

# TOWN OF LEICESTER

## 2020 ANNUAL REPORT



# Town of Leicester Massachusetts



Annual Reports of Town Departments, Boards and Committees

January 1, 2020 through December 31, 2020

*Cover photo of Retired Fire Chief Jacob Menzigian and Joanne Songy (wife of Police Officer John Songy who was killed in the line of duty due to COVID) at the ringing of the Village Bell of Rochdale to honor frontline workers during COVID. Courtesy of Dawn Varjabedian.*

## **In Memoriam**

*In memory of and appreciation for their contributions to the Town of Leicester, we remember:*

**Leona Anderson** – Mrs. Anderson was a long-time resident of Leicester. She was a devoted member of her church community at St. Aloysius in Rochdale where she discovered a love for singing in the choir. She served several terms on the Town's Economic Development Committee.

**Ronald Benson** – Mr. Benson was a former resident of Rochdale and served on the Leicester Fire Department for 27 years.

**Harry R. Blaisdell, Jr.** – Mr. Blaisdell Jr. was a long-time resident of Leicester. Mr. Blaisdell was a teacher in the Leicester school system for over 39 years and continued substituting for 10 additional years after his retirement. He set up and ran the annual Washington, DC trip for 8<sup>th</sup> graders and continued it even after his retirement.

**Joseph W. Edson** – Mr. Edson was a long-time resident of Leicester and worked for the Leicester Police Department. Mr. Edson was recognized by the Town of Leicester for his dedicated charitable work for both the Jimmy Fund and the Special Olympics.

**Mary M. Gabrila** – Mrs. Gabrila was a long-time resident of Leicester and volunteered her time to serve various Town Boards and Committees over the years including the School Committee, Finance Advisory Board and Library Building Committee. She was also a longtime member of St. Joseph/St. Pius X Parish, volunteering for its Food Panty and thrift store.

**John J. Paige** - Mr. Paige was a long-time resident of Cherry Valley. Mr. Paige proudly served in World War II and received 3 Battle Stars for his courageous service in General Patton's 3<sup>rd</sup> Army. John served several terms on the Leicester Planning Board.

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## Quick Facts

Incorporated:	1713
Government:	Open Town Meeting; Five-member Select Board with a Town Administrator
Annual Town Meeting:	First Tuesday in May
Annual Town Election:	Second Tuesday in June
Town Census:	10,970 (as of 2010 census)
Town Roads:	Approximately 100 miles
Current Tax Rate:	\$15.13 per thousand dollars of valuation
Congressional District:	2 <sup>nd</sup> Congressional District
Senatorial District:	2 <sup>nd</sup> Worcester District
Representative District:	17 <sup>th</sup> Worcester District

### Town Hall Information

3 Washburn Square  
Leicester, MA 01524

Town Office Hours:	Mon, Wed, Thurs 8am-5pm; Tues 8am-7pm; Closed Fridays
Contact:	Ph: 508-892-7000; Fax: 508-892-7070
Town Website:	<a href="http://www.leicesterma.org">www.leicesterma.org</a>
Facebook:	<a href="https://www.facebook.com/TownofLeicester">www.facebook.com/TownofLeicester</a>

School Administration Hours:	Monday-Friday 8am to 4pm; <b>Town Hall, 3<sup>rd</sup> Floor</b>
Contact:	Ph: 508-892-7040; Fax: 508-892-7043
School Website:	<a href="http://www.leicester.k12.ma.us">www.leicester.k12.ma.us</a>
Facebook:	<a href="https://www.facebook.com/leicesterpublicschools">www.facebook.com/leicesterpublicschools</a>

## General Town Information

### Emergency Numbers

Ambulance – Police – Fire	911
Alarm Systems	508-892-1193
Power Outages	800-465-1212

### Town Departments

Accounting	508-892-7005	Library	508-892-7020
Animal Control	508-892-7010	Planning	508-892-7007
Assessor	508-892-7001	Police	508-892-7010
Building	508-892-7003	Registrar of Voters	508-892-7011
Board of Health	508-892-7008	Senior Center	508-892-7016
Select Board	508-892-7077	Tax Collector	508-892-7004
Conservation	508-892-7007	Town Administrator	508-892-7077
EMS Billing	508-892-7006	Town Clerk	508-892-7011
Fire Department	508-892-7022	Treasurer	508-892-7002
Highway Department	508-892-7021	Veterans Services	508-892-7022

### School Department

School Administration	508-892-7040	School Administration Fax	508-892-7043
Primary School	508-892-7050	Middle School	508-892-7055
Memorial School	508-892-7048	High School	508-892-7030

### Sewer and Water Districts

Cherry Valley Sewer District	508-892-9616	Cherry Valley/Rochdale Water	508-892-9616
Hillcrest Sewer District	508-414-2111	Hillcrest Water District	508-892-7585
Leicester Water Supply District	508-892-8484	Oxford/Rochdale Sewer District	508-892-9549

### Community Resources

Leicester Housing Authority	508-892-4620	Hearts for Heat	<a href="mailto:leicester@heartsforheat.org">leicester@heartsforheat.org</a>
Parks and Recreation	508-892-7021	Hot Lunch Program for Seniors	508-892-7204
LCAC (Local Cable)	508-892-8757	Recycling	508-892-3121
USPS	800-275-8777	WRTA	508-752-9283

## Elected Federal, State and County Officials

### Governor

Charlie Baker (R)  
Office of the Governor, Room 280  
Boston, MA 02133  
617-725-4005  
[www.mass.gov/governor/contact](http://www.mass.gov/governor/contact)

### Lieutenant Governor

Karyn Polito (R)  
Office of the Governor, Room 280  
Boston, MA 02133  
617-725-4005  
[www.mass.gov/governor/contact](http://www.mass.gov/governor/contact)

### Attorney General

Maura Healey (D)  
One Ashburton Place  
20th Floor Boston, MA 02108  
617-727-2200  
[agoweb@state.ma.us](mailto:agoweb@state.ma.us)

### Secretary of State

William F. Galvin (D)  
Citizen Information Service  
McCormack Building  
One Ashburton Place Room 1611  
Boston, MA 02108  
617-727-7030  
[cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

### State Senator

Michael Moore (D)  
2<sup>nd</sup> Worcester District  
617-722-1485  
[Michael.Moore@masenate.gov](mailto:Michael.Moore@masenate.gov)

### State Representative

David LeBoeuf (D)  
17<sup>th</sup> Worcester District  
617-722-2425  
[David.LeBoeuf@mahouse.gov](mailto:David.LeBoeuf@mahouse.gov)

### United States Senator

Edward Markey (D)  
Local Office: 975 JFK Building  
15 New Sudbury Street  
Boston, MA 02114  
617-565-8519  
[www.markey.senate.gov](http://www.markey.senate.gov)

### United States Senator

Elizabeth Warren (D)  
Local Office: 2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
617-565-3170  
[www.warren.senate.gov](http://www.warren.senate.gov)

### United States Representative

James McGovern (D)  
12 East Worcester Street, Suite 1  
Worcester, MA 01605  
508-831-7356  
[www.mcGovern.house.gov/contact/email-me](http://www.mcGovern.house.gov/contact/email-me)

## Elected Town Officials

### Board of Assessors

Paul Davis	2023
Michael DellaCava Sr.	2022
Arthur Paquette	2021

### Board of Health

Christopher Montiverdi	2021
Richard J. Spaulding	2022
Diane Moffat	2023

### Select Board

Dianna Provencher	2023
Harry Brooks	2021
Richard Antanavica	2021
John Shocik	2022
Herb Duggan Jr.	2023

### Library Trustees

Pauline C. Lareau	2023
Ernestine A. Cherry	2022
R. Olney White	2021
Paul A. Ravina	2023
Bruce L. Craven	2021
Mary Moore	2022

### Moderator

Donald Cherry, Jr.	2022
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### Moose Hill Water Commission

Michael Shivick	2022
Gayous Powell Jr.	2023
Kurt Parliment	2021

### Planning Board

Jason D. Grimshaw	2023
Debra Friedman	2021
Sharon J. Nist	2023
Andrew Kularski	2021
Jaymi-Lyn Souza	2022

### School Committee

Thomas A. Lauder	2022
Scott G. Francis	2021
Stella M. Richard	2022
Nathan Hagglund	2023
Donna Murphy-McCance	2023

### Town Clerk

Deborah K. Davis	2023
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## Appointed Town Officials

\*EO=Ex-Officio

\*AL=At-Large

\*AH=Ad-Hoc

### ADA Coordinator

David Genereux 2021

### Agents to the Select Board

Craig Guertin 2021

Kenneth Antanavica 2021

Michael Fontaine 2021

Paul Doray 2021

Alexander Samia 2021

### Animal Control Officer

Patricia Dykas 2021

### Agricultural Commission

Dianna Provencher 2021

Kim Miczek 2022

Matthew Soojian, AL 2022

Kurt Parliment 2023

Marjorie Cooper 2021

Pat Dykas 2021

Suzanne Sears, AL 2022

### Arts Council

Charles Leis, Jr., EO 2022

Kurt Parliment 2023

Sharon Nist 2021

Judith Ivel, EO 2021

Dianne Lennerton 2022

Elizabeth Marc-Aurele 2022

Christie Higginbottom 2022

Christine Swanson, EO 2021

### Bandstand Committee

Judy Ivel 2022

Ann Emond 2021

Paul Fontaine 2022

Sharon Nist 2021

### Burncoat Park Sports Planning Committee

Dianna Provencher AH

Harry R. Brooks, SB AH

Leonard Margadonna AH

Stephen Parretti AH

Kevin Desaulnier AH

Dawn Marttila AH

Russell Anderson AH

John True AH

Greg Conlan AH

### By-Law Committee

Justina Lachapelle 2021

Marjorie Cooper 2022

Jasmine Randhawa 2023

Suzanne Sears 2021

### Capital Improvement Planning Committee (CIPC)

Leonard Margadonna, AL 2023

Kurt Parliment, AL 2022

Sharon Nist, Planning 2021

Brian Cooper, Schools 2020

Bonita Keefe-Layden 2021

Kathryn Coyle 2021

### Central Mass Regional Planning Commission

John Shocik, SB 2021

Dennis Griffin, Alternate 2021

Jaymi-Lyn Souza, Planning 2021

### Central Mass Resource Recovery Committee

David Genereux 2021

### Code Inspection Services

John Dolen, Gas/Plumbing Inspector 2021

John Markley, Wiring Inspector 2021

Matthew McCue, Alt. Wiring Inspector 2021

Ronald Valinski Jr., Weights&Measures 2021

Kevin Ouellette, Alt. Plumbing Inspector 2021

**Commission on Disabilities**

Martiella Ullman	2020
Frederick Swan	2021
Penny Sawa	2020
Rachel Lyon	2021
Alison Nadell	2022
Deborah Nash	2022

**Community Development Block Grant**

Michelle Buck	AH
Harry Brooks	AH
Scott Francis	AH
Nancy Hagglund	AH
Kristen Forsberg	AH
Robert Wilson	AH

**Conservation Commission**

Stephen Parretti	2023
John Marc-Aurele	2020
JoAnn Schold	2022
James Cooper	2022
Dawn Marttila	2021

**Constables**

Elizabeth Henry	2021
Gregory Kemp	2021
Craig Guertin	2021
Kenneth Antanavica	2021
Paul Doray	2021
Michael Fontaine	2021

**Council on Aging**

Ann Marie Walsh Pierozzi	2022
Patricia Faron	2021
Jane Todd	2022
Richard Jubinville	2023
Lucille Jacques	2023
Marilyn Hyland	2021
Ruth Dowgielewicz	2021
Renee McCue-Hall	2023
Barbara Paszuk	2022

**Economic Development Committee**

Adam Menard	2021
Leona Anderson	2021
Jason Grimshaw	2021
Sarah Miller	2021
Erik Lerdal	2021

**Economic Development (continued)**

Andrew Joyce	2021
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**Finance Advisory Board**

Paul Messier, Jr.	2022
Bonita Keefe-Layden	2021
Mary Gabrila	2024
Dennis McGrail	2022
Lisa Wall	2023
Dave Mero	2021
Charles Leis, Jr.	2022

**Fire Engineers**

Robert Wilson	2021
Michael Dupuis	2021
Matthew Tebo	2021

**Fire Station Building Committee**

Sandy Wilson, SB	AH
Dorothy Dudley, Finance	AH
Robert Wilson, Fire Eng.	AH
Michael Dupuis, Fire Eng.	AH
Mark Wilson, EMS	AH
Brian Cooper, AL	AH
David Genereux, EO	AH

**Health Insurance Advisory Committee**

Brian Knott, Hwy	2021
Kelley Southwick, Teacher	2021
Diane Moffat, Nurses	2021
Judith Ivel, Retirees	2021
Elizabeth Cooper, Paraprofessional Assoc.	2020
Joanne Hovagimian, Sec. Union Rep	2021
Allison Lawrence, Town Rep	2021
Derrick Ruth, Police	2021

**Historical Commission**

Don Lennerton, Jr.	2022
Patrick McKeon	2023
Debra Friedman	2021
Jason Grimshaw	2022
Kathleen Wilson	2023
Joe Lennerton III	2021
Rigoberto Alfonso	2021

**Keep Leicester Green Committee**

Janice Parke, Historic Group	2021
Judy VanHook, Garden Club	2021
Glenda Williamson, Conservation	2021
Dennis Griffin, Hwy	2021

**Library Building Committee**

Donald Cherry, Sr., Library Trustee	AH
Thomas Buckley	AH
Mary Gabrila, FAB	AH
Kathleen Wilson, Historical	AH
Mary Moore, AL	AH
Mark Armington, AL	AH

**Local Emergency Planning Committee (LEPC)**

Herb Duggan Jr., SB	2021
Robert Wilson, EMS/Fire	2021
Chris Montiverdi, EMD	2021
Brian Cooper, Transp.	2021
Art Paquette, LCAC/Media	2021
Dianna Provencher, Com.	2021
Dennis Griffin, Pub. Wks.	2021
David Genereux, Admin.	2021
John Marc-Aurele, Env.	2021
Craig Guertin, Police	2021

**Memorial Day Parade Committee**

Bruce Swett	2021
Don Lennerton	2021
Jon Clark	2021
Paul Lemerise	2021
Mark McCue	2021
Patrick McKeon	2021
Matthew Thompson	2021

**Middle School Building Committee**

Harry Brooks, SB	AH
Chris Clark, AL	AH
Paul McCarthy, AL	AH
Mark Armington, AL	AH
Jim Reinke, AL	AH
Brian Cooper, Dir of Facilities	AH
Tom Lauder, School Committee	AH
Dennis McGrail, Fin Ad Board	AH
Christopher Fontaine, Middle School	AH
Tina Boss, School Staff	AH

**Middle School Building Committee (continued)**

Christina Looney, School Staff	AH
Jeffrey Berthiaume, School Staff	AH
Marilyn Tencza, Superintendent	AH
Cady Maynard, LPS Finance Rep	AH
David Genereux	EO

**Parks & Recreation Committee**

Patrick McKay	2021
Joanne Petterson-Bernier	2021
Leonard Margadonna	2021
Robert Pingeton	2021
Suzanne Sears	2021
Jessica Margadonna	2021
Nancy Ortiz	2021

**Parking Tickets Hearing Officer**

Ted Antanavica	2021
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**Procurement Officer**

David Genereux	2021
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**Recycling Committee**

	2021
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Ruth Kaminski
Fran Conley
Peg Conley
Sherice Rose Conley
Rebecca Benoit
James Buckley
Arthur Croteau
Patricia Daige-Langlois
Ed Hammerbeck
Vaughn Hathaway
Barbara Knox
John Marengo
Charlotte Meyers
Patty Meyers
Steve Monahan
Travis Mondor
Mary Moore
Marybeth Nadeau-Lavoie
Sharon Nist
Kurt Parliment
Jan Parke
David Parke
Paul Ravina
Joseph Richardson

**Recycling Committee (continued)**

Lori Rocheleau  
Ray Ronander  
Suzanne Sears  
Karen Sheldon  
Gregory Stephanos  
Judy VanHook  
Maureen Whitney  
Brian Whitney  
Carl Wicklund  
Cheryl Wilson  
Sandra Wilson  
Charles Wisniewski

**Registrar of Voters**

Maureen Connery	2023
William LeBeau	2023
Deborah Davis	2023
Leonard Ivel	2021

**Town Counsel**

Petrini & Associates	2021
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**Town Hall Renovations Committee**

Harry Brooks, SB	AH
Scott Francis, SC	AH
Lisa Wall, Finance	AH
Robert Wilson	AH

**Right to Know Officer**

David Genereux	2021
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**Road Conversion Committee**

Richard Antanavica, SB	2021
Dennis Griffin	2021

**Stormwater Management Committee**

Dennis Griffin	AH
Stephen Parette	AH
Joanne Petterson-Bernier	AH

**Veterans Graves Registration Officer**

Bruce Swett	2021
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**Zoning Board of Appeals**

James Buckley	2021
James Reinke	2022
Vaughn Hathaway	2023
Kurt Parliment	2024

## Town Staff

### Administration

David Genereux	Town Administrator
Kristen Forsberg	Assistant Town Administrator
Bryan Milward	Assistant to the Town Administrator

### Accounting

Allison Lawrence	Town Accountant
Kate Messina	Assistant Town Accountant

### Animal Control

Patricia Dykas	Animal Control Officer
Megan Canavan	Animal Inspector

### Assessor

Sanders Genna	Assessor
Kathleen Asquith	Department Assistant

### Civilian Detention Monitors

Courtney Bickerton  
Marianne Devries  
Kayla Fontaine  
Cayla Lynne Garfield  
Brian Gould  
Kelly Jones  
Michael Monfreda  
Ann Marie Parkinson  
Richard Spaulding, III  
Samantha Trotto  
Matthew Weir  
Bryan Williams

### Development and Inspectional Services (DIS)

Michelle Buck	Director/Town Planner
Michael Silva	Local Building Inspector
Kelly Conroy	Department Assistant
Brooke Hammond	Department Assistant
Francis Dagle	Health Agent

### Emergency Management

Jason Main	Director
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### Highway Department

Dennis Griffin	Highway Superintendent
Maureen Schur	Department Assistant

### Highway

Brian Knott	Foreman
Derek Keats	Mechanic
Robert Provost	Heavy Equip Operator
Derek Fenner	Light Equip Operator
Michael McCormick	Light Equip Operator
Erik Bulak	Truck Driver
William Burt	Truck Driver
Zachary Boss	Truck Driver
Anthony Dube	Truck Driver
Brandon Baird	Truck Driver
Jared Gagne	Truck Driver
Karl Solomon	Custodian

### Library

Suzanne Hall	Director
Pat Grady	Asst. Library Director
Kaeleigh Hart	Children's Librarian
Donna Johnson	Cataloguer
Charissa Berube	Circulation Assistant

### Senior Center

Rachelle Cloutier	Director
Nancy Lamb	Outreach Coordinator
Genevieve Grenier	Newsletter Editor
Robert Foley	Bus Driver
David Gerken	Bus Driver

### Treasurer/Tax Collector

Melanie Rajaniemi	Treasurer/Tax Collector
Nicholas George	Assist. Treasurer/Collector
Alisa Ayres	Department Assistant

### Town Clerk

Deborah Davis	Town Clerk
Susan Zuscak	Assistant Town Clerk

**Veterans Services Officer** Jason Main

## **Police Department**

Chief of Police - Kenneth M. Antanavica  
Lieutenant – Paul Doray

### **Sergeants**

Sgt. Michael Fontaine  
Sgt. Alexander Samia  
Sgt. Craig Guertin

### **Administrative Assistant**

Sheila Gaffney

### **Patrol Officers**

Detective Timothy Fontaine  
Officer Thomas Moughan  
Officer John Caforio Jr.  
Officer Derrick Ruth  
Officer Scot Brooks  
Officer Frank Bulman III  
Officer James Murphy  
Detective Matthew Brady  
Officer Michael Lombardozi  
Officer Charles Larson, Jr.  
Officer Travis McCauley  
Officer Michael Sielis  
Officer Matthew Soojian  
Officer Charles Laperle  
Officer Paul Pepin

### **Department Assistants**

Ann Marie Parkinson  
Deborah Temple

### **Special Police Officers**

Joseph Fontaine  
Jeffrey Tebo  
Steven Zecco  
Brian Gould  
Curtis Sampson  
John Bolduc, Jr.  
Bob Bousquet  
Anthony Consiglio  
Gregory Gaumond  
Richard Menard, III

## **EMS Department**

Robert Wilson, Executive Director  
Donna Fields, Administrative Assistant  
Michael Franklin, EMS Coordinator

### **Basic EMT's**

Patrick Alstrom  
Adriana Bennett  
Tony Calamare  
Megan Cooney  
Drew Dalton  
Karl Doane  
Molly Dube  
Jay Edson  
Benen El-shakhs  
Jennifer Franklin  
David Howard  
John Kennedy  
Kyle Maldonado  
Kris Mastromatteo  
Koury McDowell  
Eric Montiverdi  
Kate Mullins  
Ryan Murphy  
Valerie Nugent  
Harsh Patel  
Justin Pike  
Sarah Seaver  
Eli Seiser  
Patrick Shea  
Cheryl Wilson  
Robert Wilson

### **Paramedic EMT's**

Michael Franklin  
Alex Harrington  
Katy Kulakowski  
Joe Kuchinski  
Paul Latino  
Chris Montiverdi  
Paul Normandin  
Jeremy Parkinson  
Colleen Plante  
Pamela Plante  
Ryan Plante  
Ruben Torres

## **Fire Department**

Michael Dupuis, Fire Chief

Donna Fields, Administrative Assistant

Matthew Tebo, Deputy Chief – Matthew Tebo, Assistant Chief – Michael Wilson, Captain/Fire Inspector

### **Firefighters - Company 1**

Benjamin Morris - Captain  
John True SR- Lieutenant  
Patrick Almstrom  
Antranic Bahnan  
Anthony Dupuis  
Michael Franklin  
Christopher Goodney  
Dylan Hammond  
Nate McNamara  
Nate Mercado  
Ryan Murphy  
Justin Pike  
Chip Sawa  
Mark Wilson  
Joseph Wood

### **Firefighters - Company 2**

David Beauregard – Lieutenant  
Kevin Clark  
Dave Howard Jr  
Kris Mastromatteo  
Koury Mcdowell  
Jonathan Plante  
Ryan Plante  
Patrick Shea

### **Firefighters - Company 3**

William Broullon - Captain  
Kris Soucie – Lieutenant  
Jeffrey Clark  
Jason Edson  
Chris Gagne  
Michael McCormick  
Chris Montiverdi  
Ryan Lambert  
Kevin Raillo  
Jason Soucie  
Zach St. Pierre

### **Recruits - Company 1**

Daniel Black  
Benjamin Carlson  
Noah Day  
Anthony Drenzo  
John Green  
Logan Laflamme  
Jack Kennedy  
Kyle Maldonado  
Jonathan Marx  
Paul Pepin  
Konnor Pike  
Joshua Smith  
John True Jr.

### **Recruits - Company 2**

Alex Belisle  
Zachary Dolat  
Torre Matroinni  
Chris O'Brien

### **Recruits - Company 3**

Brandon Baird  
Jason Edson  
Joseph Foley  
Jonathan Hayes  
Marc Holmes  
Alexei Orloff  
Ryan Lambert  
Eric Montiverdi  
Chandler Soucie  
Zach St. Pierre



## **Town Administrator/Select Board**

The Select Board is pleased to submit this report on its activities for the year 2020.

At the annual Town Election in June, Herb Duggan Jr. was elected to the Select Board. Following the election, the Board reorganized and selected Dianna Provencher as Chair, Harry Brooks as Vice-Chair and John Shocik as 2<sup>nd</sup> Vice-Chair. Rick Antanavica and Herb Duggan Jr. round out the five-member board. The Board recognized the efforts of outgoing member Sandra Wilson.

### **Personnel**

In 2020, David Genereux, Town Administrator, completed his third full year in service to the Town. The Town Administrator's office was restructured in August of 2020. Kristen Forsberg was promoted to Assistant Town Administrator, grants, business assistance and economic development were centralized within the Town Administrator's office and Bryan Milward transferred to the position of Assistant to the Town Administrator. 2020 also saw the retirements of John Prescott, Principal Assessor, Robert Wilson, Fire Chief, and Patricia Grady, Assistant Library Director.

#### New employees hired by the Town include:

- Building Inspector – Michael Silva
- Children's Librarian – Kaeleigh Hart
- DIS Department Assistant - Brooke Hammond
- Health Agent – Francis Dagle
- Public Health Nurse – Helen Ganas
- Veterans Services Officer and Emergency Management Director – Jason Main
- Police Department – Officer Paul Pepin
- Highway Truck Driver/Laborers – Brandon Baird and Jared Gagne
- Treasurer/Collector Department Assistant – Alisa Ayres
- Principal Assessor – Sanders Genna

### **Goals**

In 2020, the Board established new 3-5 year goals for the Town as follows:

- 1) Bolster the Town's tax base by enabling commercial and residential development
  - Increase commercial, residential and mixed-use properties
  - Create the appropriate mix of residential housing and density
  - Foster other desirable land use categories including agriculture, conservation and preservation
  - Work with the Planning Board to review related bylaws, recommend changes and develop planning strategies
  - Enable and promote commercial development along major roadways
  - Reduce impact of blighted properties
- 2) Enhance communication with residents and stakeholders to help ensure insight into the operations of the Town, aid in community involvement and continue to build productive relationships
  - Update and educate the public on current status of and vision for financial and capital goals
  - Build general community awareness and involvement
  - Improve relationship with Becker College (especially regarding Leicester Center)
  - Continue open relationships with boards and committees

- 3) Develop the infrastructure and services of the Town to improve the quality of life of residents and enable desired development
  - Public Facilities
    - Fire Station
    - Highway Barn
    - School Facilities
  - Utilities
    - Water/Wastewater
    - Stormwater
    - Natural Gas
  - Recreation
    - Review current assets and develop strategies for better utilization of recreational space
    - Provide more programs
  - Protect historic character of the community
- 4) Continually assess and improve the operations of the Town to ensure the most effective, efficient and modern practices are used in the delivery of services to residents and stakeholders
  - Staff development
  - Business processes
  - Utilize technology to enhance and improve operations including how we interact with residents
  - Support the School Committee in improving K-12 education

The Board has established the following goals for the Town Administrator for FY21:

- Develop both a short-term and long-term financial plan based on current and anticipated future revenues, including OPEB, Stabilization, capital planning and collective bargaining.
- Develop systems that further training and performance of department heads; factor in succession planning where applicable and possible; continue department head reviews and goaling processes.
- Continue economic development strategies, including obtaining grant funding for business development and future growth.
- Work with Highway Superintendent/Facilities Manager to create a schedule for maintenance and upgrades to municipal buildings and other property that is funded annually as well as make recommendations for creative use/reuse of existing surplus or underutilized property.

## **COVID-19**

In March of 2020, the Town Hall, Senior Center and Library closed to the public due to the pandemic. Employees worked a mix of remote and on-site shifts to limit the number of persons in the buildings but to continue to be able to provide services to residents. In June of 2020, Town Hall employees resumed normal hours in the building. In the Fall of 2020, the Town Hall opened to the public by appointment only. The Library began curbside pickup and the Senior Center has held outdoor classes as possible but remains closed. The Town parted ways with the Worcester Regional Public Health Alliance in the Fall of 2020. The Town has since hired an in-house health agent who will provide full time services to residents. The Health Agent worked with the Town Administrator's office to develop more robust communications with residents around COVID-19 including a comprehensive website, Facebook and code red announcements to keep residents informed. The Town began working to become certified as a local vaccination site to serve our residents locally.

### **Town Meetings**

Delayed due to COVID-19, the Annual Town Meeting was held in the High School Gym on Tuesday, June 2, 2020 to follow proper social distancing protocols. In addition to approving numerous budget and financial articles, Town Meeting also approved joining the central mass mosquito control project, funding an architectural study of the Hillcrest property to determine building repairs and potential future uses, borrowing for the Town's match to replace high hazard Waite Pond Dam, designating the Rawson Street bridge as the John J. Binienda Memorial Bridge and the Church Street bridge as the Private First Class Eugene Joseph Parenteau Memorial Bridge, amending the adaptive reuse overlay district bylaw to add potential reuse options and amending the marijuana zoning bylaws to allow for outdoor cultivation in the suburban agricultural district.

At the Saturday, September 26, 2020 Special Town Meeting at the former Millbrook Distributors Building, the proposed new K-8 school projected failed to be funded.

At the November 17, 2020 Fall Special Town Meeting, the Town approved the FY21 capital improvement plan, funding for updates to the Town's Open Space and Recreation Plan, funding for the FY22 valuation update and certification, using settlement funds to pay for the Fire Station Retention Ponds remediation project, granting an annual property tax exemption to the surviving spouse of Rutland Police Detective and Town Resident John Songy who died in the line of duty due to COVID-19, in addition to amendments to the collection box and personnel bylaws.

### **Town Finances**

The Select Board and Town Administrator worked to balance the needs of the Town in light of the uncertainties of COVID-19. Several financial articles planned for spring Annual Town Meeting were delayed until the fall when the State had finalized the FY21 budget and the impact of COVID-19 on the economy was more apparent. The Board did forward a balanced budget for fiscal year 2021 that was overwhelming approved at Town Meeting. Fall Town Meeting ultimately approved the FY21 Capital Plan, Town Meeting also approved the Select Board recommendation to add \$91,387 to the stabilization fund, investing \$40,037 in capital projects adding \$35,000 to the Other Post-Employment Benefits Trust Fund (OPEB).

In FY20, the Town received \$300,000 in Host Community Agreement funds from Cultivate, and \$437,304 in marijuana sales tax receipts for total of \$737,304.

### **Grants**

Grants awarded to the Town in 2020 include:

- Community Compact Grant - \$52,000 - Streamline business permitting process and inventory of culverts in Town
- Shared Streets and Spaces - \$20,000 - Town Common benches and LED pedestrian signage
- PARC Grant - \$67,000 - Renovate courts at Towtaid Park
- CARES Act - \$1,000,000 - COVID related expenses
- Green Communities - \$200,000 - Phase II LED Streetlights, weatherization/lighting upgrades at Senior Center/High School
- CDBG-CV Funds - \$376,000 - Lead Agency for microenterprise grants and funding for senior center outreach
- CDBG FY20 - \$335,000 - ADA Improvements at Russell Park and housing rehabilitation

### **Facility and Capital Improvement Projects**

The Town received a \$200,000 grant from the state for reconstruction of the west side parking lot at Town hall. The project was completed in June of 2020.

Purchase of the lights for the second phase of the LED streetlight installation Green Communities grant began in December of 2020. The project is slated for completion in the spring of 2021. Once complete, all streetlights in Town will be converted to LED which provides a significant cost savings on electricity.

The Leicester Historic Society and Historic Commission continue working together to restore former Swan Tavern at 1 Paxton Street in order to make it a vibrant part of the community once more.

The Town continues to apply for funding to complete ADA renovations at the Leicester Town Hall.

The Hillcrest Reuse Study was completed and noted the cost to renovation verses replace the building were nearly the same. The Board will continue to discuss options for the buildings and the fields in 2021.

Construction began on the replacement of the Waite Pond Dam which is slated for completion in the spring of 2021.

The new playground at Towtaid Park was completed in part using \$40,000 in Town parks funds and \$15,000 from a KaBOOM! playground grant. The Town has received two additional grants which will fund curb and sidewalk replacement, court renovation, parking spaces and ADA accessibility. This work will begin in the spring of 2021.

The Town pursued contract action against the firm who built the Fire & EMS Headquarters at 3 Paxton Street due to flaws in the water management system. Following negotiations, the Town received \$560,000 in settlement funds. These funds were appropriated at Town Meeting for remediation of the retention ponds and improved drainage. The project is in the design phase and is slated to begin in late spring/early summer 2021.

### **Economic Development**

The Town continued to pursue all potential avenues for Economic Development in 2020 including providing hands-on assistance to local businesses. Cultivate is still bringing in revenue for the Town, although the amount is declining due to additional competition. Construction on the marijuana grown facilities at the former Millbrook Distributors building got underway in 2020.

The Town received two grants focused on economic development. One grant looks at streamlining the permitting process for businesses and the other looks at business attraction, retention and expansion.

### **By-Law Committee**

The By-Law Committee convened to review two by-law changes prior to the Fall Town Meeting. The first recommended a change in oversight from the Select Board to the Board of Health as related to the Collection Box By-Law. Due to the nature of potential infractions as impacting public health, the By-Law Committee voted to approve. The second by-law change submitted was to identify the Select Board to oversee the Personnel By-Law, a role they have been already fulfilling due to a defunct Personnel Board. Other minor changes were made to the compensation section of the by-law as a strategy to recruit and retain a talented employee pool. Again, this was recommended for approval.

## **Town Moderator**

Like pretty much every other aspect of town government and everyday life, the pandemic had a significant effect on Town Meetings. Amid requirements for social distancing, we conducted three Town Meetings in 2020.

The credit for conduct and logistics of these meetings lies primarily with others, and those folks deserve recognition and thanks. That list includes department heads and staff from Highway, Police, Fire / EMS, the School Department as well as the Town Clerk and Town Administrator. A special nod also needs to go to Len Ivel, who dusted off his drafting skills to map out seating and room layouts for Town Meeting venues. I must also acknowledge Doug Belanger, who stepped up to moderate the November 17<sup>th</sup> Special Town Meeting when circumstances prevented me from attending that meeting. Committed citizenry is the bedrock of our self-governance.

The September 26, 2020 Special Town Meeting was one for the books. With the generosity of Richard Rafferty allowing us to use the former Millbrook Distributors site, over 800 Registered Voters came forward to participate as members of that Town Meeting. Despite the challenges of the site and the passions involved, I am proud of the fact that the business of that meeting was conducted in a manner befitting a formal legislative session. We can never lose sight of the fact that Open Town Meeting relies on adherence to not only local and state laws, but on the traditions of fair and democratic self-rule.

The adoption of electronic voting devices has proved invaluable during the conduct of our recent town meetings. Especially for the September meeting, hand counts or paper ballots would have added a tremendous amount of time to the meeting. The combination of speed and privacy these devices offer is a big plus.

With all of that said, I am dismayed at the level of some of the rhetoric and personal attacks brought forth by differences of opinion on various matters we face as a community. While there is no mandate that we forge friendships with everyone we meet, before, during and after any business and vote, we are, and will be, neighbors. Permanent damage to relationships makes the need to work together on hard choices even more difficult.

It continues to be my honor and privilege to serve as moderator for the Town of Leicester. As I have said before, Town Meetings and its members are the legislative branch of our town government and a critical component of effective local government. I will continue to do all that I can to ensure that every registered voter who takes part in a town meeting is comfortable with the business at hand and their role in the conduct of town meetings.

While much of our business is virtual at this time, I would remind every citizen and registered voter that all aspects of our town government are open for participation and involvement. Every board in town conducts their business in posted meetings that, with very few exceptions, are open to the public. The business we undertake at Town Meeting is the result of months of meetings and deliberations. While any member of a town meeting has a right to ask questions about items on the warrant, time spent following proceedings throughout the year will provide a deeper understanding of the business on the floor of town meetings.

Respectfully, Donald A. Cherry, Jr., Town Moderator

## **Emergency Medical Services**

During the year 2020, the Town of Leicester Emergency Medical Services responded to 1,483 calls for medical assistance, treatment and or transport to area Hospitals. This is an increase of 129 calls from 2019 in which we had 1,354 responses. This represents a 9.5% increase in calls for service. Of the 1,483 calls, 1,098 resulted in transports to area Hospitals, representing a 12% increase in transports from the previous year. Leicester EMS was requested to assist area Towns 234 times; 96 calls more than 2019, a 76% increase. The remaining responses were lift assists, lifeline alarms, fire standbys and patient refusals. October (138 calls for service), November (148) and December (170) saw the highest call volumes that the Department has ever experienced.

COVID-19 posed a special challenge to Leicester EMS during 2020. EMS members responded to hundreds of calls for suspected or confirmed cases. Acquisition of sufficient PPE supplies was difficult due to worldwide shortages. Job restrictions and health concerns caused a decrease in staffing while call volume increased. Hospital overcrowding led to significant increases in turn around times and overall length of calls. Federal reimbursement and local grants helped offset some costs of PPE and disinfection equipment.

The previous list of Capital needs for the EMS Department, the replacement of Cardiac Monitors and the replacement of Ambulance 2, were fulfilled this past year. The new Cardiac Monitors were purchased and put in service in February 2020. At the November Special town meeting funding was approved for the purchase of a new Ambulance. Delivery of the new Ambulance is expected in the summer of 2021.

The Town is equipped with three Ambulances, all of which are based out of the Fire/EMS Headquarters. The primary Ambulance is staffed 24/7 at the Paramedic level. If a second call is received while the primary truck is out, the Dispatch Center tones out for any available EMT's. If we are unable to staff the 2<sup>nd</sup> truck a mutual aid Ambulance responds and handles the call. Mutual aid ambulances responded into Leicester only 54 times in 2020, representing 3.6% of our calls. There are occasions during severe weather events a 2<sup>nd</sup> truck will be staffed for the duration of the event. Over the past year we have been able to staff 96% of calls received for service. On multiple occasions all three ambulances have been staffed simultaneously for emergency calls.

Medicare/Medicaid reimbursements for services rendered has remained stable this past year. Previous years there were reductions in reimbursement rates.

To the residents of Leicester, we would like everyone to know that we sponsor an annual EMT-Basic course. If you have any interest in becoming an Emergency Medical Technician please contact Donna Fields at our office.

The Town of Leicester Emergency Medical Services remains committed to delivering quality medical care and promoting health, wellness and safety to the residents and visitors of the Town of Leicester.

## **Fire Department/Board of Fire Engineers**

Michael R. Dupuis - Fire Chief

Matthew Tebo – Deputy Fire Chief

It is my honor to submit The Leicester Fire Department's (LFD) Annual Town Report to the residents of the Town of Leicester.

Covid-19 has changed our lives this year. The LFD has been able to adapt with this change also. All members have been handed out their own personnel protection equipment (PPE) that protects them during a call. At the conclusion of the Call, all the equipment gets decontaminated which makes it safe and ready for the next call. Some of our LFD members have also assisted the Leicester Ambulance Department during Covid-19 responses, acting as drivers so the EMT's and Paramedics can stay in their proper Covid-19 PPE. This keeps them protected from the disease and also cuts down on the need for an EMT or Paramedic to remove and dispose of their current PPE to drive to the hospital then don their new PPE to move the patient inside the hospital.

The LFD responded to 367 incidents during 2020. This is an increase from the previous year. The incidents range from structure fires, brush fires, motor vehicle accidents, carbon monoxide emergencies, hazardous emergencies, water emergencies and mutual aid responses to adjoining communities.

The Department was extremely fortunate to attain a grant of \$280,000.00 of funding through the Assistance to Firefighters Grant Program (AFG). AFG is one of three grant programs that constitute the Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) focus on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards. With the help of this funding and the Town contribution portion the LFD purchased (42) Self-Contained Breathing Apparatus (SCBA). These helped replace the units that were 17+ years old. This gives the firefighters state of the art breathing apparatus to do their job and keep them safer.

Future capital needs that are still needed, consist of the replacement of Engine 1, which is a 1986 Hahn/Ranger Pumper. This truck has served the town proudly for many years. Station 3 will need complete roof replacements within the next 2-3 years, as this roof was last replaced 30+ years ago. Maintenance and repairs have been frequently for the last several years. The tools used to extricate victims from motor vehicle accidents are becoming obsolete. The steel used on vehicles today are four times stronger and make it extremely difficult to cut. The current tools were purchased in 2003, and have now fallen behind the auto safety technology needed for today's cars now being manufactured. The new tool technology is battery operated making them lightweight and more versatile, helping extricate victims quicker and increase survivability of an accident.

The LFD's Recruit Firefighters participated in the Massachusetts Fire Academy (MFA) Call/Volunteer Recruit Training program. This program is a comprehensive 240+ hours to become a Pro Board Nationally Certified Firefighter. All new recruits are required to complete this program in order to be appointed as a Regular Firefighter for the LFD. This year (4) Recruits graduated from the MFA Call/Volunteer Recruit program during 2020. This year, LFD's own recruit Ryan Lambert received the programs highest award for being the most outstanding recruit in his class. Congratulations to him and his classmates. The whole department is extremely proud.

Training for our current firefighters continues on a year-round basis. Training is conducted monthly to keep up skills and to learn new techniques brought into the fire service. These training sessions occur also during inclement weather as the firefighter is prepared for all types of weather when they are called to

duty. The Headquarters facility training tower continues to push members into in-depth rigorous training sessions which hone the skills of firefighters in an era of learn-by-training.

On November 30<sup>th</sup> Chief Robert Wilson ended his 47th year as a member of the LFD. He spent the last three decades leading firefighters into battle as an officer of the department. His support and leadership have inspired many members and will not be forgotten. His dedication to the town and the department are immeasurable. On behalf of the members, I would like to wish the Chief a happy retirement.

The year 2020 marked the 3rd year in a row for the members of LFD and the Leicester Police Department to hold the Annual Santa Tour around our Community. Preparations for the event begin weeks in advance of the actual event as the route is planned out and reviewed, and decorations are prepped for the day. The members post the route utilizing an app so residents can track the location of Santa as he makes his way through town. The link to follow along is posted on the LFD Facebook page. This past year, over 850 people actively tracking Santa as he made his way across the planned route. The duration of the event included 2 hours of preparation and 6 hours along the route. The LFD members enjoy volunteering their time to host this event just as much as the residents enjoy watching and waiting for them to pass by their homes.

I personally would like to thank all the members of the Leicester Fire Fighter Association, for their willingness to work together with the Board of Engineers to make the Town of Leicester a great place to work and serve the community.

Residents can stay in touch with the Leicester Fire Department and what is occurring in their community by following the LFD on the following social media sites:

1. Website at <https://www.leicesterma.org/leicester-fireems-department>
2. Facebook at [www.facebook.com/Leicestermafire](https://www.facebook.com/Leicestermafire)
3. Twitter at @LeicesterMAFire

The LFD utilizes social media to maintain transparency and provide real time incident alerts and other information to residents.

On behalf of all the members of the Leicester Fire Department, I would like to thank the entire community for their continued support along with the other town departments for their willingness to work together to achieve a common goal, to make the Town of Leicester a great, safe place to live.

Respectfully,

Michael R. Dupuis  
Fire Chief

## **Fire Station Building Committee**

*No report submitted by time of publishing*



## **Local Emergency Planning Committee**

The Local Emergency Planning Committee (LEPC) is a local planning committee made up of town departments that has been established through the Federal Emergency Planning and Right-to-Know Act (EPCRA) of 1986. Members represent all key departments in those towns including: Administration, Department of Public Works, Board of Health, School Department, Police, Fire, Emergency Medical Services as well as local industry and nonprofit organizations, such as the Medical Reserve Corps. The Committee looks at various types of disasters and hazardous material problems that could impact the towns, develops plans to address those incidents, and tests those plans to ensure first responders are proficient with the plans to address these incidents. The Committee meets semi-annually to quarterly and works closely with the Massachusetts Emergency Management Agency (MEMA).

## **Police Department**

### ***“Proudly Working with the Leicester Community”***

#### **Introduction**

Once again it is my honor and a privilege to be submitting the Leicester Police Department’s (LPD) annual report to the residents of the community. The LPD is pleased to report that crime in Leicester remains under control. In 2020 the overall crime rate within the town has decreased since last year. There were increases in certain categories of crime in Leicester which I will outline further in this report.

#### **Personnel and Staffing**

In 2020 the LPD full time staff included (19) police officers, one administrative assistant, two part-time clerks and 4 on-call jail monitors/matrons. The sworn complement of police officers is comprised of the Chief, a Lieutenant, 3 Sergeants, 2 officers assigned to Detective duties and 12 Patrol officers. This represents a decrease of two officers from the staffing level of the LPD in 2018. In 2020 the department requested the Civil Service list to fill an open patrol position. After screening and interviewing, Mr. Paul Pepin was selected and is currently enrolled in the New Braintree Municipal Police Academy. We expect Paul to graduate in 2021 and join the LPD full time force after he completes field training.

#### **COVID-19 Pandemic**

The world has been affected by COVID-19 in so many ways. In the world of Policing, we all have learned new ways to deal with the societal, public health and economic impacts of COVID-19. Law enforcement has been called upon to implement our best strategies and practices in partnership with the Board of Health to “flatten the curve” of COVID-19 cases. In most cases we educated the public, and at one-point officers were able to offer a complimentary face mask.

During this pandemic, law enforcement agencies worked to reduce the spread of COVID-19 by enforcing the ban on all large gatherings. We also worked to make sure any municipal meetings that were allowed were safe for all attendees by enforcing social distancing and face mask compliance.

Since law enforcement is inherently close-contact work with strangers and sometimes marginal people, police officers are on the front lines when dealing with a pandemic and enforcing responsible measures, while simultaneously being at a greater risk of exposure and infection. LPD had a several

officers contract COVID-19 and recovered. We also had several officers who suffered exposures and were quarantined in 2020.

At the onset of COVID-19 all PPE supplies were in high demand and some were not available. Through the resourcefulness of many department heads we were able to keep all essential personnel for the town supplied with PPE and new sanitizing equipment. The Select Board voted to close all public buildings, but we still served the public when they came to the LPD requesting assistance (mostly in the parking lot). Crime did not take a break, but the men and women of the LPD still worked shifts and answered every call personally or by telephone when applicable.

The LPD had to make some critical moves to protect responding officers. We had to modify how we operate from top to bottom. LPD still responded to ambulance calls but would stage and take information outside the residence in preparation for the ambulance to arrive unless there was a life-threatening situation. Officers continued to perform life saving techniques on any patient, including COVID positive patients, prior to EMS arriving. Traffic stops were modified to make the encounters as much of a no touch situation as possible. LPD continued to make arrests when necessary, the cruisers and areas in the building of exposure were sanitized once the situation was mitigated. Courthouses were closed with COVID-19 spreading throughout the buildings. Bail hearings and regular court hearings were delayed until telephone conferences and zoom hearings were put into place.

There were many COVID-19 related deaths in the community, including Rutland Police Detective John Songy, a resident of the Leicester. Detective Songy will be sorely missed by the community and his colleagues at the Rutland Police Department.

COVID-19 has put everyone in difficult positions all-around. Through these dark times the LPD, LFD and EMS joined together to bring a little joy into people's lives as you will read about further on.

**"Bells of Thanks"** Retired Fire Chief Jake Menzigian coordinated the Bells of Thanks whereas each Sunday in July 2020 at 6pm the Rochdale Village Bell was rung to recognize all frontline workers for their efforts during the pandemic. Joanne Songy (wife of John Songy), LPD, LFD and EMS were on hand each Sunday as the bell was tolled in July.

### **Opioid Crisis**

The Town of Leicester still has not been immune from the devastation of the National Opioid Crisis. The members of the Leicester Police Department continue to work hard to combat the Opioid Crisis in our community. The LPD was pleased to partner with the Leicester Public Schools and Worcester County District Attorney Joseph D. Early, Jr.'s Office in bringing an additional drug/opioid educational program to the middle school students of our community. The program began being presented in the Leicester Public Schools in November of 2017 and continues today via Zoom to the students due to COVID-19.

### **Crime Control Strategy**

The Leicester Police Department's crime control strategy includes, but is not limited to, the following crucial initiatives again this year:

1. **Traffic Enforcement** – Most crimes committed in Leicester are committed by individuals who reside outside the Town of Leicester. These transient offenders can be deterred by a highly visible and active traffic enforcement program. Offenders, looking to commit crimes, frequently drive vehicles that are not legally registered, etc., so they avoid communities where they are more likely to be

stopped for these motor vehicle violations. Leicester's traffic enforcement program makes the police highly visible, which deters crime and reduces disorder.

2. **High visibility traffic enforcement grant**- The LPD has been very fortunate that we have again received funding for traffic enforcement. These high visibility grants target seat belt violations, texting and driving, impaired driving and speeding.
3. **National Drug Take Back** – The LPD, in partnership with the Leicester Recycling Center, participated in one National Drug Take Back initiative in 2020. Due to COVID-19 the first initiative was cancelled but we can proudly state that it has participated in all seventeen (17) DEA sponsored National Drug Take Back Programs. The program has “taken back” more than 13.7 Million tons of drugs since it started in 2010, the majority of which are unused, unwanted, or expired drugs that are sitting in area homes. The collection of these drugs prevents them from being stolen and diverted. This year the program collected a record setting 985,392 pounds of drugs. Drugs can be dropped into the LPD drug collection kiosk in the police station lobby anytime.
4. **Needle Collection Program** – The LPD collected approximately 450 gallons of hypodermic needles and sharps in its needle collection kiosk. The collection kiosk has been an effective tool in getting needles and sharps off the street. Needles and sharps can be dropped into the LPD needle collection kiosk in the police station lobby. This service has to be offered to Town residence only since so many other towns and cities closed their needle drop off facilities.
5. **D.A.R.E.** – The DARE (Drug Abuse Resistance Program) was put on hold this year due to COVID-19
6. **Drug Educational Programs** – The LPD, in conjunction with the Leicester School Department, continues to provide multiple educational programs for students and parents. The Leicester Police Department in conjunction with the District Attorney's office has provided opioid addiction education at the middle school level, this year being done via zoom.
7. **Community Outreach** – The LPD attempts to attend as many public events as possible. This year most events were cancelled, but we did have a presence at the town meetings that allowed over 800 people (all masked and social distanced) to be able to vote on the articles at hand.
8. **Professional Investigations** – The Investigative Division of the LPD is committed to conducting investigations that meet the highest professional standards and routinely benchmarking its investigations against other leaders in the law enforcement community.

These initiatives have proven to be very successful in deterring and controlling crime and disorder in our community.

