,843.56	0.00	0.00	0.00	-1,843.56
FB - FY21 COMM COMPACT GRANT - CULVERT STUDY	0.00	27,000.00	10,302.90	0.00	-16,697.10
FB - FY21 COMM COMPACT GRANT - IMPROVING PERMIT	0.00	25,000.00	0.00	0.00	-25,000.00
FB - REGIONAL PUBLIC HEALTH GRANT	0.00	0.00	4,585.23	0.00	4,585.23
FB - 2019 FIRE SAFE & SENIOR SAFE GRANT	-71.33	1,900.89	1,972.22	0.00	0.00
FB - 2020 FIRE SAFE & SENIOR SAFE GRANT	-5,713.00	0.00	5,129.46	0.00	-583.54
FB - FY21 FIRE SAFE & SENIOR SAFE GRANT	0.00	7,172.00	0.00	0.00	-7,172.00
FB - 2019 EMPG GRANT	0.00	3,000.00	0.00	0.00	-3,000.00
FB - 2020 FIREFIGHTER TURNOUT GEAR GRANT	5,335.00	5,335.00	0.00	0.00	0.00
FB - 2018 MASS DOT COMPLETE STREETS	0.00	0.00	0.00	0.00	
FB - 2021 COA FORMULA GRANT	0.00	28,936.62	28,936.62	0.00	0.00
FB - 2020 COA FORMULA GRANT	0.00	800.00	800.00	0.00	0.00
FB - 2018 GREENVILLE POND RENO GRANT	-643.00	0.00	0.00	0.00	-643.00
FB - 2020 VETERANS HERITAGE GRANT	-6,350.00	0.00	6,350.00	0.00	0.00

FB - LIBRARY GRANT I	-12,291.72	10,528.90	0.00	0.00	-22,820.62
FB - LIBRARY GRANT II	-39,755.50	13,294.62	11,008.56	0.00	-42,041.56
FB - 2018-2019 MVP PLANNING GRANT	0.00	0.00	0.00	0.00	
FB - 2019 SMALL SCALE INITIATIVE	0.00	0.00	0.00	0.00	
FB - 2019 PARK REVITALIZATION AND ACCESSIBILITY	0.00	0.00	0.00	0.00	
FB - 2019 PD PEDESTRIAN & BICYCLIST SAFETY GRANT	0.00	0.00	0.00	0.00	
FB - 2020 PD PEDESTRIAN & BICYCLIST SAFETY GRANT	600.00	600.00	0.00	0.00	0.00
FB - 2020 PHARM TAKE BACK GRANT	-1,950.00	0.00	290.61	0.00	-1,659.39
FB - FY21 MED PROJECT LLC GRANT	0.00	1,300.00	0.00	0.00	-1,300.00
FB - FY21 CESFP GRANT	0.00	5,689.06	5,481.06	0.00	-208.00
FB- FY21 EOPSS MRS GRANT	0.00	2,201.22	3,078.39	0.00	877.17
FB - 2020 MADOT MUNI SMALL BRIDGE PROGRAM	0.00	0.00	0.00	0.00	
FB - COVID 19 CARES ACT	-26,206.44	787,863.87	816,248.12	0.00	2,177.81
FB- FY21 FEMA COVID-19A	0.00	69,147.29	70,843.31	67,401.29	69,097.31
FB - FY21 EDA GRANT WATER/SEWER	0.00	69,481.00	82,286.06	0.00	12,805.06
FB - FY21 HAVA CARES - POSTAGE GRANT	0.00	1,383.24	1,383.24	0.00	0.00
FB - FY21 BJAG LLE GRANT	0.00	36,653.40	36,653.40	0.00	0.00
FB - FY19 FEMA FIREFIGHTERS GRANT	0.00	280,000.00	280,000.00	0.00	0.00
FB - 2020 HHS CARES ACT RELIEF FUND	-2,934.28	0.00	0.00	0.00	-2,934.28
FB - 2020 GWCF TOWTAID PARK PLAYGROUND	-2,000.00	0.00	2,000.00	0.00	0.00
FB - FY21 COVID-19 EMER PUBLIC HEALTH GRANT	0.00	27,900.00	27,900.00	0.00	0.00
FB- FY21 GWCF BURNCOAT PARK RESTORATION GRANT	0.00	3,100.00	0.00	0.00	-3,100.00
FB - FY21 GWCF TARENTINO PARK GRANT	0.00	6,400.00	0.00	0.00	-6,400.00
FB - FY21 CENTER FOR TECH AND CIVIC LIFE	0.00	5,000.01	4,998.00	0.00	-2.01
FB - 2013 WALMART COMMUNITY GRANT	-214.59	0.00	0.00	0.00	-214.59
FB - 2015 PD GWCF AED GRANT	-425.80	0.00	0.00	0.00	-425.80
FB - 2018 WALMART COMMUNITY GRANT	-2,883.70	0.00	24.99	0.00	-2,858.71
FB - 2019 PD GWCF AED GRANT	-4,310.00	0.00	4,310.00	0.00	0.00
FB - 2019 EOPSS/CRHSAC ACTIVE SHOOTER TRAINING GRANT	-840.00	0.00	0.00	0.00	-840.00
FB - 2020 GWCF AED GRANT	-3,500.00	0.00	3,500.00	0.00	0.00

FB - 2019 GWFC BURNCOAT PARK GRANT	-4,000.00	0.00	1,120.00	0.00	-2,880.00
FB - FY21 CENTRAL MA AGING GRANT	0.00	684.64	684.64	0.00	0.00
FB - FY22 COA GWCF GRANT	0.00	6,600.00	0.00	0.00	-6,600.00
FB- FY21 COA GWCF GRANT	0.00	10,336.76	10,336.76	0.00	0.00
FB - 2020 COA GWCF GRANT	-6,000.00	0.00	6,000.00	0.00	0.00
<u>TOTAL TOWN GRANTS:</u>	<u>-62,658.39</u>	<u>2,988,167.32</u>	<u>3,056,766.34</u>	<u>67,401.29</u>	<u>73,341.92</u>
<u>GRAND TOTAL ALL GRANTS:</u>	<u>-626,719.52</u>	<u>5,101,488.48</u>	<u>5,199,329.05</u>	<u>67,401.29</u>	<u>-460,477.66</u>

**Trust Fund Balance Detail
As of June 30, 2021
((Unaudited))**

		Accounts	Deferred	Fund Balance	Remaining Deficit
Fund Number	Fund Name	Receivable	Revenue	6/30/2021	6/30/2021
80	CV Cemetery			18,819.00	0.00
80	Dorothy Warren			17,027.72	0.00
75	OPEB Liability Trust Fund			186,849.56	0.00
81	Cherry Valley Cemetery Trust			1,572.73	0.00
81	Newhall Trust			19,456.75	0.00
81	Southgate Trust			31,052.69	0.00
81	I H Thomas Trust			1,537.62	0.00
81	Capital Expenditure Trust			3,508.43	0.00
81	Post War Rehab Trust			1,455.08	0.00
81	Arts Council Trust			15,720.42	0.00
81	Dorothy J Warren Trust			490.84	0.00
81	Health Insurance Trust			2,957.88	0.00
81	Open Space Trust			1,279.54	0.00

