



Town of Leicester
OFFICE OF THE TOWN ACCOUNTANT
3 Washburn Square
Leicester, Massachusetts 01524-1333

Town Accountant
Allison Lawrence

Assistant Town Accountant
Katie Messina

FY21 April

Payable Warrants Posted

- Town Warrants (summary reports attached)
 - 21-40A-TW
 - 21-40B-TW
 - 21-41A-TW
 - 21-42A-TW
 - 21-43A-TW
 - 21-44A-TW
- School Warrants (summary reports attached)
 - 21-40A-SW
 - 21-42A-SW
 - 21-44A-SW

Payroll Warrants Posted

- 21-PR41-S
- 21-PR41-T
- 21-PR43-S
- 21-PR43-T

Monthly Updates

- March Cash reconciled with T/C (see attached)

Town of Leicester

Warrant Summary - Posted

Warrant: 21-40A-TW		Post Date: 4/1/2021	
Fund: 01 - GENERAL FUND			
Ledger:	Expenditure	256,023.48	
Ledger:	General	3,262.87	
Ledger:	Revenue	30.00	
Total for Fund 01:			259,316.35
Fund: 11 - TOWN STATE GRANTS			
Ledger:	Expenditure	74,987.70	
Total for Fund 11:			74,987.70
Fund: 13 - TOWN FEDERAL GRANTS			
Ledger:	Expenditure	30,174.75	
Total for Fund 13:			30,174.75
Fund: 16 - TOWN REVOLVING 53E 1/2			
Ledger:	Expenditure	1,619.81	
Total for Fund 16:			1,619.81
Fund: 17 - TOWN DONATIONS			
Ledger:	Expenditure	6,508.03	
Total for Fund 17:			6,508.03
Fund: 18 - RECPTS RES FOR APPROP			
Ledger:	Expenditure	487.50	
Total for Fund 18:			487.50
Fund: 30 - CAPITAL PROJECTS FUND			
Ledger:	General	-3,145.00	
Total for Fund 30:			-3,145.00
Fund: 89 - AGENCY FUNDS			
Ledger:	Expenditure	125,171.05	
Total for Fund 89:			125,171.05
Total for Warrant 21-40A-TW:			495,120.19

Town of Leicester

Warrant Summary - Posted

Warrant: 21-40B-TW

Post Date: 4/1/2021

Fund: 15 - TOWN REVOLVING FUNDS

Ledger: Expenditure

4,830.00

Total for Fund 15:

4,830.00

Total for Warrant 21-40B-TW:

4,830.00

Town of Leicester

Warrant Summary - Posted

Warrant: 21-41A-TW

Post Date: 4/8/2021

Fund: 89 - AGENCY FUNDS

Ledger: Expenditure

25,089.36

Total for Fund 89:

25,089.36

Total for Warrant 21-41A-TW:

25,089.36

Town of Leicester

Warrant Summary - Posted

Warrant: 21-42A-TW

Post Date: 4/15/2021

Fund: 01 - GENERAL FUND		
Ledger:	Expenditure	184,985.45
Ledger:	General	53.33
Ledger:	Revenue	3,369.48
Total for Fund 01:		188,408.26
Fund: 11 - TOWN STATE GRANTS		
Ledger:	Expenditure	115,098.79
Total for Fund 11:		115,098.79
Fund: 13 - TOWN FEDERAL GRANTS		
Ledger:	Expenditure	21,221.70
Total for Fund 13:		21,221.70
Fund: 14 - TOWN PRIVATE GRANTS		
Ledger:	Expenditure	1,120.00
Total for Fund 14:		1,120.00
Fund: 15 - TOWN REVOLVING FUNDS		
Ledger:	Expenditure	1,866.90
Total for Fund 15:		1,866.90
Fund: 16 - TOWN REVOLVING 53E 1/2		
Ledger:	Expenditure	1,206.43
Total for Fund 16:		1,206.43
Fund: 17 - TOWN DONATIONS		
Ledger:	Expenditure	269.00
Total for Fund 17:		269.00
Fund: 30 - CAPITAL PROJECTS FUND		
Ledger:	Expenditure	400.00
Ledger:	General	-5,421.65
Total for Fund 30:		-5,021.65
Fund: 34 - HIGHWAY CHAP 90 FUND		
Ledger:	Expenditure	6,947.50
Total for Fund 34:		6,947.50
Fund: 81 - EXPENDABLE TRUSTS		
Ledger:	Expenditure	1,441.75
Total for Fund 81:		1,441.75
Fund: 89 - AGENCY FUNDS		
Ledger:	Expenditure	8,795.95
Total for Fund 89:		8,795.95
Total for Warrant 21-42A-TW:		341,354.63

Town of Leicester

Warrant Summary - Posted

Warrant: 21-43A-TW

Post Date: 4/22/2021

Fund: 89 - AGENCY FUNDS

Ledger: Expenditure

166,028.23

Total for Fund 89:

166,028.23

Total for Warrant 21-43A-TW:

166,028.23

Town of Leicester

Warrant Summary - Posted

Warrant: 21-44A-TW

Post Date: 4/29/2021

Fund: 01 - GENERAL FUND		
Ledger:	Expenditure	656,507.47
Ledger:	Revenue	4,152.95
Total for Fund 01:		660,660.42
Fund: 11 - TOWN STATE GRANTS		
Ledger:	Expenditure	41,285.65
Total for Fund 11:		41,285.65
Fund: 13 - TOWN FEDERAL GRANTS		
Ledger:	Expenditure	1,024.00
Total for Fund 13:		1,024.00
Fund: 16 - TOWN REVOLVING 53E 1/2		
Ledger:	Expenditure	1,869.53
Total for Fund 16:		1,869.53
Fund: 17 - TOWN DONATIONS		
Ledger:	Expenditure	70.76
Total for Fund 17:		70.76
Fund: 18 - RECPTS RES FOR APPROP		
Ledger:	Revenue	112.00
Total for Fund 18:		112.00
Fund: 30 - CAPITAL PROJECTS FUND		
Ledger:	Expenditure	1,412.50
Total for Fund 30:		1,412.50
Fund: 82 - PLANNING REVIEW TRUSTS		
Ledger:	Expenditure	5,550.00
Total for Fund 82:		5,550.00
Fund: 89 - AGENCY FUNDS		
Ledger:	Expenditure	165,616.89
Total for Fund 89:		165,616.89
Total for Warrant 21-44A-TW:		877,601.75

Town of Leicester

Warrant Summary - Posted

Warrant: 21-40A-SW

Post Date: 4/1/2021

Fund: 01 - GENERAL FUND		
Ledger: Expenditure	120,373.03	
Total for Fund 01:		120,373.03
Fund: 21 - SCHOOL STATE GRANTS		
Ledger: Expenditure	55,409.66	
Total for Fund 21:		55,409.66
Fund: 22 - SCHOOL CAFETERIA FUND		
Ledger: Expenditure	5,530.92	
Total for Fund 22:		5,530.92
Fund: 23 - SCHOOL FEDERAL GRANTS		
Ledger: Expenditure	5,654.59	
Total for Fund 23:		5,654.59
Fund: 24 - SCHOOL PRIVATE GRANTS		
Ledger: Expenditure	111.89	
Total for Fund 24:		111.89
Fund: 26 - SCHOOL DONATIONS		
Ledger: Expenditure	166.96	
Total for Fund 26:		166.96
Total for Warrant 21-40A-SW:		187,247.05

