

TOWN OF LEICESTER

2019 ANNUAL REPORT



Town of Leicester Massachusetts



Annual Reports of Town Departments, Boards and Committees

January 1, 2019 through December 31, 2019

Cover photo of Sargent Pond courtesy of Belia Koziak

In Memoriam

In memory of and appreciation for their contributions to the Town of Leicester, we remember:

David Benoit – Mr. Benoit was the former President and long-time coach of the Leicester Soccer Club. He enjoyed He enjoyed riding his Harley Davidson Motorcycle and vacationing with his family.

Robert Cleary – Mr. Cleary was a former long-time resident of Cherry Valley. Bob graduated from Leicester High School and proudly served as a Seabee in the [US Navy](#) stationed in Okinawa during [WWII](#). He was Chief Accountant for 26 years with the Massachusetts Department of Education, retiring in 1988. He served as Leicester's Elected Town Treasurer from 1973-2002; an elected member of the Worcester Regional Retirement Board from 1982-2007; and was a lifetime member of the Cherry Valley American Legion Post 443, serving as Post Treasurer for many years.

Carolyn Harris – Ms. Harris was a resident of Leicester and worked at Acme Plastics in Leicester for many years prior to her retirement. She was most recently employed as secretary of the First Baptist Church in Oxford and the Jack & Jill Pre-School.

Alan Jacques – Mr. Jacques was a resident of Leicester and served as a volunteer for 35 years at the Cherry Valley Fire Department. He was a member of High Pointe Church in Thompson, CT. He was an avid New England Patriots fan, antique car enthusiast and enjoyed attending car shows.

Mary Johnson – Ms. Johnson was a long-time resident of Leicester. She was an active member of the Bethel Lutheran Church where she served as an usher. She was a founding member of the Leicester Senior Center and was involved in countless other organizations and groups throughout her life.

Peter Martinson – Mr. Martinson was a lifelong resident of Leicester and an active community member. Peter was one of the first EMT's in town. He was also a part-time [police officer](#) and on-call [firefighter](#) in the 1970's in Leicester.

William Wall, Sr. - Mr. Wall a long-time resident of Leicester served his country with the U.S. Navy during the Korean War. He was a member of the Cherry Valley American Legion Post 443 and the Rochdale VFW Post 7556. He was also a long-time member of the Town's Recreation Committee, Leicester Lion's Club and an active member and past president of the Senior Citizen Club.

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Quick Facts

Incorporated:	1713
Government:	Open Town Meeting; Five-member Select Board with a Town Administrator
Annual Town Meeting:	First Tuesday in May
Annual Town Election:	Second Tuesday in June
Town Census:	10,970 (as of 2010 census)
Town Roads:	Approximately 100 miles
Current Tax Rate:	\$14.91 per thousand dollars of valuation
Congressional District:	2 nd Congressional District
Senatorial District:	2 nd Worcester District
Representative District:	17 th Worcester District

Town Hall Information

3 Washburn Square
Leicester, MA 01524

Town Office Hours:	Mon, Wed, Thurs 8am-5pm; Tues 8am-7pm; Closed Fridays
Contact:	Ph: 508-892-7000; Fax: 508-892-7070
Town Website:	www.leicesterma.org
Facebook:	www.facebook.com/TownofLeicester
Twitter:	www.twitter.com/TownofLeicester

School Administration Hours:	Monday-Friday 8am to 4pm; Town Hall, 3rd Floor
Contact:	Ph: 508-892-7040; Fax: 508-892-7043
School Website:	www.leicester.k12.ma.us
Facebook:	www.facebook.com/leicesterpublicschools

General Town Information

Emergency Numbers

Ambulance – Police – Fire	911
Alarm Systems	508-892-1193
Power Outages	800-465-1212

Town Departments

Accounting	508-892-7005	Library	508-892-7020
Animal Control	508-892-7010	Planning	508-892-7007
Assessor	508-892-7001	Police	508-892-7010
Building	508-892-7003	Registrar of Voters	508-892-7011
Board of Health	508-892-7008	Senior Center	508-892-7016
Board of Selectmen	508-892-7000	Tax Collector	508-892-7004
Conservation	508-892-7007	Town Administrator	508-892-7000
EMS Billing	508-892-7006	Town Clerk	508-892-7011
Fire Department	508-892-7022	Treasurer	508-892-7002
Highway Department	508-892-7021	Veterans Services	508-892-7025

School Department

School Administration	508-892-7040	School Administration Fax	508-892-7043
Primary School	508-892-7050	Middle School	508-892-7055
Memorial School	508-892-7048	High School	508-892-7030

Sewer and Water Districts

Cherry Valley Sewer District	508-892-9616	Cherry Valley/Rochdale Water	508-892-9616
Hillcrest Sewer District	508-414-2111	Hillcrest Water District	508-892-7585
Leicester Water Supply District	508-892-8484	Oxford/Rochdale Sewer District	508-892-9549

Community Resources

Leicester Housing Authority	508-892-4620	Hearts for Heat	leicester@heartsforheat.org
Parks and Recreation	508-892-7021	Hot Lunch Program for Seniors	508-892-7204
LCAC (Local Cable)	508-892-8757	Recycling	508-892-3121
USPS	800-275-8777	WRTA	508-752-9283

Elected Federal, State and County Officials

Governor

Charlie Baker (R)
Office of the Governor, Room 280
Boston, MA 02133
617-725-4005
www.mass.gov/governor/contact

Lieutenant Governor

Karyn Polito (R)
Office of the Governor, Room 280
Boston, MA 02133
617-725-4005
www.mass.gov/governor/contact

Attorney General

Maura Healey (D)
One Ashburton Place
20th Floor Boston, MA 02108
617-727-2200
agoweb@state.ma.us

Secretary of State

William F. Galvin (D)
Citizen Information Service
McCormack Building
One Ashburton Place Room 1611
Boston, MA 02108
617-727-7030
cis@sec.state.ma.us

State Senator

Michael Moore (D)
2nd Worcester District
617-722-1485
Michael.Moore@masenate.gov

State Representative

David LeBoeuf (D)
17th Worcester District
617-722-2425
David.LeBoeuf@mahouse.gov

United States Senator

Edward Markey (D)
Local Office: 975 JFK Building
15 New Sudbury Street
Boston, MA 02114
617-565-8519
www.markey.senate.gov

United States Senator

Elizabeth Warren (D)
Local Office: 2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
617-565-3170
www.warren.senate.gov

United States Representative

James McGovern (D)
12 East Worcester Street, Suite 1
Worcester, MA 01605
508-831-7356
www.mcGovern.house.gov/contact/email-me

Elected Town Officials

Board of Assessors

Paul Davis	2020
Michael DellaCava Sr.	2022
Arthur Paquette	2021

Board of Health

Christopher Montiverdi	2021
Richard J. Spaulding	2022
Pamela Hale	2020

Select Board

Sandra Wilson	2020
Harry Brooks	2021
Richard Antanavica	2021
Dianna Provencher	2020
John Shocik	2022

Library Trustees

Pauline C. Lareau	2020
Ernestine A. Cherry	2022
R. Olney White	2021
Paul A. Ravina	2020
Bruce L. Craven	2021
Mary Moore	2022

Moderator

Donald Cherry, Jr.	2022
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Moose Hill Water Commission

Kurt Parliment	2021
Harry Brooks	2021
Michael Shivick	2022

Planning Board

Jason D. Grimshaw	2021
Debra Friedman	2021
Sharon J. Nist	2020
Andrew Kularski	2021
Jaymi-Lyn Souza	2022

School Committee

Thomas A. Lauder	2022
Scott G. Francis	2021
Stella M. Richard	2022
Nathan Hagglund	2020
Tammy Tebo	2020

Town Clerk

Deborah K. Davis	2020
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Appointed Town Officials

*EO=Ex-Officio

*AL=At-Large

*AH=Ad-Hoc

ADA Coordinator

David Genereux 2020

Agents to the Select Board

Craig Guertin 2020

Kenneth Antanavica 2020

Michael Fontaine 2020

Paul Doray 2020

Alexander Samia 2020

Animal Control Officer

Patricia Dykas 2020

Agricultural Commission

Dianna Provencher 2020

Kim Miczek 2022

Matthew Soojian 2022

Kurt Parliament 2020

Marjorie Cooper 2021

Pat Dykas, Alternate 2021

Suzanne Sears, AL 2022

Clare Carter-Oriz 2020

Arts Council

Charles Leis, Jr. 2022

Kurt Parliament 2020

Sharon Nist 2021

Judith Ivel 2020

Dianne Lennerton 2022

Elizabeth Marc-Aurele 2022

Christie Higginbottom, EO 2022

Danielle Rieder 2020

Bandstand Committee

Judy Ivel 2022

William Daggett 2020

Ann Emond 2021

Paul Fontaine 2022

Sharon Nist 2021

Burncoat Park Sports Planning Committee

Dianna Provencher AH

Harry R. Brooks, SB AH

Leonard Margadonna AH

Stephen Parretti AH

Kevin Desaulnier AH

Dawn Marttila AH

Russell Anderson AH

John True AH

Rose Marie George-Dolan AH

By-Law Committee

Justina Lachapelle 2021

Marjorie Cooper 2022

Robert Alves 2019

Jasmine Randhawa 2020

Suzanne Sears 2021

Capital Improvement Planning Committee (CIPC)

Leonard Margadonna, AL 2020

Dawn Marttila, AL 2022

Sharon Nist, Planning 2020

David White, Schools 2020

Bonita Keefe-Layden 2020

Sandra Wilson, SB 2020

Central Mass Regional Planning Commission

John Shocik, SB 2020

Dennis Griffin, Alternate 2020

Debra Friedman, Planning 2020

Central Mass Resource Recovery Committee

David Genereux 2020

Code Inspection Services

John Zachariewicz, Local Alt. Inspector 2020

John Dolen, Gas/Plumbing Inspector 2020

Dennis Harney, Alt. Gas/Plumbing Insp. 2020

John Markley, Wiring Inspector 2020

Matthew McCue, Alt. Wiring Inspector 2020

Ronald Valinski Jr., Weights&Measures 2020

Kevin Ouellette, Alt. Plumbing Inspector 2020

Commission on Disabilities

Martiella Ullman	2020
Frederick Swan	2021
Harry Brooks, SB	2021
Penny Sawa	2020
Rachel Lyon	2021
Alison Nadell	2022
Deborah Nash	2022

Community Development Block Grant

Michelle Buck	AH
Harry Brooks	AH
Scott Francis	AH
Nancy Hagglund	AH
Kristen Forsberg	AH
Robert Wilson	AH

Conservation Commission

Stephen Parretti	2020
John Marc-Aurele	2020
JoAnn Schold	2022
James Cooper	2022
Dawn Marttila	2021

Constables

Elizabeth Henry	2020
Gregory Kemp	2020
Craig Guertin	2020
Kenneth Antanavica	2020
Paul Doray	2020
Michael Fontaine	2020

Council on Aging

Ann Marie Walsh Pierozzi	2022
Patricia Faron	2021
Jane Todd	2022
Richard Jubinville	2020
Lucille Jacques	2020
Marilyn Hyland	2021
Ruth Dowgielewicz	2021
Joanne Rose	2020
Barbara Paszuk	2022

Economic Development Committee

Harry Brooks, SB	2020
Adam Menard, AL	2020

Leona Anderson, AL	2020
Jason Grimshaw	2020

Economic Development (continued)

Sarah Miller, Alternate	2020
Erik Lerdal, Alternate	2020
John Shocik, SB	2020
Andrew Joyce, Alternate	2020

Finance Advisory Board

Dorothy Dudley	2020
Bonita Keefe-Layden	2021
Mary Gabrila	2024
Dennis McGrail	2022
Lisa Wall	2020
Dave Mero	2024

Fire Engineers

Robert Wilson	2020
Michael Dupuis	2020
Matthew Tebo	2020

Fire Station Building Committee

Sandy Wilson, SB	AH
Dorothy Dudley, Finance	AH
Robert Wilson, Fire Eng.	AH
Michael Dupuis, Fire Eng.	AH
Mark Wilson, EMS	AH
Brian Cooper, AL	AH
David Genereux, EO	AH

Health Insurance Advisory Committee

Brian Knott, Hwy	2020
Kelley Southwick, Teacher	2020
Diane Moffat, Nurses	2020
Judith Ivel, Retirees	2020
Elizabeth Cooper, Paraprofessional Assoc.	2020
Joanne Hovagimian, Sec. Union Rep	2020
Allison Lawrence, Town Government Rep	2020

Historical Commission

Don Lennerton, Jr.	2022
Patrick McKeon	2020
Debra Friedman	2021
Jason Grimshaw	2022
Kathleen Wilson	2020
Joe Lennerton III	2021
Rigoberto Alfonso	2021

Keep Leicester Green Committee

Janice Parke, Historic Group	2020
Judy VanHook, Garden Club	2020
Glenda Williamson, Conservation	2020
Dennis Griffin, Hwy	2020

Library Building Committee

Donald Cherry, Sr., Library Trustee	AH
Thomas Buckley	AH
Mary Gabrila, FAB	AH
Kathleen Wilson, Historical	AH
Mary Moore, AL	AH
Mark Armington, AL	AH

Local Emergency Planning Committee (LEPC)

Sandra Wilson, SB	2020
Robert Wilson, EMS/Fire	2020
Chris Montiverdi, EMD	2020
Alissa Errede, Hospitals	2020
David White, Transp.	2020
Art Paquette, LCAC/Media	2020
Dianna Provencher, Com.	2020
Dennis Griffin, Pub. Wks.	2020
David Genereux, Admin.	2020
Stephen Parretti, Env.	2020
Craig Guertin, Police	2020
Vacant, EHS Fac.	

Memorial Day Parade Committee

Bruce Swett	2020
Don Lennerton	2020
Jon Clark	2020
Thomas Brennan	2020
Patrick Flint	2020
Patrick McKeon	2020

Middle School Building Committee

Harry Brooks, SB	AH
Chris Clark, AL	AH
Paul McCarthy, AL	AH
Mark Armington, AL	AH
Jim Reinke, AL	AH
David White, Dir of Facilities	AH
Tom Lauder, School Committee	AH
Dennis McGrail, Fin Ad Board	AH
Joyce Nelson, Middle School Principal	AH

Tina Boss, School Staff

AH

Middle School Building Committee (continued)

Christina Looney, School Staff	AH
Jeffrey Berthiaume, School Staff	AH
Marilyn Tencza, Superintendent	AH
William Trifone, LPS Finance Rep	AH
David Genereux	EO

Parks & Recreation Committee

Patrick McKay	2020
Joanne Petterson-Bernier	2020
Leonard Margadonna	2020
Robert Pingeton	2020
Paul Davis	2020
Jessica Margadonna	2020
Nancy Ortiz	2020

Parking Tickets Hearing Officer

Ted Antanavica	2020
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Procurement Officer

David Genereux	2020
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Recycling Committee

Ruth Kaminski	2020
Fran Conley	
Peg Conley	
Sherice Rose Conley	
David Benoit	
Rebecca Benoit	
James Buckley	
Arthur Croteau	
Robin Granville	
Ed Hammerbeck	
Vaughn Hathaway	
Barbara Knox	
John Marengo	
Charlotte Meyers	
Patty Meyers	
Steve Monahan	
Travis Mondor	
Mary Moore	
Marybeth Nadeau-Lavoie	
Sharon Nist	
Kurt Parliament	
Jan Parke	
David Parke	

Paul Ravina

Joseph Richardson

Recycling Committee (continued) 2020

Lori Rocheleau
Ray Ronander
Suzanne Sears
James Souza
Karen Sheldon
Gregory Stephanos
Judy VanHook
Cheryl Wilson
Charles Wisniewski
Maureen Whitney
Brian Whitney
Carl Wicklund

Registrar of Voters

Maureen Connery	2020
Michael Curtis	2022
Deborah Davis	2020
Leonard Ivel	2021

Town Counsel

Petrini & Associates	2020
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Town Hall Renovations Committee

Harry Brooks, SB	AH
Scott Francis, SC	AH
Lisa Wall, Finance	AH
Robert Wilson	AH

Right to Know Officer

David Genereux	2020
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Road Conversion Committee

Richard Antanavica, SB	2020
Dennis Griffin	2020
Nicholas Castello	2020

Stormwater Management Committee

Dennis Griffin	AH
Stephen Parette	AH
Joanne Petterson-Bernier	AH

Veterans Graves Registration Officer

Bruce Swett	2020
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Zoning Board of Appeals

James Buckley	2021
James Reinke	2022
Vaughn Hathaway	2023
Richard Johnston, Alt.	2022

Town Staff

Administration

David Genereux	Town Administrator
Kristen Forsberg	Assistant to the Town Administrator
Marie Paquette	Administrative Assistant
	Maureen Schur Dept Assistant

Accounting

Allison Lawrence	Town Accountant
Kate Messina	Assistant Accountant

Animal Control

Patricia Dykas	Animal Control Officer
Janet King	Animal Inspector

Assessor

John Prescott	Assessor
Kathleen Asquith	Department Assistant

Civilian Detention Monitors

Courtney Bickerton
Marianne Devries
Kayla Fontaine
Cayla Lynne Garfield
Brian Gould
Kelly Jones
Michael Monfreda
Ann Marie Parkinson
Richard Spaulding, III
Samantha Trotto
Matthew Weir
Bryan Williams

Highway (continued)

Brian Knott	Foreman
Derek Keats	Mechanic
Robert Provost	Heavy Equip Operator
Derek Fenner	Light Equip Operator
Michael McCormick	Light Equip Operator
Erik Bulak	Truck Driver
William Burt	Truck Driver
Zachary Boss	Truck Driver
Brandon Baird	Truck Driver
Anthony Dube	Truck Driver
Jared Gagne	Truck Driver
Karl Solomon	Part-Time Custodian

Library

Suzanne Hall	Director
Patricia Grady	Assistant Director
Kathleen Cherry	Children's Librarian
Donna Johnson	Cataloguer
Charissa Berube	Circulation Assistant

Development and Inspectional Services (DIS)

Michelle Buck	Director/Town Planner
David McRae	Building Inspector
Bryan Milward	Economic Development
Kelly Conroy	Department Assistant
Tiffany Peters	Department Assistant
Julie VanArsdalen	Public Health Specialist

Senior Center

Rachelle Cloutier	Director
Nancy Lamb	Outreach Coordinator
Genevieve Grenier	Newsletter Editor
Robert Foley	Bus Driver
David Gerken	Bus Driver

Treasurer/Tax Collector

Melanie Rajaniemi	Treasurer/Tax Collector
Nicholas George	Assist. Treasurer/Collector
Amy Moulton	Administrative Assistant

Emergency Management

Christopher Montiverdi	Director
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Highway Department

Dennis Griffin	Highway Superintendent
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Town Clerk

Deborah Davis	Town Clerk
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Susan Zuscak

Assistant Town Clerk

Veterans Services Officer Jason Main

Police Department

Chief of Police - Kenneth M. Antanavica

Lieutenant – Paul Doray

Sergeants

Sgt. Michael Fontaine

Sgt. Alexander Samia

Sgt. Craig Guertin

Patrol Officers

Detective Timothy Fontaine

Officer Thomas Moughan

Officer John Caforio Jr.