82	Oakridge Estates			1,369.81	0.00
82	Stafford Hills Estates			0.71	0.00
82	Briarcliff Estates			1,421.29	0.00
82	Grandview Estates			124.47	0.00
82	Pond View Estates			1,547.56	0.00
82	Collier Acres			1,534.25	0.00
82	Hammond Street			0.26	0.00
82	Curtis Storage Facility			151.63	0.00
82	Oak Bluff Lane Review			2,751.44	0.00
82	Cultivate Holdings			0.16	0.00
82	101 Huntoon LLC Review			2,680.18	0.00
82	Mulberry Solar Farm			613.89	0.00
82	88 Huntoon Review			3,658.30	0.00
82	500 Boutilier Subdivision			4,960.29	0.00
82	Boutilier Solar (3)			2,482.14	0.00
82	710 Main St			114.96	0.00
82	Schold Dev/Smugglers Cove Review			2,531.43	0.00
82	Greenville Baptist Church Review			595.60	0.00
82	Parker St North Subdivision			6,300.07	0.00
82	25 Pleasant St			640.18	0.00
82	1570 Main St			3,255.52	0.00
82	Town Meadow Farm			1,110.18	0.00
82	Workshop			1,515.19	0.00
82	Blueberry Lane Self Storage			4,200.15	0.00
82	Skyview Estates			1,829.62	0.00
82	Dris Production Center			2,100.00	0.00
84	Undesignated Stabilization Fund			1,148,793.59	0.00
84	Capital Projects Stabilization Fund			161.97	0.00
84	Hillcrest Capital Stabilization Fund			26,090.34	0.00
86	M D Harrington Dev Inc (ConCom)			5,456.05	0.00
86	Mark Riel Performance Bond (ConCom)			5,380.52	0.00

86	C Carrington Performance Bond (ConCom)			2,121.70	0.00
86	Melvyn Glickman/Depot Assoc Perf Agree			4,388.89	0.00
86	Boutilier Estates (ConCom)			556.89	0.00
86	500 Moose Hill Road Surety - Curtis			(39.89)	(39.89)
86	Schold Replication Bond - Surety			1,012.34	0.00
86	55 Auburn St - Surety			1,213.47	0.00
86	Stafford Hill Estates - Surety			50,626.87	0.00
86	Pond View Estates Surety			44,017.21	0.00
86	Collier Estates Surety			33,099.02	0.00
86	Grandview Estates Surety			34,295.33	0.00
86	Henshaw St Solar Surety			52.04	0.00
86	Cultivate Parking Surety			18,041.00	0.00
86	Oak Bluff Rd Surety			127,880.00	0.00
86	1749 Main St Surety			2,001.74	0.00
86	Mulberry Solar Surety			12,503.76	0.00
87	High School Student Activity Trust			64,238.09	0.00
87	Elementary Student Activity Trust			44,676.24	0.00
87	Middle Student Activity Trust			25,974.11	0.00
88	Rhonda Soojian Scholarship Trust			2,529.56	0.00
	Total Expendable Trust Fund Balance	0.00	0.00	2,004,288.38	(39.89)

Treasurer/Collector

Cash Balances as of 06/30/21

CASH BALANCES AS OF 06/30/21						
General Fund						1,095,110.66
Stabilization Fund						1,147,905.29
OPEB Fund						186,849.56
Evidence Fund						941,716.00
LHS Student Activity						60,200.49
LES Student Activity						40,375.96
LMS Student Activity						28,766.53
Trust & Surety Funds						505,550.93
Library Grant						421,448.74
TOTAL CASH BALANCES						4,427,924.16
DEBT	MATURITY DATE	07/01/2020 BALANCE	NEW DEBT ISSUED	PRINCIPAL PAYMENT	INTEREST PAYMENT	06/30/2021 BALANCE
LONG TERM DEBT						
Fire & EMS Headquarters	05/01/2028	1,315,000.00		145,000.00	41,900.00	1,170,000.00
Fire & EMS Headquarters	05/01/2041	4,065,000.00		150,000.00	118,275.00	3,915,000.00
Highway Equipment	06/30/2023	700,000.00		160,000.00	35,000.00	540,000.00
Library Reno Project	06/30/2039	1,835,000.00		70,000.00	61,856.26	1,765,000.00
Energy Infrastructure	08/01/2035	1,908,353.34		84,626.59	53,147.64	1,823,726.75
Police Land Purchase	03/15/2021	19,154.94		19,154.93	287.32	0.01
Police Station	03/15/2024	634,757.20		162,816.90	16,600.46	471,940.30
Hillcrest Purchase	06/30/2024	80,000.00		20,000.00	4,000.00	60,000.00
Hillcrest CC	11/15/2023	578,749.21		148,450.70	15,135.72	430,298.51
Septic Loans	07/15/2026	49,962.00		9,991.00	-	39,971.00
RT 9 West Water Mains	11/15/2020	95,000.00		95,000.00	1,425.00	-

RT 9 Pump Station	03/15/2024	37,338.66		9,577.47	976.50	27,761.19
School Roof	08/01/2020	35,000.00		35,000.00	735.00	-
Roof Middle School/Boiler	06/27/2042	341,016.64		10,706.67	11,509.33	330,309.97
Town Hall Elevator	05/01/2028	200,000.00		25,000.00	6,500.00	175,000.00
Town Hall Remodeling	05/01/2028	80,000.00		10,000.00	2,600.00	70,000.00
TOTAL		11,974,331.99	0.00	1,155,324.26	369,948.23	10,819,007.73
SHORT TERM DEBT						
Fire Station Settlement BAN	08/26/2020	700,000.00			9,030.00	700,000.00
Waite Pond Dam	08/26/2021	388,000.00				388,000.00
Fire Retention Pond	08/26/2021	400,000.00				400,000.00
Feasibility BAN	02/14/2020	481,445.00			4,186.67	481,445.00
TOTAL		1,969,445.00	0.00	0.00	13,216.67	1,969,445.00

Fiscal Year 2021 Tax Collections

Fiscal Year 2021 Tax Collections						
	07/01/2020	REAL ESTATE				06/30/2021
Year	Balance	Commitments	Exemptions	Payments	Transfer to	Balance
			Abatements	less Refunds	Tax Title	
2021	-	16,258,798.02	124,435.15	15,811,202.33	-	323,160.54
2020	546,250.74	-	1,397.43	380,850.42	158,930.75	5,072.14
2019	3,144.12	-	-	-	900.28	2,243.84
2018	3,340.28	-	-	-	3,340.28	(0.00)
2017	2,679.66	-	-	1,812.78	866.88	(0.00)
Prior Yrs	(34.07)					(34.07)
TOTAL	555,380.73	16,258,798.02	125,832.58	16,193,865.53	164,038.19	330,442.45
	07/01/2020	PERSONAL PROPERTY				06/30/2021
	Balance	Commitments	Abatements	Payments	Refunds	Balance
2021		759,982.37	9,490.59	749,621.11	427.91	1,298.58

2020	384.01	16,599.30	2,738.91	18,273.60	2,855.40	(1,173.80)
2019	1,860.47	-	-	11.91	-	1,848.56
2018	1,974.85	-	-	16.41	-	1,958.44
2017	1,044.41	-	-	8.64	-	1,035.77
Prior Yrs	5,627.09	-	-	-	-	5,627.09
TOTAL	10,890.83	776,581.67	12,229.50	767,931.67	3,283.31	10,594.64
	07/01/2020	MOTOR VEHICLE EXCISE				06/30/2021
	Balance	Commitment	Abatements	Payments	Refunds	Balance
2021		1,422,707.98	32,316.22	1,254,526.86	9,993.96	145,858.86
2020	170,152.77	151,271.39	19,169.85	273,774.61	11,414.37	39,894.07
2019	35,850.68	-	240.62	23,306.02	151.89	12,455.93
2018	15,468.29	-	1,075.52	5,532.03	973.02	9,833.76
2017	8,449.83	-	-	1,066.60	-	7,383.23
Prior Yrs	84,560.99	-	-	3,402.23	23.44	81,182.20
TOTAL	314,482.56	1,573,979.37	52,802.21	1,561,608.35	22,556.68	296,608.05
	07/01/2020	BOAT EXCISE				06/30/2021
	Balance	Commitment	Abatements	Payments	Refunds	Balance
2021		2,773.00	279.00	1,669.00		825.00
2020	1,425.00	-	103.00	996.00	25.00	351.00
2019	286.00	-	-	-	-	286.00
2018	228.00	-	-	-	-	228.00
2017	203.00	-	-	-	-	203.00
Prior Yrs	2,053.94					2,053.94
TOTAL	4,195.94	2,773.00	382.00	2,665.00	25.00	3,946.94
WATERSHED DISTRICTS		Collections by Town - Funds to Districts as Collected				
	07/01/2020	BURNCOAT POND				06/30/2021