Town of Leicester

Warrant Summary - Posted

Warrant: 21-42A-SW

Post Date: 4/15/2021

Fund: 01 - GENERAL FUND		
Ledger: Expenditure	217,118.45	
Total for Fund 01:		217,118.45
Fund: 21 - SCHOOL STATE GRANTS		
Ledger: Expenditure	31,100.17	
Total for Fund 21:		31,100.17
Fund: 22 - SCHOOL CAFETERIA FUND		
Ledger: Expenditure	11,985.54	
Total for Fund 22:		11,985.54
Fund: 23 - SCHOOL FEDERAL GRANTS		
Ledger: Expenditure	77,239.55	
Total for Fund 23:		77,239.55
Fund: 25 - SCHOOL REVOLVING FUNDS		
Ledger: Expenditure	105.77	
Total for Fund 25:		105.77
Fund: 26 - SCHOOL DONATIONS		
Ledger: Expenditure	335.00	
Total for Fund 26:		335.00
Fund: 87 - STUDENT ACTIVITY FUNDS		
Ledger: Expenditure	298.13	
Total for Fund 87:		298.13
Total for Warrant 21-42A-SW:		338,182.61

Town of Leicester

Warrant Summary - Posted

Warrant: 21-44A-SW

Post Date: 4/29/2021

Fund: 01 - GENERAL FUND		
Ledger: Expenditure	199,151.97	
Total for Fund 01:		199,151.97
Fund: 21 - SCHOOL STATE GRANTS		
Ledger: Expenditure	36,549.46	
Total for Fund 21:		36,549.46
Fund: 22 - SCHOOL CAFETERIA FUND		
Ledger: Expenditure	4,471.17	
Total for Fund 22:		4,471.17
Fund: 23 - SCHOOL FEDERAL GRANTS		
Ledger: Expenditure	28,002.18	
Total for Fund 23:		28,002.18
Fund: 26 - SCHOOL DONATIONS		
Ledger: Expenditure	973.04	
Total for Fund 26:		973.04
Fund: 28 - SCHOOL SPED RESERVE FUND		
Ledger: Expenditure	9,954.78	
Total for Fund 28:		9,954.78
Fund: 87 - STUDENT ACTIVITY FUNDS		
Ledger: Revenue	20.00	
Total for Fund 87:		20.00
Total for Warrant 21-44A-SW:		279,122.60

Town of Leicester

Warrant Summary - Posted

Warrant: 21-PR41-S

Post Date: 4/9/2021

Fund: 01 - GENERAL FUND		
Ledger: Expenditure	481,610.24	
Total for Fund 01:		481,610.24
Fund: 22 - SCHOOL CAFETERIA FUND		
Ledger: Expenditure	12,377.26	
Total for Fund 22:		12,377.26
Fund: 23 - SCHOOL FEDERAL GRANTS		
Ledger: Expenditure	4,906.53	
Total for Fund 23:		4,906.53
Fund: 25 - SCHOOL REVOLVING FUNDS		
Ledger: Expenditure	32,641.59	
Total for Fund 25:		32,641.59
Fund: 89 - AGENCY FUNDS		
Ledger: Expenditure	73,346.93	
Ledger: Revenue	-176,686.43	
Total for Fund 89:		-103,339.50
Total for Warrant 21-PR41-S:		428,196.12

Town of Leicester

Warrant Summary - Posted

Warrant: 21-PR41-T

Post Date: 4/8/2021

Fund: 01 - GENERAL FUND		
Ledger: Expenditure	168,245.33	
Total for Fund 01:		168,245.33
Fund: 11 - TOWN STATE GRANTS		
Ledger: Expenditure	3,233.90	
Total for Fund 11:		3,233.90
Fund: 89 - AGENCY FUNDS		
Ledger: Expenditure	36,548.06	
Ledger: Revenue	-54,828.43	
Total for Fund 89:		-18,280.37
Total for Warrant 21-PR41-T:		153,198.86

Town of Leicester

Warrant Summary - Posted

Warrant: 21-PR43-S

Post Date: 4/23/2021

Fund: 01 - GENERAL FUND		
Ledger: Expenditure	494,236.41	
Total for Fund 01:		494,236.41
Fund: 22 - SCHOOL CAFETERIA FUND		
Ledger: Expenditure	14,456.01	
Total for Fund 22:		14,456.01
Fund: 23 - SCHOOL FEDERAL GRANTS		
Ledger: Expenditure	4,524.22	
Total for Fund 23:		4,524.22
Fund: 25 - SCHOOL REVOLVING FUNDS		
Ledger: Expenditure	33,252.68	
Total for Fund 25:		33,252.68
Fund: 89 - AGENCY FUNDS		
Ledger: Expenditure	75,570.84	
Ledger: Revenue	-178,826.45	
Total for Fund 89:		-103,255.61
Total for Warrant 21-PR43-S:		443,213.71

Town of Leicester

Warrant Summary - Posted

Warrant: 21-PR43-T

Post Date: 4/22/2021

Fund: 01 - GENERAL FUND		
Ledger:	Expenditure	179,230.87
Total for Fund 01:		179,230.87
Fund: 11 - TOWN STATE GRANTS		
Ledger:	Expenditure	4,143.90
Total for Fund 11:		4,143.90
Fund: 16 - TOWN REVOLVING 53E 1/2		
Ledger:	Expenditure	8,758.86
Total for Fund 16:		8,758.86
Fund: 89 - AGENCY FUNDS		
Ledger:	Expenditure	43,147.81
Ledger:	Revenue	-60,379.81
Total for Fund 89:		-17,232.00
Total for Warrant 21-PR43-T:		174,901.63

Total Treasurer's Cash and Investments

14,568,816.18


Accountant's/Auditor's Cash and Investments (per balance sheet)

14,571,417.24

Reconciling Items (specify)	
Great West not cleared	5,909.77
TASC Cleared Bank	-7,523.09
Unipay In-transit	975.86
Kelley & Ryan March Deposited in April	2,150.50
TC In-transit	-0.45
Unipay NSF In-transit	-101.59
TC March 29th not cleared	-4,012.06
	\$ 14,568,816.18
Total Adjusted Accountant's/Auditor's Cash and Investments	\$ 0.00

Variance (explain)

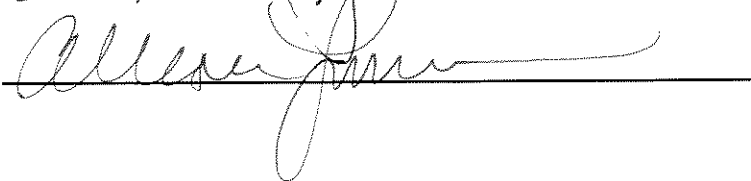
Treasurer



Date

5/4/21

Accountant



Date

5/4/21



Town of Leicester
Office of the Treasurer Collector
3 Washburn Square
Leicester MA 01524-1333
Phone: 508-892-7002
Fax: 508-892-7070