Officer Derrick Ruth

Officer Scot Brooks

Officer Frank Bulman III

Officer James Murphy

Detective Matthew Brady

Officer Michael Lombardozzi

Officer Charles Larson, Jr.

Officer Travis McCauley

Officer Michael Sielis

Officer Matthew Soojian

Officer Charles Laperle

Administrative Assistant

Sheila Gaffney

Department Assistants

Ann Marie Parkinson

Deborah Temple

Special Police Officers

Don Lennerton

Joseph Fontaine

Jeffrey Tebo

Steven Zecco

Brian Gould

Curtis Sampson

Richard J. Spaulding, III

Laura LaLiberte

John Bolduc, Jr.

Bob Bousquet

Anthony Simo

Joe Bonczek

David Bousquet

Noellen Bousquet

Anthony Consiglio

Gregory Gaumond

Richard Menard, III

Joshua Levesque

EMS Department

Robert Wilson, Executive Director
Donna Fields, Administrative Assistant
Michael Franklin, EMS Coordinator

Basic EMT's

Patrick Alstrom
Tony Calamare
Jeffrey Clark
Megan Cooney
Drew Dalton
Karl Doane
Molly Dube
Benen Elshakhs
Jennifer Franklin
David Howard
Tyler Jefferson
John Kennedy
Scott Laflash
Kris Mastromatteo
Koury McDowell
Kate Mullins
Valerie Nugent
Harsh Patel
Paul Pepin
Justin Pike
Sarah Seaver
Eli Seiser
Cheryl Wilson
Robert Wilson

Paramedic EMT's

Michael Franklin
Alex Harrington
Joe Kuchinski
Paul Latino
Ryan Mastromatteo
Paul Normandin
Jeremy Parkinson
Colleen Plante
Pamela Plante
Ryan Plante
Ruben Torres
Mark Wilson

Fire Department

Robert Wilson, Fire Chief

Donna Fields, Administrative Assistant

Michael Dupuis, Deputy Chief – Matthew Tebo, Assistant Chief – Michael Wilson, Captain/Fire Inspector

Firefighters - Company 1

Benjamin Morris - Captain
John True SR- Lieutenant
Patrick Almstrom
Bahan Antranic
Anthony Dupuis
Michael Franklin
Christopher Goodney
Dylan Hammond
Jack Kennedy
Nate McNamara
Nate Mercado
Ryan Murphy
Paul Pepin
Justin Pike
Chip Sawa
Wood Joseph

Firefighters - Company 2

Jeffrey Clark – Captain
David Beauregard – Lieutenant
Kevin Clark
Zachary Dolat
Alex Harrington
Dave Howard JR
Kris Mastromatteo
Koury McDowell
Jonathan Plante
Ryan Plante
Patrick Shea

Firefighters - Company 3

William Broullon - Captain
Kris Soucie – Lieutenant
Chris Gagne
Michael McCormick
Christopher Montiverdi
Kevin Raillo
Jason Soucie

Recruits - Company 1

Benjamin Carlson
John Green
Logan Laflamme
Kyle Maldonado
Konnor Pike
John True Jr
Mark Wilson

Recruits - Company 2

Jordan Alexander
Alex Belisle
Nicholas Goddard

Recruits - Company 3

Brandon Baird
Jason Edson
Joseph Foley
Jonathan Hayes
Marc Holmes
Alexei Orloff
Ryan Lambert
Eric Montiverdi
Chandler Soucie
Zach St. Peirre

Select Board

The Select Board is pleased to submit this report on its activities for the year 2019.

At the annual Town Election in June, John Shocik was elected to the Select Board. Following the election, the Board reorganized and selected Sandra Wilson as Chair, Harry Brooks as Vice-Chair and Rick Antanavica as 2nd Vice-Chair. Dianna Provencher and John Shocik round out the five-member board. The Board recognized the efforts of outgoing member Brian Green.

Personnel

In 2019, David Genereux, Town Administrator completed his second full year in service to the Town.

Jeffrey Taylor, Building Inspector retired on October 31, 2019. Jared Sharp – Veteran's Agent left to pursue another opportunity.

New staff hired by the Town in 2019 include:

Building Inspector - David McRae
P/T Library Assistant - Lori Buckley
DIS Department Assistant- Maureen Schur
Economic Development Coordinator - Bryan Milward
Veteran's Agent – Alex Arriaga-Reyes

Highway Department: Brandon Baird

The Leicester Police Department opened a new era of leadership under Ken Antanavica, who was appointed Police Chief, and Paul Doray, who was appointed as the Town's first Police Lieutenant.

Goals

The Board has established 3 to 5-year goals in the following four priority areas:

- Bolster the Town's tax base by enabling commercial and residential development
- Enhance Communication with residents and stakeholders to help ensure insight into the operations of the Town, aid in community involvement and continue to build productive relationships
- Develop the infrastructure and services of the Town to improve the quality of life of residents and enable desired development
- Continually assess and improve the operations of the Town to ensure the most effective, efficient and modern practices are used in the delivery of services to residents and stakeholders.

These goals serve as the umbrella under which Town Departments focuses their efforts. In future years, all Town Departments will have to justify funding requests by showing how the requests contribute to the overall priorities of the Board. The Board of Selectmen refines the near-term tasks falling under these goal areas annually and will comprehensively review their goals every other year.

The Board has established the following goals for the Town Administrator to be addressed in the coming year:

- Continuing to work on improving the Development and Inspectional Services permitting process.

- Develop new three to five year Select Board goals.
- Centralize Licensing and address non-compliance.
- Prepare a five-year outlook for financial stability which includes a plan for marijuana revenue, forecasted revenue and expenditures, and identifies potential operating budget deficiencies.
- Hire an Economic Development “grant writer” person.

Town Meeting

At the May 7, 2019 Town Meeting, in addition to numerous budget and financial articles, Town Meeting also approved a bylaw that regulates soil importation, to ensure local control over controversial projects.

At the October 22, 2019 Fall Special Town Meeting the Town approved settlement of a contractor’s suit in the amount of \$700,000 and a borrowing authorization of \$400,000 to rework the retention ponds at the Fire Station. The Town also voted to dispose of the now-closed Memorial School.

Town Finances

The Select Board and Town Administrator worked to continue to improve the financial conditions of the Town. The Board forwarded a balanced budget for fiscal year 2020 that was overwhelmingly approved at Town Meeting. Town Meeting also approved the Select Board recommendation to add \$91,387 to the stabilization fund, investing \$40,037 in capital projects adding \$35,000 to the Other Post-Employment Benefits Trust Fund (OPEB).

In 2019 the Town received \$125,000 in Host Community Agreement funds from Cultivate, and \$633,875.41 in marijuana sales tax receipts for total of \$758,875.41.

In November of 2019, the Town received notification of a million-dollar grant award for the replacement of the Waite Pond Dam. This grant requires a town appropriation of \$388,000 match, which is slated for approval at the Spring 2020 Town Meeting.

In December of 2019, the Town was informed that a KABOOM grant for \$15,000 in playground equipment to be installed at Towtaid Park. We are hopeful to have the equipment installed in connection with additional work in late 2020.

The Town also received a combination of federal and state grants in 2019, totaling \$200,000 to fund a study of the water/sewer districts in the Town. This study will make recommendations as to how the districts can improve operations or realize savings. The study will also determine whether there is an advantage to combining some or all of the districts, placing them under Town control, or selling them to other entities.

Major Facility Capital Improvement Projects

The Leicester Public Library Renovation and Expansion Project was completed in the fall of 2019. The \$8.9 million project is primarily funded through a State library grant and includes renovation of the existing building and a 50% expansion.

These improvements to Town Hall, including the construction of an elevator, the installation of a unisex ADA accessible bathroom on the third floor and the movement of offices was completed in March of 2019.

The Church Street bridge, funded through a \$425,000 grant from the Commonwealth’s Small Bridge program was completed in August 2019

The Town received a \$200,000 grant from the state for reconstruction of the west side parking lot at Town hall. Construction is expected to take place in the spring of 2020.

Installation of LED streetlights, funded through a Green Communities grant, started in December of 2019. This was a three-month project, that targeted replacing 567 lights. There will be a second phase of streetlight replacement, which will finish the installation of new light, taking place in 2020.

Worked with the Parks and Rec Department to get bids to install the new Tarantino Basketball court. The installation was done by November of 2019. Painting of the court will take place in the spring of 2020.

The Board also voted to repurpose the Swan Tavern at 1 Paxton Street, which had served as the temporary location of the Town Library, to be repurposed as the Town Museum. The Leicester Historic Society and Historic Commission are working together to restore the property, in order to make it a vibrant part of the community once more.

The Board also received proposals for a lease of the Hillcrest Golf Course property. The current lessors of the property were selected for a one-year lease, at a \$6,000 per year increase.

Economic Development

The Town continued to pursue all potential avenues for Economic Development in 2019. The Town saw its first distributions of sales tax and host community agreements from recreational marijuana. 88 Huntoon Highway, the former Millbrook Distributors building is going through permitting to establish a 180,000 square foot cultivation facility.

By-Law Committee

The By-Law Committee convened to review a by-law amendment and a proposed by-law prior to the Annual Town Meeting. The by-law amendment brought forward for consideration was to include an additional four accounts to the Departmental Revolving Funds listing as follows: Library Copier, Tree Lighting, 300th Anniversary, and Agricultural Land Acquisition. The proposed by-law was to prohibit the placement of temporary signage on town property, citing that it is inappropriate to promote a singular goal on town-owned or leased property as well as to address blight on these parcels. Both the amendment and the new by-law were recommended for approval.

Two amendments were considered before the Special Town meeting. First, a proposed change to the language throughout the By-laws replacing 'Board of Selectmen' with Select Board and changing reference to the members as 'Select Board Members' or 'Members of the Select Board'. After agreeing that this change is reflective of current, gender-neutral language, it was recommended for approval. Also supported was the proposed change of the Annual Town Election By-law to replace 'the 2nd Tuesday in June' with 'the 3rd Tuesday on May.'

Town Moderator

It continues to be my honor and privilege to serve as moderator for the Town of Leicester. It's surprising how the time goes, as this year marks my fourth term as your moderator. Town Meetings, and its members, are the legislative branch of our town government and a critical component of effective local government. I will continue to do all that I can to ensure that every registered voter who takes part in a town meeting is comfortable with the business at hand and their role in the conduct of town meetings.

As I have in past years, each spring I will meet with each senior class at Leicester High to make them aware of their rights and responsibilities as citizens of Leicester, and the fact that their votes count just as much as any other voters.

In my opinion, the addition of electronic voting continues to show itself to be a tremendous investment. This process has resulted in a couple of very positive changes to the conduct of town meetings, including privacy and efficiency. By default, all votes are now secret. Additionally, with result tallies clearly visible to all town meeting members, those who might be curious as to just how close a vote may have been.

I was fortunate to attend the 2019 Massachusetts Moderators Association annual meeting, held in November at Old Sturbridge Village. It is somehow fitting that a system of self-government that dates to our colonial times, continues to show relevance some 200 plus years later.

I would also like to remind every citizen and registered voter that all aspects of our town government are open for participation and involvement. Every board in town conducts their business in posted meetings that, with very few exceptions, are open to the public. The business we undertake at Town Meeting is the result of months of meetings and deliberations. While any member of a town meeting has a right to ask questions about items on the warrant, time spent following proceedings throughout the year will provide a deeper understanding of the business on the floor of town meetings.

Respectfully, Donald A. Cherry, Jr., Town Moderator

Emergency Medical Services

During 2018 Town of Leicester Emergency Medical Services responded to 1372 calls for medical assistance, treatment and or transport to area Hospitals. This represents an increase of 240 calls from the previous year. Of the 1372 calls 949 resulted in transports to area Hospital. The remaining responses consisted of but not limited to lift assists, lifeline alarm, fire standbys, patient evaluations and patient refusals.

The town is equipped with three Ambulances with all Ambulances based out of Fire/EMS Headquarters. The primary Ambulance is staffed 24/7 at the Paramedic level. If a second call is received while the primary truck is out the regional dispatch tones out for any available EMT's. If we are unable to staff the 2nd truck a mutual aid Ambulance response and handles the call. Over the past years we have been able to staff 96% of calls received for service. Occasionally all three have been used at once for emergency calls.

Future Capital needs for the EMS Department and our number 1 priority is the replacement of our Cardiac Monitors. This will be necessary as our currently units are out of date. Manufacture replacements parts and support availability was originally ending in 2018. We were able to secure a maintenance agreement to cover the units until 2019. We will be looking to replace Ambulance 2 in the near future as part of the capital replacement program. Currently Ambulance 2 is 13 years old and Ambulance 3 is 12 years old and experienced engine issues. This past year we replaced the engine in Ambulance 3 to prolong the life of the unit as the chassis and box are in relatively good condition.

The further reduction in Medicare/Medicaid reimbursement for services rendered will continue to cause future problems and will provide many challenges for our department to continue delivering quality

medical care to residents of the Town of Leicester.

To the residents of Leicester we would like everyone to know that we sponsor an annual EMT basic course, if you have any interest in becoming and Emergency Medical Technician please contacts Donna Fields at our office.

We would like to thank the employee's of the Town of Leicester who aid in our mission (Police, Fire, DPW, and the Town Hall) your support is greatly appreciated.

The Town of Leicester Emergency Medical Services remains committed to delivering quality medical care and promoting wellness to the residents of the Town of Leicester.

Fire Department/Board of Fire Engineers

Robert Wilson – Fire Chief
Donna Fields – Administrative Assistant

The Fire Department responded to 339 incidents during this past year. This is an increase from the previous year. The incidents range from structure fires, brush fires, motor vehicle accidents, carbon monoxide emergencies, hazardous emergencies, water emergencies and mutual aid responses to adjoining communities.

Future capital needs that are still needed consist of replacing our Self-Contained Breathing Apparatus (SCBA). These units are currently 16+ years old. The current SCBA bottles were replaced two years ago as they expired at the 15 year mark. The Fire Department has applied for a Federal Grant for the replacement of the SCBA units.

The replacement of Engine 4 is the next fire apparatus scheduled for replacement. When Engine 4 is replaced it will be moved to reserve status and serve as the backup pumper. The current reserve/backup pumper is a 1986 Hahn Pumper.

Station 2 and 3 will need roof replacements within the next 3-5 years. These roofs were last replaced 30+ years ago.

The Leicester Fire Dept. received several grants this past year. The first being \$5,330.00 for the purchase of Firefighter Personal Protection Equipment (PPE). These funds will be used to purchase new gloves and protective hoods. This will allow the Fire Department to provide two sets of gloves and protective hoods for each of their Firefighters. Recent studies have shown an increase rise in cancer in firefighters. Research is showing that the points of entry of chemicals found in burning structures are more often penetrating areas of the neck and hand regions of the protective equipment. To keep the gloves and hoods clean the members have to constantly wash them. That leaves their Personal Protective Equipment out of service until they are properly washed and dried.

The second grant was in the amount of \$3,965.00 for our SAFE (Students Awareness Fire Education) program and \$2,348.00 for Senior SAFE program. These programs are coordinated by Fire Prevention Office and consist of Fire Department certified SAFE Instructors, along with other firefighters, going to our Schools, Day Care Centers and civic groups within our Community to provide instructions on the following

topics such as Stop, Drop and Roll, Making and Practicing Home Escape Plans, Reporting Fire and Emergencies, Crawl Low Under Smoke, Kitchen and Holiday Safety and more.