	Balance	Commitment	Payments	Refunds	Transfer to	Balance
					Tax Title	
2021		74,691	74185.36	135	-	640.69
2020	6,787.72	-	5,726.20	-	1,061.52	0.00
2019	-	-	-	-	-	-
2018	-	-	-	-	-	-
2017	8.54	-	8.54	-	-	0.00
Prior Yrs	-	-	-	-	-	-
TOTAL	6,796.26	0.00	5,734.74	0.00	1,061.52	640.69
	07/01/2020	CEDAR MEADOW				06/30/2021
	Balance	Commitment	Payments	Refunds	Transfer to	Balance
					Tax Title	
2021		29,022	29032.9	-	-	(10.74)
2020	2,220.36	-	2,200.01	-	20.35	0.00
2019	-					-
2018	-					-
2017	-					-
Prior Yrs	-	-	-	-	-	-
TOTAL	2,220.36	29,022.16	31,232.91	0.00	20.35	-10.74
	07/01/2020	STILES				06/30/2021
	Balance	Commitment	Payments	Abatements	Transfer to	Balance
					Tax Title	
2021		40,345	38887.92	-	-	1,457.04
2020	5,329.17	-	1,896.35	(2,064.14)	1,368.68	(0.00)
2019	-	-	-	-	-	-
2018	-	-	-	-	-	-
2017	-	-	-	-	-	-
Prior Yrs	-	-	-	-	-	-

	5,329.17	40,344.96	40,784.27	-2,064.14	1,368.68	1,457.04
Interest and Fee Collections						FY21
MLC Revenue						24,250.00
Total Interest						123,861.58
NSF Fees						162.00
Total Demand Fees						36,605.00
Total RMV Fees						7,565.00
Total Warrant Fees						9,380.00
Misc Fees						11,265.00
TOTAL						213,088.58
BETTERMENT PAYOFFS						
Cherry Valley Sewer District						19,368.06
Hillcrest Sewer District						7,039.75
Leicester Water Supply District						5,091.70
Oxford Rochdale Sewer District						-
Cedar Meadow						117,110.54
TOTAL						148,610.05
BETTERMENTS & LIENS				Payments	Transfer to	
FY21					Tax Title	
Board of Health Title V Loan				2,960.85		
Board of Health Title V Interest				1,069.76		
Cherry Valley Sewer Betterment				54,261.23	397.05	
Cherry Valley Sewer Interest				24,445.20	258.08	
Cherry Valley Sewer Unpaid User Fee				10,357.78		
Cherry Valley/ Rochdale Water Unpaid User fee				6,586.51		
Hillcrest Sewer Betterment				43,163.01		
Hillcrest Sewer Betterment Interest				7145.64		

Hillcrest Sewer Unpaid User Fee		13,644.30		
Hillcrest Water Unpaid User Fee		11,201.91		
Leicester Water Supply - Sewer Betterment		56,164.26	623.32	
Leicester Water Supply Sewer Interest		23,909.17	635.80	
Leicester Water Supply Unpaid User fees		42,540.63	4,600.00	
Oxford Rochdale Sewer Betterment		2,310.00		
Oxford Rochdale Sewer Interest		693.00		
Oxford Rochdale Sewer - Unpaid User Fee		42,055.29	600.00	
Cedar Meadow Betterment		47,603.71		
Cedar Meadow Betterment Interest		37,884.82		

Treasurer Tax Title

TREASURER TAX TITLE								
TAX TITLE	7/1/2020	NEW	SUBSEQUENT				TRANSFER TO	6/30/2021
	BALANCE	TAKINGS	TAKINGS	DEFERRALS	PAYMENTS	DISCLAIMER	FORECLOSURE	BALANCE
TOWN:								
REAL ESTATE	717,387.33	62,656.71	139,881.31	-	95,048.88	-	-	824,876.47
	-	-	-	-	-	-	-	-
DISTRICTS-BETTERMENTS:	-		-	-	-	-	-	-
OXFORD/ROCHDALE SEWER	3,107.14	-	-	-	-	-	-	3,107.14
CHERRY VALLEY/ROCHDALE	-	-	-	-	-	-	-	-
CHERRY VALLEY SEWER	655.13	-	635.28	-	-	-	-	1,290.41
LEICESTER WATER SUPPLY	1,259.12	-	-	-	-	-	-	1,259.12
HILLCREST SEWER/WATER	1,422.00	-	1,380.00	-	-	-	-	2,802.00
CEDAR MEADOW	9,438.36	-	-	-	-	-	-	9,438.36
		-	-	-	-	-	-	
DISTRICTS-USAGE FEES:		-	-	-	-	-	-	

CHERRY VALLEY SEWER	8,844.23	-	-	-	-	-	-	8,844.23
CHERRY VALLEY/ROCHDALE WATER	8,687.24	-	2,064.42	-	-	-	-	10,751.66
HILLCREST SEWER/WATER	3,154.11	-	-	-	-	-	-	3,154.11
LEICESTER WATER SUPPLY	(6.62)	4,600.00	-	-	-	-	-	4,593.38
OXFORD/ROCHDALE SEWER	23,312.19	600.00	5,870.00		830.22			28,951.97
WATERSHEDS:								
STILES	6,347.93	-	1,523.01	-	-	-	-	7,870.94
CEDAR MEADOW	3,727.68	-	23.00	-	-	-	-	3,750.68
BURNCOAT	4,221.87	1,076.40	116.97	-	1,191.33	-	-	4,223.91
TAX DEFERRALS:								
REAL ESTATE	-	-	-	-	-	-	-	-
CHERRY VALLEY SEWER	17,271.59	-	-	635.28	-	-	-	17,906.87
TOTALS	808,829.30	68,933.11	151,493.99	635.28	97,070.43	-	-	932,821.25

Foreclosed Properties – Town Owned

FORECLOSED PROPERTIES - TOWN OWNED									
PARCEL	LOCATION	FORECLOSURE	RE TAX	CHERRY VALLEY SEWER	OXFORD ROCHDALE SEWER	CHERRY VALLEY/ ROCHDALE WATER	LEICESTER SEWER	CEDAR MEADOW W/S	HILLCREST SEWER
MAP		DATE					POSSESSIONS		
15A-A19	Chapel Street	11/20/2006	8,531.07	78.12			12,851.61		
21B-E3	Cherry Valley Park	06/30/2086	28.25						
21B-E3	Cherry Valley Park	06/30/2086	28.25						
21B-E3	Cherry Valley Park	06/30/2086	248.68						
21B-E3	Cherry Valley Park	06/30/2086	28.25						
21B-F2.E3	Cherry Valley Park	06/30/2086	369.47						
21B-F2.E3	Cherry Valley Park	06/30/2086	28.25						
21B-F2.E3	Cherry Valley Park	06/30/2086	28.25						
21B-F2.E3	Cherry Valley Park	06/30/2086	\$28.25						
23C-E14	Boyd Street	03/23/2006	1,181.48	10.86					
23D-A1	Main Street	03/23/2006	847.11						
23D-A1.1	Main Street	09/11/2001	658.30	40.11					
23D-A4	Main Street	03/23/2006	483.78						
23D-B21	Auburn Street	03/13/2008	10,413.40	425.86					
24-C20	Auburn Street	07/25/2008	635.95						
24A-E17	Harding Street	02/10/2095	179.12						
25A-E15	Newfield Street	03/23/2006	712.44						
25A-E17	Somerset Street	03/23/2006	721.63						
25A-E20	Utica Street	03/23/2006	1,180.25						
27-C5	Rawson Street	06/07/2007	17,494.26						