To: Leicester Select Board
Date: May 4, 2021
From: Office of Treasurer Collector
Re: April Activities

- April collections are as attached.
- Collected \$19,702.29 in tax title principal payments and \$1,636.37 in interest payments.
- Attended annual meeting with Bartholomew
- Reconciled March with the bank and sent to Accounting
- Completed quarterly US Census Bureau RE/PP Report
- Reconciled February with the Accountant
- Completed March Transfers for school and town
- Reconciled January and February TC budget
- Attended Vadar Webex's
- Sent MVX 2021-01 and 2020-07 to Demand
- Participated in Town's vaccine clinic
- Prepared second ad for tailings over \$100 to be run in May 7th newspaper. The town can claim remaining funds on May 7, 2022
- Met with LHS student who will be interning in this office through the end of the school year

Type	Commitment	Bill Date	# of Bills	Amount Billed	Tax	Tax	Interest	Totals
MX	2020-19A	1/25/2021	3	\$ 454.79	January	\$ 21,968.88	\$ 2,088.77	\$ 24,057.65
	2020-07	2/25/2021	271	\$ 8,062.80	February	\$ 19,298.83	\$ 2,728.46	\$ 22,027.29
	2021-01	2/25/2021	10208	\$ 1,124,885.19	March	\$ 908,581.83	\$ 2,563.19	\$ 911,145.02
	2020-20A	3/12/2021	2	\$ 175.14	April	\$ 110,335.61	\$ 3,758.69	\$ 114,094.30
	2021-21A	3/1/2021	2	\$ 182.69	May			-
	2021-30A	4/26/2021	14	\$ 2,022.43	June			-
					July			-
					August			-
					September			-
					October			-
					November			-
					December			-
				\$ 1,135,783.04				
					\$ 1,060,185.15	\$ 11,139.11	\$ 1,071,324.26	

Boat	Tax	Tax	Interest	Totals
	January	\$ 45.00	\$ 1.46	\$ 46.46
	February	\$ 25.00	\$ 1.47	\$ 26.47
	March	\$ -	\$ -	\$ -
	April	\$ -	\$ -	\$ -
	May	\$ -	\$ -	\$ -
	June			\$ -
	July			\$ -
	August			\$ -
	September			\$ -
	October			\$ -
	November			\$ -
	December			\$ -
		\$ -	\$ -	\$ -
		\$ 70.00	\$ 2.93	\$ 72.93

FY21 Quarter	Type	Commitment	April*		May*		June*	
			10 Tax/Liens	10 Int	11 Tax/Liens	11 Int	12 Tax/Liens	12 Int
4	PP	\$ 214,404.45	\$ 145,447.04	\$ 33.84	\$ -	\$ -	\$ -	\$ -
4	RE	\$ 4,159,711.80	\$ 3,137,278.16	\$ 10,804.89	\$ -	\$ -	\$ -	\$ -
4	CMB		201.23	-	\$ -	-	\$ -	201.23
4	CMBC CI		-	307.13	\$ -	-	\$ -	307.13
4	CVRWDU		-	-	\$ -	-	\$ -	-
4	CVSDSB		1,167.79	-	\$ -	-	\$ -	1,167.79
4	CVSDSB CI		-	624.95	\$ -	-	\$ -	624.95
4	CVSDU		23.30	-	\$ -	-	\$ -	23.30
4	HLSWBT		352.50	-	\$ -	-	\$ -	352.50
4	HLSWBT CI		-	56.23	\$ -	-	\$ -	56.23
4	HLSWBTU		194.79	-	\$ -	-	\$ -	194.79
4	HWDU		137.98	-	\$ -	-	\$ -	137.98
4	LSWDUN		1,305.31	-	\$ -	-	\$ -	1,305.31
4	LWSDSB		825.00	-	\$ -	-	\$ -	825.00
4	LWSDSB CI		-	346.50	\$ -	-	\$ -	346.50
4	ORSDU		1,349.37	-	\$ -	-	\$ -	1,349.37
4	ORSWBT		-	-	\$ -	-	\$ -	-
4	ORSWBT CI		-	-	\$ -	-	\$ -	-
4	Title V		-	-	\$ -	-	\$ -	-
4	Title V CI		-	-	\$ -	-	\$ -	-
4	Burncoat Pond	\$ 17,170.51	\$ 16,922.34	\$ 44.92	\$ -	\$ -	\$ -	\$ 16,967.26
4	Cedar Meadow	\$ 7,179.34	\$ 4,264.87	-	\$ -	\$ -	\$ -	\$ 4,264.87
4	Stiles	\$ 9,736.80	\$ 6,690.25	-	\$ -	\$ -	\$ -	\$ 6,690.25
		\$ 4,408,202.90	\$ 3,316,159.93	\$ 12,218.46	\$ -	\$ -	\$ -	\$ 3,328,378.39
4	RE Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	PP Revised	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	RE Omitted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 4,408,202.90	\$ 3,316,159.93	\$ 12,218.46	\$ -	\$ -	\$ -	\$ 3,328,378.39

Memo

To: Town Administrator, Select Board

CC:

Date: 5/20/2021

Re: Report for the Month of April

The Town Clerks office is busy getting ready for Town Meeting. Certified all signatures for the upcoming Election. Pleased to report we have a full ballot however there are no contests.

We are busy with typing birth, marriage certificates because of the real ID. This is bringing some extra money into the town.

Census coming in very slow, I worked the last day to register to vote before the ATM this was held on Wednesday April 14th no one attended. However, it's the perfect opportunity to get things done in the office when you are alone.

I am also including the monthly sales for the office. We brought in a total of 4062.00 for the month of April.

