Town of Leicester

OFFICE OF THE TOWN ACCOUNTANT
3 Washburn Square
Leicester, Massachusetts 01524-1333

Town Accountant
Allison Lawrence

Assistant Town Accountant
Katie Messina

FY21 March

Payable Warrants Posted

- Town Warrants (summary reports attached)
  - 21-36A-TW
  - 21-37A-TW
  - 21-38A-TW
  - 21-39A-TW

- School Warrants (summary reports attached)
  - 21-36A-SW
  - 21-38A-SW

Payroll Warrants Posted

- 21-PR37-S
- 21-PR37-T
- 21-PR39-S
- 21-PR39-T

Monthly Updates

- January Cash reconciled with T/C (see attached)

Town of Leicester
Warrant Summary - Posted

Warrant: 21-36A-TW **Post Date:** 3/4/2021

Fund: 01 - GENERAL FUND			
Ledger: Expenditure	575,411.37		
Ledger: Revenue	819.51		
Total for Fund 01:		**576,230.88**	
Fund: 11 - TOWN STATE GRANTS			
Ledger: Expenditure	123,819.05		
Total for Fund 11:		**123,819.05**	
Fund: 13 - TOWN FEDERAL GRANTS			
Ledger: Expenditure	27,633.21		
Total for Fund 13:		**27,633.21**	
Fund: 14 - TOWN PRIVATE GRANTS			
Ledger: Expenditure	7,810.00		
Total for Fund 14:		**7,810.00**	
Fund: 15 - TOWN REVOLVING FUNDS			
Ledger: Expenditure	378.00		
Total for Fund 15:		**378.00**	
Fund: 16 - TOWN REVOLVING 53E 1/2			
Ledger: Expenditure	1,075.00		
Total for Fund 16:		**1,075.00**	
Fund: 17 - TOWN DONATIONS			
Ledger: Expenditure	613.78		
Total for Fund 17:		**613.78**	
Fund: 30 - CAPITAL PROJECTS FUND			
Ledger: Expenditure	480.00		
Ledger: General	-4,425.00		
Total for Fund 30:		**-3,945.00**	
Fund: 64 - CABLE ACCESS ENTERPRISE			
Ledger: Expenditure	25,000.00		
Total for Fund 64:		**25,000.00**	
Fund: 81 - EXPENDABLE TRUSTS			
Ledger: Expenditure	13.75		
Total for Fund 81:		**13.75**	
Fund: 82 - PLANNING REVIEW TRUSTS			
Ledger: Expenditure	5,026.33		
Total for Fund 82:		**5,026.33**	
Fund: 86 - SURETY FUNDS			
Ledger: Expenditure	1,207.47		
Total for Fund 86:		**1,207.47**	
Fund: 89 - AGENCY FUNDS			
Ledger: Expenditure	145,344.31		
Total for Fund 89:		**145,344.31**	
Total for Warrant 21-36A-TW:		**910,206.78**	

Town of Leicester
Warrant Summary - Posted

Warrant: 21-37A-TW	**Post Date:** 3/11/2021		
Fund: 89 - AGENCY FUNDS			
Ledger: Expenditure		25,063.03	
Total for Fund 89:			**25,063.03**
Total for Warrant 21-37A-TW:			**25,063.03**

Town of Leicester
Warrant Summary - Posted

Warrant: 21-38A-TW **Post Date:** 3/18/2021

Fund: 01 - GENERAL FUND			
Ledger: Expenditure	167,037.40		
Ledger: General	4,081.80		
Ledger: Revenue	2,613.00		
Total for Fund 01:		**173,732.20**	
Fund: 11 - TOWN STATE GRANTS			
Ledger: Expenditure	121,012.77		
Total for Fund 11:		**121,012.77**	
Fund: 13 - TOWN FEDERAL GRANTS			
Ledger: Expenditure	26,446.07		
Total for Fund 13:		**26,446.07**	
Fund: 16 - TOWN REVOLVING 53E 1/2			
Ledger: Expenditure	2,903.71		
Total for Fund 16:		**2,903.71**	
Fund: 17 - TOWN DONATIONS			
Ledger: Expenditure	635.66		
Total for Fund 17:		**635.66**	
Fund: 18 - RECPTS RES FOR APPROP			
Ledger: Revenue	250.00		
Total for Fund 18:		**250.00**	
Fund: 34 - HIGHWAY CHAP 90 FUND			
Ledger: Expenditure	3,080.00		
Total for Fund 34:		**3,080.00**	
Fund: 89 - AGENCY FUNDS			
Ledger: Expenditure	11,467.14		
Total for Fund 89:		**11,467.14**	
Total for Warrant 21-38A-TW:		**339,527.55**	

Town of Leicester
Warrant Summary - Posted

Warrant: 21-39A-TW	**Post Date:** 3/25/2021		
Fund: 89 - AGENCY FUNDS			
Ledger: Expenditure		181,853.92	
Total for Fund 89:			**181,853.92**
Total for Warrant 21-39A-TW:			**181,853.92**

Town of Leicester
Warrant Summary - Posted

Warrant: 21-36A-SW	**Post Date:** 3/4/2021		
Fund: 01 - GENERAL FUND			
Ledger: Expenditure		161,647.00	
Total for Fund 01:			**161,647.00**
Fund: 21 - SCHOOL STATE GRANTS			
Ledger: Expenditure		38,555.09	
Total for Fund 21:			**38,555.09**
Fund: 22 - SCHOOL CAFETERIA FUND			
Ledger: Expenditure		1,215.12	
Total for Fund 22:			**1,215.12**
Fund: 23 - SCHOOL FEDERAL GRANTS			
Ledger: Expenditure		24,785.50	
Total for Fund 23:			**24,785.50**
Fund: 25 - SCHOOL REVOLVING FUNDS			
Ledger: Expenditure		101.65	
Total for Fund 25:			**101.65**
Fund: 26 - SCHOOL DONATIONS			
Ledger: Expenditure		560.00	
Total for Fund 26:			**560.00**
Fund: 27 - SCHOOL REVOLVING 53E 1/2			
Ledger: Expenditure		719.60	
Total for Fund 27:			**719.60**
Total for Warrant 21-36A-SW:			**227,583.96**

Town of Leicester
Warrant Summary - Posted

Warrant: 21-38A-SW **Post Date:** 3/18/2021

Fund: 01 - GENERAL FUND			
Ledger: Expenditure	232,833.33		
Total for Fund 01:		**232,833.33**	
Fund: 21 - SCHOOL STATE GRANTS			
Ledger: Expenditure	8,058.09		
Ledger: Revenue	385.55		
Total for Fund 21:		**8,443.64**	
Fund: 22 - SCHOOL CAFETERIA FUND			
Ledger: Expenditure	10,771.12		
Total for Fund 22:		**10,771.12**	
Fund: 23 - SCHOOL FEDERAL GRANTS			
Ledger: Expenditure	28,129.93		
Total for Fund 23:		**28,129.93**	
Fund: 25 - SCHOOL REVOLVING FUNDS			
Ledger: Expenditure	1,806.20		
Total for Fund 25:		**1,806.20**	
Fund: 28 - SCHOOL SPED RESERVE FUND			
Ledger: Expenditure	6,787.35		
Total for Fund 28:		**6,787.35**	
Fund: 87 - STUDENT ACTIVITY FUNDS			
Ledger: Expenditure	369.00		
Total for Fund 87:		**369.00**	
Total for Warrant 21-38A-SW:		**289,140.57**	