### **Social Media**

Residents can stay in touch with the Leicester Police Department and what is occurring in their community by following the LPD on the following social media sites:

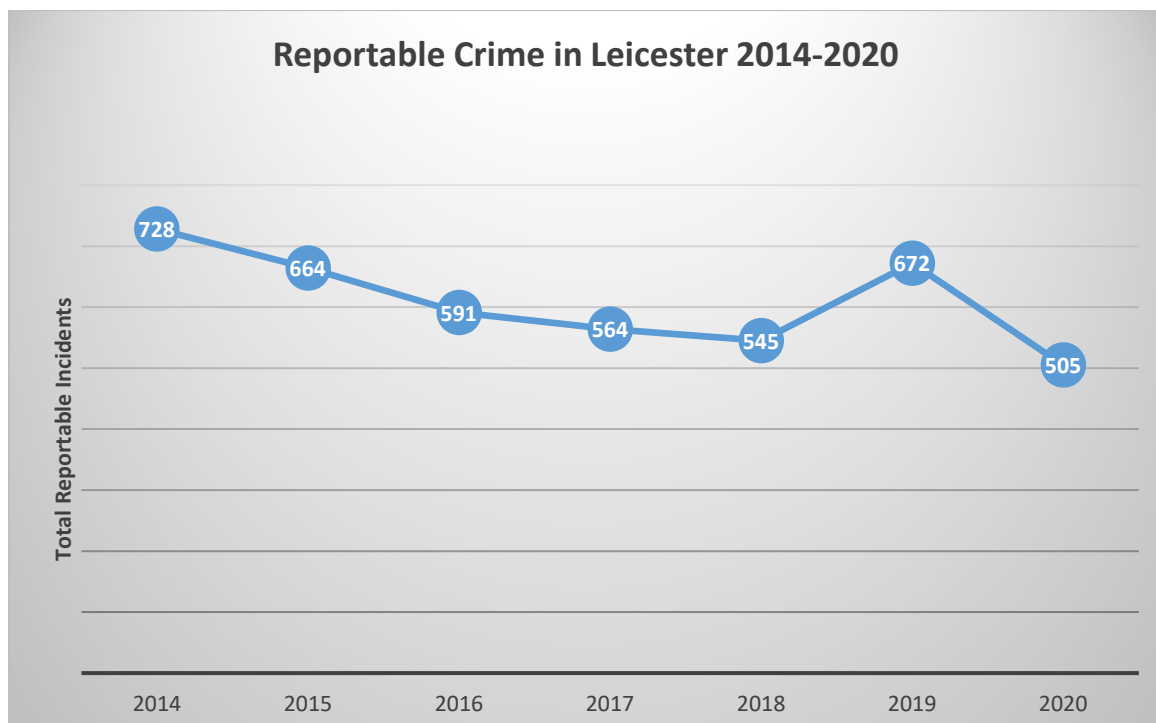
1. Facebook at [www.facebook.com/LeicesterPolice](https://www.facebook.com/LeicesterPolice)

The LPD utilizes social media to maintain transparency and provide real time crime alerts and other information to residents.

## **Crime Statistics for Leicester in 2020**

Pornography = 3  
Weapons Violations = 1  
Liquor Law Violations = 2  
Disorderly Conduct = 4  
DUI = 22  
Credit Card Fraud = 1  
All Other Crimes = 128  
Fraud (all other) = 32  
Rape (forcible) = 1  
Indecent Assaults = 4  
Assault (aggravated) = 16  
Assault (simple) = 21  
Intimidation = 13

Breaking & Entering = 15  
Theft from Vehicles = 5  
Shoplifting = 19  
Larceny (from building) = 7  
Larceny (all others) = 33  
Vehicle Theft = 6  
Identity Theft = 120  
Destruction of Property = 23  
Narcotics Violations = 11  
Kidnapping/ Abduction = 1  
Counterfeiting/ Forgery = 5  
Purse snatching = 1  
Embezzlement = 2



The LPD has noted an increase in the number of identity thefts in this year's crime statistics from 12 to 120 due to unemployment fraud. Shoplifting statics decreased dramatically due to COVID-19 restrictions and staff checking people in and out of the stores.

## **Additional Statistics**

1. Calls for Service (CFS)/Patrol Initiated Activity (PIA) = 19,582 (- 5,466)
2. Accident Investigations = 260 (-105)
3. Arrest/Criminal Summons = 297 (-427)
4. Medical Responses = 498 (-595)
5. Investigative/Offense Reports = 1137 (-102)
6. Alarms (All Types) = 200 (-43)
7. Motor Vehicle Stops = 1456 (-1306)

### **The Overall Crime Rate in Leicester By Category**

1. Crimes Against Persons – 56
2. Crimes Against Property – 275
3. Crimes Against Society -15
4. Group B Crimes – 159

The statistics above show there were a total of 505 crimes reported in the Town of Leicester in 2020. This is compared to a total of 672 reported in 2019. This represents a decrease of 167 reportable offenses. The decrease in criminal statistics is directly attributed to COVID-19 where people were forced to stay home.

### **Criminal Investigation**

The Leicester Police Department was required to conduct a wide variety of investigations during 2020 including, but not limited to, the following criminal activity:

- Matching DNA profiles from physical evidence collected at crime scenes to suspects along with CODIS hits on past crimes.
- LPD took countless reports for unemployment fraud, several members of the police department also fell victim to this fraud.
- Elder financial exploitations and abuse cases.
- Numerous reports of illegal narcotics distribution.
- Fraud cases have increased, the internet is making it easier for people to steal financial information and commit fraud.
- Multiple opioid related overdoses and opioid related deaths.
- LPD responded to many COVID-19 calls for groups gathering. A few citations were issued but LPD Officers found it more effective to educate the public, and at times provide individuals with a complementary mask.

The Leicester Police Department is fortunate to be staffed with highly qualified and professional officers and to have ongoing partnerships with other outstanding law enforcement agencies. During 2020 we had several officers out with COVID-19. Fortunately, all have recovered or are on the road to recovery. We are hopeful that in 2021 we will get vaccinated and be ready to handle the next surge of problems that lie on the horizon.

LPD Officers had to learn a whole new way of doing business and responding to calls for service. With the calls for service taking more time, and staff shortages due to either quarantined for exposure or recovering from COVID-19, all resources were taxed to the max even though reportable crimes overall had decreased. Calls for service took longer to process and neighborhood disagreements were on the rise, as well as mental health evaluations; all of which do not show up in the criminal statistics.

During 2020 the CEMLEC (Central Massachusetts Law Enforcement Counsel) was very busy. The Drone team deployed many times to monitor protests, and the SWAT division was also on hand in case of problems. We are pleased to report all of these deployments all ended peacefully with no actions required. The Accident Reconstruction team was also busy with several serious accidents that required their services. LPD has several members on each of these teams.

## **Personnel and Police Unions**

In 2020 the Town called for a civil service list to hire a full-time officer to fill the position left vacant by Officer Zecco. As previously mentioned, we currently have Paul Pepin in the academy and on the short road to graduation in 2021.

Now it is time to move forward with filling the vacant Sergeant position. The town hired MMA Consulting Group to hold a Sergeant Assessment center. Nine officers participated in the testing and we hope to make an appointment to the position in early 2021.

Once again this was a year of unity with Fire, Police and EMS. All working collaboratively to put together a great presentation for the families of Leicester. Fire and EMS had Santa on a fire truck while LPD followed with the Grinch in custody. It was especially important to complete this task while following COVID-19 guidelines. So many families reached out to thank everyone who helped to bring a little Holiday Cheer to such a gloomy time in our lives.

A tradition to remember our fallen colleague. Trish Tarentino, Officer Ronald Tarentino's wife, came to the LPD on Christmas Eve to apply a commemorative "05" decal in memory of her late husband to our new F-150 patrol unit. The Tarentino family have been on hand for, and will always be asked to be present to place the decal on each new cruiser added to the fleet. The decal is to honor Ron's life, his service to the LPD and his service to our community.

I would like to thank all the members of the Leicester Police Department, and the union that represents them, for their willingness to work collaboratively to make the Town of Leicester a good and decent place to live, work and raise a family.

On behalf of all the members of the Leicester Police Department, I would like to thank the entire community for their continued support and all other town departments for their willingness to work together to achieve a common goal, to make Leicester a great, safe place to live and work.

*Ken Antanavica*  
*Chief of Police*

## **Highway Department**

The Highway Department conducted drainage repairs on the following roadways: Dawn Acres on White Birch St, 120' pipe on Craig St, 160' of pipe on Willow Hill Rd, and crossover replacements on Charlton St.

The Department worked in conjunction with Board of Health to manage beavers in the following areas: Pleasant St, King St, Peter Salem Rd, Pine St, Manville St and Bond Rd.

Catch basin repairs were done in the Mayflower area, Bottomly Ave, Andy Dr, Towtaid St, Highland Ave, Charlton St and Forest St.

Our department maintained/repaired irrigation at the schools, Hillcrest, Rochdale Park, and Community Field

Highway Department paved the new parking area at the elementary school, Westminster St, the Hillcrest property and filled potholes around town

The department coordinated with Parks & Recreation to prepare Towtaid Park for the installation of new playground equipment. Once the site was prepared and the equipment was delivered, we installed the equipment. Crews assembled benches to be installed, when weather permits, at the town common. Crews installed concrete pads and new signposts at Tarentino Park for the dedication of the park.

Highway worked inter-departmentally on the following projects: assisted Cherry Valley Rochdale Water Sewer Department to replace a damaged fire hydrant. Cleaned, set up and broke down the Millbrook building for the town meeting. Installed a doorbell, ballot box, and correspondence box at Town Hall in response to Covid-19 restrictions. Set up Town Hall gymnasium for voting. Crews helped empty Memorial School. Pumped down the Fire Station drainage ponds. Installed flashing traffic/safety signs at Hillcrest property. Crews worked on the masonry at the Senior Center around the light pole.

Our department worked to procure PPE for Highway employees, Town Hall employees, as well as Senior Center and Library staff. We coordinated and facilitated the installation of new counter tops in Town Hall in preparation for glass partitions to be installed in response to Covid-19 restrictions.

Coordinated the replacement of Cherry Valley Fire Station 2 roof drains and roof repair.

Highway employees worked to redesign the old west side ADA entrance to meeting rooms at Town Hall. Highway served as general contractor for demolition and coordinating the design of the parking lot and access to the building after the install of the new elevator.

The Highway Superintendent has worked with Brian Cooper from the school department to coordinate sidewalk repairs at the schools as they are ongoing. Reconstruction and permanent repairs to additional parking at the elementary school are complete. Vegetation control and maintenance on all school grounds is ongoing.

Reconstruction of all walkways and new benches on common.

Our department continues to carry out the following duties: sign and guardrail maintenance, roadside brush cutting, street sweeping, line painting, grading of gravel roads, maintenance for the Police Station, Senior Center, Copeland Library, all Veteran's squares, Cherry Valley Cemetery, Elliot Hill Burial Grounds, Burncoat, Rochdale, and Towtaid Parks, and Community Field. The department continues to oversee and assist with maintenance of town building and grounds as well as working at the Recycling Center to manage composting.

The Highway Department continues to work on stormwater management projects. Training and education on IDDE (Illicit Discharge Detection and Elimination) has been completed by all staff. Information has been made available to the residents with assistance from our consultants at the Town Hall and the Library as well as on the town website.

Highway is in receipt of a 1.5-ton Wacker Neuson roller ordered as a Capital purchase.

Two new employees were added in 2020

Highway crews continue to respond, in a timely manner, to resident concerns, questions, and requests.

Sanding/Salting, plowing and storm cleanup is done as weather events present themselves.

The Town continues to work with engineers on the Complete Streets Project. This encompasses the Town Common and the roadways and sidewalks surrounding it. The plan is to move the light poles in order to reconstruct sidewalks and install new sidewalks north on Paxton St to Winslow Ave and easterly towards the Middle School, repave the roadway around the Common and down Old Main St to route 9, and to install bike lanes.

### **Recycling Committee**

Our aim is to serve the residents and municipal departments of Leicester, in meeting the goals of reducing the waste stream and saving money for private homes, municipal buildings and businesses.

Soon after the beginning of 2020, we found ourselves facing two major challenges. They happened almost simultaneously. Our fearless leader needed to resign for serious health reasons and the virus pandemic shut us down for a few weeks.

Our dedicated crew of volunteers would like to thank, the hands-on leadership of our Town Admin., Police Chief and Highway Supt. They helped us set up safe protocols and systems to protect the public and volunteers.

We reopened on May 2<sup>nd</sup> with a Volunteer Management Team in place and have kept our regular schedule of days and hours. 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Saturdays 8 am to 1 pm We remain an active committee of the town, reporting to the Select Board and the Town Admin. Office. Some items which were previously on the recycle list, have not been accepted for reasons of Covid restrictions and end markets. But we continue to take metal cans, aluminum, Styrofoam, returnables, #5 plastic, #1 and 2 plastic combined, electronics, glass, paper and cardboard. These are the bulk of the operation.

A successful Drug Take Back Day was held on Oct. 24. 61 pounds of prescription narcotics were collected, in partnership with the Police Dept.

Recycle Center Management Team

### **Road Conversion Committee**

The Road Conversion Committee has had no activity over the last year. The few projects that are under construction have not yet been completed at this time.

### **Tree Warden and Pest Control**

The Office of Tree Warden and Insect Pest Control is responsible for the care and protection of all shade trees within the town of Leicester.

It has always been the practice of this office to save as many trees within the roadways of our town and still provide a safe environment for travel while keeping our roadways greener.

Our Town has been very fortunate not to have had any reports of invasive species appearing on any trees within our Community.



To reduce the impact of the effects of a future weather-related event, the office of the Tree Warden is continuing the implementation of an improved approach to a program of care and trimming. Canopy clearance and roadside trimming has been implemented as a regular maintenance program for aiding in the clean line of sight and height requirements in the right of way.

We continue to have aging trees and requests from residents to have certain trees removed, which we investigate and evaluate as needed.

It is always the goal of this office to provide safe and beautiful trees in the town of Leicester. The Office of Tree Warden is always open for responding to the concerns and requests of the shade trees by the residents of Leicester.

### **Stormwater Management Committee**

The Committee consists of the following members: Joanne Bernier representing the Leicester Public Schools, Stephen Parretti representing the Conservation Committee, and Dennis Griffin representing the Highway Department.

The Town of Leicester's Highway Department continues to take the lead on compliance with the Town's MS4 Permit.

Leicester continues moving forward in its illicit discharge program. Highway Department staff has continued catchment delineation and confirming drainage connections. The Town has also continued work on its written IDDE program and staff training. The Town passed an illicit connection bylaw which continues to be in effect.

Operations and maintenance activities completed by the Town's Highway Department continue to reduce potential for pollution from storm water. During this period, all catch basins (approximately 1,500) on 131 streets in Town were cleaned at least once with approximately 100 catch basins cleaned a second time, and all 198 Town streets were swept. Street sweeping will be conducted biyearly going forward. The Town uses catch basin cleaning activities as an opportunity to identify potential illicit discharges. The Highway Department also cleaned 14 miles of sidewalks in the Town, including those along Route 9, which is a State Highway.

The Town of Leicester continues to be an active member of the Central Massachusetts Regional Storm Water Coalition (Coalition). The Coalition is comprised of 31 communities. Coalition members work together to protect storm water systems and surface waters, share ideas, equipment and resources, and develop tools to expand storm water management practices collectively in an effort to meet the requirements of the Massachusetts Small MS4 General Permit.

### **Development & Inspectional Services**

The Development & Inspectional Services (DIS) Department includes the following divisions:

- Code Enforcement/Building
- Conservation Commission

- Board of Health
- Economic Development
- Moose Hill Water Commission
- Planning Board
- Zoning Board of Appeals

Development & Inspectional Services oversees Leicester's land-use and development, including administration of a variety of land-use permits, and planning related to general land use, economic development, public health, housing, natural resources, and historic preservation.

Town Planner Michelle Buck continues to serve as Director. There were many staff changes in DIS in 2020. David McRae, who was appointed as the new Code Enforcement Officer/Building Inspector in December 2019, resigned in June 2020. Interim Building Inspector Duane Amos started in August, and Conditional Local Inspector Michael Silva started in November. The two Department Assistants are Kelly Conroy and Tiffany Peters (hired February 2020; resigned December 2020). Maureen Schur, Department Assistant, transferred to the Highway Department in February 2020. Francis Dagle, Health Agent, joined the Department in October. Full Health Services were provided by the Central Mass Regional Public Health Alliance (CMRPHA) through October; Title V ended in December, and nursing services end January 2021. Julie VanArsdalen provided health inspection services for CMRPHA. Bryan Milward, who had joined DIS in December 2019 in the new position of Economic Development Coordinator, was transferred to the Select Board office as Assistant to the Town Administrator in September 2020.

The Department's goal is to provide high-quality customer service and to make navigating through the permitting processes more efficient and easier to understand.

## ***Code Enforcement/Building***

### **2020 Code Enforcement Permit Activity**

<b>Building Permits</b>	
1 or 2 Family	15
Commercial Building	4
Additions	5
Sheds/Barn/Gazebo	2
Swimming Pools (above & in-ground)	11
Garages (1,2 & 3 car)	6
Decks/Porches/Sunrooms	37
Roofs/Siding/Replacement Windows/Doors	126
Renovations/Remodels/Alterations	43
Demolitions & Removals	3
Solar Panels (Residential)	30
Solar (Commercial)	0
Chimneys	1
Signs	5
Weatherization/Insulation	54
Cell Towers/Arrays	2
Fence	0
Miscellaneous/Repairs	7
Replacement Cards/Re-inspections	3

Void/Cancel/Revoked	2
<b>Total Building Permits</b>	<b>356</b>
<b>Miscellaneous Permits &amp; Certifications</b>	
Certifications Issued (304 & 110)	23
Home Occupation Permits Issued	19
Occupancy Permits Issued	22
Stove Permits	16
Sheet Metal Permits	16
Plumbing Permits	144
Gas Permits	86
Wiring Permits	261
Weights & Measures Permits	7
<b>Total Miscellaneous Permits</b>	<b>594</b>
<b>TOTAL PERMITS ISSUED</b>	<b>950</b>

**2020 Plumbing, Gas, Wiring and  
Weights & Measures Inspections**

Plumbing	221
Gas	110
Wiring	341
Weights & Measures	96
<b>TOTAL</b>	<b>768</b>

**2020 Code Enforcement/Building Income**

Building Permits	\$55,550.18
Building Re-Inspection	\$53.00
Building Permit Replacement	\$78.00
106 & 304 Certifications	\$930.00
Stove Permits	\$672.00
Sheet Metal Permits	\$1,955.00
Gas, Plumbing, Wiring, Weights & Measures	\$21,422.97
<b>TOTAL</b>	<b>\$80,661.15</b>

### ***Conservation Commission***

The Conservation Commission administers the Massachusetts Wetlands Protection Act, the Rivers Protection Act, and the Town of Leicester Wetland Bylaws and Regulations to protect wetlands, related water resources, and adjoining land areas (buffer zones). The Conservation Commission is a five-member Board appointed by the Select Board to three year terms. Conservation Commission members in 2020 were: Stephen Parretti (Chair), JoAnn Schold, James Cooper, Dawn Marttila, and John Marc-Aurele (resigned 8/2020). In December, the Commission voted to recommend Ashlyn Coyle for appointment (Select Board appointment 1/5/2021).

### 2020 Conservation Commission Filings

Type of Filing	# of Filings
Notice of Intent (NOI)	4
Abbreviated Notice of Resource Area Delineation (ANRAD)	1
Request for Determination of Applicability (RDA)	20
Certificate of Compliance	20
Enforcement/Cease & Desist Order	11
Emergency Certifications	2
Appeals	0

Conservation Commission members regularly conduct on-site reviews to ensure that work conforms to applicable laws and regulations, as well as adhering to Orders of Conditions and Determinations that are issued by the Commission.

### ***Board of Health***

The Board of Health promulgates guidelines and regulations concerning the safety and well-being of the public. The Board also engages in public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor. The Board of Health is a three-member elected board with each member serving a term of three years. The current members are: Christopher Montiverdi (Chair), Richard Spaulding II (Vice-Chair), and Diane Moffat. Pamela Hale served on the Board until the June 2020 (she did not seek re-election).

In 2020, the Town did not renew its inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) to provide public health services to the community. At the end of the agreement period, the Town hired a full time Health Agent and Part time Public Health Nurse to permanently provide all public health services.

### **Environmental Health**

The Board of Health assists businesses and residents to comply with numerous environmental health regulations. Most recognized is the food protection program, in which the Health Agent conducts routine and follow-up inspections of food establishments, reviews plans for new food establishments, investigates complaints, educates operators about code changes, and conducts investigative hearings to address non-compliance. The Health Agent also conducts inspections for wells, septic systems, semi-public and public swimming pools, tanning facilities and recreational camps for children. The Health Agent also investigates complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with local, state and federal regulations.

2020 Health Inspections	
Type of Inspection	Number of Inspections
Housing Inspections	12
Food Inspections	39

Pool Inspections	3
Camp Inspections	5
Tobacco Inspections	8
Title V Perc / Soil Testing	44
Septic Plan Reviews	69
Septic System Inspections	97
Well Reviews	14

### Public Health Nursing

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. The Leicester Board of Health regularly collects information on all reported diseases.

2020 Reported Diseases	
Reportable Disease	Number of Cases
Babesiosis	2
Campylobacteriosis	3
Hepatitis C	8
Human Granulocytic Anaplasmosis	1
Influenza	13
Novel Coronavirus (SARS, MERS, etc)	612
Calicivirus/Norovirus	1
Salmonellosis	1
Tuberculosis	2
<b>Total</b>	<b>641</b>

### Community Health

CMRPHA, through WDPH received \$100,000 from the Massachusetts Substance Abuse Prevention Collaborative annual grant award in 2019. The grant supported prevention of youth alcohol and marijuana abuse in Leicester through June 2020.

In addition, WDPH received a \$100,000 Massachusetts Opioid Abuse Prevention Collaborative annual grant award which focused on opioid overdose prevention and reduction. Leicester and other Alliance towns participated in awareness events, education and training activities took place to build community capacity to respond to and prevent opioid overdoses. These efforts included coordination of services through the Regional Response to Addiction Partnership (RRAP) and collaboration with Becker College.

The WDPH continued to coordinate Tobacco Control activities for Leicester which includes enforcement of Massachusetts General Laws and local regulations around youth access and environmental tobacco smoke. This includes retailer education visits and regular enforcement checks.

In the winter of 2020, the Worcester Division of Public Health and the Umass Worcester Prevention Research Center administered the 2020 Regional Youth Health Survey to the Leicester Middle School and

the High School. The Regional Youth Health Survey is modeled after the national Centers for Disease Control and Prevention Youth Risk Behavior Surveillance System. This data is used by WDPH to assess youth health trends over time and identify priorities for prevention. The Regional Youth Health Survey data is also reported to the Massachusetts Department of Public Health (MDPH) for several regional grant initiatives and supports the allocation of prevention funding by MDPH back to the region

### **Public Health Emergency Preparedness**

MDPH's Office of Preparedness and Emergency Management (OPEM) has developed Health and Medical Coordinating Coalitions (HMCC) in each of the six regions throughout the state. In Region 2, the WDPH served as the Sponsoring Organization for Leicester through October 2020. Effective November 1, 2020 the Board of Health Agent was assigned to oversee the fiscal, administrative, and programmatic aspects of the HMCC grant. As a member of the Region 2 HMCC, the Town of Leicester has access to increased resources and is a part of regional planning efforts.

In an emergency, the LBOH would coordinate resource requests and allocation, and provide situational awareness for all healthcare organizations and local public health departments in the seventy-four cities and towns that make up Region 2.

Currently, six community members from the Town of Leicester are registered Medical Reserve Corps (MRC) volunteers. MRC volunteers are trained and prepared to respond to emergencies in their communities. As a member of the Worcester Regional Medical Reserve Corps (WRMRC), Leicester would have access to all 400+ registered volunteers within the WRMRC in the event of an emergency.

In 2020 Leicester Public Health staff worked with the Board of Health to review and revise the Town's Emergency Dispensing Sites (EDS) plan and attended Leicester Local Emergency Planning Committee (LEPC) meetings. The Leicester Board of Health was also in compliance with all required quarterly MDPH internet-based emergency drills (WebEOC).

### ***Economic Development***

The Economic Development Coordinator is responsible for promoting and fostering business and economic development in the Town.

Bryan Milward, the Town's first Economic Development Coordinator, was hired in December 2019 and started building connections with the local business community, neighboring towns, and regional and statewide officials. Economic Development functions were moved to the Select Board office when Bryan transferred to that office in August 2020.

### ***Moose Hill Water Commission***

The purpose of the Moose Hill Water Commission is to work toward establishment of the Moose Hill Reservoir as a Class A Public Drinking Water Supply for the Town of Leicester and surrounding communities in need of water. The Moose Hill Water Commission is a three-member elected Board, with members holding three year terms. The present Commissioners are Michael Shivick (Chair), Kurt Parliament, and Gayous Powell, Jr. Harry Brooks served on the Commission through June 2020.

The Commission met twice in 2020.

## Planning Board

The Planning Board is responsible for review of applications for approvals under the Zoning Bylaw and Subdivision Regulations. This includes Site Plan Review and/or Special Permit applications for commercial developments, subdivision applications, and endorsement of ANR Plans (plans depicting new lot lines on existing streets). The Planning Board is also responsible for long-range land use planning for Town of Leicester, including implementation of the Leicester Master Plan and Open Space & Recreation Plan.

The Planning Board is comprised of five elected members and an appointed Associate member. In 2020, Jason Grimshaw and Debra Friedman continued to serve as Chair and Vice-Chair, respectively. Sharon Nist, Andrew Kularski, and Jaymi-Lyn Souza continued to serve as regular members of the Board. The Associate Member position was vacant until September 2020, when James Reinke was appointed.

Planning Board Applications 2020		
Type of Application	#	Description
Approval Not Required (ANR) Plan	6	8 new building lots, several lot line changes
Site Plan Review	1	Greenville Baptist Church (approved 3/2020)
Special Permit	4	<ul style="list-style-type: none"> <li>• Smugglers' Cove OSRD off Paxton St (approved 1/2020)</li> <li>• Mulberry Solar #3 amendment to address unauthorized tree clearing (approved 3/2020)</li> <li>• Hillcrest Water Tank (approved 6/2020)</li> <li>• 15 Water Street landscaping/masonry (approved 8/2020)</li> </ul>
Subdivision Plan	1	Parker Street North Preliminary Plan (approved 8/2020)
Parking Waivers	3	<ul style="list-style-type: none"> <li>• Leicester School Department (approved 1/2020)</li> <li>• Wal-Mart (approved 1/2020)</li> <li>• 100 South Main Street (approved 10/2020)</li> </ul>
Deadline Extensions	6	1-year extensions granted to the following projects: Mulberry Solar #3, Boutilier Solar #3, Eastern Pearl, 88 Huntoon Memorial Highway (2 permits), and 101 Huntoon Memorial Highway

The Planning Board also and several minor applications (changes to performance agreements, parking streetlight plan reviews, subdivision lot releases, etc.). The following Planning Board approved projects were completed in 2020: 103 Marshall Street (Pyramids DGC pro shop), Curtis Self-Storage (now Cube Smart), Hank's Marine boat storage, and Hillcrest Water District Water storage tank.

### 2020 Zoning Bylaw Amendments

Date/ Article #	Description	Town Meeting Action
6/2/2020 Article 32	Amendments to the Adaptive Reuse Bylaw to allow several new uses, including makerspaces	Approved
6/2/2020 Article 33	Amendments to allow outdoor marijuana cultivation (private petition)	Approved

#### Town Planner Projects 2020:

- Prepared Zoning Bylaw amendments (see table above for approved amendments). Worked on amendments related to outdoor storage, flood zones, NB district, special permits and variance procedures, and Water Resources Overlay district.
- Continued administration of Complete Streets Tier 3 Grant of \$335,748 awarded 1/2019 in coordination with the Highway Department. Design complete. Conservation Commission approval 11/2020.
- Worked with Economic Development Coordinator on PARC grant for improvements to Towtaid Park (grant awarded 11/2020). Prepared related Conservation Commission application (RDA approved 11/2020)
- Worked with Economic Development Coordinator on Municipal Vulnerability Assistance Grant for invasive weed removal at Greenville Pond and Clarks' Mill Pond (not funded)
- Started Planning for update to Leicester's 2015 Open Space & Recreation Plan. Funding for update (\$15,500) approved at the 11/17/2020 Town Meeting (Article 8).
- Worked with Town Administrator on planning for local Health Services to replace services provided by the Central Massachusetts Regional Public Health Alliance
- Community Compact Grant (Permitting): Met with consultant Anderson Strategic Advisors 9/2020 and discussed DIS permitting issues
- Continued to monitor the construction of approved subdivisions and commercial projects.

#### ***Zoning Board of Appeals***

The Zoning Board of Appeals (ZBA) reviews applications for special permits, variances, and appeals in accordance with Leicester's Zoning Bylaw and the Massachusetts Zoning Act (MGL Ch. 40A). Specifically, the ZBA reviews special permit applications for non-conforming uses and structures, signs, watershed overlay district uses, and commercial uses in certain districts (other special permits, including most commercial special permits, are issued by the Planning Board). Variances applications are requests for relief from Zoning Bylaw requirements (generally dimensional requirements). The Board also reviews appeals of Building Inspector decisions.

The ZBA is a Select Board appointed board having five regular members and three alternates. The Board's 2020 members included James Reinke (Chair), Jim Buckley (Vice-Chair), Vaughn Hathaway (Clerk), Kurt Parliment, and Richard Johnston (alternate). Ashlyn Coyle was recommended for appointment as a regular member in December 2020 (approved by the Select Board 1/2021). The Board is seeking additional members to serve as alternate members of the Board.

#### **2020 ZBA Applications**

<b>Application Type</b>	<b>#</b>	<b>Detail</b>
Variance	1	Decision pending
Special Permit	7	Application Types: Two-family structure, alteration of pre-existing non-conforming structure (2 applications), Water Resources Protection Overlay district impervious limit, and accessory structure between primary structure and front lot line (3 applications)



		All approved
Appeal	0	
<b>TOTAL</b>	<b>7</b>	

***Total 2020 DIS Income from Permit Fees:***

<b>Division</b>	<b>Amount</b>
Code	\$80,661.15
Conservation Commission	\$5,422.50
Board of Health	\$52,568.00
Planning Board	\$2,975.00
Zoning Board of Appeals	1,225.00
<b>TOTAL</b>	<b>\$142,851.65</b>

**Agricultural Commission**

On May 7, 2013 the Town residents voted to establish an Agricultural Commission for the Town of Leicester in accordance with Article 31.

**Commission Charge:** Section 1. There is hereby established an Agricultural Commission which shall consist of five (5) members and three (3) alternates appointed by the Select Board, all of whom shall be residents of the Town of Leicester. The commission will consist of a minimum of three (3) members who are actively engaged in agriculture in Leicester and another two (2) who are interested in farming. Two (2) members for a term of three (3) years; two (2) members for a term of two (2) years and three thereafter; and one (1) member for a one (1) year term, and three (3) thereafter.

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy in order to maintain the staggered cycle of appointments with the assistance of recommendations made by the Commission.

Said Commission shall choose officers who shall be a Chairman, Vice Chairman and Clerk. The Clerk shall be responsible to keep and file minutes of all meetings in accordance with the state statute.

Our mission is to serve as facilitators for encouraging the pursuit of agriculture in the town of Leicester, promote agricultural-base economic opportunities, act as mediators, advocates, educators, and/or negotiations on farming issues; working for preservation of prime agricultural lands, pursuing all initiatives appropriate to creating a sustainable agricultural community and preserving the rural character of Leicester, Massachusetts.

**MEMBERS:**

Dianna Provencher - Chair  
Kim Miczek – Vice Chair  
Kurt Parliment - Treasurer  
Patricia Dykas - Clerk  
Marjorie Cooper -

#### *ALTERNATES:*

Clare Carter–Ortiz

Matthew Soojian

Suzanne Sears

The commission has heard complaints, taken steps to broaden our resources, such as joining the Massachusetts Association of Agricultural Commission and attending various conferences and seminars. This year the commission has taken steps to promote awareness of agriculture in our community, also there have been placards posted around town showing that Leicester is a right to farm town.

On January 28, 2020 the Leicester Agriculture Commission held a Forestry workshop in Leicester's Town Hall which was open to Residents, Land Owners and all surrounding Municipalities and was very well attended speakers were Chris Capone, Mass DCR Forestry Service and Craig Masterson, Licensed Forester.

The Leicester Agricultural Commission meets once a quarter at the Town Hall. It is an appointed town commission primarily of farmers to create awareness of agriculture in the community. The Leicester Agricultural Commission is a pro-active step for our community to take steps to preserve agriculture and go on record as supporting agriculture. Volunteer members encourage farming in all of its definitions; promote economic opportunities such as farmers' markets and grant opportunities, educate about farming and address concerns and opportunities preferably, before problems arise.

### **Economic Development Committee**

The Town of Leicester's Economic Development Committee's goal is to encourage development with a variety of small-scale retail businesses in a more pedestrian friendly town center, while promoting large scale retail businesses and office parks in targeted areas away from the town center and supporting the preservation of historic structures and redevelopment of underutilized older structures; all in an effort to bring more revenue to the town.

In September 2020, the Economic Development Committee (EDC) was reorganized and comprised of eight total members. Seven at-large members included Sarah Miller, Leona Anderson, Harry Brooks, Erik Lerdal, Jason Grimshaw, Andrew Joyce, John Shocik, and one alternate, Adam Menard. In November and December 2020, the EDC interviewed and recommended 3 additional members be appointed: Annie Billiot, Rich Jenkins, and Paul Bennett. At the end of December, we were notified that Member Leona Anderson had passed away.

The EDC conducted the majority of meetings virtually in 2020 due to the pandemic, but made a point to reach out to business owners that members had relationships with to give information about grants available in addition to the SBA's PPP Loan Program.

The EDC identified a template that we believe would be a good starting point to create a "how to start a business in Leicester" pamphlet, to be made publicly available in print and online, to help guide business owners in the steps required and contacts necessary to be successful opening a new business.

In March 2020 the EDC had planned our Open for Business event in collaboration with the Blackstone Valley Chamber of Commerce. The event was scheduled for March 12 and invited local business owners to learn about current Human Resource issues and trends and utilizing social media to benefit the business. The EDC reached out by phone to all registered businesses to encourage attendance and the

BVCC sent invitation postcards to all registered businesses as well. At the time the event was scheduled, there were 50 attendees registered to attend and the local businesses that could not attend showed interest in future events; unfortunately, due to the pandemic, the event was canceled at the last minute.

In summary, the EDC successfully reorganized and maintains a group with a diverse professional background, all of whom are committed to development in Leicester.

## **School Department**

### **Superintendent**

The Leicester School Department saw a radical shift in the educational model in March of 2020. Because of COVID-19, the state forced all schools to offer remote instruction beginning on March 16, 2020. That was a significant shift for our educators and staff to have to make the adjustments so rapidly. But being the professionals that they are, they did what they had to do and made it work. From March – June, we were hopeful that a return to school would be possible, but that was not the case.

In the spring the Administrative Team began to formulate plans for a return to in-person learning. The Massachusetts Department of Elementary and Secondary Education had many guidance documents to help with the planning. A TASK Force was formed that consisted of parents, teachers, paraprofessionals, staff, and administrators to try and determine the best course of action for our return in August or September.

The state required that we prepare a Reopening Plan with models for in-person instruction and remote instruction. That plan was submitted in early August when we determined that we would return in a hybrid model. Students were grouped in cohorts: Cohort A, Cohort B, Cohort C, and Cohort D. Each cohort was assigned in-person days and remote days or synchronous days and asynchronous days.

We started school on August 24, 2020 with twelve days of professional development to help teachers prepare for the students. Students returned on September 12, 2020 to the pleasure of educators, families, and students. It was wonderful to see the students in person.

It is significant to note that much work on the facilities had to be done in order to bring students back safely. The HVAC system at each school was updated and repaired. The boilers needed significant work to optimize their performance. Rooms were cleaned and sanitized in preparation for in-person learning.

On September 26, 2020, at a Special Town Meeting, the citizens of Leicester defeated an article to build a new K-8 school on the site of the existing middle school. It was a blow to the schools as well as to the community. Moving forward, the School Committee will be discussing the future of the project and how it can best serve the students in Leicester.

The schools were able to operate in-person until December 11, 2020. It was necessary to shift to remote learning from December 14, 2020 until the December break. Many staff members were quarantined due to the virus and we were unable to staff

Another struggle for our schools is the financial aspect of funding the schools so we can provide the most robust education possible. We are continually asked to balance that with the Town's ability to fund our schools. It has not been easy but we make it work.

I wrote this in 2019, but I think it is even more apropos today. I need to thank everyone who helped with the transitions we made this year. I want to acknowledge that 2020 was difficult for the school committee, the administrators, the teachers, the paraprofessionals, the staff, the parents, and the students. No one was left unaffected. I appreciate your patience and willingness to make it work. There was no roadmap, no blueprint for educational practices this. It was new for everyone. The educators and staff of LPS proved beyond a shadow of a doubt that they are truly lifelong learners. Thank you for all you do. Better days are ahead for 2021.

### **Leicester High School**

Leicester High School is accredited by The New England Association of Schools and Colleges (NEASC). Accreditation indicates that Leicester High School meets or exceeds criteria for the assessment of institutional quality and has the necessary resources available to achieve its stated purpose through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. The Leicester High School Community values personal growth and lifelong learning in a safe, healthy, positive, and diverse environment. We prepare students for the future by: challenging all students with a rigorous curriculum, teaching higher-order thinking skills, requiring self-assessment and reflection, employing meaningful assessments, providing various learning opportunities, and promoting good character. Leicester High School students are taught to communicate effectively, problem-solve effectively, create meaningful products, use technology effectively, collaborate effectively, and to exercise responsible citizenship.

There were 471 students enrolled at LHS in 2020. The Class of 2020 graduated 126 students of which 79 % went on to higher education, 4 % to Armed Services and 15 % to the workforce.

As we value the success of each and every student, we continue to develop strategies to reduce an already low (0.6 %) dropout rate. (This does not reflect students who passed the HiSET, diploma equivalency exam. The final rate has not been adjusted by the DESE, as of yet.).

In 2020, twenty-eight students were recognized as John and Abigail Adams Scholars.

These students will receive four years of free tuition from a Massachusetts college or university.

Literacy across all disciplines and integrating technology into teaching practices were the major focus for this past year. This has proved to be useful for the spring semester as our entire district was thrust into emergency remote learning. Having the technology in the hands of each high school student and educator, as well, as the basic knowledge of Google Suite tools, has enabled us to continue the educational platform for learning. The reopening plan for the fall including plans for hybrid, remote and in-person learning was successful with thanks to hard work from the Re-Opening Task force over the summer.

LHS has been designated as not requiring intervention or assistance and making moderate progress toward targets for MCAS reporting. The high school's MCAS Composite Performance Index (CPI) levels remain high, with both English Language Arts and Science, Technology and Engineering measuring above 99 and 90 out of 100 respectively, and Mathematics measuring 88 out of 100. While the high school's CPI levels remained high, in an effort to meet the needs of underperforming students, the Leicester High School Program of Studies was retooled and with the assistance of curriculum leaders and teachers, linear curriculum pathways were created. These pathways, which included courses, were meant to provide instructional intervention for students partially or not meeting state standards.

To address the literacy curriculum frameworks across all disciplines, and as means of improving student learning and state assessment scores, a school-wide literacy initiative began in the 2020 school year, and carried over into the 2021 school year. Students were engaged in targeted literacy instruction as data was collected to determine student learning gaps. This was further bolstered by the school's use of Renaissance testing and instructional platforms.

The Renaissance platform, while used for Language Arts, was also used to identify instructional and curriculum gaps in mathematics. As our overall student growth in mathematics is below the state target, students in grade 9 and 10 were given assessments four times per year. These assessments identified standards for which students needed instructional intervention. These interventions were addressed by utilizing the tools provided to meet specific student needs.

Leicester High School provides numerous opportunities for students to foster college and career readiness. In 2019, we administered 94 AP exams to LHS students, 49 of these AP exams were qualifying scores.

The community service graduation requirement, requiring 40 hours of service, contributes to the development of character as well as strengthening a sense of community. Additionally, extra-curricular activities, field trips, and social events add to students' experiences and learnings during their four years at Leicester High School. Our extra-curricular activities include The Arrow, Book Club, Gender Sexuality Alliance, Environmental Club, History Club, Math Team, Art Club, Foreign Travel Club, Ski Club, International Club, Student Council, National Honor Society, Drama Club, Tri-M Music Society, Teens Act, and Dungeons and Dragons, SuperSmash Brothers, Ultimate Club, and Yearbook.

LHS also offers:

- The Senior Internship and Externship Program
- Dual Enrollment with Becker, QCC and Holy Cross
- Virtual High School Online Programming
- Living and Learning Center

During the 2020 school year, the high school administration worked with counselors and school leaders to bring in school-wide presentations on pertinent topics of concern related to student social and emotional development. On March 5th 2020 the film 'Angst' was presented to all students during the day and then the school-wide community that evening. It explored anxiety, its causes, effects and what we can do about it. The filmmakers' goal was to have a global conversation and raise awareness around anxiety. Angst featured candid interviews with kids and young adults who suffer, or have suffered from anxiety and what they've learned about it. The film included discussions with mental health experts about the causes of anxiety and its sociological effects, as well as help, resources, and tools.

This year, we also continued our participation with state mandated substance abuse screening SBIRT (Screening, Brief Intervention and Referral to Treatment). This is led by the school nurse and adjustment counselor and involves screening all freshmen with the CRAFFT-II Screening Interview protocol. Varying responses on the inventory produce varying interventions that range from positive feedback for students who have made healthy choices to counseling and/or medical interventions for students who are currently struggling with substance abuse.

The 2019-20 athletic year calendar was greatly impacted by the Covid-19 pandemic. The 2019 spring athletic season was cancelled, and the 2020 fall athletic season saw the introduction of POD play. In PODS, schools were grouped geographically and league play was suspended. Over 160 athletes in the fall season did not compete for a District or State title, but rather for the purest or reasons; for the love of the sport.

Football and cheerleading were suspended until a season is determined, but Leicester High School fielded teams in soccer, field hockey, cross country and golf. Leicester competed against Bay Path Regional Vocational Technical High School, David Prouty High School, Quaboag High School, North Brookfield High School, Shepherd Hill High School, Southbridge High School, and Tantasqua Regional High School. While none of the games “counted” for a championship, Leicester posted winning records in both girls’ soccer and field hockey. Also, while there were many pandemic-related restrictions in place, including spectator limitations and modifications to play, teams were still able to host their traditional Senior Nights under the lights, honoring the athletic careers of seniors and the contributions of their families.

The 2020 winter season was a successful one for the girls’ basketball program. Finishing with a record of 16 wins and 4 losses, the team hosted a playoff game against Clinton High School, winning that game handily 61-31. In the quarter-final round Leicester moved on to play perennial powerhouse Sutton, and were handed only their 4th loss of the season. The boys’ basketball program, after beginning the season in contention to return to the Massachusetts Interscholastic Athletic Association State Tournament, unfortunately could not continue their season with a playoff appearance. For the boys, the season did end on a high note, with victories over Southbridge High School and rival David Prouty High School, and finished the season with a record of 7-11. The indoor track season saw over 40 student-athletes participate, with some qualifying for State competition.

While the Covid-19 pandemic did not allow for a spring athletic season, student-athletes who were graduates of the Class of 2020 were honored with their awards. Daniel Mero (Football, Basketball and Baseball) was named Wolverine of the Year. Other award recipients were:

Scholar Athlete Rigoberto Alfonso

Athletic Director Award Riley Brunelle

Contributed most to Athletics Madison Hippert

Athletic Director Award Jack Larson

Sportsmanship Ally O'Neill

Contributed Most to Athletics Jack O'Neill

Scholar Athlete Ava Richard

Sportsmanship Nicholas Sluckis

Telegram and Gazette Super Team Rigoberto Antonio Alfonso and Jack William O'Neill

### **Leicester Special Education**

The Department of Student Services encompasses all services specific to students requiring special education, students with disabilities who qualify for services under the Americans with Disabilities Act (ADA), Homeless students, and English Language Learners. For the 2019-2020 school year our teachers, clinicians and staff supported 271 special education students and 115 students on some type of plan under ADA. We have 53 students who are classified as English Language Learners. The Pandemic has brought us many challenges in servicing students remotely, in-person and in a hybrid model. Our staff continues to meet the needs of our students no matter what model they are learning in and we continually strive to make sure student needs continue to be met, sometimes in very creative ways.

We also continue to focus on developing a continuum of special education services to ensure that our students can access learning opportunities within our schools, and to provide training for our staff to be able to meet the growing needs of our students. This focus has afforded us opportunities to develop programming for students in Pre-K through grade 12. In the past, we had to seek outside placements for some student populations that we can now service in our schools. Additionally, we have been focused on

the growing needs of our English Language Learner population and putting curriculum, procedures and other resources in place to meet their needs, including but not limited to Student Support Plans.

Providing Professional Learning opportunities is an ongoing and necessary part of keeping current with how students learn and grow. We have been focusing our time on co-teaching, addressing social/emotional needs of students, and developing entrance and exit criteria for related services and programs within our schools. We continue to evaluate the needs of our student population and plan professional learning and support outside opportunities, as well.

We have continued training for staff who need to administer the MCAS ALT assessment for students who are unable to sit for the traditional MCAS tests. This assessment allows students to work across a period of time, and to have their work examined through a portfolio system.

We began Unified Sports at Leicester High School. We worked with Student Council and formed a Bocce team. We competed in January 2020. We started a Best Buddies chapter at LHS during the 2019-2020 school year, as well. These additions will continue to enhance our work to be an inclusive school district and extend social opportunities for students within the school community and beyond.

We have an active Special Education Parents Advisory Council (LESPAC) and they have put on well attended events such as an Ice Cream Social and Sensory Friendly Holiday Pictures in the past. In addition, the Leicester Special Olympics School Day Games group successfully held games for students in Leicester and surrounding towns in May 2019. The games for 2020 were virtual and families submitted videos of their children competing at home. This annual event is very successful and could not continue without the hard work of many dedicated parents and student volunteers in our community.

## **Leicester Middle School**

### **Overview**

School Culture is at the center of everything we do at Leicester Middle School. We pride ourselves on instilling a love for learning, and involving students in extracurricular activities to help them find their passion. Our core values -- Kindness, Achievement, Responsibility, Respect and Service -- clearly state our expectations for student achievement and comportment, and the entire staff works continuously with students to achieve each one. These core traits are exemplified through everyday character education, and our students to start with Kindness and end with Service by giving back to our community.

Our teachers and staff are passionate about our school and their work, and this is exemplified every day by the level of commitment they bring to their classrooms, their after-school clubs, their coaching positions, their family outreach, and their own community service. Each of us works diligently to make sure that all of our students are ready to enter high school; we strive to give them a well-rounded education and rich extra-curricular opportunities. To do this, we have completed the hard work of mapping our curriculum, and aligning it to the Massachusetts Curriculum Frameworks for ELA, math, science, and STEM. We are all lifelong learners, and work tirelessly to model this for students, our objective being that every student leaves LMS having reached their fullest potential, ready to enter the next chapter of their educational careers.

### **The 2020 School Year**

Beginning this year, LMS implemented an Advisory Program, the goal of which is to ensure that students are being taught essential life lessons such as communication, social skills, organization, academic readiness, study skills and the ability to reflect and recalibrate. Students report that their Advisory Class is one of their favorite courses this year, because they are able to have in-depth conversations with their peers and teachers, while building a close relationship with their advisory group.

It goes without saying that the COVID-19 pandemic has had a great effect on LMS as well, as (among other things) we are precluded from offering the wide variety of clubs and activities that our teachers volunteer for in a normal year. Typically, LMS offers three-season sports and over 20 different clubs and activities, along with a myriad of opportunities for students to get out in to the community and volunteer their time. But LMS is committed to continuous improvement even during these difficult times. We use a variety of assessment data to make critical decisions about instruction; our Star Assessments in particular have greatly improved our ability to identify and remediate individual learning gaps. Because many of our intervention programs were eliminated, our teachers do the best they can to differentiate within their own classrooms and reach those students who are facing challenges, while working to push our students who are ready to soar.

Middle School families are highly supportive of LMS. Despite financial hardships, parents do everything they can to make sure that their children take part in our exciting field trips. Our traditional annual trips to Washington D.C. (8th Grade), the Boston Museum of Science (7th Grade), Nature's Classroom (6th Grade) and the Freedom Trail (5th grade) offer our students experiences whose richness and significance cannot be overestimated. Due to the COVID-19 pandemic, these learning opportunities will not be able to happen this year, but we will strive to reinstate them as soon as we can.

Communicating with parents and families is one of our priorities, and we are in the process of completing our school Communication Plan that identifies target audience, purpose, and platform. Among the ways we reach our stakeholders are PowerSchool, the LMS website, our school newsletter, Facebook, Twitter, Instagram, emails, and OneCalls. We also continue to write our well-received *Week-At-A-Glance* emails, which provide updates to parents every Sunday about school events and activities for the upcoming week. New this year and in direct response to parent input, every Monday morning from 9:00 - 10:00 and Thursday evening from 6:00 - 7:00, Mr. Fontaine and Mrs. Johnson host the Principal's Office Hour where parents and community members are invited to join a Google Meet to ask any questions they may have, discuss their concerns or hear about things that are happening within the school. We also have a group called Friends of Leicester Middle School, a non-profit organization consisting of parents and community members whose mission is to strengthen communication between parents, community members, staff, and administration. The group runs the annual Middle School fundraiser, which provides funds to students who cannot afford to attend field trips. They also sponsor activities that bring the entire school community together.

We may be a small school in a small community, but we make the most of the resources we are given and offer students a well-rounded, solid education that prepares them for college and career. Even in the most difficult of years, such as this one, we continue to find ways to educate our students, encourage them to grow, and guide them into young adults who are ready for High School. Throughout this year, we will strive to address some of the gaps that we have identified and continue to strengthen our school and the education that we provide.

### **Leicester Elementary School**

The 2020 school year has certainly been a year like no other. On March 12th, the COVID pandemic forced our school community into emergency learning. Our doors were closed and our 502 students in grades K-4 transitioned without warning to full remote learning and would remain in that learning model until our last day in June.



Not knowing what our school year would like as the pandemic continued, the summer of 2020 was spent creating several scenarios for our opening day in September. These scenarios included plans for a full in-person model, a hybrid model with in-person, synchronous and asynchronous learning, and a fully remote model. These models required teachers to hone their technology skills and think about education in a new way. Regardless of what model would be implemented, all of our students would continue to receive instruction or have access to all core academic subjects, as well as special subject classes.

In addition to creating opening plans, many new protocols and procedures were put into place to follow new guidelines and to ensure the health and safety of students and staff. Classrooms were measured to follow social distancing requirements and schedules were built to minimize traffic in common areas, decrease the number of students at lunch and recess, and streamline the arrival and dismissal procedures. Having a PBIS framework already in place allowed for a smooth rollout of new expectations. Though the pandemic caused new systems to be developed, the outside of the box thinking resulted in some more effective practices that will remain in place regardless of our learning model.