Respectfully submitted,

Deborah K. Davis

BUILDING PERMITS ISSUED MONTH OF APR 2021

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
4/1/2021	Junior Ortega	15	Young St.	Vivint Solar (Roland Brandt)	21-105	Solar (Residential)
4/7/2021	Daniel Demers	16	Sunset Dr.	GA Siding & Windows (Gary Alpher)	21-106	Roof
4/8/2021	Marie Millette	7	Holcomb St.	Vivint Solar (Roland Brandt)	21-107	Solar (Residential)
4/8/2021	Joseph Gauthier	1887	Main St.	Homeowner	21-108	Roof
4/8/2021	Paul Steen	22	Pine Ridge Dr.	A-Team Building Inc (Alex Filiere)	21-109	Deck
4/8/2021	David Blonder	201	Baldwin St.	James Cormier	21-110	Deck
4/13/2021	Brian/Lisa Giffen	59	Parker St.	Lamotte Insulation & Contracting (Jason Gates)	21-111	Remodel/Renovation
4/14/2021	Kate McCarty	48	Pleasant St.	Renewal by Anderson (Jaime Morin)	21-113	Windows
4/14/2021	Megan Bouchard	5	River St.	HomeWorks Energy (Adam Glenn)	21-114	Weatherization
4/14/2021	Steve Parretti	4	LaFlash Ln.	HomeWorks Energy (Adam Glenn)	21-115	Weatherization
4/14/2021	Christina Christodolou	15	Maighans Way	HomeWorks Energy (Adam Glenn)	21-116	Weatherization
4/14/2021	Kenneth Weagle	336	Rawson St.	Sunrun Solar (Stephen Kelley)	21-117	Solar (Residential)
4/14/2021	Susan McCarthy	2	Michael Ave.	Hot & Cold Energy (Niall Rowen)	21-118	Air Sealing
4/14/2021	Erin Segal	14	Sabina Cir.	Hot & Cold Energy (Niall Rowen)	21-119	Air Sealing
4/14/2021	McAuley Nazareth Home for Boys	77	Mulberry St.	Quality Contracting (Dennis Lassell)	21-120	Repairs
4/14/2021	Paul Burbank	60	Towtaid St.	Trinity Solar (Michael White)	21-121	Solar (Residential)
4/14/2021	Wicklund Trust (Carol/Lois)	456	Bond St.	Homeowner	21-122	Remodel/Renovation
4/20/2021	Cindy Little	8	Park Ln.	American Mobile Homes (William Garrity)	21-123	Temporary Mobile Home
4/21/2021	Briarcliff Estates SV LLC	36	Victoria Dr.	Matthew Bassick	21-124	Single Family Dwelling
4/21/2021	Joshua Parella	58	Lillian Ave.	Devlin Contracting and Maintenance (Peter Barbosa)	21-125	Solar (Residential)
4/21/2021	Edward Cora	10	Deer Pond Dr.	LCT Construction (Sara Castro)	21-126	Roof
4/21/2021	M/M John Harrison	11	Broad St.	G & O Construction (Peter Gariepy)	21-127	Roof
4/21/2021	Paul Pischy	250	Rawson St.	HomeWorks Energy (Adam Glenn)	21-128	Roof

4/21/2021	Joe McGinn	3	Virginia Dr.	David Barbale	21-129	Roof
4/26/2021	Matthew Avery	326	River St.	Albert Shunaman	21-130	Repairs
4/26/2021	Robert Forte	75	Charles St.	Trinity Solar (Michael White)	21-131	Solar (Residential)
4/26/2021	Leah Cruz	119	Manville St.	HomeWorks Energy (Adam Glenn)	21-132	Weatherization
4/26/2021	Deonente Baptista	77	Rawson St.	HomeWorks Energy (Adam Glenn)	21-133	Weatherization
4/26/2021	Bruce Smith	1000	Whittemore St.	HomeWorks Energy (Adam Glenn)	21-134	Weatherization
4/26/2021	Julie Soucie	116	Pleasant St.	Window Nation (Dzmirtry Kananenka)	21-135	Windows
4/26/2021	Stan Setterlund	3	Stone Ridge Dr.	Window Nation (Dzmirtry Kananenka)	21-136	Windows
4/26/2021	Travis Hayes	41	Crestwood Rd.	Tucker Russell	21-137	Above ground pool
4/24/2021	Peter/Kathryn Foley	9	Glen Ellen Ln.	Homeowner	21-138	Deck
4/28/2021	Asibi Alhassan	268	Pleasant St.	Modern Energy (Jeffrey Vik)	21-139	Insulation
4/28/2021	Steve Sliwoski	500	Whittemore St.	On Top Contracting Inc. (Tim Wormer)	21-140	Roof

In addition, 0 Stove Permits; 0 Sheet Metal permits; 4 Home Occupation were issued



TOWN OF LEICESTER

Office of Development & Inspectional Services

Leicester Town Hall, 3 Washburn Square, Leicester, MA 01524
www.leicesterma.org
508-892-7003 (Building/Health)/508-892-7007 (Planning, Conservation, ZBA)

Board of Health
Building/Code Enforcement
Conservation Commission
Planning Board
Moose Hill Water Commission
Zoning Board of Appeals

Memorandum

TO: David Genereux
Town Administrator

FROM: Michelle R. Buck,
Town Planner/Director of Inspectional Services

DATE: May 10, 2021

RE: Development & Inspectional Services (DIS) Report, April 2021

All Board meetings continued to be held virtually due to COVID-19.

Project Review/Processing/Construction Monitoring:

- Reviewed applications, attended all permitting Board meetings, and prepared Planning Board & ZBA decisions for projects listed in Application Status table. [Note: Blueberry Lane Self-Storage public hearing was delayed as significant revisions are required to conform to Zoning Bylaw.]

Planning and Long-Range Projects:

- Zoning Bylaw Amendments: New hearing scheduled for 5/4/2021 to revisit the marijuana retail cap. Attended joint Select Board/Advisory Committee meeting 4/12/2021 to discuss articles. Prepared draft Town Meeting report.
- Open Space & Recreation Plan: Meetings 4/6/2021 and 4/27/2021 (review & distribution of survey, discussion of goals and next steps).

Miscellaneous:

- Closed review account for 22 Burncoat Street (permit expired)
- Attended Site Readiness Grant and Rapid Recovery Program Grant meetings 4/21/2021
- Reviewed FY2021 budget remaining balances (factoring in staff and wage changes)
- Attended Becker College Site Walk 4/28/2021
- Researched Limited Frontage Lot Bylaw
- Addressed miscellaneous public inquiries, including the following:
 - Complaints: forest cutting on Paxton Street (multiple complaints), parking lot lights at 88 Huntoon Memorial Highway, trash behind Jan's Package Store, wood boiler smoke, fence blocking property on Chesnar Drive, boundary line dispute.
 - Potential uses for property in the Business (B) district
 - Sites for marijuana facilities
 - Setback requirements for Senior Village Developments
 - Potential grandfathered lot on Lake Sargent Drive
 - Permitting requirements for: splitting a commercial lot in two, contractor's yard/landscape supply business, outdoor marijuana cultivation, accessory apartment, outdoor patio for existing restaurant, marijuana processing, variance for deck in rear setback, agricultural well for farm, agricultural use, ANR Plan, commercial uses in NB district, road acceptance.
 - Public records requests: 1762 Main (Cultivate parking), 184 River Street (2003 variance & special permit), Curtis Self-Storage landscaping plans