28A-C6	Lake Shore Drive	03/23/2006	1,583.99						
28A-E6	Lake Shore Drive		715.67					64.52	
23A-A50	Main Street	06/07/2006	4,512.60						
23A-A50	Main Street	2016	-5,824.22						
28B-G3	Hemlock Lane	03/23/2006	797.46						
29A-D8	Birchwood Road	02/10/2095	547.94						
29A-D9	Birchwood Road	10/23/2007	6,040.79						
29A-D10	Warbridge Road	10/23/2007	6,300.94						7,557.60
29A-G2	Birchwood Drive	03/26/2002	1,376.90						
29A-G3	Birchwood Drive	03/26/2002	1,449.39						
31-A2	Peter Salem Road	02/10/2095	597.26						
33A-A1	Logan Street	03/23/2006	645.05						
34B-B4	Stafford Street	06/17/2006	3,005.42	85.07					
36-B5	Stafford Street	10/04/2006	4,192.82						
36-B7	Stafford Street	10/04/2006	4,213.21						
36-B7	Stafford Street	2016	-9,564.83						
38A-A4	Pleasant Street	03/23/2006	632.14						
41A-B14	Ferncroft Road	02/08/2007	3,308.59						
43-A11	River Street	03/05/2001	8,717.20						
43A-B4	Pleasant Street	03/23/2006	1,062.72						
43-C5	Pleasant Street	12/14/2005	5,867.55						
49-C8	Parker Street	08/04/2006	9,980.30						
21-A11	Main Street	04/18/2008	1,633.86						
23C-F3	Main Street	09/17/2010	3,669.10	4615.68					
29A-G1	Birchwood Drive	04/18/2008	955.97						
21A-A39	Waite Street	09/8/2012	11,363.11						
21A-A39	Waite Street	2016	-11,223.39						
	06/30/2020 Total		100,383.98	5,255.70	-	-	12,851.61	64.52	7,557.60

Town Departments

Dept Name	Last Name	First Name	Gross Wages
Accountant	Lawrence	Allison	83,583.68
Accountant	Messina	Katie	35,511.50
Aging	Bauer	Edward	4,156.39
Aging	Cloutier	Rachelle	42,978.70
Aging	Foley	Robert	5,670.08
Aging	Gercken	David	5,162.36
Aging	Grenier	Genevieve	15,240.84
Aging	Lamb	Nancy	20,115.62
Aging	Schiavone	Joseph	1,844.27
Ambulance	Bennett	Adriana	10,433.53
Ambulance	Bourassa-Pratt	Nicole	513.00
Ambulance	Calamare	Anthony	6,192.88
Ambulance	Clark Jr.	Jeffrey	1,849.85
Ambulance	Cooney	Megan	368.78
Ambulance	Dalton	Richard	12,856.41
Ambulance	Doane IV	Karl	23,760.10
Ambulance	Dube	Molly	12,829.27
Ambulance	Elshakhs	Benen	1,715.94
Ambulance	Fitzgerald	Robert	3,779.51
Ambulance	Franklin	Michael	43,611.38
Ambulance	Franklin	Jennifer	14,385.68
Ambulance	Jefferson	Tyler	1,498.31
Ambulance	Kelley	Brian	19,551.80
Ambulance	Kuchinski	Joseph C	847.93
Ambulance	Kulakowski	Caitlyn	964.60
Ambulance	Laflash	Scott M	150.32
Ambulance	Latino	Paul	4,784.14
Ambulance	Lyon	Timothy	454.50
Ambulance	Mastromatteo	Ryan	4.96
Ambulance	McDowell	Koury	32,928.58
Ambulance	Mullins	Kaitlyn	6,085.48
Ambulance	Normandin	Paul	7,775.58
Ambulance	Parkinson	Jeremy	3,291.89
Ambulance	Patel	Harsh	3,433.36
Ambulance	Plante	Colleen	36,327.08
Ambulance	Plante	Pamela	3,782.33
Ambulance	Plante	Ryan J	12,362.57
Ambulance	Sculthorpe	Donna	56,740.64
Ambulance	Seaver	Sara	411.02
Ambulance	Seiser	Eli	10,219.31
Ambulance	Wilson	Cheryl A	7,880.48
Ambulance	Wilson	Robert F	8,515.43
Ambulance	Wilson	Mark F	318.36
Animal Control	Canavan	Megan	1,265.00
Animal Control	Dykas-Gonet	Patricia	25,899.80

Assessor	Asquith	Kathleen	44,494.37
Assessor	Davis	Paul	577.00
Assessor	DellaCava	Michael L	577.00
Assessor	Genna	Sanders	73,671.76
Assessor	Paquette	Arthur	577.00
Assessor	Prescott	John F	964.70
Clerk	Davis	Deborah	74,601.76
Clerk	Zuscak	Susan	45,110.74
Clerk/Registrar	Connery	Maureen	1,113.00
Clerk/Registrar	Ivel	Leonard	1,113.00
Clerk/Registrar	Lebeau	William	1,669.50
Code	Amos	Duane	1,694.33
Code	Markley	John	32,939.90
Code	Silva	Michael	64,049.09
Code	Valinski	Ronald	8,268.00
Election	Jubinville	Richard	230.50
Election	Jubinville	Lorraine	230.50
Election	Martunas	Karon	104.50
Election	Miller	Lisa	42.00
Election	Nichols	Rosemary	159.50
Election	Paquette	Marie	114.00
Election	Pingeton	Regina	104.50
Election	Soden	Susan	104.50
Election	Bisson	Roberta	140.50
Election	Bulman	Susan	264.00
Election	Durant	Karen	114.00
Election	Durant	James	209.00
Election	Eichholz	Mary	209.00
Election	Frazier	Amy	133.00
Election	Granville	Linda	209.00
Election	Israelian-Fleming	Kathy	104.50
Election	Ivel	Judith	147.00
Election	Knox	Barbara	132.00
Election	Levitan	Dian	66.00
Election	Nist	Sharon	598.00
Election	Pappas	Carol	99.00
Election	Paradis	Cynthia	209.00
Election	Parke	Janice	203.50
Election	Parliment	Kurt	279.50
Election	Seymour	Robin	299.00
Election	Solomon	Niklas	112.00
Election	Varjabedian	Dawn Jay	434.50
Fire	Almstrom	Patrick	3,027.78
Fire	Avellino	Joseph	33.84
Fire	Bahnan	Antranic	1,096.18
Fire	Baird	Brandon	6,764.96
Fire	Beauregard	David	4,142.28
Fire	Bissonette	Brett	632.25