Returning to school in September, we were fortunate to have most of our students attend in person at least part of the week in a hybrid model. This allowed time for students to build connections, learn new digital tools, and learn different ways to collaborate with classmates while keeping each other safe. Students in two different cohorts attended in person two days a week while our first grade students attended four days in person to help solidify some foundational skills that may have been missed. Additionally, some families chose to attend a full remote model with learning provided through a self-paced asynchronous model.

Prior to students returning, teachers received several days of training to support students with academic, emotional, and social needs. Given this very unusual and stressful year for students and families, a focus on supporting our students' mental health was a priority. Morning meetings to build connections and community, weekly social emotional learning (SEL) lessons, built in check-ins with students and families, and regular meetings with our school wide Child Study Team are examples of systems put in place to ensure this support.

Even though learning looks a little different this year, the focus remains on developing robust and engaging whole group lessons along with targeted small group support based on student data. The small cohort sizes in place due to distancing guidelines have also allowed for more individualized instruction with teachers providing "just in time" interventions to address learning gaps due to emergency learning.

In order to gather the information needed for targeted instruction, the STAR online screener continues to be utilized in grades 2-4 for both reading and math. This tool provides valuable data on standards progress and information to allow for more efficient grouping for both intervention work and enrichment opportunities for all students. Kindergarten and grade 1 have transitioned to the STAR Early Literacy assessment as a screening tool to receive the same valuable student data.

The year 2020 has certainly been a year of unpredictability and challenge. Both staff and students, however, have shown great strength, courage, flexibility and perseverance during this unprecedented time and as a school community we remain committed to providing a safe and supportive learning environment for all.

### **Middle School Building Committee**

*No report submitted at time of publishing*

## **Animal Control**

### **ANIMAL CONTRAL - 2020**

- Licenses issued – 1492
- 1 Commercial kennel license
- 6 personal kennels licenses (5 or more)
- Over 600 letters for unlicensed/unvaccinated were sent.
- Animals sent to State Lab for rabies testing: 3 bat, 3 skunk, 1 dog, 3 cat, 2 fox
- 0 reports of West Nile
- Calls logged in for 2020: 235 for year through dispatch and 75 others

### **ANIMAL INSPECTOR – 2020**

*No report submitted at time of publishing*

## **Commission on Disabilities**

Commission members worked diligently with town and school departments, administration and staff to further its goal of a universally accessible Leicester. Commission members sit on the Town Hall Renovation Committee, Community Block Grant Development Advisory Committee and Middle School Building Committee. Members have had input on several key facilities improvements that will ultimately bring Leicester closer to full compliance with the American with Disabilities Act.

The Town Hall Accessibility Project, which includes funding from a Community Block Grant Development grant as well as town allocations has finally been realized after years of planning to make it possible. Although smaller accessibility projects have been started, the elevator project is finished and gives access to all floors of Town Hall. The School Department has relocated to the third floor of Town Hall; moved from its non-accessible location to a far more ADA compliant space.

## **Leicester Housing Authority**

*No report submitted at time of publishing*

## **Senior Center/Council on Aging**

Until the month of March all was going well at our senior center. Socializing, laughter, exercise, movies, etc. came to a screeching halt when a Pandemic prevented us with efforts to have a business-as-usual senior center. We had to adjust to distancing, wearing masks, keeping a log, taking temperatures, sanitizing everything in sight and having outdoor activities only. Despite our inability to have our seniors meet in group inside it was decided to try and operate on an as-normal basis as possible. It meant staff would come in intermittently to make sure phones were answered; bills were collected and paid; outreach would assist those in need and refer individuals whose taxes did not get done under AARP to local tax accountants and help with paperwork as appropriate. We prepared and sent out reports that were due.

Nancy Lamb, RN, Outreach Coordinator, kept very busy helping with transportation and assistance of a medical nature. She reached out to those having a difficult time. She made certain that those who were having concerns were reassured. She took temps with newly acquired no-touch thermometers; kept a log

of those who came to the center. She handed masks when needed. She and Genevieve cleaned and sanitized chairs; tables or everything that may have had contact. Genevieve Grenier, our newsletter editor, kept very busy making certain our newsletter was prepared and mailed to a very large audience. She assisted Nancy making house calls. She continued to offer “Train Your Brain” outside on our porch each Wednesday even during some very cold mornings. Staff, including David and Bob our bus drivers, continued in their roles as effectively and as efficiently as they have always done.

We reached out to the senior group called “Senior Citizens’ Club of Leicester” and they responded to us by providing an uplifting Holiday Greeting written by Rosie Nichols and signed by the officers of the group. This special article was posted in our December Newsletter. Another article will be written for the month of February celebrating Valentine’s Day and at other special occasions.

We, as a senior center, tapped into the COVID CARE ACT. Through this special assistance we were able to order acrylic table dividers to seat 1 to 6 individuals per table to meet distancing standards. Our town administrator ordered two outdoor gas heaters for the front porch. We received a no-touch temperature thermometer from Giguere’s. WRTA provided us with masks, gloves, sanitizing products. We received a grant from CMAA for a GenEon Mist Sprayer. Other donations came in from J. Henri & Sons Inc. Morin’s Funeral, the Camosse Family Foundation, and George McKenna Insurance, Dr. Laconte. Additional donations have come in from ERA Key Charitable Organization, Inc. Walmart Superstore in Leicester paid for our Hot Dog Roast. The aforementioned does not take into account the financial support we receive each year from the Greater Worcester Community Foundation. This past year we received \$6,000 from this organization which helps defray our expenses for Outreach. We received \$2,000 from Country Bank for Savings. We were able to obtain much-needed help from Bill Moore, President and CEO of Project New Hope, who brought in healthy food donated by local vendors. We received fresh eggs from Sharon Nist. Sheriff Lew Evangelidis and Donna Ostiguy and other personnel brought in special donations. The Suprenants family brought us fresh vegetables. The Meadows’ Marketing Director, Kimberly Myles-Hedgepeth, brought us tote bags to help with our outdoor activities. The Woman’s Club donated our Christmas Wreath. Our Local Arts Council who support various educational and entertaining programs at our center. The Golden Needles Club assisted us financially and provided hats and mittens.

We, as a senior center, have been very fortunate to have the endorsement of our Town Administrator and the Assistant Town Administrator. They came to our outdoor monthly meetings and provided us with training and hosting a “Go To Meeting” when weather prohibited us from holding outdoor meetings. They attended our Hot Dog Picnic and October Fest. We are very grateful for their ongoing support and that of our COA Board: Barbara Paszuk, Chair; Pat Faron, Vice Chair; Marilyn Hyland, Secretary; Jane Todd, Richard Jubinville, Ruth Dowgielewicz, Ann Marie Walsh-Pierozzi, Lucille Jacques, Renee McCue-Hall. This board is very involved and supportive of this center. Our seniors, who now make up over 2700 of our town population, sincerely appreciate the support from of our town governance and our Board of Directors.

While strict limitations were placed on us it became clear that our budget, including revenue from grants, had to be looked with a critical eye. It was decided to send letters to our instructors that cutting programs was needed. We would retain Heidi Gambaccini who performs very well and who offers Chair Yoga, Senior Exercise and Balance. This past year we (counting all exercise programs) had 1,659 classes. Genevieve Grenier, our Newsletter Editor, oversees one other program called “Train Your Brain” offered outdoors on our patio. The aforementioned are the only programs offered at this time. Once the senior center re-opens we can then look at our financial situation and decide what programs can or cannot resume.

Here are some of our statistics. Our report to Massachusetts Council on Aging indicated that we had 18,800 estimated hours of services rendered to us by 118 volunteers. This is a savings to our town of \$271,200. These numbers include those who serve and deliver Meals on Wheels and others who help out at the senior center in various functions. Our Meals Program, under Karen Chiaravallotti as Site Manager, increased significantly in demand for homebound elderly. This past year 13,260 meals were delivered. When we closed in March 1,390 had been served in-house. AARP tax preparation served 72 of those scheduled and we referred all others to local tax preparers. Recreation and socialization had 1,280 sessions. The newsletter was mailed to 1200 who subscribed. We assisted 15 with durable medical equipment. We had 25 home visits and 25 food shopping assistance. We had 80 wellness checks. Our intergenerational programs ceased as has some of our entertainment. We shall continue to serve our population as much as is feasible during a very difficult time. The year 2020 will long live in infamy.

We wish to thank those who support our Newsletter by purchasing ads as otherwise we would not be able to provide you a quality newsletter each month. Thanks go to: Overlook of Charlton; Goddard/Homestead of Worcester; Life Care Center of Auburn; Leicester Spine and Wellness of Leicester; VIBRA Hospital & the Meadows of Rochdale; Morin Funeral Home of Leicester and United Healthcare.

### **Veterans Services Office**

In FY20 this office continued to provide services and particularly financial assistance for Veterans and Veterans' families of Leicester, who served in WW2, Korea, Vietnam, the Persian Gulf, the war in Iraq and Afghanistan. With COVID 19, we are still experiencing a significant interest in Veterans' Federal and State Benefit Programs. Information and assistance were provided regarding health care, educational benefits, burials, fuel assistance, and the state's welcome home bonus programs. Several veterans were also provided with help in obtaining lost service records, replacement medals and notary public service when requested.

The Veterans Service Officer is certified, as mandated by the State of Massachusetts ensuring the Veteran and Veterans' families are serviced in a uniform, knowledgeable and professional manor. This certification includes the Federal Veterans Health Benefit Programs.

This Veteran Service Office is dedicated to helping and determining if a veteran or their families are eligible for Massachusetts and Federal VA benefits in time of need in whatever way possible.

### **Arts Council**

The Leicester Arts Council is part of a network of 329 Local Cultural Councils serving all 351 cities and towns in the Commonwealth. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community.

The Leicester Arts Council received \$ 8,200 from the MCC in 2020 to fund grants and cover administrative expenses. The LAC reviewed twenty-three grant applications totaling \$ 17,859. The Arts Council awarded twelve grants to artists, speakers, musicians, teachers and local organizations to bring an impressive range of cultural programs to a broad audience in Leicester. Minus administrative expenses, these grant awards totaled \$7,979.

The following projects were awarded funding:

- \$2,500 to the Leicester Summer Concert Series for Concerts on the Common.
- \$650 to Yankee Notions and \$600 to Slo Grass for folk music concerts at the annual Leicester Harvest Fair
- \$300 to Audio Journal for Radio-Active Theatre broadcasts.
- \$650 to Scott Jameson for 'The Magic of Communication Assembly Performance' for the McAuley Nazareth Home for Boys.
- \$500 to Gregory Maichack for 'Pastel Paint Your Georgia O'Keeffe Miracle Flowers,' a workshop at the Leicester Public Library
- \$500 to Lynne McKenney Lydick for the program Trailblazers by Timing – Activists by Choice to be held at the Swan Tavern
- \$950 for artist Susan Champeny's art project 'Recycling, Reusing and Reducing through Art' for Leicester High School students.
- \$479 to Kelley Southwick to bring a traveling exhibit celebrating the work of Impressionist painter Claude Monet to Leicester High School .
- \$ 200 to the Leicester Historical Society for the program 'Tavern Life in Early New England' presented by Tom Kelleher at the Swan Tavern.
- \$275 to the Leicester Senior Center for the program 'Belva Lockwood for President' and \$375 for the program 'Victorian Christmas Traditions' presented by Anne Barrett.

Due to the impact of the Covid 19 virus restrictions, several grant projects were modified, re-scheduled or cancelled. The Massachusetts Cultural Council is strongly committed to supporting artists, performers and cultural organizations during this difficult year. To provide that support, the MCC modified its grant funding guidelines enabling local councils to provide partial funding, to extend program funding to 2021, and to reimburse grantees when the virus restrictions cancelled programs.

Fortunately, five of Leicester's projects were completed as planned or partially completed. The Pastel Paint workshop was re-designed as a virtual program. Three grantees have received extensions to 2021, and three projects, including the annual Leicester Harvest Fair, had to be cancelled. Funding not awarded will be available for grants in FY 2021.

Respectfully submitted,

Christie Higginbottom, 2020 Chair Leicester Arts Council

### **Bandstand Committee**

This will be the last report of the Bandstand/Common Committee. The end of 2020 found members Paul Fontaine & Judy Ivel turning over the reins of scheduling & upkeep of the area to the Parks & Recreation Committee. Since the Bandstand dedication in June of 1991 members of this group have been seeing to the care and scheduling of this location on behalf of the Town. Paul has agreed to serve on Parks & Rec for continuity. We are sure this will be in good hands with Parks & Recreation.

As always, the Bandstand and the Common were a hub of activity despite Covid 19! The Committee tried really hard to keep up with Governor Baker's steps which would allow for outside gatherings.

Is it allowed – is it not? How many can attend? Most functions were scaled down, postponed many times or flat out cancelled because of the Governors restrictions. 2020 was not a good year for public gatherings and we certainly needed those gatherings to feel whole again. Below is a list of activities & their outcomes for this past year.

The Memorial Day Tribute was held on May 25<sup>th</sup>. There was no parade or public ceremonies at the Bandstand. The crosses were laid and a small gathering of veterans marked the day on the Common.

June 18<sup>th</sup> the Education Association of Leicester held a rally/standout in support of our schools.

June 20<sup>th</sup> Greenville Baptist Church Family Fun Day was cancelled due to the Covid virus. On July 1<sup>st</sup> the Leicester Summer Concert Series Committee had to cancel its 30<sup>th</sup> year celebration concert because the Governor rolled back all gatherings to June 29<sup>th</sup>-July 5<sup>th</sup> which prohibited all July 4<sup>th</sup> activities. The Leicester Summer Series had scheduled eight special Wednesday evening family concerts in July & August for their 30<sup>th</sup> Summer Concert Series but were only able to get in 4 of those concerts because of the restrictions imposed. The July 24<sup>th</sup>, Parks & Recreation Tree Lighting Committee had to cancel their Christmas in July vendor fair. The Leicester High School graduation on the Common set for August 1<sup>st</sup> was cancelled due to Covid and moved to another location. August 22<sup>nd</sup> saw a Black Lives Matter Protest postponed until October 17<sup>th</sup> and postponed again until 2021. Our wonderful Town Harvest Fair set for September 19 had to be cancelled due to Covid along with a wonderful afternoon concert replacing the Fair getting cancelled also.

Special thanks again to Plante Landscaping for the annual mulch spread early, making for beautiful photos on the Common and a lovely wedding setting.

At the end of 2020 the Bandstand was lit for the 25<sup>th</sup> time for the Christmas holiday by members of the Bandstand Committee & Leicester Summer Concert Committee & Parks & Rec Tree Ltg Group. This year's tree, a beautiful balsam, was donated by Breezy Gardens. The Bandstand was lit on December 5<sup>th</sup> along with the lighting of a new tree on the Common planted by Parks & Recreation's Tree Lighting Committee in 2018. Festivities for that event were eliminated also.

Our Town Common & its Bandstand are a source of pride for our community and we wish to thank other community minded people this year for their tireless support of functions at the Bandstand. They are Sharon Nist, Kurt Parliment and Michael Foy. These three have been in the background for the last 30 years helping wherever it is needed making Summer Concert nights in July & August run smoothly out there on the Common. Sharon & Kurt can be seen on concert night all set up in fine style for the concert but ever watchful for last minute tasks that need doing. Perhaps you are not aware that Sharon & Kurt are also the driving force behind this Town's wonderful Harvest Fair. Mike can be seen every Wednesday hiking up Pleasant Street with his blue concert chair. Mike works for Becker College & he is our go to guy helping with parking on concert & cruise nights. These 3 special people have cleaned toilets in Town Hall, picked up trash at the end of the night, helped haul parking cones & handicap signs. All in an effort to help make their Common and yours, ever a source of pride. This Committee wishes to thank them very sincerely for all their hard work for the last 30 years. They are our "special volunteers of the year for 2020".

It's been a pleasure – William Daggett, Ann Emond, Paul Fontaine, Sharon Nist & Judy Ivel

## **Burncoat Park Sports Planning Committee**

The Burncoat Park Sports Planning Committee has been meeting on the 3<sup>rd</sup> Thursday each month, with virtual meetings now taking place until the spring. The 9 person committee consists of representation from the Select Board (2), Conservation Commission (1), Parks and Rec (1), Burncoat Pond Watershed District (1), Snowmobile Club (1), and residents of Leicester (3). Meeting agendas and meeting minutes can be found on the Town of Leicester website.

Burncoat Park is located down Town Beach Rd, off of Rt 9 on the Spencer boarder. The park has been evaluated and maintained by the committee, with help from volunteers during clean up days as well as the town. Over the past year, the grass has been regularly mowed by the Highway Department. It has helped to keep the softball field dried out as well as to keep the ticks under control and be more aesthetically pleasing to all who visit. The yellow gate at the entrance was moved closer to Rt 9 which was helpful in keeping trash from being dumped at the park. The installation of new electrical poles has been an added resource for the park, with plans to get them up and running in 2021. It was not possible to have events at the park for Summer 2020 as hoped, due to Covid, so our multi-task approach has allowed the committee to appropriate more time to planning for future projects. The focus has been to maintain what is currently on the property, while also gathering professional plans for future projects.

A Forest Management Plan was conducted by DCR, with public access to the findings. This plan includes woodland information for each 'stand' or section of land. This plan is a guide for the committee and town to continue to manage the woodland areas of the park. At this time, the committee has secured funding for a wetland survey to flag around the existing softball field. A Master Plan for the park is at the initial stages, and will be anticipated for Spring 2021 as a working document for future projects. The committee has been successful with 2 grants from Greater Worcester Community Foundation to improve the park, and will be submitting a third grant in February for a Trail Improvement Project, as well as the push for handicap parking and an ADA accessible path to the beach with a viewing platform. The park has the potential to be a welcoming space for all.

The committee will be working to raise more funds, organize more clean up days, maintain what is currently on site, as well as develop a strategic plan for future events and use of the park as well as renovating existing facilities. These decisions will be based on town need, pursuit of funding sources and dedication from the town and residents.

## **Historical Commission**

It should come as no surprise that 2020 was both good in some ways but bad in others.

The primary area of focus of course was the ongoing restoration and operation of the Swan Tavern at 1 Paxton Street as a museum and meeting location.

Hard work from individuals with the partnership between the commission, the private Leicester Historical Society, and the "Friends of Swan Tavern" volunteer support group, more funds have been raised in the past year through grant writing and fundraising.

Through the volunteer work; the center two rooms of the 1768 part of the house were restored and ready for use and paint work was done in much of the interior. The exterior was completely scraped & painted. The west side of the property was excavated and repaired which stopped water & cold air from entering the basement. At the end of fall, basement windows were replaced which were completely rotted and open to the elements. All of this work was completed at no cost.

The only negative aspect to report in the previous year was some problems discovered with the heating system, which had several issues resulting from the use of the building as a temporary library.

Although Covid completely cancelled all plans for historical displays and programs, this did allow additional time for work to be completed and this time was put to good use. As January 2021 approaches, plans are in place on both future work and historical programs. A master plan is currently being developed by commission members and grant applications will continue.

The commission through the "Friends of Swan Tavern" facebook page re-initiated the historical photo contest, which had been carried out several years ago on the town web page. Although it was halted nearly a decade ago due to waning participation, it is once again proving to be highly popular. This has gained increased popularity and has gained attention for the museum project as had been hoped.

For interpretive programs, the commission will have discussions regarding holding public walking tours again after the Covid restrictions are eased, particularly in the Mannville section of town where a tour has not been held in approximately ten years.

It was reported last year that commission had discussions regarding the grant the town sought out for road repair and some work on the town common. Although telephone poles have been moved, work has not yet begun on this project, and there is subsequently no news to report.

Several members of the public have contacted the commission with concerns about the Greenville Fire Station/Copeland Library; a town owned building listed National Register of Historic Places which currently is falling into a state of disrepair. In the future the town will need to make some serious decisions regarding this structure.

Regrettably the town has lost an archeologically sensitive site on Mannville Street. Upon discovery, many items were recovered (and will be on display at the Swan Tavern Museum). However, after this site was discovered, the property owner obliterated the site with heavy equipment.

Lastly, on a positive note, a member of the commission applied for and received matching grant funding for the repair & restoration of two veterans memorials; located at Main Street & Waite Street and Main Street and Cross Street.

### **Leicester Library Building Committee**

The Library Building Committee met twice in 2020. At their January meeting, final payments to general contractors DA Sullivan were approved. Plans were made for a joint meeting with the Board of Library Trustees to formally hand over control and maintenance of the building in April. The coronavirus pandemic forced the postponement of that meeting.

The Building Committee held a virtual joint meeting with the Library Trustees on September 15, 2020. Updates were given on the few outstanding construction/maintenance issues, and Mark Armington agreed to coordinate their completion with the Trustees. Library Building Committee Chair Tom Buckley submitted a request to formally dissolve the Committee, which the Select Board approved at their October 5, 2020 meeting. Control of approximately \$80,000 in funds remaining with the Town Treasurer in the Library Renovation account are now overseen by the Trustees, and will be used for building maintenance and to fund the basement wall waterproofing project initiated by the Building Committee.



Although the project is took longer than originally scheduled, it remained within the original budget.

Building Committee members:

Mark Armington  
Tom Buckley  
Donald Cherry, Sr.  
Ernestine Cherry  
Mary Gabrila  
Mary Moore  
Kathleen Wilson

Charlie Van Voorhis, Architect  
Robert Para, Jr, OPM  
Suzanne Hall, Library Director  
David Genereux, Town Administrator

Respectfully submitted,  
Suzanne Hall, Library Director

### **Leicester Public Library**

The six-member, elected Board of Trustees is as follows: Paul Ravina, Chairman, Ernestine Cherry, Treasurer, Pauline Lareau, Secretary, and members Olney White, Bruce Craven and Mary Moore.

The Board of Trustees and Library Director Suzanne Hall meet monthly, with the exception of March and April, on the third Tuesday evening of each month, to ensure that library operations run smoothly. May – December meetings were virtual. The meeting agendas are posted on the Town website and the meetings are open to the public.

#### **COVID-19 Pandemic Impact:**

The Library closed to the public Saturday, 3/14/20, when the Select Board closed all Town buildings to the public in response to the SARS-CoV-2 pandemic.

The Library staff came back to work the week of 5/26/20. Patrons were not allowed in the building, but the library has been offering curbside pickup and other remote services since 6/1/20. Patrons could place holds in the online catalog, or via email or telephone. Items were placed in labeled paper bags, a pickup time scheduled, and the patron retrieved their bag from the vestibule. The door between the lobby and vestibule was locked, so there is no public access to the building. All returns are through the book drop, and are quarantined for 7 days. Regional and State-wide delivery was suspended mid-March – July, so initial circulations in June and early July were limited to items Leicester owned Other services were provided to library patrons: items were copied, printed, and faxed for patrons; reference questions were answered remotely. Staff were available during normal library hours: T/TH 9:30 – 8, W/F 9:30 – 5, and Saturdays 10-2.

Some libraries throughout the state and region opened to patrons on a limited basis, some by appointment only, and some at their regular hours mid-July through December. Guidelines for cleaning, monitoring occupancy limits, and other safety guidelines issued by the State and federal agencies were taken into consideration. The Director and Trustees opted to keep the Leicester Public Library closed for browsing and other patron access due to our inability to meet these guidelines with the size of our staff and budget available. Staff are working staggered schedules, at assigned work spaces to minimize contact

within the building. While it is unfortunate that the newly expanded and renovated library has been unavailable to the public so soon after re-opening, the expanded space has allowed library staff to continue to provide remote services at a level that would not have been possible in either the original building or the temporary space.

Library staff worked hard to maintain levels of service without patron access. Almost 3000 Take & Make craft kits were made available August-December. Internet hotspots were purchased and circulated to provide patrons with internet access outside the library. As usual, library wi-fi was left on 24/7 so that library patrons could use it from their vehicles in the library parking lot. This service saw significant use until the weather became too cold. Magazines were cataloged for circulation. Some of the budget allocated to physical books and items was shifted to the Overdrive ebook collection to meet increased demand for online items. The Library Book Club switched to virtual meetings in the spring and fall, and met outside at the library when the weather cooperated.

In 2020, the Leicester Public Library circulated 19,983 physical items and 8,280 electronic items (ebooks and e-audiobooks). 13,497 inter-library loans were processed, this being both items loaned to patrons of other libraries and items borrowed for Leicester patrons from other libraries. Library computers were not available for most of 2020. The Wi-Fi remained available 24/7, and was widely used until the weather turned cold. 4,388 Leicester residents have a current Library card, and the Library has 32,168 physical items in its collection. Library patrons have access to over 93,000 electronic titles through Overdrive, the CWMARS regional and even more from state wide eBook collections. Patrons have the ability to borrow both physical items and eBooks from other MA library regions. In addition to books, audiobooks and movies, the Library continues to add to its collection non-traditional items known as a Library of Things. We had already been lending a telescope and other items. Additions this year include Wonderbooks (picture books with a built-in audio player), jigsaw puzzles, new board games, a bird-watching kit, and two packaged escape rooms. As always, suggestions for new materials are always welcome.

Programming at the library, January-mid-March, included Lego Saturdays, craft programs for February vacation week, and an album release party by a local musician. Mid-February, the coronavirus pandemic began to impact both program and general library attendance. The Book Club continued to meet, and a virtual program was held with pastel artist Greg Maichack in December.

The staff remains the same as last year: Suzanne Hall, Library Director, Pat Grady, Assistant Director, Donna Johnson and Kathleen Cherry, Catalogers, and Charissa Berube and Lori Buckley, Library Assistants. Pat Grady announced her retirement in November (after 35 years!). Her last day will be January 8, 2021. The Director and Trustees would like to thank Pat for her years of service, and wish her well. A new children's librarian was hired in December, utilizing funds previously allocated to the Asst. Director.

Volunteers were limited this year, in an effort to reduce risk and keep building occupancy low. We look forward to welcoming back our dedicated and dependable volunteers as soon as the pandemic is over and it is safe to do so.

We continue to be grateful for the ongoing support of the Friends of the Library. Their two main fundraisers of the past years, the Annual Book Sale in June and a Cookie Sale in December, were not an option this year due to the Covid-19 pandemic. Friends and library staff propagated sprouts and sections of library plants and held a contact-less plant sale in the Fall. That, and generous donations, allowed the Friends to fund the thousands of take & make crafts that were available while the library was closed. The

Friends' financial support of the Library greatly enhances the programs and materials offered at the Library. Their financial support offers special events and items not included in the municipal budget. We are grateful for all of the Friends for their support of time, money and advocacy, and we would like to particularly recognize Liz Brown and Liz Williamson in their roles as President and Treasurer, respectively.

Respectfully Submitted on behalf of the Board of Library Trustees,

Suzanne Hall, Library Director

Paul Ravina, Trustee Chairman

Mary Moore, Vice Chair

### **Parks and Recreation Committee**

The Parks and Recreation Committee meets on a monthly basis and its primary function is to expand and enhance the recreational opportunities for the residents of the Town of Leicester. To do so, it has seven hardworking members: Patrick McKay, Chairman; Joanne Petterson-Bernier, Vice-Chair; Nancy Ortiz, Jessica Margadonna, Leonard Margadonna, Paul Davis and Bob Pingeton.

In addition to these members, there are regular liaisons that attend most meetings; Harry Brooks and Brian Green of the Select Board.

Due to the impact of COVID-19, numerous Parks and Recreation committee activities were postponed during calendar year 2020. The committee was able to make significant progress in 2020 on improving Town parks and with the support of the Town Administrator's office received several grants to enable future improvements.

The committee installed a new playground at Towtaid Park with the assistance of a grant from the Kaboom foundation. The committee also dedicated and made improvements to Tarentino Memorial Park. Additionally, the Town received grants through the Shared Winter Streets and the Parkland Acquisitions and Renovations for Communities programs to improve the basketball and pickleball courts and sidewalks at Towtaid Park in 2021.

Both Recreational Handball and Pickleball will continue to be offered to everyone: Leicester residents and other people who live outside of Leicester. Our mission is to grow and develop both sports. Beginner instruction and pick-up games will continue to be provided in the Summer of 2021 to encourage children and adults to go outside and have fun at their local Leicester Park.

The Park and Recreation town website and Facebook pages are continually updated to ensure that ongoing activities and programs offered are available to residents of town.

The committee looks forward to the upcoming year. If residents have any suggestions or recommendations, please forward them to any Park and Recreation committee member or email the board.

## Town Clerk 2020

***“It is the service we are not obliged to give that people value most.”***

Often considered the core of local government, the Town Clerk’s Office serves as information central for residents and citizens at large.

It is the mission of the Office of the Town Clerk to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with the varied departments and groups while performing a myriad of tasks to achieve established goals and comply with State and Local Statutes.

The Town Clerk’s Office keeps official Town records, contracts, issues various licenses, permits, registrations and certificates, maintains and records vital records, and administers the Open Meeting Law and Ethics Law in regard to meetings of all town boards and committees.

The TC is the Chief Election Official, Member of the Board of Registrars. She is a member of the Worcester County Town Clerk’s Association and The Massachusetts Town Clerk’s Association. The Town Clerk attends continuing education classes throughout the year through the WCTC’s Association and the MA Clerk’s Association.

The Town Clerk’s Office administers the Electoral and Town Meeting processes consistent with the Town By-laws and State and Federal Law, and in doing so, works in cooperation with Town officials, Local Representatives and Office of the Attorney General, the Secretary of the Commonwealth, DOR Division of Local Services and the Department of Public Health also other duties pertaining to the functions of the Town Clerk in accordance with the provisions of more than 73 Chapters and 451 Sections of the Massachusetts General Laws.

The Office strives to provide public information in a courteous and timely manner and is committed to providing exceptional customer service.

Records found in this office are:

Birth, Marriage and Death Certificates; Zoning Decisions; Town Meeting Records; Annual Town Reports and Special Reports to Town Meeting; records of elections and lists of those who served the Town of Leicester in elective and appointive office.

- The office issues several licenses: Marriage licenses, Dog licenses, Business certificates (D/B/A), and Raffle permits.
- The Town Clerk maintains records of amendments to the Town Bylaw, and Zoning Bylaw and references to accepted State Statutes.
- This office accepts the required postings for all public meetings and maintains the public meeting calendar.
- The Town Clerk conducts the Annual Census and maintains the voter lists. The department conducts all Federal, State and Local Elections.
- The office responds efficiently, accurately and speedily to all requests by Town Officials, Boards and members of the general public.
- The Town Clerk’s office welcomes inquiries from citizens seeking assistance/information in relation to services provided by the Town of Leicester. The staff will assist in redirecting your question to the appropriate department.
- The Town Clerk is elected for a three-year term and receives a salary voted by town meeting.

- All public record requests come through the TC's office as RAO we are required to oversee the answering of such requests and the posting to the website.

#### Office Hours

**Monday, Wednesday and Thursday – 8:00am until 5pm; Tuesday – 8:00am until 7:00pm; closed on Friday. If you need assistance during non-working hours, please call the office.**

### **2020 TOWN CLERK RECEIPTS**

	<b>Year to Date Totals</b>
<b>Revenue Collection:</b>	
Birth, Marriage & Death certificates and Marriage Intentions	\$10,010.00
Business Certificates & Flammable Storage	\$2,350.00
Dog Licenses, Late Fees and Violations	\$17,323.00
Gen & Zoning bylaws, zoning maps	\$0.00
Labels & photocopies	\$0.00
Civil disposition violations	\$500.00
License holders	\$0.00
Notary	\$90.00
Raffle permits	\$0.00
Recycling	\$80.00
Street lists & extracts	\$40.00
<b>TOTAL</b>	<b>\$30,393.00</b>

**Revenue is down this year due to the pandemic.**

### **2020 VITAL STATISTICS**

Listed below is a comparison of vital statistics of Leicester for the past ten years

<b>YEAR</b>	<b>BIRTHS</b>	<b>MARRIAGES</b>	<b>DEATHS</b>
2020*	71	32	124
2019	88	42	148
2018	87	49	144
2017	93	40	142
2016	113	46	162
2015	94	47	148
2014	83	52	131
2013	86	45	130
2012	95	48	120
2011	79	54	135
2010	95	33	123
2009	85	31	121

\*as of this print

## Board of Registrars

Elections held during the year were as follows:

- March 3<sup>rd</sup> Presidential primary (1750 voted)
- June 9<sup>th</sup> Annual town election (1115 voted)
- Sept 1<sup>st</sup> State primary (1930 voted)
- Nov 3<sup>rd</sup> Presidential & State election (6453 voted)

The complexity of elections this year was greatly increased because of the expansion of voting means to include in person voting, absentee voting, early voting, & mail in voting. While there have been many concerns about election integrity across the country the Leicester Board of Registrar of Voters can assure you that all our elections were conducted with confidence in their completeness and accuracy. All the ballots cast are secured and locked in a vault and available for any review that may be required.

Town meetings were as follows:

- June 2<sup>nd</sup> the Annual Town Meeting (137 in attendance) The meeting was originally scheduled for May 5<sup>th</sup> but was delayed due to COVID-19 it was held at the High School in order to accommodate the social distancing recommendations. Len Ivel laid out the plans for social distancing at the high school.
- Sept 9<sup>th</sup> A special Town Meeting to vote on a proposed school building plan was held at the Millbrook Distributors location on Huntoon Highway (852 in attendance) The meeting was held there in order to accommodate the COVID-19 distancing recommendations. The plan was soundly defeated: a 2/3 vote was required for passage (315-Y; 506-N and 3 Abs) however still required an article to be included on the upcoming Sept 1<sup>st</sup> election. It was defeated at the September 1<sup>st</sup> Election.
- Nov 17<sup>th</sup> A special town meeting for yearend issues was held at the High School (63 in attendance)

**The voting machines were tested prior to each of the above meetings and elections.**

- The Board of Registrars held meetings on: Feb 2<sup>nd</sup>, May 26<sup>th</sup>, June 3<sup>rd</sup>, June 24<sup>th</sup>, Aug 19<sup>th</sup>, Oct. 27<sup>th</sup>, & Nov 10<sup>th</sup>

Some of the issues dealt with during the Registrars meetings were:

- Purchase of new equipment necessary to deal with COVID-19 for early and mail in voting.
  - Plexiglas shields, mask, gloves, & sterilizers for COVID issues
  - Ballot collection box for outside the Town Hall for mail in votes
- Seating arrangements for town meetings to deal with CORONA
  - Because of my experience with technical drawings & floor plans I was able to make the necessary seating plans for the Town Meetings at the High School and the Millbrook facility
- Additional personal was needed to deal with COVID-19 & early and mail in voting
  - Early voting occurred at the March & Sept. primaries and at the Nov. election
- A new registrar to replace Mike Curtis
  - One of our registrars, Mike Curtis, retired and subsequently moved to the cape. We wish him well in his retirement. We welcome our new registrar William LeBeau as a great addition to our board.

The projected schedule for the 2021 town meetings and elections are as follows:

May 4<sup>th</sup>, Annual Town Meeting

June 9<sup>th</sup>, Town election

STM, xx

xx = to be determined

There are currently 7987 registered voters in the town.

The Registrars would like to express their sincere appreciation to all the Town Departments, Election Workers, Volunteers, Friends and Family who help throughout the year.

Respectfully submitted,

Leonard L. Ivel

Ward	Precinct	A	AA	B	CC	D	EE	G	H	J	K	L	O	Q	R	S	T	U	X	Z	Grand Totals
0	1	1		1	3	403		1	1	2	1	8		2	233	1		1405			2062
	2	1	1		2	500	1		2	1		11	2	1	201	1	1	1287		1	2013
	3	1	1		8	410				1	1	11	1	1	245		1	1307		1	1989
	4	3	1		1	478				1		7	2	5	223		1	1200	1		1923
Ward 0 Totals		6	3	1	14	1791	1	1	3	5	2	37	5	9	902	2	3	5199	1	2	7987
Grand Totals		6	3	1	14	1791	1	1	3	5	2	37	5	9	902	2	3	5199	1	2	7987

A - Conservative Party	G- Green Party USA	N- New Alliance Party	T-Inter 3rd Party U- Unenrolled	Z-Working Families
B- Natural Law Council	H- We the People	O-MA Independent Party	V-America First Party	AA- Pizza Party
C- New World Council	J- Green Rainbow	P- Prohibition	W-Veterans Party America	BB-American Term Limits
D- Democrat	K- Constitution Party	Q-American Independent	X-Pirate Party	CC-United Independent Party
E - Reform	L-Libertarian	R- Republican	Y-World Citizen Party	DD-Twelve Visions Party
F- Rainbow Coalition	M-TimeSizing Not Down	S-Socialist		



## OFFICE OF THE TOWN CLERK TOWN OF LEICESTER

3 WASHBURN SQUARE • LEICESTER, MASSACHUSETTS 01524-1333  
TELEPHONE: (508) 892-7011 • FAX: (508) 892-7070  
[www.leicesterma.org](http://www.leicesterma.org)

### **ANNUAL TOWN ELECTION CALENDAR** **TOWN ELECTION - TUESDAY - JUNE 9, 2020** **POLLING HOURS NOON TO 8PM**

#### **ELECTIVE OFFICES TO BE FILLED**

1 Assessor – 3yrs  
2 Selectman - 3yrs  
1 Town Clerk – 3yrs  
2 Planning Board – 3 yrs  
1 Board of Health - 3 yrs  
1 Housing Authority- 5 yrs  
2 School Committee - 3 yrs  
2 Public Library Trustees - 3 yrs  
1 Moose Hill Water Commission - 3 yrs

#### **March 30, 2020 – Monday**

Nomination Papers available at the Town Clerk's Office  
37 Certified signatures required for nomination.

#### **Deadlines**

##### **April 21, 2020 Tuesday - 5 p.m.**

Nomination Papers must be submitted to the Registrars of Voters for Certification of signatures.

##### **May 07, 2020 - Thursday**

Last day to object or withdraw.

##### **Last Day to Register to Vote June Election**

**MAY 20, 2020 - Wednesday 8:00a.m. to 8p.m.**

##### **Campaign Finance Reports**

**June 1, 2020 - Monday** - Pre-Election Financial Report due.

**July 9, 2020 - Thursday** - Post-Election Financial Report due.

#### **ANNUAL TOWN MEETING – Tuesday – June 2, 2020 due to Covid-19**

**Last Day to Register to vote for Annual Town Meeting - Wednesday – May 20, 2020, 8A-8PM**

### **OFFICE HOURS**

Monday, Wednesday, and Thursday 8:00am -5:00pm; Tuesday 8:00am-7:00pm

**CLOSED ON FRIDAY**

The Annual Town Meeting is held the first Tuesday of May each year however this year due to the Pandemic the meeting was postponed until June 2, 2020.



# **WARRANT & ANNUAL TOWN MEETING REPORT**

## **JUNE 2, 2020**

### **SPECIAL MESSAGE FROM THE MODERATOR**

#### **COVID-19 PRECAUTIONS**

Extensive efforts on the part of multiple members of the Leicester Town staff have been made to create a safe environment with effective social distances. To that end, I will be enforcing the following rules for attendance, per my authority under MA General Laws.

1. Per Leicester Town By-Laws, Town Meeting is open only to registered voters. No one who is not a registered voter in the Town of Leicester will be admitted to the meeting. The exceptions are non-resident department heads, the press, and those employed as legal representatives of persons with business on the warrant.
2. Pursuant to the Governor's COVID Order No. 31 and Department of Public Health Guidance dated May 1, 2020, all persons attending Town Meeting are strongly advised to cover their noses and mouths with a mask or cloth face covering unless exempted by Department of Public Health Guidance.
3. Please arrive early. Check in will be slowed by the requirements of social distancing and to allow checkers working under challenging circumstances to process voters as efficiently as possible.

**PLEASE BE ADVISED THAT NO VOTE WILL BE TAKEN REGARDING THE PROPOSED NEW SCHOOL AT THIS MEETING.**

**THERE WILL BE A SEPARATE FALL TOWN MEETING FOR THE SCHOOL VOTE. DATE TBD.**

#### **Town Rules & Procedures Review**

Each Town Meeting is a formal legislative body. As such, we are governed by both Massachusetts General Laws and Chapter Two of Leicester's Town By-Laws. Our proceedings follow "Town Meeting Time, A Handbook of Parliamentary Law", and tradition.

The Town Moderator does not vote, except in cases of a tie vote on the floor.

Town Meetings in Leicester are open only to registered voters.

As members of the town meeting, voters have the right, if they so choose, to present opinions and to ask questions through the moderator in relation to the motion under discussion, and only to the motion under discussion. You have a right to be comfortable with the facts at hand in order to make an informed vote.

A voter wishing to address the meeting through the moderator should approach the microphone and must identify themselves and state their address each time they address the meeting. If it seems that the Moderator is not aware of your desire to speak, please give some signal so that you will be recognized. If you are not able to get to the microphone, please give a signal and a teller or volunteer will bring a microphone to you.

No one may speak to any motion more than twice, except to clarify a point or respond to a question through or from the moderator, and maximum time is ten minutes. Voters must stay on topic with the motion at hand, and personal attacks or slurs of any kind will not be tolerated.

If you have a question as to why something is done in a fashion, feel free to ask. Raise that question or issue with the statement, "Point of Order."

If a member of this meeting wishes to move the question, that motion must be made from the microphone. A motion to move the question will not be accepted from the floor. A motion to move the question simply indicates that at least the individual offering the motion to move the question and person making the second have heard all the debate they feel is needed. A seconded motion to move the question is not a debatable motion. At such time, all debate will cease, and a vote is taken. A 2/3 majority is required for passage. If the motion to move the question passes, we will immediately vote on the motion which was under discussion in the hands of the meeting. If the motion to move the question is defeated, debate on the motion previously under discussion will resume. This procedure is often misunderstood but is allowed and governed under the By-Laws of the Town of Leicester.

Any motion undertaken by Town Meeting in Leicester may be reconsidered, meaning it can be brought up for a vote a second time. The motion to reconsider a motion must be made within one hour of the taking of the original vote on the motion in question. A motion cannot be brought forward for reconsideration more than once.

Any motion made must be within the scope of the articles posted in the warrant and presented to the moderator in writing.

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the **LEICESTER HIGH SCHOOL GYM, 174 PAXTON STREET**, Leicester, MA on Tuesday, the Second day of June, 2020 at 7:00 PM, then and there to act on the following articles, namely:

Good Evening. I am Don Cherry, Jr., your Town Moderator. I'd like to welcome you all to this unique Annual Town Meeting, and to Thank You for taking an active role in your government.

Our critical role as the legislative body of Leicester's town government is especially obvious in light of the Great and General Court's passage of emergency laws allowing us to reschedule town meetings and allow boards and agencies to function in new environments. As Town Meeting Members, we are the legislative body here in Leicester, and our work here tonight in these trying times means our town government can continue to operate on a full fiscal year structure. Despite being eternally grateful for the sacrifices of generations of Americans to afford us the rights to assemble and to self-govern, I am quite certain that I am not the only one here who has a long list of places we would rather be and where we would feel safer. Quite frankly, if it was up to me, we'd all be wearing hazmat suits, but town counsel said I could not mandate that.

The layout and configuration of this meeting space is the result of a lot of work and planning on the part of many people, including Superintendent Griffin and the Leicester Highway Department, the Leicester School Department, the custodial staff of the high school, the town clerk, the town administrator and assistant town administrator as well as Len Ivel, who helped map out the floor plan.

Town employees, town boards and our first responders have been operating under very unusual conditions for the last couple of months. They have found ways to ensure that the business of our community has continued, please let me join those who say 'Thank You' all for your efforts.

Is there anyone attending a Town Meeting for the first time? Thank you for taking the time to exercise your rights as a voter and the freedom that you have to do so.

A review of our basic rules and procedures is listed in your meeting guides. That said, as your presiding officer, my primary roles are to maintain an open, fair and orderly meeting and to ensure that each member understands what we are doing. If anyone has a question, please ask.

In a moment, I will accept procedural motions regarding the conduct of this Town Meeting. Before I do, a couple of announcements and acknowledgements are in order.

Several articles originally on the first versions of the warrant for this Town Meeting were removed prior to legally finalizing and posting the warrant that is in your hands this evening. As a result, those article numbers were included for place keeping, but since no articles exist in those spots, no discussion or action on those articles will be taken.

Despite the unique conditions, each of you has a voice and a right to be heard, should you choose. If any member of this town meeting wishes to speak through the moderator on an article on the floor, please approach the microphone with as much social distance as you are able. When you have finished your comments, please use the wipes at the microphone to sanitize it for the next person. As always, please state your name and address before speaking to an article.

The electronic voting clickers we use really help speed up town meetings and allow easy and accurate tabulation of votes. Use of the clickers also means that every vote you cast is now secret.

Please note; these clickers need to be returned at the conclusion of this Town Meeting. The number sticker on each clicker is strictly to ensure that if someone does forget to return a clicker that the registrars have a mechanism to know who to call and ask for return. The tabulation system has no mechanism to record what votes are cast from any single device, only to total yes and no votes.

Use of the devices is quite simple. Instead of calling for votes in favor and those against, I will simply call for a vote. At that time, simply press the "A" or Yes button if you are in favor of a motion, or the "B" or No button, if your desire is to disapprove a motion. Your choice will show on the small screen on the device. If you change your mind, simply press the other button, as the selection showing when the 15 second voting window closes is what is recorded.

The results will display on the screen, they will be recorded by the Town Clerk, and we will move to the next order of business.

Our Finance Advisory Board is down members. The critical oversight role the Advisory Board has cannot be overstated. If anyone here this evening, or anyone you know, would be a good fit for this role, please contact the Town Administrator's office to start the process of selection.

Per MA Law, I must inform all present that this meeting is being recorded for future broadcast on LCAC.

We are also joined by State Representative David LeBoeuf, and State Senator Mike Moore. Welcome, Mr. LeBoeuf and Mr. Moore.

Given both the pandemic and recent unrest, it is a pleasure to stand before you and acknowledge a few bright spots.

Last evening, by proclamation, the Select board honored the efforts of student liaison Katheryn Staple, who served in that role for two years. Katheryn's work helped the Select board stay informed about school functions from a young person's perspective and involved attending dozens of board meetings, as well as town meetings. A graduating member of the Leicester High School Class of 2020, please join me in wishing Katheryn, her class, and all the students she helped represent, all the best.

This evening, we take a moment to acknowledge a unique milestone in the lives of two of Leicester's citizens.

Dorothy "Dot" Hamel, is our oldest resident, and turned 100 years of age on April 19<sup>th</sup>. As such, Ms. Hamel holds the honor of being our "Boston Post Cane" resident. While Ms. Hamel is not in the hall with us, we wish you a happy belated birthday and continued health and happiness.

Al Southwick, author, historian, World War II veteran and friend of the Leicester Library, turns 100 years old this month. While Mr. Southwick cannot join us in person this evening, we salute a thoughtful life well lived, and wish him a Happy Birthday and continued health.

Are there any other special announcements, proclamations, or recognitions which should be made at this time?

For the record, I am in receipt of return of service of the warrant. Therefore, we may proceed.

I will now accept any procedural motions for conduct of this meeting.

**The Town Clerk has informed me that a quorum is present, the meeting will come to order with 137 voters present.**

Per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table.

Non-resident department heads are welcome on the floor.

Any person who is employed as an attorney by another interested in any matter under discussion at a Town Meeting shall disclose the fact of his or her employment before speaking thereon.

In case of emergency, in addition to the doors you used to enter the hall, additional emergency exits are on the sides of the room to your right.

Out of respect for each other, and the Town Meeting, please place any personal electronics on silent or vibrate.

Please rise and join me in the Pledge of Allegiance.

Please remain standing to join me in observing a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, members of our emergency management services and those we call front line workers who work to keep us safe and have some semblance of normalcy while at home.

Let us also remember those lost, and those devastated by the loss, of so many of our neighbors, families, and friends from the coronavirus pandemic. Among those, we include Leicester resident and Rutland Police Officer John Songy and his family.

Thank you. Please be seated.

**Sandra M. Wilson moved that the Town vote to dispense with the reading of the Warrant. Which is in the hands of the voters. VOTED UNANIMOUSLY**

**Sandra M. Wilson moved that the Town vote to dispense with a hand count by tellers on motions requiring a 2/3 vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money. VOTED UNANIMOUSLY**

## **ARTICLE 1 PRIOR YEARS BILLS**

To see if the Town will vote to approve to transfer or appropriate a sum of money to pay unpaid bills from a prior fiscal year or take any action thereon.

### PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to authorize the appropriation of \$1,474.18 from Free Cash for payment of the following prior year bills:***

<u>Vendor</u>	<u>Date of Invoice</u>	<u>Amount</u>	<u>Reason</u>
Ted's of Fayville Inc	10/15/18	\$312.50	Bill mailed to wrong address
Employee benefit	06/30/19	\$1,161.68	Insurance opt out payment which should have been paid in FY 2019

### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (6-0-0)**

### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

### DESCRIPTION

Prior year bills are bills from previous fiscal years that are brought forward for town meeting approval as required by Massachusetts General Laws. These two prior year's bills were recently discovered.

VOTE REQUIRED FOR PASSAGE Requires a 4/5<sup>th</sup>'s vote pursuant to M.G.L. c. 44, § 64.

**VOTED 108-5 passed**

## **ARTICLE 2 DEPARTMENT AND/OR WARRANT ARTICLE TRANSFERS -FY2020**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, adjust budgets, transfer to/from or adjust existing warrant articles such sums of money as may be necessary to defray expenses and fund various and diverse accounts in the Fiscal Year 2020 operating budget of the Town, any other warrant articles or take any action thereon.

PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to transfer the following sums, totaling \$184,094 from and to the accounts listed in the table below:***

<b>From:</b>	<b>Amount</b>	<b>To:</b>	<b>Amount</b>
FY 2020 Employee Benefits	\$160,094	FY 2020 Reserve Fund	\$33,000
FY 2020 Leicester Public Schools	\$24,000	FY 2020 Snow and Ice	\$50,852
		FY 2020 Accounting Salaries	\$3,000
		FY 2020 Accounting Wages	\$2,115
		FY 2020 Treasurer/Collector Wages	\$2,119
		FY 2020 Highway Wages	\$24,000
		FY 2020 Street Lights	\$10,000
		FY 2020 Town Hall Expenses	\$17,000
		FY 2020 Vocational School Tuition	\$22,008
		Recycling Center Article ATM 05/18 Art 4	\$20,000
<b>Total</b>	<b>\$184,094</b>	<b>Total</b>	<b>\$184,094</b>

FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (6-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (4-0-1)**

DESCRIPTION

This article would amend the Fiscal Year 2020 (current) operating budget, and selected warrant articles by transferring funds from three current fiscal year accounts that have forecast surpluses to the following accounts:

**FY 2020 Reserve Fund:** Funding sought due to an increase in veterans' claims. Veteran's claims are reimbursed at the rate of 75% by the Commonwealth, but that funding is a general fund revenue. A \$28,000 reserve fund transfer was sought and approved by the Select Board on 04/27/2020 and Finance Advisory on 04/29/20. This transfer will bring the Reserve Fund balance back to \$50,000.