APPLICATION STATUS, April 2021

PLANNING BOARD					
Project/Applicant	Type of Application	Location	Description	Status	
Town Meadow Farm/Leon H. Dykas, III	Special Permit	124 Green Street	Outdoor marijuana cultivation (SP2021-02)	Approved 4/6/21	
WorcShop	Special Permit	11 Hankey Street	Makerspace in existing building (Adaptive Reuse), SP2021-03	Hearing 4/6/21, 4/20/21, cont. to 5/4/21	
Fire/EMS Headquarters	Site Plan Review	1 & 3 Paxton Street	Amendment Fire & EMS Headquarters (SP2015-06)	Approved 4/6/21	
Afro Evolution Steppers	Special Permit	803 Main	Dance studio & hair salon (SP2021-04)	Hearing 4/20/21, cont. to 5/4/21	
704 Main St (aka 710 Main)	Special Permit	704 Main	3 duplexes (SP2021-05), renewal of expired permit	Approved 4/20/21	
Skyview Estates	Preliminary Subdivision Plan	751 Main	35-Lot residential subdivision	Discussion 5/18/21	
Blueberry Lane Self-Storage	Special Permit	Blueberry Lane	Construction of 6,600s.f. self-storage facility	Hearing 6/1/21	
ZONING BOARD OF APPEALS					
Project/Applicant	Type of Application	Location	Description	Status	
Jeffry & Kandra Gervais	Special Permit	67 Lakeview Drive	Accessory Garage in front setback	Approved 4/6/2021	
CONSERVATION COMMISSION					
Meeting Date	Applicant	Address	Type of Application	Action	Project Description
4/14/2021	Schold Development, LLC	4 Oak Bluff Lane	RDA	Approved	Single-family home (RDA2021-02)
4/14/2021	Jeffrey & Kandra Gervais	67 Lake View Drive	RDA	Approved	Home addition (RDA2021-03)
4/14/2021	Kyle Bourque	31 Burncoat Lane	RDA	Approved	Deck expansion (RDA2021-04)
4/14/2021	Town of Leicester	3 Paxton (Fire/EMS Headquarters)	RDA	Approved	Stormwater Improvements (RDA2021-05)
4/14/2021	Cedar Meadow Lake Watershed District	Cedar Meadow Lake	NOI	Approved	Extension of DEP#197-0579
Certificates of Compliance (1): 339 River Street (DEP#197-385) The Commission also issued <u>0</u> minor project modification(s), <u>0</u> Enforcement Order(s), <u>2</u> Emergency Certificates (beaver removal/oil spill at Elementary School), and <u>0</u> Cease & Desist orders.					

Building & Occupancy Permit reports attached.

BOARD OF HEALTH

• Environmental Health

- Food Plan Reviews; 2 food plan reviews were submitted for retail baked goods and a mobile food truck. Baked goods review has been successfully completed and will require a pre-operational walkthrough before opening to the public.
- Health Agent is currently updating permit application forms to meet the current state and federal standards. The temporary food permit, private well, and mobile food truck applications now meet current standards. More applications will be updated as permit cycles occur
- Housing; 3 Complaints received. 2 cases closed, 1 still active for required compliance.

- Nuisance; 6 nuisance reports received. 4 cases closed, 2 still open for compliance.
- Title V; 1 well plan review is currently being reviewed, 6 perc tests conducted for existing septic systems, 1 new septic system plan is currently being reviewed, and 3 certificate of compliance's were issued for a new septic system.
- **Community Health**
 - The Board of Health, Town Administrator's Office, Emergency Management Director, and EMS coordinated a vaccination clinic for the senior housing residents on April 15th. The clinic was held at 1075 Main Street. 120 residents were vaccinated with the Moderna Vaccine. In addition to senior housing residents, the town was able to vaccinate 40 additional general public, who were eligible. A second dose clinic for the general public that were vaccinated is scheduled for May 13th.
 - The Board of Health continues to have high call and email volume from Leicester residents inquiring about vaccination. More open vaccination appointments are being made available at Mass Vaccination sites, so volume is expected to decrease in May.
 - Attended 4 weekly meetings with the regional head of the Contact Tracing Collaborative to review cases in town vs surrounding communities and trends.
 - The Town identified 30 residents who are homebound, meaning unable to leave their home to receive the COVID-19 vaccination. The Town signed an agreement with the Commonwealth to administer the shots in the residence of those identified. Health Agent provided notices to the Worcester based Meals on Wheels program, to provide residents of Leicester with contact information. A code red and social media were utilized as well.
 - Attended 8 weekly interdepartmental board of health meetings to discuss pandemic guidance and mandates.
 - Attended 10 Regional weekly meetings regarding COVID-19 and vaccination efforts.
- **Miscellaneous**
 - The Public Health Office and the Town Administrator's Office coordinated the submission of a grant application for shared health services. This grant would provide enhanced health services for the Town of Leicester. It will also bring health services to five other neighboring communities, with Leicester as the supervising lead town. The shared services grant was awarded to Leicester in April. The Town will be hiring 3 new staff members to assist with community and environmental work across all the towns. Staff will be overseen by Health Agent. Grant has a term of 3 years, with the option to renew for additional 3 years.
 - Health Agent is establishing an intern program for students who are currently working to complete a graduate degree in Public Health related fields. A list of potential projects has been created and Health Agent will be reaching out to various colleges to present this opportunity as a chance for students to meet their capstone program component.
 - The Johnson & Johnson vaccine was temporarily suspended for investigation of a rare blood clot occurrence. Homebound residents were vaccinated with the J&J, but no negative side effects have been reported.
 - The BOH regulations for private wells and animal keeping have not been amended since 1987. In fall 2021 recommended amendments will be submitted by Health Agent for BOH review and consideration. The Health Agent is also recommending a new regulation for nuisances.

FEES COLLECTED:

Code/Building	*
Conservation Commission	\$3,225.00
Board of Health:	*
Planning Board:	\$2,700.00
Zoning Board of Appeals:	\$0.00
TOTAL	\$5,925.00

* Not provided; will be included with May report.

cc: Planning Board, Board of Health, Conservation Commission, ZBA

BUILDING PERMITS ISSUED MONTH OF APR 2021

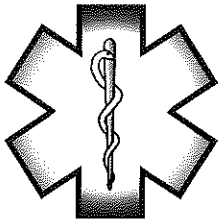
Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
4/1/2021	Junior Ortega	15	Young St.	Vivint Solar (Roland Brandt)	21-105	Solar (Residential)
4/7/2021	Daniel Demers	16	Sunset Dr.	GA Siding & Windows (Gary Alpher)	21-106	Roof
4/8/2021	Marie Millette	7	Holcomb St.	Vivint Solar (Roland Brandt)	21-107	Solar (Residential)
4/8/2021	Joseph Gauthier	1887	Main St.	Homeowner	21-108	Roof
4/8/2021	Paul Steen	22	Pine Ridge Dr.	A-Team Building Inc (Alex Filiere)	21-109	Deck
4/8/2021	David Blonder	201	Baldwin St.	James Cormier	21-110	Deck
4/13/2021	Brian/Lisa Giffen	59	Parker St.	Lamotte Insulation & Contracting (Jason Gates)	21-111	Remodel/Renovation
4/14/2021	Kate McCarty	48	Pleasant St.	Renewal by Anderson (Jaime Morin)	21-113	Windows
4/14/2021	Megan Bouchard	5	River St.	HomeWorks Energy (Adam Glenn)	21-114	Weatherization
4/14/2021	Steve Parretti	4	LaFlash Ln.	HomeWorks Energy (Adam Glenn)	21-115	Weatherization
4/14/2021	Christina Christodolou	15	Maighans Way	HomeWorks Energy (Adam Glenn)	21-116	Weatherization
4/14/2021	Kenneth Weagle	336	Rawson St.	Sunrun Solar (Stephen Kelley)	21-117	Solar (Residential)
4/14/2021	Susan McCarthy	2	Michael Ave.	Hot & Cold Energy (Niall Rowen)	21-118	Air Sealing
4/14/2021	Erin Segal	14	Sabina Cir.	Hot & Cold Energy (Niall Rowen)	21-119	Air Sealing
4/14/2021	McAuley Nazareth Home for Boys	77	Mulberry St.	Quality Contracting (Dennis Lassell)	21-120	Repairs
4/14/2021	Paul Burbank	60	Towtaid St.	Trinity Solar (Michael White)	21-121	Solar (Residential)
4/14/2021	Wicklund Trust (Carol/Lois)	456	Bond St.	Homeowner	21-122	Remodel/Renovation
4/20/2021	Cindy Little	8	Park Ln.	American Mobile Homes (William Garrity)	21-123	Temporary Mobile Home
4/21/2021	Briarcliff Estates SV LLC	36	Victoria Dr.	Matthew Bassick	21-124	Single Family Dwelling
4/21/2021	Joshua Parella	58	Lillian Ave.	Devlin Contracting and Maintenance (Peter Barbosa)	21-125	Solar (Residential)
4/21/2021	Edward Cora	10	Deer Pond Dr.	LCT Construction (Sara Castro)	21-126	Roof
4/21/2021	M/M John Harrison	11	Broad St.	G & O Construction (Peter Gariepy)	21-127	Roof