The Senior SAFE program is a fire and life safety education program designed to improve the safety of older adults through education addressing the unique fire risk of this age group. These risks include smoking, home oxygen use, cooking, electrical and heating dangers. This program also provides for the replacement of smoke and carbon monoxide detectors that are over 10 years old.

The Fire Department's new recruit Firefighters participate in the Massachusetts Fire Academy Call/Volunteer Recruit training program. We graduated 7 Firefighters from the Massachusetts Fire Academy Call/Volunteer Recruit program during 2019. These programs require the Recruit Firefighter to volunteer between 240 to 300 hours to complete this training program. All new recruits are required to attend one of these programs in order to be appointed as a regular Firefighter for the Town.

Training for firefighters continues on a year-round basis. They conduct monthly sessions to keep up their skills and learn new techniques brought into the fire service. These training sessions are held even during inclement weather as the firefighter never knows what type of weather they will encounter when they are needed. The opening of the Headquarters and the adjoining training tower now allows for a majority of all department training will be held at this facility.

The Board of Fire Engineers would like to thank the members of Fire Department for their dedication and devotion to the residents of the Town of Leicester.

Fire Station Building Committee

No report submitted by time of publishing

Local Emergency Planning Committee

The Local Emergency Planning Committee (LEPC) is a local planning committee made up of town departments that has been established through the Federal Emergency Planning and Right-to-Know Act (EPCRA) of 1986. Members represent all key departments in those towns including: Administration, Department of Public Works, Board of Health, School Department, Police, Fire, Emergency Medical Services as well as local industry and nonprofit organizations, such as the Medical Reserve Corps. The Committee looks at various types of disasters and hazardous material problems that could impact the towns, develops plans to address those incidents, and tests those plans to ensure first responders are proficient with the plans to address these incidents. The Committee meets semi-annually to quarterly and works closely with the Massachusetts Emergency Management Agency (MEMA).

Police Department

“Proudly Working with the Leicester Community”

Introduction

Once again it is my honor and a privilege to be submitting the Leicester Police Department's (LPD) annual report to the residents of the community. The LPD is pleased to report that crime in Leicester remains under control. In 2019 the overall crime rate within the town was up for the first time in 5 years. There were slight increases in certain categories of crime in Leicester but one major increase was in shoplifting cases, which will be discussed in detail further below.

Personnel and Staffing

In 2019, the LPD full time staff included (19) police officers, an administrative assistant, two part-time clerks and 4 part-time jailers. The sworn complement of police officers is comprised of the Chief, a Lieutenant, 3 Sergeants, 2 officers assigned to Detective duties and 12 Patrol officers. This represents a decrease of two officers from the staffing level of the LPD in 2018. On December 31, 2018 Sgt Ken Antanavica was appointed interim Chief and Sgt Paul Doray was appointed interim Lieutenant. On December 16, 2019 the Chief and Lieutenant were confirmed and appointed permanent to the Chief and Lieutenants positions. Officer Steven P. Zecco retired in April of 2019. Steve will be greatly missed by myself and all the members of the LPD staff. We wish Steve well on his new adventures. Steve has stayed on as a Special Police Officer, so we still see him at the PD and around the community.

Opioid Crisis

The Town of Leicester still has not been immune from the devastation of the National Opioid Crisis. The members of the Leicester Police Department continue to work hard to combat the Opioid Crisis in our community on a daily basis. Last year the LPD was pleased to partner with the Leicester Public Schools and Worcester County District Attorney Joseph D. Early, Jr.'s Office in submitting a grant application seeking to bring an additional drug/opioid educational program to the middle school students of our community and did continue the program this year. The grant application was selected for funding and this is the first of its kind program in Central Massachusetts. The program began being presented in the Leicester Public Schools in November of 2017 and continues today.

Crime Control Strategy

The Leicester Police Department's crime control strategy includes, but is not limited to, the following crucial initiatives:

1. **Traffic Enforcement** – Most crimes committed in Leicester are committed by individuals who reside outside the Town of Leicester. These transient offenders can be deterred by a highly visible and active traffic enforcement program. Offenders, looking to commit crimes, frequently drive vehicles that are not legally registered, etc., so they avoid communities where they are more likely to be stopped for these motor vehicle violations. Leicester's traffic enforcement program makes the police highly visible, which deters crime and reduces disorder.
2. **High visibility traffic enforcement grant**- The LPD has been very fortunate that we have again received funding for traffic enforcement. These high visibility grants target seat belt violations, texting and driving, impaired driving and speeding.
3. **National Drug Take Back** – The LPD, in partnership with the Leicester Recycling Center, participated in both National Drug Take Back initiatives in 2019. The partnership can proudly state that it has participated in all sixteen (16) DEA sponsored National Drug Take Back Programs. The program has

“taken back” more than 882,919 pounds of drugs since it started in 2010, the majority of which are unused, unwanted, or expired drugs that are sitting in area homes. The collection of these drugs prevents them from being stolen and diverted. Drugs can be dropped into the LPD drug collection kiosk in the police station lobby anytime.

4. **Needle Collection Program** – The LPD collected approximately 310 gallons of hypodermic needles and sharps in its needle collection kiosk. The collection kiosk has been an effective tool in getting needles and sharps off the street. Needles and sharps can be dropped into the LPD needle collection kiosk in the police station lobby anytime.
5. **D.A.R.E.** – The DARE (Drug Abuse Resistance Program) is now being taught in the Leicester Middle School by Officer James Murphy who earlier in the year completed his DOT (DARE Officer Training) at the Connecticut State Police Training Academy. After two weeks at the academy Officer Murphy was ready to hit the school hallways to interact with the students and staff.
6. **Drug Educational Programs** – The LPD, in conjunction with the Leicester School Department, continues to provide multiple educational programs for students and parents. The Leicester Police Department in conjunction with the District Attorney’s office has provided opioid addiction education at the middle school level.
7. **Community Outreach** – The LPD attempts to attend as many public events as possible, where it can set up its drug display boxes for viewing and education. The department also distributes home drug test kits to anyone who may want to test in the privacy of their own home.
8. **Professional Investigations** – The Investigative Division of the LPD is committed to conducting investigations that meet the highest professional standards and routinely benchmarking its investigations against other leaders in the law enforcement community.

These initiatives have proven to be very successful in deterring and controlling crime and disorder in our community.

Social Media

Residents can stay in touch with the Leicester Police Department and what is occurring in their community by following the LPD on the following social media sites:

1. Facebook at www.facebook.com/LeicesterPolice

The LPD utilizes social media to maintain transparency and provide real time crime alerts and other information to residents.

Crime Statistics for Leicester in 2019

Pornography = 5
Weapons Violations = 7
Runaways = 0
Liquor Law Violations = 5
Disorderly Conduct = 9
Public Intoxication = 2
DUI = 25
Credit Card Fraud = 1

All Other Crimes = 174
Fraud (all other) = 55
Rape (forcible) = 2
Rape (statutory) = 4
Indecent Assaults = 1
Assault (aggravated) = 21
Assault (simple) = 34
Intimidation = 18
Robbery = 1
Arson = 1
Breaking & Entering = 9
Theft from Vehicles = 7
Shoplifting = 186
Larceny (from building) = 14
Larceny (all others) = 30
Vehicle Theft = 2
Identity Theft = 12
Destruction of Property = 29
Narcotics Violations = 19

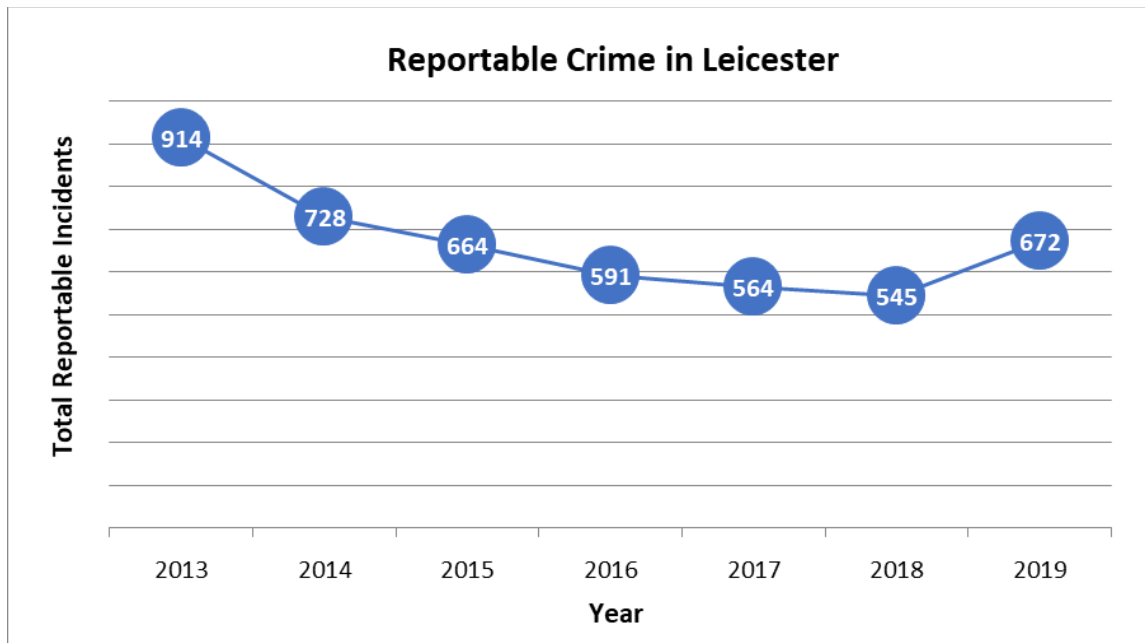
The LPD has noted an increase in the number of simple assaults and a slight decrease in the aggravated assaults in this year's crime statistics. Shoplifting statics increase by 135% over last year in part because of new anti-shoplifting techniques applied at the vendor level.

Additional Statistics

1. Calls for Service (CFS)/Patrol Initiated Activity (PIA) = 25,048 (- 2,083)
2. Accident Investigations = 365 (+68)
3. Arrest/Criminal Summons = 724 (+266)
4. Medical Responses = 1093 (+44)
5. Investigative/Offense Reports = 1239 (-356)
6. Alarms (All Types) = 243 (+15)
7. Motor Vehicle Stops = 2762 (+367)

The Overall Crime Rate in Leicester By Category

1. Crimes Against Persons – 84
2. Crimes Against Property – 360
3. Crimes Against Society -32
4. Group B Crimes – 196



The statistics above show there were a total of 672 crimes reported in the Town of Leicester in 2019. This is compared to a total of 545 reported in 2018. This represents an increase of 127 reportable offenses most of which were shoplifting and fraud cases.

Criminal Investigation

The Leicester Police Department was required to conduct a wide variety of investigations during 2019 including, but not limited to, the following criminal activity:

- Matching DNA profiles from physical evidence collected at crime scenes to suspects along with a few CODIS hits on past crimes.
- Elder financial exploitations and abuse cases.
- Numerous reports of illegal narcotics distribution.
- Fraud cases have increased, the internet is making it easier for people to steal financial information and commit fraud.
- Multiple opioid related overdoses and opioid related deaths.
- Several complex financial investigations involving credit card fraud/identity theft.

The Leicester Police Department is fortunate to be staffed with such highly qualified and professional officers and to have ongoing partnerships with the other outstanding law enforcement agencies.

Personnel and Police Unions

After nearly a year of having an interim Chief and Lieutenant, on December 16, 2019 the positions were made permanent and the Chief and Lieutenant were sworn in at the Select Board meeting by Town Clerk Deborah Davis. This was after the candidates went through an assessment center that was civil service recognized and passed without difficulties. With the promotion of a Sergeant to Lieutenant the Leicester Police Department made history by creating and filling the first ever full-time lieutenant position within the department. The last time this department had a lieutenant position was back in the 1950's and it was only a part-time position.

Now it is time to move forward. The Town requested a civil service list for a patrol officer position and will be filling the position vacated by Officer Zecco's retirement promptly. With the two Sergeants moving up to Chief and Lieutenant positions the department will be moving forward with an internal promotion for a permanent Sergeant position.

This was a year of unity with Fire, Police and EMS who worked together to put together a great presentation for the families of Leicester. Fire and EMS had Santa on a fire truck while LPD followed with the grinch in custody. A great time was had by all, on Facebook the LPD site reached over 65,000 viewers. The Leicester Police Alliance also worked with the Christmas Tree Lighting Committee and sponsored Cocoa on the Common with cookies for all. This was after everyone had stopped by the fire station for pizza with Santa and later finished the evening off at the Swan Tavern with a Christmas story and more cookies.

I would like to thank all the members of the Leicester Police Department, and the unions which represent them, for their willingness to work collaboratively to make the Town of Leicester a good and decent place to live, work and raise a family.

On behalf of all the members of the Leicester Police Department, I would like to thank the entire community for their continued support and all other town departments for their willingness to work together to achieve a common goal, to make Leicester a great, safe place to live and work in.

Kenneth M Antanavica
Chief of Police

Highway Department

The Town's Resurfacing Program consisted of laying down a polymer rubber crumb crack sealant on Bond St, Burncoat St, Charles St, Hemlock St, Henshaw St, Mannville St, Marshall St west end, Pine St south bound lane, River St, and Whittemore St to extend the life of the road surface and reduce seasonal pot holes. Line Painting was conducted on the following roads: Baldwin St, Charlton St, Huntoon Hwy (Rt 56), Marshall St, Mill St, Old Main St, Paxton St (Rt 56), Pleasant St, River St, Stafford St, and Winslow Ave as well as all crosswalks and stop lines.

The Highway Department also conducted drainage repairs on the following roadways: 60' on Bond St, 30' on Huntoon Hwy (Rt 56) and a new basin, 40' on Ingram Rd, 60' on Pine Ridge Dr, 40' on Pleasant St. Repairs were made in the Willow Hill Rd and Monterey Drive area and swails installed on Marlboro Drive.

Assistance was provided on some of the private roads with residents implementing the new bylaw with good results: Burncoat Lane, Salminen Drive and the Cedar Meadows.

The Town has been working with engineers on the Complete Streets Project. This encompasses the Town Common and the roadways and sidewalks surrounding it. The plan is to move light poles to reconstruct sidewalks and install new sidewalks north on Paxton St to Winslow Ave and easterly towards the Middle School, repave the roadway around the Common and down Old Main St to Rt 9, and install bike lanes.

Our department continues to carry out the following duties: sign and guardrail maintenance, roadside brush cutting, shoulder, ditch and drainage work, catch basin cleaning and repairs, street sweeping, line painting, grading of gravel roads, maintenance of Police Station, Senior Center, Copeland Library, all

Veteran's Squares, Cherry Valley Cemetery, Elliot Hill Burial Grounds, Burncoat, Rochdale and Towtaid Parks, and Community Field. The department continues to assist with the maintenance of town buildings and grounds. The Highway Department also works at the Recycling Center with composting.

The Highway Department continues to work on stormwater projects which consist of mapping all catch basins, manholes, detention ponds, and pipe outlets. Training and education on IDDE (Illicit Discharge Detection and Elimination) have been conducted with the staff. Greater public information has been made available through the assistance of our consultants at the Town Hall and Library and on the Town's website.

Reconstruction of the Church Street bridge was also completed by Mass DOT in the summer of 2019 and is opened for two lanes of traffic. The town is applying for a grant through the Mass DOT Small Bridge Project for the rebuilding of the Auburn Street bridge.

All equipment that was purchased through the debt exclusion has been received by the department and is now in full service.

We have increased the staff by one employee in 2019.

Recycling Committee

- Many wheelchairs recycled to those in need. Twenty-seven handicapped toilet seats, bathtub chairs, walkers and a hospital bed went to those in need.
- Bird cages, fish tanks, old towels and blankets, cat and dog carriers, dog crates, leashes, collars, cat litter, and more recycled to area animal shelters.
- Dishes, pots, pans, silverware and more recycled to fire victims.
- Clothing monthly went to recovery and homeless shelters.
- Toiletries for those in need traveled to proper places.
- Tons of things went to St. Joseph's Thrift store to further help Leicester's needy.
- Recycled ink jet cartridges helped the local scouts.
- Too many teachers to mention gathered books for classrooms.
- Old jeans were made into 450 pairs of shoes in Uganda.
- School supplies were sent to Syria.
- Pocket books, backpacks, and more provided to developmentally disadvantaged.
- Cooperative project again (our 18th) with Leicester's police department processing prescription drugs keeping them off the streets or in our water supplies.
- Thousands of pounds of paper, metal, plastic, tires, electronics, and more recycled and not trashed.

Forty recycling volunteers have assisted citizens participating thousands of dollars in trash removal costs. They have been there for you in rain, snow, sleet, heat, and crowded chaos. They have shoveled snow, been soaked through to their underwear, been beyond tired but kept showing up to assist YOU!

This is our upcoming 29th year. This last year has been difficult to assure recycling of all products as end markets were very vulnerable worldwide.

Thank you volunteers. Thank you to our participants that recognize the important things we do in helping those in need.

Road Conversion Committee

The Road Conversion Committee has had no activity over the last year. The few projects that are under construction have not yet been completed at this time.

Tree Warden and Pest Control

The Office of Tree Warden and Insect Pest Control is responsible for the care and protection of all shade trees within the town of Leicester.

It has always been the practice of this office to save as many trees within the roadways of our town and still provide a safe environment for travel while keeping our roadways greener.