Fire	Broullon	William M	3,863.43
Fire	Burt	Sarah	459.00
Fire	Carlson	Benjamin	19,605.73
Fire	Clark	Kevin	1,404.00
Fire	Day	Noah	1,073.25
Fire	Direnzo	Anthony	2,315.25
Fire	Dolat	Zachary	3,698.71
Fire	Dupuis	Michael R	31,449.85
Fire	Dupuis	Anthony	5,388.97
Fire	Edson	Jason	2,342.53
Fire	Eskildsen	Brock	560.25
Fire	Gagne	Christopher	818.40
Fire	Goodney	Christopher	5,757.89
Fire	Hammond	Dylan	451.19
Fire	Harrington	Alexandra	2,997.64
Fire	Hayes	Jonathan	3,001.90
Fire	Hesselton	Kyle	276.75
Fire	Holmes	Mark	3,011.90
Fire	Honcharik	Shawn	978.75
Fire	Howard	David	1,345.23
Fire	Howard	Jessica	344.25
Fire	Johnson	Corey	12.75
Fire	Kennedy	John	4,810.15
Fire	Laflamme	Logan	194.25
Fire	Lambert	Ryan	2,350.84
Fire	Maldonado	Kyle	33,561.57
Fire	Mastroianni	Torre	2,023.38
Fire	Mastromatteo	Kristopher	2,377.44
Fire	McNamara	Nathan	1,785.51
Fire	Mercado	Nathanael	2,433.08
Fire	Montiverdi	Christopher M	3,459.92
Fire	Montiverdi	Eric	24,652.98
Fire	Morris	Benjamin	8,968.51
Fire	Murphy	Ryan	17,604.92
Fire	O'Brien	Christopher	533.25
Fire	Phillips	Zachary	14,264.92
Fire	Pike	Konnor	195.75
Fire	Pike	Justin	514.72
Fire	Plante	Jonathan F	4,900.49
Fire	Raillo	Kevin	2,014.99
Fire	Savage JR	Thomas	747.82
Fire	Sawa II	Charles	6,064.09
Fire	Shea	Patrick	12,786.98
Fire	Smith	Edward	67.50
Fire	Soucie	Jason C	2,113.09
Fire	Soucie	Kristopher M	3,963.20
Fire	Tebo	Matthew	5,181.56
Fire	True Jr	John	2,244.38

Fire	True Sr	John	7,735.17
Fire	Turner	Jordan	1,127.25
Fire	Whalen	Riley	324.00
Fire	Wilson	Michael A	30,662.23
Fire	Wood	Joseph	2,059.15
Highway	Bulak	Eric	56,432.19
Highway	Burt Jr	William I	56,545.13
Highway	Daige	Peter J	541.50
Highway	Dube	Anthony	55,253.11
Highway	Fenner	Derek	62,701.65
Highway	Fleming	James	32,812.07
Highway	Gagne	Jared	54,628.79
Highway	Griffin	Dennis P	90,665.36
Highway	Henrichon	Alan	722.00
Highway	Keats	Derek	64,805.73
Highway	Knott	Brian	72,475.58
Highway	Kobel Jr.	Henry	760.00
Highway	Leblanc	Christian	370.50
Highway	McCormick	Michael	61,281.55
Highway	Miller	Nicholas	4,050.00
Highway	Provost	Robert	63,993.15
Highway	Ramm	Phillip	855.00
Highway	Schur	Maureen	39,109.82
Highway	Solomon	Karl	32,723.60
Highway	St. Pierre	Zachary	33,556.15
Library	Berube	Charissa	11,540.94
Library	Buckley	Lori	6,225.79
Library	Cherry	Kathleen	16,273.44
Library	Grady	Patricia M	6,284.03
Library	Hall	Suzanne	75,006.58
Library	Hart	Kaeleigh	36,583.05
Library	Johnson	Donna	23,704.60
Planning	Abusalah	Alaa	12,011.26
Planning	Buck	Michelle	71,738.26
Planning	Conroy	Kelly	39,922.97
Planning	Dagle	Francis	76,430.42
Planning	Falker	McKenzie	27,006.00
Planning	Friedman	Debra	276.00
Planning	Ganas	Helen	23,867.09
Planning	Grimshaw	Jason	320.00
Planning	Hultgren	Brooke	37,219.66
Planning	Kularski	Andrew	198.36
Planning	McInerney	Amy	22,491.73
Planning	Moffat	Diane	276.00
Planning	Newton	Timothy	17,539.80
Planning	Peters	Tiffany	352.13
Planning	Souza	Jaymi-Lyn	276.00
Planning	Spaulding II	Richard	276.00

Police	Antanavica	Kenneth M	156,057.45
Police	Bousquet	Robert	13,630.50
Police	Brady	Matthew	81,792.84
Police	Brady	Matthew	972.00
Police	Brady	Matthew	7,788.20
Police	Brooks	Scot	73,427.48
Police	Brooks	Scot	2,916.00
Police	Brooks	Scot	1,501.49
Police	Bulman III	Frank	84,313.04
Police	Bulman III	Frank	4,195.50
Police	Bulman III	Frank	4,393.76
Police	Caforio Jr	John A	72,951.60
Police	Caforio Jr	John A	3,208.00
Police	Caforio Jr	John A	145.00
Police	Doray	Paul S	119,644.36
Police	Doray	Paul S	17,320.00
Police	Doray	Paul S	5,422.02
Police	Fontaine	Joseph	981.82
Police	Fontaine	Timothy M	46,394.65
Police	Fontaine	Timothy M	8,520.00
Police	Fontaine	Timothy M	1,210.88
Police	Fontaine	Michael	102,257.80
Police	Fontaine	Michael	25,532.00
Police	Fontaine	Michael	14,527.66
Police	Gaffney	Sheila	56,737.87
Police	Gaumont	Gregory	408.00
Police	Guertin	Craig	101,453.05
Police	Guertin	Craig	16,851.00
Police	Guertin	Craig	10,829.18
Police	Kemp	Michael R	1,068.94
Police	Laperle	Charles	69,390.54
Police	Laperle	Charles	17,993.50
Police	Laperle	Charles	2,472.36
Police	Larson Jr	Charles	75,370.24
Police	Larson Jr	Charles	35,040.62
Police	Larson Jr	Charles	5,453.61
Police	Lombardozzi	Michael	78,470.52
Police	Lombardozzi	Michael	33,037.00
Police	Lombardozzi	Michael	3,119.62
Police	McCauley	Travis	82,222.34
Police	McCauley	Travis	16,487.00
Police	McCauley	Travis	288.81
Police	Moughan	Thomas	81,558.12
Police	Moughan	Thomas	28,344.00
Police	Moughan	Thomas	7,521.01
Police	Murphy	James	77,809.68
Police	Murphy	James	35,515.29
Police	Murphy	James	5,596.64

Police	Parkinson	Ann Marie	14,939.19
Police	Pepin	Paul	61,051.58
Police	Pepin	Paul	3,687.00
Police	Pepin	Paul	58.27
Police	Ruth	Derrick	74,126.61
Police	Ruth	Derrick	4,596.00
Police	Ruth	Derrick	2,339.06
Police	Samia	Alexander	90,903.40
Police	Samia	Alexander	2,360.00
Police	Samia	Alexander	1,955.85
Police	Sampson	Curtis	4,858.50
Police	Sielis	Michael	69,029.88
Police	Sielis	Michael	5,610.00
Police	Sielis	Michael	365.40
Police	Soojian	Matthew	71,603.28
Police	Soojian	Matthew	13,332.00
Police	Soojian	Matthew	7,698.70
Police	Tebo	Jeffrey P	44,153.69
Police	Temple	Deborah	5,229.30
Police	Zecco	Steven	6,077.82
Select	Antanavica	Richard	1,404.83
Select	Drake	Janine	20,873.38
Select	Duggan Jr	Herbert R	1,264.00
Select	Forsberg	Kristen	69,589.20
Select	Genereux	David	144,882.39
Select	Milward	Bryan	29,141.60
Select	Philips	Allen	526.67
Select	Provencher	Dianna	1,461.17
Select	Shocik	John	1,264.00
Senior Tax	Connery	Maureen	748.00
Senior Tax	Croteau	Arthur	748.00
Senior Tax	Dowgielewicz	Ruth	748.00
Senior Tax	Langlois	Loisann	247.50
Senior Tax	O'Neil	Carole	748.00
Senior Tax	Paquette	Marie	748.00
Senior Tax	Perron	Robert	748.00
Senior Tax	Pingeton	Regina	748.00
Senior Tax	Small	Mary	588.50
Senior Tax	Brink	Sandra	522.50
Senior Tax	McGowan-Brown	Linda	748.00
Senior Tax	Potter	Steven	748.00
Tax	Ayres	Alisa	35,271.16
Tax	George	Nicholas	44,979.40
Tax	Jackson	Melanie	71,964.78
Tax	Moulton	Amy	3,048.51
Veterans	Main	Jason	14,252.12