Date Filed	Owner	#	Address	Contractor	Permit Number	Permit Type
4/21/2021	Paul Pischy	250	Rawson St.	HomeWorks Energy (Adam Glenn)	21-128	Roof
4/21/2021	Joe McGinn	3	Virginia Dr.	David Barbale	21-129	Roof
4/26/2021	Matthew Avery	326	River St.	Albert Shunaman	21-130	Repairs
4/26/2021	Robert Forte	75	Charles St.	Trinity Solar (Michael White)	21-131	Solar (Residential)
4/26/2021	Leah Cruz	119	Manville St.	HomeWorks Energy (Adam Glenn)	21-132	Weatherization
4/26/2021	Deonente Baptista	77	Rawson St.	HomeWorks Energy (Adam Glenn)	21-133	Weatherization
4/26/2021	Bruce Smith	1000	Whittemore St.	HomeWorks Energy (Adam Glenn)	21-134	Weatherization
4/26/2021	Julie Soucie	116	Pleasant St.	Window Nation (Dzmirtry Kananenka)	21-135	Windows
4/26/2021	Stan Setterlund	3	Stone Ridge Dr.	Window Nation (Dzmirtry Kananenka)	21-136	Windows
4/26/2021	Travis Hayes	41	Crestwood Rd.	Tucker Russell	21-137	Above ground pool
4/24/2021	Peter/Kathryn Foley	9	Glen Ellen Ln.	Homeowner	21-138	Deck
4/28/2021	Asibi Alhassan	268	Pleasant St.	Modern Energy (Jeffrey Vik)	21-139	Insulation
4/28/2021	Steve Sliwoski	500	Whittemore St.	On Top Contracting Inc. (Tim Wormer)	21-140	Roof

In addition, 0 Stove Permits; 0 Sheet Metal permits; 4 Home Occupation were issued

OCCUPANCY PERMITS ISSUED MONTH OF APR 2021

Date	Name	Address	Address	Occupancy Permit #	Building Permit #	Type
4/6/2021	William Brennan	24	Winslow Ave.	21-005	20-269	Fire restoration



Town of Leicester • Emergency Medical Services

3 Paxton Street • Leicester, MA 01524

PHONE: (508) 892-7006

LEICESTER AMBULANCE

EMS Report April 2021

Total Calls	146
Transports	103
Mutual Aid given	23
Mutual Aid received	7

Events: Participated in Covid 19 vaccination clinic at Leicester Housing in conjunction with Leicester Board of Health and Leicester Emergency Management.

Conducted Covid 19 vaccination of Homebound Leicester Residents.

Equipment: A-1 Replaced front brakes.

A-3 Replace front and rear brakes, change oil and frontend alignment.



**Town of Leicester Fire Department
3 Paxton Street
Leicester Massachusetts, 01524**



Michael R. Dupuis
Chief

508-892-7022

April 2021 Monthly Report

Total calls > 34

HQ Company > 21

Station 2 Company > 13

Station 3 Company > 7

Rescue Company > 4

Mutual Aid Given > 4

Mutual Aid Received > 1

Fire Training > First due drill

Rescue Training > Ropes and Knots

Fire Prevention: Total Inspections > 60

smoke detector inspections > 15

open burning permits > 36

LP Storage permits > 1

oil burner permits > 2

oil tank/removal permits > 5

business annual inspection > 3

fire alarm permit > 1

Inspectional Updates: 6 new business plan reviews, 88 Huntoon mem., 10 Mulberry St., 1030 Stafford St., 190 Main St., and 1060 Main St. are uncompleted projects in town.

Summary: Responses this month were several fire alarms with an increase of brush fires. We responded to a reported working structure fire. Upon arrival crews were faced with flames coming from several windows, they deployed hose lines, knocked down the fire and went inside the structure to search for victims and overhaul the fire. There were no injuries.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael R. Dupuis". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chief Michael R. Dupuis



Town of Leicester

Highway Department
59 Peter Salem Rd
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7021 Fax: (508) 892-7058
www.leicesterma.org

Dennis Griffin
Superintendent

To: The Select Board

From: Dennis Griffin
Highway Superintendent

Date: May 10, 2021

Subj: April Monthly Report

Maintenance of Town Vehicles:

- Oil changes performed, brakes and tire rotation performed on LPD vehicles
- Brakes done on S2
- Street Sweeper maintenance

Other:

- Buildings and grounds spring clean-up are ongoing
- Catch Basin maintenance is ongoing
- Catch Basin repairs on Folsom and Atwood
- Main road bulk street sweeping is ongoing
- Snow removal for weather event 4/16/21
- Prepared C.V. Cemetery for a cremation
- Submitted project request to DOT for the Paxton and Marshall Streets project
- Submitted project request to DOT for Complete Streets project
- Reviewed C.V. Cemetery improvement with Quinn Engineering and Jarvis Land Survey
- Prepared Town Hall for soft opening installing PPE signage, sanitizer stations, directional signage etc.
- Cold Patch of potholes around town
- Continuing with Phase 2 of the streetlight conversion
- Storm clean up of large tree on Grove St. following rain/thunderstorms
- Inspection stickers done on several LHD vehicles
- Granite placed at Waites Pond Dam, project complete
- Loam and seed at Town Hall waddles installed to prevent erosion
- Stone wall repair on Stafford St.
- Seasonal equipment breakdown completed
- Compost site maintenance performed
- Storm Water testing started

- SNOW AND ICE:
- Consults/Professional Services \$6,221.25
- Parts/Materials \$139,141.89
- O.T. \$20,559.94

Thank you.

Leicester Public Library

Director's Report * April 20, 2020

The Library closed to the public Saturday, 3/14/20, when the Select Board closed all Town buildings to the public in response to the SARS-CoV-2 pandemic. Trustees met virtually since May, 2020.

The Library staff came back to work the week of 5/26/20. Patrons are still not allowed in the building, but the library has been offering curbside pickup of items since 6/1/20.

Administrative:

We continue to focus on curbside pickup for patrons, cataloging new items, and preparing the library for limited patron access when we can meet State guidelines. Handling, book drop returns, patron requests, pick up scheduling and fulfillment and telephone requests occupies about 80% of staff's time in the building. The remaining time is administrative tasks, craft pickup coordination, and maintaining the recommended cleaning schedule.