Town of Leicester
Warrant Summary - Posted

Warrant: 21-PR37-S	**Post Date:** 3/12/2021		
Fund: 01 - GENERAL FUND			
Ledger: Expenditure		485,156.14	
Total for Fund 01:			**485,156.14**
Fund: 22 - SCHOOL CAFETERIA FUND			
Ledger: Expenditure		12,173.80	
Total for Fund 22:			**12,173.80**
Fund: 23 - SCHOOL FEDERAL GRANTS			
Ledger: Expenditure		3,284.45	
Total for Fund 23:			**3,284.45**
Fund: 25 - SCHOOL REVOLVING FUNDS			
Ledger: Expenditure		32,641.59	
Total for Fund 25:			**32,641.59**
Fund: 89 - AGENCY FUNDS			
Ledger: Expenditure		73,630.52	
Ledger: Revenue		-184,082.11	
Total for Fund 89:			**-110,451.59**
Total for Warrant 21-PR37-S:			**422,804.39**

Town of Leicester
Warrant Summary - Posted

Warrant: 21-PR37-T	**Post Date:** 3/11/2021		
Fund: 01 - GENERAL FUND			
Ledger: Expenditure		159,208.81	
Total for Fund 01:			**159,208.81**
Fund: 11 - TOWN STATE GRANTS			
Ledger: Expenditure		1,258.54	
Total for Fund 11:			**1,258.54**
Fund: 16 - TOWN REVOLVING 53E 1/2			
Ledger: Expenditure		913.75	
Total for Fund 16:			**913.75**
Fund: 89 - AGENCY FUNDS			
Ledger: Expenditure		31,934.83	
Ledger: Revenue		-50,371.95	
Total for Fund 89:			**-18,437.12**
Total for Warrant 21-PR37-T:			**142,943.98**

Town of Leicester
Warrant Summary - Posted

Warrant: 21-PR39-S	**Post Date:** 3/26/2021		
Fund: 01 - GENERAL FUND			
Ledger: Expenditure		488,887.59	
Total for Fund 01:			**488,887.59**
Fund: 22 - SCHOOL CAFETERIA FUND			
Ledger: Expenditure		13,270.17	
Total for Fund 22:			**13,270.17**
Fund: 23 - SCHOOL FEDERAL GRANTS			
Ledger: Expenditure		6,693.29	
Total for Fund 23:			**6,693.29**
Fund: 25 - SCHOOL REVOLVING FUNDS			
Ledger: Expenditure		32,641.59	
Total for Fund 25:			**32,641.59**
Fund: 89 - AGENCY FUNDS			
Ledger: Expenditure		74,775.93	
Ledger: Revenue		-185,620.13	
Total for Fund 89:			**-110,844.20**
Total for Warrant 21-PR39-S:			**430,648.44**

Town of Leicester
Warrant Summary - Posted

Warrant: 21-PR39-T **Post Date:** 3/25/2021

Fund: 01 - GENERAL FUND			
Ledger: Expenditure		208,693.46	
Total for Fund 01:			**208,693.46**
Fund: 11 - TOWN STATE GRANTS			
Ledger: Expenditure		3,204.70	
Total for Fund 11:			**3,204.70**
Fund: 89 - AGENCY FUNDS			
Ledger: Expenditure		48,396.31	
Ledger: Revenue		-62,424.89	
Total for Fund 89:			**-14,028.58**
Total for Warrant 21-PR39-T:			**197,869.58**

City/Town/District of LEICESTER

Cash Reconciliation for January 2021

Total Treasurer's Cash and Investments	14,459,845.49
Accountant's/Auditor's Cash and Investments (per balance sheet)	14,284,696.90

Reconciling Items (specify)

January Trust	19.92
31AG	176,715.51
K&R Jan turned over in Feb	3,404.00
NSF Reversed in March	7.50
Harpers error CK# 205780 102.88 v 92.88	10.00
SCH Heartland not turned over - fixed in Feb	95.27
School online in-transit	370.78
Cerk, Health, Fire Unipay	455.86
TASC Error Fixed in Feb?	-81.81
Payroll Medicare/Tax Adj - fixed in Feb & Mar	-17.63
Jan returned check in-transit	-217.00
Text ACH Fixed in Feb	-0.01
Voids after Jan for Previous Months	-5,613.80
$	14,459,845.49

Total Adjusted Accountant's/Auditor's Cash and Investments	$ 0.00

Variance (explain)

Treasurer _____ Date 3/30/21

Accountant _____ Date 3/30/21

Town of Leicester
OFFICE OF THE ASSESSOR
3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508)892-7001 Fax: (508)892-7070
Sanders (Sandy) J. Genna MAA, Principal Assessor

April News

April 12, 2021

As of this writing the 5-year Re-Valuation is in progress. An outside vendor is currently inspecting both residential and commercial properties. Based on previous sales within the Town adjustments may be made to current land and building values.

Other daily goings on within this office include management of the Senior work-off program, betterment data entry as well as calculating betterment pay-offs, exemption data entry and application review, auto excise management, abutters list generation, process daily incoming and outgoing mail for all offices, property sale data entry and physical property review, building permit inspections and cyclical real estate review.

Building Permit, Cyclical and Property sale reviews are generally scheduled in the afternoon allowing the Assessor to maintain regular office hours to be available to the Public. Inspections may be scheduled earlier in the day should the need arise to accommodate the needs of the taxpayer.

BUILDING PERMITS ISSUED MONTH OF MAR 2021

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
3/1/2021	John McGuire	99	Moose Hill Rd.	Energy Monster (Josh Leet)	21-053	Insulation
3/1/2021	Alison Lovejoy	8	Bond St.	HomeWorks Energy (Adam Glenn)	21-054	Weatherization
3/1/2021	Kevin Fairbanks	96	Towtaid St.	HomeWorks Energy (Adam Glenn)	21-055	Weatherization
3/1/2021	Michael/Barbara Masny	43	Burncoat St.	HomeWorks Energy (Adam Glenn)	21-056	Weatherization
3/1/2021	Brenna Kane	6	Sanfred Rd.	HomeWorks Energy (Adam Glenn)	21-057	Weatherization
3/1/2021	Karen Orsi	286	Auburn St.	HomeWorks Energy (Adam Glenn)	21-058	Weatherization
2/22/2021	Matt/Jennifer Saari	6	King Ter.	Lux Renovations (Pete Monaghan)	21-059	Remodel/Renovation
2/17/2021	Hillcest Water District	10	Lehigh Rd.	SAI Group (David Tivnan)	21-060	Cell Antenna
3/2/2021	Melissa McCormick	11	Carleton Rd.	Keith Burtt	21-061	Addition
3/2/2021	Vincent Virzi	8	King Street Ext.	Pools & Cues & Spas Too/Homeowner	21-062	Above ground pool
3/2/2021	Jean Allain	99	Bottomly Ave.	Todd Rainey	21-063	Roof
3/2/2021	Monica Drummond	156	Peter Salem Rd.	Custom Insulation (David Cocaine)	21-064	Insulation
3/1/2021	Bud/Gail Cullinan	55	Virginia Dr.	M & L Construction Contracting (Mark Passarelli)	21-065	Remodel/Renovation
3/1/2021	Sandra Lefebvre	392	Henshaw St.	BP Construction Corp (Brian Antanavica)	21-066	Remodel/Renovation
3/3/2021	Daniel Hawley	71	Boyd St.	Environmental Construction Objective Inc (patrick McDonough)	21-067	Insulation
2/24/2021	Hasit Kumar Patel	6	Oak Bluff Ln.	Matthew Schold	21-068	Single Family Dwelling
3/2/2021	Piotr/Jennifer Milewski	218	Baldwin St.	Homeowner	21-069	Remodel/Renovation
3/2/2021	Tyrane Jones	14	Reservoir St.	Vivint Solar (Roland Brandt)	21-070	Solar (Residential)
3/10/2021	M/M Dan Snow	42	Crickleood Dr.	Christopher Scott	21-071	Siding
3/11/2021	Travis McAuley	85	Waite St.	JC Pools ((John Caruso)	21-072	Inground Pool
3/2/2021	Jesse Grenier	111	Woodland Rd.	Homeowner	21-073	Remodel/Renovation
3/11/2021	First Congregatonal Church	1	Washburn Sq.	Saunders Masonary and Waterproofing (Steven Sauders)	21-074	Repairs