School Department

DEPT NAME	LAST NAME	FIRST NAME	GROSS WAGES
Administration	AYALA	DANIEL	35,800.00
Administration	BERTHIAUME	JEFFREY	78,542.84
Administration	BOISJOLIE	JONATHAN	98.50
Administration	BOSS	TINA	110,755.52
Administration	COOPER	BRIAN	43,838.44
Administration	FAZIO	LINDA	92,063.72
Administration	FONTAINE	CHRISTOPHER	103,433.80
Administration	FORSYTHE	JOANNE	80,670.96
Administration	FRANCIS	SCOTT	98.50
Administration	FRANGIAMORE	WILLIAM	8,531.26
Administration	JOHNSON	BETH	93,849.09
Administration	JONES HUMPHREY	BRIAN	12,823.40
Administration	JOSEPH	MATTHEW	66,614.01
Administration	KENNY	TRACEY	69,960.69
Administration	LAUDER	THOMAS	322.00
Administration	LIND	RICHARD	36,796.17
Administration	MAYNARD	CATHERINE	88,105.23
Administration	MILLER	PAUL	65,731.77
Administration	RICHARD	STELLA	197.00
Administration	SMITH	PAMELA	129,314.12
Administration	STEIGER	TRACY A	99,245.57
Administration	TENCZA	MARILYN	169,625.28
Administration	ZAWADA	THEODORE	115,134.99
Food Services	BOCIAN	CHRISTINA	5,792.25
Food Services	SKOG	DANNIE	27,547.69
Food Services	BRENNAN	DEBORAH	9,020.71
Food Services	CASCIONE	LAURIE	54,089.54
Food Services	DAY	DARLENE	20,559.43
Food Services	FASCIOLO	SILVINA	15,694.50
Food Services	GLEASON	MICHELLE	20,904.54
Food Services	GRADY	LISA	3,309.49
Food Services	GREENE	THOMAS	11,491.03
Food Services	GRIFFITH	ROBYN	28,586.43
Food Services	HARMON	WENDY	151.82
Food Services	JAROBSKI	SANDRA	19,680.49
Food Services	JOHNSON	LISA	16,137.46
Food Services	LAUER	ANDREW	10,846.44

Food Services	LAZAREVIC	LAURIE	52.70
Food Services	LEPOER	ELIZABETH	40.48
Food Services	MANDELLA	TRACY	19,893.46
Food Services	MARTIROS	KATHRYN	18,715.63
Food Services	MENARD	TARA	1,994.63
Food Services	NIDDRIE	ANDREA	8,715.72
Food Services	O'GARA	JULIE	228.25
Food Services	RICHARDS	AMANDA	3,972.90
Food Services	THOMPSON	VALERIE	30,573.86
Food Services	VANGEL	TAMMY	141.75
Nurse	BULLOCK	SHERI	63,207.22
Nurse	JONES	NICOLE	59,013.08
Nurse	LEDBETTER	MELISSA	76,611.14
Nurse	MOFFAT	DIANE	79,423.14
Secretary	BORRELLI	TINA MARIE	12,230.76
Secretary	CONNERY	NEILE	38,622.28
Secretary	EATON	BONNIE	57,033.00
Secretary	FEMINO	SHERYL	64,765.92
Secretary	HOVAGIMIAN	JOANNE	34,601.42
Secretary	JEROME	JANET	20,118.56
Secretary	MARTINELLI	LISA	61,013.00
Secretary	MORALES	LIANDRA	23,578.58
Secretary	MORREALE	DONNA	36,561.53
Secretary	OLIVO	ELIZABETH	32,779.06
Secretary	POCE	SHANNON	22,841.90
Secretary	REBELLO	TAMMY	31,882.82
Secretary	STONE	ELAINE	6,929.18
Secretary	THIBEAULT	BONNIE	62,100.76
Sub-Teacher	APHER	ERIKA	1,141.11
Sub-Teacher	ASHLEY	DOROTHY	935.00
Sub-Teacher	BARTER	MEGAN	15,551.96
Sub-Teacher	BENOIT	RACHAEL	40.00
Sub-Teacher	BOWES	SHANE	1,748.75
Sub-Teacher	BUCKLEY	THOMAS	160.00
Sub-Teacher	CARDWELL	AMBER	188.00
Sub-Teacher	CARPENTER	ADAM	1,161.56
Sub-Teacher	CARTER-PARADIS	MARGARITA	2,811.25
Sub-Teacher	CLARK	MEGAN	80.00
Sub-Teacher	CLAY	BRANDON	1,755.50
Sub-Teacher	COLONIES-KELLEY	JAMES	750.00
Sub-Teacher	COTE	RICHARD	1,995.00

Sub-Teacher	CRISTO	COURTNEY	785.28
Sub-Teacher	DONAHUE	HEATHER	390.00
Sub-Teacher	DUMONT	ROSEMARY	392.64
Sub-Teacher	EARLEY	AMY	3,721.04
Sub-Teacher	EMMONS	MARGARET	195.00
Sub-Teacher	FEMINO	GWYNETH	1,096.12
Sub-Teacher	GAUDET	JENIFER	2,802.50
Sub-Teacher	GRIFFITHS	TIMOTHY	14,606.00
Sub-Teacher	HACKETT	ALEXIS	846.25
Sub-Teacher	HAGGLUND	NATHAN	322.00
Sub-Teacher	HIPPERT	MICHAELA	240.00
Sub-Teacher	JOSEPH	ANNETTE	1,440.00
Sub-Teacher	KEMP	CAITLIN	513.25
Sub-Teacher	LAMPREY	COLLEEN	2,748.75
Sub-Teacher	LANE	AHENEBAH	2,572.50
Sub-Teacher	LASSEY	MARY	175.00
Sub-Teacher	LEVINS	JULIA	200.00
Sub-Teacher	LIPPINCOTT JR.	LYNN	1,700.00
Sub-Teacher	LOUGEE	CONNOR	1,452.27
Sub-Teacher	MARS	SAMANTHA	2,685.00
Sub-Teacher	MAXIM	CHRISTOPHER	1,440.00
Sub-Teacher	MCCOMAS	ZACHARY	8,062.50
Sub-Teacher	MERRY	IAN	2,230.00
Sub-Teacher	NICHOLS	JENNIFER	5,125.00
Sub-Teacher	NORMANDIN	LISA	474.44
Sub-Teacher	O'NEILL	ELLEN	249.00
Sub-Teacher	OLIVER	EMILY	470.00
Sub-Teacher	PALLOTTA	PATRICIA	736.20
Sub-Teacher	PARKER	MADISON	785.28
Sub-Teacher	PETKIE	BENJAMIN	596.25
Sub-Teacher	POLIDOR	NICHOLAS	1,280.00
Sub-Teacher	POULTEN	DARA	28,162.20
Sub-Teacher	REGAN	JESSICA	1,400.00
Sub-Teacher	REMILLARD	MARY	28,162.20
Sub-Teacher	RICHARD	AVA	3,051.57
Sub-Teacher	ROWLAND	SUSAN	8,330.00
Sub-Teacher	SHEA	TARA	785.28
Sub-Teacher	SOUCIE	ANGELA	3,303.50
Sub-Teacher	ST. JOHN	TIMOTHY	2,200.00
Sub-Teacher	STAPEL	KATHERYN	1,787.00
Sub-Teacher	STICKLES	AMBER	1,837.50