Our Town has been very fortunate not to have had any reports of invasive species appearing on any trees within our Community.

To reduce the impact of the effects of a future weather-related event, the office of the Tree Warden is continuing the implementation of an improved approach to a program of care and trimming.

Canopy clearance and roadside trimming has been implemented as a regular maintenance program for aiding in the clean line of sight and height requirements in the right of way.

We continue to have aging trees and requests from residents to have certain trees removed, which we investigate and evaluate as needed.

It is always the goal of this office to provide safe and beautiful trees in the town of Leicester. The Office of Tree Warden is always open for responding to the concerns and requests of the shade trees by the residents of Leicester.

Stormwater Management Committee

The Committee consists of the following members: Joanne Bernier representing the Leicester Public Schools, Stephen Parretti representing the Conservation Committee, and Dennis Griffin representing the Highway Department.

The Town of Leicester's Highway Department continues to take the lead on compliance with the Town's MS4 Permit.

Leicester continues moving forward in its illicit discharge program. Highway Department staff has continued catchment delineation and confirming drainage connections. The Town has also continued work on its written IDDE program and staff training. The Town passed an illicit connection bylaw which continues to be in effect.

Operations and maintenance activities completed by the Town's Highway Department continue to reduce potential for pollution from storm water. During this period, all catch basins (approximately 1,500) on 131 streets in Town were cleaned at least once with approximately 100 catch basins cleaned a second time, and all 198 Town streets were swept. Street sweeping will be conducted biyearly going forward. The Town uses catch basin cleaning activities as an opportunity to identify potential illicit discharges. The

Highway Department also cleaned 14 miles of sidewalks in the Town, including those along Route 9, which is a State Highway.

The Town of Leicester continues to be an active member of the Central Massachusetts Regional Storm Water Coalition (Coalition). The Coalition is comprised of 31 communities. Coalition members work together to protect storm water systems and surface waters, share ideas, equipment and resources, and develop tools to expand storm water management practices collectively in an effort to meet the requirements of the Massachusetts Small MS4 General Permit.

Development & Inspectional Services

The Development & Inspectional Services Department includes the following divisions:

- Code Enforcement/Building
- Conservation Commission
- Board of Health
- Economic Development
- Moose Hill Water Commission
- Planning Board
- Zoning Board of Appeals

Development & Inspectional Services oversees Leicester's land-use and development, including administration of a variety of land-use permits, and planning related to general land use, economic development, public health, housing, natural resources, and historic preservation.

Town Planner Michelle Buck serves as Director. David McRae was appointed as the new Code Enforcement Officer/Building Inspector in December 2019 (Interim appointment 11/2019). The two Department Assistants are Kelly Conroy and Maureen Schur (hired June 2019). Wanda Merced, Department Assistant, transferred to the Treasurer's Office in June 2019. Jeffrey Taylor, Code Enforcement Officer/Building Inspector retired in October 2019 after many years of service to the Town. Health Services are provided through the Central Mass Regional Public Health Alliance (CMRPHA), with Julie VanArsdalen providing Health inspections. In December 2019, Bryan Milward joined the Department in the new position of Economic Development Coordinator.

The Department's goal is to provide high-quality customer service and to make navigating through the permitting processes more efficient and easier to understand.

Code Enforcement/Building

2019 Code Enforcement Permit Activity

Building Permits	
1 or 2 Family	11
Commercial Building	3
Additions	5
Sheds/Barn	4
Swimming Pools (above & in-ground)	7
Garages (1,2 & 3 car)	7
Decks/Porches/Sunrooms	21

Roofs/Siding/Replacement Windows/Doors	137
Renovations/Remodels/Alterations	56
Demolitions & Removals	9
Solar Panels (Residential)	33
Solar (Commercial)	1
Chimneys	4
Signs	8
Weatherization/Insulation	55
Cell Towers/Arrays	1
Fence	0
Replacement Cards/Re-inspections	0
Void/Cancel/Revoked	7
Miscellaneous/Repairs	4
Total Building Permits	373
Miscellaneous Permits & Certifications	
Certifications Issued (304 & 110)	27
Home Occupation Permits Issued	18
Occupancy Permits Issued	29
Stove Permits	24
Sheet Metal Permits	24
Plumbing Permits	165
Gas Permits	88
Wiring Permits	283
Weights & Measures Permits	22
Total Miscellaneous Permits	680
TOTAL PERMITS ISSUED	1,053

**2019 Plumbing, Gas, Wiring and
Weights & Measures Inspections**

Plumbing	237
Gas	157
Wiring	345
Weights & Measures	216
TOTAL	955

2019 Code Enforcement/Building Income

Building Permits	\$122,732.40
Building Re-Inspection	\$0.00
Building Permit Replacement	\$0.00
106 & 304 Certifications	\$990.00
Stove Permits	\$1,240.00
Sheet Metal Permits	\$1,908.00
Gas, Plumbing, Wiring, and Weights & Measures	\$13,128.15
TOTAL	\$139,998.55

Conservation Commission

The Conservation Commission administers the Massachusetts Wetlands Protection Act, the Rivers Protection Act, and the Town of Leicester Wetland Bylaws and Regulations to protect wetlands, related water resources, and adjoining land areas (buffer zones). The Conservation Commission is a five-member Board appointed by the Select Board to three-year terms. Conservation Commission members in 2019 were: Stephen Parretti (Chair), John MarcAurele(Vice-Chair), JoAnn Schold, James Cooper, and Dawn Marttila.

2019 Conservation Commission Filings

Type of Filing	# of Filings
Notice of Intent (NOI)	13
Abbreviated Notice of Resource Area Delineation (ANRAD)	1
Request for Determination of Applicability (RDA)	7
Certificate of Compliance	7
Enforcement/Cease & Desist Order	8
Emergency Certifications	5
Appeals	0

Conservation Commission members regularly conduct on-site reviews to ensure that work conforms to applicable laws and regulations, as well as adhering to Orders of Conditions and Determinations that are issued by the Commission.

Board of Health

The Board of Health promulgates guidelines and regulations concerning the safety and well-being of the public. The Board also engages in public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor. The Board of Health is a three-member elected board with each member serving a term of three years. The current members are: Christopher Montiverdi (Chair), Richard Spaulding II (Vice-Chair), and Pamela Hale.

In 2017, the Town re-entered into an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) to provide a wider array of public health services to the community. Worcester is the lead agency of the Central MA Regional Public Health Alliance (CMRPHA) which consists of the Towns of Grafton, Holden, Leicester, Millbury, Shrewsbury and West Boylston who work cooperatively to create and sustain a viable, cost-effective, and labor-efficient regional public health district. With a total workforce of 26 public health professionals, CMRPHA communities can rely on public health expertise and experience as described below.

Environmental Health

Regional Environmental Health Specialists assist businesses and residents to comply with numerous environmental health regulations. Most recognized is the food protection program, in which staff

conduct routine and follow-up inspections of food establishments, review plans for new food establishments, investigate complaints, educate operators about code changes, and conduct investigative hearings to address non-compliance. Regional Environmental Health Specialists also conduct inspections for wells, septic systems, semi-public and public swimming pools, tanning facilities and recreational camps for children. They also investigate complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with local, state and federal regulations.

2019 Health Inspections	
Type of Inspection	Number of Inspections
Housing Inspections	95
Food Inspections	159
Pool Inspections	6
Camp Inspections	11
Tobacco Inspections	*
Title V Perc / Soil Testing	15
Septic Plan Reviews	45
Septic System Inspections	51
Well Reviews	64

**see Community Health*

Public Health Nursing

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. CMRPHA regularly collects information on all reported diseases.

2019 Reported Diseases	
Reportable Disease	Number of Cases
Hepatitis C	3
Human Granulocytic Anaplasmosis	1
Influenza	8
Lyme Disease (suspect)	33
Salmonellosis	4
Streptococcus pneumoniae	3
Tuberculosis (Disease/LTBI)	5
Total	57

Community Health

In 2019, CMRPHA, through WDPH continued to receive \$100,000 from the Massachusetts Substance Abuse Prevention Collaborative annual grant award. The grant supports prevention of youth alcohol and marijuana abuse in Leicester through June 2020. Community Health staff attended monthly Leicester school wellness committee meetings and helped to plan as well as hosted a table at the Leicester School

Health Fair, put on by the Leicester School Wellness Committee. In August, staff attended the Leicester High School Athletic Night and provided resources for parents, teachers and youth on substance use prevention.

In addition, WDPH continued to receive \$100,000 Massachusetts Opioid Abuse Prevention Collaborative annual grant award (through June 2020), focused on opioid overdose prevention and reduction. Across the Alliance, awareness events, education and training activities took place to build community capacity to respond to and prevent opioid overdoses. These efforts included coordination of services through the Regional Response to Addiction Partnership (RRAP) and collaboration with Becker College.

The WDPH continued to coordinate Tobacco Control activities for Leicester which includes enforcement of Massachusetts General Laws and local regulations around youth access and environmental tobacco smoke. This includes retailer education visits and regular enforcement checks. Additional retailer education visits were provided to the 8 retailers in 2019 due to multiple changes to state tobacco laws.

2019 Tobacco Control Summary		
Description	Inspections	Violations
Tobacco Permit Retail	26	0
Underage Sales Compliance	16	0

In the fall of 2019, the Leicester Middle School and the High School completed the Regional Youth Health Survey. This data is used by WDPH to assess youth health trends over time and identify priorities for prevention. The Regional Youth Health Survey data is also reported to the Massachusetts Department of Public Health (MDPH) for several regional grant initiatives and supports the allocation of prevention funding by MDPH back to the region

Public Health Emergency Preparedness

MDPH's Office of Preparedness and Emergency Management (OPEM) has developed Health and Medical Coordinating Coalitions (HMCC) in each of the six regions throughout the state. In Region 2, the WDPH has served as the Sponsoring Organization to oversee the fiscal, administrative, and programmatic aspects of the HMCC grant. for the past five years. As a member of the Region 2 HMCC, the Town of Leicester has access to increased resources and is a part of regional planning efforts.

As Sponsoring Organization, WDPH is considered the regional Emergency Support Function 8 (ESF-8); in an emergency, WDPH would coordinate resource requests and allocation, and provide situational awareness for all healthcare organizations and local public health departments in the seventy-four cities and towns that make up Region 2. The Town of Leicester has 24/7/365 access to contact WDPH staff for public health emergencies through the WDPH pager system.

Currently, six community members from the Town of Leicester are registered Medical Reserve Corps (MRC) volunteers. MRC volunteers are trained and prepared to respond to emergencies in their communities. As a member of the Worcester Regional Medical Reserve Corps (WRMRC), Leicester would have access to all 400+ registered volunteers within the WRMRC in the event of an emergency.

In 2019 WDPH staff worked with the Board of Health to review and revise the Town's Emergency Dispensing Sites (EDS) plan and attended Leicester Local Emergency Planning Committee (LEPC) meetings. The Leicester Board of Health was also in compliance with all required quarterly MDPH internet-based emergency drills (WebEOC).

Economic Development

The Economic Development Coordinator is responsible for promoting and fostering business and economic development in the Town. The Economic Development Coordinator will work with individuals and companies to establish, relocate and/or expand their businesses in Town. The position will assist with the planning and coordination of community development projects, local and state permitting and licensing processes and Town sponsored projects. The position is also responsible for researching, writing and managing local, federal and state grants.

Bryan Milward, the Town's first Economic Development Coordinator, was hired in December 2019 and has started building connections with the local business community, neighboring towns, and regional and statewide officials.

Moose Hill Water Commission

The purpose of the Moose Hill Water Commission is to work toward establishment of the Moose Hill Reservoir as a Class A Public Drinking Water Supply for the Town of Leicester and surrounding communities in need of water. The Moose Hill Water Commission is a three-member elected Board, with members holding three-year terms. The present Commissioners are Kurt Parliment (Chair), Harry Brooks, and Michael Shivick. Carl E. Wicklund, Jr. served on the Commission through June 2019.

The Commission met twice in 2019. Meetings will be once per year for the foreseeable future due the lack of funding for the Moose Hill Reservoir.

Planning Board

Planning Board is responsible for review of applications for approvals under the Zoning Bylaw and Subdivision Regulations. This includes Site Plan Review and/or Special Permit applications for commercial developments, subdivision applications, and endorsement of ANR Plans (plans depicting new lot lines on existing streets). The Planning Board is also responsible for long-range land use planning for Town of Leicester, including implementation of the Leicester Master Plan and Open Space & Recreation Plan.

The Planning Board is comprised of five elected members and an appointed Associate member. In 2019, Jason Grimshaw and Debra Friedman continued to serve as Chair and Vice-Chair, respectively. Sharon Nist and Andrew Kularski continued to serve as regular members of the Board. Alaa Abusalah didn't run for re-election and served through the June 2019 election; new member Jaymi-Lyn Souza was elected in June 2019. Robin Zwicker served as an Associate member through June 2019.

Site Plan Review Applications 2019
1. 515 Henshaw Solar (withdrawn 4/2019)
2. 424 Main (withdrawn 5/2019)
3. Cultivate Parking 1762 Main (approved 7/2019)
4. Cultivate Cultivation Facility 22 Burncoat St (approved 7/2019)
5. 103 Marshall St/Pyramids DGC (approved 9/2019)
Special Permit Applications 2019

1. 710 Main St, 4 duplexes (approved 3/2019)
2. 1570 Main, Hank's Marine (approved 5/2019)
3. Smugglers' Cove OSRD off Paxton St (decision pending)
Subdivision Applications 2019
1. Oak Bluff Lane Definitive (approved 3/2019)
2. 500 Boutilier Rd/ZPT Solar (approved 6/2019)
Amendments/Extensions 2019
1. Leicester Library, deadline extension (3/2019)
2. East Coat Organics, amendment (4/2019)
3. Curtis Self-Storage, amendments (7/2019)
4. Eastern Pearl, deadline extension (8/2019)
5. Boutilier Solar #3, deadline extension (12/2019)

The Planning Board also reviewed 5 ANR Plans (3 new building lots, several lot line changes), and several minor applications (changes to performance agreements, subdivision plan endorsements, etc.). The following Planning Board approved projects were completed in 2019: Leicester Public Library, KM Kelly, Inc., and Cultivate parking expansion.

2019 Zoning Bylaw Amendments

Date/ Article #	Description	Town Meeting Action
5/7/2019 Article 23	Improved Ground-Mounted Solar Bylaw	Approved
5/7/2019 Article 24	Earth Fill & Removal Bylaw	Approved
5/7/2019 Article 25	Marijuana amendments	Approved
10/22/2019 Article 17	Deletion of Temporary Solar Moratorium	Approved
10/22/2019 Article 18	Deletion of Phased Growth Bylaw	Approved

Town Planner Projects 2019:

- Prepared several Zoning Bylaw amendments (see table for approved amendments). Worked on amendments related to outdoor storage, NB district, and Water Resources Overlay for May 2020 Town Meeting.
- Administered Complete Streets Tier 3 Grant of \$335,748 awarded 1/2019. Conceptual design complete.
- Prepared amendments to Planning Board Special Permit Regulations related to Earth Fill & Removal (adopted 5/2019).

- Revised ZBA Application Form and Instructions 7/2019. Also created special permit and variance criteria forms for ZBA use during hearings.
- Assisted CMRPC with preparation of \$30,000 EOEEA Planning Assistance Grant (grant awarded 9/2019).
- Conducted research for the Conservation Commission (Burncoat Park jurisdictional issues, use of NOI funds, and hearing procedures).
- Planned and implemented comprehensive re-organization of the Development & Inspectional Services office space (completed 12/2019).
- Continued to monitor the construction of approved subdivisions and commercial projects.

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) reviews applications for special permits, variances, and appeals in accordance with Leicester's Zoning Bylaw and the Massachusetts Zoning Act (MGL 40A). Specifically, the ZBA reviews special permit applications for non-conforming uses and structures, signs, watershed overlay district uses, and commercial uses in certain districts (other special permits, including most commercial special permits, are issued by the Planning Board). Variances applications are requests for relief from Zoning Bylaw requirements (generally dimensional requirements). The Board also reviews appeals of Building Inspector decisions.

The ZBA is an eight-member Select Board appointed board having five regular members and three alternates. The Board's present members include James Reinke (Chair), Jim Buckley (Vice-Chair), and Vaughn Hathaway (Clerk). Regular members David Orth and Mary Moore served through April 2019 and June 2019, respectively. Richard Johnston serves as an alternate member. The Board is seeking additional members to serve as regular and alternate members of the Board.

2019 ZBA Applications

Application Type	#	Detail
Variance	4	All approved
Special Permit	6	All approved
Appeal	0	
TOTAL	10	

Total DIS Income from Permit Fees:

Division	Amount
Code	\$139,999
Conservation Commission	\$6,660
Board of Health	\$43,788
Planning Board	\$11,564
Zoning Board of Appeals	1,225
TOTAL	\$203,236

Agricultural Commission

On May 7, 2013 the Town residents voted to establish an Agricultural Commission for the Town of Leicester in accordance with Article 31.

Commission Charge: Section 1. There is hereby established an Agricultural Commission which shall consist of five (5) members and three (3) alternates appointed by the Select Board, all of whom shall be residents of the Town of Leicester. The commission will consist of a minimum of three (3) members who are actively engaged in agriculture in Leicester and another two (2) who are interested in farming. Two (2) members for a term of three (3) years; two (2) members for a term of two (2) years and three thereafter; and one (1) member for a one (1) year term, and three (3) thereafter.