3/8/2021	Benjamin Brigham	38	Burncoat Ln.	American Installations (Wesley Couture)	21-075	Insulation
3/15/2021	Lisa Clary	2	Lynde Brook Dr.	Northeast Home & Energy (John Prunier)	21-076	Weatherization
3/15/2021	Joshua Parella	5	Lillian Ave.	Energy Monster (Josh Leet)	21-077	Insulation
3/15/2021	Town of Leicester	170	Paxton St.	Creedon and Co.	21-078	Tents
3/15/2021	Town of Leicester	70	Winslow Ave.	Creedon and Co.	21-079	Tents
3/15/2021	Town of Leicester	171	Paxton St.	Creedon and Co.	21-080	Tents
3/10/2021	Jonathan Daige	55	Woodland Ave.	Homeowner	21-081	Single Family Dwelling
3/16/2021	Duane/Sheila Papetti	418/420	Main St.	Homeowner	21-082	Roof
3/16/2021	Nicole Lapointe	5	Keefe Crt.	E3 Efficienct New Eng;and (Anthony Shirley)	21-083	Insulation
3/16/2021	Ann Lach	50	Waite St.	E3 Efficienct New Eng;and (Anthony Shirley)	21-084	Insulation
3/16/2021	Matt Breennan	15	Hyland Ave.	MTS Siding (Matt Sicard)	21-085	Roof
3/16/2021	Cherry Valley/Rochdale Water	148	Henshaw St.	Owner	21-086	Demolition
3/16/2021	Nick Vasiliadis	1141	Stafford St.	Daniel Mahoney	21-087	Remodel/Renovation
3/16/2021	Oakridge Estates	12	Virginia Dr.	Justin Stelmok	21-088	3 Season Room
3/18/2021	Douglas Spencer	48	Grove St.	United Better Homes (Simone Reyes)	21-089	Roof
3/18/2021	Don/Paula Hansen	178	Henshaw St.	Homeowner	21-090	Door
3/18/2021	Jeff Canane	65	Towtaid St.	Tip Top Roofing (Michael Starvaski)	21-091	Roof
3/18/2021	Barry Besse/Barbara Nygard Besse	2	Angell Ter.	Homeowner	21-092	Deck
3/22/2021	Haley Russell	27	Clark St.	Boston Remodeling Group (Barney Stephen Borovoski)	21-093	Remodel/Renovation
3/22/2021	Christopher Zito	17	Hyland Ave.	Vivint Solar (Roland Brandt)	21-094	Solar (Residential)
3/22/2021	Angel Santos	6	Main St.	New Pro Operating LLC (Jeffrey Connors)	21-095	Windows
3/22/2021	Meghan Walsh	21	Circklewood Dr.	East Coast Metal Roofing (Nick Tesrletskiy)	21-096	Roof
3/23/2021	Daniel Wilmore	85	Pleasant St.	Homeowner	21-097	Door/windows
3/23/2021	Ray Petrone	15	Harding St.	All Energy Solar (Scott Fournier)	21-098	Solar (Residential)

3/25/2021	Joel Delacruz	25	Peter Salem Rd.	Custom Insulation (David Cocaine)	21-099	Insulation
3/25/2021	Marie Millette	7	Holcomb St.	Ideal Home Inprovement (James Ellis)	21-100	Insulation
3/25/2021	Robert Cortes	488	Pleasant St.	Namco Pools/Homeowner	21-101	Above ground pool
3/25/2021	Margaret/Joe Guzman	2	Hyland Ave.	Northeast Home & Energy (John Prunier)	21-102	Window
3/25/2021	Harold Pina	179	Baldwin St.	DiPietro Home Energy Solutions (James Dimopoulos	21-103	Weatherization
3/31/2021	Susanne Pratt	81	McCarthy Ave.	HomeWorks Energy (Adam Glenn)	21-104	Weatherization

In addition, 1 Stove Permits; 0 Sheet Metal permits; 3 Home Occupation were issued

Report to: David Genereux, Town Administrator

From: Rachelle Cloutier, COA Director

Date: April 1, 2021

Re: Council on Aging Report of activities for March 2021.

Genevieve – Prepare Leicester Senior Center Horizon for April entering data for the calendar, monthly menus, photos of events. Dorothy Dudley has been helping with our newsletter and AARP tax during the month of March. Nancy and I distribute to various locations including Town Hall and at Leicester Senior Housing. E-Mail PDF of Newsletter to Town Hall and Leicester Local Cable. Take and record payments on the computer for Newsletter and update senior group mailing list. We have had many who are now subscribers to the newsletter because of their interest in Nancy's column and some of the puzzles and the Rebus they like to do. As they observe neighbor's copy of the Horizon they then send their money in to subscribe. Train Your Brain continues weekly. Help Nancy with housing visits. Create monthly sign-up sheets for Exercise, Balance, Chair Yoga for social distancing. Help to distribute food donations to area neighbors. Help with podiatry visits with Dr. Laconte. Helped with set up for Dr. Laconte. Helped with AARP for 2020. Help with Project New Hope donations and distribution on a weekly basis. Answer phones as needed.

Nancy: Continue to take temp checks, make appropriate recordkeeping and disinfection of all chairs after each program. In regard to AARP tax prep for 2020 tax year Genevieve and I set up system to reach out to individuals who were included on our list explaining the new virtual procedure (phone call on Monday), scanning documents on Tuesday and returning on Friday to sign appropriate tax forms. Did COVID triaging of many questions in regard to vaccinations and clarification of sites where vaccinations are offered. Faxed names of individuals who require more assistance. Distribution of newsletter to local businesses. Genevieve and I distributed donated goods to area neighbors who could use them. Assist with set up and organization of food products received from Project New Hope. Heart for Heat – additional two informational packet sent per request. Made 2 shopping visits, accompanied one individual to eye appointment, made 2 housing visits. Daily drop in for BP checks one person – requested by personal physician and 4 BP checks. Set up for Dr. Laconte's Podiatry visits on March 26. We are assisting an individual as needed in regard to an impending homelessness situation. Responded for call inquiries as follows: Hospice placement, Legal help line assist, Where to take donated medical equipment we cannot accept; One referral to check with family doctor in regard to dizziness, Foot problem referred to Dr. Laconte and made up info packet on IV and central line info sent out. Prepare column for newsletter. Assist Genevieve with organization of mailing Affixing labels and disbursement of Leicester Horizon. Assisted one individual with Social Security forms. Help with office and telephone work.