The remainder of this transfer (\$5,000) is to repay unanticipated expenses for Town Hall repairs to the heating and HVAC systems.

**FY 2020 Snow/Ice:** This account requires annual adjustment depending on weather events and associated costs.

**FY 2020 Accountant Salaries/Wages:** The Town has entered into an intermunicipal agreement with the Town of Spencer to share accounting services, effective April 1. These transfers represent the amounts paid to employees for the increased workload for the final quarter of FY2020. The Town is receiving \$7,500 from Spencer for April to June to cover the increased cost.

**FY 2020 Treasurer/Collector Wages:** Projected shortfall due to payout of vacation time for staffing turnover.

**FY 2020 Street Lights:** Additional funding required to adequately fund the streetlight budget through the remainder of the fiscal year.

**FY 2020 Highway Wages:** Funding per agreement with the School Department for three positions to perform winter maintenance and field mowing.

**FY 2020 Town Hall Expenses:** The Town Hall budget had been running short due to unanticipated supply and maintenance services including:

- An additional oil delivery – \$6,204.57
- Additional electrical work (Town Hall panels) - \$4,208.96
- Town Hall HVAC work - \$5,608.77
- Allowance for additional work between now and June 30: \$977.70

**Total - \$17,000.00**

**FY 2020 Vocational Tuition:** FY2020 article is forecast to be short, based on enrollment and assessment projections.

**Recycling Center ATM 5/18 Article 4:** Funds needed to assist with covering the cost of operations, and assist with site maintenance.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 103-8 passed**

### **ARTICLE 3 FUNDING IMPROVEMENTS AT TOWN PARKS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund improvements at town parks or take any action thereon.

#### PROPOSED MOTION

*Sandra M. Wilson moved the Town transfer \$40,000 from Free Cash to create a fund for improvements at Towtaid Park, the application of said funding to be prioritized by the Leicester Highway Department.*

#### FINANCE ADVISORY BOARD RECOMMENDATION

**Unfavorable Action (6-0-0)**

#### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### DESCRIPTION

These funds will be used to purchase \$40,000 for playground equipment at Towtaid park that is being supplemented by a \$15,000 Kaboom grant. Total equipment cost is \$55,000.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 77-40 passed**

## **ARTICLE 4 HIGHWAY VEHICLE MAINTENANCE & EQUIPMENT REPAIR**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, such sums of money as may be necessary to defray the costs of repair and maintenance of Highway vehicles or take any action thereon.

### PROPOSED MOTION

*Sandra M. Wilson moved that the Town establish an FY20 warrant article for highway vehicle and equipment repair to be expended by the Leicester Highway Department funded via transfer from Free Cash in the amount of \$36,113 and transfer from the FY 2020 the Employee Benefits general fund budget appropriation in the amount of \$13,887.*

### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (6-0-0)**

### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

### DESCRIPTION

This article seeks funding for \$25,000 for vehicle maintenance of highway Trucks 4 and 10 in order to delay the purchase of new vehicles. This transfer should keep those vehicles on the road for an additional two years.

An additional \$25,000 is being sought to correct a design flaw with Truck 15, a 2016 Ford 550 dump body. The design of the plow attachment has resulted in the truck being damaged while plowing for the past two years. A redesign of the plow controls will eliminate this issue.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 90-20 passed**

**NOTE:** Articles 5, 6, and 7 are requested because municipal and school budgets have received insufficient funding to repair and maintain buildings and equipment for many years. During FY20, the Fire, Police, and School departments saw a significant increase in major repairs that were paid out of department operating budgets. Fortunately, the employee benefits line has a forecast surplus that will allow expenses to be reclassified and department budgets to be restored.

## **ARTICLE 5 FIRE EQUIPMENT MAINTENANCE & REPAIR**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, such sums of money as may be necessary to defray the costs of repair of fire apparatus and equipment or take any action thereon.



#### PROPOSED MOTION

***Sandra M. Wilson moved that the Town establish an FY20 warrant article for fire apparatus and equipment repair to be expended by the Leicester Fire Department funded via transfer from the FY 2020 Employee Benefits general fund budget appropriation in the amount of \$20,911.***

#### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (4-0-1)**

#### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### DESCRIPTION

These funds will be used to supplement the Fire Department budget for costs incurred that were not anticipated during the year. List as follows:

- |  |                   |
|--|-------------------|
| • Engine 4 Replace internal computer controlling electric throttle pedal | \$4,982.94        |
| • Engine 4 Rebuild pump gear box, tank fill valve and tank to pump valve | \$8,613.14        |
| • Station 2 Troubleshoot boiler and replace failed aqua stat on boiler   | \$1,047.65        |
| • Station 2 Repair / maintenance of boiler                               | \$1,434.62        |
| • Station 2 Replace leaking tankless water heater                        | \$1,730.00        |
| • Station 3 Repair / maintenance of boiler                               | \$1,802.48        |
| • Station 2 Repair leaking roof  | <u>\$1,300.00</u> |
| Total unanticipated repairs:   | \$20,910.83       |

This funding is needed to sustain the department operating budget through the close of the fiscal year.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 92-23 passed**

## **ARTICLE 6 POLICE HEADQUARTERS MAINTENANCE & REPAIR**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, such sums of money as may be necessary to defray the costs of repair and maintenance of the Police Headquarters or take any action thereon.

#### PROPOSED MOTION

***Sandra M. Wilson moved that the Town establish an FY20 warrant article for police vehicle and equipment repair to be expended by the Leicester Police Department funded via transfer from the FY 2020 Employee Benefits general fund budget appropriation in the amount of \$34,905.***

#### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (3-0-2)**

#### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

## DESCRIPTION

This Article seeks funding for major unanticipated repairs to the building's furnace and nitrogen generator, as well as needed upgrades to the Police training room. See detail below:

### Unanticipated Repairs

- Duct Furnace #2 leaking - \$807.95
- Cooling system repairs - \$4,283.40
- System down – VFD ordered - \$610.15
- Ceiling transducer - \$3,949.79
- Replace VFD - \$2,160
- Thermostat replacement - \$385.56
- New Nitrogen Generator - \$9,100
- Broken sally port garage door - \$882.62
- Repair sinks - \$850
- Lamp/light replacement - \$1,885

**Total unanticipated repair cost: \$24,914.47**

### Upgrade to LPD Training/Community room

- Update the IT technology and equipment necessary to provide for an adequate and updated training facility, which will allow for LPD-hosted training events. This will include updates to the hardware and equipment needed to facilitate modern training programs and community events (i.e. PowerPoint, video streaming, remote login, etc.) - \$9,990

**Total cost: \$34,904.47**

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 96-21 passed**

## **ARTICLE 7 LEICESTER PUBLIC SCHOOLS – MAINTENANCE & REPAIR**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, such sums of money as may be necessary to defray the costs of repair and maintenance at the Leicester Public Schools or take any action thereon.

### PROPOSED MOTION

***Sandra M. Wilson moved that the Town establish an FY20 warrant article for school facilities and grounds maintenance and repair to be expended by the Leicester Public School funded via transfer from the FY 2020 Employee Benefits general fund budget appropriation in the amount of \$125,000.***

### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (3-2-0)**

### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

## DESCRIPTION

This Article seeks funding for major underfunded school maintenance items as detailed below:

#### Fields

- Athletic field maintenance - \$45,000  
In FY19, the School Department utilized additional end of year funds to spread 144 yards of loam, aerate and do additional maintenance to the High School Multi-Purpose field. The costs of that work were as follows: \$4,320 for loam/delivery and \$34,925 for labor on said work. It is the intent of the School Department to continue to maintain that particular field at the same level given the need for additional resources to bring it back up to standards for the students and community. When the work was completed last year, we heard nothing but great feedback from the aforementioned parties on how the field had never looked so good. We pride ourselves on that effort and if not continued, would certainly cause the field condition to go back to the original state. While we understand the costs should be budgeted for each year, we simply cannot find additional funds within the confines of our facilities/maintenance budget for such a large additional expenditure. Within that budget already exists the standard seeding, fertilizing, lime, lining of fields and grub/weed control.
- Repair of softball fields (SBC test pit digging) - \$1,500
- Repair of mowers/field equipment for transition to Highway - \$4,000

#### Middle School

- Air handler/dampener/bearing replacements (Middle School) - \$9,400
- Compressor pump & motor replacement - \$7,300
- Furnace tube repair (Boiler 1) - \$6,750
- Leaking T-valve boiler room replacement - \$5,800
- Boiler blower motor replacement - \$5,460

#### High School

- Boiler system repairs - \$7,875
- Moving of solar panels for roof repair - \$5,000
- Roof vent drain repair - \$1,165
- Roof seam repair - \$5,000

Note: The High School roof was replaced in 2016, with a two-year warranty on labor. The roof was damaged by improper snow removal. There is now water intrusion into the building, so repairs must be made.

#### Elementary School

- Repair of UV coils, dampener, replacement of motor (Room 101 – insurance claim denied) - \$2,200
- Repairs to 3-way valve unit - \$13,000

#### Miscellaneous

- Geneon mist disinfecting sprays and sanitizers - \$2,050
- Additional Cleaning (All schools – Coronavirus) - \$2,000
- Dumpsters for Memorial School cleanout - \$1,500

**Total: \$125,000**

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 76-42 passed**

## **ARTICLE 8 EMERGENCY MANAGEMENT SUPPLIES AND PERSONAL PROTECTIVE EQUIPMENT**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, such sums of money as may be necessary to defray the costs of the purchase of emergency management supplies and equipment for use by Town departments and/or the general public, or associated services required for the safety of employees and the general public including the cleaning of municipal buildings, said funding to be available starting in FY 2020, or take any action thereon.

### PROPOSED MOTION

***Sandra M. Wilson moved that the Town establish an FY 2020 warrant article for the purchase of emergency management supplies and equipment for use by Town departments and/or for the general welfare of the public, or associated services required for the safety of employees and the general public, including the cleaning of municipal buildings, said purchase of supplies and services to be associated with a national, state and/or local emergency, expended by the Town Administrator, and to be funded via transfer from Free Cash the amount of \$13,000, and from the FY 2020 Employee Benefits general fund budget appropriation in the amount of \$17,000.***

### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (3-2-0)**

### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

### DESCRIPTION

This Article seeks funding for the purchase of supplies, services and/or equipment in the case of pandemic or another emergency. The unfolding situation with the COVID-19 virus demonstrates the need for a reserve of funding to be available, should the Town need to make purchases in an emergency. If approved, we expect to replace expended funds on an annual basis.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 88-15 passed**

## **ARTICLE 9 LOCAL SHARE – VETERAN’S HERITAGE GRANT**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, such sums of money as may be necessary to pay the Town’s local share of a Veteran’s Heritage grant to restore two veteran’s memorials on Main Street in Cherry Valley or take any action thereon.

### PROPOSED MOTION

***Sandra M. Wilson moved that the Town establish an FY20 warrant article for the local share of a \$12,700 grant to restore the Lt. James Sugrue and Chester St. Martin Veterans memorials funded via transfer from Free Cash in the amount of \$6,350.***

FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (5-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

The Town recently obtained a Veteran's Memorial grant from the State Historical Records Advisory Board, to repair and repoint two memorials for veterans that were killed in action during World War II. The memorials were built in 1944 by John Sugrue, Sr. The memorial at Sugrue Square is a twelve-foot obelisk with installed plaques. The obelisk needs to have its masonry joints chiseled, have the top repaired and structure repointed. The memorial located in the Chester A. Martin Square is a twenty-foot wall that is three feet high. The wall has a concrete cap that is cracked in five places. There is also ice and water damage present. This grant and match will fully repair both memorials.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 102-12 passed**

**ARTICLE 10 PARTICIPATION IN THE CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT (FY 2021 – FY 2023)**

This article was removed per vote of the Select Board (3-2-0) on 04/27/20.

**PASSOVER**

**ARTICLE 11 FY2020 FUNDING – CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT**

This article was removed per vote of the Select Board (4-1-0) on 04/27/20

**PASSOVER**

**ARTICLE 12 ELECTED OFFICIALS SALARIES**

To see what compensation the Town will vote to pay elected officials or take any action thereon.

PROPOSED MOTION

*Sandra M. Wilson moved that the Town vote to set the rate of compensation to pay elected officials for Fiscal Year 2021 as detailed in the June 2, 2020 Spring Annual Town Meeting Warrant.*

FISCAL YEAR 2021 ELECTED OFFICIALS PAY RATES	
<u>POSITION</u>	<u>PAY RATE</u>

TOWN CLERK	\$66,798
SELECT BOARD – CHAIR	\$882
SELECT BOARD – MEMBERS (4) each	\$724
SCHOOL COMMITTEE – CHAIRMAN	\$447
SCHOOL COMMITTEE – MEMBERS (4) each	\$197
PLANNING BOARD – CHAIRMAN	\$320
PLANNING BOARD – MEMBERS (4) each	\$276
MODERATOR	\$81
BOARD OF HEALTH – CHAIRMAN	\$320
BOARD OF HEALTH – MEMBERS (2) each	\$276
ASSESSOR – MEMBERS (3) each	\$577
<b>TOTAL ELECTED SALARIES</b>	<b>\$75,919</b>

#### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (3-2-0)**

#### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### DESCRIPTION

Compensation for elected officials is set by Town Meeting. The proposed 2021 elected officials pay rate is the same as approved by the voters for fiscal year 2020 except for the Town Clerk, whose salary contains a 2% COLA.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. Chapter 41, Section 108

**VOTED 102-13 passed**

### **ARTICLE 13 FY 2021 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2020 and ending on June 30, 2021, as listed in the 2020 Spring Annual Town Meeting Warrant or take any action thereon.

PROPOSED MOTION

*Sandra M. Wilson moved that the Town vote to approve the budgets of the several Town departments and Town accounts as printed in the Annual Town Meeting Warrant for the Fiscal Year beginning July 1, 2020, in the aggregate amount of \$29,997,505 and to fund this amount from the following sources:*

*Transfer from FY 2019 Free Cash* **\$205,308**

*Transfer from Ambulance Receipts Reserved Account:* **\$371,192**

*Transfer from Conservation Commission NOI Account:* **\$9,991**

*And the balance of the funds in the remaining sum of \$29,411,014 shall be raised and appropriated by taxation, state aid, and local receipts:*

DEPT #	DEPARTMENT NAME	FY2019 BUDGET	FY2020 BUDGET	FY2021 TOWN ADMIN	\$ CHANGE	% CHANGE
111	LEGAL					
	TOTAL	209,000	209,000	209,000	0	0.00%
114	MODERATOR					
	TOTAL	151	151	151	0	0.00%
122	SELECT BOARD					
	TOTAL	239,870	275,528	258,921	-16,607	-6.03%
130	RESERVE FUND					
	TOTAL	50,000	50,000	50,000	0	0.00%
131	ADVISORY BOARD					
	TOTAL	1,325	1,325	1,325	0	0.00%
135	ACCOUNTANT					
	TOTAL	118,153	122,611	143,619	21,008	17.13%
141	ASSESSORS					
	TOTAL	116,964	121,745	123,911	2,166	1.78%
145	TREASURER COLLECTOR					
	TOTAL	165,867	163,615	166,411	2,796	1.71%

DEPT #	DEPARTMENT NAME	FY2019 BUDGET	FY2020 BUDGET	FY2021 TOWN ADMIN	\$ CHANGE	% CHANGE
147	TAX TITLE					
	TOTAL	16,000	16,000	0	-16,000	-100%
152	PERSONNEL BD					
	TOTAL	250	250	250	0	0.0%
155	IT DEPARTMENT					
	TOTAL	138,560	155,560	162,060	6,500	4.18%
161	TOWN CLERK					
	TOTAL	104,699	110,491	112,628	2,137	1.93%
162	ELECTIONS & REGISTRATIONS					
	TOTAL	35,600	35,100	40,500	5,400	10.69%
180	DEVELOPMENT & INSPECT. SVCS					
	TOTAL	234,787	241,930	293,332	51,402	21.25%
192	TOWN OWNED BLDG MAINT					
	TOTAL	8,000	68,281	68,281	0	0.00%
197	TOWN HALL BLDG MAINTENANCE					
	TOTAL	63,909	63,909	63,909	0	0.00%
198	TOWN HALL TELEPHONES					
	TOTAL	6,400	6,400	6,400	0	0.00%
199	OTHER – GENERAL GOV					
	TOTAL	49,355	54,155	66,451	12,296	22.71%
210	POLICE DEPT					
	TOTAL	1,963,857	2,034,796	2,033,475	-1,321	-0.06%
220	FIRE DEPT					



	TOTAL	305,307	305,307	315,398	10,091	3.31%
231	AMBULANCE					
	TOTAL	440,418	440,372	446,123	5,751	1.31%
232	EMERGENCY MANAGEMENT					
	TOTAL	4,813	4,813	1,000	-3,813	-79.22%
241	CODE DEPT					
	TOTAL	68,879	63,690	62,083	-1,607	-2.52%
292	ANIMAL CONTROL					
	TOTAL	33,552	33,552	33,934	382	1.14%
296	INSECT PEST CONTROL					
	TOTAL	7,850	7,850	7,850	0	0.00%
310	SCHOOL					
	TOTAL	16,667,839	16,985,780	17,174,399	188,619	1.11%
DEPT #	DEPARTMENT NAME	FY2019 BUDGET	FY2020 BUDGET	FY2021 TOWN ADMIN	\$ CHANGE	% CHANGE
420	HIGHWAY DEPT					
	TOTAL	697,060	743,282	937,002	135,322	16.88%
423	SNOW & ICE					
	TOTAL	121,000	121,000	121,000	0	0.00%
424	STREETLIGHTS					
	TOTAL	75,000	60,335	58,000	-2,335	-3.87%
541	COUNCIL ON AGING					
	TOTAL	94,122	108,280	101,546	-6,734	-6.22%
543	VETERANS SERVICES					
	TOTAL	92,980	92,982	126,613	33,631	36.17%
545	VETERANS GRAVES REG					
	TOTAL	2,400	2,400	2,400	0	0.00%

610	PUBLIC LIBRARY					
	TOTAL	204,306	216,629	225,435	8,806	4.07%
630	PARKS & RECREATION					
	TOTAL	6,450	6,450	6,450	0	0.00%
691	HISTORICAL COMMISSION					
	TOTAL	950	950	950	0	0.00%
692	MEMORIAL DAY COMMITTEE					
	TOTAL	3,000	3,000	3,000	0	0.00%
710	MATURING DEBT PRINCIPAL					
	TOTAL	894,532	1,139,797	1,155,327	15,530	1.36%
751	MATURING DEBT INTEREST					
	TOTAL	325,635	406,144	369,949	-36,195	-8.91%
752	TEMPORARY LOAN INTEREST					
	TOTAL	94,647	33,255	20,665	-12,590	-37.86%
753	BOND ISSUE					
	TOTAL	0	0	1,100	1,100	0%
911	WORC REG RETIREMENT					
	TOTAL	1,161,643	1,314,800	1,456,243	141,443	10.76%
912	WORKER COMPENSATION					
	TOTAL	216,700	187,498	206,248	18,750	10.00%
913	UNEMPLOYMENT COMP					
	TOTAL	66,650	141,650	141,650	0	0.00%
DEPT #	DEPARTMENT NAME	FY2019 BUDGET	FY2020 BUDGET	FY2021 TOWN ADMIN	\$ CHANGE	% CHANGE

914	EMPLOYEE BENEFITS					
	TOTAL	3,266,089	3,288,284	3,045,765	242,519	-7.38%
945	BONDING & INSURANCE					
	TOTAL	100,586	160,662	176,750	16,068	10.00%
Grand Total – All Budgets		28,521,258	29,658,026	29,997,505	339,480	1.14%

FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (5-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

This is the fiscal year 2021 annual operating budget for municipal and school services. Property tax proposed to be levied is within the allowances of Proposition 2 ½. We have level funded state aid, reduced local receipts by 3.72%, and forecast state assessments to increase. This financial plan meets at least the minimum needs of every department and continues to move the Town forward in a sustainable direction. The FY 2021 budget is 1.77% greater than the FY 2020 budget. Please note budget allocation below:

Department	FY 20 Budget	FY 21 Budget	\$ Change	% Change
Municipal Budgets	\$6,000,135	\$6,249,409	\$249,274	4.2%
School Budget	\$16,985,780	\$17,174,399	\$188,619	1.1%
Unclassified Budget	\$6,672,111	\$6,573,697	-\$98,414	-1.5%
<b>Totals</b>	<b>\$29,658,026</b>	<b>\$29,997,505</b>	<b>\$339,480</b>	<b>1.14%</b>

We have maintained the policy of sharing revenue at 75% for the school budget, and 25% for the municipal budget, because it allows for the budget to grow at the same percentage. While the budget growth appears not to be equitable, it is because of several factors have impacted the allocation:

- Highway is taking over field and winter maintenance from the schools resulting in funds that would have allocated to the Leicester Schools via formula now being allocated to Highway. Highway is using these funds for two new employees and summer help that can work both municipal and school operations. The School benefits from a fixed cost for these services.
- The Town Accountant is now being shared with Spencer, through an intermunicipal agreement with a starting cost of \$30,000. The funds that we receive for these services are local receipts, so we have segregated that portion of them that is associated with the cost of providing the service. The \$8,992 in “profit” is a shared receipt.
- The Economic Development Coordinator position is being funded via Free Cash. \$29,167 was raised from Free Cash last year for ½ year salary. The amount below is a new receipt from free cash that would directly fund the position.

Budget increases, with the adjustments not considered, shows the allocation of receipts below:

Municipal Budget Increase	249,274	4.15%
Less: Highway Transfer from school portion of new receipts (2 positions)	-100,000	
Less: Accountant Intermunicipal Agreement funding from Spencer	-21,008	
Less: Economic Development Position funded from Free Cash	-26,141	
Municipal Net Budget Increase	\$101,125	1.70%

School Budget Increase	188,619	0.43%
Plus: Highway Transfer	100,000	
School Net Budget Increase	\$288,619	1.70%

**VOTE REQUIRED FOR PASSAGE** Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 83-27 passed**

## **ARTICLE 14 VOCATIONAL TUITION**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to fund the Vocational Tuition expenses for Leicester students for the fiscal year beginning July 1, 2020 or take any action thereon.

### **PROPOSED MOTION**

***Sandra M. Wilson moved that the Town vote to raise and appropriate \$1,078,000 for Vocational Tuition expenses for the Fiscal Year beginning July 1, 2020.***

### **FINANCE ADVISORY COMMITTEE RECOMMENDATION**

**Favorable Action (5-0-0)**

### **SELECTBOARD RECOMMENDATION**

**Favorable Action (5-0-0)**

### **DESCRIPTION**

Chapter 74 of the Mass General Laws governs vocational technical education programs in public school districts. This article was moved out of the line item budget and into a separate warrant article starting in FY'16. Tracking these costs independently allows for more accurate accounting of the costs associated with Leicester students attending other schools for vocational education.

**VOTE REQUIRED FOR PASSAGE** Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 95-25 passed**

## **ARTICLE 15 CENTRAL MASS REGIONAL PLANNING COMMISSION ANNUAL ASSESSMENT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the FY 2021 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate or take any other action thereon.

### PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to raise and appropriate the sum of \$3,221 to fund the FY 2021 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate of \$0.29353.***

### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (5-0-0)**

### SELECTBOARD RECOMMENDATION

**Favorable Action (4-0-1)**

### DESCRIPTION

In accordance with Chapter 40B, Section 7 of the Mass General Laws, the Central Mass Regional Planning Commission requires member municipalities to pay the costs and expenses of the Central Massachusetts Regional Planning District each fiscal year. Leicester is a part of this District. The assessment is based on the population of the Town as it appears in the most recent national census (2010). The payment of this assessment will maintain the Town's services provided by the District.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 97-17 passed**

## **ARTICLE 16 FY 2021 CABLE PEG ACCESS ENTERPRISE ACCOUNT APPROPRIATION**

To see if the Town will vote to appropriate a sum of moneys to fund the FY 2021 expenses of the Cable Access Enterprise Fund, as established by the vote under Article 5 of the May 1, 2018 Annual Town Meeting, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F ½ said appropriation to be funded by fees received pursuant to the Town's cable licensing agreement, or act on anything relating thereon.

### PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to appropriate up to \$102,925 to fund the FY 2021 expenses of the Cable Access Enterprise Fund, as established by the vote under Article 5 of the May 1, 2018 Annual Town Meeting, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F ½, said appropriation to be funded by fees received pursuant to the Town's cable licensing agreement.***

### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### DESCRIPTION

The Department of Revenue requires the Town to budget for the funds received through Charter for Cable PEG Access operations. While these funds are exclusively for Cable Access operations, it must be approved by the voters annually at Town Meeting. Any retained earnings from the FY 2020 appropriation will be moved to the FY 2021 Cable Enterprise budget at the Fall Town Meeting.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 80-24 passed**

### **ARTICLE 17 OTHER POST-EMPLOYMENT BENEFITS TRUST**

This article was removed per vote of the Select Board (5-0-0) on 04/27/20.

#### **PASSOVER**

### **ARTICLE 18 STORMWATER MANAGEMENT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund stormwater management operations throughout the Town, said funds to be expended by the Highway Department, or take any action thereon.

#### PROPOSED MOTION

*Sandra M. Wilson moved that the Town vote to transfer \$40,000 from the FY 2020 general fund employee benefits budget to a special article for stormwater management throughout the Town, said funds to be expended by the Highway Department.*

#### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### DESCRIPTION

This article funds stormwater management operations for the Town, including operations, professional services and reporting requirements for the Town's MS-4 permit.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 89-26 passed**

### **ARTICLE 19 GROUNDWATER STUDIES AT LANDFILL**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund groundwater and other studies at the former landfill site, said funds to be expended by the Select Board, or take any action thereon.

#### PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to transfer \$12,001 from the FY 2020 Employee Benefits general fund budget appropriation to fund groundwater and other studies at the former landfill site, said funds to be expended by the Highway Department.***

#### FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### DESCRIPTION

The Town is obligated to comply with the Massachusetts Department of Environmental Protection's annual monitoring and testing requirements for the closed landfill. These tasks require routine sampling of groundwater from a series of wells, any required follow up or additional testing based upon the findings and routine readings of landfill gases being produced. The \$12,001 requested will fund these required activities in Fiscal Year 2021.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 97-17 passed**

### **ARTICLE 20 POLICE CRUISER**

This article was removed per vote of the Select Board (5-0-0) on 04/27/20.

#### PASSOVER

### **ARTICLE 21 FY 2020 CAPITAL IMPROVEMENT PLAN**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Capital Improvement Plan budget and authorize the Select Board to enter into lease purchase agreement(s) for a term of years and to transfer from available funds a sum of money to pay for the initial installments of the lease/purchase agreement(s), or take any action thereon.

#### PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to transfer \$90,081 from Free Cash, \$42,378 from the FY2020 Employee Benefits Appropriation Budget, to fund the Fiscal Year 2020 Capital Improvement Plan budget to pay for ongoing installments of one lease/purchase agreement and to replace the roof at Fire Station #2, said funding to total \$132,459.***

DEPARTMENT	ITEM	AMOUNT
Fire	Aerial Scope Tower Truck Lease/Purchase Payment – Year 4 of 5	\$90,081
Fire	Replacement of Station #2 roof	\$42,378
	<b>Total FY 2020 Capital Plan</b>	<b>\$132,459</b>

FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (4-0-1)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

The proposed FY 2020 capital plan has one lease payment and one repair. Originally there was to be six other purchases, but they are being delayed so that we may preserve funding in the case of a receding economy in the wake of COVID-19. See detail below:

**Aerial Scope Tower Truck Lease (\$90,081)** – Payment 4 of 5 for the 2006 Spartan Gladiator truck

**Fire Station #2 Roof (\$42,378)** – This funding will allow the roof on station #2 to be replaced. Temporary repairs have been made in the past, but water has infiltrated the membrane of the roof, allowing water to enter the building, and create conditions that will allow for black mold. This issue must be addressed as soon as possible.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**VOTED 85-36 passed**

## **ARTICLE 22 TOWN-OWNED DAMS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds to this article a sum of money for the purpose of inspections, reporting, and/or grant application funding for Town-owned dams or take any action thereon.

PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to appropriate \$7,000 from the FY 2020 Employee Benefits general fund budget appropriation for the purpose of inspections, reporting, and/or grant application funding for Town owned dams.***

FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (4-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

The Town owns two dams, one at Waite Pond and another at Greenville Pond that require annual inspections and reporting to DCR. The amount requested, when combined with remaining article balances from previous Town Meetings will fund all costs associated with these dams through FY21.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 102-18 passed**



## ARTICLE 23 FUNDING STUDY OF HILLCREST PROPERTY

To see if the Town will vote to raise and appropriate, and/or transfer from available funds a sum of monies to fund a study of the Hill Crest Country Club property for the purposes of planning building repairs or reconfiguration and well as future options for use of the property, or take any action thereon.

### PROPOSED MOTION

***Sandra M. Wilson move that the Town vote to appropriate \$10,000 from the from the FY 2020 Employee Benefits general fund budget appropriation to fund a study of the Hillcrest Country Club property for the purposes of planning building repairs or reconfiguration and well as future options for use of the property.***

### FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (4-0-0)**

### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

### DESCRIPTION

This Article seeks funding to perform a study of the Hillcrest Country Club building to rate its overall condition, cost of improvements, address accessibility issues, and to make recommendations about the property moving forward, including its viability as a golf course. The current management group is leasing the property year-to-year and there is no certainty as to how long the arrangement will last or the property will remain marketable in its current condition.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 73-48 passed**

## ARTICLE 24 TRANSFER FUNDS INTO STABILIZATION

This article was removed per vote of the Select Board (5-0-0) on 04/27/20.

### PASSOVER

## ARTICLE 25 ESTABLISH REVOLVING FUND ANNUAL SPENDING LIMITS

To see if the Town will vote to set annual spending limits for revolving accounts as detailed in the hands of the voters and as defined by Massachusetts General Laws, Chapter 44, § 53E½ for Fiscal Year 2021, or take any action thereon.

### PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to set annual spending limits for revolving accounts as detailed in the warrant and as defined by Mass General Laws, Chapter 44, § 53E½, for Fiscal Year 2021***

<u>Revolving Fund</u>	<u>Spending Limit:</u>
Inspectional Services	\$50,000
Health Clinics	\$5,000

Senior Center Programs	\$10,000
Fuel Usage	\$35,000
Town Hall	\$15,000
Recycling	\$30,000
Police Training	\$5,000
Recreation	\$20,000
One-to-one Technology	\$25,000
DIS Fees	\$5,000
Library Copier	\$5,000
300 <sup>TH</sup> Anniversary	\$100,000
Agricultural Land Acquisition	\$100,000
Tree Lighting	\$20,000

FINANCE ADVISORY BOARD RECOMMENDATION

**Favorable Action (4-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

Under MGL Chapter 44, Section 53E½ as amended through the Municipal Modernization Act of 2016, Town Meeting is required to vote on the amount that may be spent from each revolving fund established through the Town's General Bylaws during the upcoming fiscal year prior to July 1<sup>st</sup>.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

**VOTED 95-19 passed**

## **ARTICLE 26 DISPOSITION OF MEMORIAL DRIVE, MAP 39, BLOCK A6.3**

To see if the Town will vote to dispose of the fee or any lesser interest in the real property and the improvements thereon, located at Memorial Drive, Leicester as shown on Assessor's Map 39, Block A6.3, containing about 2.840 acres of land, more or less, with any improvements thereon by auction or solicitation of proposals in accordance with M.G.L. c. 30B, any such disposition to be on such terms and conditions that the Select Board shall deem appropriate, which may include the reservation of easements and restrictions and the grant of rights of access or easements appurtenant to the property;

and to authorize the Select Board to take all related actions necessary or appropriate to carry out the purposes of this article; or take any action thereon.

PROPOSED MOTION

***Sandra M. Wilson moved that the article be voted as written.***

FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (4-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

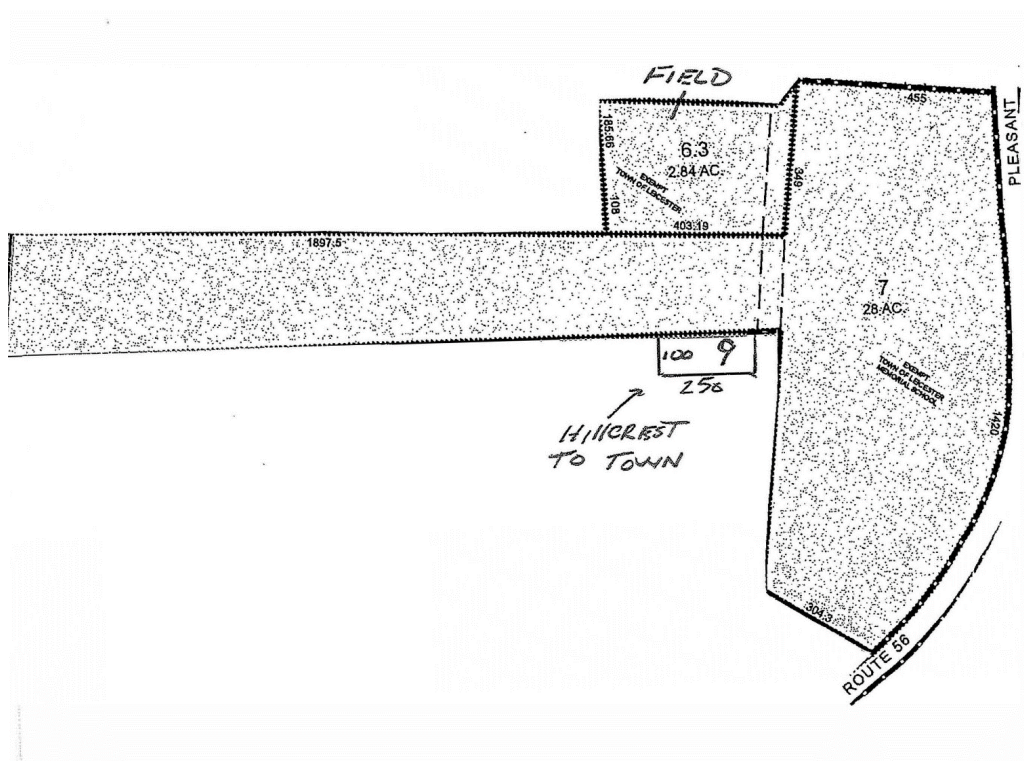
DESCRIPTION

There was an error made in the article presented and passed at the FY 2019 Fall Town Meeting to dispose of the former Memorial School. The Town's GIS maps shows the Memorial School with its playground and practice fields as a single property, but the Assessors maps have the property labeled as two separate and distinct properties. The article presented a single property description, and therefore, the second parcel must be voted separately by Town Meeting. This parcel's frontage is tied directly to the School property, so it will become landlocked if the school property is sold without it.

There are three potential buyers for the Memorial School property, and all have stated that the need this property in order to be able to successfully repurpose the Memorial School property.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per M.G.L. c. 40, § 15.

**VOTED 46-82 FAILED**



## **ARTICLE 27 ACCEPTANCE, DISPOSITION OF PROPERTY FROM HILLCREST WATER DISTRICT 13 LEHIGH ROAD, MAP 39, BLOCK A9.**

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift, eminent domain or otherwise, in fee simple, any interest in a portion of property located off Lehigh Road in Leicester, identified as 13 Lehigh Road, further identified by Town Assessors Map 39, Lot A9 the parcel of land located at 13 Lehigh Road, Leicester, Massachusetts, and further, vote to dispose of the fee or any lesser interest in the real property by auction or solicitation of proposals in accordance with M.G.L. c. 30B, any such disposition to be on such terms and conditions that the Select Board shall deem appropriate, which may include the reservation of easements and restrictions and the grant of rights of access or easements appurtenant to the property; and to authorize the Select Board to take all related actions necessary or appropriate to carry out the purposes of this article; or take any action thereon.

PROPOSED MOTION- a substitute motion was submitted

***Sandra M. Wilson moved that the Town authorize the Select Board to acquire by purchase, gift, eminent domain or authorize in fee simple, any interest in a portion of property located off Lehigh Road in Leicester identified as 13 Lehigh Road further identified by Town Assessor Map 39, Lot A9 the parcel of land located at 13 Lehigh Road, Leicester, Massachusetts.***

FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (4-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

This property is part of a land swap between the Town and the Hillcrest Water District for placement of a new water tower. The District's old water tower was located on the Memorial School property. The District must place the tank on property that it owns, not on Town property. Town Meeting had previously approved transferring a portion of the Memorial School property to the District. This article requests property be transferred from the District to the Town to complete the swap, and further requests that the property be surplus, so that it may be transferred with the Memorial School property. A further benefit to the property is that acquiring this parcel of land will create a second egress to the property onto Lehigh Road, potentially increasing its value.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per M.G.L. c. 40, § 15.

**VOTED 66-63 FAILED**

## **ARTICLE 28 WAITE POND DAM PROJECT BORROWING**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or authorize the Select Board to borrow a sum of money under the provisions M.G.L. c. 44 as amended, for the purpose of engineering, site work, and all other costs relevant to repair and/or replacement of the Waite Pond Dam, as well as any equipment and/or site improvements required, and for the payment

of any other costs incidental and related thereto such funds to be supplemented by a dam safety grant received from the Executive Office of Energy and Environmental Affairs which funds shall be expended under the direction of the Select Board and the Office of the Town Administrator, or to take any action thereon.

#### PROPOSED MOTION

***Sandra M. Wilson moved that the Town will vote to authorize the Select Board to borrow the sum of \$388,000 under the provisions M.G.L. c. 44 as amended, for the purpose of engineering, site work, and all other costs relevant to repair and/or replacement of the Waite Pond Dam, as well as any equipment and/or site improvements required, and for the payment of any other costs incidental and related thereto such funds to be supplemented by a dam safety grant received from the Executive Office of Energy and Environmental Affairs which funds shall be expended under the direction of the Select Board and the Office of the Town Administrator.***

#### FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (2-1-1)**

#### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

#### DESCRIPTION

The Town has received a million-dollar grant through the State Dam and Seawall program to replace Waite Pond Dam. The dam is in poor condition and has been classified pursuant to Massachusetts General Laws Chapter 21, Section 65 as a Significant Hazard Dam. In the opinion of the Massachusetts Department of Conservation and Recreation (DCR), it does not meet accepted dam safety standards, is structurally deficient, and in poor condition. As a result, it is a potential threat to public safety.

The grant requires 25% in matching funds from the Town. This bond authorization is for that match. It is anticipated that the debt will be paid for through appropriation within the general fund budget, at a cost to all department, or through Free Cash.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority vote.

**VOTE 108-17 passed**

## **ARTICLE 29 TRANSFER OF TOWN-OWNED PROPERTY ON RIVER STREET (MAP 43 BLOCK A11) TO COMMON GROUND LAND TRUST**

To see if the Town will vote to dispose of the fee or any lesser interest in the real property and the improvements thereon, located on River Street, Leicester as shown on Assessor's Map 43, Block A11, containing about .42 acres of land, and to transfer said property to the Common Ground Land Trust, under such terms and conditions that the Select Board may deem appropriate, which include the reservation of easements and restrictions and the grant of rights of access or easements appurtenant to the property; and to authorize the Select Board to take all related actions necessary or appropriate to carry out the purposes of this article; or take any action thereon.

PROPOSED MOTION

***Sandra M. Wilson moved that the article be voted as written.***

FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (4-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

The Land Trust would like to acquire this waterfront property, which was taken for taxes owed in order to clean it up and beautify it for use as public access to Greenville Pond.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per M.G.L. c. 40, § 15.

**VOTED 118-10 passed**

**ARTICLE 30 SPECIAL ACT – DESIGNATION OF THE RAWSON STREET BRIDGE AS THE JOHN J. BINIENDA MEMORIAL BRIDGE**

To see if the Town will vote to request that its' elected representatives in the General Court file a Special Act with the General Court on behalf of the inhabitants of the Town of Leicester as follows:

***An Act designated a certain bridge in the Town of Leicester as the John J. Binienda Memorial Bridge***

Section 1. The bridge No. L-06-017, on Rawson Street in the Town of Leicester shall be designated and known as the John J. Binienda Memorial Bridge, in memory of John J. Binienda, (June 22, 1947 – August 22, 2014), who served in the Massachusetts House of Representatives from 1986 until 2014, representing the 17<sup>th</sup> Worcester District.

Section 2. The Town shall erect and maintain suitable markers bearing the designation in compliance with the standards of the department; or take any other action in relation thereto.

PROPOSED MOTION

***Sandra M. Wilson moved that the article be voted as written.***

FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (3-0-1)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

Passage of this article will allow special legislation to be created to enable the Rawson Street Bridge to be dedicated in the name of a long-serving state legislator who dedicated his career in public service to the residents of Leicester.

VOTE REQUIRED FOR PASSAGE Requires a simple majority      **VOTED 109-14 passed**

## **ARTICLE 31 SPECIAL ACT – DESIGNATION OF THE CHURCH STREET BRIDGE AS THE PRIVATE FIRST CLASS EUGENE JOSEPH PARENTEAU MEMORIAL BRIDGE**

To see if the Town will vote to request that its' elected representatives in the General Court file a Special Act with the General Court on behalf of the inhabitants of the Town of Leicester as follows:

***An Act designated a certain bridge in the Town of Leicester as the Private First Class Eugene Joseph Parenteau Memorial Bridge***

Section 1. Bridge No. #L-06-011, on Church Street in the Town of Leicester shall be designated and known as the Private First Class Eugene Joseph Parenteau Memorial Bridge, in memory of Private First-Class Eugene Joseph Parenteau (August 10, 1924 – June 7, 1945). Private Parenteau, a member of the U.S. Army, 2<sup>nd</sup> Platoon, Company B, 1<sup>st</sup> Battalion, 164<sup>th</sup> Infantry Regiment, American Division, XI Corps, Eighth Army was killed in action, with his body not recovered, on Thursday, June 7, 1945, on Negros Island, Philippines.

Section 2. The Town shall erect and maintain suitable markers bearing the designation in compliance with the standards of the department; or take any other action in relation thereto.

### PROPOSED MOTION

***Sandra M. Wilson moved that the article be voted as written.***

### FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (4-0-0)**

### SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

### DESCRIPTION

Passage of this article will allow special legislation to be created to enable the Church Street Bridge to be dedicated in the name of a fallen local serviceman who was killed in service to his country.

VOTE REQUIRED FOR PASSAGE Requires a simple majority

**VOTED 123-3 passed**

## **ARTICLE 32 ZONING BYLAW CHANGE – ADAPTIVE REUSE OVERLAY DISTRICT IMPROVEMENTS**

To see if the Town will vote to make the following amendments to Section 1.3 and 5.10 of the Zoning Bylaws or take any action thereon:

**Amend Section 1.3, DEFINITIONS, to include a definition of makerspace, as follows:**

**MAKERSPACE:** a collaborative incubator workspace for making, learning, exploring in a variety of artistic, industrial, or light industrial activities such as machining, plasma cutting, sandblasting, ventilated painting, forging, casting, ceramics, and various other industrial processes. Such workspace may include a variety of low-tech and high-tech tools and equipment including but not limited to 3D printers, laser cutters, cnc machines, soldering irons, blacksmith equipment, and woodworking

machinery. Makerspaces may include training and educational activities, including training related to vehicle repair, and may also include live-work spaces.

**A. Amend Section 1.3, DEFINITIONS, to amend the definition of Mixed-Use Development, Horizontal Mix, as follows:**

**MIXED-USE DEVELOPMENT, HORIZONTAL MIX-** An integration of commercial and multifamily residential uses in a development comprised of two or more buildings on the same lot, or in a single building where residential use is on the ground floor. **This may include a single residential unit combined with a commercial use.**

**B. Amend Section 5.10, Adaptive Reuse Overlay District as follows by adding the following uses to subsection D.(2), Uses Allowed by Special Permit:**

- k) Mixed-Use Development, Vertical Mix
- l) Mixed-Use Development, Horizontal Mix
- m) Brewery, Distillery, Winery
- n) Brew Pub
- o) Makerspace

**C. Amend Section 5.10, Adaptive Reuse Overlay District, subsection G. (1), as shown below:**

**(1)** As a condition of any special permit for the an Adaptive Reuse Project that proposes **10 or more** multi-family dwelling units, a minimum of ten (10%) of the total number of dwelling units shall be required, in perpetuity, to be restricted to persons qualifying as moderate income in accordance with the Massachusetts Department of Housing and Community Development definitions of low and moderate incomes. **This affordability requirement is recommended but not required for live-work spaces associated with makerspaces.**

Or take any action relating thereon.

PROPOSED MOTION

***Michelle Buck moved that the article be voted as written.***

PLANNING BOARD RECOMMENDATION

**Favorable Action (4-0-0)**

FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (4-0-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

DESCRIPTION

This article, put forward by the Planning Board, seeks to make improvements to the Adaptive Reuse Overlay District Bylaw, by adding potential reuse options.



VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per M.G.L. c. 40A, § 5.

**VOTED 84-7 passed**

## **ARTICLE 33 CITIZEN PETITION AMENDMENT TO MEDICAL MARIJUANA TREATMENT CENTERS AND MARIJUANA ESTABLISHMENT BYLAW OF THE TOWN OF LEICESTER**

Lee Dykas presented this citizens petition:

To see if the Town will vote to authorize an amendment to the Town of Leicester Zoning Bylaw and to its existing "Medical Marijuana Treatment Centers and Marijuana Establishments" Bylaws by inserting new definitions and amending existing definitions in Section 1.3, by inserting a new paragraph to the Schedule of Use Section 3.2.03 Business for Outdoor Cultivation of Cannabis/Marijuana in Suburban Agricultural district (SA). In addition, by inserting additional language to Section 5.15.02 and a new section 5.15.04, entitled Marijuana Outdoor Cultivator Requirements."

**Inserting the following definitions to Section 1.3 [As Amended through October 22, 2019]**

A. Definition

Insert this definition into Section 1.3 of our Bylaw.

MARIJUANA OUTDOOR CULTIVATOR: a marijuana establishment that involves the cultivation of mature Cannabis outdoors without the use of artificial lighting in the canopy area, except to maintain immature or vegetative Mother Plants, including but limited to open air, hot house, or cold frame greenhouse production, which is not (a) for personal use or (b) conducted by a licensed caregiver, in amounts not to exceed the state imposed limits for individuals or caregivers."

**Amend the existing definition of Marijuana Establishment, Non-Retail in Section 1.3, as follows:**

**MARIJUANA ESTABLISHMENT, NON-RETAIL:** a marijuana establishment that does not involve on-site retail sales to consumers, including Marijuana Cultivators, Marijuana Product Manufacturers that only sell to Marijuana Establishments but not consumers, Marijuana Testing Facilities, and Marijuana Transportation or Distribution Facilities. Not to include Marijuana Outdoor Cultivator.

**By Inserting the following language to Section 5.15 Medical Marijuana Treatment Centers and Marijuana Establishments [New Bylaw voted May 7, 2013, Rev' 5/1/2018 and 5/7/2019]**

**By amending Section 5.15.12, subsections A & B, as shown below:**

**5.15.02 STANDARDS:**

A. General

All aspects of a Medical Marijuana Treatment Center or Marijuana Establishment except Marijuana Outdoor Cultivators must take place at a fixed location within a fully enclosed building with opaque walls and shall not be visible from the exterior of the building. ~~{Except as allowed for Marijuana Outdoor Cultivators,~~ Greenhouse's with transparent or translucent walls are prohibited: glass or other transparent roofs are allowed. Transparent or translucent greenhouses are allowable within the opaque perimeter fence of an outdoor cultivation facility. (See related subsection J., Lighting and Section 5.15.04 Marijuana Outdoor Cultivators). No outside storage of marijuana, related supplies, or educational materials is permitted. Medical Marijuana Treatment Centers and Marijuana Establishments are not permitted as a home occupation. Site Plan Review is required for all Medical

Marijuana Treatment Centers, Marijuana Outdoor Cultivators and Marijuana Establishments, including when the facility will reuse an existing structure.

**B. Buffer Requirements**

No Medical Marijuana Treatment Center or Marijuana Establishment may be located within required buffer areas. Buffers shall be 500 feet for Medical Marijuana Treatment Centers and Marijuana Retailers, Consumer Sales Only and 200 feet for Marijuana Establishments, Non-Retail, from the following: residential zoning districts (SA, R1, and R2), and pre-existing public or private schools (pre-school through grade 12), except that buffer from the SA district shall not apply to Marijuana Outdoor Cultivators. Distance shall be measured in a straight line as the shortest between the Medical Marijuana Treatment Center or Marijuana Establishment building and residential district boundaries, and as a straight line from the nearest point of the property line in question to the nearest point of the property line where the Medical Marijuana Treatment Center or Marijuana Establishment is or will be located for schools.<sup>1</sup>

**Amend Section 3.2.03, Business, by inserting use number 22, Marijuana Outdoor Cultivator as shown below (and renumbering existing uses 22 – 29 accordingly):**

3.2.03 BUSINESS		SA	R1	R2	B	CB	I	BI-A	HB-1 &
18.	Medical Marijuana Treatment Center (Planning Board Site Plan Review Required)	N	N	N	Y	N	Y	Y	Y
19.	Marijuana Retailer, Consumer Sales Only (Special Permits issued by the Planning Board)	N	N	N	SP	N	SP	SP	SP
20.	Marijuana Establishment, Non-Retail (Planning Board Site Plan Review Required)	N	N	N	Y	N	Y	Y	Y
21.	Marijuana Social Consumption Facility	N	N	N	N	N	N	N	N
<u>22.</u>	<u>Marijuana Outdoor Cultivator</u>	<u>SP</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>

**Amend Section 5.6, Greenville Village Neighborhood Business District (NB), Subsection 5.6.04, Prohibited Uses, by adding the following text:**

**5.6.04.3. All types of Marijuana Establishments regulated by Section 5.15.**

To Amend the Leicester Zoning Bylaws as Amended through October 22, 2019 (Section 5.15) by inserting a proposed new section Section 5.15.04 entitled “Outdoor Marijuana Cultivation, Requirements” [See, New Bylaw voted May 7, 2013, Revised 5/1/2018 and 5/7/2019] <sup>2</sup>

**5.15.03 MARIJUANA OUTDOOR CULTIVATOR REQUIREMENTS**

**A. Purpose**

The intent of this Section is to address local siting and land use concerns in relation to the legalization of medical and recreational marijuana in the Commonwealth following ballot initiatives in 2012 and 2016. The granting of

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<sup>2</sup> Section 5.15.03 will remain in effect establishing Special Permit Requirements **5.15.03 SPECIAL PERMIT REQUIREMENTS:** The Planning Board shall be the Special Permit Granting Authority for all Marijuana Establishments. Applications shall be submitted in accordance with the Planning Board’s Special Permit Regulations. In addition to the special permit approval criteria for the applicable zoning district and the Planning Board’s Special Permit Regulations, the Planning Board shall find that the proposed use meets the requirements of this section 5.15.

a Special Permit by the Town of Leicester does not supersede state or federal laws or pre-empt an applicant from complying with all relevant state and federal laws. In addition, the purpose of this bylaw is to update the Marijuana Establishment Bylaw and to regulate Marijuana Outdoor Cultivators, to incorporate the recent circular issued by the Cannabis Control Commission entitled “Guidance for Farmers” and to protect the integrity of natural resources in the Town of Leicester<sup>3</sup>

**B. Applicability**

A Special Permit under this section shall be required from the Planning Board for any Marijuana Outdoor Cultivator as a principal or accessory use, or combination of uses involving a Marijuana Outdoor Cultivator.