Sub-Teacher	TERLATO	TERESA	214.50
Sub-Teacher	TODD	JORIA	1,072.50
Sub-Teacher	TORRES	JULIANNA	2,304.59
Sub-Teacher	TYMURA	ALEXSANDRA	928.75
Sub-Teacher	WAMBACH	CARRIE	321.00
Sub-Teacher	WATERS	SUSAN	1,462.50
Sub-Teacher	WISNOSKY	ALICJA	530.00
Sub-Teacher	WOODS	JAMIE	160.00
Sub-Teacher	ZAWADA	VICTORIA	1,283.75
Teacher	ALMSTROM	PAIGE	42,253.64
Teacher	BOKIS	JENNIFER	87,890.80
Teacher	BONNER	SARA	51,517.10
Teacher	CALLIGAN	THERESA	89,421.78
Teacher	CURREN	ANALISA	25,927.04
Teacher	DACOSTA	CAITLYN	42,253.64
Teacher	DUVAL	BRIAN	72,731.92
Teacher	DYSON	AMBYRE	67,406.86
Teacher	EGDALL	JENNIFER	84,286.88
Teacher	GARNETT	KATHERINE	59,529.64
Teacher	GIGUERE	SARAH	87,890.80
Teacher	GREEN	RACHEL	19,577.44
Teacher	HIPPLE	DAWN	26,559.64
Teacher	KENDER	LAUREN	81,569.53
Teacher	LAMPREY	KRISTIN M	90,156.12
Teacher	LARSON	DONNA	90,696.12
Teacher	MAHONEY	CHRISTINE	70,097.40
Teacher	MESSIER	HEATHER	90,140.80
Teacher	MIRABILE	DANIEL	64,985.80
Teacher	NARTOWT	STEPHANIE	241.15
Teacher	NOWICKI	KATELYN	38,787.00
Teacher	O'NEIL	MEAGHAN	58,418.10
Teacher	OLIVER	KRISTAN A.	84,286.88
Teacher	PEDONE	VALERIE J	90,126.16
Teacher	PETKIE	LISA	26,881.08
Teacher	RAMASKA	FELICIA	80,322.64
Teacher	RICHARD	JENNIFER	68,055.68
Teacher	ROCHE	ALLISON	83,536.88
Teacher	SERGEL	DEBRA	30,572.32
Teacher	STUART	LAURA	83,536.88
Teacher	SWANSON	SAMANTHA	68,181.23
Teacher	SWIFT	SARAH	81,897.64

Teacher	WALSH	MEGHAN	21,247.42
Teacher	ALFONSO JR.	RIGOBERTO	91,639.38
Teacher	ARSENAULT	TRACY	48,663.83
Teacher	BARRY	CHRISTOPHER	91,447.84
Teacher	BEAUDRY	EMILY	83,986.88
Teacher	BELHUMEUR	AVIVA S.	92,769.55
Teacher	BOWES	THOMAS	102,620.97
Teacher	BROUSSEAU	JEFFREY	66,895.64
Teacher	BURAK	DEBRA	90,058.62
Teacher	CAVANAUGH	ANNE	70,372.90
Teacher	CLARK	TARA	51,907.21
Teacher	CLEVELAND	REED	71,532.78
Teacher	DUTTON	NANCY	90,900.78
Teacher	GAHAGAN	PATRICIA	86,788.78
Teacher	GRIMSHAW	LINDA	81,572.64
Teacher	GRIMSHAW	JASON	88,733.60
Teacher	HERRICK	GUILIA	84,327.60
Teacher	HOLMES	MARY	31,605.10
Teacher	KAMAT	SIDDHI	72,416.48
Teacher	KAOURIS-VANGOS	ATHENA	90,590.80
Teacher	KNIGHT	DEBORAH	86,613.03
Teacher	LAVELLE	MAGGIE	78,423.20
Teacher	LENNERTON III	JOSEPH	86,334.28
Teacher	LIJOI	JOSEPH	25,562.48
Teacher	LOPEZ	JESSICA	43,636.72
Teacher	LYNCH	MICHAEL	83,772.64
Teacher	MACALUSO	AMYLYNN	28,574.14
Teacher	MASON	KIMBERLY	87,930.53
Teacher	MITCHELL	KATHLEEN	401.85
Teacher	MORENO SANZ	CARMEN	36,632.28
Teacher	MUELLER	JULIE	84,327.60
Teacher	O'BRIEN	HEIDI	54,462.72
Teacher	OTTMAR	KARL	71,859.33
Teacher	PARKER	KATHERINE	87,473.74
Teacher	PETTERSON-BERNIER	JOANNE	118,596.79
Teacher	PHILLIPS	ALEXIS	47,650.62
Teacher	RAFFERTY	JONATHAN	63,647.59
Teacher	RIEDER	DANIELLE	75,372.78
Teacher	SMITH	SCOTT	85,120.94
Teacher	SOUTHWICK	KELLEY	99,732.12
Teacher	ST. JOHN	JENNIFER	91,190.80

Teacher	STANICK JR.	DAVID	77,126.36
Teacher	TORRES-LOPEZ	OLGA	21,495.77
Teacher	ALESBROOK	ADAM	86,327.60
Teacher	AUEN	CHRISTINE	92,632.19
Teacher	BORATYN	MELISSA	86,034.28
Teacher	COLLINS	KATHLEEN	89,946.12
Teacher	COPPOLINO	GREGORY	29,733.92
Teacher	DEPACE	JAMES	68,404.64
Teacher	DIRENZO	SUSAN	81,848.22
Teacher	DUPREY	MICHELLE	86,334.28
Teacher	DUSTY	LAURA	81,527.14
Teacher	EVERETT	NORMAN	81,588.12
Teacher	FERDELLA	KIMBERLY	93,700.62
Teacher	FREEMAN	RENEE	86,334.28
Teacher	GALLANT-SMITH	TANYALEE	89,034.28
Teacher	GRANGER	JACQUELINE	86,034.28
Teacher	GROVE	ANGELA	66,852.32
Teacher	LEAHY	JOHN	64,140.92
Teacher	LEMERISE	ANDREW	64,140.92
Teacher	LEVEILLEE	DIANE E	94,938.62
Teacher	LOONEY	KRISTINA	74,221.44
Teacher	MARTIN	EILEEN	84,286.88
Teacher	MINTON	CHRISTY	41,836.00
Teacher	NEELY	TIARA	84,777.60
Teacher	O'CONNOR	HOLLY	49,471.04
Teacher	PELLETIER	ERIN	22,122.32
Teacher	REYNOLDS	JENNIFER	90,439.30
Teacher	RIEDER	DIANNE D	92,446.12
Teacher	SLOAN	MICHAEL	25,602.73
Teacher	SOCHA	DAVID	81,128.42
Teacher	STAPEL	HEATHER	67,140.92
Teacher	STICKNEY	HENRY J	85,472.64
Teacher	THERRIEN	CRAIG	83,986.88
Teacher	VAUGHAN	MICHAEL D.	89,536.63
Teacher	WONG-KAM	PETER	38,735.74
Teacher	ADLER	AMY	88,584.28
Teacher	BAKER	MEGAN	86,334.28
Teacher	BARLOW	HEIDI	86,986.88
Teacher	BURKS	BONNY	86,536.88
Teacher	CARROLL	DIANE	89,806.12
Teacher	CORDAY-MILLER	EMILY	83,986.88