Rachelle: Newsletters prepared and mailed. Attended COA Board meeting from home on March 4 after being diagnosed with COVID on March 1st. Received both vaccines in Springfield. Kristen Forsberg sets up the meetings virtually and we thank her for her assistance and thank you that she and David attend our meetings and are so very good at informing our seniors about what is happening in the community. Returned to work on March 15. Tax Preparation is going well and very smooth. Need to thank Genevieve and Nancy for their hard work and commitment in making our place run smoothly. Outdoor programs continue. Bill Moore continues to bring food to the center which is then distributed to individuals in need. Thank you to those stores – Whole Food and Walmart for their generosity and thank you Bill Moore and Project New Hope for the assistance. Had all accounts payable taken to town hall. Prepared WRTA billing. Received a donation from Timothy W.P. McNaboe of a reclining, heating, massaging chair worth $7,500. The company name that he is Principal of is OFFICEMAC. Zumba Gold offered by Miriam L'Amour will start in May. We will continue to be acquainted with our new phone system. Worked on grant for the Greater Worcester Community Foundation due on April 16. This grant is critical to our subsidizing our Outreach Program. Asked ESWA if we could work on having our shut ins receive their

COVID shots and was informed that because of HIPPA and legal rules this information could not be shared. A second call from ESWA indicated that they were willing to work with us and they were referred to our Board of Health. Meeting with staff on a regular basis.

TOWN OF LEICESTER

Office of Development & Inspectional Services

Leicester Town Hall, 3 Washburn Square, Leicester, MA 01524
www.leicesterma.org
508-892-7003(Building/Health)/508-892-7007 (Planning, Conservation, ZBA)

Board of Health
Building/Code Enforcement
Conservation Commission
Planning Board
Moose Hill Water Commission
Zoning Board of Appeals

Memorandum

TO: David Genereux
Town Administrator

FROM: Michelle R. Buck,
Town Planner/Director of Inspectional Services

DATE: April 13, 2021

RE: Development & Inspectional Services (DIS) Report, March 2021

All Board meetings continued to be held virtually due to COVID-19.

Project Review/Processing/Construction Monitoring:

- Reviewed applications, attended all permitting Board meetings, and prepared Planning Board & ZBA decisions for projects listed in Application Status table.

Planning and Long-Range Projects:

- Zoning Bylaw Amendments: Public hearing 3/2/2021, continue to 3/16/2021. The Planning Board voted to recommend approval of all amendments at the Annual Town Meeting (NB district, marijuana delivery, outdoor storage, housekeeping amendments).
- Open Space & Recreation Plan: Meeting 3/23/2021 (review of draft survey).

Miscellaneous:

- Continued training of Department Assistant
- Research on status of tax title lots on Hillcrest Rd. and Birchwood Dr.
- Reviewed road acceptance procedures
- Met with Weights & Measures inspector regarding fees
- Worked with Health Agent on selection of Title V review consultant
- Attended the following webinars:
  - Municipal Vulnerability Preparedness Grant webinar 3/10/2021
  - Mass Association of Planning Directors workshop on new Housing Choice Law 3/18/2021
  - Mass Municipal Law workshop on Marijuana Delivery
- Addressed miscellaneous public inquiries, including the following:
  - Multiple complaints related to forest cutting on Paxton Street. Work being done through Forest Cutting Permit issued by MA Department of Conservation & Recreation (DCR). (No Town of Leicester jurisdiction at this time.)
  - Detached garage with accessory apartment (not permitted)
  - Multiple inquiries about buildable status of complicated vacant lots
  - Request to build a 3rd house on a lot with 2 (not permitted)
  - Permitting requirements for: brewery in CB district, range of uses in NB district, large duplex project in B district, setback variances, self-storage in HB-1, marijuana cultivation, multi-family in B district and Riverfront area, small-scale solar, potential subdivision off Marshall Street.
  - Public records requests: 49 Salminen (Building permit records), 1764 Main/Cultivate Parking, 2009 Architectural Conservation District

APPLICATION STATUS, March 2021

PLANNING BOARD				
Project/Applicant	**Type of Application**	**Location**	**Description**	**Status**
Hank's Marine/MDS LLC	Special Permit	1570 Main Street	Boat showroom (SP2021-01)	Approved 3/16/2021
Town Meadow Farm/Leon H. Dykas, III	Special Permit	124 Green Street	Outdoor marijuana cultivation (SP2021-02)	Hearing 3/16/2021, continued to 4/6/2021
WorcShop	Special Permit	11 Hankey Street	Makerspace in existing building (Adaptive Reuse), SP2021-03	Hearing 4/6/2021
Fire/EMS Headquarters	Site Plan Review	1 & 3 Paxton Street	Amendment Fire & EMS Headquarters (SP2015-06)	Scheduled for 4/6/2021
Afro Evolution Steppers	Special Permit	803 Main	Dance studio & hair salon (SP2021-04)	Hearing 4/20/2021
704 Main St (aka 710 Main)	Special Permit	704 Main	3 duplexes (SP2021-05), renewal of expired permit	Hearing 4/20/2021
ZONING BOARD OF APPEALS				
Project/Applicant	**Type of Application**	**Location**	**Description**	**Status**
Jeffry & Kandra Gervais	Special Permit	67 Lakeview Drive	Accessory Garage in front setback	Hearing 4/6/2021

CONSERVATION COMMISSION					
Meeting Date	**Applicant**	**Address**	**Type of Application**	**Action**	**Project Description**
3/10/2021	Richard Cooper	776 Stafford St	RDA	Approved	Single-Family Home (RDA2021-01)
3/10/2021	Jenna David	505 Pleasant Street	NOI	Approved	Single-Family Home (DEP#197-0663)
3/10/2021	Fox Hill Builders, Inc.	390 Auburn Street	NOI Extension	Approved	3 year-extension (DEP#197-0624)
Certificates of Compliance (2): 567 Pine St (197-0610 & #197-0642) The Commission also issued **0** minor project modification(s), **0** Enforcement Order(s), **0** Emergency Certificates, and **0** Cease & Desist orders.					

Building & Occupancy Permit reports attached.

BOARD OF HEALTH

- **Environmental Health**
  - Food Plan Reviews; 1 food plan review was conditionally approved for Crossroads Marketplace to open a deli in their existing storefront.
  - Health Agent conditionally approved a plan review and conducted a pre-operational inspection for a new body art establishment. Applicant has received permit to open TBD.
  - Housing; 2 Complaints received. 1 case closed, one still active for required compliance.
  - Nuisance; 5 nuisance reports received. All cases closed.
  - Title V; 2 well plan reviews are currently being reviewed, 3 perc tests conducted for existing septic systems, 1 new septic system plan is currently being reviewed, and 1 certificate of compliance was issued for a new septic system.
- **Community Health**
  - The Board of Health, Town Administrator's Office, Emergency Management Director, and EMS coordinated a vaccination clinic for the senior housing residents on March

18th. The clinic was held at 1075 Main Street. 120 residents were vaccinated with the Moderna Vaccine. A second dose clinic is scheduled for April 15th.
    - The Board of Health continues to have high call and email volume from Leicester residents inquiring about vaccination. Currently residents are being booked for appointments through mid-May.
    - Attended 4 weekly meetings with the regional head of the Contact Tracing Collaborative to review cases in town vs surrounding communities and trends.
    - Attended 12 weekly interdepartmental board of health meetings to discuss pandemic guidance and mandates.
    - Attended 9 Regional weekly meetings regarding COVID-19 and vaccination efforts.
- **Emergency Preparedness**
    - A Draft EDS plan has been created, based on the potential vaccination site plan, for the town hall gymnasium. When the town is able to receive covid-19 vaccine, the gymnasium will be used to vaccinate all eligible residents.
- **Miscellaneous**
    - The Leicester Board of Health and the Town Administrator's Office coordinated the submission of a grant application for shared health services. This grant would provide enhanced health services for the Town of Leicester. It will also bring health services to five other neighboring communities, with Leicester as the supervising lead town. If approved, Leicester would hire 3 new staff members to assist with community and environmental work across all the towns.