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy in order to maintain the staggered cycle of appointments with the assistance of recommendations made by the Commission.

Said Commission shall choose officers who shall be a Chairman, Vice Chairman and Clerk. The Clerk shall be responsible to keep and file minutes of all meetings in accordance with the state statute.

Our mission is to serve as facilitators for encouraging the pursuit of agriculture in the town of Leicester, promote agricultural-base economic opportunities, act as mediators, advocates, educators, and/or negotiations on farming issues; working for preservation of prime agricultural lands, pursuing all initiatives appropriate to creating a sustainable agricultural community and preserving the rural character of Leicester, Massachusetts.

MEMBERS:

Dianna Provencher - Chair
Kim Miczek – Vice Chair
Kurt Parliment - Treasurer
Patricia Dykas - Clerk
Marjorie Cooper

ALTERNATES:

Clare Carter–Ortiz
Matthew Soojian

The commission has heard complaints, taken steps to broaden our resources, such as joining the Massachusetts Association of Agricultural Commission and attending various conferences and seminars. This year the commission has taken steps to promote awareness of agriculture in our community, also there have been placards posted around town showing that Leicester has become an office right to farm town.

On April 27, 2019 the Leicester Agriculture Commission held a compost workshop in Leicester which was well attended. Speakers were Bruce F. Provencher owner of the Little Bit Farm and Sean F. Bowen Agricultural Composting Coordinator.

The Leicester Agricultural Commission meets once a quarter at the Town Hall. It is an appointed town committee primarily of farmers to create awareness of agriculture in the community. The Leicester Agricultural Commission is a pro-active step for our community to take steps to preserve agriculture and

go on record as supporting agriculture. Volunteer members encourage farming in all of its definitions; promote economic opportunities such as farmers' markets and grant opportunities, educate about farming and address concerns and opportunities preferably, before problems arise.

Economic Development Committee

The Town of Leicester's Economic Development Committee's goal is to encourage development with a variety of small-scale retail businesses in a more pedestrian friendly town center, while promoting large scale retail businesses and office parks in targeted areas away from the town center and supporting the preservation of historic structures and redevelopment of underutilized older structures; all in an effort to bring more revenue to the town.

In summer 2019, the Economic Development Committee (EDC) was reorganized and comprised of eight total members. Seven at-large members included Sarah Miller, Leona Anderson, Harry Brooks, Erik Lerdal, Jason Grimshaw, Andrew Joyce, John Shocik, and one alternate, Adam Menard.

The EDC maintains a relationship and membership with the Blackstone Valley Chamber of Commerce and also attended regional Economic Development meetings with other local towns. In addition, the EDC conducted meetings at many local businesses and made a point to meet with those business owners to learn about their needs and wants from the town and the committee.

The EDC strongly advocated for the newly created Economic Development Coordinator position, providing job description input and ideas and attending public meetings as a show of support. In addition, the EDC identified a template that we believe would be a good starting point to create a "how to start a business in Leicester" pamphlet, to be made publicly available in print and online, to help guide business owners in the steps required and contacts necessary to be successful opening a new business.

Currently, the EDC is planning our next Open for Business event in collaboration with the Blackstone Valley Chamber of Commerce. The event is tentatively scheduled for March and will invite local business owners to learn about current Human Resource issues and trends and utilizing social media to benefit the business. The EDC plans to reach out by phone to all registered businesses to encourage attendance and the BVCC will send invitation postcards to all registered businesses as well.

In summary, the EDC successfully reorganized and maintains a group with a diverse professional background, all of whom are committed to development in Leicester.

School Department

Superintendent of Schools

The Leicester School Department saw a reduction in the student population and a large deficit in the budget which prompted the School Committee to consider the restructuring of the schools. In January, we began a series of meetings to inform the public of the plan to close the Memorial School and to listen to parent concerns.

Although it was a very tough decision, the School Committee ultimately voted to close Memorial School. Grades 3 and 4 were relocated to the Primary School. The PreK was moved to the high school, and grade 5 was incorporated into the middle school.

Through the reallocation of resources, we were able to keep the teaching staff intact. We had faced a reduction of more than ten teachers had we not made the decision to restructure the schools. Each school now has both a principal and an assistant principal. We did not lose any of the related service staff and have been able to provide service to our students at the same level as in the past.

In addition to teaching staff, we hired a new Director of Student Services and a new Director of Curriculum, Instruction, and Assessment. These two positions provide us the opportunity to bring the Administrative Team to full capacity. This is very important to allow the district to move forward and provide the best opportunities for all students.

The summer saw construction at the newly named Elementary School and at the high school to prepare rooms for the new grades and for the Pre-K classrooms. Almost every available space is in use at all three schools. At this writing, each of the schools houses more than 475 students.

The Leadership Team, thanks to a grant, was able to attend the Model Schools Conference together which was a wonderful opportunity to learn together. We were inspired to come back and share our learning with the teachers and staff on the first day of school.

We welcomed the staff back on August 26, 2019 and students began on August 27, 2019.

We managed to get all the rooms ready in time for the start of school and we had a smooth start.

Our work this year centered around merging staff and students to build a new culture for the new Elementary School. There were challenges in the relocation of the Preschool but slowly they were resolved.

We continue to work closely with the Massachusetts School Building Authority (MSBA) to explore the option of building a new Preschool through grade 8 facility.

In January, we began Visioning Sessions with the Educational Consultant for Finegold Alexander Architects (FAA). There were three sessions with many stakeholders at the table to offer input into the design of the new school. This served as the basis for the Preferred Schematic Design (PSD) and Preferred Schematic Report (PSR) that were submitted to the MSBA.

We were invited in July and August to the MSBA to discuss our Education Plan. Leicester Public Schools was commended for the thoroughness and vision set forth in the document. We shared the vision and construction design in the spring and fall at 3 Public Forums to highlight the proposals contained in those reports. With input from the community, the School Building Committee, and the staff, Finegold Alexander Architects. Successfully completed the Feasibility Study and the Schematic Design. In December we had independent firms calculate funding for the project. We will go to Town Meeting in June of 2020 to ask the voters to approve the project.

In 2019, the Leicester Public Schools worked closely with the Leicester PD to secure a safety grant that allowed us to install more cameras and increase security on the doors at the high school.

School Committee, the Administration, the Faculty and Staff work very hard to improve the education for the students in the Leicester Public Schools. There were many changes in 2019 and some very tough

decisions about what was best for students had to be made. As the school year progresses, we will continue to examine the impact that these decisions have on both the students and staff.

I want to thank everyone who helped with the transitions we made this year. I want to acknowledge it was difficult for the school committee, the administrators, the teachers, the paraprofessionals, the staff, the parents, and the students. No one was left unaffected. I appreciate your patience and willingness to make it work.

Leicester Special Education

The Department of Student Services encompasses all services specific to students requiring special education, students with disabilities who qualify for services under the Americans with Disabilities Act (ADA), homeless students, and English Language Learners. For the 2019 school year our teachers, clinicians and staff have supported 274 special education students and 123 students on some type of plan under ADA. We have 52 students who are classified as English Language Learners, which is up from 49 in 2018.

Our focus has been on developing a continuum of special education services to ensure that our students can access learning opportunities within our schools, and to provide training for our staff to be able to meet the growing needs of our students. This focus has now afforded our students who start with us in preschool to stay with us through the twelfth grade in programming. In the past, we had to seek outside placements for student populations that we can now service in our schools. In addition, we have been looking at the growing needs of our English Language Learner population and putting curriculum, procedures and other resources in place to meet their needs.

Providing Professional Learning opportunities is an ongoing and necessary part of keeping current with how students learn and grow. We have been focusing our time on co-teaching, addressing social/emotional needs of students, and developing entrance and exit criteria for related services and programs within our schools.

We have continued training for staff who need to administer the MCAS ALT assessment for students who are unable to sit for the traditional MCAS tests. This assessment allows students to work across a period of time, and to have their work examined through a portfolio system.

We have started the process to begin Unified Sports at Leicester High School. Currently, we are working with Student Council to create a Bocce team. In the future, we will apply to create a Basketball team, as well. In addition, we are also starting a Best Buddies chapter at LHS. These additions will enhance our work to be an inclusive school district and extend social opportunities for students within the school community and beyond.

We have an active Special Education Parents Advisory Council (LESPAC) and so far this year they have put on well attended events such as an Ice Cream Social and Sensory Friendly Holiday Pictures. In addition, the Leicester Special Olympics School Day Games group successfully held games for students in Leicester and surrounding towns in May 2019. This annual event is very successful and could not continue without the hard work of many dedicated parents and student volunteers in our community.

Leicester High School

Leicester High School is an accredited institution committed to preparing our students for college, adulthood, and life.

There were 467 students enrolled at LHS in 2019. The Class of 2019 graduated 99 students of which 91 % went on to higher education, 5 % to Armed Services and 4 % to the workforce.

As we value the success of each and every student, we continue to develop strategies to reduce an already low (1.3 %) dropout rate (This does not reflect students who passed the HiSET, diploma equivalency exam. The final rate has not been adjusted, as of yet.).

In 2019, twenty-eight (28) students were recognized as John and Abigail Adams Scholars. These students will receive four (4) years of free tuition from a Massachusetts college or university.

LHS has been designated as not requiring intervention or assistance and making moderate progress toward targets for MCAS reporting. The high school's MCAS Composite Performance Index (CPI) levels remain high, with both English Language Arts and Science, Technology and Engineering measuring above 99 and 90 out of 100 respectively, and Mathematics measuring 88 out of 100.

As our overall student growth in mathematics is below the state target, we are looking at ways to improve the mathematics curriculum, instruction, and assessments.

Leicester High School provides numerous opportunities for students to foster college and career readiness. In 2019, we administered 94 AP exams to LHS students, 49 of these AP exams were qualifying scores.

The community service graduation requirement, requiring 40 hours of service, contributes to the development of character as well as strengthening a sense of community. Additionally, extra-curricular activities, field trips, and social events add to students' experiences and learnings during their four years at Leicester High School. Our extra-curricular activities include The Arrow, Book Club, Gender Sexuality Alliance, Environmental Club, History Club, Math Team, Art Club, Foreign Travel Club, Ski Club, International Club, Student Council, National Honor Society, Drama Club, Tri-M Music Society, Bowling Club, Teens Act, and Dungeons and Dragons, SuperSmash Brothers Ultimate Club, Yearbook.

LHS also has:

- The Senior Internship and Externship Program
- Dual Enrollment with
- Virtual High School Online Programming
- Living and Learning Center
- The Renaissance Program

During the 2018-19 athletic year, Leicester High School saw over 350 participants on interscholastic teams. In the fall of 2019 alone over 279 students in both middle and high school were active members of teams. The winter and spring seasons saw similar participation numbers, with all sports other than the cross country, track, and field hockey programs comprised entirely of high school students.

In the spring of 2019, the boys' tennis team the baseball team, and softball team qualified for the Sectional Tournament and performed well. Both the baseball and softball teams advanced to the Sectional Semi-Finals, baseball's season ended there, with softball advancing to the sectional finals before being defeated.

The winter season saw the girls' basketball team play a difficult schedule. The girl's team defeated their first-round Sectional opponent before losing to a very talented Millbury team in the Sectional Tournament.

In the fall, all teams qualified for the Sectional Tournament. The boys and girls soccer teams were both defeated in the quarter-finals but boasted league all-stars and Central Massachusetts All-Stars. The field hockey team improved their regular season record but was eliminated in the first round of the Sectional Tournament by Nipmuc Regional High School. The varsity football team was very successful, tallying a final record of 12-1, and competed in the State playoff bracket. Along their way to Gillette Stadium, the team defeated Blackstone Valley Regional Vocational Technical High School for a Sectional Title and then defeated South Hadley High School in the State Semi-Finals. The football team did win their 7th consecutive battle of Breezy Bend, defeating David Prouty on Thanksgiving Day by the score of 33-0. This was the 50th anniversary of the contest. The cheering team advanced to the State Tournament, having earned qualifying scores at both the league and regional levels.

Leicester Middle School

Leicester Middle School is a small school with big ideas and a lot of heart. We are housed in an old building, but we believe it's what's inside that counts. Regardless of our physical environment, The New England League of Middle Schools named Leicester Middle as a Spotlight School back in 2018 and we have continued with that success into this school year. Our school received this prestigious award because of our ability to create an excellent learning environment for young adolescents and our consistent observance of middle school best practices. This school year, we added an additional grade, now making our school grades five through eight.

Leicester Middle School places considerable emphasis on school culture. Our core values, Kindness, Achievement, Responsibility, Respect and Service clearly state our expectations for student achievement and behavior, and we work continuously with students to meet them. These core traits are exemplified through every day character education. We encourage our students to start with Kindness and end with Service by giving back to the community that they are from. Our teachers and staff are passionate about their work, and it shows by the level of commitment they bring to it. Their dedication is evident inside the classroom and by the amount of time they spend coaching sports teams and advising clubs and activities.

LMS works diligently to make sure that all of its students are ready to enter high school; we strive to give them a well-rounded education and rich extra-curricular opportunities. We completed the hard work of mapping our curriculum, aligning it to the Massachusetts Curriculum Frameworks for ELA, math, science, and STEM. New frameworks for social studies have been developed for this year, which includes Civic Education for our eighth grade students.

Due to some significant budget cuts, Leicester Middle School lost its French program and had to reduce its highly successful double blocks of ELA and Math to a single block, thus limiting the amount of time that students spend in these core classes.

Some significant changes that have happened to LMS this year is the addition of an Arabic class. Hosting a foreign exchange teacher from Egypt is very exciting and our students are thrilled to learn not only the Arabic language, but more about their culture. We have also received a grant from Project Lead the Way and the MassStem Hub which has allowed us to offer a computer science programming class to interested seventh and eighth grade students. Within this grant, we will also be able to offer an App Creating class to eighth graders for the 2020-2021 school year. Students in STEM who are in the fifth and sixth grades

take Design and Modeling where they understand basic design principles and work to engineer various devices based upon real world problems. Students in the seventh grade take either Robotics or Computer Science for Makers while our eighth graders take either Flight and Space or Computer Science for Makers. We are excited to say that all of our students are thriving in our STEM classes, some students are winning state awards at various showcases as we continue to ensure Leicester provides a 21st Century education. .

This year, we are proud that we have been able to develop our 1:1 Chromebook program that now allows all students who are in the fifth through eighth grade to extend their learning from school to home by bringing their device home each night.

LMS offers three-season sports and over 20 different clubs and activities. This year, over 70 percent of our students signed up to take part in one or more of our extra-curricular activities. Some of our clubs and activities focus on service learning such as our Peer Leadership Program, CommuniTeen Club and National Junior Honor Society, but many students do community service projects on their own. We regularly recognize community service on Facebook and Twitter and devote a special section of our school newsletter to it.

LMS is committed to continuous improvement. We use a variety of assessment data to make critical decisions about instruction. During the school year, we use Star Assessments, which has greatly improved our ability to identify and remediate individual student's learning gaps. When measuring the number of students at Grade Level, we saw significant increases in both ELA and math from the baseline tests to later assessments. LMS also uses a variety of data to identify individual students in need and address the root causes of poor behavior and/or lack of achievement and growth. We believe in a systematic, restorative approach to school discipline while strengthening teacher effectiveness in the classroom. We believe that if students have success in the classroom, they are less likely to become involved in or cause behavioral incidents. During the 2019 MCAS, LMS saw significant increases in test scores and improved by 11 percentile points across the state as compared to other schools in the state.

Middle School families are highly supportive of LMS. Despite financial hardships, parents do everything they can to make sure that their children take part in our exciting field trips. Every year the eighth graders go to Washington D.C., seventh graders go to the Museum of Science in Boston, sixth graders go to Nature's Classroom and our fifth graders to the Freedom Trail. The richness of these experiences cannot be overestimated. Wherever they go, people comment on how polite and respectful our students are. They are truly our best asset. We also look to offer a variety of other field trips to various student groups such as our Peer Leaders, National Junior Honor Society, CommuniTeen and for various other clubs. While looking to bridge the academic learning with the real world learning, we look to offer trips to students to showcase their learning to industry professionals. This year, we are looking to host our own STEM Fair where we will be inviting area professionals to provide feedback to our students about their end of year projects. Students incorporate everything they have learned from Math, Science, History and English Language Arts to develop their project.

We do our best to communicate well with parents and use several platforms with which to do this, including PowerSchool, the school website, the school newsletter, Facebook, Twitter, emails, and all-calls. This year, we have worked to create a Week-At-A-Glance which provides updates to parents every Sunday about school events for the upcoming week. We also have a group called Friends of Leicester Middle School, a non-profit organization consisting of parents and community members whose mission is to strengthen communication between parents, community members, staff, and administration. The group

runs the annual Middle School fundraiser, which provides funds to students who cannot afford to attend field trips. They also sponsor activities that bring the entire school community together.

For a small school in a small community, we offer students a well-rounded, solid education. Throughout this year, we strive to address some of the gaps that we have identified this year and continue to strengthen our school and the education that we provide. We are proud of what we have accomplished and look forward to hosting other middle schools to share how, and why we are a Spotlight School.