**C. Performance Standards**

1. No Marijuana Outdoor Cultivator shall be located within 500 feet (measured from edge of building or occupied space to edge of building or occupied space) of any public or private school providing education in kindergarten or any of grades 1 through 12, any public playground, or licensed daycare.
2. The minimum lot size for this use shall be fifteen (15) acres. In addition, the Town establishes the following minimal ratios of acreage for outdoor cultivation based on the following footage of Canopy:

<b><u>Tier:</u></b>	<b><u>Footage of Canopy</u></b>	<b><u>Acreage required</u></b>
<u>Tier 1:</u>	<u>up to 5,000 s.f canopy</u>	<u>15 acres</u>
<u>Tier 2:</u>	<u>5,001 to 10,000 s.f.</u>	<u>25 acres</u>
<u>Tier 3:</u>	<u>10,001 to 20,000 s.f.</u>	<u>30 acres</u>
<u>Tier 4:</u>	<u>20,001 to 30,000</u>	<u>35 acres</u>
<u>Tier 5:</u>	<u>30,001 to 40,000</u>	<u>40 acres</u>
<u>Tier 6:</u>	<u>40,001 to 50,000</u>	<u>45 acres</u>
<u>Tier 7:</u>	<u>50,001 to 60,000</u>	<u>50 acres</u>
<u>Tier 8:</u>	<u>60,001 to 70,000</u>	<u>50 acres</u>
<u>Tier 9:</u>	<u>70,001 to 80,000</u>	<u>50 acres</u>
<u>Tier 10:</u>	<u>80,001 to 90,000</u>	<u>50 acres</u>
<u>Tier 11:</u>	<u>90,001 to 100,000</u>	<u>50 acres</u>

3. No fertilizers, compost, soils, materials, machinery, or equipment shall be stored within the required front, side, and rear yard setbacks.
4. The minimum setback from all property lines shall be 200 feet.
5. Marijuana not grown inside a securable structure shall be enclosed within a minimum of eight (8') foot opaque perimeter security fence to prevent unauthorized entry to the cultivation facility with signs notifying observers that it is a Limited Access Area.
6. The establishment shall not allow any person under 21 years of age to volunteer or work for the marijuana establishment;
7. The outdoor cultivation facility shall comply in every respect with the requirements of 935 CMR 500.110 (6) which regulates “Security and Alarm Requirements for Marijuana Establishments Operating Outdoors.” The outdoor cultivation facility shall:

<sup>3</sup> See, e.g. Guidance for Farmers, Cannabis Control Commission as revised on January 16, 2020

- a). Implement adequate security measures to ensure that outdoor areas are not readily accessible to unauthorized individuals and to prevent and detect diversion, theft or loss of Marijuana which shall, at a minimum, include:
- b). A perimeter security fence designed to prevent unauthorized entry to the cultivation facility with signs notifying observers that it is a Limited Access Area;
- c). Commercial-grade, nonresidential locks;
- d). A security alarm system that shall: be continuously monitored, whether electronically, by a monitoring company or other means determined to be adequate by the Commission; and provide an alert to designated employees of the Marijuana Establishment within five minutes after a notification of an alarm or a system failure, either by telephone, email or text message.
- e). Video cameras at all points of entry and exit and in any parking lot which shall be appropriate for the normal lighting conditions of the area under surveillance. The cameras shall be directed at all safes, vaults, sales areas, and areas where Marijuana is cultivated, harvested, Processed, prepared, stored, handled, Transferred or dispensed and for the purpose of securing cash. Cameras shall be angled so as to allow for the capture of clear and certain identification of any Person entering or exiting the Marijuana Establishment or area;
- f). 24-hour recordings from all video cameras that are available immediate viewing by the Commission on request and that are retained for at least 90 calendar days. Recordings shall not be destroyed or altered, and shall be retained as long as necessary if the Marijuana Establishment is aware of a pending criminal, civil or administrative investigation or legal proceeding for which the recording may contain relevant information;
- g). The ability to immediately produce a clear, color still image whether live or recorded;
- h). A date and time stamp embedded in all recordings, which shall be synchronized and set correctly at all times and shall not significantly obscure the picture;
- i). The ability to remain operational during a power outage; and
- j). A video recording that allows for the exporting of still images in an industry standard image format, including .jpg, .bmp and .gif. Exported video shall have the ability to be archived in a proprietary format that ensures authentication of the video and guarantees that no alteration of the recorded image has taken place. Exported video shall also have the ability to be saved in an industry standard file format that may be played on a standard computer operating system. All recordings shall be erased or destroyed prior to disposal.
- k). All security system equipment and recordings shall be maintained in a secure location so as to prevent theft, loss, destruction and alterations.
- l). In addition to the requirements listed in 935 CMR 500.110(4)(a) and (b), the Marijuana Establishment shall have a back-up alarm system, with all capabilities of the primary system, provided by a company supplying commercial grade equipment, which shall not be the same company supplying the primary security system, or shall demonstrate to the Commission's satisfaction alternate safeguards to ensure continuous operation of a security system.
- m). Access to surveillance areas shall be limited to Persons that are essential to surveillance operations, Law Enforcement Authorities acting within their lawful jurisdiction, police and fire departments, security system service personnel and the Commission. A current list of authorized employees and service personnel that have access to the surveillance room must be available to the Commission on

request. If the surveillance room is on-site of the Marijuana Establishment, it shall remain locked and shall not be used for any other function.

n). All security equipment shall be in good working order and shall be inspected and tested at regular intervals, not to exceed 30 calendar days from the previous inspection and test.

o). Security plans and procedures shared with Law Enforcement Authorities pursuant to 935 CMR 500.110(1)(o) shall include: a description of the location and operation of the security system, including the location of the central control on the Premises, a schematic of security zones, the name of the security alarm company and monitoring company, if any, a floor plan or layout of the facility in a manner and scope as required by the municipality; and, a safety plan for the Manufacture and production of Marijuana Products as required pursuant to 935 CMR 500.101(1)(d)3.c.

p). Each licensee shall file an emergency response plan with the Leicester Fire and Police Department

q). No Outdoor Marijuana Cultivation establishment shall allow cultivation, processing, manufacture, sale or display of marijuana or marijuana products to be visible from a public place without the use of binoculars, aircraft or other optical aids.

8. In reviewing a special permit under this section the Board shall consider the impact of the proposal on the following:

a. Character of the neighborhood to include visual compatibility with surrounding uses.

b. Proximity to other licensed marijuana uses to prevent clustering.

c. Relationship to surrounding uses to avoid unnecessary exposure to minors.

d. Site design and other development related site impacts.

e. No odor from marijuana or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the Marijuana Establishment or at any adjoining use or property, except as allowed under a Special Permit granted to a Marijuana Cultivator, outdoors. Outdoor cultivation of marijuana will implement industry best practice to eliminate any noticeable trace of marijuana odor at the perimeter of property of the cultivator site.

9. Liability Insurance Coverage or Maintenance of Escrow as required in 935 CMR 500(10).

These amendments establish permitting requirements and reasonable regulations for Marijuana Outdoor Cultivators

**Amended Motion:**

**The motion was rewritten by Attorney Amanda Zuretti at Town Meeting and read by Lee H. Dykas.**

**Lee H. Dykas moved that the amendments be made to Article 33 as presented in the background information presented to Town Meeting, dated June 2, 2020.**

**See below:**

1. Remove footnote symbol “<sup>1</sup>” at the end of 5.15.02.B. (Buffer Requirements).

2. In the paragraph (not part of the bylaw) which reads

*"To Amend the Leicester Zoning Bylaws as Amended through October 22, 2019 (Section 5.15) by inserting a proposed new section Section 5.15.04 entitled "Outdoor Marijuana Cultivation Requirements" [See, New Bylaw voted May 7, 2013, Revised 5/1/2018 and 5/7/2019]"*<sup>2</sup>

make the following changes: delete the duplicate word "section," change ""Outdoor Marijuana Cultivation Requirements" to "Marijuana Outdoor Cultivator Requirements" and remove footnote <sup>2</sup>

3. In the paragraph (not part of the bylaw) which reads

*"To Amend the Leicester Zoning Bylaws as Amended through October 22, 2019 (Section 5.15) by inserting a proposed new section Section 5.15.04 entitled "Outdoor Marijuana Cultivation Requirements" [See, New Bylaw voted May 7, 2013, Revised 5/1/2018 and 5/7/2019]"*<sup>2</sup>

make the following changes: remove footnote symbol "2" at the end of this paragraph.

4. Remove footnote <sup>3</sup> at the end of Section 5.15.14.A, Purpose.

5. In the paragraph 5.15.04C Performance Standards (7)(e) which reads

*"Video cameras at all points of entry and exit and in any parking lot which shall be appropriate for the normal lighting conditions of the area under surveillance. The cameras shall be directed at all safes, vaults, sales areas, and areas where Marijuana is cultivated, harvested, Processed, prepared, stored, handled, Transferred or dispensed and for the purpose of securing cash. Cameras shall be angled so as to allow for the capture of clear and certain identification of any Person entering or exiting the Marijuana Establishment or area;"*

make the following changes: the words "Processed" "Transferred" and "Person" will be converted from uppercase to lowercase

6. In the paragraph 5.15.04C Performance Standards (8)(e) which reads *"No odor from marijuana or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the Marijuana Establishment or at any adjoining use or property, except as allowed under a Special Permit granted to a Marijuana Cultivator, outdoors. Outdoor cultivation of marijuana will implement industry best practice to eliminate any noticeable trace of marijuana odor at the perimeter of property of the cultivator site."*

make the following changes: change ""Marijuana Cultivator, outdoors" to "Outdoor Marijuana Cultivator

7. In the paragraph 5.15.04C Performance Standards (7)(m) which reads

*"Access to surveillance areas shall be limited to Persons that are essential to surveillance operations, Law Enforcement Authorities acting within their lawful jurisdiction, police and fire departments, security system service personnel and the Commission. A current list of authorized employees and service personnel that have access to the surveillance room must be available to the Commission on request. If the surveillance room is on-site of the Marijuana Establishment, it shall remain locked and shall not be used for any other function."*

make the following changes: the word "Persons"" will be converted from uppercase to lowercase

#### PLANNING BOARD RECOMMENDATION

#### **Favorable Action (5-0-0)**

FINANCE ADVISORY COMMITTEE RECOMMENDATION

**Favorable Action (3-1-0)**

SELECTBOARD RECOMMENDATION

**Favorable Action (5-0-0)**

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per M.G.L. c. 40A, §5

**VOTED 83-37 passed**

Ladies and Gentlemen, this concludes the business set forth for this Annual Town Meeting, as advertised in the Warrant.

Is there any further business which should be considered by this Town Meeting?

There being none, Mrs. Wilson, I will accept a motion for adjournment.

Thank you all for your time this evening, please return your electronic voting clicker and any unused ballots to the registrars' tables.

**Sandra M. Wilson moved that the Town adjourn the Annual Town Meeting**

**at 9:45pm with 137 voters present. VOTED UNANIMOUSLY**

***Respectfully submitted,***

***Deborah K. Davis***

***Leicester Town Clerk***

**CERTIFIED FREE CASH AS OF JUNE 30, 2019:     \$1,398,550.00**

<b>October 22, 2019 Fall Special Town Meeting</b>	<b>Free Cash</b>
Article 1 – Prior Years Bills	-\$36.00
Article 2 – Transportation Infrastructure Fund	-\$599.50
Article 3 – Local match – Regional Fire Training Facility	-\$4,338.00
Article 6 – Funding Police detail account	-\$1,527.00
Article 10 – Funding an Economic Development Position	-\$29,167.00
Article 11 – Capital Improvements	-\$111,700.00
Subtotal: Free Cash Appropriated at STM	-\$147,367.50
<b>Remaining Free Cash</b>	<b>\$1,251,182.50</b>

<b>June 2, 2020 Annual Town Meeting</b>	<b>Free Cash</b>	<b>Employee Benefit Funds</b>
Available Balances	1,251,182.50	495,000.00
School Budget		24,000.00
<b>Total Available Funds</b>	<b>1,251,182.50</b>	<b>514,000.00</b>
Article 1 – Prior Year Bills	1474.18	
Article 2 – Reserve Fund		33,000.00
Article 2 – Snow and Ice		50,852.00
Article 2 – Accounting Salaries		3,000.00
Article 2 – Accounting Wages		2,115.00
Article 2 – Treasurer/Collector Wages		2,119.00
Article 2 – Street Lights		10,000.00
Article 2 – Town Hall Expenses		17,000.00
Article 2 – Highway Wages		24,000.00
Article 2 - Recycling Center		20,000.00
Article 2 - Vocational School Tuition		22,008.00
Article 3 - Kaboom Grant	40,000.00	
Article 4 - Highway Maintenance	36,113.00	13,887.00
Article 5 - Fire Maintenance		20,911.00
Article 6 - Police Maintenance		34,905.00
Article 7 - Schools		125,000.00
Article 8 – Emergency Preparedness	13,000.00	17,000.00
Article 9 - Veteran's Memorials	6,350.00	
Article 13 – FY 2021 Budget	205,308.00	
Article 18 - Stormwater		40,000.00
Article 19 - Landfill		12,001.00
Article 21 Capital Improvement Plan (Ariel scope Payment 4 of 5)	90,081.00	
Article 21B Capital Improvement Plan (Station 2 Roof)		42,378.00
Article 22 Town Owned Dams		7,000.00
Article 23 Hillcrest Architectural Study		10,000.00
<b>Remaining Balance</b>	<b>858,856.32</b>	<b>11,824.00</b>



August 6, 2020

Deborah K. Davis, Town Clerk  
Town of Leicester  
3 Washburn Square  
Leicester, MA 01524

**Re: Leicester Annual Town Meeting of June 2, 2020 -- Case # 9787  
Warrant Articles # 32 and 33 (Zoning)**

Dear Ms. Davis:

**Article 32** - We approve Article 32 from the Leicester June 2, 2020 Annual Town Meeting.

**Article 33** - We have retained Article 33 for further review. We will issue our decision on Article 33 on or before September 22, 2020.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY  
ATTORNEY GENERAL

*Kelli E. Gunagan*

By: Kelli E. Gunagan  
Assistant Attorney General

Municipal Law Unit  
10 Mechanic Street, Suite 301  
Worcester, MA 01608  
(508) 792-7600

September 21, 2020

Deborah K. Davis, Town Clerk  
Town of Leicester  
3 Washburn Square  
Leicester, MA 01524

**Re: Leicester Annual Town Meeting of June 2, 2020 -- Case # 9787  
Warrant Articles # 32 and 33 (Zoning)**

Dear Ms. Davis:

**Article 33** - We approve Article 33 from the June 2, 2020 Leicester Annual Town Meeting.<sup>1</sup>

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY  
ATTORNEY GENERAL

*Margaret J. Hurley*

by: Margaret J. Hurley, Assistant Attorney General  
Chief, Central Massachusetts Division  
Director, Municipal Law Unit  
Ten Mechanic Street, Suite 301  
Worcester, MA 01608  
(508) 792-7600 x 4402

cc: Town Counsel Christopher Petrini

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<sup>1</sup> In a decision issued August 6, 2020, we approved Article 32.

PRESIDENTIAL PRIMARY MARCH 3, 2020									
The following are the results of 2,427 votes cast in the Presidential Primary on Tues., March 3, 2020									
<b>DEMOCRATIC PARTY</b>									
<b>PRESIDENTIAL PREFERENCE</b>			Precinct	ONE	TWO	THREE	FOUR	TOTAL	
DEVAL PATRICK				2	5	1	4	12	
AMY KLOBUCHAR				4	10	7	8	29	
ELIZABETH WARREN				58	57	54	55	224	
MICHAEL BENNET				0	0	0	0	0	
MICHAEL R. BLOOMBERG				69	45	67	40	221	
TULSI GABBARD				4	6	5	2	17	
CORY BOOKER				0	0	0	0	0	
JULIAN CASTRO				0	0	0	0	0	
TOM STEYER				4	8	6	3	21	
BERNIE SANDERS				128	122	123	140	513	
JOSEPH R. BIDEN				149	132	157	191	629	
JOHN K. DELANEY				0	0	1	0	1	
ANDREW YANG				1	1	0	0	2	
PETE BUTTIGIEG				8	10	13	17	48	
MARIANNE WILLIAMSON				0	0	0	0	0	
NO PREFERENCE				6	6	3	5	20	
WRITE IN				1	2	0	1	4	
WRITE IN								0	
WRITE IN								0	
WRITE IN								0	
WRITE IN								0	
BLANKS				1	3	4	1	9	
TOTALS				435	407	441	467	1750	
<b>STATE COMMITTEE MAN</b>				Vote for One Man					
								0	

WRITE IN				44	38	36	44	162	
BLANKS				391	369	405	423	1588	
TOTALS				435	407	441	467	1750	
<b>STATE COMMITTEE WOMAN</b>				Vote for One Woman					
MARY ANNE DUBE				291	287	293	304	1175	
WRITE IN				0	0	0	3	3	
BLANKS				144	120	148	160	572	
TOTALS				435	407	441	467	1750	
<b>PRESIDENTIAL PRIMARY MARCH 3, 2020</b>									
<b>DEMOCRATIC PARTY</b>									
			Precinct	ONE	TWO	THREE	FOUR	TOTAL	
<b>TOWN DEMOCRATIC COMMITTEE</b>				Vote for not more than Thirty-Five					
GROUP								0	
KRISTEN LYNNE FORSBERG				197	209	217	225	848	
ADAM J. MENARD				196	201	202	224	823	
DEBORAH K. DAVIS				249	230	255	271	1005	
PATRICIA M. GRADY				200	213	230	244	887	
ALLAN E. JOHANNESSEN				173	189	196	207	765	
PAUL C. DAVIS				200	208	209	234	851	
HELEN M. SHUSTER				179	188	195	206	768	
REBECCA BENOIT				187	207	210	229	833	
MAUREEN E. CONNERY				208	216	222	241	887	
THOMAS A. LAUDER				238	224	259	262	983	

FRANCIS K. RIGIERO, JR.				194	202	198	223	817	
DEBRA A. RIGIERO				192	200	198	220	810	
RUTH L. KAMINSKI				220	221	239	250	930	
KAREN A. SHELDON				178	195	191	218	782	
PAMELA A. DILLION				179	195	199	213	786	
DEBRA A. LAMOUREUX				189	195	195	216	795	
MARC A. LAMOUREUX				181	193	196	213	783	
CHRISTINE A. FITTON				182	193	188	211	774	
JOSEPH M. RIGIERO				186	194	191	214	785	
DENNIS P. GRANVILLE				195	202	231	240	868	
LINDA L. GRANVILLE				195	205	234	239	873	
GERTRUDE GREENLEAF				175	192	198	205	770	
HARRY R. BROOKS				223	235	225	253	936	
KIMBERLY A. MASON				202	207	215	234	858	
JASON D. GRIMSHAW				226	217	234	240	917	
JESSICA LYNN GRIMSHAW				205	205	216	225	851	
LAURA A. MORRIS				189	200	210	238	837	
PATRICIA A. PLANTE				185	201	198	218	802	
JONATHAN F. PLANTE				188	206	197	229	820	
DIANNA PROVENCHER				216	230	222	255	923	
PATRICIA M. FARON				185	210	216	223	834	
BEVERLY A . GRIFFIN				188	198	209	218	813	
GENEVIEVE F. GRENIER				177	195	187	209	768	

LUCILLE J. JACQUES				180	202	207	216	805	
Non Group								0	
COLLEEN M. PLANTE				32	25	28	35	120	
WRITE IN				0	0	0	0	0	
BLANKS				8536	7242	8218	8547	32543	
TOTALS				15225	14245	15435	16345	61250	
1750 Democratic votes cast									
<b>PRESIDENTIAL PRIMARY MARCH 3, 2020</b>									
<b>REPUBLICAN PARTY</b>									
<b>PRESIDENTIAL PREFERENCE</b>			Precinct	ONE	TWO	THREE	FOUR	TOTAL	
WILLIAM F. WELD				10	10	12	4	36	
JOE WALSH				4	0	1	2	7	
DONALD J. TRUMP				162	137	158	158	615	
ROQUE "ROCKY" DE LA FUENTE				0	0	1	0	1	
NO PREFERENCE				0	2	1	3	6	
WRITE IN				0	1	0	0	1	
WRITE IN								0	
WRITE IN								0	
WRITE IN								0	
WRITE IN								0	
BLANKS				1	1	1	0	3	
TOTALS				177	151	174	167	669	
<b>STATE COMMITTEE MAN</b>				VOTE FOR ONE MAN					
PAUL K. FROST				128	98	130	125	481	
JAMES E. KNOWLTON				29	37	33	26	125	
WRITE IN				1	0	1	1	3	

BLANKS				19	16	10	15	60	
TOTAL				177	151	174	167	669	
<b>STATE COMMITTEE WOMAN</b>				VOTE FOR ONE WOMAN					
MINDY J. MCKENZIE				100	84	97	108	389	
BRENDA M. BROWN				49	47	60	39	195	
WRITE IN				1	0	1	0	2	
BLANKS				27	20	16	20	83	
TOTALS				177	151	174	167	669	
<b>TOWN REPUBLICAN COMMITTEE</b>									
GROUP								0	
JUDITH C. IVEL				122	86	114	115	437	
LEONARD L. IVEL				116	86	112	109	423	
MICHAEL R. CURTIS				98	82	100	104	384	
LIAM C. McNABOE				101	77	95	103	376	
JOHN J. McNABOE, JR.				104	82	95	112	393	
SCOTT G. FRANCIS				101	80	94	110	385	
JOHN R. CAMPANALE				128	100	106	115	449	
SINEAD M. McNABOE				101	78	90	106	375	
MARCY B. RAND- McNABOE				103	78	92	106	379	
CRAIG ALDEN SWINDELL				94	81	99	103	377	
DEBORAH A. CAMPANALE				134	104	113	117	468	
ARTHUR E.J. LEVESQUE				99	84	101	106	390	
RICHARD P. CEHON, JR.				98	83	93	105	379	

MARK E. LaBOMBARD				104	83	97	107	391	
ADAM EDMUND LaBOMBARD				100	81	93	104	378	
KATHY A. ISRAELIAN- FLEMING				102	77	106	103	388	
DAVID W. FLEMING				95	80	96	101	372	
GERARD A. GAUDET, JR.				108	86	96	109	399	
WILLIAM A LeBEAU				102	82	97	113	394	
WRITE IN				0	0	0	0	0	
BLANKS				1353	1279	1417	1125	5174	
TOTAL				3363	2869	3306	3173	12711	
669 Republican votes cast									
<b>PRESIDENTIAL PRIMARY MARCH 3, 2020</b>									
<b>GREEN RAINBOW PARTY</b>									
<b>PRESIDENTIAL PREFERENCE</b>			Precinct	ONE	TWO	THREE	FOUR	TOTAL	
DARIO HUNTER				0	0	0	0	0	
SEDINAM KINAMO CHRISTIN MOYOWASIFZA- CURRY				0	0	0	0	0	
KENT MESPLAY				0	0	0	0	0	
HOWARD HAWKINS				0	0	0	0	0	
NO PREFERENCE				1	0	0	1	2	
WRITE IN				0	1	0	0	1	
BLANKS				0	0	0	0	0	
TOTALS				1	1	0	1	3	
<b>STATE COMMITTEE MAN</b>				Vote for One Man					
								0	



WRITE IN				0	1	0	0	1	
BLANKS				1	0	0	1	2	
TOTALS				1	1	0	1	3	
<b>STATE COMMITTEE WOMAN</b>				Vote for One Woman					
								0	
WRITE IN				0	0	0	0	0	
BLANKS				1	1	0	1	3	
TOTALS				1	1	0	1	3	
<b>TOWN COMMITTEE</b>									
								0	
WRITE IN				0	1	0	0	1	
BLANKS				10	9	0	10	29	
TOTALS				10	10	0	10	30	
3 Green Rainbow vote cast									
<b>PRESIDENTIAL PRIMARY MARCH 3, 2020</b>									
<b>LIBERTARIAN PARTY</b>									
<b>PRESIDENTIAL PREFERENCE</b>			Precinct	ONE	TWO	THREE	FOUR	TOTAL	
ARVIN VOHRA				0	0	0	0	0	
VERMIN LOVE SUPREME				0	0	0	0	0	
JACOB GEORGE HORNBERGER				0	0	1	0	1	
SAMUEL JOSEPH ROBB				0	0	0	0	0	
DAN TAXATION IS THEFT BEHRMAN				1	0	0	0	1	
KIMBERLY MARGARET RUFF				0	0	0	1	1	
KENNETH REED ARMSTRONG				0	0	0	0	0	

ADAM KOKESH				0	0	0	0	0	
JO JORGENSEN				0	0	0	0	0	
MAX ABRAMSON				0	0	0	0	0	
NO PREFERENCE				1	0	0	1	2	
WRITE IN				0	0	1	0	1	
WRITE IN								0	
WRITE IN								0	
WRITE IN								0	
WRITE IN								0	
BLANKS				0	0	1		1	
TOTALS				2	0	3	2	7	
<b>STATE COMMITTEE MAN</b>				Vote for One Man					
								0	
WRITE IN				0	0	1	0	1	
BLANKS				2	0	2	2	6	
TOTALS				2	0	3	2	7	
<b>STATE COMMITTEE WOMAN</b>				Vote for One Woman					
								0	
WRITE IN				0	0	0	0	0	
BLANKS				2	0	3	2	7	
TOTALS				2	0	3	2	7	
<b>TOWN COMMITTEE</b>									
								0	
WRITE IN				0	0	5	0	5	
BLANKS				20	0	25	0	45	
TOTALS				20	0	30	0	50	
5 Libertarian votes cast									

**ANNUAL TOWN ELECTION JUNE 09, 2020**

The following are the results of the votes cast in the Annual Town Election on TUESDAY JUNE 09, 2020

	Precinct	One	Two	Three	Four	Total
<b>SELECT BOARD</b>	Three years		Vote for not more than TWO			
DIANNA PROVENCHER		210	172	191	236	809
SANDRA M WILSON		77	53	75	128	333
HERBERT R. DUGGAN, JR		236	176	190	199	801
write-in		2	0	0	0	2
write-in		0	0	1	0	1
Blanks		71	57	61	95	284
Total votes by precinct		596	458	518	658	2230
<b>TOWN CLERK</b>	Three years		Vote for ONE			
DEBORAH K. DAVIS		270	198	236	298	1002
write-in		1	0	0	0	1
Blanks		27	31	23	31	112
Total votes by precinct		298	229	259	329	1115
<b>ASSESSOR</b>	Three years		Vote for ONE			
PAUL C. DAVIS		248	178	226	282	934
write-in		0	0	1	0	1
Blanks		50	51	32	47	180
Total votes by precinct		298	229	259	329	1115
<b>SCHOOL COMMITTEE</b>	Three years		Vote for not more than TWO			
NATHAN C. HAGGLUND		188	132	192	224	736
DONNA M. MURPHY-McCANCE		186	151	163	219	719
write-in		11	4	4	0	19
write-in		1	0	1	0	2
Blanks		210	171	158	215	754

Total votes by precinct		596	458	518	658	2230
<b>BOARD OF HEALTH</b>	Three years		Vote for ONE			
DIANE L. MOFFAT		233	183	219	270	905
write-in		0	1	1	0	2
Blanks		65	45	39	59	208
Total votes by precinct		298	229	259	329	1115
<b>ANNUAL TOWN ELECTION JUNE 09, 2020</b>						
The following are the results of the votes cast in the Annual Town Election on TUESDAY JUNE 09, 2020						
	Precinct	One	Two	Three	Four	Total
<b>PLANNING BOARD</b>	Three years		Vote for not more than TWO			
JASON D. GRIMSHAW		223	173	210	257	863
SHARON J. NIST		191	156	190	229	766
write-in		3	0	0	1	4
write-in		1	0	1	0	2
Blanks		178	129	117	171	595
Total votes by precinct		596	458	518	658	2230
<b>PUBLIC LIBRARY TRUSTEE</b>	Three years		Vote for not more than TWO			
PAULINE C. LAREAU		223	172	198	255	848
PAUL A. RAVINA		196	154	184	223	757
write-in		0	0	0	0	0
write-in		0	0	0	0	0
Blanks		177	132	136	180	625
Total votes by precinct		596	458	518	658	2230
<b>HOUSING AUTHORITY</b>	Five years		Vote for ONE			
ROBERT A. SMALL		235	183	214	269	901
write-in		0	0	0	0	0
Blanks		63	46	45	60	214

Total votes by precinct		298	229	259	329	1115
<b>MOOSE HILL WATER COMMISSION</b>	Three years		Vote for ONE			
write-in Gayous Powell		71	48	53	54	226
write-in		14	0	23	22	59
Blanks		213	181	183	253	830
Total votes by precinct		298	229	259	329	1115
<b>TOTAL votes cast by precinct were</b>	<b>* Denotes winner</b>	<b>† Denotes candidate for re-election</b>				

TOWN OF LEICESTER						
STATE PRIMARY September 1, 2020						
The following are the results of 2642 votes cast in the State Primary on Tuesday, September 1, 2020.						
<b>DEMOCRATIC PARTY</b>	Precinct	One	Two	Three	Four	Total
<b>SENATOR IN CONGRESS</b>	Vote for One					
Edward J. Markey		209	208	189	197	803
Joseph P. Kennedy III		268	280	244	314	1106
Write-In		0	1	1	3	5
Blanks		3	9	1	3	16
	TOTAL	480	498	435	517	1930
<b>REPRESENTATIVE IN CONGRESS</b>	Vote for One					
James P. McGovern		400	439	382	451	1672
Write-In		8	7	4	9	28
Blanks		72	52	49	57	230
	TOTAL	480	498	435	517	1930
<b>COUNCILLOR</b>	Vote for One					
Paul M. DePalo		217	243	203	244	907

Padraic Raffery		209	208	187	230	834
Write-In		1	1	1	0	3
Blanks		53	46	44	43	186
	TOTAL	480	498	435	517	1930
SENATOR IN GENERAL COURT	Vote for One					
Michael O. Moore		408	429	380	449	1666
Write-In		2	1	3	1	7
Blanks		70	68	52	67	257
	TOTAL	480	498	435	517	1930
REPRESENTATIVE IN GENERAL COURT	Vote for One					
David Henry Argosky LeBoeuf		381	411	362	427	1581
Write-In		3	2	4	5	14
Blanks		96	85	69	85	335
	TOTAL	480	498	435	517	1930
REGISTER OF PROBATE	Vote for One					
John B. Dolan III		266	268	220	272	1026
Kasia Wennrrberg		160	178	164	192	694
Write-In		1	1	1	2	5
Blanks		53	51	50	51	205
	TOTAL	480	498	435	517	1930

TOWN OF LEICESTER - STATE PRIMARY - September 1, 2020						
<b>REPUBLICAN PARTY</b>	Precinct	One	Two	Three	Four	Total
SENATOR IN CONGRESS	Vote for One					
Shiva Ayyadurai		79	61	76	62	278

Kevin J. O'Connor		108	101	107	79	395
Write-In		4	2	1	2	9
Blanks		3	1	4	4	12
	TOTAL	194	165	188	147	694
REPRESENTATIVE IN CONGRESS	Vote for One					
Tracy Lyn Lowvorn		164	147	164	123	598
Write-In		1	2	2	2	7
Blanks		29	16	22	22	89
	TOTAL	194	165	188	147	694
COUNCILLOR	Vote for One					
Write-In		22	26	38	23	109
Blanks		172	139	150	124	585
	TOTAL	194	165	188	147	694
SENATOR IN GENERAL COURT	Vote for One					
Write-In		28	32	35	21	116
Blanks		166	133	153	126	578
	TOTAL	194	165	188	147	694
REPRESENTATIVE IN GENERAL COURT	Vote for One					
Write-In		24	31	35	19	109
Blanks		170	134	153	128	585
	TOTAL	194	165	188	147	694

REGISTER OF PROBATE	Vote for One					
Stephanie K. Fattman		163	147	163	135	608
Write-In		2	0	2	0	4
Blanks		29	18	23	12	82
	TOTAL	194	165	188	147	694

TOWN OF LEICESTER - STATE PRIMARY - September 1, 2020						
<b>LIBERTARIAN PARTY</b>	Precinct	One	Two	Three	Four	Total
SENATOR IN CONGRESS	Vote for One					
Write-In		1	2	5	5	13
Blanks		0	0	3	0	3
	TOTAL	1	2	8	5	16
REPRESENTATIVE IN CONGRESS	Vote for One					
Write-In		0	0	4	4	8
Blanks		1	2	4	1	8
	TOTAL	1	2	8	5	16
COUNCILLOR	Vote for One					
Write-In		0	0	3	4	7
Blanks		1	2	5	1	9
	TOTAL	1	2	8	5	16
SENATOR IN GENERAL COURT	Vote for One					
Write-In		0	0	4	4	8
Blanks		1	2	4	1	8



	TOTAL	1	2	8	5	16
REPRESENTATIVE IN GENERAL COURT	Vote for One					
Write-In		1	0	4	4	9
Blanks		0	2	4	1	7
	TOTAL	1	2	8	5	16
REGISTER OF PROBATE	Vote for One					
Write-In		1	0	5	4	10
Blanks		0	2	3	1	6
	TOTAL	1	2	8	5	16

TOWN OF LEICESTER - STATE PRIMARY - September 1, 2020						
<b>GREEN RAINBOW</b>	Precinct	One	Two	Three	Four	Total
SENATOR IN CONGRESS	Vote for One					
Write-In		0	0	1	0	1
Blanks		0	0	1	0	1
	TOTAL	0	0	2	0	2
REPRESENTATIVE IN CONGRESS	Vote for One					
Write-In		0	0	1	0	1
Blanks		0	0	1	0	1
	TOTAL	0	0	2	0	2
COUNCILLOR	Vote for One					

Write-In		0	0	1	0	1
Blanks		0	0	1	0	1
	TOTAL	0	0	2	0	2
SENATOR IN GENERAL COURT	Vote for One					
Write-In		0	0	1	0	1
Blanks		0	0	1	0	1
	TOTAL	0	0	2	0	2
REPRESENTATIVE IN GENERAL COURT	Vote for One					
Write-In		0	0	0	0	0
Blanks		0	0	2	0	2
	TOTAL	0	0	2	0	2
REGISTER OF PROBATE	Vote for One					
Write-In		0	0	1	0	1
Blanks		0	0	1	0	1
	TOTAL	0	0	2	0	2

**TOTAL VOTERS**

**2642**

**PRESIDENTIAL ELECTION November 3, 2020**

The following are the results of 6449 votes cast in the State Election on Tuesday, November 03, 2020.

	Precinct	One	Two	Three	Four	Total
<b>PRESIDENT &amp; VICE PRESIDENT</b>	Vote for One					
BIDEN AND HARRIS		767	794	748	790	3099
HAWKINS & WALKER		5	12	11	10	38
JORGENSEN & COHEN		36	18	21	28	103
TRUMP & PENCE		855	752	795	743	3145
Write-In		9	8	5	4	26
Blanks		11	8	12	7	38
	TOTAL	1683	1592	1592	1582	6449
<b>SENATOR IN CONGRESS</b>	Vote for One					
EDWARD J. MARKEY		813	825	754	808	3200
KEVIN J. O'CONNOR		814	724	783	718	3039
WI Dr. Shiva Ayyadurai						0
Write-In		19	11	21	19	70
Blanks		37	32	34	37	140
	TOTAL	1683	1592	1592	1582	6449
<b>REP IN CONGRESS</b>	Vote for One					
JAMES P. McGOVERN		865	868	811	865	3409
TRACY LYNN LOVVORN		779	683	746	671	2879
Write-In		4	1	0	4	9
Blanks		35	40	35	42	152
	TOTAL	1683	1592	1592	1582	6449
<b>COUNCILLOR</b>	Vote for One					

PAUL M. DePALO		1149	1134	1054	1121	4458
WI Peter A. Stefan						0
Write-In		36	45	39	41	161
Blanks		498	413	499	420	1830
	TOTAL	1683	1592	1592	1582	6449
<b>SENATOR IN GENERAL COURT</b>	Vote for One					
MICHAEL O. MOORE		1198	1172	1097	1158	4625
Write-In		36	42	37	40	155
Blanks		449	378	458	384	1669
	TOTAL	1683	1592	1592	1582	6449
TOWN OF LEICESTER - STATE ELECTION November 03, 2020						
	Precinct	One	Two	Three	Four	Total
<b>REP IN GENERAL COURT</b>	Vote for One					
David Henry Arbosky LeBoeuf		1153	1129	1048	1124	4454
Write-In		41	43	40	45	169
Blanks		489	420	504	413	1826
	TOTAL	1683	1592	1592	1582	6449
<b>REGISTER OF PROBATE</b>	Vote for One					
Stephanie K. Fattman		967	797	902	848	3514
John B. Dolan, III		605	652	562	593	2412
Write-In		3	1	0	3	7
Blanks		108	142	128	138	516
	TOTAL	1683	1592	1592	1582	6449

<b>QUESTIONS</b>						
Question One	Precinct	One	Two	Three	Four	Total
Motor Vehicles Right to Repair	Vote for One					
YES		1156	1133	1112	1122	4523
NO		481	407	427	417	1732
BLANK		46	52	53	43	194
	TOTAL	1683	1592	1592	1582	6449
Question Two						
Ranked-Choice Voting	Vote for One					
YES		515	492	484	489	1980
NO		1129	1040	1058	1047	4274
BLANK		39	60	50	46	195
	TOTAL	1683	1592	1592	1582	6449
Question Three						
Leicester Pre K-8 School	Vote for One					
YES		513	412	518	537	1980
NO		1105	1121	1000	991	4217
BLANK		65	59	74	54	252
	TOTAL	1683	1592	1592	1582	6449

## **SPECIAL TOWN MEETING for SCHOOL SATURDAY SEPTEMBER 26, 2020**

The following is a report of the Minutes of the Special Town Meeting held at the 88 Huntoon Memorial Highway (The former Millbrook Distributors Building) Leicester, MA. The Moderator, Donald A. Cherry, Jr., opened the meeting at 10:02pm with over 700 voters present stating the Town Clerk has informed me that a quorum is present, the meeting will come to order.

Per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. Non-resident department heads are welcome on the floor.

Any person who is employed as an attorney by another interested in any matter under discussion at a Town Meeting shall disclose the fact of his or her employment before speaking thereon.

First, a couple of safety points;

In addition to the large door we all used to check in, there are three emergency exits, staffed by a member of our fire and EMS service. There are doors to my left and right as well as one on the back wall. Would the folks manning those doors stand up, so everyone can be sure of where those exits are located? Additionally, four EMTs will be on hand for the duration of the meeting. A stretcher with an AED machine and full emergency kit is already inside the building.

Police Chief Antanavica has asked that at the conclusion of this meeting you all remain seated so that he can dismiss us in an orderly fashion. As you exit the building, we ask that you continue to maintain social distance so that all members of this meeting are able to return safely to their cars or the bus stops.

Per MA Law, I must inform all present that this meeting is being recorded for future broadcast on LCAC.

For the record, I am in receipt of return of service of the warrant. Therefore, we may proceed.

Out of respect for each other, and the Town Meeting, please place any personal electronics on silent or vibrate. Please rise and join me in the Pledge of Allegiance.

Please remain standing to join me in observing a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, members of our emergency management services and those we call front line workers who work to keep us safe here at home.

Let us also remember those lost, and those devastated by the loss, of so many of our neighbors, families, and friends from the coronavirus pandemic.

Thank you. Please be seated.

Good Morning. I am Don Cherry, Jr., your Town Moderator. I'd like to welcome you all to this very unique Special Town Meeting, and to Thank You for taking an active role in your government.

As Town Meeting Members, we are the legislative body here in Leicester.

The configuration of this meeting space is the result of a lot of work and planning on the part of many people, including Superintendent Griffin and the Leicester Highway Department, our Board of Health and Public Health Agent, Chief Antanavica and men and women of the Leicester Police Department, the Leicester School Department, the Town Clerk, the Town Administrator and Assistant Town Administrator as well as Registrar Len Ivel, who mapped out the floor plan.

We also need to thank Richard Rafferty, the owner of this building, for the gracious and generous offer to utilize this space at no cost to the town.

Is there anyone attending a Town Meeting for the first time? Thank you for taking the time to exercise your rights as a voter and the freedom that you have to do so.

A review of our basic rules and procedures is listed in your meeting guides. That said, as your presiding officer, my primary roles are to maintain an open, fair and orderly meeting and to ensure that each member understands what we are doing. If anyone has a question, please ask. Additionally, as presiding officer, it is

incumbent on me to ensure that our procedure and outcome will pass review by the Office of the Attorney General.

To that end, this meeting is more than a little unique for several reasons, and the single article on the warrant demands a few extra moments of review.

Membership in a Town Meeting is voluntary, and it does mandate that any voter who chooses to become a member of a particular town meeting will be held to the rules and laws governing procedures and conduct of town meetings. This includes the understanding that personal attacks, slurs and profanity will not be tolerated. It is important to remember that we are here because we are neighbors. Regardless of the outcome of this meeting, we will also leave as neighbors. You may not agree with your neighbors on all things, but each and every one of you is here because you care. Remember that your neighbor cares as well.

First, today's meeting is the abject example of a one trick pony. In my ten years as moderator and over 25 years of town meeting attendance prior, I cannot recall another case of a single article town meeting.

The single article before us this morning is also unique in another aspect. Many articles can be amended, and alternative or modified versions of the article can be discussed and acted upon. However, because this article involves specific grant and funding language, it cannot be amended in any way. We are faced with a simple up or down vote on the article as written.

As a result, discussion and comments on this article should also follow a similar path. I will be limiting discussion and comments to the pros and cons of the article as written. Please allow me to explain why; Town Meeting cannot mandate, nor can it advise. Our role is to approve or disapprove of items of business brought before us. We cannot direct any department or town agency to do anything.

Town Meeting business also must stick within the scope of the warrant, which advertises to any prospective voters the items of business and the extend of that business that the Town Meeting members will undertake. If it was not advertised, we cannot legally undertake it. That matters directly with the article on today's warrant. There is no provision for the members of this meeting to do anything but approve or reject this motion. We cannot, and will not undertake discussion, nor can I allow a vote, on any alternative plans, since doing so was not part of the language of the article.

Despite the unique conditions, each of you has a voice and a right to be heard, should you choose. If any member of this town meeting wishes to speak through the moderator on an article on the floor, please approach the microphone with as much social distance as you are able.

There are 7 microphones available for town meeting members to address the meeting. The microphones on the main floor are numbers 1 to 6 and number 7 is on the mezzanine. I will do the best I can to recognize those who wish to speak but bear with me on this. On the mezzanine, if need be, give me a visual sign, so that I can make sure you have a chance to speak. Two of our EMTs will rotate to the microphones being used to clean them after use. Please remember to wear your mask as you approach the microphone and when you return to your seat, but feel free to lower or remove your mask while addressing the meeting. Please allow for a safe distance as you que up to the microphone.

As always, please state your name and address before speaking to an article.

With that said, please bear in mind that the period of discussion and debate allows town meeting members to ask questions and offer points of view that they feel will inform or change their position, or the position of others. If you have a point or perspective that you feel offers a fresh look at the business at hand, please feel free to exercise your rights. However, large numbers of folks stepping up to say things like they agree or disagree with Don, or worst idea ever, vote no, best idea ever vote yes are precisely what your voting devices are for.

Tied directly to that point, I will only accept a motion to move the question from a microphone, not from the floor.

The electronic voting clickers we use really help speed up town meetings and allow easy and accurate tabulation of votes. Use of the clickers also means that every vote you cast is now secret.

Please note; these clickers need to be returned at the conclusion of this Town Meeting. There will be boxes near the large overhead door for you to deposit the clickers on your way out of the meeting.

The number sticker on each clicker is strictly to ensure that if someone does forget to return a clicker that the registrars have a mechanism to know who to call and ask for return. The tabulation system is not used to record what votes are cast from any single device, only to total yes and no votes.

Use of the devices is quite simple. Instead of calling for votes in favor and those against, I will simply call for a vote. At that time, simply press the "A" or Yes button if you are in favor of the motion, or the "B" or No button, if your desire is to disapprove. Your choice will show on the small screen on the device. If you change your mind, simply press the other button, as the selection showing when the 15 second voting window closes is what is recorded.

The results will display on the screen, I will announce the results, they will be recorded by the Town Clerk, and we will move to the next order of business. For the record, the operations of the electronic voting system and voting tabulations during this meeting are being performed by employees of the electronic voting system company, not by Town of Leicester employees.

In a moment, I will accept procedural motions regarding the conduct of this Town Meeting. Before I do, a couple of announcements and acknowledgements are in order.

As we all have, town employees, town boards and our first responders have been operating under very unusual conditions since March. They have found ways to ensure that the business of our community has continued, please join me in saying 'Thank You' all for your efforts.

We are also joined by State Representative David LeBoeuf.

A significant event will occur soon within one of our most visible public departments. After decades of service to the town of Leicester, Fire Chief Robert "Bobby" Wilson is retiring from the Fire Service on November 30<sup>th</sup>. Please join me in offering Chief Wilson both thanks for his professionalism and years of dedication to the fire service, and our best wishes for the next chapters of his life.

Are there any other special announcements, proclamations, or recognitions which should be made at this time?

Before we begin the actual business of this town meeting, we will use a couple of test questions to ensure all voters are comfortable with the operation of the voting devices.

I will now accept any procedural motions for conduct of this meeting.

#### Article One: Borrowing Authorization for a Pre K through Grade 8 School Building

In addition to the school building committee, the votes of three boards and committees was required to advance this article to the Special Town Meeting.

- The Select Board voted for disapproval of this article.
- The Finance Advisory Board voted for approval of this article.
- The Capital Planning Improvement Committee for disapproval of this article.

A Two Thirds majority vote is required for passage of this article.

A few procedural notes; After a motion and second for this article have been made, the motion will be read.

The discussion and debate period will progress as follows;

The School Building Committee will present details of the article and the proposed project. Immediately thereafter, I will call on the chairs of the three boards and committees which also voted on this article, or their designee, to offer a statement as to their board or committee's stance, should they choose to do so. That does



not preclude individual members of the various boards from speaking as registered voters on this matter during open discussion.

I will then open the floor to town meeting members for questions and discussion within the scope of the article, followed by your vote to approve or disapprove of this article.

Dianna Provencher moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters.

**\*608 Yes; 163 No; 7 Abs**

Dianna Provencher moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

**\*606 Yes; 153 No; 26 Abs**

**ARTICLE 1: BORROWING AUTHORIZATION VIA DEBT EXCLUSION; SITE WORK, CONSTRUCTION AND FURNISHING OF A PRE K-8 SCHOOL BUILDING AND ASSOCIATED FIELD REPLACEMENT.**

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Building Committee for the construction of a Pre K – 8 School with associated field replacement and site work, located on town-owned land on Paxton Street, Leicester, MA which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 61.32 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

PROPOSED MOTION

*Paul McCarthy moved that the Town appropriate the amount of Ninety-One Million, Four Hundred Four Thousand, Seven Hundred Thirty-Four (\$91,404,734) Dollars for the purpose of paying for the cost of a Pre K – 8 School with associated field replacement and site work, located on town-owned land on Paxton Street, Leicester, MA, including the payment of all costs incidental or related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Building Committee. To meet this appropriation the Treasurer is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 65.04 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount as determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant*

***to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.***

**FINANCE ADVISORY BOARD RECOMMENDATION**

Favorable Action (4-2-0)

**CAPITAL PLANNING IMPROVEMENT COMMITTEE RECOMMENDATION**

Unfavorable Action (4-1-0)

**SELECT BOARD RECOMMENDATION**

Unfavorable Action (4-1-0)

**DESCRIPTION**

The Town of Leicester is seeking a grant from the Massachusetts School Building Authority (“MSBA”) to fund a new Pre-K through Eighth Grade school with associated field replacement and site work, located on town-owned land on Paxton Street (“School Building Project”). This building will replace the Middle School, which will be removed, and Elementary School, which will be closed and potentially repurposed or sold. The total cost of the School Building Project is set at a maximum amount of \$91,404,734. The estimated design and construction costs total \$85,543,050. Owner’s and construction contingencies, as required by MSBA to mitigate potential unforeseen expenses, total \$5,861,684.

The Town will be responsible for payment of School Building Project costs over the amount of the grant approved by and received from the MSBA. The MSBA has signed a Project Scope and Budget Agreement with the Town, which guarantees project funding at up to 65.04% reimbursement of **eligible** costs. The maximum total facilities grant from MSBA is set at \$41,937,394, leaving the Town’s total maximum project budget, including contingencies, at \$49,467,340

This project is anticipated to be funded via a debt exclusion, meaning that it requires both a town meeting vote and a ballot question seeking authority from residents to raise the payment of the borrowing costs over the cap imposed by Proposition 2½ for the life of the borrowing, as permitted by M.G.L. Ch. 59 §21C(k). Proposition 2½ limits the amount of revenue that the town may raise from local property taxes each year to fund municipal operations. However, Proposition 2½ allows a city or town to increase tax revenues above that limit with voter approval, i.e., by voting on a ballot question, which will be on the November 3 presidential election ballot.