Teacher	CURCI	CHRISTINE	83,081.29
Teacher	DEPASSE	KRISTEN	43,087.35
Teacher	DIPILATO	JOANNE	71,080.96
Teacher	DONOVAN	ALICIA	72,454.37
Teacher	FERRARO	GINGER	50,745.08
Teacher	FORD	KATIE	83,772.64
Teacher	GALLANT	CHRISTINE	63,167.36
Teacher	HILTZ	ALYSSA	68,623.92
Teacher	HYLAND	ANN	86,034.28
Teacher	KNIGHT	BARBARA A	78,423.20
Teacher	LEBLANC	KATELYN	79,680.78
Teacher	MCCANCE	DONNA M	197.00
Teacher	MELOCHE	MICHELLE	86,034.28
Teacher	MURPHY	LAURIE	72,866.54
Teacher	PERRON	VICTORIA	69,895.64
Teacher	PIKE	KRISTEN	74,417.40
Teacher	PONTBRIAND	BRITTANY	53,266.24
Teacher	POTTER	MICHELE	85,584.28
Teacher	RANDELL	MARYJO	78,298.92
Teacher	RATLIFF	AUDREY	28,162.20
Teacher	SCAVONE	JESSICA	86,536.88
Teacher	WENDT	ANDREW	22,518.41
Teacher	WHITTEMORE	AMANDA	86,034.28
Teacher	WOODS	SANDRA	83,536.88
Teacher	WRIGHT	CHERYL	80,322.64
Teachers' Aide	ALBERTO	EMMA	8,749.41
Teachers' Aide	ALLEN	EDWARD	1,977.70
Teachers' Aide	ANDERSON	THOMAS	1,330.00
Teachers' Aide	ATKINS	ALEXIS	23,615.16
Teachers' Aide	BARRON	JANE	22,225.06
Teachers' Aide	BARRY-ALVES	JESSICA	31,749.13
Teachers' Aide	BLISS	TAMMY	29,415.79
Teachers' Aide	BOUCHER	STEPHANIE	25,103.92
Teachers' Aide	BOWEN	JULIE	23,911.26
Teachers' Aide	BROOKS	DAWN	31,933.99
Teachers' Aide	BURLINGAME	ERIN	25,596.65
Teachers' Aide	CAMPANALE	DEBORAH	26,797.61
Teachers' Aide	CANTWELL	MONIQUE	17,160.10
Teachers' Aide	COOPER	ELIZABETH	27,890.24
Teachers' Aide	CRAVER-HARNOIS	NANCY	27,115.21
Teachers' Aide	CRONIN	DEPRISE	6,040.00

Teachers' Aide	DEBRUSK	LAURIE	30,125.38
Teachers' Aide	DEBRUSK	ASHLEY	16,234.93
Teachers' Aide	DEROY	SARAH	6,483.77
Teachers' Aide	DERRY	KELLEY	27,271.71
Teachers' Aide	DICENTES	ALEXANDRIA	22,172.08
Teachers' Aide	DION	MARYELLEN	29,260.17
Teachers' Aide	DOMINY	MICHELE	25,781.54
Teachers' Aide	DOYLE	MAUREEN	18,220.12
Teachers' Aide	DOYLE	COURTNEY	8,471.09
Teachers' Aide	FOX	MIKI	23,499.97
Teachers' Aide	GALLAGHER	SARAH	8,168.45
Teachers' Aide	GALLATI	BIANCA	2,209.90
Teachers' Aide	GRENIER	THERESA	7,116.97
Teachers' Aide	HAMMOND	MICHELLE	34,325.01
Teachers' Aide	HANLEY	PAMELA	27,255.98
Teachers' Aide	HARTHORNE	DANA	14,476.09
Teachers' Aide	HOLMBERG	COLLEEN	686.25
Teachers' Aide	HUBBARD	SHERRIE	28,166.88
Teachers' Aide	KEMP	DAVID	20,030.75
Teachers' Aide	KOZLOWSKI	STEPHANIE	13,723.05
Teachers' Aide	LAGUEUX	HEIDIE	14,573.76
Teachers' Aide	LEARY	JOHN	7,536.55
Teachers' Aide	LEONARD	SUSAN	3,276.39
Teachers' Aide	MARTINEZ	AYLA	1,358.11
Teachers' Aide	MARTINEZ	NEREIDA	27,136.70
Teachers' Aide	MARTIROS	STEPHANIE	10,456.60
Teachers' Aide	MCCALLUM	SAMANTHA	2,615.05
Teachers' Aide	MCCORMACK	MARY	27,496.02
Teachers' Aide	MCGEARY	PAULA	19,060.23
Teachers' Aide	MILLER	NICHOLAS	27,082.04
Teachers' Aide	MORRIS	LAURA A	24,526.69
Teachers' Aide	MORVAN	KYLIE	7,586.01
Teachers' Aide	NELSON	HEATHER	22,413.76
Teachers' Aide	NOTARO	ANTHONY	10,546.91
Teachers' Aide	O'COIN	MARIA	29,638.76
Teachers' Aide	PAJER	KAREN	26,422.46
Teachers' Aide	PALOMBO	PATRICIA	17,527.51
Teachers' Aide	PELLETIER	JANET	3,158.82
Teachers' Aide	POTVIN	JESSICA	9,183.07
Teachers' Aide	PROVOST	GEORGETTE	16,810.01
Teachers' Aide	RANDELL	JOYCE	17,055.38

Teachers' Aide	REPEKTA	DONNA	1,509.00
Teachers' Aide	RING	JANE	24,985.21
Teachers' Aide	RUSO	KIMBERLY	22,670.26
Teachers' Aide	SCHIMKE	KRISTIN	26,236.58
Teachers' Aide	SMITH	CELIA	7,330.81
Teachers' Aide	SOOJIAN	SAMANTHA	30,201.86
Teachers' Aide	SPAULDING	MICHELLE	24,998.44
Teachers' Aide	STEVENS	STACY	25,953.19
Teachers' Aide	TARGEE	ANDREW	28,323.04
Teachers' Aide	TARPEY	DEBRA	26,254.45
Teachers' Aide	WELLS	RACHEL	23,875.50
Teachers' Aide	WEST	KATHLEEN A	25,124.27
Teachers' Aide	WILSON	ARLENE M.	25,333.65

Town of Leicester: A Brief History

On January 17, 1686, a tract of land eight miles square was bought from the Nipmuc tribe of Massachusetts Indians by nine men from the Roxbury area. Fifteen English pounds were paid for the land and the deed was signed by the heirs of the recently deceased Chief Oraskaso. A settlement was not attempted until 1713 because of the Indian hostility in the area, but in that year the first dwelling was built on the southeastern corner of what is now the Town Common. The Town of Leicester became incorporated in 1713.

In 1753, the western half of the town was incorporated as the Town of Spencer, named for the lieutenant governor at the time, Spencer Phipps. In 1765 a strip of land two miles wide was taken from the northern side of the Town of Paxton. In 1778 about twenty-five hundred acres from the southeast part went to the Town of Ward (now called Auburn). From its original size of 64 square miles, the Town of Leicester has been reduced to its present area of 24.7 square miles.

Before the Revolution, agricultural Leicester provided refuge for several religious sects including Quakers and Anabaptists who were persecuted elsewhere and a colony of seventy Jews who fled from Newport before it was captured by the British. The Jewish colony was led by Aaron Lopez, the largest American shipowner before the Revolution, who made his home and trading center in Leicester. The earliest settlers were farmers; however, numerous brooks, with their potential for waterpower, attracted industry early in the Town's history. The first sawmill in this part of the State to use a circular saw was in Leicester, and the first grist mill was built before 1730. Before 1785, the making of machine and hand cards for the combing of cotton began here, and by 1890, one-fourth of the wood cards in the United States were produced here. Other products included woolen goods, leather products and shoes, with plants opening in 1814, 1850, and 1866 respectively.