Leicester Elementary School

The 2019 school year was a year of significant change for the elementary community. The Memorial School doors were closed, grades three and four transitioned to the Primary School building, grade five transitioned to the Middle School, and the preschool was relocated to the High School. With the blending of the two elementary schools, the decision was made to rename the Primary School to the Leicester Elementary School to best represent the new K-4 configuration and remain consistent with the other schools on campus.

Leicester Elementary enrollment at the close of 2019 was 558 students in preschool to fourth grade. All elementary students in grades K-4 receive instruction in the core academic subjects, as well as participate in our special subject areas of art, music, media/stem, and physical education. Additionally, a before and after school program is offered to families.

Although the Positive Behavioral Intervention and Supports framework (PBIS) has been in place across the elementary community for the past 3 years, the PBIS Leadership Team focused this year on reviewing systems and practices and making changes that made sense for the new elementary community and that ensured consistency. All systems developed and implemented support our guiding principles of being Safe, Responsible, and Respectful Learners in all areas of the building. Some changes included developing a system that safely utilizes three different recess areas, developing systems that support overall independence and implementing strategies that support student engagement and student centered learning. Implementing a cohesive approach to teaching and supporting behavior across the elementary community is beneficial to student achievement and providing a safe learning environment for all.

Developing a solid foundation of reading and writing skills is also essential for student success. Therefore, work continues with literacy development in all content areas with a specific focus on writing for a variety of reasons and a review of practices in phonics instruction. Additional work continues with developing robust and engaging whole group lessons along with focused and targeted small group instruction based on student data.

New in 2019 was the implementation of the Media/STEM class that allows students at every level to have access to high quality STEM educational opportunities. These opportunities support the development of critical skills such as problem solving, flexible thinking, and collaboration that are crucial to preparing students for careers of the future.

The STAR online screener continues to be utilized in grades 2-4 for both reading and math to provide valuable data on standards progress and information to allow for more efficient grouping for both intervention work and enrichment opportunities for all students. Grades K-1 continues to utilize DIBELS as a screening tool for skills such as letter identification and oral reading fluency and continues to utilize MCAP and MCOMP as a screening tool for math data.

The Leicester Elementary School PTO continues to be a strong collaborative partner within the school community and has been very active within the school, holding regular meetings, running fundraisers, volunteering, and supporting our students and staff.

We are committed to providing a safe, supportive, and challenging learning environment at the Elementary School where all students have the opportunity to grow academically, socially, and emotionally to meet success in an ever-changing world. Our goal is to help each student develop an enthusiasm for learning, a respect for self and others, and the skills to become critical thinkers and creative independent problem solvers.

School Department

School Administration	508-892-7040	School Administration Fax:	508-892-7063
Leicester Elementary School	508-892-7050	Leicester Elementary School Fax:	508-892-7053
Middle School	508-892-7055	Middle School Fax:	508-892-7047
High School	508-892-7030	High School Fax:	508-892-7034

Middle School Building Committee

No report submitted at time of publishing

Animal Control

ANIMAL CONTRAL - 2019

- Licenses issued: 1675
- 2 commercial kennel licenses
- 9 personal kennels licenses (5 or more)
- Calls logged per 2019: 294 for year through dispatch and 157 others
- Over 600 violations for unlicensed /unvaccinated were sent:
 - 3 dogs impounded, 5 returned to owner, 2 transferred, 1 euthanized due to temperament or illness
 - 3 cats impounded, 0 claimed, 3 transferred, 0 euthanized due to temperament or illness
 - 5 animals (bats, raccoons, skunks, etc.) sent to State Lab for rabies testing
 - 0 reports of West Nile

ANIMAL INSPECTOR- 2019

Animal Censes:

- Bovine including dairy and beef: 118
- Equine (including ponies, donkeys, mules): 27
- Goats / sheep: 54
- Swine: 1
- Poultry: (including chickens, turkeys, waterfowl, gamebirds) 380
- Llamas / Alpacas: 7
- Rabbits / other: 12
- Hives: 6

Commission on Disabilities

Commission members worked diligently with town and school departments, administration and staff to further its goal of a universally accessible Leicester. Commission members sit on the Town Hall Renovation Committee, Community Block Grant Development Advisory Committee and Middle School Building Committee. Members have had input on several key facilities improvements that will ultimately bring Leicester closer to full compliance with the American with Disabilities Act.

The Town Hall Accessibility Project, which includes funding from a Community Block Grant Development grant as well as town allocations has finally been realized after years of planning to make it possible. Although smaller accessibility projects have been started, the elevator project is finished and gives access to all floors of Town Hall. The School Department has relocated to the third floor of Town Hall; moved from its non-accessible location to a far more ADA compliant space.

Leicester Housing Authority

The Leicester Housing Authority held its 56th organization meeting on June 19, 2019. The following officers were elected for the coming year:

Title	Commissioners	Expiring Term
Chairman	Robert Small	6/2020
Vice Chairman/State Appointee	Richard Hammarstrom	-----
Treasurer	Jaime Lee Wood	6/2024
Member	Andrew Kularski	6/2023

Nancy Hagglund continues her duties as Executive Director.

The Leicester Housing Authority has 124 units of one-bedroom apartments for elderly and handicapped. To be eligible for a unit an individual must be 60 years of age or handicapped, as set out in M.G.L.c 121B 1. The net income for one person must not exceed \$46,100.00 or \$52,650.00 for two people.

An additional eight units are on Mulberry Street leased to ARChWay, Inc. This group residence houses eight autistic individuals.

The Housing Authority completed the asphalt overlay of the driveway and parking lot at 79 Mulberry Street.

The Board of Commissions wish to thank everyone for their contribution to the Housing Authority.

Senior Center/Council on Aging

Leicester's Senior Center has had another successful year. As our population grows (now over 2700) Senior Center staff works arduously to create programs to benefit a wide range of ages and physical abilities. Our efforts to meet their social, educational, nutritional needs are paramount to us. Leicester, a small town adjacent to Worcester, has experienced an increase in attendance as seniors are not bound by city or town lines and seek a place where they feel welcomed and satisfied in every aspect of their lives. Individuals, who are still actively employed, challenge us in what we offer and my staff (team) continues to be awed by how contemporary our aging population is and how it has impacted our senior center. To

them life is an experience to be enjoyed. With their input new programs started are: "Train Your Brain". This was a result of various agencies holding memory programs once a month. Here we designed our own program and offer it once a week. It includes quality memory enhancement activities. This program has significantly grown and individuals who attend testify that their short-term memory has improved. Another new program called "Laugh in the Morning" takes place every Friday. With access of the MPLC Umbrella License we were able to purchase the entire volume of Keeping Up Appearances (a British Comedy series).

Laughter can be heard throughout the building and we know that is very beneficial in so many ways and helps keep our seniors young. To further keep them young we engage many with our schoolchildren on a regular basis. We have our prom in the Spring and will continue to host a prom here at the center. We continue with our Pen Pal Program with our 4th graders. Our Golden Needles Club knits each week to make sure our elementary school second graders receive a pair of mittens each year for Christmas. Christmas 2019 was nearly foiled by bad weather. Our schoolchildren were not able to come meet Santa and entertain. So, it was decided to have Santa's elves (Nancy Lamb, Genevieve Grenier and Diane Bergin) go to the school and bring mittens. They made our little ones very happy. Golden Needles knit for those schoolchildren who travel to such places as Canada. During travel our students can be easily identified with same school color knitted hats.

Sometimes and sadly some programs end such as our Parlez Vous Francais. The class is not offered at our Middle School and we unfortunately lost a wonderful program that benefitted our seniors as well as our students. Our seniors have a bowling league. We have a pitch game on Saturday evening hosted by Rose Kowal. Most of our wonderful programs and activities are available and overseen by Nancy Lamb and Genevieve Grenier. They make sure that our holidays and calendar of special events are filled with activities. Nancy works long hours on personal assistance needs: Blood Pressure, medical checks, SNAP applications, food bank distribution, Fuel Assistance, Holiday baskets, gift certificates, sending cards, tax write off program, farmers' market coupons. She facilitates our Grief sessions, makes homes visits and oversees our reassurance program and walking club. Genevieve oversees our Newsletter publication. As a talented artist she is often in demand at such places as our Library, Goddard House, the Swan Tavern and here at our center she holds an art class every Monday morning. She oversees "Train Your Brain", "Drop in Coloring", "Laugh in the Morning." We have two devoted bus drivers who have been with us for the last 9 years. Bob and David are wonderful dedicated drivers for us. To Karl the Firefighter who comes to clean with a smile.

The following is a list of our exercise programs: Zumba Gold, Yoga, Tai Chi, Balance and Senior Exercise, Line Dancing, Chair Yoga, Walking Club. We offer Cribbage every Thursday morning, Bingo on Thursday afternoon, Saturday evening Pitch. We have a Senior Citizens Club, Breakfast Club, Golden Needles Club. We hold Wellness Fairs in the Spring and Fall. We have a veterans' breakfast each year that attracts over 150 individuals, Senator Moore holds a turkey dinner that attracts over 100 each year. Our senior center is fortunate to have a Garden Club who provides us with lovely grounds in early Spring and well into Fall. Their upkeep is a true testament to their love of this center and to their commitment to making it look beautiful all year long. In early December the Women's Club adorn our center with a beautiful Christmas Wreath and other Christmas decorations.

Here are a few statistics of attendance for our senior center for 2019 as follows: Health Screenings 530. Other Health Services 330, Fitness and Exercise 2560, Congregate Meals served 3,500; Homes Delivered Meals 14,497; Health Education 250; Pedicures 86 with Dr. Laconte; Recreation and Socialization events

through the year with our active senior club with 80 to 90 in attendance every other Tuesday. Cultural events 1250; Farmer's Market 43; Fuel Assistance 55; Monthly Breakfast 186; AARP who served over 100 seniors from Leicester and surrounding towns with free tax preparation. Animal Clinic who served 20. Success requires volunteers to assist us in order to make it all possible. Last year we had 21,660 hours of volunteer services. This results in a savings to us of \$325,000 at \$15 per hour. It also takes financial supporters as follows: Town of Leicester, Executive Office of Elder Affairs, Greater Worcester Community Foundation, Cornerstone Bank, Camosse Family Foundation, Country Bank, Lions Club, Dr. Laconte, Dr. Antanavica, George McKenna Insurance, J. Morin and Sons, Golden Needles Club, Lions Club. We work closely with our Girl Scouts and thank them for helping us all year long in so many ways. Morgan Emery who is now a student at WPI and her immediate family continue to beautify our center by planting and taking care of the mound. They continue to plant tomatoes in the elevate garden each Spring which offers fresh vegetables at harvest time. Another harvest benefit to us is the Johnson Farm of Leicester where, as soon as tomatoes and other fresh veggies are ripe, Archie and Chris bring these to us. What a delight for our seniors. Thank you to Monique Legasey of Creative Communications for providing our seniors with angels and snowmen bottles filled with ice melts. We are very grateful to Bill Moore who every year donates gifts for our schoolchildren. Boomers and others beyond those years insist on nutritious and tasty food and as a result we have engaged in a closer relationship with our Nutrition Program. Barbara Paszuk, a COA Board member, has been appointed to their board and attends their meetings. In her role she has input and offers ideas. Thereafter she informs our COA board about some of the changes at ESWA to improve the quality of food. Some of the meals offered are now quite different from what had been the norm of the past. It is not unusual now to see some very delightful meals and options.

This collaborative effort has been very good for our center. One such example has been our ability to receive bread from Shaw's Market with the involvement of Karen Chiaravallotti who works in our meal area. Every Friday her and husband go to Shaw's and bring back some very delightful breads, pastries that are donated to our seniors. This past year we served over 14,000 meals to those who are homebound through our Meals on Wheels Program. Along with the delivery of a meal those who volunteer serve many roles: they deliver a meal and are a welcome visit. They have had to intercede in dangerous situations. Some of our homebound seniors often see no-one else except for a driver delivering a meal to them. Other volunteers serve at Bingo and in our front office as receptionist and janitorial skills. Others cook each month at our breakfast. We appreciate our volunteers and the support of our COA Board, the Select Board, our Town Administrator, his Assistant, Chief of Police, Fire Department and all Town employees.

Veterans Services Office

In FY19 this office continued to provide services and particularly financial assistance in the amount of \$115,956 (16 cases; one funeral) for Veterans and Veterans' families of Leicester, whom served in WW2, Korea, Vietnam, the Persian Gulf, the war in Iraq and Afghanistan. Although the economy has improved, we are still experiencing a significant interest in Veterans' Federal and State Benefit Programs. Information and assistance were provided regarding health care, educational benefits, burials, fuel assistance, and the state's welcome home bonus programs. Several veterans were also provided with help in obtaining lost service records, replacement medals and notary public service when requested.

The Veterans Service Officer is certified, as mandated by the State of Massachusetts ensuring the Veteran and Veterans' families are serviced in a uniform, knowledgeable and professional manor. This certification includes the Federal Veterans Health Benefit Programs.

This Veteran Service Office is dedicated to helping and determining if a veteran or their families are eligible for Massachusetts and Federal VA benefits in time of need in whatever way possible.

Arts Council

2019 was the third year that Massachusetts Arts Councils received their grant applications on line. Many of the previous year's computer glitches were worked out, but it still took some time getting used to downloading all the applications. The Leicester Arts Council received twenty-one grant applications totaling \$16,093. The MCC granted us \$6,400. Minus administration monies, the Leicester Arts Council partially or fully funded ten applications. Those funded were:

- Leicester Summer Concert Series - [2019 Leicester Summer Concert Series](#) - \$2,000
- Gregory Maichak – Sail Away on the Craft of Pastel Painting - \$450
- Audio Journal – Reading for the Blind - \$300
- Donna Lee Honeywell – Legendary Ladies of Song - \$600
- Memorial School Art Project – Art Recycling Project - \$1750
- Leicester Historical Society – World War I Multi-media Presentation - \$100
- Slo-Grass – 2019 Harvest Fair Musical Entertainment - \$300
- Leicester Senior Center – Don't Go Down to the Sea: Clairvoyant Moll Pitcher - \$200
- Yankee Notions – 2019 Harvest Fair Musical Entertainment - \$300
- Timothy Loftus – Irish Culture Through Music, Photos, and Dance - \$125

Under the Leicester Arts Council is the Leicester Harvest Fair. The September 2019 Fair marked the twentieth anniversary of the Fair. Attendees enjoyed food, crafts, artisan demonstrations, and displays of agriculture and flower displays along with homemade goodies and photography. A great time was had by all. The Committee is looking forward to celebrating its twenty-first Fair on September 19, 2020.

Kurt Parliment,
2019 Chair Leicester Arts Council

Bandstand Committee

As always, the Bandstand is a hub of activity. Activities taking place in 2019:

The Memorial Day Tribute was held on May 27. On June 22nd Greenville Baptist Church held its Family Fun Festival for the community featuring wonderful food and entertainment all free. The Leicester Summer Concert Series Committee held – a series consisting of eight Wednesday evening family concerts in July & August; this was their 29th Summer Concert Series and once again very well attended by 300 – 500 people each Wednesday night. On July 20th, Parks & Recreation Tree Lighting Committee held a Christmas in July vendor fair. September 21st featured the 19th Annual Harvest Fair. Once again, our country fair saw large attendance and featured Crafters-Artisan Demonstrators, Food Vendors, Hay Rides, an Art & Photography exhibit and competition. Once again of great interest were the Agricultural exhibits, Brew competition, Canning & Baking competitions, as well as Flower and Fiber Arts competitions. Photo shoots were again popular at the Bandstand, starting with prom night photos in May and wedding photos throughout the year. Special thanks again to Plante Landscaping for the annual mulch spread early, making for beautiful prom photos on the Common and a lovely wedding setting.

At the end of 2019 the Bandstand was lit for the 24th time for the Christmas holiday by members of the Bandstand Committee & Leicester Summer Concert Committee. The Bandstand was lit on December 7th along with the lighting of a new tree on the Common planted by Parks & Recreation's Tree Lighting Committee in 2018.

The Bandstand was vandalized once this year just before the Memorial Day Tribute in May. The Bandstand Committee hopes that anyone seeing vandalism at the Bandstand would report this to the Leicester Police – they are aware of the problems. Our Town Common & its Bandstand are a source of pride for our community.

As mentioned above, our Town Common & its Bandstand are a source of pride for our community and we wish to thank another community minded fellow this year, Mr. Leonard Ivel. He is often seen on a step ladder changing bulbs, hanging or taking down buntings at the Bandstand along with setting out the handicap signs & cones in July and August for Summer Concerts as well as hauling and setting up a tree on the Bandstand. This Committee wishes to thank him very sincerely for all his hard work for the last 29 years. You see folks, Len Ivel was the designer of our Bandstand that was built in 1990 and dedicated and given to the Town by its citizens in 1991. He is our “man of the year for 2019”.

Burncoat Park Sports Planning Committee

The Burncoat Park Sports Planning Committee now meets on the 1st Thursday each month and is committed to making improvements to Burncoat Park that will result in functioning facilities and allow for an increase in recreation at the park. The Park is used for both conservation and active recreation.