If approved, the Town’s portion of the debt will be funded by a twenty-year permanent borrowing, with four years of temporary debt preceding it. Estimated cost per thousand-dollar valuation per year, based on forecast interest rates and the average single-family home value of \$259,606 are as follows:

<b>Fiscal Year</b>	<b>Cost per thousand</b>	<b>Cost to Avg. Single Family</b>
FY 2021	.0582 (\$0.06)	\$15.10
FY 2022	.6792 (\$0.68)	\$176.32
FY 2023	1.4797 (\$1.48)	\$384.13
FY 2024	2.5365 (\$2.54)	\$658.47
FY 2025 – FY 2044	3.5085 (\$3.51)	\$910.80

\*To calculate the cost of the annual debt for a property, take its assessed value, divide it by \$1,000 and multiply by the rate listed in the “cost per thousand” column. Example: Year 1 cost on average residential property valued at \$259,606/1000=259.60; 259.60\*0.582 = \$15.10

**VOTE REQUIRED FOR PASSAGE** Requires a 2/3<sup>rd</sup>s majority vote under M.G.L. c. 44 §20

After the reading of Article 1 the Moderator allowed for some discussion from the floor.

Sue Sears made a motion to move the question and at that time the moderator denied the motion to allow for more people to speak either for or against Article 1. Several minutes later a motion was made by Douglas Belanger to move the question.

Douglas Belanger moved that the Town vote to move the question a vote was taken.

**\* 706 Yes; 90 No; 5 Abs**

Douglas Belanger moved that the Town vote on Article 1. A 2/3 vote is required for the passage.

**\* 315 Yes; 506 No; 3 Abs; the Article failed**

The Moderator moved that the Town vote to adjourn the STM at approximately 12:05 with 852 voters present.

**\* 492 Yes; 51 No; 4 Abs.**

**Respectfully Submitted**

**Deborah K. Davis  
Leicester Town Clerk**

## **WARRANT & SPECIAL TOWN MEETING REPORT NOVEMBER 17, 2020**

### **SPECIAL MESSAGE FROM THE MODERATOR COVID-19 PRECAUTIONS**

Extensive efforts on the part of multiple members of the Leicester Town staff have been made to create a safe environment with effective social distances. To that end, I will be enforcing the following rules for attendance, per my authority under MA General Laws.

1. Per Leicester Town By-Laws, Town Meeting is open only to registered voters. No one who is not a registered voter in the Town of Leicester will be admitted to the meeting. The exceptions are non-resident department heads, the press, and those employed as legal representatives of persons with business on the warrant.
2. Pursuant to the Governor's COVID Order No. 31 and Department of Public Health Guidance all persons attending Town Meeting are strongly advised to cover their noses and mouths with a mask or cloth face covering unless exempted by Department of Public Health Guidance.
3. There will be an ample supply of hand sanitizer available at the meeting. Please use as needed.
4. Please arrive early. Check in will be slowed by the requirements of social distancing and to allow checkers working under challenging circumstances to process voters as efficiently as possible.
5. The chairs in the School Gymnasium will be placed to ensure proper social distancing protocols are followed. Please do not move them during the meeting in order to maintain safety protocol.

**PLEASE BE ADVISED THAT THERE WILL BE NO ACTION REGARDING SCHOOL BUILDING PROJECTS AT THIS MEETING.**

### **Town Rules & Procedures Review**

Each Town Meeting is a formal legislative body. As such, we are governed by both Massachusetts General Laws and Chapter Two of Leicester's Town By-Laws. Our proceedings follow "Town Meeting Time, A Handbook of Parliamentary Law", and tradition.

The Town Moderator does not vote, except in cases of a tie vote on the floor.

Town Meetings in Leicester are open only to registered voters.

As members of the town meeting, voters have the right, if they so choose, to present opinions and to ask questions through the moderator in relation to the motion under discussion, and only to the motion under discussion. You have a right to be comfortable with the facts at hand in order to make an informed vote.

A voter wishing to address the meeting through the moderator should approach the microphone and must identify themselves and state their address each time they address the meeting. If it seems that the Moderator is not aware of your desire to speak, please give some signal so that you will be recognized. If you are not able to get to the microphone, please give a signal and a teller or volunteer will bring a microphone to you.

No one may speak to any motion more than twice, except to clarify a point or respond to a question through or from the moderator, and maximum time is ten minutes. Voters must stay on topic with the motion at hand, and personal attacks or slurs of any kind will not be tolerated.

If you have a question as to why something is done in a fashion, feel free to ask. Raise that question or issue with the statement, "Point of Order."

If a member of this meeting wishes to move the question, that motion must be made from the microphone. A motion to move the question will not be accepted from the floor. A motion to move the question simply indicates that at least the individual offering the motion to move the question and person making the second have heard all the debate they feel is needed. A seconded motion to move the question is not a debatable motion. At such time, all debate will cease, and a vote is taken. A 2/3 majority is required for passage. If the motion to move the question passes, we will immediately vote on the motion which was under discussion in the hands of the meeting. If the motion to move the question is defeated, debate on the motion previously under discussion will resume. This procedure is often misunderstood but is allowed and governed under the By-Laws of the Town of Leicester.

Any motion undertaken by Town Meeting in Leicester may be reconsidered, meaning it can be brought up for a vote a second time. The motion to reconsider a motion must be made within one hour of the taking of the original vote on the motion in question. A motion cannot be brought forward for reconsideration more than once.

Any motion made must be within the scope of the articles posted in the warrant and presented to the moderator in writing.

Respectfully,

Donald A. Cherry, Jr. – Town Moderator

***On October 2, 2020 the Division of Local Services certified the Town of Leicester's FY 2020 Free Cash in the amount of \$2,127,848 for the General Fund, and \$327,457 in Retained Earnings for the LCAC CablePEG Access enterprise fund. If the articles in this warrant are voted as written, the remaining balance in FY2020 Free Cash will be \$1,591,862.21 at the conclusion of this meeting.***

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the High School Gymnasium, 174 Paxton Street, Leicester, MA on Tuesday, the seventeenth day of November 2020 at 7:00 PM, then and there to act on the following articles, namely:

### **SPECIAL TOWN MEETING-DIALOG**

Good Evening and welcome, my name is Deborah Davis, I am your Town Clerk. I have been informed that a quorum is present; we can now start the Special Town Meeting. However, first I have an announcement to make. Our Moderator Don Cherry is unable to be here this evening; therefore, we are looking for a nomination, for an elected temporary moderator for this meeting. However, before we do this, I am turning it over to Kristen Forsberg our

Assistant Town Administrator. Kristen has a few test questions for all to answer to be sure that everyone knows how to use the clickers for voting and that they are all working properly.

Now that we have voted on the test questions.

Are there any nominations for an elected temporary moderator?

A motion was made by the Select Board for Douglas Belanger to be temporary elected moderator for the Special Town Meeting held on Tuesday the 17<sup>th</sup> day of November and a second was made.

The Town Clerk called for a vote on the motion made by the Select Board for Douglas Belanger to be temporary elected moderator for this meeting.

**Passed 42-11- 2 abstain.**

The Town Clerk asked are there any other nominations for a temporary elected moderator. There were none.

The Town Clerk then asked Douglas Belanger to come to the podium to run the Special Town Meeting.

Douglas Belanger asked the body to read the COVID instructions and to please abide by the rules and to also read the procedure for Town Meeting. The moderator then told the body we are in receipt of the warrant so we may proceed with the Town Meeting.

Moderator Belanger asked everyone to stand and pledge allegiance to the flag and to remain standing for a moment of silence for our first responders and military personnel.

Before getting started with the meeting Moderator Belanger wanted to acknowledge and to wish the Town Assessor, John Prescott a happy retirement. John has been the Assessor in Leicester for 24 years and will be leaving at the end of December. The Moderator then asked John to stand and the audience applauded. We are all wishing John, the best.

**PROCEDURAL MOTION #1.** Dianna Provencher moved that the town dispense with the reading of the warrant.

**Passed: 48-3-0 abstain**

**PROCEDURAL MOTION #2.** Dianna Provencher moved that the Town dispense with a hand count by tellers.

**Passed: 52-2-1 abstain**

## **ARTICLE 1 PRIOR YEAR BILLS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies in order to pay bills from prior fiscal years or take any action thereon.

### **PROPOSED MOTION**

***Dianna Provencher moved that the Town vote to transfer \$1,476.79 from Free Cash to pay the prior year bills as listed in the Fall 2020 Town Meeting warrant.***

Department		Vendor	Amount
Parks and Recreation		Barrows Hardware	\$28.49
Highway Department		Everlast Nursery	\$80.00

Highway Department		Republic Services	\$347.84
Highway Department		National Grid	\$298.41
EMS Department		Saint Vincent Hospital	\$722.05
<b>Total</b>			<b>\$1,476.79</b>

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

DESCRIPTION

This article is required for the payment of bills prior to July 1, 2020 that were not submitted by the close of the fiscal year.

VOTE REQUIRED FOR PASSAGE Requires a 9/10<sup>th</sup>'s vote pursuant to MGL Chapter 44, §64

**ARTICLE 1: Passed 54-6-0 abstain**

**ARTICLE 2 ADJUST FY 2021 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2020, as voted at the June 2, 2020 Annual Town Meeting Warrant or take any action thereon.

**ACTION #1 – RAISE AND APPROPRIATE**

PROPOSED MOTION

*Dianna Provencher moved that the Town raise and appropriate \$102,004 to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2020, as listed in the June 2, 2020 Annual Town Meeting Warrant and as amended below:*

Sources	Reason	Amount
Raise and Appropriate	Increased overall receipts	\$102,004
<b>Total</b>		<b>\$102,004</b>
Department	Reason	Amount
FY 21 Select Board Professional Services 01-122-5200-004	Funds appropriated to this line will be used to fill anticipated budget deficits due to retirements and other personnel changes at the Spring 2021 Town Meeting.	\$54,191
FY 21 DIS Professional Services 01-180-5200-004	Title V inspections and nursing stipends	\$10,000
FY 21 Reserve Fund 01-130-5700-007	Replenishment of Reserve Fund	\$34,000

FY 21 Emergency Management Salaries 01-290-5101-000	Funds removed when FY 21 budget was assembled	\$3,813
<b>Total</b>		<b>\$102,004</b>

#### DESCRIPTION

See descriptions in the above table for individual line item explanations. This article adjusts the FY21 budget after the projection of all final revenues. The revenues which make up the annual budget come from five categories: new growth, state aid, local receipts, free cash, and other available funds. These revenues are not finalized until July or August of each year. However, the budget is assembled in February using conservative forecasted revenue assumptions. When final revenue numbers come in, funds are either apportioned to or removed from departments at the following town meeting, which typically occurs in the Fall.

The revenue changes in this article come from the following sources:

<b>Revenue</b>	<b>ATM Projected</b>	<b>STM Final</b>	<b>Change in Revenue</b>
New Growth (Taxation)	\$16,949,140	\$17,005,247	\$56,107
State Aid	\$12,225,747	\$12,212,604	-\$13,143
Local Receipts	\$2,578,158	\$2,501,000	-\$77,158
Free Cash	\$205,308	\$205,308	0.00
Other Available Funds	\$381,183	\$381,183	0.00
<b>Total</b>	<b>\$32,339,536</b>	<b>\$32,305,342</b>	<b>-34,194</b>
<b>State Assessments/Offsets</b>	1,260,731	1,124,534	136,197
<b>Net Budget Difference</b>			<b>\$102,004</b>

Voting affirmatively on Action #1 will increase the FY21 budget by \$102,004.

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 2, Action #1: Passed 49-9-1 abstain**

#### **ACTION #2 – TRANSFER FROM AVAILABLE FUNDS**

##### PROPOSED MOTION

*Dianna Provencher moved that the Town vote to transfer the following sums, totaling \$111,000 from and to the accounts listed in the table below:*



<b>From:</b>	<b>Amount</b>	<b>To:</b>	<b>Amount</b>
FY21 Workers Comp 01-912-5700-009	\$40,000	FY21 Liability Insurance 01-945-5700-009	\$40,000
FY21 DIS Salaries 01-180-5102-000	\$38,000	FY21 Town Admin Office Wages 01-122-5100-000	\$38,000
FY21 DIS Consultant/Prof Services 01-180-5200-004	\$33,000	FY21 DIS Salaries 01-180-5102-000	\$33,000
<b>Total</b>	<b>\$111,000</b>	<b>Total</b>	<b>\$111,000</b>

#### DESCRIPTION

This transfer is requested to fix an error that occurred in setting up the FY 2021 budget, a lateral staff transfer and a change from regional health services to a Town health agent employee. These actions do not increase spending; they move funds between municipal accounts.

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

#### **ARTICLE 2, Action 2: Passed 50-6-0 abstain**

#### **ACTION #3 – TRANSFER FROM FREE CASH TO FUND FIRE/EMS STUDY**

#### PROPOSED MOTION

*Dianna Provencher moved that the Town vote to transfer the following sums from Free Cash, totaling \$25,000 from and to the accounts listed in the table below:*

<b>From:</b>	<b>Amount</b>	<b>To:</b>	<b>Amount</b>
Free Cash	\$25,000	FY 21 Select Board Professional Services 01-122-5200-004	\$25,000
<b>Total</b>	<b>\$25,000</b>	<b>Total</b>	<b>\$25,000</b>

#### DESCRIPTION

With the impending retirement of the Fire Chief, the Board has determined that there is a need to study potential options for the Fire/EMS function going forward. There are several options to consider, including adoption of MGL regarding management and oversight, recruitment, and department structure going forward. These funds would be used to hire a consultant to study current Fire/EMS operations. The consultant would work with the newly appointed study committee to bring forward recommendations for the consideration of the Select Board and Town Meeting.

FINANCE ADVISORY BOARD RECOMMENDATION No Recommendation (3:3:0)

SELECT BOARD RECOMMENDATION Favorable Action (4:1:0)

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 2, Action #3: Failed 17-40-2 abstain**

**ARTICLE 3 POLICE CRUISER**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and equip one (1) police vehicle or take any action thereon.

PROPOSED MOTION

***Dianna Provencher moved that the Town vote to transfer \$48,303 from Free Cash to purchase and equip one (1) police vehicle.***

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

DESCRIPTION

The Police Department utilizes a fleet of ten (10) vehicles to meet the law enforcement needs of the residents of Leicester. This fleet of vehicles includes five (5) frontline marked police cruisers that are used daily. Funding is being requested to replace the oldest marked frontline cruiser which will have over 100,000 miles when replaced. The Town has been following a fleet replacement schedule that includes the replacement of one to two cruisers annually to ensure the full use and reliability of the fleet.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 3: Passed 49-12-0 abstain**

**ARTICLE 4 FY 2021 CAPITAL IMPROVEMENT PLAN**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Capital Improvement Plan budget beginning July 1, 2021 or take any action thereon.

**ACTION #1 – TRANSFER FROM FREE CASH**

PROPOSED MOTION

***Dianna Provencher moved that the Town vote to transfer \$263,208 from Free Cash to fund the Fiscal Year 2021 Capital Improvement Plan budget.***

DEPARTMENT	ITEM	AMOUNT
Fire	Aerial scope Tower Truck Lease/Purchase Payment – Year 5 of 5	\$90,081
Police	F150 Pickup Truck	\$49,845
Police	Detective Car	\$43,307
Police	Carport	\$50,000
Highway	1.5 Ton Double Drum Roller	\$14,975

Highway/Senior Center	Phone Systems	\$15,000
	<b>Total FY 2021 Capital Purchases/Lease Payments</b>	<b>\$263,208</b>

FINANCE ADVISORY BOARD RECOMMENDATION

No Recommendation (3:3:0)

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION

Favorable Action (4:0:0)

SELECT BOARD RECOMMENDATION

Favorable Action (5:0:0)

DESCRIPTION

This article seeks funding from Free Cash to fund the final year of a lease/purchase agreement, as well as six other items:

**F150 Pick Up Truck** – The School Department transferred their Ford F350 dump truck to the Highway Department upon the recommendation of a previous employee. The new Facilities Manager needs a pickup truck to assist with plowing and to transport materials and equipment. The Police Department has an F250, which is a bigger vehicle than needed, especially now that the Police lot is being plowed by Highway. The Police Department would transfer the F250 to the School Department and purchase a more practical vehicle that would allow for the transportation of equipment, tow trailers, and personnel to training sessions. It would also be pursuit rated, which would allow it to be used in police operations if one of the front-line cruisers is not available.

**Detective Car** – The current detective car, a Ford Focus, has high mileage and sees rugged usage for non-police equipped vehicle. The Police Department recommends purchasing a 2021 Ford Explorer as a replacement vehicle. The Focus would be retained for use by the Town's inspection & assessing departments.

**Police Station Carport** – There is limited storage at the Police Department in order to protect vehicles and equipment from the weather, and there have been incidents in recent years with falling ice presenting a danger to employees and equipment. The installation of a carport would keep vehicles and equipment clean so it would be available for use without having to be cleaned off or dug out and provide a safe entrance and exit from the building to shield visitors and employees from falling ice.

**1.5 Ton Double Drum Roller** – The Highway Department recommends replacing an aged one-ton roller that has outlived its useful life and is no longer compliant with worker safety codes. This vibratory unit, which is used to compact asphalt and dirt, is a necessary and effective upgrade for the work that is done on the Town's public and private roads.

**Phone System Upgrades – Senior Center and Highway** – The Highway and Senior Center phone systems are obsolete and prone to failure. The recommended system, which is an extension of the Town Hall system would place them within the Town network, offering VPN service, interoffice connection, additional lines and increased reliability.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 4, Action #1: 40-20-1 abstain**

## **ACTION #2 – TRANSFER FROM AMBULANCE RECEIPTS RESERVE FOR APPROPRIATION**

### PROPOSED MOTION

***Dianna Provencher moved that the Town vote to transfer \$229,000 from Ambulance Receipts Reserved for Appropriation to fund the purchase of a new ambulance.***

DEPARTMENT	ITEM	AMOUNT
EMS	New Ambulance	\$229,000

### DESCRIPTION

These funds would be used to purchase a 2021 four-wheel drive ambulance to replace a 2005 front line vehicle. The goal of the EMS department in managing the fleet is to update the fleet with a new ambulance every four years. Recently, that has dropped to every five years due to financial pressures. This will result in the fleet of three ambulances being fully turned over every fifteen years. Fortunately, there is an excess balance in the Ambulance receipts account, which allows this purchase to be made without using Free Cash.

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

### **ARTICLE 4, Action #2: Passed 55-4-0 abstain**

## **ARTICLE 5 AERIALSCOPE FIRE TRUCK REPAIRS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to repair the Aerial Tower Fire Truck or take any action thereon.

### PROPOSED MOTION

***Dianna Provencher moved that the Town vote to transfer \$34,698 from Free Cash to pay for repairs to the waterway of the Aerial Tower Fire Truck.***

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

### DESCRIPTION

The waterway for the Aerial Tower Fire Truck needs to be replaced due to a slight deflection that caused it to wear improperly and prevents it from retracting. These funds will be used to remove the existing waterway, replace the truck's hydraulic lines in two phases, and install a new 95-foot waterway to bring the apparatus back up to full service.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

### **ARTICLE 5: Passed 47-13-1 abstain**

## ARTICLE 6 FUNDING THE CABLE PEG ACCESS BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the cable access budget under the direction of the Leicester Cable Access Corporation (LCAC) or take any action thereon.

### PROPOSED MOTION

***Dianna Provencher moved that the Town vote to appropriate from cable access retained earnings the sum of \$327,457 to fund the FY 2021 Cable Access budget, under the direction of the Leicester Cable Access Corporation (LCAC).***

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

### DESCRIPTION

The Town serves as a pass-through for franchise fees collected from cable subscribers which support our local cable PEG access service (LCAC). This amount represents the amount of retained earnings in the Cable PEG access account that was certified as excess by the Department of Revenue at the close of Fiscal Year 2020.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 6: Passed 44-14-0 abstain**

## ARTICLE 7 FUNDING THE FY 2022 VALUATION UPDATE AND CERTIFICATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the FY 2022 valuation update and certification or take any action thereon.

### PROPOSED MOTION

***Dianna Provencher moved that the Town vote to transfer \$57,800 from Free Cash to fund the FY 2022 valuation update for the Board of Assessors.***

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

### DESCRIPTION

The Town is required to update its values every five years. These funds would be used to hire outside contractors to revalue the Town's commercial real estate and personal property assessments for FY 2022.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 7: Passed 47-13-0 abstain**

## ARTICLE 8 FUNDING REVISIONS TO THE TOWN'S OPEN SPACE AND RECREATION PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund an update to the Town's open space and recreation plan or take any action thereon.

### PROPOSED MOTION

*Dianna Provencher moved that the Town vote to transfer \$15,500 from Free Cash to fund revisions to the Town's open space and recreation plan.*

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

### DESCRIPTION

The Town's open space and recreation plan will expire in December of 2021. It must be revised and updated to meet state requirements. This funding will allow the Town to contract with CMRPC to revise the existing plan.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 8: Passed 47-14-0 abstain**

## ARTICLE 9 FUNDING RENOVATION OF BASKETBALL/PICKLEBALL COURTS AT TOWTAID PARK WITH PARC GRANT FUNDING

To see if the Town will vote to appropriate the sum of \$90,000 to renovate the basketball/pickleball courts at Towtaid Park in Leicester, to be managed and controlled by the Parks and Recreation Committee of the Town of Leicester, and the Town Administrator be authorized to file on behalf of the Town of Leicester any and all applications deemed necessary for grants and /or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Urban Self-Help Act now known as the PARC Grant Program (301 CMR 5.00) and/or any others in any way connected to the scope of this Article, and the Town of Leicester and the Parks and Recreation Committee be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Leicester to affect said renovation costs. Towtaid Park is dedicated to park and recreation purposes via deed recorded in Book 1643, Page 518 in the Worcester District Registry of Deeds, and under MGL Chapter 45, Section 3 or take any other action thereon.

### PROPOSED MOTION

*Dianna Provencher moved that the Town to transfer the sum of \$90,000 from Free Cash to renovate the basketball/pickleball courts at Towtaid Park in Leicester, to be managed and controlled by the Parks and Recreation Committee of the Town of Leicester, and the Town Administrator be authorized to file on behalf of the Town of Leicester any and all applications deemed necessary for grants and /or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Urban Self-Help Act now known as the PARC Grant Program (301 CMR 5.00) and/or any others in any way connected to the scope of this Article, and the Town of Leicester and the Parks and Recreation Committee be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Leicester to affect said renovation costs. Towtaid Park is dedicated to park and recreation purposes via deed recorded in Book 1643, Page 518 in the Worcester District Registry of Deeds, and under MGL Chapter 45, Section 3.*

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0) Funds would only be expended if the grant is successful.

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

DESCRIPTION

The Town has applied for a \$90,000 PARC Grant to fund the renovation of the basketball and pickleball courts at Towtaid Park. The grant requires that the entire amount of the project be funded by the Town. The grant will then reimburse the Town for 70% of the cost of the project, or \$63,000, leaving the Town's actual funding of the project at \$27,000. Funding will not be spent if the Town fails to receive the grant.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 9: Passed 53-8-0 abstain**

**ARTICLE 10 USE OF SETTLEMENT FUNDS FOR FIRE STATION RETENTION PONDS REMEDIATION PROJECT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to correct drainage issues with the retention ponds at the Fire Station headquarters at 3 Paxton Street, said corrections to include design, engineering, permitting, funding of potential easements, construction and other related costs; or take any other action thereon.

PROPOSED MOTION

*Dianna Provencher moved that the Town vote to transfer \$560,000 from receipts reserved for appropriation to correct retention pond drainage issues at the Fire & EMS Headquarters (3 Paxton Street), said corrections to include design, engineering, permitting, funding of potential easements, construction and other related costs.*

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

DESCRIPTION

The Town recently negotiated a settlement with the Fire project architect and their subcontractors regarding drainage issues with the retention ponds that were installed at 3 Paxton Street as part of the Fire & EMS Headquarters construction project. These funds will be used to design and construct a new drainage system to better manage stormwater generated onsite.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**ARTICLE 10: Passed 43-16-1 abstain**

**ARTICLE 11 TRANSFER OF FREE CASH TO THE TRANSPORTATION INFRASTRUCTURE FUND (WITHDRAWN)**

**ARTICLE 11, PASSOVER**

## ARTICLE 12 WARREN AVENUE EASEMENT (WITHDRAWN)

This article was a placeholder for a potential easement through one of the properties behind the Fire & EMS Headquarters to allow for the retention pond repairs to move forward. Site selection and negotiations for the easement are ongoing. Per Town Counsel, once a site is finalized and negotiations conclude, a license between the Select Board and the property owner can be voted and executed, which will allow site work to begin. The easement can be voted at a future Town meeting. No action is required on the article at this time.

### ARTICLE 12, PASSOVER

## ARTICLE 13 RESCIND HIGH SCHOOL ROOF BORROWING

To see if the Town will vote to rescind an excess borrowing authorization, in the amount of \$519,567.74, as approved through Article 5 of the October 2015 Special Town Meeting relative to the High School Roof Replacement Project or take any action thereon.

### PROPOSED MOTION

*I move that the article be voted as written*

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

### DESCRIPTION

There is an outstanding borrowing authorization for the high school roof replacement project that was only partially rescinded at the November 14, 2017 Special Town Meeting. The additional amounts to rescind are:

Amount authorized (10/20/2015 TM, Article 5)	\$ 1,684,963.00
MSBA Project Reimbursement	\$ (978,094.00)
Amount Rescinded (11/14/17 TM, Article 8)	\$ (187,301.26)
<b>Remaining Amount to Rescind</b>	<b>\$ 519,567.74</b>

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

### ARTICLE 13, Passed 51-7-0 abstain

## ARTICLE 14 CREATE A RECREATIONAL MARIJUANA HOST COMMUNITY AGREEMENT STABILIZATION FUND AND APPROPRIATE FUNDING TO SAID FUND

To see if the Town will vote to create a Recreational Marijuana Host Community Agreement Stabilization Fund, pursuant to G.L. c. 40, §5B, said fund to receive receipts collected via recreational marijuana host community agreement fees; and further, to raise and appropriate or transfer from available funds a sum of money to the said Host Community Stabilization fund, or take any action thereon.



PROPOSED MOTION

***No Motion (pass over article)***

FINANCE ADVISORY COMMITTEE RECOMMENDATION Unfavorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Unfavorable Action (5:0:0)

DESCRIPTION

According to guidance issued by the Cannabis Control Commission (CCC), Host Community Agreements for recreational marijuana are to be used to offset costs associated with local impacts resulting from recreational marijuana businesses within the Town. There continue to be discussions at the state level as to whether that requirement is just or enforceable. Creating a stabilization fund for these receipts until their lawful use can be determined would ensure the Town does not have to raise funds at a future Town Meeting should these funds be used and end up having to be returned.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote pursuant to G.L. c. 40, §5B.

**ARTICLE 14, PASSOVER**

**ARTICLE 15 SPECIAL ACT – REQUEST FOR AUTHORITY OF THE TOWN TO GRANT A FULL ANNUAL PROPERTY TAX EXEMPTION PURSUANT TO MGL CHAPTER 59, SECTION 5, CLAUSE 42 TO THE SURVIVING SPOUSE OF RUTLAND POLICE DETECTIVE AND TOWN RESIDENT JOHN D. SONGY.**

To see if the Town will vote to request that its' elected representatives in the General Court file a Special Act with the General Court on behalf of the inhabitants of the Town of Leicester as follows:

***An Act to give the Town of Leicester authority to grant full annual property tax exemptions to the surviving spouse of Rutland Police Detective and Leicester resident John D. Songy pursuant to MGL Chapter 59, Section 5, Clause 42.***

Section 1. Whereas Rutland Police Detective John D. Songy of Leicester, died after contracting COVID-19 on May 29, 2020.

Section 2. Whereas, MGL 59, Section 5, Clause 42 allows for the full exemption from property taxes for surviving spouses of police officers killed in the line of duty.

Section 3. Whereas, the U.S. Department of Justice determined that Detective Songy perished in the line of duty though contraction of COVID-19 at the workplace.

Section 4. Whereas, the definition of "Killed in the line of duty" according to the Massachusetts Division of Local Services is: "Death as a result of some violent act, or occurrence of violent external physical force to the body, while in the line of duty."

Section 5. Whereas, the Town has been prohibited by the Division of Local Services from granting a property tax exemption pursuant to MGL 59, Section 5, Clause 42 to Detective Songy's surviving spouse because death from the coronavirus does not meet the Division of Local Service's definition.

Section 6. Whereas, the Town, through this petition, respectfully requests the authority to grant such exemption, pursuant to and under the terms of MGL 59, Section 5, Clause 42, retroactive to fiscal year 2020, and forward; or take any other action in relation thereon.

#### PROPOSED MOTION

***Dianna Provencher moved that the article be voted as written.***

FINANCE ADVISORY COMMITTEE RECOMMENDATION Favorable Action (5:1:0)

SELECTBOARD RECOMMENDATION Favorable Action (5:0:0)

#### DESCRIPTION

Passage of this article would create special legislation which broadens the definition of "killed in the line of duty", to allow the Town to issue a full real estate tax exemption to the surviving spouse of Detective John Songy. Death by COVID-19 is currently not recognized by the Commonwealth for the purposes of the tax exemption.

VOTE REQUIRED FOR PASSAGE Requires a simple majority

#### **ARTICLE 15, Passed 37-21-0 abstain**

### **ARTICLE 16 AMENDMENT TO THE GENERAL BYLAWS – COLLECTION BOXES**

To see if the Town will vote to amend the Collection Box bylaw by inserting all underlined text and removing any text that is crossed out, said changes to be inserted to or removed from said bylaw in font and script consistent with the existing bylaw or take any action thereon.

#### **COLLECTION BOXES FOR NOT FOR PROFIT AND PROFIT ORGANIZATIONS AND INDIVIDUALS**

**(New Bylaw 5-7-01, Amended 10-20-15; 11-17-20)**

**SECTION 1:** This General Bylaw shall be known and cited as the "Collection Box Bylaw". Its purpose is to standardize the placement of collection boxes and maintenance of the area in which the collection boxes are located on real property in the Town of Leicester to promote the health, safety and welfare of the inhabitants of the Town of Leicester by reducing sources of filth, litter and debris caused by the improper placement and maintenance of such collection boxes. Effective the passage of the revised bylaw, this bylaw will be enforced by the Board of Health.

**SECTION 2: DEFINITIONS:** For the purpose of this General Bylaw, the words and phrases used herein shall have the following meaning, except in those instances where the context clearly indicates a different meaning:

**APPLICANT:** An Operator, as defined within this bylaw, applying to have a collection box installed on a property.

**CERTIFICATE OF COMPLIANCE:** The Certificate of Compliance issued by the Board of Health to an operator of a collection box.

**COLLECTION BOXES:** Any type of self-service device for the collection of used and/or new articles of clothing, shoes; new and/or used articles of household goods including but not limited to bedding, curtains, decorative items such as pictures, and object d’art; books and/or magazines.

**NOT FOR PROFIT ORGANIZATIONS OR AGENCY:** Any entity that has been approved by the Internal Revenue Service as a not for profit organization, agency or corporation pursuant to Internal Revenue Code Section 501l, and is recognized as any legal entity by the Commonwealth of Massachusetts and/or is registered with the Secretary of the Commonwealth, Department of Corporations.

**FOR PROFIT ORGANIZATIONS OR AGENCY:** Any entity that has not been approved by the Internal Revenue Service as a not for profit organization, agency or corporation pursuant to Internal Revenue Code Section 501 I, and is recognized as a legal entity by the Commonwealth of Massachusetts and/or is registered with the Secretary of the Commonwealth, Department of Corporations.

**INDIVIDUAL:** Any person or persons including any person registered with the Town of Leicester as doing business under another name, who is not a legal entity recognized by the Commonwealth of Massachusetts and/or is not registered with the Secretary of the Commonwealth, Department of Corporations.

**PROPERTY OWNER:** Any individual, not for profit and/or for profit organization or agency who is the record owner of real estate located within the Town of Leicester and recorded at the Worcester District Registry of Deeds.

**OPERATOR:** Any natural person or other legal entity, including but not limited to, not for profit or for profit corporations, partnerships, joint ventures who either own, operate or are otherwise in control of the collection box.

**SECTION 3: PERMITTED LOCATIONS** Collection boxes are permitted in all zoning districts designated on the Town of Leicester Zoning Map.

**SECTION 4: GENERAL REQUIREMENTS** The placement of collection boxes on real estate by an operator is prohibited without the written permission of the property owner.

#### **SECTION 5: SITING CRITERIA**

The Board of Health will use the following criteria in determining whether to allow placement of a collection box at a location:

1. The applicant’s name, business name, business address and telephone number as well as the name, address and telephone number of the person or persons responsible for maintaining each collection box;
2. Written permission of the owner allowing the placement of the collection box;
3. A sketch plan showing the proposed location of the collection box on the property as well as existing conditions on the property such that there is safe and convenient pedestrian and vehicular access to them. The Board of Health may, by regulation, limit the number of collection boxes within a specific radius from existing collection boxes;
4. That the collection boxes shall be of the type that is enclosed by use of a receiving door and locked so that the contents of the collection box may not be accessed by anyone other than those responsible for the retrieval of the contents;

5. That each collection box must be regularly emptied of its contents so that it does not overflow. Used clothing or other donated goods and materials may not be placed about the surrounding area. All collection boxes must be maintained in a state of good repair and in a neat and clean condition, and free of trash, debris, refuse or like material;
6. Additional information as offered by the Applicant or requested by the Board of Health.

If the applicant satisfies the requirements of the Board of Health as annotated above, the Board of Health shall issue a Certificate of Compliance. If the Operator's application for a Certificate of Compliance is denied, a letter with the reason(s) for denial will be sent to the applicant and the property owner.

**SECTION 6: ANNUAL APPLICATION** An annual application shall be filed by the operator by January 31<sup>st</sup> of each year, for placement of collection bins for that calendar year. Applications must contain all of the information list in Section 5 of this bylaw. Upon approval of said application, the Board of Health shall give the operator a certificate of compliance for the approved collection box. The operator shall be required to post said certificate upon the approved collection box.

Bins that are not approved by the Board of Health, or bins that do not bear the Certificate of Compliance shall be subject to actions defined in Section 8 of this bylaw.

**SECTION 6: PROPERTY OWNER OBLIGATIONS** Any property owner who grants permission to an operator for placement of a collection box shall be held responsible for keeping the area around the collection box free from excess articles that do not fit into the collection box or have not been properly placed into the collection box. The property owner will be responsible for the removal and storage of articles that will not fit into the collection box. The property owner shall maintain the area around the collection box daily. The Board of Health may assess fines not to exceed \$100.00 for each offense per Section 8 of this bylaw to the property owner for failure to remove excess articles immediately upon receipt of written notification from the Board of Health. All notices shall be sent to both the property owner and operator.

**SECTION 7: OPERATOR OBLIGATIONS** Collection boxes must be clearly labeled with contact information for the operator on the front of the box including name, address and telephone number. Any operator who fails to obtain and post a Certificate of Compliance upon the collection box or fails to pick up items from the collection box within five (5) calendar days from the Board of Health's written request to remove same shall bear the expense of the collection box removal and storage by the Town of Leicester and/or the property owner. The Board of Health shall enforce compliance with this Bylaw and may enter upon real property for purposes of such compliance. The Board of Health may assess fines not to exceed \$100.00 per Section 8 of this bylaw to the operator for failure to empty and maintain the collection box(es) immediately upon receipt of written notification from the Board of Health. All notices shall be sent to both the property owner and operator.

**SECTION 8: VIOLATION** Any violation of the provisions of this Bylaw shall be punished by a fine not to exceed \$100.00 for each offense. Both the property owner and collection box operator shall be jointly and severally liable for each violation. If within one year from the issue date of the Certificate of Compliance, the Board of Health issues three (3) notices of non-compliance to the property owner and/or operator, said operator shall not be allowed to place any collection boxes within the Town of Leicester and any existing placements shall be removed by the operator forthwith after notice or by the Town. Any operator or owner shall be granted the opportunity to be heard by the Board of Health prior to the final notice of non-compliance. Any continued violation of this Bylaw after final notice and hearing shall be subject to the provisions of Section 6.1 of the General Bylaws of the Town of Leicester.

## PROPOSED MOTION

***Dianna Provencher moved that the article be voted as written.***

FINANCE ADVISORY COMMITTEE RECOMMENDATION Favorable Action (6:0:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

## DESCRIPTION

This proposed change to the Collection Box Bylaw moves responsibility for enforcement of the bylaw from the Select Board to the Board of Health, and places criteria to be considered by the Board in siting collection boxes. It also requires annual application process.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote pursuant to G.L. c. 40, §5B

**ARTICLE 16, Passed 51-6-0 abstain**

## **ARTICLE 17 AMENDMENT TO THE GENERAL BYLAWS – PERSONNEL BYLAW**

To see if the Town will vote to amend the Personnel Bylaw by inserting all underlined text and removing any text that is crossed out, said changes to be inserted to or removed from said bylaw in font and script consistent with the existing bylaw or take any action thereon.

**PERSONNEL BYLAW (5-5-79) (Amendment accepted @ ATM May 4, 2009) (Amended ATM May 6, 2014) (Amended STM November 17, 2020)**

### **SECTION 1: PURPOSE**

This bylaw shall be known as and cited as “The Town of Leicester Personnel Bylaw.” Its purpose is to establish personnel policies which may be adopted by the Town under provisions of Massachusetts General Laws, Chapter 41, Section 108A, and the Home Rule Amendment. These policies shall encompass a Job Classification and Compensation Plan and leave benefits.

### **SECTION 2: DEFINITIONS**

For the purpose of this Bylaw, the words and phrases used herein shall have the following meaning, except in those instances where the context clearly indicates a different meaning:

**ACTING:** Performing the duties and having the responsibilities of another position on a temporary basis without having officially been appointed to the position.

**APPOINTING AUTHORITY:** Any person, board, or commission having the power of appointment or employment pursuant to Massachusetts General Laws.

**BOARD:** The Select Board, serving as the Personnel Board **CASUAL EMPLOYEE:** An individual employed in a position calling for work which does not constitute regular employment; the work being rendered occasionally and without regularity on an ad hoc basis, according to the demands, therefore as determined by appointing authority.

**CLASSIFICATION:** A job title of a position or a group of positions similar in duties, authority, responsibility, and qualifications.

**CLASSIFICATION DATE:** First day of employment in a given classification.

**CLASSIFICATION PLAN:** A listing of all approved job titles and an occupational grouping of classifications.

**COMPENSATION PLAN:** A listing of wages designated to job classifications.

**CONTINUOUS SERVICE:** Paid full-time and part-time employment in the service of the Town, which is not interrupted by resignation, termination, or dismissal. "Continuous service" shall include all leave with pay.

**DAY:** One-fifth (1/5) the total number of regularly scheduled hours in one work week.

**DEPARTMENT HEAD:** The officer, board, or other body having immediate charge and control of a department or agency.

**FULL-TIME EMPLOYEE:** An individual in the employ of the Town regularly scheduled for an average of not less than thirty-two (32) hours per week for fifty-two (52) weeks per annum.

**HIRE DATE:** First day of employment with the Town.

**INTERMITTENT EMPLOYEE:** An individual employed in a position whose service, although regular, is not rendered for prescribed working hours, either daily, weekly, or annually, but is rendered as required according to the department head or appointing authority.

**ON-CALL EMPLOYEE:** An individual in the employ of the Town who has been designated as available for duty as needed.

**PART-TIME EMPLOYEE:** An individual in the employ of the Town regularly scheduled for less than thirty-two (32) hours per week for fifty-two (52) weeks per annum. Part-time employees regularly scheduled for a minimum of twenty (20) hours per week for fifty-two (52) weeks per annum qualify for certain benefits as defined by this Bylaw.

**PROBATIONARY EMPLOYEE:** Any new employee whose tenure in the Town service has not exceeded 90 days; such employees have limited rights during this stage of their employment and may be discharged at any point at which the level of performance is determined to be unacceptable by the appointing authority. At the end of the probationary period, a written review shall be prepared by the department head which will state whether the probationary employee has performed satisfactorily to be accepted as a regular Town employee. If the performance is not acceptable, the reason or reasons will be stated. The original 90 probationary period may be extended with the written approval of the Town Administrator.

**RATE:** Amount of money designated as compensation for a job classification.

**TOWN:** The Town of Leicester.

**WORK WEEK:** The total number of regularly scheduled hours from Sunday to the following Saturday.

### **SECTION 3: SELECT BOARD AS PERSONNEL BOARD**

The Personnel Bylaw shall be administered by the Select Board who shall serve the Town as the Personnel Board.

#### **SECTION 4: DUTIES OF BOARD**

a. The Board shall review and approve written position descriptions and personnel policies, which shall be drafted by the Town Administrator. The descriptions shall not be interpreted as complete or limiting definitions, and employees shall continue to perform duties assigned by their supervisors.

b. The Town Administrator and department heads shall keep such records of Town employees as the Board may require. The Board shall keep such records of its own, as it considers appropriate

c. The Board shall review the job classification and compensation plan under its jurisdiction at intervals of not more than three (3) years. The Board may review and approve existing job classifications as drafted by the Town Administrator. No new classification(s) shall be established without a report of the Board,. No new classification shall permanently exist until such ratification.

#### **SECTION 5: APPLICATIONS**

a. The provisions of this Bylaw shall apply to all employees in the service of the Town of Leicester, except for positions filled by popular election, positions under the jurisdiction of the School Committee, positions covered by collective bargaining units of the Town pursuant to Chapter 150E of the General Laws, and positions covered under other contracts. This Bylaw may be used as a guide for authorized officials in determining the compensation of, and personnel policies for those employees that are not specifically governed under this bylaw.

b. Nothing in this Bylaw or the Administrative rules and regulations adopted by the Board shall limit any rights of employees under Massachusetts General Laws, Chapter 150E, or Chapter 31.

c. Subject to the General Bylaws of the Town and this Bylaw, the Town Administrator shall be responsible for the day-to-day administration of the personnel system, in accordance with the policies of the Board. The Town Administrator may formulate, with the approval of the Board, personnel guidelines and directives for the purpose of effecting standardized, efficient, and equitable personnel procedures and practices. The Town Administrator may obtain such information or records as may be necessary from department heads in order to carry out his/her duties under this Bylaw.

d. The Appointing Authority shall notify the Board upon selection of an applicant to a position with the Town and shall provide all pertinent information for the records of the Board.

#### **SECTION 6: CONFLICT AND MODIFICATION**

If any of the provisions of this Bylaw conflict with any relevant state law, the conflicting provision of this Bylaw shall be deemed modified by the law or regulation sufficiently only to end the conflict.

If any provision of this Bylaw, or application thereof, is determined to be invalid under state or federal law, such determination shall not be construed to affect the validity of any other provision of this Bylaw, or application thereof.

#### **SECTION 7: AMENDMENTS**

This Bylaw may be amended by vote of the Town at any Annual or Special Town Meeting. The Board shall make a report and recommendation to the Town prior to the taking of any action by the Town on any proposed amendment. Failure of the Board to report shall not prevent the Town from taking action on the proposal of this Bylaw, or application thereof.

## **SECTION 8: POLICIES AND PROCEDURES**

The Personnel Board shall establish, adopt, and maintain such policies, procedures, rules, and regulations as it deems necessary for the implementation and administration of this Bylaw.

## **SECTION 9: SICK LEAVE**

Full-time and part-time employees of the Town subject to this Bylaw shall be allowed, without loss of pay, sick leave for personal illness as provided for in this section.

**9.1 RATE OF ACCUMULATION** Full-time and part-time benefit-eligible employees shall accrue and accumulate earned sick leave credit for personal illness at the rate of one-fifth (1/5) the total regular weekly scheduled hours x 1¼ for each full month of service.

**9.2 MAXIMUM ACCUMULATION** Full-time and part-time employees may earn and accumulate sick leave up to a maximum of ninety (90) days.

**9.3 USE OF SICK LEAVE** No sick leave with pay shall be granted during the first three (3) months of employment. The Town will allow an employee to use up to five (5) days of sick leave per calendar year for the purpose of caring for a spouse, child, or parent of either the employee or the employee's spouse, or for any person living under the same roof as part of the family, who is seriously ill or injured. A seriously ill or injured person is defined as any person under the care of a doctor who has been confined to a home or hospital with a serious verifiable medical condition.

**9.4 SICK LEAVE EXTENSION** A full-time employee with ten (10) years of service and seventy (70) days of earned sick leave at the date of first absence for illness or disability of a prolonged and uninterrupted nature, shall be compensated at 60% of base pay while absent from work for said sickness for the period of time commencing upon exhaustion of sick leave and all other paid leaves, and ending on the first anniversary date of the illness. If prior to the first day of an extended illness, a full-time employee with five (5) years of service has been credited with thirty-five (35) or more days of accrued sick leave, then upon exhaustion of sick leave and all other paid leaves, the employee shall be compensated at 30% of his/her base weekly salary or wage until the first anniversary date of the extended illness. Employees on worker's compensation shall not be eligible for compensation under this provision.

**9.5 DEDUCTIONS** Any compensated sick leave actually taken by any employee shall be deducted from his/her sick leave credit. Holidays and days not included in the employee's normal workweek shall not be deducted from sick leave credit. Loss of time directly attributed to injury incurred while performing regular duties and qualifying for workers compensation shall not be charged to sick leave.

**9.6 WITHIN TOWN SERVICES** No transfer within the service of the Town shall affect the amount of earned sick leave credit and accumulations to which an employee has been entitled under this Bylaw. Upon transfer to another department, the employee's former department head shall transfer the employee's sick leave record to the employee's new department head.

**9.7 UPON RETIREMENT** Upon retirement from the Town, an employee with a minimum of twenty (20) years of service shall be entitled to payment of twenty (20) days of accrued sick leave credits. If a retiree with twenty years of service has fewer than 20 days of accrued sick leave credits, he/she shall be paid the balance of said accrual. One (1) day would be equal to one-fifth (1/5) of the regularly scheduled hours per week.



**9.8 ABSENCES** For absences on account of sickness in excess of three (3) consecutive working days, the department head may request a physician's certificate. For absences on account of sickness in excess of five (5) consecutive working days, the department head shall require a physician's certificate.

**9.9 EARNING SICK LEAVE WHILE ON LEAVE OR WORKERS' COMPENSATION** All employees entitled to sick leave under this Bylaw shall earn sick leave credit even while in the status of paid sick leave. Employees entitled to sick leave under this Bylaw shall earn sick leave credit up to one year from the anniversary of the illness while in the status of Workers' Compensation. No sick leave will accrue while on unpaid leave. Accrual will resume upon return to work.

## **Section 10: VACATION LEAVE**

**10.1 ELIGIBILITY** Upon completion of the 180 -day probationary period, full-time and part-time benefited employees as defined in this Bylaw shall be entitled to paid vacation in accordance with the following schedule.

The vacation year of the Town shall be the period of July 1 to June 30, inclusive. Any Town employee working twenty (20) or more hours per week will be credited as of June 30<sup>th</sup> with vacation leave with pay for the subsequent year not to exceed the following:

**10.1.1 VACATION LEAVE FIRST YEAR OF SERVICE** For any employee with less than one (1) year's service, the following schedule will be used to determine vacation for the first fiscal year:

### **INCLUSIVE HIRE DATES**

From	Through	Vacation Hours Earned (1 <sup>st</sup> years' service only)
Jul 1	Jul 1	2.00 X Weekly Authorized Hours
Jul 2	Aug 1	1.80 X Weekly Authorized Hours
Aug 2	Sep 1	1.60 X Weekly Authorized Hours
Sep 2	Oct 1	1.40 X Weekly Authorized Hours
Oct 2	Nov 1	1.20 X Weekly Authorized Hours
Nov 2	Dec 1	1.00 X Weekly Authorized Hours
Dec 2	Jan 1	0.80 X Weekly Authorized Hours
Jan 2	Feb 1	0.60 X Weekly Authorized Hours
Feb 2	Mar 1	0.40 X Weekly Authorized Hours
Mar 2	Apr 1	0.20 X Weekly Authorized Hours
Apr 2	Jun 30	0.00 X Weekly Authorized Hours

**10.1.2 ACCRUAL OF VACATION LEAVE AFTER FIRST YEAR OF SERVICE** For service after July 1 after the first year of employment up to and including four full years of service completed June 30, vacation leave is two (2) times the weekly authorized hours. If a person enters municipal service on the first working day of a vacation year, that year shall constitute the first of four (4) years completed.

For five (5) through nine (9) years of service, inclusive, completed on June 30 the vacation leave is three (3) times the weekly authorized hours.

For ten (10) through nineteen (19) years of service, inclusive, completed on June 30 the vacation leave is four (4) times the weekly authorized hours.

For twenty (20) years or greater of service, inclusive, completed on June 30 the vacation leave is five (5) times the weekly authorized hours.

One (1) week shall be the total number of regularly scheduled hours between Sunday and Saturday.

Temporary employees or employees working fewer than 20 hours per week are not entitled to Vacation Leave.

**10.2 USE OF VACATION LEAVE** Vacations shall be scheduled with the approval of the department head and Town Administrator for such time as best serves the needs of the department and the public. Although vacation accruals begin from date of hire, vacation entitlement and use commences upon completion of the 180 day probationary period.

Vacation leave is not cumulative from year-to-year, except upon the written approval of the Town Administrator. The Town Administrator may, in his/her sole discretion, authorize a carryover of not more than ten (10) days based upon the employee's regularly scheduled hours.

**NOTE:** There will be a period of adjustment with a higher maximum carryover permitted for FY15 to allow use of previously earned vacation accruals under the previous provisions of this bylaw.

**10.4 TERMINATION OF EMPLOYMENT** Upon termination of employment with the Town, an employee shall be entitled to payment of all unused accrued vacation credit prorated to the date of separation.

**10.5 EARNING VACATION WHILE ON LEAVE OR WORKERS' COMPENSATION** Employees will continue to earn vacation credit while on paid leave. An employee will continue to earn vacation credit while in the status of workers' compensation for up to one year from the anniversary date of the injury. No vacation credit will accrue while on unpaid leave. Accrual will resume upon return to work.

**10.6 RATE OF PAY FOR VACATION LEAVE** Vacation Leave will be paid at the employee's base pay rate at the time of vacation.

## **SECTION 11: OTHER LEAVES**

**11.1 MILITARY TRAINING** Full-time employees who are required to report for temporary summer, or a like period of training in the military forces of the nation or the Commonwealth, shall be paid an amount equal to the difference between compensation for a normal working period and the amount paid for military training; provided that the employee furnish to his/her Department head an authenticated copy of the orders issued to him/her and an authenticated certificate showing the date or dates on which such duty was performed. Instead, an employee, on his/her request, may schedule his/her regular vacation during his/her period of military leave. The maximum amount of military training allowed in a fiscal year is seventeen (17) working days.