Phase 3 patron access to the building: State guidelines have changed. The Library will comply with recommended procedures and accommodations when the building is open to the public. At this time, we are waiting for the local BOH and SB to open Town Buildings to the public. This will be discussed at the 4/26 BOH meeting.

New:

1. Neighbor library updates: Most local libraries have either opened for browsing, or plan to do so during the first two weeks in May, including Spencer.
2. TA David Genereux will update Trustees on the Town's electric car charging station grants/installation.
3. Pest control contract
4. Highway agreed to remove the black fence in the parking lot. Staff would like to install a picnic table there.

Building maintenance:

- Waterproofing is ongoing. There was one small leak during the last heavy rain (12/26). After a consultation with Mark, Jean's Waterproofing will return at least one more time for spot treatments before discussing other options. Mark spoke to the waterproofing company last week. They are waiting to see the physical leak locations, but will continue to treat. Dennis Griffin from Highway has some ideas about improving the outside drainage, Mark will follow up.
- Carpet cleaning still on hold pending waterproofing completion.
- HVAC exterior units cleaned and inside replaceable filters done week of 4/12. Will coordinate cleaning of reusable filters with Karl.

Renovation Fund Balance

Date	Company	Expense Actual	Balance
11/5/2020			89053.01
11/12/2020	Jean's Waterproofing	38000	51053.01
11/12/2020	Bardon Water Test	900	50153.01
12/2/2020	Bike Rack	274.89	49878.12
12/3/2020	Gutter Cleaning/A. Eagle	975	48903.12
12/31/2020	People Counter	450	48453.12
12/31/2020	Elevator Insp. - State	400	48053.12
2/15/2021	BearCom (wireless insp)	1020	47033.12
2/20/2021	Houston Security (yearly)	480	46553.12
4/7/21	Suntech Window Tint	400	46153.12
	Upcoming expenses	5694.75	40,458.37

Upcoming expenses	Expense Estimate
Ransford bi-ann (date?)	450
Elevator Maint. - yearly	1140
Elevator Inspection - EMC	700
Carpet Cleaning	1491.75
Design Temp Control Inc /yearly HVAC maint	1913
Total	5694.75

Yearly maintenance expenses (inspections, etc.) are approx. \$9000.

Outstanding Renovation Items

1. East side drainage – waterproofing work began 9/9. Small leaks in new spots after 12/26 heavy rain. Dennis Griffin/Hwy to did a small amount of re-grading to make that landscape drain the /lowest spot 4/14.
2. Key box – 2/3 boxes done. Museum and daily use boxes complete, construction box ongoing. Debating placement.
3. Complete fire alarm and burglar alarm test – Committee thinks this was part of the occupancy permit inspection, but the fire department has requested a test. Suzanne will follow up with Fire Dept.
4. People counters (pending), and installation of the Detex alarms on the two stairwell doors leading to the 2nd floor are library staff/trustee issues.
5. Optional items: Panic buttons, connect cameras to PD, Permanent museum display cards

Circulation Statistics

Number of new items last month: 200 (total items in collection = 31,370)

	Previous Year				Current Year			
	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer	Circulation Evergreen	Ebooks Overdrive	Wireless Users	Library Computer
Mar**	1933	609	91	70	1926 (-0%)	781 (+28%)	19	0
Feb**	3622	561	129	167	1545 (-57%)	711 (+27%)	18	0
Jan**	3699	690	131	163	1778 (-52%)	821 (+19%)	21	0
Dec**	2840	689	110	132	1637 (-42%)	726 (+5%)	26	0
Nov**	3315	587	131	150	1345 (-59%)	660 (+12%)	21	0
Oct**	3532	623	158	151	1684 (-52%)	712 (+14%)	29	0
Sept**	3324	644	132	128	1634 (-51%)	672 (+4%)	24	0
Aug**	3902	716	124	162	1577 (-60%)	739 (+3%)	32	0
July**	4277	664	116	145	2022 (-53%)	722 (+9%)	28	0
June**	2461	604	192	163	908 (-63%)	695 (+15%)	25	0
May**	1228 (closed 5/11-6/11)	577	43	22	200 (-84%)	732 (+27%)	25	0
Apr*	1887	533	78	56	25 (-99%)	712 (+17%)	17	0
Mar*	2074	592	88	37	1933 (-7%)	609 (+3%)	91	70

**The Library closed to patrons Saturday, March 14, 2020 due to the SARS CoV-2 pandemic.

*Curbside pickup began the week of 5/25/20.

Library Covid Circulations

	# pickups	# items
Jun-20	166	908
Jul-20	388	2022
Aug-20	304	1577
Sep-20	325	1634
Oct-20	390	1684
Nov-20	225	1345
Dec-20	290	1637
Jan-21	325	1778
Feb 21	279	1545
Mar-21	294	1926

Craft pickups

June/July/Aug 721

Sept/Oct/Nov 948

Dec/Jan/Feb 1197

Reopening Proposal:

Suzanne has been invited to the Monday, 4/26 Board of Health meeting to discuss Library reopening.

The Library will open for limited use on Tuesday, May (4? 11?)

Staff will report at the usual time, 9 a.m. Deliveries, book drop processing, and other administrative tasks will be done. 11:30-noon lunch.

The building will be open to patrons at noon until an hour before we normally close – 4 p.m. on W/F and 7 p.m. on T/TH. The final hour will be used to clean common surfaces. (door handles, stair rails, elevator buttons, light switches, all public and staff computers, tables and counters, copier, fax, phones)

Initial occupancy limits will be 10 patrons at a time, for a total of 30 minutes each. This will be monitored with a self-serve card system in the lobby. (We have 10 index cards. Patrons take one when they enter, and return it to the basket when they leave. If there are no cards in the basket, we ask patrons to wait outside until someone leaves.)

What is available:

- Browsing. Patrons can choose their own books/items and pick up holds at the desk
- Lobby Pick Up. We will continue to do lobby pick up for anyone who requests it and for patrons who cannot or will not wear a mask
- Copier and fax machine
- Computer use. Patrons will be limited to one 30 minute session/day. Computers in the Children's Room will be unavailable.
- Masks will be available for patrons who don't have their own. Proper usage is not optional.
- Hand sanitizer will be available at the entrance and at each circulation desk.

What is not available:

- Seating, other than at computers. All other chairs will be put away/facing a wall
- Public restrooms
- Meeting rooms
- In-person programs
- Quiet Study rooms
- Computer/copier/fax help. Staff will not sit/stand with patrons and help them use equipment. We will, if time allows, make copies for patrons

Other:

- All item returns will be through the book drop to ensure proper quarantine. No returns over the desk. (Currently, returns are quarantined 4-7 days, delivery 1-2 days)
- Newspapers, in-library games and activities, toys, etc. are all in storage.
- No Saturday browsing. Our last open Saturday is 5/22. Will discuss Summer Saturday pick ups with Trustees.
- Unavailable services will be added/expanded when State and local guidelines change.