FEES COLLECTED:

Code/Building	$9,033.30
Conservation Commission	$100.00
Board of Health:	$1,825.00
Planning Board:	$575.00
Zoning Board of Appeals:	$175.00
TOTAL	**$11,708.30**

cc: Planning Board, Board of Health, Conservation Commission, ZBA

BUILDING PERMITS ISSUED MONTH OF MAR 2021

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
3/1/2021	John McGuire	99	Moose Hill Rd.	Energy Monster (Josh Leet)	21-053	Insulation
3/1/2021	Alison Lovejoy	8	Bond St.	HomeWorks Energy (Adam Glenn)	21-054	Weatherization
3/1/2021	Kevin Fairbanks	96	Towtaid St.	HomeWorks Energy (Adam Glenn)	21-055	Weatherization
3/1/2021	Michael/Barbara Masny	43	Burncoat St.	HomeWorks Energy (Adam Glenn)	21-056	Weatherization
3/1/2021	Brenna Kane	6	Sanfred Rd.	HomeWorks Energy (Adam Glenn)	21-057	Weatherization
3/1/2021	Karen Orsi	286	Auburn St.	HomeWorks Energy (Adam Glenn)	21-058	Weatherization
2/22/2021	Matt/Jennifer Saari	6	King Ter.	Lux Renovations (Pete Monaghan)	21-059	Remodel/Renovation
2/17/2021	Hillcest Water District	10	Lehigh Rd.	SAI Group (David Tivnan)	21-060	Cell Antenna
3/2/2021	Melissa McCormick	11	Carleton Rd.	Keith Burtt	21-061	Addition
3/2/2021	Vincent Virzi	8	King Street Ext.	Pools & Cues & Spas Too/Homeowner	21-062	Above ground pool
3/2/2021	Jean Allain	99	Bottomly Ave.	Todd Rainey	21-063	Roof
3/2/2021	Monica Drummond	156	Peter Salem Rd.	Custom Insulation (David Cocaine)	21-064	Insulation
3/1/2021	Bud/Gail Cullinan	55	Virginia Dr.	M & L Construction Contracting (Mark Passarelli)	21-065	Remodel/Renovation
3/1/2021	Sandra Lefebvre	392	Henshaw St.	BP Construction Corp (Brian Antanavica)	21-066	Remodel/Renovation
3/3/2021	Daniel Hawley	71	Boyd St.	Environmental Construction Objective Inc (patrick McDonough)	21-067	Insulation
2/24/2021	Hasit Kumar Patel	6	Oak Bluff Ln.	Matthew Schold	21-068	Single Family Dwelling
3/2/2021	Piotr/Jennifer Milewski	218	Baldwin St.	Homeowner	21-069	Remodel/Renovation
3/2/2021	Tyrane Jones	14	Reservoir St.	Vivint Solar (Roland Brandt)	21-070	Solar (Residential)
3/10/2021	M/M Dan Snow	42	Crickleood Dr.	Christopher Scott	21-071	Siding
3/11/2021	Travis McAuley	85	Waite St.	JC Pools ((John Caruso)	21-072	Inground Pool
3/2/2021	Jesse Grenier	111	Woodland Rd.	Homeowner	21-073	Remodel/Renovation
3/11/2021	First Congregatonal Church	1	Washburn Sq.	Saunders Masonary and Waterproofing (Steven Sauders)	21-074	Repairs

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
3/8/2021	Benjamin Brigham	38	Burncoat Ln.	American Installations (Wesley Couture)	21-075	Insulation
3/15/2021	Lisa Clary	2	Lynde Brook Dr.	Northeast Home & Energy (John Prunier)	21-076	Weatherization
3/15/2021	Joshua Parella	5	Lillian Ave.	Energy Monster (Josh Leet)	21-077	Insulation
3/15/2021	Town of Leicester	170	Paxton St.	Creedon and Co.	21-078	Tents
3/15/2021	Town of Leicester	70	Winslow Ave.	Creedon and Co.	21-079	Tents
3/15/2021	Town of Leicester	171	Paxton St.	Creedon and Co.	21-080	Tents
3/10/2021	Jonathan Daige	55	Woodland Ave.	Homeowner	21-081	Single Family Dwelling
3/16/2021	Duane/Sheila Papetti	418/ 420	Main St.	Homeowner	21-082	Roof
3/16/2021	Nicole Lapointe	5	Keefe Crt.	E3 Efficienct New Eng;and (Anthony Shirley)	21-083	Insulation
3/16/2021	Ann Lach	50	Waite St.	E3 Efficienct New Eng;and (Anthony Shirley)	21-084	Insulation
3/16/2021	Matt Breennan	15	Hyland Ave.	MTS Siding (Matt Sicard)	21-085	Roof
3/16/2021	Cherry Valley/Rochdale Water	148	Henshaw St.	Owner	21-086	Demolition
3/16/2021	Nick Vasiliadis	1141	Stafford St.	Daniel Mahoney	21-087	Remodel/Renovation
3/16/2021	Oakridge Estates	12	Virginia Dr.	Justin Stelmok	21-088	3 Season Room
3/18/2021	Douglas Spencer	48	Grove St.	United Better Homes (Simone Reyes)	21-089	Roof
3/18/2021	Don/Paula Hansen	178	Henshaw St.	Homeowner	21-090	Door
3/18/2021	Jeff Canane	65	Towtaid St.	Tip Top Roofing (Michael Starvaski)	21-091	Roof
3/18/2021	Barry Besse/Barbara Nygard Besse	2	Angell Ter.	Homeowner	21-092	Deck
3/22/2021	Haley Russell	27	Clark St.	Boston Remodeling Group (Barney Stephen Borovoski)	21-093	Remodel/Renovation
3/22/2021	Christopher Zito	17	Hyland Ave.	Vivint Solar (Roland Brandt)	21-094	Solar (Residential)
3/22/2021	Angel Santos	6	Main St.	New Pro Operating LLC (Jeffrey Connors)	21-095	Windows
3/22/2021	Meghan Walsh	21	Circklewood Dr.	East Coast Metal Roofing (Nick Tesrletskiy)	21-096	Roof
3/23/2021	Daniel Wilmore	85	Pleasant St.	Homeowner	21-097	Door/windows

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
3/23/2021	Ray Petrone	15	Harding St.	All Energy Solar (Scott Fournier)	21-098	Solar (Residential)
3/25/2021	Joel Delacruz	25	Peter Salem Rd.	Custom Insulation (David Cocaine)	21-099	Insulation
3/25/2021	Marie Millette	7	Holcomb St.	Ideal Home Inprovement (James Ellis)	21-100	Insulation
3/25/2021	Robert Cortes	488	Pleasant St.	Namco Pools/Homeowner	21-101	Above ground pool
3/25/2021	Margaret/Joe Guzman	2	Hyland Ave.	Northeast Home & Energy (John Prunier)	21-102	Window
3/25/2021	Harold Pina	179	Baldwin St.	DiPietro Home Energy Solutions (James Dimopoulos	21-103	Weatherization
3/31/2021	Susanne Pratt	81	McCarthy Ave.	HomeWorks Energy (Adam Glenn)	21-104	Weatherization

In addition, 1 Stove Permits; 0 Sheet Metal permits; 3 Home Occupation were issued

OCCUPANCY PERMITS ISSUED MONTH OF MAR 2021

Date	Name	Address	Address	Occupancy Permit #	Building Permit #	Type
3/2/2021	Oak Ridge Estates	12	Virginia Dr.	21-004	20-213	Single Family Dwelling

Town of Leicester • Emergency Medical Services

3 Paxton Street • Leicester, MA 01524

PHONE: (508) 892-7006

LEICESTER AMBULANCE

EMS Report March 2021

Total Calls	136
Transports	100
Mutual Aid given	23
Mutual Aid received	10

Training: In service training on new power stretcher installed in Ambulance 1

Equipment:

Ambulance 1: Replace DPF Filter, Engine Injector, EGR Cooler and service transmission.