With regular committee meetings, we have been establishing a priority list of items to address and focus on for the coming years ahead. With the help of the Forestry Management Plan, we have identified invasive species to focus on. Trails have been evaluated, improved and will continue to be an asset to the park. Many wonderful volunteers and groups helped clean up the park in the spring and the fall, growing excitement for the park. Decisions on the pump stations will improve the park. Fundraisers have been started, to provide funding without a tax burden. The Committee received a second grant of \$4,000 from the Greater Worcester Community Foundation Leicester Savings Bank Fund for improvements to the park. We will continue to apply for grants and raise funds for the betterment of the park.

We wish to thank the Burncoat Park Sports Planning Committee and the following organizations for their assistance and hard work: The Members of the Select Board, Senator Michael Moore and Representative David Leboef, the Town Administrator, David Genereux, the Leicester Highway Department and all the individuals who have donated their time to clean up and improve our town.

Historical Commission

The year 2019 may very well be recorded as one of the singularly most significant in all the years the historical commission has been in operation.

The subject of the “Swan Tavern” at the corner of Paxton & Main Streets has been discussed for the past several years since it was purchased for the fire station project and its subsequent use as the temporary library.

The Board of Selectmen voted in late winter to approve the request of the historical commission to allow for the use of the house as a central historical museum, with the instructions to report in to the Board of Selectmen in August; the purpose being that if the project appeared that it would not succeed, subsequent action could be taken prior to winter.

The tavern was turned over to the historical commission on July 1, 2020 and by that time the commission had taken the following actions. First, the commission entered into a partnership with the private non-profit organization, the Leicester Historical Society, Inc. They had housed their collection in the public library prior to the expansion project of that building and were unable to return to the library following that project completion. Next, the commission organized a group known as “The Friends of Swan Tavern” for the purposes of allowing residents to assist and participate in fundraising, hosting events, and planning for future projects.

By the August meeting with Selectmen, over \$6,000 had been raised in the first thirty days and members of the friends group as well as additional volunteers (numbering over thirty) had spent approximately eight hours removing trash and items left behind by the use as the temporary library. Assessment had also begun on what would need immediate and long-term repairs over time as well. For example: replacement of light bulbs with energy efficient LED bulbs reduced the electric bill by over 50% prior to winter.

At the time of this report, the museum has hosted two public open houses, one in conjunction with the Harvest Fair and one with the Holiday Tree lighting, both on the town common. Both of these events were hugely successful with over 200 people in attendance at each. Additionally, the historical society has begun to reintroduce its historical guest speaker series at the tavern, having hosted a half-dozen events. Mr. Tom Kelleher of Old Sturbridge Village also gave a lecture at the invitation of the commission on historic taverns in New England, which was well attended and well received.

Interior renovation work will continue over the winter and exterior work will begin in the springtime.

As had been discussed, besides the historical collection in the possession of the town and the historical society, there are a few large private collections of Leicester historical artifacts in town, and many items from these private collections have begun to make their way to the tavern. The eventual plan will be to have “themed” displays which will rotate on and off display once or twice per year.

A large amount of reproduction antique furniture was able to be obtained from a large cooperation renovating their offices in Westborough at no cost.

The house has been made available for rental for small parties and meetings and has already hosted four separate meetings for private groups and one bridal shower. This will help in raising funds for maintaining the property.

As work progresses, fundraisers will continue to be planned and executed and grant opportunities will continue to be explored. Another “check in” with the Board of Selectmen has been scheduled for August 2020.

Although this has obviously been the main focus of the commission, regular duties and obligations have been carrying on. Requests for information remained approximately the same as last year, which was comparatively, lower than the past few years.

The commission had representatives working with the town in relation to a grant the town sought and obtained, which will involve carrying out renovation and repair work around and on the town common. Taking place over several months, the commission worked very closely with the town planner on the project to ensure the common, which is listed on the National Historic Register, would have minimal to zero negative impact on the historic town common.

The commission was indirectly involved with the demolition of the house at 275 Pleasant Street. Although the commission had no legal involvement in the demolition process since the building inspector declared the house a hazard to public safety, the Chair was invited to tour inspect the property and he did agree with the assessment the Building Inspector made that the house was beyond restoration.

Lastly, members of the historical commission were invited by the Superintendent of Schools to tour the Memorial School which was slated to close at the end of the 2018-2019 school year. An inspection was made over several hours and although a few items of note were found to have been removed from the building at some point, the members made a list which presented to school committee regarding what objects should be retained for historical purposes. This was approved and the commission removed these items in August.

Leicester Library Building Committee

In January of 2019, the Library Renovation Project construction was mostly complete. The building was re-configured for natural gas in January when the installation of the permanent line to the street was complete. To supplement the existing furniture that was refinished, new tables and chairs were ordered. Steel cantilever shelving from the original building was be re-used in the children's room, and new shelving was installed on the first and second floors.

The terrazzo floors on the existing main level were refinished. The old concrete infill, where the original shelves were, was in poor condition. It was removed, and the space filled with new terrazzo, in a darker color. Lights were added to the museum cabinets, and a larger, free standing cabinet for over-sized items was purchased and installed, as was an additional map case.

A manufacturing delay with the new shelving from March to May pushed the moving deadline back slightly.

The Library closed operations at 1 Paxton Street, the Swan Tavern, on Saturday, May 11. Liberty Movers did the heavy lifting, and Library staff and a crew of 30 volunteers, donating over 350 hours, packed, unpacked and organized 30,000 circulating items, technology, furnishings and. The Library opened for business at 1136 Main Street on Tuesday, June 11. Library Trustee, Bruce Craven took charge of unpacking and the arrangement of the Museum Collection.

Town resident, Linda Colby both restored and repainted the original round owl sign, now hanging on the main floor, and carved and painted our new monument sign, retaining the owl motif.

A Grand Opening Ceremony was held Sunday, June 23rd. Over 200 attendees, led by Board of Library Trustees Chair Paul Ravina, heard remarks by Albert Southwick, Honorary Chair of the Capital Campaign Committee; Les Ball, MA Board of Library Commissioners; Congressman Jim McGovern, Senator Michael Moore, Representative David LeBoeuf, David Genereux, Town Administrator; Don Cherry, Sr., Building

Committee member and former Trustee; Ernestine (Teena) Cherry, Building Committee member, and Treasurer of both the Capital Campaign and the Board of Library Trustees, and Suzanne Hall, Library Director. LCAC filmed the event for broadcast on the local cable access channel.

The installers who won the bid to install the shelving and custom canopy tops were not able to install the picture book shelves around the existing columns in the basement. New canopy tops were ordered, and new installers arranged. The picture book section in the children's room was completed in November. A few outstanding items will remain for completion in 2020, including gutters around the turret and on the east side of the original building, a small amount of masonry repointing remaining on the west parapet, and a drainage issue in the original fieldstone foundation of the east basement wall, now in the children's room and ground floor office. This wall did not leak prior to the renovation, but removal of the paved driveway and site work, including the installation of the natural gas supply line, disturbed the existing soil. The Building Committee anticipates turning the project over to the Library Trustees in early 2020.

Although the project is taking longer than originally scheduled, it remains within the original budget.

Building Committee members:

Mark Armington

Tom Buckley

Donald Cherry, Sr.

Ernestine Cherry

Mary Gabrila

Mary Moore

Kathleen Wilson

Charlie Van Voorhis, Architect

Robert Para, Jr, OPM

Suzanne Hall, Library Director

David Genereux, Town Administrator

Respectfully submitted,

Suzanne Hall, Library Director

Leicester Public Library

The six-member, elected Board of Trustees, is as follows: Paul Ravina, Chairman; Ernestine Cherry, Treasurer; Pauline Lareau, Secretary and members Olney White, Bruce Craven and newly elected member Mary Moore. Judith Bergin retired from the Board in June after many years of service. The members of the Board of Trustees wish to thank Judy for all she has done for Leicester Public Library over her decades of service to the Library.

The Board of Trustees and Library Director, Suzanne Hall meet monthly throughout the year, on the third Tuesday evening of each month, to ensure that library operations run smoothly. The meeting agendas are posted on the Town website and the meetings are open to the public.

Library hours remain the same, Tuesday and Thursdays from 9:30 a.m. – 8:00 p.m., Wednesdays and Fridays from 9:30 a.m. – 5:00 p.m., and Saturdays (excluding summer months) from 10:00 a.m. – 2:00 p.m.

The Library began the year still in the temporary location at the Swan Tavern, 1 Paxton Street. Operations continued there through May 11, when the library closed for packing, moving, and unpacking in the newly renovated Main Street location. Details about the Renovation project can be found in the Library Building Committee report. The Library re-opened for business at 1136 Main Street on Tuesday, June 11, 2019. A

Grand Opening celebration was held on June 23, 2019, which was broadcast on LCAC. Our keynote speaker was Albert B. Southwick, a local historian and author, and former chief editorial writer for the Worcester Telegram, who served our country as a Navy flyer in World War 2. The Library wishes to express a special thanks to Ernestine “Teena” Cherry, who was the driving force behind the renovation, along with all the people who contributed to this wonderful upgrade for our Town.

The Renovation doubled the usable size of the building, to 16,456 square feet, includes an elevator, restrooms on each floor, and significantly more parking spaces. A community meeting room, which seats 50 people, is on the ground floor. The meeting room is available to the public, even when the Library is closed (by reservation). Events in this room can be broadcast live via LCAC (Leicester Community Access), or they can be recorded for future broadcasts on local cable access.

The remainder of the ground floor is dedicated to children’s materials and resources. After feedback from parents, we are working on expanding toys and activities for use in the library. The lack of a children’s librarian limits the number of structured activities offered. The main floor houses most of the circulating fiction collection, audio books, DVDs, newspapers, magazines and other circulating materials. The west side of the original building is now a dedicated Young Adult space, with tables and materials for teens. The east side of the original building holds magazines, periodicals, seating, and an ongoing Friends of the Library book sale. The 2nd (top) floor is a dedicated quiet floor, and holds circulating non-fiction, the Local History Collection (both books and ephemera), and two quiet study rooms. The Local History Museum has returned to its original location, with built-in shelves and more display space. The Library is indebted to Trustee Bruce Craven for his help and expertise in hanging portraits, artwork, and arranging the Museum displays. The Trustees Room, including its original oval table, is little changed.

In 2019, the Leicester Public Library circulated 33,997 physical items and 7,034 electronic items (ebooks and e-audiobooks). 13,162 inter-library loans were processed, this being both items loaned to patrons of other libraries and items borrowed for Leicester patrons from other libraries. An average month has 150 people per week used library computers and an additional 150 per month connect their devices to library Wi-Fi. The Wi-Fi is available 24/7, so about 10% of access is outside library hours. 4,532 Leicester residents have a current Library card, and the Library has 29,837 physical items in its collection. Library patrons have access to over 91,000 electronic titles through Overdrive, the CWMARS regional and even more from state-wide eBook collections. Patrons have the ability to borrow both physical items and eBooks from other MA library regions. The average value of items circulated each month in the renovated library is \$60,000. Staff and patrons welcome the return and availability of our entire circulating collection. In addition to books, audiobooks and movies, the Library continues to add to its collection non-traditional items known as a Library of Things. We circulate a telescope, board and card games, tablets pre-loaded with books, games and activities for children known as Launchpads, a thermal leak detector, a kill-a-watt meter, a soil tester, and other items of use to the community. As always, suggestions for new materials are always welcome.

Programming at the library continues to be limited in 2019 due to reduced staff hours and budget in the renovated library. Lack of program space, limited parking and limited handicapped accessibility were issues at the Swan Tavern. Drop-in crafts and activities for children were available during school vacation weeks. Programs in the renovated library included pastel painting with Greg Maichack, Psychic Medium Diane Lewis, a few drop-in craft programs with Genevieve Grenier from the Senior Center, and a jewelry making program, all sponsored by the Friends of the Library and a local Arts Council Grant. Summer

Reading this year was co-sponsored by the Friends of the Library and the Worcester Kiwanis Club, which provided book bags, reading logs, and a pizza party. 47 children signed up for Summer Reading.

The staff remains the same as last year, with the addition of Library Assistant, Lori Buckley; Suzanne Hall, Library Director; Pat Grady, Assistant Director; Donna Johnson and Kathleen Cherry, Catalogers and Charissa Berube, Library Assistant.

Volunteers continue to be a great asset. In 2019, we had a total of 30 regular and intermittent volunteers who donated a total of 791 hours of service. This increase from last year is due to the Library being allocated four Senior Tax Workers to help with the moving and packing/unpacking. Again, we would like to continue to recognize Joyce Montague for both her years and depth of service.

We are also grateful for the ongoing support of the Friends of the Library. Their two main fundraisers of the past year, the Annual Book Sale in June and a Cookie Sale in December have become welcome traditions. The Friends' financial support of the Library greatly enhances the programs and materials offered at the Library. Their financial support offers special events and items not included in the municipal budget. We are grateful for all of the Friends for their support of time, money and advocacy, and we would like to particularly recognize Liz Brown and Liz Williamson in their roles as President and Treasurer, respectively.

Respectfully Submitted on behalf of the Board of Library Trustees,
Suzanne Hall, Library Director, and Paul Ravina, Trustee Chairman

Parks and Recreation Committee

The Parks and Recreation Committee meets on a monthly basis and its primary function is to expand and enhance the recreational opportunities for the residents of the Town of Leicester. To do so, it has seven hardworking members: Patrick McKay, Chairman; Joanne Petterson-Bernier, Vice-Chair; Nancy Ortiz, Jessica Margadonna, Leonard Margadonna, Paul Davis and Bob Pingeton.

In addition to these members, there are regular liaisons that attend most meetings; Harry Brooks and Brian Green of the Select Board.

This was the inaugural year of the summer basketball program for incoming 3rd and 4th grade kids at Towtaid Park. Throughout the summer, we had 30 kids signed up for a 6-week session on Wednesdays that worked on fundamentals. Each kid received a shirt for participating and had lots of fun.

In September, the committee again hosted a booth at the Harvest Fair, selling delicious steak and cheese and pepper and onion sandwiches. The money raised from this will be used for various Park and Recreational programs.

In October, Boy Scout Jacob Stolberg received his Eagle Scout award for beautifying Rochdale Park. He built picnic tables, set up grills and cleaned the recreational side of the park.

Both the basketball and tennis seasons were a great success as each program develops and grows.

Beginning in December, 30 3rd grade boys and girls, 90 4th – 8th grade boys and girls participated in our winter basketball instruction/games league. Games are played on Saturdays in the town hall

gymnasium and practices are held at both the Town Hall & Middle School on week nights and Sundays. The season runs all winter long, from December 1st through March 1st.

The tennis program was a great success and included three groups of children's classes and one group of adults. There was a total of 32 children and 7 adults. In addition, on Thursday nights all summer, there were round robin tennis matches held. This group continues to grow, with hopes to begin an adult tennis league.

The volleyball court at Rochdale Park was maintained and prepared for the summer and used by several groups of residents.

During the months of June and July, recreational handball instruction was offered free of charge, on Wednesday afternoons at Towtaid Park. Some of the Leicester youth and adults learned to play handball.

In July, Recreation Pickleball was also offered to the adults. Adults met once a week for four sessions. All equipment was provided free of charge.

Both Recreational Handball and Pickleball will continue to be offered to everyone: Leicester residents and other people who live outside of Leicester. Our mission is to grow and develop both sports. Beginner instruction and pick-up games will continue to be provided in the Summer of 2020 to encourage children and adults to go outside and have fun at their local Leicester Park.

In December, our annual Christmas Party was held at the Leicester Senior Center with about 50 families attending. The committee members dressed as elves and served families pizza, drinks and goodies. A decorated fire truck delivered Santa. Christmas carols were sung with the help of Brandon Clay, and Santa had a special gift for each child. Thank you for the continued support of LCAC for the pizza donation.

The board members cleaned and prepared the "Snack Shack" at Community field for visitors of the Christmas light display across the street. Hot Cocoa, coffee/tea, popcorn and various snacks were sold. Half of all proceeds went to the Leicester Food pantry and the other half went to various charitable organizations from the town. This was the second year we opened the snack shack and although the weather was not always cooperative, it was a great success.

Becker College continues to develop and improve Rochdale Park for their baseball team in our ongoing lease agreement with the college. Due to these improvements, all baseball teams including Leicester High School, Leicester Little League and the Cherry Valley American Legion teams, all benefit from the work and improvements Becker has made.

The Park and Recreation town website and Facebook pages are continually updated to ensure that ongoing activities and programs offered are available to residents of town.

The committee looks forward to the upcoming year. If residents have any suggestions or recommendations, please forward them to any Park and Recreation committee member or email the board.

Town Clerk 2019

"It is the service we are not obliged to give that people value most."

Often considered the core of local government, the Town Clerk's Office serves as information central for residents and citizens at large.

It is the mission of the Office of the Town Clerk to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with the varied departments and groups while performing a myriad of tasks to achieve established goals and comply with State and Local Statutes.

The Town Clerk's Office keeps official Town records, contracts, issues various licenses, permits, registrations and certificates, maintains and records vital records, and administers the Open Meeting Law and Ethics Law in regard to meetings of all town boards and committees.

The Town Clerk's Office administers the Electoral and Town Meeting processes consistent with the Town By-laws and State and Federal Law, and in doing so, works in cooperation with Town officials, local Representatives and Office of the Attorney General, the Secretary of the Commonwealth, DOR Division of Local Services and the Department of Public Health also other duties pertaining to the functions of the Town Clerk in accordance with the provisions of more than 73 Chapters and 451 Sections of the Massachusetts General Laws. The TC is the Chief Election Official, Member of the Board of Registrars. She is a member of the Worcester County Town Clerk's Association and The Massachusetts Town Clerk's Association. The Town Clerk attends continuing education classes throughout the year through the WCTC's Association and the MA Clerk's Association.