Leicester Police Department
90 South Main Street
Leicester, MA 01524



Chief
Kenneth M. Antanavica
antanavicak@leicesterpd.org

www.leicesterpd.org

Emergency: 911
Non Emergency: 508-892-7009
Non Emergency: 508-892-7010
Fax: 508-892-7012

Date: May 4, 2021

To: Mr. David Genereux
Town Administrator

Select Board
Town of Leicester

From: Kenneth M. Antanavica
Chief of Police

Re: Leicester Police Department Monthly Report for April 2021

Investigative Division

Below is a synopsis of the investigative division's activity during the month of April 2021:

- 1) Multiple Court Discovery request from East Brookfield District Court
- 2) Dist. Obscene matter case
- 3) Court complaints processed.
- 4) Court Magistrate hearings
- 5) Set-up rifle sites/ qualifications
- 6) 17B Subpoena- DA's Office Google accounts X2
- 7) Arson investigation.
- 8) Preservation request X6
- 9) Suspect interview
- 10) Unattended death investigation.
- 11) Meet with MSP fire investigator.
- 12) Unemployment fraud case
- 13) Grand jury inditement
- 14) Prepare for drug take back.
- 15) Empty sharps kiosk.
- 16) Retirement of Det. Fontaine

Search Warrants:

- 1) Search warrant for vehicle and two cell phones in a scam investigation Arrest:
- 1) Larceny over \$1,200/ Attempted Larceny for elderly person/ Conspiracy X2

Stolen Property recovered:

- 1) Approximately \$7,300 cash recovered for a scam victim.

Cleared cases:

- 2) Death investigation
- 3) Motor Vehicle breaks
- 4) 209A violations/ domestic abuse
- 5) Assist patrol with Interview of theft suspect.

Patrol Division

Officers are still responding to more and more neighborhood issues and calls for service while helping people get the help they need coping with today's pandemic. Calls for scams are still increasing as people continue to deal with the fallout from the pandemic.

Officer Lombardozzi continues to train for the 74 mile bike trek in honor of the fifth anniversary of the death of Officer Ron Tarentino.

The CEMLEC Drone team had daytime training in Oxford this month. The Leicester Drone operators responded to a brush fire in Oxford.

The CEMLEC SWAT: SWAT had qualifications this month at the range, both pistols and rifles (daytime). The evening training involved scenarios with negotiators. They also continued training with CEMLEC K-9 handlers.

Chief's Office

As Chief of Police, I attended or participated in the following events:

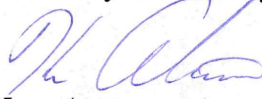
- ✓ Community reading day at Elementary School.
- ✓ Prepared monthly select-board report.
- ✓ April 5th helped with the first day of school.
- ✓ Worked with the schools to help alleviate traffic backups
- ✓ Chiefs' association zoom meeting.
- ✓ Continued to coordinate LPD staff and COVID-19 issues.
- ✓ Attended Select board meeting.
- ✓ Drug take back was held at the recycling center, permits on file.
- ✓ New Defibrillators are now in service.
- ✓ Complied with several extensive public records request.
- ✓ Assisted with house fire investigation.
- ✓ Chaired public safety meeting to discuss Marshall & Paxton St intersection.
- ✓ Attended Becker College walk through of the campus.

Since the COVID-19 pandemic the Internet Exchange Spots providing residents with an open-air, safe haven to conduct internet sales without having unknow people coming to their homes. Even though the doors are locked it is refreshing to see people coming into the parking lot.

Monthly Statistics

• Calls/Patrol Initiated Activity	1,823
• Incident Reports Taken	96
• Arrests/Summons	24
• Crash Investigations	43
• Towed vehicles	32
• Motor Vehicle Stops	214
• Medical responses	14

Should anyone have any questions on this update, please feel free to contact me.


Ken Antanavica
Chief of Police

Report to: David Genereux, Town Administrator

From: Rachelle Cloutier, COA Director

Date: May 7, 2021

Re: Council on Aging Report of activities for April 2021.

Genevieve – Prepare Leicester Senior Center Horizon for May entering data for the calendar, monthly menus, photos of events. Dorothy Dudley has been helping with our newsletter and AARP tax during the month of March and April. Nancy and I distribute to various locations including Town Hall and at Leicester Senior Housing. E-Mail PDF of Newsletter to Town Hall and Leicester Local Cable. Take and record payments on the computer for Newsletter and update senior group mailing list. We have had many who are now subscribers to the newsletter because of their interest in Nancy's column and some of the puzzles and the Rebus they like to do. Train Your Brain continues weekly. Help Nancy with 2 housing visits. Create monthly sign-up sheets for Exercise, Balance, Chair Yoga for social distancing. Created new sign-up sheets for Zumba Gold which is starting in May. Help to distribute food donations to area neighbors. Help with Project New Hope donations and distribution on a weekly basis. Helped set up with Dr. Laconte in the Living Room as back room was occupied by AARP tax prep. Help with sanitizing, and all of the needs of the senior center. Helped with correcting rumors concerning virus. Answer phones as needed.

Nancy: Continue to take temp checks, make appropriate recordkeeping and disinfection of all chairs after each program. Discussing the requirement of vaccination status of people who may be planning to attend outside on Mother's Day event for May 7th. Organize set up of donated food items from Project New Hope a Veterans group of Worcester. Genevieve and I distribute some of the donated foods to families in need. Genevieve and I assisted in 2 shopping visits and 1 dental visit. Genevieve and I assisted in one appointment for eye appointments and 2 home visits. Made two visits to check on Social Security papers for an individual, still awaiting a final decision. Did send follow up message to member family and Jason of Veterans's Affairs. I continue to do bp checks as needed. Horizon newsletter column continues. Assist Genevieve with organization, mailing and distribution of newsletter. In addition, we have the assistance of Dorothy Dudley with organization and distribution of newsletter and responding to phone inquiries, vaccinations, foot care, food delivery and personal issues. Perform triaging of questions with help of Genevieve and Rachelle.

Rachelle: Newsletters prepared and mailed. Attended COA Board meeting from home on April 1. Kristen Forsberg sets up our meetings for which we are very grateful. Attended Department Head Meeting on February 6. Train your brain and other programs continue. Wrote to the New Leader for Kevin Flanders to write an article in the Spencer New Leader. Tax Prep by AARP went very smoothly. Marilyn Highland gave her resignation from the Board of Directors. We are very sad to see her leave. Received a donation of a beautiful quilt for the knitters to sell chances on. Called Ann Barrett who will be here for three Historical Presentations as follows: Tuesday May 11, Tuesday May 25 and Tuesday June 8. We will ask those who come to donated \$3 for lunch. Had our First Aid and CPR training sessions. These included our bus drivers. Met with Kim Myles-Hedgepeth from the Meadows about them sponsoring a Mother's Day special event with gifts and food. Called the Sheriff's office to obtain info about other senior centers. Called several senior centers to obtain information about what they are doing, not doing, how closed or open they were. It actually depended on their location. If they have outside capabilities they are more likely to have programs. If they don't there is little to nothing going on. Worked on the GWCF grant which helps to fund our Outreach Program. E-Mailed it out on April 14. Meet with staff on a regular basis.