**11.2 JURY DUTY** An employee required to serve on a jury on days he/she is scheduled to work, shall be paid his/her regular wages for the first three (3) days, or part thereof, of such juror service, at his/her regular straight time rate. For fourth and subsequent days of such juror service, the employee shall be paid the difference between the amount received as juror compensation (excluding travel allowance) and the employee's straight time wage.

An employee seeking compensation in accordance with this Section shall notify the Department head after receipt of the notice of selection for jury duty and shall furnish a written statement to the Town showing dates of juror service, time served, and the amount of juror compensation received.

If an employee is required to appear in Court as a defendant or witness in an action arising out of the performance of his/her duties for the Town, the employee shall be construed to be on duty for the Town if such time as he/she is officially required to be in court falls within his/her regularly scheduled working hours. The employee shall provide prior notice to his/her Department head of such court appearance and such documentation as may be requested by the Department head.

**11.3 MATERNITY LEAVE** All qualified full-time and part-time employees, as defined in this Bylaw and covered by MGL Chapter 149, Section 105D, shall be entitled to maternity benefits.

**11.4 FAMILY AND MEDICAL LEAVE** The Town of Leicester shall provide its employees Family and Medical Leave in accordance with provisions of the Federal Family and Medical Leave Act and the Massachusetts Small Necessities Act. The Board of Selectmen may issue such rules, regulations, and policies as may be necessary to carry out the Acts. The Town Administrator shall administer the leave program.

**11.5 BEREAVEMENT** In the event of a death in the immediate family of a full-time or part-time employee, he/she will be entitled to a maximum of one (1) regularly scheduled work week of Bereavement Leave. Paid bereavement begins the first day following death and is payable according to the following:

☐ *One (1) work week:* Employee's spouse or domestic partner, child, step-child, parent, step-parent, brother, sister, step-brother, step-sister.

☐ *Three (3) consecutive days:* Employee's grandparents, grandparents-in-law, grandchild, mother-in-law, father-in-law, son-in-law, daughter-in-law.

☐ *One (1) day:* Employee's brother-in-law, sister-in-law, aunt, uncle, nephew, niece, first cousin.

Bereavement Leave is normally granted immediately following a death in the family. If funeral arrangements are postponed or when other unusual circumstances exist, the employee may, with supervisory approval, defer the Bereavement Leave to a later date. Bereavement Leave cannot be paid in addition to any other paid time off such as Holiday, Vacation, Sick, or Personal Leave. However, if an employee is being paid Sick, Vacation, and/or Personal Leave, he/she may request to be paid Bereavement Leave.

If an employee is regularly scheduled to work on a day on which a holiday falls and is on Bereavement Leave, he/she will be paid Bereavement Leave for his/her regularly scheduled hours and will receive Holiday Compensatory Leave for his/her regularly scheduled hours.

## **11.6 PERSONAL LEAVE**

a. Full-time and part-time benefited employees will accrue personal leave *annually*. This shall be calculated as follows: Eligible employees will accrue 0.75x their average regularly scheduled hours per work week annually.

During the first year of employment each such employee will be eligible for the following Personal Leave:

☐ Hired between July 1-October 30 – 1.0x annual accrual

☐ Hired between November 1-February 28(29) – 0.33x annual accrual

☐ Hired between March 1-June 30 – 0.00x annual accrual

Personal Leave shall be scheduled with prior approval of the department head subject to the operating and staffing needs of the department as determined by the department head. Personal Leave must be used during the fiscal year in which it is awarded and cannot be carried over from fiscal year to fiscal year. Personal Leave not used by the end of the fiscal year shall be forfeited and may not be converted to cash. Upon termination or retirement Personal Leave may not be converted to cash.

**11.7 HOLIDAY LEAVE. This section effective upon approval at 2009 Town Meeting (June 16-09).**

Full-time and part-time benefited employees shall be paid for each of the following holidays as outlined below:

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
President's Day	Veteran's Day
Patriot's Day	Thanksgiving Day
Memorial Day	Christmas Day
Independence Day	

If a full-time or part-time employee is:

1. regularly scheduled to work on a day on which a holiday falls, he/she will be paid for his/her regularly scheduled hours.
2. regularly scheduled and required to work on a day on which a holiday falls, he/she will be paid straight time for hours worked and receive holiday pay for his/her regularly scheduled hours.
3. not regularly scheduled to work on a day on which a holiday falls, he/she will receive Holiday Compensatory Leave at the rate of one-fifth (1/5) the total regular weekly scheduled hours x 1¼. not regularly scheduled to work on a day on which a holiday falls but is required to work (with the exception of department heads), he/she will be paid straight time (or according to overtime rules, if applicable) for hours
4. +worked and receive Holiday Compensatory Leave at one-fifth (1/5) the total number of hours he/she is regularly scheduled to work during a normal work week.

**NOTE:** Holiday Compensatory Leave will be scheduled at the discretion of the department head and must be taken within six (6) months.

**11.8 AUTHORIZED LEAVE WITHOUT PAY** Leaves of absence without pay may be granted only after the written recommendation of the department head and the approval of the Board of Selectmen. The Board of Selectmen shall consider whether the leave is scheduled for such time as best serves the needs of the department and the public.

**11.9 UNAUTHORIZED LEAVE WITHOUT PAY** Any absence which has not been authorized by law, this Bylaw, or by administrative rules and regulations shall be unauthorized leave without pay. Any employee who is absent for a period of five (5) consecutive workdays without specific authorization for such absence shall be deemed to have permanently vacated his/her position, unless authorization is subsequently granted by the Town Administrator.

## **PART II**

### **SALARY/WAGES**

#### **SECTION 12: COMPENSATION**

All employees included in the Job Classification and Compensation Plan shall be eligible to receive pay based upon their job classifications. All job classification adjustments shall be subject to written recommendation of the appointing authority with the approval of the Board.

The starting rate of the employee shall be placed on the range as stipulated in the classification and compensation plan. A new employee's education and years of experience in similar positions shall be used in determining The recommendation must substantiate that the candidate possesses prior job experience, extra qualifications, and/or education that directly relates to the job classification.

**12.1 PERFORMANCE REVIEW** A written evaluation of each employee's performance shall be conducted annually by the department head on such form as the Town Administrator shall require. The purpose of the performance review is to provide a periodic, formal process to review the employee's performance matched against prior mutually-agreed upon goals and objectives. The written performance evaluation shall be reviewed with the employee and signed by both parties attesting to the review; however, the employee only attests to the review itself, not necessarily its contents.

Base Wage increases are based on merit and ability as determined through the annual performance review process. They are not automatic. The department head shall perform the evaluation, and the Town Administrator shall review it. Employees who receive a satisfactory or better evaluation shall be eligible for a base wage increase. The Town Administrator shall determine the amount of any increase in light of the availability of appropriated funds and the employee's overall performance. If the employee receives a satisfactory or better review from his department head and funds have been appropriated, the employee may appeal the Town Administrator's decision to award a base wage increase below the average on a percentage basis (including the decision to award the employee no base wage increase) to the Board For ratification.

**SECTION 13: CLASSIFICATION** Refer to the Town's "Classification and Compensation Plan."

**SECTION 14: PAY SCHEDULE** Refer to the Town's "Classification and Compensation Plan."

#### **SECTION 15: HEALTH FUND AGREEMENT AND TRUST**

A. Non-bargaining unit members shall be eligible to participate in the Town's Health Fund Agreement and Trust, established pursuant to Section 15 of Chapter 32B, where non-bargaining unit members live outside of the HMO service area and who were full-time employees retiring after November 1, 1994 from the service of the Town.

B. To be eligible for benefits under the Trust, a retired employee must be participating in the Town's health insurance program unless said employee is located in an area where it is unavailable and must be actually retired under Chapter 32 of the Massachusetts General Laws.

C. The Town's minimum financial contribution and liability under the Trust shall not be less than 50%. The Board shall have the right to adjust the Town's level of contribution and to set a financial cost ceiling on the Town's contribution under the Trust.

D. No person receiving benefits under this bylaw may pyramid health insurance benefits with another health insurance program of the Town.

E. The Board may adopt appropriate rules and regulations to implement this bylaw.

PROPOSED MOTION

***Move that the article be accepted as written.***

FINANCE ADVISORY COMMITTEE RECOMMENDATION Favorable Action (4:2:0)

SELECT BOARD RECOMMENDATION Favorable Action (5:0:0)

DESCRIPTION

The Personnel Board has not been active for a number of years. The changes proposed in this bylaw gives the responsibilities of the Personnel Board to the Select Board. Other proposed changes to the bylaw include language changes to allow for uniform calculation of sick and vacation time and extension of the probationary period for new employees from ninety days to one hundred eighty days.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote pursuant to G.L. c. 40, §5B.

**ARTICLE 17, Passed 45-5-2 abstain**

**ARTICLE 18 CITIZEN’S PETITION – RECALL PROCEDURE FOR ELECTED OFFICIALS**

To see if the Town will vote to have the Select Board petition the Great & General Court of the Commonwealth to enable the recall of elected officials consistent with this suggested format and if that legislation is enabled that it be recorded as a special Chapter in the Town of Leicester’s Bylaws, as on file in the Town Clerk’s office.

**PROPOSED MOTION**

***To see if the Town will vote to have the Select Board petition the Great & General Court of the Commonwealth to enable the recall of elected officials consistent with this suggested format and if that legislation is enabled that it be recorded as a special Chapter in the Town of Leicester’s Bylaws, as on file in the Town Clerk’s office.***

**Proposed Legislation: Recall of Elected Officials**

**SECTION 1.**

Any holder of an elected office in the town of Leicester may be recalled, and removed from that office, by the qualified voters of the town as provided in this chapter.

**SECTION 2.**

Any fifty (50) registered voters may initiate a recall petition by filing with the Town Clerk of the Town of Leicester an affidavit containing the name of the officer sought to be recalled and a statement of the grounds for recall.

After the Town Clerk has certified the affidavit, the Town clerk shall within four (4) business days, deliver to the voter first named on the affidavit a sufficient number of copies of petition blanks demanding the recall. These blanks shall be issued by the town clerk with the town clerk’s signature and official seal attached to them. They shall be dated and addressed to the Select Board of the town, shall contain the name of the person to whom issued, the name of the person sought to be recalled, the office from which recall is sought, the grounds of recall

stated in the affidavit and shall demand the election of a successor to the office. A copy of the petition shall be entered in a record book to be kept in the office of the Town Clerk.

The completed recall petition shall be returned and filed with the Town Clerk on or before 5:00 p.m. of the thirtieth (30<sup>th</sup>) day after the issuance of the petition to the filers. If the thirtieth day is a Friday, Saturday, Sunday or a holiday, the petition may be filed on the next business day.

The petition shall be signed by at least ten (10) percent of the registered voters or seventy-five percent (75%) of the average number of voters in the Town Elections for the previous three (3) years, whichever is the lesser amount, and every signature shall also include the place of residence with street and number, of the signer.

The Town Clerk shall, within one (1) business day after the date of its filing with the Town Clerk, submit the recall petition to the Board of Registrars of voters of the Town of Leicester, which shall, within five (5) business days certify in writing the number of Town voter signatures. Upon completion of its certification the Board of Registrars shall return the petition to the Town Clerk.

### **SECTION 3.**

If the petition has a sufficient number of valid signatures and is certified by the Town Clerk and Board of Registrars, the Town Clerk shall submit it to the Select Board within one (1) business day.

The Select Board shall, within three (3) business days, give written notice to the officer subject to the recall that they have received the certification, and if the officer does not resign within five (5) business days after receipt of the notice, order a special election to be held not less than sixty (60) nor more than seventy-five (75) days after the date of the Town Clerk's certificate that a sufficient petition has been filed, but if any other town election is to occur within ninety (90) days after the date of the certificate, the Select Board may, in their discretion, postpone the holding of the removal election to the date of that other election.

If a vacancy occurs in the office subject to recall after the election has been ordered, the election shall nevertheless proceed as provided in this section.

### **SECTION 4.**

Any officer sought to be recalled may be a candidate to succeed to the office, and unless the officer requests otherwise in writing, the Town Clerk shall place that officer's name on the official ballot without nomination. The nomination of other candidates, the publication of the warrant for the recall election, and the conduct of the election shall all be in accordance with the law relating to elections, unless otherwise provided in this Chapter.

### **SECTION 5.**

The incumbent shall continue to perform the duties of the office until the recall election. If the recall fails, or if the incumbent is re-elected, the incumbent shall continue in the office for the remainder of the unexpired term, subject to recall as before, except as provided in this chapter, Section 7.

If not re-elected in the recall election, the incumbent shall be considered removed upon certification of the election by the Town Clerk.

If the successor fails to qualify within five (5) working days after receiving notification of his or her election, the office shall thereupon be deemed vacant.

## **SECTION 6.**

Ballots used in a recall election shall submit the following proposition in the order indicated:

For the removal/recall of *(name of Officer)*.

Against the removal/recall of *(name of Officer)*.

Under the propositions shall appear the word "Candidates" and the direction "Vote for One" and beneath this the names of candidates nominated as herein before provided.

If the majority of the votes cast on the recall question is in the affirmative, then the candidate who received the highest number of votes in the special election to fill the vacancy shall be elected. If the majority of the votes cast on the recall question is in the negative, the ballots for candidates to fill the potential vacancy need not be counted.

## **SECTION 7.**

No recall petition shall be filed against an officer within six (6) months after taking office, nor in the case of an officer subjected to a recall election and not removed thereby, until at least six (6) months after that election.

## **SECTION 8.**

No person who has been recalled from an office or who has resigned from office while recall proceedings were pending against him or her shall be appointed to the office from which the person has been removed within one (1) year after such removal by recall or resignation.

### PROPOSED MOTION

***Motion, if any, to be provided by the petitioner***

FINANCE ADVISORY COMMITTEE RECOMMENDATION No Recommendation (6:0:0)

SELECT BOARD RECOMMENDATION No Recommendation (5:0:0)

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

## **ARTICLE 18, Failed 12-45-0 abstain**

The Moderator Douglas Belanger made a motion to adjourn the Special Town Meeting at 8:35pm with 63 voters present.

**Motion passed: 36-7-3 abstain**

Respectfully submitted,

Deborah K. Davis

Town Clerk



## Free Cash Usage

<b>CERTIFIED FREE CASH – June 30, 2020</b>	<b>2,127,848.00</b>
<b>November 17 Special Town Meeting</b>	
Article 1 – Prior Year Bills	\$1,476.79
Article 2 – 3 FY 2021 Budget	\$25,000.00
Article 3 - Police Cruiser	\$48,303.00
Article 4A Capital Improvement Plan (Ariel scope Payment 5 of 5)	\$90,081.00
Article 4B Capital Improvement Plan (Police F150)	\$49,845.00
Article 4C Capital Improvement Plan (Detective Car)	\$43,307.00
Article 4D Capital Improvement Plan (Carport)	\$50,000.00
Article 4E Capital Improvement Plan (Highway Roller)	\$14,975.00
Article 4F Capital Improvement Plan (Phone System)	\$15,000.00
Article 5 - Aerialscope repairs	\$34,698.00
Article 7 - Assessors revaluation	\$57,800.00
Article 8 Open space plan update	\$15,500.00
Article 9 Parc Grant match	\$90,000.00
	-
<b>Subtotal: Free Cash appropriated at STM</b>	<b>\$860,985.79</b>
Subtotal: Remaining Free Cash	\$1,591,862.21



THE COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION

10 MECHANIC STREET, SUITE 301

WORCESTER, MA 01608

MAURA HEALEY  
ATTORNEY GENERAL

(508) 792-7600

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[www.mass.gov/ago](http://www.mass.gov/ago)

February 26, 2021

Deborah K. Davis, Town Clerk  
Town of Leicester  
3 Washburn Square  
Leicester, MA 01524

**Re: Leicester Special Town Meeting of November 17, 2020 -- Case # 9998  
Warrant Articles # 16 and 17 (General)**

Dear Ms. Davis:

**Article 16** - We approve Article 16 from the November 17, 2020 Leicester Special Town Meeting.

**Article 17** – We take no action on Article 17 because it is not subject to the Attorney General's review and approval pursuant to G.L. c. 40, § 32. Article 17 is a vote to amend the Town's Personnel Bylaw to make a number of amendments as set forth in the Article. Section 1 of the Town's Personnel Bylaw states that its purpose is to establish personnel policies in accordance with G.L. c. 41, § 108A. Pursuant to G.L. c. 41, §§ 108A and 108C, personnel by-laws and amendments thereto are not subject to the approval of the Attorney General. Therefore, we take no action on the amendments adopted under Article 17.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY

ATTORNEY GENERAL

## Board of Assessors

In accordance with Chapter 3, Section 3 of the Town by-laws, we herewith report the fiscal year 2020 value of town owned property.

Location	Real Estate Map & Parcel	Assessed Value
Town Hall	20A/B13	\$2,091,100
Police Station & Ball Field	21/A3	2,900,200
Town Garage	30/A6	349,200
Fire Station	19B/E9.1	4,231,300
High/Primary Schools	15/A19.1	32,552,800
Middle School	15/A14	7,918,200
Memorial School	39/A7	5,930,100
Leicester Fire Station	19B/A3	245,400
Cherry Valley Fire Station	23A/C15	165,200
Rochdale Fire Station	46C/B3	241,500
Senior Center	15/A14.1	448,500
Greenville Library	47A/A2	107,200
Leicester Library	19B/B30	506,600
1 Paxton Street	19B/E9	389,000
Golf Course	30/A1.1-30A/A24	913,400
Town Common	20A/C1	76,000
Towtaid Park	23D/B19	80,800
Town Beach	18/A1,2,3	600,600
Rochdale Park	46/A3	81,000
Community Field	21B/A1	75,100
Town Landfill	12/C12	157,200
Lions Park	23A/A32	54,900
Misc. Vacant/Tax Title Lots		1,327,900

### Estimated Value of Town Owned Personal Property

Animal Control	\$9,000
Fire Department	1,934,000
Police Department	236,815
Highway Department	2,161,268
School Department	2,071,864
EMS	484,000
Library	824,919
Senior Center	57,100
Town Hall	55,000
Recycling Center	25,000
Parks/Recreation	9,000

Arts	500
Bandstand	500

#### Total Values of Town Owned Property

Real Estate	\$61,433,200
Personal Property	7,868,966
<b>TOTAL</b>	<b>\$69,302,166</b>

#### FY 2020 Recap Summary

##### Assessed Value

Real Estate	\$993,802,599
Personal	35,492,020
<b>TOTAL</b>	<b>\$1,029,294,619</b>

##### Tax Rate Summary

Total Amount to be Raised	\$33,136,956.24
Total Estimated Receipts & Other Revenue Sources	\$16,671,672.75
<b>Tax Levy</b>	<b>\$16,465,283.49</b>

**Tax Rate      \$14.91**

##### Total Amount to be Raised

Appropriations	\$31,958,250.75
Cherry Sheet Offsets	432,688
Overlay Deficit Prior Years	0
Cherry Sheet Charges	559,446
Overlay	186,571.49
<b>Total</b>	<b>\$33,136,956.24</b>

##### Receipts

Cherry Sheet Receipts	\$12,225,657
Local Receipts	2,677,657
Enterprise Funds	286,395
From Free Cash	686,170.50
Other Available Funds	795,703.25
<b>TOTAL</b>	<b>\$16,671,672.75</b>

#### FINANCE ADVISORY BOARD

*No report submitted at the time of printing*

# Accountant

## CITY/TOWN OF LEICESTER, MASSACHUSETTS Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2020

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt	
<b><u>ASSETS</u></b>							
Cash and cash equivalents	5,419,346.26	3,751,507.35	268,223.67	327,457.18	2,143,771.95		11,910,306.41
Petty Cash	150.00						150.00
Receivables:							
Personal property taxes	10,890.82						10,890.82
Real estate taxes	557,146.13						557,146.13
Deferred taxes					17,946.57		17,946.57
Allowance abatements & exemptions	(396,485.39)						(396,485.39)
Special assessments							0.00
Tax liens	722,524.02				85,800.88		808,324.90
Tax foreclosures	102,088.62				26,691.87		128,780.49
Motor vehicle excise	314,360.27						314,360.27
Other excises	4,250.12						4,250.12
User fees							0.00
Utility liens added to taxes					67,823.56		67,823.56
Departmental	70,364.00						70,364.00
Other receivables		1,209,784.86					1,209,784.86
Due from other governments		579,124.29	1.00				579,125.29
Due to/from other funds							0.00

Working deposit							0.00
Prepays							0.00
Inventory							0.00
Fixed assets, net of accumulated depreciation							0.00
Amts to be provided - payment of bonds						10,072,588.87	10,072,588.87
Amts to be provided - vacation & sick leave							0.00
Total Assets	<u>6,804,634.85</u>	<u>5,540,416.50</u>	<u>268,224.67</u>	<u>327,457.18</u>	<u>2,342,034.83</u>	<u>10,072,588.87</u>	<u>25,355,356.90</u>

**LIABILITIES AND FUND  
EQUITY**

Liabilities:

Accounts payable							0.00
Warrants payable	858,308.72	389,873.64	9,623.03		55,629.37		1,313,434.76
Accrued payroll and withholdings							0.00
Accrued claims payable							0.00
Tailings	21,781.12						21,781.12
Other liabilities							0.00
Agency Funds							0.00
Deferred revenue:							
Real and personal property taxes	171,551.56						171,551.56
Deferred taxes					17,946.57		17,946.57
Prepaid taxes/fees							0.00
Special assessments							0.00
Tax liens	722,524.02				85,800.88		808,324.90
Tax foreclosures	102,088.62				26,691.87		128,780.49
Motor vehicle excise	314,360.27						314,360.27
Other excises	4,250.12						4,250.12

User fees							0.00
Utility liens added to taxes					67,823.56		67,823.56
Departmental	70,364.00						70,364.00
Deposits receivable							0.00
Other receivables		1,209,784.86					1,209,784.86
Due from other governments		579,124.29	1.00				579,125.29
Due to other governments							0.00
Due to/from other funds							0.00
Bonds payable						10,072,588.87	10,072,588.87
Notes payable			1,200,000.00				1,200,000.00
Vacation and sick leave liability							0.00
Total Liabilities	<u>2,265,228.43</u>	<u>2,178,782.79</u>	<u>1,209,624.03</u>	<u>0.00</u>	<u>253,892.25</u>	<u>10,072,588.87</u>	<u>15,980,116.37</u>
Fund Equity:							
Reserved for encumbrances	1,699,445.85						1,699,445.85
Reserved for expenditures	245,308.00	381,183.00					626,491.00
Reserved for continuing appropriations							0.00
Reserved for petty cash	150.00						150.00
Reserved for appropriation deficit							0.00
Reserved for snow and ice deficit							0.00
Reserved for debt service							0.00
Reserved for premiums							0.00
Reserved for working deposit							0.00

Undesignated fund balance	2,594,502.57	2,980,450.71	(941,399.36)	327,457.18	2,088,142.58		7,049,153.68
Unreserved retained earnings							0.00
Investment in capital assets							0.00
Total Fund Equity	<u>4,539,406.42</u>	<u>3,361,633.71</u>	<u>(941,399.36)</u>	<u>327,457.18</u>	<u>2,088,142.58</u>	<u>0.00</u>	<u>9,375,240.53</u>
Total Liabilities and Fund Equity	<u>6,804,634.85</u>	<u>5,540,416.50</u>	<u>268,224.67</u>	<u>327,457.18</u>	<u>2,342,034.83</u>	<u>10,072,588.87</u>	<u>25,355,356.90</u>

<b>PROOF THAT BALANCE SHEET IS IN BALANCE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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**PROOF THAT FUND  
DETAIL OF FUND  
BALANCE  
AGREES TO THE  
BALANCE SHEET**

<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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**AGENCY FUND  
BALANCE PROOF**

**(0.00)**

**TRUST FUND BALANCE  
PROOF**

**(0.00)**



**Accounting Department  
Fiscal Year 2020 Encumbrances**

		<b>General Fund</b>
01-100-5200-006	Blighted Bldg Control - STM 10/00	3,046.53
01-100-5214-005	Preservation of Town Records STM 10/13	6,284.47
01-100-5216-006	Town Owned Historic Properties Maint & Repair STM 10/15	3,000.00
01-100-5217-008	Solar Develoment STM 11/16	9,000.00
01-100-5218-015	Stormwater MGMT - ATM 05/17 ART 15	2,208.38
01-100-5219-004	Recycling Center Operations ATM 05/18 Art 4	22,134.90
01-100-5220-003	Police Civil Service Assessment ATM 05/19 Art 3	9,177.10
01-100-5220-004	Improvements at town parks ATM 05/19 Art 4	8,530.50
01-100-5220-006	PD Maint & Repairs ATM 06/20 Art 6	9,990.53
01-100-5220-007	Sch - Maint and Repairs ATM 06/20 Art 7	66,357.78
01-100-5220-008	Emergency Management Supplies & PPE	30,000.00
01-100-5220-015	Greenville Pond Dam ATM 05/19 Art 15	6,200.00
01-100-5220-018	Stormwater Management ATM 06/20	40,000.00
01-100-5220-019	Former Landfill Site - Groundwater	10,655.58
01-100-5220-022	Town owned Dams - Inspections	7,000.00
01-100-5220-023	Hillcrest Country Club Study	10,000.00
01-100-5220-090	Restore Sugrue & St. Martin Veterans Memorial	6,350.00
01-100-5715-016	Founders Day Celebration ATM 05/14	1,850.00
01-100-5807-007	Burncoat Park Environmental Services STM 11/06	13,011.00
01-101-5809-001	Voting Machines ATM 05/08	3,853.76
01-101-5815-007	Radio Improvements STM 05/15	198.38
01-101-5816-009	Fire Records Mgmt System ATM 05/15	3,677.87
01-101-5819-005	HWY - Waste Oil Burner Replacement ATM 05/18	1,800.00
01-101-5819-006	FY19 EMS SCBA Replacement ATM 05/18 ART 18	4,500.00
01-101-5819-007	PD Automated License Plate Reader	2,359.35
01-101-5819-018	PD 2 Radar Trailers ATM 05/18 Art 18	3,516.06
01-101-5820-004	HWY Vehicle Maint and Repairs	50,000.00
01-101-5820-011	EMS - Cardiac Monitors and Defibrillators	2,161.33
01-101-5820-012	Move Repeater STM 10/19 Art 11	7,629.68
01-101-5820-210	Replacement Roof of Station 2	42,378.00
02-135-5200-220	FY20 C/O Accounting Expense	15.27
02-141-5200-220	FY20 C/O Assessor Expense	667.57
02-162-5200-220	FY20 C/O Reg & Elec Expense	168.00
02-192-5200-220	FY20 C/O Town Owned Property Expense	2,600.00
02-197-5200-220	FY20 C/O Town Hall Building Maint Expense	243.21

02-210-5200-220	FY20 C/O Police Expense	12,695.67
02-300-5100-220	FY20 C/O School Encumbered Salaries	1,191,316.80
02-300-5200-220	FY20 C/O School Expense	44,386.41
02-424-5200-220	FY20 C/O Street Lights Expense	8,000.00
02-913-5200-220	FY20 C/O Unemployment Expense	52,481.72
	<b>TOTAL FY 2020 GENERAL FUND ENCUMBRANCES</b>	<b>1,699,445.85</b>
		<b>CPF FUNDS</b>
30-101-5816-001	New Fire/EMS Headquarters	28,571.15
30-101-5816-002	Town Hall ADA Renovations	39,459.03
30-101-5816-003	Leicester Public Library Project	-825,093.51
30-101-5819-005	HWY Vehicles & Equip STM 10/18 ART 3	2,114.79
33-101-5818-006	School Feasibility Study	-645,504.53
	<b>TOTAL FY 2020 CAPITAL PROJECTS FUND ENCUMBRANCES</b>	<b>-1,400,453.07</b>

**Accounting Department  
Expenditure Report  
JULY 1, 2019 - JUNE 30, 2020**

	<u>Budgeted</u>	<u>Expended</u>	<u>Carryover</u>	<u>Turnback</u>
100-Special Articles	1,637,654.67	1,340,145.21	264,796.77	32,712.69
101-Capital Improvement Budget	488,484.42	366,408.90	122,074.43	1.09
111-Legal Department	209,000.00	136,756.23		72,243.77
111-Legal Department FY19 C/O	5,000.00	4,032.86		967.14
114-Moderator	151.00	81.00		70.00
122-Selectmen's Department	275,528.00	260,327.46		15,200.54
130-Reserve Fund (Balance)	42,000.00			42,000.00
131-Advisory Board	1,325.00	276.99		1,048.01
135-Accountant's Department	127,726.00	125,736.49	15.27	1,974.24
141-Assessors' Department	121,745.00	119,554.07	667.57	1,523.36
145-Treasurer's Department	165,734.00	163,790.98		1,943.02
147-Tax Title-Collector	16,000.00	2,062.30		13,937.70
152-Personnel Board	250.00	250.00		0.00
155-I T (Data Processing)	155,560.00	153,347.54		2,212.46
161-Town Clerk's Department	110,491.00	110,219.85		271.15
161-Town Clerk Department FY19 C/O	2,127.92	2,127.92		0.00
162-Elections & Registrations	35,100.00	34,444.70	168.00	487.30

162-Elections & Registrations FY19 C/O	2,219.58	2,219.58		0.00
180-Development & Inspectional Services	241,930.00	236,228.61		5,701.39
192-Town Owned Property	68,281.00	42,715.13	2,600.00	22,965.87
192-Town Owned Property FY19 C/O	30.00	0.00		30.00
197-Town Hall Building Maintenance	85,909.00	85,110.17	243.21	555.62
197-Town Hall Building Maintenance FY19 C/O	29,556.90	29,556.90		0.00
198-Town Hall Telephones	6,400.00	6,271.09		128.91
199-General Government	54,155.00	50,135.08		4,019.92
210-Police Department	2,034,796.00	1,927,260.42	12,695.67	94,839.91
210-Police Department FY19 C/O	2,500.00	2,455.32		44.68
220-Fire Department	305,307.00	301,683.96		3,623.04
231-Ambulance Department	440,372.00	440,372.00		0.00
241-Code Department	63,690.00	58,016.82		5,673.18
290-Emergency Management	4,813.00	4,146.67		666.33
292-Animal Control	33,552.00	32,541.50		1,010.50
292-Animal Control FY19 C/O	2,100.00	2,100.00		0.00
296-Insect Pest Control	7,850.00	7,429.98		420.02
310-362 School Department	16,961,780.00	15,725,140.27	1,235,703.21	936.52
300-School Department FY19 C/O	1,435,741.64	1,435,741.64		0.00
420-Highway Department	833,680.00	794,953.34		38,726.66
423-Snow & Ice	171,852.00	171,851.70		0.30
424-Street Lights	70,335.00	59,051.55	8,000.00	3,283.45
424-Street Lights FY19 C/O	150.00	0.00		150.00
541-Council on Aging	108,280.00	97,207.50		11,072.50
543-Veteran's Services	92,980.00	80,221.95		12,758.05
545-Veteran's Graves Registration	2,400.00	2,347.00		53.00
610-Public Library	216,629.00	214,910.26		1,718.74
630-Parks & Recreation	6,450.00	1,954.72		4,495.28
691-Historical Commission	950.00	0.00		950.00
692-Memorial Day Committee	3,000.00	1,595.00		1,405.00
710-Maturing Debt-Principal	1,139,797.00	1,139,793.96		3.04
751-Maturing Debt-Interest	406,144.00	406,140.33		3.67
752-Temporary Loan Interest	33,255.00	33,255.00		0.00
911-Worc Regional Retirement	1,314,800.00	1,314,800.00		0.00
912-Workers Compensation	187,498.00	173,650.00		13,848.00
913-Unemployment Benefits	141,650.00	28,550.35	52,481.72	60,617.93
913-Unemployment Benefits FY19 C/O	678.88	678.88		0.00
914-Employee Benefits	2,805,108.00	2,796,115.87		8,992.13
945-Liability Insurance	160,682.00	154,332.71		6,349.29
<b>TOTALS</b>	<b>32,871,179.01</b>	<b>30,680,097.76</b>	<b>1,699,445.85</b>	<b>491,635.40</b>

915-State Assessments	559,446.00	637,381.00	-	(77,935.00)
<b>GRAND TOTALS</b>	<b>33,430,625.01</b>	<b>31,317,478.76</b>	<b>1,699,445.85</b>	<b>413,700.40</b>

**CITY/TOWN OF LEICESTER, MASSACHUSETTS**

**Trust Fund Balance Detail**

**as of June 30, 2020**

<b>Fund</b>		<b>Accounts</b>	<b>Deferred</b>	<b>Fund</b>	<b>Receipts</b>		<b>Remaining</b>
<b>Number</b>	<b>Fund Name</b>	<b>Receivable</b>	<b>Revenue</b>	<b>Balance</b>	<b>thru</b>	<b>BAN's</b>	<b>Deficit</b>
				<b>6/30/2020</b>	<b>9/30/2019</b>		<b>6/30/2020</b>
80	CV Cemetery			18,819.00			0.00
80	Dorothy Warren			17,027.72			0.00
	OPEB Liability Trust						
75	Fund			150,686.89			0.00
	Cherry Valley						
81	Cemetery Trust			1,849.02			0.00
81	Newhall Trust			19,445.88			0.00
81	Southgate Trust			31,035.31			0.00
81	I H Thomas Trust			1,536.76			0.00
	Capital Expenditure						
81	Trust			3,506.47			0.00
	Post War Rehab						
81	Trust			1,454.26			0.00
81	Arts Council Trust			10,584.36			0.00
	Dorothy J Warren						
81	Trust			481.03			0.00
	Health Insurance						
81	Trust			3,963.76			0.00
81	Open Space Trust			1,278.84			0.00
82	Oakridge Estates			1,168.06			0.00
82	Stafford Hills Estates			5,641.21			0.00
82	Briarcliff Estates			1,420.46			0.00
82	Grandview Estates			124.39			0.00
82	Pondview Estates			1,546.59			0.00
82	Collier Acres			1,533.39			0.00
	Curtis Storage						
82	Facility			151.22			0.00
	Oak Bluff Lane						
82	Review			3,064.77			0.00
82	Cultivate Holdings			5,751.97			0.00
	101 Huntoon LLC						
82	Review			2,679.88			0.00
82	Mulberry Solar Farm			703.68			0.00
82	88 Huntoon Review			3,656.24			0.00
	500 Boutilier						
	Subdivision			4,957.52			
82							0.00
82	Boutilier Solar (3)			2,480.73			0.00

82	488 Stafford St	1,667.42	0.00
82	710 Main St	114.94	0.00
	Schold		
	Dev/Smugglers Cove		
82	Review	2,530.01	0.00
	Pyramids DGC - 103		
82	Marchall Review	3,537.60	0.00
	Greenville Baptist		
82	Church Review	595.28	0.00
84	Undesignated Stabilization Fund	1,117,300.69	0.00
84	Capital Projects Stabilization Fund	150.70	0.00
84	Hillcrest Capital Stabilization Fund	26,001.04	0.00
86	M D Harrington Dev Inc (ConCom)	5,453.01	0.00
	Mark Riel Performance Bond		
86	(ConCom)	5,377.51	0.00
	C Carrington Performance Bond		
86	(ConCom)	2,120.51	0.00
	Melvyn Glickman/Depot Assoc Perf		
86	Agree	4,386.43	0.00
	Moose Hill Road Surety		
86	- Curtis	12.14	0.00
	Boutilier Estates		
86	(ConCom)	555.23	0.00
86	Schold Replication Bond - Surety	1,011.77	0.00
	690 Stafford Rep		
86	Bond - Surety	1,207.17	0.00
	55 Auburn St -		
86	Surety	1,212.79	0.00
	Stafford Hill Estates		
86	- Surety	50,598.80	0.00
	Pondview Estates		
86	Surety	43,992.79	0.00
	Collier Estates		
86	Surety	33,080.56	0.00
	Grandview Estates		
86	Surety	34,276.08	0.00
	Cultivate Parking		
86	Surety	18,030.88	0.00
86	Oak Bluff Rd Surety	127,808.21	0.00
86	1749 Main St surety	2,000.63	0.00
87	High School Student Activity Trust	87,970.78	0.00
87	Primary School Student Activity Trust	29,706.36	0.00
	Middle Student		
87	Activity Trust	23,826.58	0.00
88	Rhonda Soojian Scholarship Trust	3,015.48	0.00
Total Expendable Trust Fund Balance		1,970,105.81	0.00
		0.00	0.00
		0.00	0.00

**Town of Leicester**  
**Revenues - June 30, 2020**

<b>GOVERNMENTAL</b>		<b>DEPARTMENTAL</b>	
C S CHAPTER 70	\$ 9,802,497.00	ACCOUNTING SERVICE - SPENCER	\$ 7,500.00
C S TRANSPORTATION CHAP 71	\$ 32,379.00	ANIMAL CONTROL FEES & VIOLATIONS	\$ 25,096.00
C S CHARTER SCHOOLS	\$ 45,701.00	BOARD OF HEALTH INSPECTIONS & FEES	\$ 43,393.00
C S ELDERLY EXEMPTIONS	\$ 8,032.00	CABLE FRANCHISE PAYMENT	\$ 31,213.13
C S STATE LAND	\$ 9,922.00	CANNABIS HOST AGREEMENT	\$ 300,000.00
C S UNRESTRICTED GOVT AID	\$ 1,843,736.00	CODE DEPT	\$ 164,649.66
C S VETERANS/BLIND		CONSERVATION FEES	\$ 2,092.50
C S VET'S BENEFITS			
REIMBURSED	\$ 111,177.00	EMPLOYEE BENEFIT REIMB	\$ 112,842.02
		FIRE DEPT FEES	\$ 26,453.00
COURT FINES	\$ 28,994.19	GRAVE OPENING FEES	\$ 1,150.00
STATE MISC	\$ 65.00	HIGHWAY FEES	\$ 600.00
		HILLTOP MGMT CC LEASE	\$ 21,500.00
IN LIEU OF TAXES	\$ 42,290.12	INTEREST ON INVESTMENTS	\$ 63,068.83
MEDICAID REIMBURSEMENTS	\$ 151,017.56	LIBRARY FINES & FEES	\$ -
		LIQUOR LICENSES	\$ 18,150.00
		MISC LICENSES	\$ 5,545.00
		MISC TOWN DEPARTMENTS	\$ 25,213.98
		MISC-NON RECURRING	\$ 25,495.36
		MUNICIPAL LIENS-COLLECTOR	\$ 20,900.00
		PARKING TICKETS/FINES	\$ 3,170.00
		PENALTIES/INT ON TAXES	\$ 113,388.47
		PLANNING BOARD FEES	\$ 6,993.75
		POLICE FEES	\$ 55,438.10
		TAX TITLE INTEREST	\$ 32,064.58
		TAX TITLE MISC CHARGES	
		GAIN ON SALE OF TAX FORECLOSURES	\$ 2,491.29
		SALE OF TOWN INVENTORY	\$ 150,902.00
		SCHOOL MISC	\$ 436.66
		TOWN CLERK FEES	\$ 14,443.00
		TREASURER MISC	\$ 13,237.05
		WRTA REIMB	\$ 28,060.29
		ZONING BOARD FEES	\$ 700.00
		<b>TOTAL REVENUES:</b>	
			<b>\$ 31,662,474.66</b>
TOTAL STATE AID	\$ 11,853,444		
TRANFER FROM OTHER FUNDS	\$ 397,661.90		

<u>DONATIONS</u>	<u>Balance Forward</u>	<u>Revenue +</u>	<u>Expenses -</u>	<u>Transfer to GF -</u>	<u>End Balance</u>
FB - DONATIONS - FOUNDERS DAY CELEBRATION	-2,050.25	0.00	2,050.25	0.00	0.00
FB - DONATIONS - COPELAND LIBRARY	-691.82	0.00	0.00	0.00	-691.82
FB - DONATIONS - TOWN MISCELLANEOUS	-525.00	-6,210.00	190.00	0.00	-6,545.00
FB - DONATIONS - TREE LIGHTING	-2,504.01	-2,640.00	3,898.31	0.00	-1,245.70
FB - DONATIONS - 1 PAXTON ST	0.00	-6,654.69	5,668.64	0.00	-986.05
FB - DONATIONS - POLICE	-18,028.68	-500.00	0.00	0.00	-18,528.68
FB - DONATIONS - DARE	-7,840.14	-3,070.00	5,869.88	0.00	-5,040.26
FB - DONATIONS - RDTF SEIZURES RELEASED	-49,940.70	0.00	3,162.95	0.00	-46,777.75
FB - DONATIONS - FIRE	-5,391.15	0.00	266.00	0.00	-5,125.15
FB - DONATIONS - AMBULANCE	-5,714.78	-1,250.00	1,094.00	0.00	-5,870.78
FB - DONATIONS - HIGHWAY	-6,603.80	-212.07	0.00	0.00	-6,815.87
FB - DONATIONS - RECYCLING	0.00	-500.00	0.00	0.00	-500.00
FB - DONATIONS - KEEP LEICESTER GREEN	-250.00	0.00	0.00	0.00	-250.00
FB - DONATIONS - COA	-68,809.81	-6,628.00	4,776.76	0.00	-70,661.05
FB - DONATIONS - LIBRARY	-137.00	-2,120.00	114.62	0.00	-2,142.38
FB - DONATIONS - RECREATION	-33,677.55	-3,129.60	22,594.04	0.00	-14,213.11
FB - DONATIONS - SCHOOLS	-29,216.43	-52,112.20	36,924.73	0.00	-44,403.90

<b><u>TOTAL DONATIONS:</u></b>	<b><u>-231,381.12</u></b>	<b><u>-85,026.56</u></b>	<b><u>86,610.18</u></b>	<b><u>0.00</u></b>	<b><u>-229,797.50</u></b>
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<u>RESERVE FOR APPROPRIATION</u>	<u>Balance Forward</u>	<u>Revenue +</u>	<u>Expenses -</u>	<u>Transfer to GF -</u>	<u>End Balance</u>
RESERVE FOR APPROPRIATION - AMBULANCE FEES	-152,397.99	-487,320.82	2,930.00	371,192.00	-265,596.81
RESERVE FOR APPROPRIATION - INSURANCE REIMB > \$20,000.	0.00	-4,969.41	4,969.41	0.00	0.00
RESERVE FOR APPROPRIATION - NOI FEES (WETLANDS)	-24,242.98	-3,910.00	0.00	9,991.00	-18,161.98
RESERVE FOR APPROPRIATION - SALE OF CEMETERY LOTS	-9,260.00	0.00	0.00	0.00	-9,260.00
RESERVE FOR APPROPRIATION - TITLE V	-107,029.53	-4,178.65	0.00	0.00	-111,208.18
RESERVE FOR SEPTIC ASSISTANCE PROGRAM - TITLE V	-1,342.00	0.00	0.00	0.00	-1,342.00
RESERVE FOR APPROPRIATION - TRANSPORTATION INFR	-1,004.60	-2,231.90	0.00	0.00	-3,236.50
RESERVE FOR APPROPRIATION - WATERWAY IMPROVEMENT	-7,830.39	0.00	0.00	0.00	-7,830.39

<b><u>TOTAL RESERVE FOR APPROPRIATION:</u></b>	<b><u>-303,107.49</u></b>	<b><u>-502,610.78</u></b>	<b><u>7,899.41</u></b>	<b><u>381,183.00</u></b>	<b><u>-416,635.86</u></b>
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<u>REVOLVING FUNDS</u>	<u>Balance Forward</u>	<u>Revenue +</u>	<u>Expenses -</u>	<u>Transfer to GF -</u>	<u>End Balance</u>
FB - TOWN HALL LEASING & RENTAL REVOLVING	-6,749.66	-476.40	6,190.10	0.00	-1,035.96
FB - TREE LIGHTING REVOLVING	0.00	-3,211.00	0.00	0.00	-3,211.00
FB – 300 <sup>TH</sup> LIGHTING REVOLVING	0.00	-3,900.26	0.00	0.00	-3,900.25
FB - DIS REVOLVING	-352.00	-1,234.00	1,570.00	0.00	-16.00

FB - POLICE DEPT TRAINING REVOLVING	-3,868.28	-3,018.00	1,886.76	0.00	-4,999.52
FB - AMBULANCE TRAINING REVOLVING	-112,674.83	-104,364.61	62,553.00	0.00	-154,486.44
FB - CODE REVOLVING	-285.32	-14,571.08	15,221.84	0.00	365.44
FB - HIGHWAY REVOLVING	-15,592.15	0.00	0.00	0.00	-15,592.15
FB - BOH CLINICS REVOLVING	-3,691.96	-23,552.74	25,083.47	0.00	-2,161.23
FB - RECYCLING REVOLVING	-1,185.60	-9,689.40	10,255.00	0.00	-620.00
FB - COA REVOLVING	0.00	-1,825.51	1,763.20	0.00	-62.31
FB - LIBRARY REVOLVING	-22,487.92	-9,620.00	14,162.02	0.00	-17,945.90
FB - RECREATION REVOLVING (FUND 16)	-12,811.32	-2,397.43	5,469.90	0.00	-9,738.85
FB - TAX TITLE COLLECTION REVOLVING	-7,153.05	-21,611.52	7,027.65	0.00	-21,736.92
FB - LAW ENFORCEMENT TRUST REVOLVING	0.00	-42,511.05	28,218.29	0.00	-14,292.76
FB - RECREATION REVOLVING (FUND 15)	-6,749.66	-476.40	6,190.10	0.00	-1,035.96
FB - RESTITUTION 20K	0.00	-3,211.00	0.00	0.00	-3,211.00
<b><u>TOTAL TOWN REVOLVING ACCOUNTS:</u></b>	<b><u>-186,852.09</u></b>	<b><u>-241,983.00</u></b>	<b><u>179,401.23</u></b>	<b><u>0.00</u></b>	<b><u>-249,433.85</u></b>
FB - CAFETERIA REVOLVING	-144,840.51	-589,902.30	581,284.96	0.00	-153,457.85
FB - PRESCHOOL REVOLVING	-143,049.80	-107,255.71	153,350.65	0.00	-96,954.86
FB - LOST BOOKS REVOLVING	-2,887.78	-463.08	0.00	0.00	-3,350.86
		-			
FB - SCHOOL CHOICE TUITION	-618,648.51	1,026,888.75	926,932.06	0.00	-718,605.20
FB - SCHOOL BLDG RENTAL	-4,774.90	-17,103.64	13,202.35	0.00	-8,676.19
FB - EXPANDED LEARNING PROGRAMS REVOLVING	-161,202.34	-108,604.42	70,971.53	0.00	-198,835.23
FB - NON-RESIDENT TUITION REVOLVING	-44,343.90	-24,938.92	43,234.84	0.00	-26,047.98
FB - SCH 1:1 TECHNOLOGY REVOLVING	-6,031.86	-33,500.29	34,695.91	0.00	-4,836.24
FB - ATHLETIC REVOLVING	-46,018.46	-74,113.54	60,325.38	0.00	-59,806.62
		-			
<b><u>TOTAL SCHOOL REVOLVING ACCOUNTS:</u></b>	<b><u>-1,171,798.06</u></b>	<b><u>1,982,770.65</u></b>	<b><u>1,883,997.68</u></b>	<b><u>0.00</u></b>	<b><u>1,270,571.03</u></b>
		-			
<b><u>GRAND TOTAL ALL REVOLVING:</u></b>	<b><u>-1,893,138.76</u></b>	<b><u>2,812,390.99</u></b>	<b><u>2,157,908.50</u></b>	<b><u>381,183.00</u></b>	<b><u>2,166,438.24</u></b>



## TREASURER/COLLECTOR

### CASH BALANCES AS OF 6/30/20

General Fund	1,094,193.88
Stabilization Fund	1,116,412.39
OPEB Fund	150,686.89
Evidence Fund	913.58
High School Student Activity	70,352.09
Middle School Student Activity	56,259.43
Primary School Student Activity	38,429.23
Trust & Surety Funds	488,423.01
Library Grant	421,210.86
<b>TOTAL CASH BALANCES</b>	<b>3,437,151.36</b>

	DEBT					
	MATURITY DATE	7/1/2019 BALANCE	NEW DEBT ISSUED	PRINCIPAL PAYMENT	INTEREST PAYMENT	6/30/2020 BALANCE
LONG TERM DEBT						
Fire & EMS Headquarters	5/1/2028	1,455,000.00		140,000.00	47,500.00	1,315,000.00
Fire & EMS Headquarters	5/1/2041	4,210,000.00		145,000.00	122,625.00	4,065,000.00
Highway Equipment	6/30/2023	855,000.00		155,000.00	41,206.25	700,000.00
Library Reno Project	6/30/2039	1,900,000.00		65,000.00	62,755.19	1,835,000.00

Energy Infrastructure	8/1/2035	1,987,846.19		79,492.85	55,361.52	1,908,353.34
Police Land Purchase	3/15/2021	38,591.56		19,436.62	866.19	19,154.94
Police Station	3/15/2024	799,968.47		165,211.27	21,520.89	634,757.20
Hillcrest Purchase	6/30/2024	95,000.00		15,000.00	4,578.47	80,000.00
Hillcrest CC	11/15/2023	729,383.01		150,633.80	19,621.99	578,749.21
Septic Loans	7/15/20206	69,906.00		19,944.00		49,962.00
RT 9 West Water Mains	11/15/2020	190,000.00		95,000.00	4,275.00	95,000.00
RT 9 Pump Station	3/15/2024	47,056.97		9,718.31	1,265.93	37,338.66
School Roof	8/1/2020	70,000.00		35,000.00	2,205.00	35,000.00
Roof Middle						
School/Boiler	6/27/2042	351,373.75		10,357.11	11,858.89	341,016.64
Town Hall Elevator	5/1/2028	225,000.00		25,000.00	7,500.00	200,000.00
Town Hall Remodeling	5/1/2028	90,000.00		10,000.00	3,000.00	80,000.00
<b>TOTAL</b>		<b>13,114,125.95</b>	<b>0.00</b>	<b>1,139,793.96</b>	<b>406,140.32</b>	<b>11,974,331.99</b>
<b>SHORT TERM DEBT</b>						
Fire Station Settlement						
BAN	8/26/2020	700,000.00	-	-		700,000.00
Library BAN	2/14/2020	923,305.00	923,305.00	21,637.40	-	
Feasibility BAN	2/14/2020	500,000.00	500,000.00	11,717.36	-	
<b>TOTAL</b>		<b>0.00</b>	<b>2,123,305.00</b>	<b>1,423,305.00</b>	<b>33,354.76</b>	<b>700,000.00</b>