Ambulance 2: Vehicle evaluation performed

Ambulance 3: Repair rear bumper and vehicle evaluation performed

Town of Leicester Fire Department
3 Paxton Street
Leicester Massachusetts, 01524

Michael R. Dupuis
Chief

508-892-7022

March 2021 Monthly Report

Total calls > 24

HQ Company > 17

Station 2 Company > 9

Station 3 Company > 7

Rescue Company > 2

Mutual Aid Given > 2

Mutual Aid Received > 0

Fire Training > Vehicle extrication

Rescue Training > Vehicle extrication

Equipment >

Fire Prevention: Total Inspections > 108

- smoke detector inspections >11
- open burning permits > 69
- LP Storage permits > 6
- oil burner permits > 1
- oil tank/removal permits > 3
- business annual inspection > 1
- flammable gas permits > 5
- battery Storage permits > 8
- fuel tank permit > 1
- sprinkler permit > 1
- fire alarm permit > 2

Inspectional Updates: (5) new business plan reviews, 88 Huntoon mem., 82 Huntoon mem.,10 Mulberry St., 1030 Stafford St., and 1060 Main St. All are uncompleted projects so far. Inspected and issued (3) certified letters to comply with town and state regulations.

Summary: Responses this month were mostly fire alarm calls, along with several motor vehicle accidents. We responded to the Town Hall for a boiler malfunction that created smoke, which then activated the fire alarm system. We evacuated the smoke condition and reset the fire alarm system.

Respectfully submitted,

Chief Michael R. Dupuis

Town of Leicester

Highway Department
59 Peter Salem Rd
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7021 Fax: (508) 892-7058
www.leicesterma.org

Dennis Griffin
Superintendent

To: The Select Board

From: Dennis Griffin
Highway Superintendent

Date: April 12, 2021

Subj: March Monthly Report

Maintenance of Town Vehicles:

- Oil changes performed, brakes and tire rotation performed on 4 LPD vehicles

Other:

- Buildings and grounds spring clean up has started
- Catch Basin maintenance schedule started
- Main road bulk street sweeping has started
- Tree trimming on north end of town: Whittemore, Bond, Watson, White Birch, and Hemlock St. all completed.
- Complete Streets bid complete
- Miscellaneous building maintenance/service
- Parks maintenance started and trash removal routine established
- Guardrail repairs done on Manville St.
- Cold Patch of potholes around town
- Continuing with Phase 2 of the streetlight conversion

SNOW AND ICE:

- Consults/Professional Services $6,221.25
- Parts/Materials $139,141.89
- O.T. $18,948.07

Thank you.

Leicester Public Library
Director's Report * March 16, 2020

The Library closed to the public Saturday, 3/14/20, when the Select Board closed all Town buildings to the public in response to the SARS-CoV-2 pandemic. Trustees met virtually since May, 2020.

The Library staff came back to work the week of 5/26/20. Patrons are still not allowed in the building, but the library has been offering curbside pickup of items since 6/1/20.

Administrative:
We continue to focus on curbside pickup for patrons, cataloging new items, and preparing the library for limited patron access when we can meet State guidelines. Handling, book drop returns, patron requests, pick up scheduling and fulfillment and telephone requests occupies about 80% of staff's time in the building. The remaining time is administrative tasks, craft pickup coordination, and maintaining the recommended cleaning schedule.

Phase 3 patron access to the building: State guidelines have changed. The Library will comply with recommended procedures and accommodations when the building is open to the public. At this time, we are waiting for the local BOH and SB to open Town Buildings to the public. See the end of this report for details

New:

1. Kae continues to offer virtual programming, both live and recorded. Flexible plans for summer reading are underway.
2. Neighbor library updates: Most local libraries had gone back to curbside pickup last month, no browsing. Charlton and Sturbridge have limited browsing available, and Worcester has computer appointments available
3. Met with Finance Committee 3/15 regarding FY22 budget
4. David Genereux will join us next month to discuss Foundation/Investment options.

Building maintenance:

- Waterproofing is ongoing. There was one small leak during the last heavy rain (12/26). After a consultation with Mark, Jean's Waterproofing will return at least one more time for spot treatments before discussing other options. Mark spoke to the waterproofing company last week. They are waiting for the ground to thaw before coming back. Mark agrees. Staff has a plan to cordon off that area if we are open to patrons before the work is complete.
- Carpet cleaning still on hold pending waterproofing completion.
- Elevator Inspection complete.

Renovation Fund Balance (no changes)

Date	Company	Expense Actual	Balance
11/5/2020			89053.01
11/12/2020	Jean's Waterproofing	38000	51053.01
11/12/2020	Bardon Water Test	900	50153.01
12/2/2020	Bike Rack	274.89	49878.12
12/3/2020	Gutter Cleaning/A. Eagle	975	48903.12
12/31/2020	People Counter	450	48453.12
12/31/2020	Elevator Insp. - State	400	48053.12
2/15/2021	BearCom (wireless insp)	1020	47033.12
2/20/2021	Houston Security (yearly)	480	46553.12
	Upcoming expenses	5694.75	44458.26

Upcoming expenses	Expense Estimate
Ransford bi-ann (date?)	450
Elevator Maint. - yearly	1140
Elevator Inspection - EMC	700
Carpet Cleaning	1491.75
Design Temp Control Inc /yearly HVAC maint*	1913
Total	5694.75

Yearly maintenance expenses (inspections, etc.) are approx. $9000.
*This company did the filter changes/yearly cleaning, but never sent me a bill. They haven't returned my call.

Outstanding Renovation Items

1. East side drainage – waterproofing work began 9/9. Small leaks in new spots after 12/26 heavy rain. Dennis Griffin/Hwy to do a small amount of re-grading to make that landscape drain the /lowest spot.
2. Bike rack – installed 3/12!
3. Key box – 2/3 boxes done. Museum and daily use boxes complete, construction box ongoing. Debating placement.
4. Complete fire alarm and burglar alarm test – Committee thinks this was part of the occupancy permit inspection, but the fire department has requested a test. Suzanne will follow up with Fire Dept.
5. People counters (pending), and installation of the Detex alarms on the two stairwell doors leading to the 2nd floor are library staff/trustee issues.
6. Optional items: Panic buttons, connect cameras to PD, Permanent museum display cards

Circulation Statistics

Number of new items last month: 158 (total items in collection = 32,279)

	Previous Year				Current Year			
	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer
Feb**	3622	561	129	167	1545 (-57%)	711 (+27%)	18	0
Jan**	3699	690	131	163	1778 (-52%)	821 (+19%)	21	0
Dec**	2840	689	110	132	1637 (-42%)	726 (+5%)	26	0
Nov**	3315	587	131	150	1345 (-59%)	660 (+12%)	21	0
Oct **	3532	623	158	151	1684 (-52%)	712 (+14%)	29	0
Sept**	3324	644	132	128	1634 (-51%)	672 (+4%)	24	0
Aug**	3902	716	124	162	1577 (-60%)	739 (+3%)	32	0
July**	4277	664	116	145	2022 (-53%)	722 (+9%)	28	0
June**	2461	604	192	163	908 (-63%)	695 (+15%)	25	0
May**	1228 (closed 5/11-6/11)	577	43	22	200 (-84%)	732 (+27%)	25	0
Apr*	1887	533	78	56	25 (-99%)	712 (+17%)	17	0
Mar*	2074	592	88	37	1933 (-7%)	609 (+3%)	91	70
Feb	1884	508	91	58	3622 (+92%)	561 (+9%)	129	167

**The Library closed to patrons Saturday, March 14, 2020 due to the SARS CoV-2 pandemic.
*Curbside pickup began the week of 5/25/20.

Library Covid Circulations

	# pickups	# items
Jun-20	166	908
Jul-20	388	2022
Aug-20	304	1577
Sep-20	325	1634
Oct-20	390	1684
Nov-20	225	1345
Dec-20	290	1637
Jan-21	325	1778
Feb 21	279	1545

Craft pickups

June/July/Aug	721
Sept/Oct/Nov	948
Dec/Jan/Feb	1197

Reopening: Criteria for being open/closed

Trustees should approve criteria, but I recommend opening/closing is dependent on established benchmarks, rather than approved through Trustee monthly meetings

1. Town Buildings are open per Select Board/Board of Health (April/early May?)
2. Other libraries have approved being open based on state reported risk level (see below). This has the advantage of addressing local conditions and making decisions based on data. It also has at least 3 week swings, so we aren't opening/closing too often to keep track of.
3. All library staff remain healthy and working a full schedule.

Suggested policy/statement:

- The Library Board of Trustees has voted to enact the following policy to assist you (and us) with some consistency over the next few months regarding library services:
- If the town is designated by the state as being in the red for two consecutive weeks, and the "change in percent positivity" is trending higher, the library will revert to curbside service only for checkout of library materials.
- The library will reopen for in-person browsing when the state has designated that the town has reverted to yellow (or better) for 2 consecutive weeks, and the "change in percent positivity" is trending lower.
- The change in the library schedule will begin on the Tuesday following the Thursday/Friday distribution of the state report.
- This policy is subject to change based on recommended guidelines and may be overridden by state or local government.
- To access the state report with the chart we will be basing our decisions on, please visit: https://www.mass.gov/info-details/covid-19-response-reporting#covid-19-weekly-public-health-report-

Phase 3 services to offer

Hours: We cannot do this level of curbside and be open to patrons. Mornings for admin/pickup work, afternoons for browsing, last hour for cleaning.

Regular hours: T/TH 9:30-8, W/F 9:30-5, Sat 10-2
Curbside pick up hours: T/TH 10-7:30, W/F 10-4, Sat 10-2
Browsing hours, suggest: T/TH 12-7, W/F 12-4, Sat 10-2

Occupancy limit/door monitoring: will discuss, suggest address if necessary. 10 people max, 20-30 minute limit
Cleaning: Francis Dagle, BOH agent, will advise. Closing to browsing an hour before the library closes will allow staff to clean high touch surfaces. Door knobs/bars, elevator buttons, stair rails, keyboards, copier, etc. Suzanne will develop checklist.
Services: We will be available for browsing, item pickups, copy/fax, and short computer sessions only. Unavailable options include: computer/copy/fax help (no staff in close proximity to patrons), no quiet study rooms, no chairs (except at computer stations) to limit time in building, no public restrooms, no gatherings/meetings/program room use, no toys, games, newspapers, etc.

I would like to suggest Suzanne, in consultation with Paul and Mary, can modify services and hours at their discretion, as conformity with state guidelines allow. Changes will be discussed at future Trustee meetings, but minor schedule/service changes do not require a meeting or vote from the entire board.

Town of Leicester
Office of the Treasurer Collector
3 Washburn Square
Leicester MA 01524-1333
Phone: 508-892-7002
Fax: 508-892-7070

To: Leicester Select Board
Date: April 1, 2021
From: Office of Treasurer Collector
Re: March Activities

- March collections are as attached.
- Collected $2,880.89 in tax title principal payments and $154.71 in interest payments.
- Completed Q4 billing for RE and PP, as attached
- Completed Q4 billing and mailing for the watershed districts, as attached
- Transferred approximately 40 properties to tax title for FY20, totaling $70,654.94 in tax, liens, interest and fees.
- Worked with Accounting to pay out FY21 2% retro
- Participated in weekly Vadar Webex meetings
- Cleaned up an old vadar issue that was causing false refunds
- February town transfers and November through February school transfers
- Submitted February to the Accountant for reconciliation
- Reconciled January with the Accountant
- Worked with Auditors for FY20 audit
- Concluded transfers due to Corelogic's error with the Q4 billing.
-

FY21			January*		February*		March*		
Quarter	Type	Commitment	07 Tax/Liens	07 Int	08 Tax/Liens	08 Int	09 Tax/Liens	09 Int	3Q Total Net
3	PP	$ 216,038.04	$ 62,418.53	$ 21.27	$ 140,614.92	$ 239.15	$ 18,254.69	$ 116.67	$ 221,665.23
3	RE	$ 4,167,854.45	$ 3,177,765.28	$ 9,003.98	$ 882,505.00	$ 9,062.84	$ 239,914.50	$ 7,051.72	$ 4,325,303.32
3	CMB	$ -	$ 172.22	$ -	$ 266.67	$ -	$ -	$ -	$ 438.89
3	CMB CI	$ -	$ -	$ 113.51	$ -	$ 407.00	$ -	$ -	$ 520.51
3	CVRWDU	$ -	$ 835.88	$ -	$ -	$ -	$ -	$ -	$ 835.88
3	CVSDSB	$ -	$ 1,006.82	$ -	$ 2,390.39	$ -	$ 198.52	$ -	$ 3,595.73
3	CVSDSB CI	$ -	$ -	$ 555.82	$ -	$ 1,096.84	$ -	$ 109.18	$ 1,761.84
3	CVSDU	$ -	$ 710.51	$ -	$ -	$ -	$ -	$ -	$ 710.51
3	HLSWBT	$ -	$ 958.92	$ -	$ -	$ -	$ 803.58	$ -	$ 1,762.50
3	HLSWBT CI	$ -	$ -	$ 112.80	$ -	$ -	$ -	$ 169.20	$ 282.00
3	HLSWBTU	$ -	$ 814.98	$ -	$ 67.73	$ -	$ 213.83	$ -	$ 1,096.54
3	HWDU	$ -	$ 1,242.65	$ -	$ -	$ -	$ -	$ -	$ 1,242.65
3	LSWDUN	$ -	$ 1,527.89	$ -	$ -	$ -	$ -	$ -	$ 1,527.89
3	LWSDSB	$ -	$ 5,500.75	$ -	$ -	$ -	$ -	$ -	$ 5,500.75
3	LWSDSB CI	$ -	$ -	$ 2,052.39	$ -	$ -	$ -	$ -	$ 2,052.39
3	ORSDU	$ -	$ 1,630.65	$ -	$ 2,682.70	$ -	$ 134.28	$ -	$ 4,447.63
3	ORSWBT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	ORSWBT CI	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	Title V	$ -	$ -	$ -	$ 467.18	$ -	$ -	$ -	$ 467.18
3	Title V CI	$ -	$ -	$ -	$ -	$ 226.88	$ -	$ -	$ 226.88
3	Burncoat Pond*	$ 18,001.35	$ -	$ -	$ 1,870.54	$ 55.25	$ 11,483.27	$ 49.94	$ 13,459.00
3	Cedar Meadow	$ 7,284.52	$ 5,571.58	$ 27.99	$ 2,138.42	$ 11.43	$ 418.12	$ 6.77	$ 8,174.31
3	Stiles	$ 9,736.80	$ 9,839.17	$ 10.19	$ 1,477.89	$ 44.79	$ 1,230.08	$ 165.33	$ 12,767.45
		$ 4,418,915.16	**$ 3,269,995.83**	**$ 11,897.95**	**$ 1,034,481.44**	**$ 11,144.18**	**$ 272,650.87**	**$ 7,668.81**	**$ 4,607,839.08**