### Fiscal Year 2020 Tax Collections

Year	6/30/2019	Commitments	REAL ESTATE			6/30/2020
	Balance		Exemptions Abatements	Payments less Refunds	Transfer to Tax Title	Balance
2020	-	15,821,796.87	122,135.01	15,153,411.12	-	546,250.74
2019	392,167.30	-	60.74	210,880.89	178,081.55	3,144.12
2018	57,722.69	-	-	5,060.11	49,322.30	3,340.28
2017	42,842.68	-	-	2,532.08	37,630.94	2,679.66
2016	28,848.57	-	-	2,334.83	28,487.25	(1,973.51)
2015	6,442.08	-	-	-	6,442.08	-
2014	2,417.79	-	-	-	2,417.79	-
Prior Years	7,983.45	-	-	(4.05)	8,021.57	(34.07)
<b>TOTAL</b>	<b>538,424.56</b>	<b>15,821,796.87</b>	<b>122,195.75</b>	<b>15,374,214.98</b>	<b>310,403.48</b>	<b>553,407.22</b>

	6/30/2019	Commitments	PERSONAL PROPERTY			6/30/2020
	Balance		Abatements	Payments	Refunds	Balance
2020	-	670,430.96	1,579.59	668,467.36	-	384.01
2019	47,608.24	-	0.03	45,747.74	-	1,860.47
2018	27,196.74	-	-	25,221.89	-	1,974.85
2017	1,061.28	-	-	16.87	-	1,044.41
2016	643.90	-	-	16.24	-	627.66
2015	808.55	-	-	15.85	-	792.70
2014	976.71	-	-	-	-	976.71

Prior Years	3,230.02	-	-	-	-	3,230.02
<b>TOTAL</b>	<b>81,525.44</b>	<b>670,430.96</b>	<b>1,579.62</b>	<b>739,485.95</b>	<b>0.00</b>	<b>10,890.83</b>

	<b>6/30/2019</b>		<b>MOTOR VEHICLE EXCISE</b>			<b>6/30/2020</b>
	<b>Balance</b>	<b>Commitment</b>	<b>Abatements</b>	<b>Payments</b>	<b>Refunds</b>	<b>Balance</b>
2020	-	1,357,025.56	23,715.12	1,166,252.12	3,094.45	170,152.77
2019	161,318.77	155,767.11	16,413.65	278,629.66	13,808.11	35,850.68
2018	30,814.48	-	1,285.97	15,351.09	1,290.87	15,468.29
2017	10,690.66	-	1,153.03	2,602.71	1,514.91	8,449.83
2016	8,424.92	-	228.13	917.82	31.25	7,310.22
2015	9,657.28	-	-	690.00	-	8,967.28
2014	4,954.71	-	-	385.32	-	4,569.39
Prior Yrs	98,231.55	-	-	524.38	-	97,707.17
<b>TOTAL</b>	<b>324,092.37</b>	<b>1,512,792.67</b>	<b>42,795.90</b>	<b>1,465,353.10</b>	<b>19,739.59</b>	<b>348,475.63</b>

	<b>6/30/2019</b>		<b>BOAT EXCISE</b>			<b>6/30/2020</b>
	<b>Balance</b>	<b>Commitment</b>	<b>Abatements</b>	<b>Payments</b>	<b>Refunds</b>	<b>Balance</b>
2020	-	2,577.00	75.00	1,077.00	-	1,425.00
2019	775.00	-	158.00	331.00	-	286.00
2018	228.00	-	-	-	-	228.00
2017	203.00	-	-	-	-	203.00
2016	260.08	-	-	4.08	-	256.00
2015	356.00	-	-	-	-	356.00
2014	306.00	-	-	-	-	306.00

Prior Yrs	1,135.94	-	-	-	-	1,135.94
<b>TOTAL</b>	<b>3,264.02</b>	<b>2,577.00</b>	<b>233.00</b>	<b>1,412.08</b>	<b>-</b>	<b>4,195.94</b>

**WATERSHED DISTRICTS**

**Collections by Town - Funds to Districts as Collected**

	<b>6/30/2019</b>		<b>BURNCOAT POND</b>			<b>6/30/2020</b>
	<b>Balance</b>	<b>Commitment</b>	<b>Payments</b>	<b>Refunds</b>	<b>Transfer to</b>	<b>Balance</b>
2020	-	78,973.23	72,806.45	620.94	-	6,787.72
2019	3,926.41	-	2,969.45	-	956.96	-
2018	693.35	-	71.90	-	621.45	-
2017	96.31	-	(0.06)	-	87.83	8.54
2016	721.96	-	-	-	721.96	-
2015	0.05	-	0.05	-	-	-
2014	-	-	-	-	-	-
Prior Yrs	-	-	-	-	-	-
<b>TOTAL</b>	<b>5,438.08</b>	<b>78,973.23</b>	<b>75,847.79</b>	<b>620.94</b>	<b>2,388.20</b>	<b>6,796.26</b>

	<b>6/30/2019</b>		<b>CEDAR MEADOW</b>			<b>6/30/2020</b>
	<b>Balance</b>	<b>Commitment</b>	<b>Payments</b>	<b>Refunds</b>	<b>Transfer to</b>	<b>Balance</b>
2020	-	28,675.74	26,455.38	-	-	2,220.36
2019	1,816.53	-	586.40	-	1,230.13	-
2018	797.55	-	-	-	797.55	-
2017	638.98	-	-	-	638.98	-
2016	-	-	-	-	534.40	(534.40)

2015	-	-	-	-	-	-
2014	-	-	-	-	-	-
Prior Yrs	-	-	-	-	-	-
<b>TOTAL</b>	<b>3,253.06</b>	<b>28,675.74</b>	<b>27,041.78</b>	<b>0.00</b>	<b>3,201.06</b>	<b>1,685.96</b>

	6/30/2019 Balance	Commitment	STILES Payments	Refunds	Transfer to Tax Title	6/30/2020 Balance
2020	-	47,277.56	41,948.39	-	-	5,329.17
2019	1,432.65	-	317.68	-	1,114.97	-
2018	-	-	-	-	-	-
2017	-	-	-	-	-	-
2016	(3,045.61)	-	-	-	-	(3,045.61)
2015	-	-	-	-	-	-
2014	-	-	-	-	-	-
Prior Yrs	-	-	-	-	-	-
	<b>-1,612.96</b>	<b>47,277.56</b>	<b>42,266.07</b>	<b>0.00</b>	<b>1,114.97</b>	<b>2,283.56</b>

**Interest and Fee Collections**

**FY20**

MLC Revenue	20,950.00
Total Interest	71,803.96
NSF Fees	-
Certificates of Dissolvment	-
Total Demand Fees	33,520.00
Total RMV Fees	12,245.27

Total Warrant Fees	580.00
<b>TOTAL</b>	<b>165,004.23</b>

**BETTERMENT PAYOFFS**

Cherry Valley Sewer District	16,478.26
Hillcrest Sewer District	3,529.00
Leicester Water Supply District	62,850.82
Oxford Rochdale Sewer District	1,042.89
Cedar Meadow	30,871.22
<b>TOTAL</b>	<b>114,772.19</b>

<b>BETTERMENTS &amp; LIENS FY19</b>	<b>Payments</b>	<b>Transfer to Tax Title</b>
Board of Health Title V Loan	2,960.85	-
Board of Health Title V Interest	1,217.80	-
Cherry Valley Sewer Betterment	58,127.99	-
Cherry Valley Sewer Interest	28,498.37	-
Cherry Valley Sewer Unpaid User Fee	6,719.51	4,736.27
Cherry Valley/ Rochdale Water Unpaid User fee	8,790.38	4,026.98
Hillcrest Sewer Betterment	46,077.01	-
Hillcrest Sewer Betterment Interest	9158.07	-
Hillcrest Sewer Unpaid User Fee	11,753.80	675.00
Hillcrest Water Unpaid User Fee	8,146.84	-
Leicester Water Supply - Sewer Betterment	56,787.60	-
Leicester Water Supply Sewer Interest	27,924.81	-

Leicester Water Supply Unpaid User fees	36,210.67	-
Oxford Rochdale Sewer Betterment	2,590.00	-
Oxford Rochdale Sewer Interest	932.40	-
Oxford Rochdale Sewer - Unpaid User Fee	36,535.00	-
Cedar Meadow Betterment	47,982.40	547.03
Cedar Meadow Betterment Interest	40,991.60	885.50

TAX TITLE	6/30/2019 BALANCE	NEW TAKINGS	SUBSEQUENT TAKINGS	DEFERRALS	PAYMENTS	DISCLAIMER	TRANSFER TO FORECLOSURE	6/30/2020 BALANCE
<b>TOWN:</b>								
REAL ESTATE	434,946.71	88,673.27	326,854.69	-	133,084.31	-	-	717,390.36
<b>DISTRICTS- BETTERMENTS:</b>								
OXFORD/ROCHDALE SEWER	3,344.21	-	2,685.24	-	3,222.31	-	-	2,807.14
CHERRY VALLEY/ROCHDALE	-	-	-	-	-	-	-	-
CHERRY VALLEY SEWER	8,040.20	-	4,228.56	-	3,424.53	-	-	8,844.23
LEICESTER WATER SUPPLY	69,099.89	-	-	-	69,099.89	-	-	-
HILLCREST SEWER/WATER	24,477.60	1,748.40	-	-	-	-	-	26,226.00
Cedar Meadow	1,131.87	1,094.06	1,924.48	-	547.03	-	-	3,603.38
<b>DISTRICTS-USAGE FEES:</b>								
CHERRY VALLEY SEWER	2,896.93	4,736.27	1,234.39	-	7,086.03	-	-	1,781.56



CHERRY VALLEY/ROCHDALE WATER	1,341.00	4,026.98	6,073.71	-	4,535.01	-	-	6,906.68
HILLCREST SEWER/WATER	-	675.00	465.00	-	-	-	-	1,140.00
LEICESTER WATER SUPPLY OXFORD/ROCHDALE SEWER	81.85	-	-	-	88.47	-	-	(6.62)
	12,482.26	-	20,091.97	-	9,262.04	-	-	23,312.19
<b>WATERSHEDS:</b>								
STILES	5,153.93	94.64	1,146.68	-	47.32	-	-	6,347.93
CEDAR MEADOW	881.99	1,068.78	2,447.47	-	670.56	-	-	3,727.68
BURNCOAT	1,268.95	335.96	2,784.94	-	167.98	-	-	4,221.87
<b>TAX DEFERRALS:</b>								
REAL ESTATE	7,899.06	-	-	-	7,899.06	-	-	-
CHERRY VALLEY SEWER	16,616.46	-	-	-	-	-	-	16,616.46
<b>TOTALS</b>	<b>589,662.91</b>	<b>102,453.36</b>	<b>369,937.13</b>	<b>-</b>	<b>239,134.54</b>	<b>-</b>	<b>-</b>	<b>822,918.86</b>

#### FORECLOSURED PROPERTIES - TOWN OWNED

PARCEL	LOCATION	FORECLOSURE	RE TAX	CHERRY VALLEY SEWER	OXFORD ROCHDALE SEWER	CHERRY VALLEY/ROCHDALE WATER	LEICESTER SEWER POSSESSIONS	CEDAR MEADOW W/S	HILLCREST SEWER
MAP 15A-A19	Chapel Street	DATE 11/20/06	\$8,531.07	\$78.12			\$12,851.61		

21B-E3	Cherry Valley Park	06/30/86	\$28.25	
21B-E3	Cherry Valley Park	06/30/86	\$28.25	
21B-E3	Cherry Valley Park	06/30/86	\$248.68	
21B-E3	Cherry Valley Park	06/30/86	\$28.25	
21B-F2.E3	Cherry Valley Park	06/30/86	\$369.47	
21B-F2.E3	Cherry Valley Park	06/30/86	\$28.25	
21B-F2.E3	Cherry Valley Park	06/30/86	\$28.25	
21B-F2.E3	Cherry Valley Park	06/30/86	\$28.25	
23C-E14	Boyd Street	03/23/06	\$1,181.48	\$10.86
23D-A1	Main Street	03/23/06	\$847.11	
23D-A1.1	Main Street	09/11/01	\$658.30	\$40.11
23D-A4	Main Street	03/23/06	\$483.78	
23D-B8	Main Street	03/23/06	\$380.21	
23D-B21	Auburn Street	03/13/08	\$10,413.40	\$425.86
24-C20	Auburn Street	07/25/08	\$635.95	
24A-E17	Harding Street	02/10/95	\$179.12	
25A-E15	Newfield Street	03/23/06	\$712.44	
25A-E17	Somerset Street	03/23/06	\$721.63	
25A-E20	Utica Street	03/23/06	\$1,180.25	
			\$17,494.26	
27-C5	Rawson Street	06/07/07	6	
28A-C6	Lake Shore Drive	03/23/06	\$1,583.99	
28A-E6	Lake Shore Drive		\$715.67	64.52
28B-G3	Hemlock Lane	03/23/06	\$797.46	

29A-D8	Birchwood Road	02/10/95	\$547.94					
29A-D9	Birchwood Road	10/23/07	\$6,040.79					
29A-D10	Warbridge Road	10/23/07	\$6,300.94					\$7,557.60
29A-G2	Birchwood Drive	03/26/02	\$1,376.90					
29A-G3	Birchwood Drive	03/26/02	\$1,449.39					
30A-A18	Sterling Street	03/23/06	\$1,213.09					
31-A2	Peter Salem Road	02/10/95	\$597.26					
33A-A1	Logan Street	03/23/06	\$645.05					
34B-B4	Stafford Street	06/17/06	\$3,005.42	\$85.07				
36-B5	Stafford Street	10/04/06	\$4,192.82					
38A-A4	Pleasant Street	03/23/06	\$632.14					
41A-B14	Ferncroft Road	02/08/07	\$3,308.59					
43-A11	River Street	03/05/01	\$8,717.20					
43A-B4	Pleasant Street	03/23/06	\$1,062.72					
43-C5	Pleasant Street	12/14/05	\$5,867.55					
49-C8	Parker Street	08/04/06	\$9,980.30					
23D-B8		01/11/08	-\$380.21					
21-A11	Main	4/18/2008	\$1,633.86					
23C-F3	Main Street	9/17/2010	\$3,669.10	4615.68				
29A-G1	Birchwood Drive	4/18/2008	\$955.97					
			<b>\$108,120.</b>					
<b>6/30/2020 Total</b>			<b>59</b>	<b>5,255.70</b>	<b>-</b>	<b>-</b>	<b>12,851.61</b>	<b>64.52</b>
								<b>7,557.60</b>

## Town Payroll

<u>Dept.-name</u>	<u>Last Name</u>	<u>First Name</u>	<u>Gross Wages</u>
Acct	Lawrence	Allison	79,758.49
Acct	Messina	Katie	31,653.48
Aging	Cloutier	Rachelle	42,859.68
Aging	Foley	Robert	9,431.11
Aging	Gercken	David	15,498.37
Aging	Grenier	Genevieve	14,045.40
Aging	Lamb	Nancy	19,935.18
Ambula	Calamare	Anthony	6,066.54
Ambula	Clark Jr.	Jeffrey	3,318.38
Ambula	Cooney	Megan	626.22
Ambula	Dalton	Richard	9,876.05
Ambula	Doane IV	Karl	8,230.42
Ambula	Dube	Molly	11,566.56
Ambula	Elshakhs	Benen	9,185.55
Ambula	Franklin	Michael	54,969.70
Ambula	Franklin	Jennifer	18,937.02
Ambula	Jefferson	Tyler	1,413.05
Ambula	Kulakowski	Caitlyn	602.79
Ambula	Laflash	Scott M	101.85
Ambula	Latino	Paul	2,909.78
Ambula	Mastromatteo	Ryan	247.80
Ambula	McDowell	Koury	35,591.43

Ambula	Mullins	Kaitlyn	6,757.77
Ambula	Normandin	Paul	8,450.84
Ambula	Nugent	Valerie	17.64
Ambula	Parkinson	Jeremy	5,231.81
Ambula	Patel	Harsh	2,516.71
Ambula	Plante	Ryan J	19,140.99
Ambula	Plante	Pamela	3,931.34
Ambula	Plante	Colleen	43,666.73
Ambula	Sculthorpe	Donna	49,852.80
Ambula	Seaver	Sara	2,826.06
Ambula	Seiser	Eli	15,191.04
Ambula	Torres	Ruben	19,070.94
Ambula	Wilson	Mark F	93.16
Ambula	Wilson	Cheryl A	6,973.20
Assess	Asquith	Kathleen	41,608.00
Assess	Dellacava	Michael L	577.00
Assess	Genna	Sanders	3,925.40
Assess	Paquette	Arthur	577.00
Assess	Prescott	John F	75,815.77
Clerk	Beaulieu	Victoria	93.50
Clerk	Curtis	Michael	556.50
Clerk	Davis	Deborah	72,973.94
Clerk	Hickey	Dorothy	221.00
Clerk	Ivel	Leonard	1,113.00

Clerk	Ivel	Judith	229.50
Clerk	Lareau	Pauline	204.00
Clerk	Menzigian	Mary	165.00
Clerk	Nash	Deborah	82.50
Clerk	Pobieglo	Frances	165.00
Clerk	Snay	Erika	204.00
Clerk	Todd	Jane	216.00
Clerk	Zajac	Constance	165.00
Clerk	Zuscak	Susan	44,608.05
Code	Amos	Duane	6,212.20
Code	Dolen	John P	3,829.00
Code	Markley	John	28,563.71
Code	McRae	David	29,413.40
Code	Silva	Michael	7,437.60
Code	Valinski	Ronald	3,546.58
Election	Colby	linda	449.00
Election	Connery	Maureen	556.50
Election	Davis	Paul	829.00
Election	Dowgielewicz	Ruth	82.50
Election	Durant	James	225.00
Election	Durant	Karen	225.00
Election	Eichholz	Mary	577.50
Election	Frazier	Amy	1,491.00
Election	Granville	Linda	428.50

Election	Israelian-Fleming	Kathy	643.00
Election	Jubinville	Lorraine	631.00
Election	Jubinville	Richard	507.50
Election	Knox	Barbara	859.00
Election	Levitan	Dian	104.50
Election	Martunas	Karon	159.50
Election	Mcgrail	Timothy	294.00
Election	Miller	Shelby	253.00
Election	Miller	Lisa	462.00
Election	Nichols	Rosemary	1,548.50
Election	Nist	Sharon	1,792.50
Election	O'Day	John	456.50
Election	Pappas	Carol	230.50
Election	Paradis	Cynthia	412.50
Election	Parke	Janice	368.00
Election	Parliment	Kurt	1,503.50
Election	Seymour	Robin	674.00
Election	Shea	James	196.00
Election	Solomon	Niklas	378.00
Election	Varjabedian	Dawn Jay	3,519.50
Election	Cherry	Ernestine	117.00
Election	Kennedy	Mary	82.50
Election	O'Day	Jennifer	154.00
Election	Wood	Wendy	204.00

Election	Benoit	Jacqueline	204.00
Election	Berthiaume	Judith	418.00
Election	Bisson	Roberta	762.00
Election	Bulman	Susan	561.50
Fire	Almstrom	Patrick	3,303.59
Fire	Avellino	Joseph	680.62
Fire	Bahnan	Antranic	1,934.74
Fire	Beauregard	David	2,917.93
Fire	Belisle	Alexander	203.26
Fire	Bissonette	Bret	280.51
Fire	Black	Daniel	92.63
Fire	Broullon	William M	4,040.45
Fire	Carlson	Benjamin	1,440.03
Fire	Clark	Kevin	1,192.36
Fire	Dolat	Zachary	1,838.13
Fire	Dupuis	Michael R	9,242.42
Fire	Dupuis	Anthony	5,586.01
Fire	Edson	Jason	4,583.16
Fire	Foley	Joseph	223.13
Fire	Gagne	Christopher	1,727.77
Fire	Goodney	Christopher	3,876.79
Fire	Green	John	275.27
Fire	Hammond	Dylan	1,153.98
Fire	Harrington	Alexandra	3,029.73



Fire	Hayes	Jonathan	1,113.40
Fire	Holmes	Mark	2,930.52
Fire	Howard	Jessica	376.13
Fire	Howard	David	5,015.04
Fire	Johnson	Corey	242.26
Fire	Kennedy	John	4,126.44
Fire	Laflamme	Logan	787.52
Fire	Lambert	Ryan	3,378.57
Fire	Maldonado	Kyle	20,506.84
Fire	Mastromatteo	Kristopher	4,660.31
Fire	McNamara	Nathan	1,845.50
Fire	Mercado	Nathanael Christopher	2,787.42
Fire	Montiverdi	M	4,554.75
Fire	Montiverdi	Eric	1,350.03
Fire	Morris	Benjamin	7,109.31
Fire	Murphy	Ryan	10,440.47
Fire	Orloff	Alexei	82.88
Fire	Pepin	Paul	9,194.00
Fire	Perry	Peter	286.88
Fire	Phillips	Zachary	420.75
Fire	Pike	Konnor	298.89
Fire	Pike	Justin	1,002.31
Fire	Plante	Jonathan F	2,452.86
Fire	Raillo	Kevin	1,975.65

Fire	Sawa II	Charles	5,842.52
Fire	Shea	Patrick	2,578.78
Fire	Soucie	Chandler	24.75
Fire	Soucie	Kristopher M	4,950.53
Fire	Soucie	Jason C	2,206.25
Fire	St. Pierre	Zachary	4,770.33
Fire	Tebo	Matthew	6,069.65
Fire	True Jr	John	2,003.27
Fire	True Sr	John	6,665.84
Fire	Wilson	Robert F	19,916.67
Fire	Wilson	Michael A	25,200.32
Fire	Wood	Joseph	2,737.85
Hwy	Baird	Brandon	46,873.36
Hwy	Bulak	Eric	56,299.26
Hwy	Burt Jr	William I	56,267.76
Hwy	Dube	Anthony	52,082.40
Hwy	Fenner	Derek	61,286.74
Hwy	Gagne	Jared	43,556.72
Hwy	Griffin	Dennis P	89,647.93
Hwy	Henderson	Maureen	3,589.69
Hwy	Henrichon	Alan	261.25
Hwy	Higgins	Connor	2,400.00
Hwy	Johnson	Nicholas	365.75
Hwy	Keats	Derek	62,555.74

Hwy	Knott	Brian	69,683.27
Hwy	Kobel Jr.	Henry	750.50
Hwy	McCormick	Michael	60,965.38
Hwy	Miller	Nicholas	3,612.50
Hwy	Muzzy	Chad	133.00
Hwy	Provost	Robert	59,646.59
Hwy	Ramm	Phillip	707.75
Hwy	Schur	Maureen	34,916.30
Hwy	Solomon	Karl	33,402.48
Librar	Berube	Charissa	10,624.58
Librar	Buckley	Lori	5,512.88
Librar	Cherry	Kathleen	13,892.48
Librar	Grady	Patricia M	50,347.08
Librar	Hall	Suzanne	74,806.62
Librar	Johnson	Donna	23,801.82
Misc	Dykas-Gonet	Patricia	27,172.62
Plann	Buck	Michelle	87,125.75
Plann	Conroy	Kelly	39,870.41
Plann	Dagle	Francis	10,675.16
Plann	Friedman	Debra	276.00
Plann	Grimshaw	Jason	320.00
Plann	Hale	Pamela	276.00
Plann	Kularski	Andrew	276.00
Plann	Peters	Tiffany	29,912.65

Plann	Souza	Jaymi-Lyn	276.00	
Plann	Spaulding II	Richard	276.00	
Police	Antanavica	Kenneth M	163,725.41	Regular/Stipends
Police	Bolduc Jr	John	596.00	Details
Police	Bousquet	David	4,061.00	Details
Police	Bousquet	Robert	16,425.25	Details
Police	Brady	Matthew	80,752.40	Regular/Stipends
			10,469.91	Overtime
			5,537.50	Details
Police	Brooks	Scot	75,165.84	Regular/Stipends
			47.49	Overtime
			11,800.00	Details
Police	Bulman III	Frank	82,496.52	Regular/Stipends
			2,184.54	Overtime
			2,250.00	Details
Police	Caforio Jr	John A	72,379.04	Regular/Stipends
			118.73	Overtime
			2,008.00	Details
Police	Doray	Paul S	119,556.80	Regular/Stipends
			5,037.53	Overtime
			17,512.00	Details
Police	Fontaine	Michael	97,852.80	Regular/Stipends
			9,150.90	Overtime
			37,491.50	Details
Police	Fontaine	Timothy M	77,481.92	Regular/Stipends
			1,899.60	Overtime

			39,712.00	Details
Police	Gaffney	Sheila	49,852.80	Regular
			1,275.75	Election
			220.50	Overtime
Police	Garfield	Cayla	240.00	Regular
Police	Gaumont	Gregory	8,344.25	Details
			400.00	Community
Police	Guertin	Craig	101,541.20	Regular/Stipends
			7,219.20	Overtime
			24,201.50	Details
Police	Kemp	Michael R	1,787.50	Details
Police	Laliberte	Laura	2,134.00	Details
Police	Laperle	Charles	69,705.96	Regular/Stipends
			4,887.95	Overtime
			23,817.00	Details
Police	Larson Jr	Charles	78,155.20	Regular/Stipends
			8,820.68	Overtime
			41,115.00	Details
Police	Lombardozzi	Michael	78,980.48	Regular/Stipends
			3,952.73	Overtime
			32,619.50	Details
Police	McCauley	Travis	74,815.08	Regular/Stipends
			3,548.42	Overtime
			26,854.00	Details
Police	Menard III	Richard	2,817.00	Details
Police	Moughan	Thomas	80,959.96	Regular/Stipends

			31,267.50	Details
			3,894.18	Overtime
Police	Murphy	James	75,149.68	Regular/Stipends
			1,514.66	Overtime
			35,790.50	Details
Police	Parkinson	Ann Marie	14,949.12	Regular
Police	Pepin	Paul	12,729.60	Academy
Police	Ruth	Derrick	73,594.20	Regular/Stipends
			1,246.61	Overtime
			6,462.50	Details
Police	Samia	Alexander	91,717.20	Regular/Stipends
			56.40	Overtime
			3,500.00	Details
Police	Sampson	Curtis	6,100.50	Details
Police	Sielis	Michael	67,256.70	Regular/Stipends
			-	Overtime
			7,129.50	Details
Police	Soojian	Matthew	71,338.40	Regular/Stipends
			2,206.76	Overtime
			5,200.00	Details
Police	Spaulding III	Richard	400.00	Details
Police	Tebo	Jeffrey P	31,480.75	Details
Police	Temple	Deborah	13,528.13	Regular
Police	Zecco	Steven	5,280.50	Details
Select	Antanavica	Richard	1,264.00	
Select	Duggan Jr	Herbert R	526.67	

Select	Forsberg	Kristen	53,768.54	
Select	Genereux	David	144,699.84	
Select	Milward	Bryan	47,913.92	
Select	Provencher	Dianna	1,404.83	
Select	Shocik	John	1,264.00	
Select	Wilson	Sandra	934.50	
Select	Paquette	Marie	10,061.44	
			568.00	Election
Senior Tax	Connery	Maureen	748.00	
Senior Tax	Dowgielewicz	Ruth	715.00	
Senior Tax	Perron	Robert	748.00	
Senior Tax	Rocheford	Neal	748.00	
Senior Tax	Small	Mary	660.00	
Senior	Langlois	Loisann	748.00	
			423.00	Election
Senior	O'Neil	Carole	748.00	
			1,174.50	Election
Senior	Pingeton	Regina	748.00	
			1,727.00	Election
Tax	Cusson	Cheyenne	5,041.92	
Tax	George	Nicholas	36,305.96	
Tax	Merced	Wanda	9,102.96	
Tax	Moulton	Amy	24,576.88	
Tax	Rajaniemi	Melanie	65,639.46	

Veterans	Arriaga-Reyes	Alex	1,105.00
Veterans	Main	Jason	6,827.62

### School Payroll

Administration	BERTHIAUME	JEFFREY	109,218.30
Administration	BOSS	TINA	112,716.80
Administration	COOPER	BRIAN	57,068.78
Administration	FONTAINE	CHRISTOPHER	104,984.63
Administration	FORSYTHE	JOANNE	96,033.88
Administration	FRANCIS	SCOTT	197.00
Administration	JOHNSON	BETH	93,946.12
Administration	JOSEPH	MATTHEW	121,842.38
Administration	KENNY	TRACEY	121,002.73
Administration	LAUDER	THOMAS	197.00
Administration	MAYNARD	CATHERINE	107,538.39
Administration	MILLER	PAUL	56,195.48
Administration	RICHARD	STELLA	322.00
Administration	SMITH	PAMELA	131,236.87
Administration	TEBO	TAMMY	98.50
Administration	TENCZA	MARILYN	171,255.62
Administration	WHITE	DAVID	13,013.13
Administration	ZAWADA	THEODORE	113,221.65
Food Services	JACKSON	ANN MARIE	42,029.42
Food Services	BRENNAN	DEBORAH	12,729.92
Food Services	CASCIONE	LAURIE	66,407.02
Food Services	DAY	DARLENE	26,850.65
Food Services	FASCIOLO	SILVINA	15,472.66
Food Services	GLEASON	MICHELLE	21,938.35
Food Services	GRIFFITH	ROBYN	28,854.47
Food Services	HARMON	WENDY	28,343.06
Food Services	JAROSKI	SANDRA	18,792.79
Food Services	JOHNSON	LISA	19,214.72



Food Services	LAZAREVIC	LAURIE	9,206.71
Food Services	LEPOER	ELIZABETH	7,599.52
Food Services	MANDELLA	TRACY	21,786.69
Food Services	MARTIROS	KATHRYN	17,259.94
Food Services	MCDERMOTT	RACHEL	60.50
Food Services	NIDDRIE	ANDREA	14,806.13
Food Services	THOMPSON	VALERIE	30,932.66
Nurses	BULLOCK	SHERI	62,171.14
Nurses	JONES	NICOLE	54,696.79
Nurses	LEDBETTER	MELISSA	72,222.74
Nurses	MOFFAT	DIANE	72,284.24
Secretaries	CONNERY	NEILE	35,189.40
Secretaries	HOVAGIMIAN	JOANNE	35,432.46
Secretaries	JEROME	JANET	14,229.00
Secretaries	JORDAN	CYNTHIA M	22,803.05
Secretaries	KELLEY	SUZANNE	24,523.98
Secretaries	LYON	LORRAINE A	20,741.31
Secretaries	MARS	JULIE	2,834.21
Secretaries	MARTINELLI	LISA	62,105.07
Secretaries	MORALES	LIANDRA	11,124.80
Secretaries	MORREALE	DONNA	11,180.39
Secretaries	MORRISON	CRISTY	50,965.55
Secretaries	OLIVO	ELIZABETH	31,993.03
Secretaries	POCE	SHANNON	10,028.68

Secretaries	REBELLO	TAMMY	32,477.08
Secretaries	STEVENS	JANET	28,992.64
Secretaries	THIBEAULT	BONNIE	64,240.78
Secretaries	WEISSMAN	CHRISTINE	18,296.46
Substitute Teachers	ALFONSO JR.	RIGOBERTO	85,501.62
Substitute Teachers	BARRY	CHRISTOPHER	32,218.01
Substitute Teachers	BEAUDRY	EMILY	85,544.12
Substitute Teachers	BELHUMEUR	AVIVA S.	93,719.15
Substitute Teachers	BENOIT	KAYLA	41,216.90
Substitute Teachers	BOWES	THOMAS	99,452.32
Substitute Teachers	BROUSSEAU	JEFFREY	66,286.00
Substitute Teachers	BURAK	DEBRA	91,063.42
Substitute Teachers	CAVANAUGH	ANNE	71,167.77
Substitute Teachers	CLEVELAND	REED	73,482.27
Substitute Teachers	COVERT	AARON	48,108.41
Substitute Teachers	DUPREY	MICHELLE	87,021.35
Substitute Teachers	DUTTON	NANCY	93,992.42
Substitute Teachers	GAHAGAN	PATRICIA	88,339.85
Substitute Teachers	GRIMSHAW	CARRIE	45,544.96
Substitute Teachers	GRIMSHAW	JASON	86,563.12
Substitute Teachers	GRIMSHAW	LINDA	83,311.69
Substitute Teachers	HERRICK	GUILIA	84,499.62
Substitute Teachers	KAMAT	SIDDHI	70,629.24
Substitute Teachers	KAOURIS-VANGOS	ATHENA	94,409.15

Substitute Teachers	KNIGHT	DEBORAH	75,360.25
Substitute Teachers	LAVELLE	MAGGIE	78,455.58
Substitute Teachers	LENNERTON III	JOSEPH	86,485.44
Substitute Teachers	LOPEZ	JESSICA	71,142.96
Substitute Teachers	LYNCH	MICHAEL	91,802.19
Substitute Teachers	MACALUSO	AMYLYNN	59,021.49
Substitute Teachers	MASON	KIMBERLY	89,161.85
Substitute Teachers	MITCHELL	KATHLEEN	84,003.42
Substitute Teachers	MUELLER	JULIE	84,499.62
Substitute Teachers	O'BRIEN	HEIDI	91,208.92
Substitute Teachers	OTTMAR	KARL	64,557.73
Substitute Teachers	PARKER	KATHERINE	87,604.55
Substitute Teachers	PETTERSON-BERNIER	JOANNE	91,728.92
Substitute Teachers	PHILLIPS	ALEXIS	16,363.86
Substitute Teachers	RAFFERTY	JONATHAN	52,087.78
Substitute Teachers	RIEDER	DANIELLE	71,559.36
Substitute Teachers	SMITH	SCOTT	81,698.19
Substitute Teachers	SOUTHWICK	KELLEY	96,251.42
Substitute Teachers	ST. JOHN	JENNIFER	89,220.65
Substitute Teachers	STANICK JR.	DAVID	73,697.02
Substitute Teachers	TRETHEWAY	CHRISTINE	51,156.23
Substitute Teachers	WARNKEN	KATHLEEN	82,673.54
Substitute Teachers	ARSENAULT	TRACY	26,187.00
Substitute Teachers	BENOIT	RACHAEL	40.00

Substitute Teachers	BOCIAN	STEPHEN	2,631.75
Substitute Teachers	BRUNELLE JR	RAYMOND	440.00
Substitute Teachers	BUCKLEY	THOMAS	2,000.00
Substitute Teachers	BURCH	LOUISE	132.00
Substitute Teachers	CARTER-PARADIS	MARGARITA	440.00
Substitute Teachers	CONNERS	BRIAN	7,106.03
Substitute Teachers	COTE	RICHARD	1,520.00
Substitute Teachers	DODGE	TYLER	150.00
Substitute Teachers	DOYLE	COURTNEY	99.00
Substitute Teachers	EARLEY	AMY	1,520.00
Substitute Teachers	FERRARO	GINGER	18,498.70
Substitute Teachers	GRANDONE	DEBRA	466.00
Substitute Teachers	GRIFFITHS	TIMOTHY	643.50
Substitute Teachers	HAGGLUND	NATHAN	322.00
Substitute Teachers	HIPPERT	MICHAELA	1,424.00
Substitute Teachers	HUGHES	KIMBERLEE	760.00
Substitute Teachers	KEMP	CAITLIN	113.00
Substitute Teachers	KULARSKI	JENNA	195.00
Substitute Teachers	LAMPREY	COLLEEN	1,741.75
Substitute Teachers	LANE	AHENEBAH	746.00
Substitute Teachers	LARAMEE	KENNETH R	2,000.00
Substitute Teachers	LEVEILLEE	ELISE	573.00
Substitute Teachers	LEVINSON	DIANE	1,625.00
Substitute Teachers	LIPPINCOTT JR.	LYNN	480.00

Substitute Teachers	LUNDSTROM	RUTH	292.50
Substitute Teachers	MARTINEZ	KAILIYAH	624.50
Substitute Teachers	MCKIERNAN	LYNN	4,500.75
Substitute Teachers	NORMANDIN	LISA	195.00
Substitute Teachers	PETKIE	BENJAMIN	200.00
Substitute Teachers	POULTEN	DARA	19,327.00
Substitute Teachers	REGAN	JESSICA	560.00
Substitute Teachers	REMILLARD	MARY	18,498.70
Substitute Teachers	RICE	STEPHANIE A	80.00
Substitute Teachers	RICHARD	AVA	379.50
Substitute Teachers	ROUDAS	LINDA	800.00
Substitute Teachers	SANTIAGO	SANDRA	310.75
Substitute Teachers	SENKO	JULIANA	160.00
Substitute Teachers	SOUCIE	ANGELA	2,579.00
Substitute Teachers	ST. JOHN	TIMOTHY	327.25
Substitute Teachers	STANDRING	SHIRLEY	2,393.00
Substitute Teachers	STAPEL	KATHERYN	68.75
Substitute Teachers	TARGEE	ANDREW	1,748.75
Substitute Teachers	TRAINOR	STEPHANIE	497.50
Substitute Teachers	WATERS	SUSAN	1,755.00
Substitute Teachers	WEISSMAN	LAUREL	338.25
Substitute Teachers	ZAWADA	VICTORIA	640.00
Teacher Aides	ATKINS	ALEXIS	16,656.22
Teacher Aides	BARRON	JANE	26,252.46

Teacher Aides	BARRY-ALVES	JESSICA	25,072.87
Teacher Aides	BELL	ELIZABETH	11,480.31
Teacher Aides	BLISS	TAMMY	27,758.92
Teacher Aides	BOUCHER	STEPHANIE	29,435.18
Teacher Aides	BOWEN	JULIE	23,273.11
Teacher Aides	BROOKS	DAWN	33,026.44
Teacher Aides	BROOKS	SCOTT	6,428.00
Teacher Aides	BURLINGAME	ERIN	27,309.59
Teacher Aides	CABRERA	JESSICA	8,160.37
Teacher Aides	CAMPANALE	DEBORAH	26,402.34
Teacher Aides	CLARK	TARA	37,294.66
Teacher Aides	COOPER	ELIZABETH	27,706.74
Teacher Aides	CRAVER-HARNOIS	NANCY	24,861.30
Teacher Aides	DAVENPORT	TRACY	19,685.36
Teacher Aides	DEBRUSK	ASHLEY	24,861.30
Teacher Aides	DEBRUSK	LAURIE	33,463.61
Teacher Aides	DEPASSE	KRISTEN	33,202.98
Teacher Aides	DEROY	SARAH	20,910.20
Teacher Aides	DERRICO	BONNIE	17,368.24
Teacher Aides	DERRY	KELLEY	27,727.86
Teacher Aides	DION	MARYELLEN	30,918.12
Teacher Aides	DOMINY	MICHELE	27,255.15
Teacher Aides	DOYLE	MAUREEN	26,292.22
Teacher Aides	ENGVAL	CHRISTINE	17,186.94

Teacher Aides	GREEN	JACLYN	9,948.10
Teacher Aides	GUERRERO	KIMBERLY	7,983.19
Teacher Aides	HAMMOND	MICHELLE	35,601.82
Teacher Aides	HANLEY	PAMELA	27,981.63
Teacher Aides	HUBBARD	SHERRIE	28,012.60
Teacher Aides	KEMP	DAVID	6,468.50
Teacher Aides	LAGUEUX	HEIDIE	22,229.84
Teacher Aides	LEONARD	SUSAN	1,309.75
Teacher Aides	MARTINEZ	AYLA	6,977.29
Teacher Aides	MARTINEZ	NEREIDA	29,325.68
Teacher Aides	MATEO	GABRIEL	1,841.39
Teacher Aides	MCAULIFFE	VICTORIAHOPE	3,025.75
Teacher Aides	MCCALLUM	SAMANTHA	22,520.87
Teacher Aides	MCCARTHY	KELLY	1,359.18
Teacher Aides	MCCORMACK	MARY	27,781.67
Teacher Aides	MCGEARY	PAULA	26,644.79
Teacher Aides	MCGEE	BRENDAN	4,005.12
Teacher Aides	MILLER	NICHOLAS	24,665.26
Teacher Aides	MILOSH	DEBORAH	12,015.00
Teacher Aides	MORRIS	LAURA A	25,690.09
Teacher Aides	NADREAU	JACOB	11,849.21
Teacher Aides	NELSON	HEATHER	20,775.26
Teacher Aides	O'COIN	MARIA	26,138.79
Teacher Aides	PAJER	KAREN	20,982.33

Teacher Aides	PALOMBO	PATRICIA	28,507.13
Teacher Aides	PELLETIER	JANET	18,607.42
Teacher Aides	PETKIE	LISA	13,309.89
Teacher Aides	PROVOST	GEORGETTE	27,780.47
Teacher Aides	RANDELL	JOYCE	26,170.33
Teacher Aides	REPEKTA	DONNA	6,471.53
Teacher Aides	RING	JANE	25,003.95
Teacher Aides	RUSSO	KIMBERLY	21,502.11
Teacher Aides	SCHIMKE	KRISTIN	28,529.77
Teacher Aides	SKOG	DANNIE	24,433.52
Teacher Aides	SOOJIAN	SAMANTHA	30,185.27
Teacher Aides	SPAULDING	MICHELLE	24,107.61
Teacher Aides	STEVENS	STACY	25,999.64
Teacher Aides	STICKNEY	THORA	12,448.27
Teacher Aides	TARPEY	DEBRA	26,241.96
Teacher Aides	WAKEEN	LINDA	14,649.64
Teacher Aides	WEISSMAN	STEPHANIE	5,006.97
Teacher Aides	WELLS	RACHEL	20,754.45
Teacher Aides	WENDT	ANDREW	22,265.21
Teacher Aides	WEST	KATHLEEN A	26,176.90
Teacher Aides	WEXLER	MIKI	23,711.45
Teacher Aides	WHITE	DEBORAH	8,397.95
Teacher Aides	WILSON	ARLENE M.	27,109.99
Teachers	ALMSTROM	PAIGE	68,337.36



Teachers	BOKIS	JENNIFER	87,904.55
Teachers	BONNER	SARA	19,539.28
Teachers	CALLIGAN	THERESA	89,760.35
Teachers	CARDER	ELAINE	55,499.05
Teachers	CONNOR	J. MICHELE	69,927.94
Teachers	DACOSTA	CAITLYN	56,382.36
Teachers	DIRENZO	SUSAN	74,100.78
Teachers	DUVAL	BRIAN	26,623.04
Teachers	DYSON	AMBYRE	70,609.02
Teachers	EGDALL	JENNIFER	85,249.62
Teachers	FOSTER	LIANNE	34,609.96
Teachers	GARNETT	KATHERINE	22,407.32
Teachers	GIGUERE	SARAH	89,233.15
Teachers	HOWARD	NICOLE	34,609.96
Teachers	KENDER	LAUREN	81,062.13
Teachers	LAMPREY	KRISTIN M	90,053.33
Teachers	LARSON	DONNA	91,718.92
Teachers	LEAHY	JENNIFER	40,547.55
Teachers	MAHONEY	CHRISTINE	70,450.27
Teachers	MESSIER	HEATHER	92,645.65
Teachers	MIRABILE	DANIEL	23,851.60
Teachers	NARTOWT	STEPHANIE	16,081.79
Teachers	NIGGL	ASHLEY	50,922.91
Teachers	NOWICKI	KATELYN	63,190.95

Teachers	O'NEIL	MEAGHAN	25,340.36
Teachers	OLIVER	KRISTAN A.	85,249.62
Teachers	PEDONE	VALERIE J	79,421.06
Teachers	PONTBRIAND	BRITTANY	7,815.68
Teachers	RAMASKA	FELICIA	81,248.19
Teachers	RICHARD	JENNIFER	25,133.92
Teachers	ROCHE	ALLISON	31,296.08
Teachers	STUART	LAURA	85,094.12
Teachers	SWANSON	SAMANTHA	67,469.50
Teachers	SWIFT	SARAH	82,703.19
Teachers	ALESBROOK	ADAM	82,453.67
Teachers	AUEN	CHRISTINE	92,311.92
Teachers	BORATYN	MELISSA	87,021.35
Teachers	COLLINS	KATHLEEN	90,968.92
Teachers	COPPOLINO	GREGORY	7,815.68
Teachers	DEPACE	JAMES	67,840.50
Teachers	DUSTY	LAURA	81,980.69
Teachers	EVERETT	NORMAN	75,597.60
Teachers	FERDELLA	KIMBERLY	93,247.42
Teachers	FREEMAN	RENEE	87,630.44
Teachers	GALLANT-SMITH	TANYALEE	91,521.35
Teachers	GRANGER	JACQUELINE	85,716.94
Teachers	GROVE	ANGELA	65,039.82
Teachers	LEAHY	JOHN	61,750.95

Teachers	LEMERISE	ANDREW	61,750.95
Teachers	LEVEILLEE	DIANE E	95,295.67
Teachers	LIJOI	JOSEPH	44,357.59
Teachers	LOONEY	KRISTINA	73,077.35
Teachers	MARTIN	EILEEN	85,249.62
Teachers	MCGOVERN	MEGHAN	47,222.09
Teachers	MINTON	CHRISTY	65,203.50
Teachers	NEELY	TIARA	84,949.62
Teachers	O'CONNOR	HOLLY	80,821.41
Teachers	REYNOLDS	JENNIFER	88,595.65
Teachers	RIEDER	DIANNE D	95,388.92
Teachers	SLOAN	MICHAEL	14,351.86
Teachers	SOCHA	DAVID	78,838.36
Teachers	STAPEL	HEATHER	62,483.45
Teachers	STICKNEY	HENRY J	90,479.19
Teachers	TERRIEN	CRAIG	84,949.62
Teachers	VAUGHAN	MICHAEL D.	89,818.27
Teachers	WONG-KAM	PETER	20,321.60
Teachers	ADLER	AMY	89,571.35
Teachers	BAKER	MEGAN	88,634.85
Teachers	BARLOW	HEIDI	86,263.12
Teachers	BURKS	BONNY	86,953.67
Teachers	CARROLL	DIANE	90,468.92
Teachers	CORDAY-MILLER	EMILY	84,949.62

Teachers	CURCI	CHRISTINE	84,499.62
Teachers	DIPILATO	JOANNE	67,617.36
Teachers	DONOVAN	ALICIA	73,142.86
Teachers	FAZIO	LINDA	92,796.42
Teachers	FORD	KATIE	85,748.19
Teachers	GALLANT	CHRISTINE	63,895.50
Teachers	HILTZ	ALYSSA	65,660.50
Teachers	HYLAND	ANN	86,571.35
Teachers	KNIGHT	BARBARA A	76,358.81
Teachers	LEBLANC	KATELYN	62,104.04
Teachers	MCCANCE	DONNA M	64,701.03
Teachers	MELOCHE	MICHELLE	88,634.85
Teachers	MURPHY	LAURIE	70,002.96
Teachers	PERRON	VICTORIA	66,154.00
Teachers	PIKE	KRISTEN	76,960.27
Teachers	POTTER	MICHELE	86,571.35
Teachers	RANDELL	MARYJO	90,968.92
Teachers	SCAVONE	JESSICA	76,646.22
Teachers	STEIGER	TRACY A	90,468.92
Teachers	TIBBETTS	SHAWNA R	79,838.05
Teachers	WHITTEMORE	AMANDA	90,021.35
Teachers	WOODS	SANDRA	84,499.62
Teachers	WRIGHT	CHERYL	81,248.19
Administration	BERTHIAUME	JEFFREY	109,218.30

Administration	BOSS	TINA	112,716.80
Administration	COOPER	BRIAN	57,068.78
Administration	FONTAINE	CHRISTOPHER	104,984.63
Administration	FORSYTHE	JOANNE	96,033.88
Administration	FRANCIS	SCOTT	197.00
Administration	JOHNSON	BETH	93,946.12
Administration	JOSEPH	MATTHEW	121,842.38
Administration	KENNY	TRACEY	121,002.73
Administration	LAUDER	THOMAS	197.00
Administration	MAYNARD	CATHERINE	107,538.39
Administration	MILLER	PAUL	56,195.48
Administration	RICHARD	STELLA	322.00
Administration	SMITH	PAMELA	131,236.87
Administration	TEBO	TAMMY	98.50
Administration	TENCZA	MARILYN	171,255.62
Administration	WHITE	DAVID	13,013.13
Administration	ZAWADA	THEODORE	113,221.65
Food Services	JACKSON	ANN MARIE	42,029.42
Food Services	BRENNAN	DEBORAH	12,729.92
Food Services	CASCIONE	LAURIE	66,407.02
Food Services	DAY	DARLENE	26,850.65
Food Services	FASCIOLO	SILVINA	15,472.66
Food Services	GLEASON	MICHELLE	21,938.35
Food Services	GRIFFITH	ROBYN	28,854.47

Food Services	HARMON	WENDY	28,343.06
Food Services	JAROBSKI	SANDRA	18,792.79
Food Services	JOHNSON	LISA	19,214.72
Food Services	LAZAREVIC	LAURIE	9,206.71
Food Services	LEPOER	ELIZABETH	7,599.52
Food Services	MANDELLA	TRACY	21,786.69
Food Services	MARTIROS	KATHRYN	17,259.94
Food Services	MCDERMOTT	RACHEL	60.50
Food Services	NIDDRIE	ANDREA	14,806.13

### ***Town of Leicester: A Brief History***

On January 17, 1686 a tract of land eight miles square was bought from the Nipmuc tribe of Massachusetts Indians by nine men from the Roxbury area. Fifteen English pounds were paid for the land and the deed was signed by the heirs of the recently deceased Chief Oraskaso. Settlement was not attempted until 1713 because of the Indian hostility in the area, but in that year the first dwelling was built on the southeastern corner of what is now the Town Common. The Town of Leicester became incorporated in 1713.

In 1753 the western half of the Town was incorporated as the Town of Spencer, named for the lieutenant governor at the time, Spencer Phipps. In 1765 a strip of land two miles wide was taken from the northern side of the Town of Paxton. In 1778 about twenty-five hundred acres from the southeast part went to the Town of Ward (now called Auburn). From its original size of 64 square miles the Town of Leicester has been reduced to its present area of 24.7 square miles.

Before the Revolution, agricultural Leicester provided refuge for several religious sects including Quakers and Anabaptists who were persecuted elsewhere and a colony of seventy Jews who fled from Newport before it was captured by the British. The Jewish colony was led by Aaron Lopez, the largest American ship owner before the Revolution, who made his home and trading center in Leicester. The earliest settlers were farmers; however, numerous brooks, with their potential for water power, attracted industry early in the Town's history. The first sawmill in this part of the State to use a circular saw was located in Leicester; and the first grist mill was built before 1730. Before 1785 the making of machine and hand cards for the combing of cotton began here and by 1890 one fourth of the wood cards in the United States were produced here. Other products included woolen goods, leather products and shoes with plants opening in 1814, 1850 and 1866 respectively.