*Burncoat Pond tax rate received 2/16/2021

Type	Commitment	Bill Date	# of Bills	Amount Billed
MVX	2020-19A	1/25/2021	3	$ 454.79
	2020-07	2/25/2021	271	$ 8,062.80
	2021-01	2/25/2021	10208	$ 1,124,885.19
	2020-20A	3/12/2021	2	$ 175.14
	2021-21A	3/1/2021	2	$ 182.69
				$ 1,133,760.61

Tax	Tax	Interest	Totals
January	$ 21,968.88	$ 2,088.77	**$ 24,057.65**
February	$ 19,298.83	$ 2,728.46	**$ 22,027.29**
March	$ 908,581.83	$ 2,563.19	**$ 911,145.02**
April			$ -
May			$ -
June			$ -
July			$ -
August			$ -
September			$ -
October			$ -
November			$ -
December			$ -
	$ 949,849.54	**$ 7,380.42**	**$ 957,229.96**

Boat			
			$ -

Tax	Tax	Interest	Totals
January	$ 45.00	$ 1.46	**$ 46.46**
February	$ 25.00	$ 1.47	**$ 26.47**
March	$ -	$ -	$ -
April	$ -	$ -	$ -
May	$ -	$ -	$ -
June			$ -
July			$ -
August			$ -
September			$ -
October			$ -
November			$ -
December			$ -
	$ -	$ -	$ -
	$ 70.00	**$ 2.93**	**$ 72.93**

FY21			April*		May*		June*		
Quarter	Type	Commitment	10 Tax/Liens	10 Int	11 Tax/Liens	11 Int	12 Tax/Liens	12 Int	4Q Total Net
4	PP	$ 214,404.45	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	RE	$ 4,159,711.80	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	CMB		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	CMBC CI		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	CVRWDU		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	CVSDSB		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	CVSDSB CI		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	CVSDU		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	HLSWBT		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	HLSWBT CI		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	HLSWBTU		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	HWDU		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	LSWDUN		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	LWSDSB		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	LWSDSB CI		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	ORSDU		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	ORSWBT		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	ORSWBT CI		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	Title V		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	Title V CI		$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	Burncoat Pond	$ 17,170.51	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	Cedar Meadow	$ 7,179.34	$ -	$ -	$ -	$ -	$ -	$ -	$ -
4	Stiles	$ 9,736.80	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ 4,408,202.90	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4	RE Supplemental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
4	PP Revised	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
4	RE Omitted	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
		$ 4,408,202.90	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**

OCCUPANCY PERMITS ISSUED MONTH OF MAR 2021

Date	Name	Address	Address	Occupancy Permit #	Building Permit #	Type
3/2/2021	Oak Ridge Estates	12	Virginia Dr.	21-004	20-213	Single Family Dwelling

Leicester Police Department
90 South Main Street
Leicester, MA 01524

www.leicesterpd.org

Chief
Kenneth M. Antanavica
antanavicak@leicesterpd.org

Emergency: 911
Non Emergency: 508-892-7009
Non Emergency: 508-892-7010
Fax: 508-892-7012

Date: April 5, 2021

To: Mr. David Genereux
Town Administrator

Select Board
Town of Leicester

From: Kenneth M. Antanavica
Chief of Police

Re: Leicester Police Department Monthly Report for March 2021

Investigative Division

Below is a synopsis of the investigative division's activity during the month of March 2021:

1) Multiple Court Discovery request from East Brookfield District Court
2) Ten additional Discovery requests fulfilled.
3) Court complaints processed.
4) Court Magistrate hearings
5) Prisoner transport
6) U-Mass drug lab- several submissions & pick-ups
7) Juvenile Court processing.
8) Emergency phone ping- Verizon
9) Surveillance on drug activity.
10) Firearms evidence- log and maintenance.
11) Firing range preparation.
12) Distribution of Obscene matter.
13) Emergency phone ping- T-Mobil.
14) 17B Subpoena request
15) Set up rifles for qualifications.
16) Unattended death investigation
17) Suspicious package investigation
18) Assist patrols with cell phone records.

Search Warrants:

1) Search warrant for stalking investigation
2) Multiple search warrants for larceny investigation.

Arrest:

1) Poss. With intent to distribute narcotics.
2) Larceny over $1,200 X2, Conspiracy
3) Warrant Arrest

Patrol Division

Officers are conducting more high visibility traffic stops utilizing COVID precautions via EOPSS high visibility enforcement grant. Officers continue to respond to more and more mental health calls for service and helping people get the help the need coping with today's pandemic. Calls for neighbor disputes are increasing as people continue to deal with the pandemic.

The CEMLEC Drone team had night training in Oxford this month. While doing this mock training the team was called out for 2 missing hikers who they were able to locate.

The CEMLEC SWAT: SWAT conducted bi-monthly training involving Tasers and high-risk entries. They also trained in a mill on door breaches and a variety of entry scenarios.

Chief's Office

As Chief of Police, I attended or participated in the following events:

- ✓ Zoom Department Head meetings
- ✓ Prepared monthly select-board report.
- ✓ Assist with a municipal investigation.
- ✓ Chiefs' association zoom meeting.
- ✓ Continued to coordinate LPD staff and COVID-19 issues.
- ✓ Officer Pepin has begun his Field training program.
- ✓ Emergency management committee meeting
- ✓ New tasers are now in service.
- ✓ Complied with several extensive public records request.
- ✓ Assist Becker with security plan for closure.
- ✓ Assisted planning with EMS to vaccinate seniors at housing.
- ✓ Follow up on fatal accident investigation report request.

Since the COVID-19 pandemic the Internet Exchange Spots providing residents with an open-air, safe haven to conduct internet sales without having unknow people coming to their homes. As the weather warms it has become more popular than ever.

Monthly Statistics

- Calls/Patrol Initiated Activity 2,005
- Incident Reports Taken 108
- Arrests/Summons 40
- Crash Investigations 10
- Towed vehicles 51
- Motor Vehicle Stops 315
- Medical responses 18

Should anyone have any questions on this update, please feel free to contact me.

Ken Antanavica
Chief of Police

TOWN CLERK/ELECTIONS REPORT- MARCH 2021

We had a fantastic month with dog licensing and other monies. The clerk's office brought in 2666.66 in cash and checks; 3130.00 in online orders for a grand total of 5796.00. Yahoo!!! We have licensed a total of 541 dogs so far.

Getting busy with the ATM- change of date for ATM and a new location due to school going back full time and restraints due to Covid-19.

We are still working on census which is an ongoing project and mailing out voter registrations to residents who are not registered voters. We have been getting a pretty good response. Continually looking at new addresses and mailing blank forms to get the people into the computer. We have many residents who are not on the radar this hurts them when registering their children for school and bringing aid to the community.

Animal Control will **not** be holding a Rabies Clinic this year due to Covid-19 hopefully this will change next year.

Working on nominations papers for the upcoming June Election. Papers can be picked up March 1 with 46 certified signatures required for nomination. There has been no interest in Moose Hill Water Commission.

Respectfully submitted,

Deborah K. Davis
Leicester Town Clerk