The Office strives to provide public information in a courteous and timely manner and is committed to providing exceptional customer service.

Records found in this office are:

Birth, Marriage and Death Certificates; Zoning Decisions; Town Meeting Records; Annual Town Reports and Special Reports to Town Meeting; records of elections and lists of those who served the Town of Leicester in elective and appointive office.

- The office issues several licenses: Marriage licenses, Dog licenses, Business certificates (D/B/A), and Raffle permits.
- The Town Clerk maintains records of amendments to the Town Bylaw, and Zoning Bylaw and references to accepted State Statutes.
- This office accepts the required postings for all public meetings and maintains the public meeting calendar.
- The Town Clerk conducts the Annual Census and maintains the voter lists. The department conducts all Federal, State and Local Elections.
- The office responds efficiently, accurately and speedily to all requests by Town Officials, Boards and members of the general public.
- The Town Clerk's office welcomes inquiries from citizens seeking assistance/information in relation to services provided by the Town of Leicester. The staff will assist in redirecting your question to the appropriate department.
- The Town Clerk is elected for a three-year term and receives a salary voted by town meeting.
- All public record requests come through the TC's office as RAO we are required to oversee the answering of such requests and the posting to the website.

Office Hours

Monday, Wednesday and Thursday – 8:00am until 5pm; Tuesday – 8:00am until 7:00pm; closed on Friday. If you need assistance during non-working hours, please call the office.

2019 TOWN CLERK RECEIPTS

Revenue Collection:	Year to Date Totals
Birth, Marriage & Death certificates and Marriage Intentions	\$12,520.00
Business Certificates & Flammable Storage	\$2,530.00
Dog Licenses, Late Fees and Violations	\$29,161.00
Gen & Zoning bylaws, zoning maps	\$40.00
Labels & photocopies	\$0
Civil disposition violations	\$290.00
Pub Rec Request	\$332.00
Notary	\$492.00
Raffle permits	\$40.00
Recycling	\$420.00
Street lists & extracts	\$90.00
TOTAL	\$45,915.00

2019 VITAL STATISTICS

Listed below is a comparison of vital statistics of Leicester for the past ten years

YEAR	BIRTHS	MARRIAGES	DEATHS
2019*	88	42	148
2018	87	49	144
2017	93	40	142
2016	113	46	162
2015	94	47	148
2014	83	52	131
2013	86	45	130
2012	95	48	120
2011	79	54	135
2010	95	33	123
2009	85	31	121
2008	120	52	156
2007	92	45	97

*as of this print

Board of Registrars

Elections held during the year were as follows:

- June 11th, Annual Town Election. Voters in the town elected candidates to the following positions: 1 Selectman, 1 Assessor, 2 School Committee, 1 Board of Health, 1 Planning Board, 2 Library Trustees, & 1 Moose Hill Water Commission.

Meetings were as follows:

- The Annual Town Meeting was held on Tuesday May 7st
- A Special Town Meeting was held on Tuesday Oct. 22nd

The voting machines were tested prior to each of the above meetings and elections.

- The Board of Registrars held meetings on: May 7th, June 4th, June 11th, Oct. 22rd, and Dec. 10th.

Some new issues discussed during the Registrars meetings were:

- There was a change in personnel structure in that the Town Hall custodian position is now under the supervision of the Highway Superintendent Dennis Griffin.
- The rubber cords used to protect electric cords on the town hall floor are missing, rather than replace them we purchased yellow caution tape designed to cover cords. Much safer as they are a bright yellow.
- The new elevator was installed and because of its location we need to deal with voters entering the main hall for elections from the stage end which means voters are making there way to the front of the hall for check-in. In order to accommodate this change, a new pattern for voter traffic within the TH was developed. New guiding elements were made and positioned to define the desired pattern of voter traffic. It seemed to work out rather well and a diagram has been made so the layout will be consistent for all future elections.
- We had begun looking into the purchase of poll pads which are electronic check- in devices that could be used to expedite check in at Town Meetings and future Elections. However, the money was appropriated back to the General Fund. We were unable to purchase the poll pads. Hopefully in the future we will be able to buy the poll pads.

The projected schedule for the 2019 Town Meetings and Elections is:

Tuesday March 03, 2020 Presidential Primary

Tuesday May 05, 2020 ATM

Tuesday June 09, 2020 ATE

September 01, 2020 State Primary

November 03, Presidential Election

xx Special Town Meeting

***xx = to be determined**

There are currently **7487** Registered Voters in the Town of Leicester as of 12/31/2019.

The Registrars would like to express their sincere appreciation to all the Town Departments, Election Workers, Volunteers, Friends and Family who help throughout the year. It takes a village!!!

REGISTERED VOTERS AS OF 12/30/2018

Ward	Precinct	A	AA	CC	D	H	J	K	L	O	Q	R	S	T	U	Z	Grand Totals
0	1	1	1	5	378	0	2	1	10	0	2	215	0	0	1299	0	1914
	2	0	1	1	483	1	2	0	14	2	1	187	1	1	1209	1	1904
	3	2	2	10	397	0	1	0	11	1	1	226	0	1	1188	0	1840
	4	4	5	19	1730	1	5	1	43	4	7	842	1	3	4821	1	7487
Ward 0 Totals		4	5	19	1730	1	5	1	43	4	7	842	1	3	4821	1	7487
Grand Totals		4	5	19	1730	1	5	1	43	4	7	842	1	3	4821	1	7487

A - Conservative	G- Green Party US N- New Alliance	T-Inter 3rd Party	Z-Working Families
B- Natural Law Party	H- We The People O-MA Independent Party	U-Unenrolled	AA- Pizza Party
C- New World Council	J- Green Rainbow P-Prohibition	V-America First Party	BB-American Term Limits
D- Democrat	K- Constitution Pa Q-American Independent	W-Veterans Party America	CC-United Independent Party
E - Reform	L-Libertarian R-Republican	X-Pirate	DD-Twelve Visions Party
F- Rainbow Coalition	M-Timesizing No S-Socialist	Y-World Citizen Party	

Choosing to Enroll in a Political Party:

There are four political parties in MA

- Democratic (D)
- Republican (R)
- Green-Rainbow (J)
- Libertarian (L)

Choosing No Enrollment in a Political Party:

If you do not wish to enroll in a party, check the Box next to "NO PARTY" (unenrolled) on the voter registration form.

If you enroll in a political designation you may Vote in a state or presidential primary of your Choice.

Changing Party Enrollment or Political Designation must be done 20 days before a Primary

Massachusetts Directory of Political Parties and Designations

When you register to vote, you may choose to enroll in a political party or political designation or may choose to remain "unenrolled," which is commonly referred to as independent. If you do not enroll in a party, you may still vote in state and presidential primaries by choosing a party ballot and will remain unenrolled.

Once you make an enrollment choice you may change your enrollment status by notifying your election official in writing at least 20 days before an election. If you enroll in any of these four parties, you may vote only in that party's primary. Enrollment in a political party does not affect your right to vote in the general election. In the general election, all voters receive the same ballot and vote for the candidate of their choice, regardless of party enrollment.

Party Name and Letter Code	Telephone Number
Democratic (D)	617-939-0800
Republican (R)	617-523-5005
Green-Rainbow	413-650-6542
Libertarian (L)	617-286-3618

Designations

In addition to the four political parties listed above, there are certain legal political designations in which you can enroll. Currently these are:

Designation Name	Telephone Number	Contact Person
America First Party	508-997-3606 617-227-8071	Jonathan Hill L. Thomas White
American Independent Party	617-968-5248	Stephen Robbins
American Term Limits	978-345-2857	Knute S. Alfredson
Conservative Party	617-968-5248	Stephen Robbins
Constitution Party	Chairman@cpoma.org	Richard Selfridge
Green Party USA	617-418-3756	
Interdependent 3rd Party	413-782-4453	Sam Hanna
Latino-Vote Party	413-212-3400	Joaquin Bernal
Massachusetts Independent Party	508-224-9102	Robert Bielen
Natural Law Party	617-973-3523	Ayres Hall
New Alliance Party		
New World Council		

Designation Name	Telephone Number	Contact Person
<u>Pirate</u>	617-863-6277 617-863-MAPP	James O'Keefe
Pizza Party		
Prohibition Party		R.K. Whitney
Rainbow Coalition	617-262-4433	Melvin King
Reform Party		
Socialist	617-633-1857 413-367-9356	Matt Andrews Eric Chester
Twelve Visions Party		Richard A. Heos
<u>Timesizing Not Downsizing</u>	617-623-8080	Philip Hyde
United Independent Party	617-2UNITED	
<u>Veterans Party America</u>	781-545-5564	Richard E. Hagert
We The People	781-934-6958	Robert Mustard, Jr.
Working Families		
<u>World Citizens Party</u>	617-876-1185	

ELECTION & TOWN MEETING CALENDAR

TOWN ELECTION - TUESDAY - JUNE 11, 2019

POLLING HOURS NOON TO 8PM

LAST DAY TO POST WARRANT: JUNE 4, 2019

ELECTIVE OFFICES TO BE FILLED

**1 Selectman - 3 yrs
1 Moderator – 3yrs
1 Assessor - 3 yrs
2 School Committee - 3 yrs
1 Board of Health - 3 yrs
1 Planning Board – 3 yrs
2 Public Library Trustees - 3 yrs
1 Moose Hill Water Commission - 3 yrs
1 Housing Authority – 5 yrs**

April 1, 2019 – Monday

Nomination Papers available at the Town Clerk's Office
37 Certified signatures required for nomination.

Deadlines

April 23, 2019 - Tuesday - 5 p.m.

Nomination Papers must be submitted to the Registrars of Voters for Certification of signatures.

May 09, 2019 - Thursday

Last day to object or withdraw.

Last Day to Register to Vote for June Election

APRIL 17, 2019 - Wednesday 8:00a.m. to 8p.m.

Campaign Finance Reports

June 3, 2019 - Monday - Pre-Election Financial Report due.

July 11, 2019 - Thursday - Post-Election Financial Report due.

ANNUAL TOWN MEETING – Tuesday – MAY 7, 2019

Last Day to Register to Vote for Annual Town Meeting Wednesday – April 17, 2019

LAST DAY TO POST WARRANT FOR ATM – APRIL 23, 2019

LAST DAY TO POST ADVISORY WARRANT FOR ATM- APRIL 30, 2019

OFFICE HOURS

Monday, Wednesday, and Thursday 8:00am -5:00pm; Tuesday 8:00am-7:00pm

Annual Town Meeting Report

May 7, 2019

The following is a report of the Minutes of the Annual Town Meeting held at the Leicester Town Hall, 3 Washburn Square on Tuesday May 7, 2019. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:01pm with 157 voters present stating the Town Clerk has informed me that a quorum is present, the meeting will come to order. Per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. For the record, Donald A Cherry, Jr. stated that he was in receipt of the return of service of the warrant. Therefore, we may proceed. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table.

At this time, please stand and join me in the pledge of allegiance then remain standing for a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe here at home and now

Thank you. Please be seated.

Good Evening. I am Don Cherry, Jr., your Town Moderator. I'd like to welcome you all to our Annual Town Meeting, and to Thank You for taking an active role in your government.

To streamline our meetings, rather than reading a review our basic rules and procedures, that review is listed in your meeting guides. That said, as your presiding officer, my primary roles are to maintain an open, fair and orderly meeting and to ensure that each member understands what we are doing. If anyone has a question, please ask.

For the record, I am in receipt of return of service of the warrant. Therefore, we may proceed.

In a moment, I will accept any procedural motions regarding the conduct of this Town Meeting. Before I do, a couple of announcements and acknowledgements are in order.

I have some feedback on the efforts of the members of the October 30, 2018 Special Town Meeting. Attorney General Healy's office has notified us the all warrant items which required their review have been approved. Of note for conduct of town meeting was the affirmative vote to align the quantum of votes for by-law changes. The required quantum for changes to general by-laws is now a simple majority.

Dianna Provencher moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. ***VOTED UNANIMOUSLY**

Dianna Provencher moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

***VOTED UNANIMOUSLY**

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the

Town Hall Gymnasium, 3 Washburn Square, Leicester, MA on Tuesday, the Seventh day of May 2019 at 7:00 PM, then and there to act on the following articles, namely:

ARTICLE 1 ADJUST FY 2019 BUDGET AND WARRANT ARTICLES

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, adjust budgets, or borrow under the provisions of Chapter 44, as amended, such sums of monies as may be necessary to defray expenses and fund various and diverse accounts in the Fiscal

Year 2019 operating budget of the Town or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town vote to transfer the following sums, totaling 356,748 from and to the accounts listed in the table below:

From:

Employee Benefits 01-914-5110-002	\$200,000
Liability Insurance 01-945-5700-009	\$3,000
Vocational Tuition ATM 5/18 Art 9 01-100-5219-910	\$40,000
Overlay Surplus 01-000-3220-000	\$91,748
PD – 2 Radar Trailers ATM 5/18 Art 18 01-101-5819-018	\$2,000
MRIP Grant 11-161-3311-021	\$20,000
Total	\$356,748

To:

Reserve Fund 01-130-5700-007	\$29,515
Town Hall Building Maintenance 01-197-5200-006	\$4,500
Other General Government 01-199-5400-005	\$1,300
Other General Government 01-199-5200-004	\$2,200
Police Salaries 01-210-5100-000	\$37,621
Police Expenses 01-210-5400-001	\$2,500
Fire Salaries 01-220-5100-000	\$4,504
Snow and Ice 01-423-5130-000	\$24,000

01-423-5400-006	\$76,000
Veteran's Benefits 01-543-5700-007	\$20,000
Library Wages 01-610-5100-000	\$3,300
Unemployment Compensation 01-913-5110-000	\$15,000
Workers Compensation 01-912-5700-009	\$3,000
High School Roof Project 33-101-5816-005	\$21,308
Town Hall Accessibility Improvements 30-101-5816-002	\$40,000
Blighted Building Control 01-100-5200-006	\$50,000
PD – Automated License Plate Reader 01-101-5819-007	\$2,000
Town Clerk Records Retention 01-100-5214-005	\$20,000
Total	\$356,748

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (4-1-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

This article would amend the Fiscal Year 2019 (current) operating budget and various existing warrant articles by transferring funds from five (5) current fiscal year accounts that have forecast surpluses to the following accounts:

Reserve Fund: \$29,515 requested to reimburse the Reserve Fund for transfers made to fund the unemployment budget which went into deficit due to a number of claims.

Town Hall Building Maintenance: \$4,500 requested for payment of utility bills that are currently being reviewed.

Other General Government: \$1,300 requested for postage meter lease
 \$2,200 requested for increase to the Honeywell service contract

Police Salaries: \$37,621 requested to pay for the retirement payouts of two former employees.

Police Expenses: \$2,500 requested to pay for updated parking ticket books.

Fire Salaries: \$4,504 requested for benefits payout for an employee injured on duty.

Snow/Ice: \$100,000 requested to fund the FY 2019 snow and ice deficit.

Veterans Benefits: \$20,000 requested to cover new veterans claims. These claims are reimbursed at a rate of 75% by the Commonwealth, but that funding is a general fund revenue.

Library Wages: \$3,300 requested to pay for updated salaries in accordance with the Class and Comp plan approved by the Select Board in the summer of 2018.

Unemployment Compensation: \$15,000 requested to cover ongoing claims which began last July and have drained the budget resulting in two reserve fund transfers totaling \$29,515.

Workers Compensation: \$3,000 requested to fund a shortfall due to the payout of various deductibles for unforeseen claims.

High School Roof Project: \$21,308 requested to cover project costs deemed ineligible for reimbursement by the MSBA.

Town Hall Accessibility: \$40,000 requested to remove the non-compliant handicap ramp on the west side of the building, reconstruct the parking lot and install a swipe card system on the front door of the building.

Blighted Building Control: \$50,000 requested to demolish a condemned town-owned building at 275 Pleasant Street.

PD Automated License Plate Reader: \$2,000 requested to cover costs associated with the purchase of the new PD automated license plate reader as approved in the FY19 Capital Plan.

Town Clerk Records Retention: \$20,000 sought to install records management system in the Town Clerk's records room.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

- **VOTED BY A SIGNIFICANT MAJORITY (120-13) 1-abstain**

ARTICLE 2 FY 2019 CAPITAL IMPROVEMENT PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies to fund the Capital Improvement Plan budget beginning July 1, 2018 and authorize the Select Board to enter into lease purchase agreement(s) for a term of years and to transfer from available funds a sum of money to pay for the initial installments of the lease/purchase agreement(s), or take any action thereon.

PROPOSED MOTION

Brian P. Green moved that the Town vote to transfer \$90,081 from Free Cash to fund the Fiscal Year 2019 Capital Improvement Plan budget to pay for ongoing installments of a lease/purchase agreement for an Aerial scope Tower Truck, year three of a five-year lease.

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (4-1-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

This article seeks funding from Free Cash to fund one continuing lease/purchase agreement.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

- **VOTED BY A SIGNIFICANT MAJORITY (113-22) 3-abstain**

ARTICLE 3 CIVIL SERVICE ASSESSMENT FUNDING

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of monies to fund costs associated with administering police civil service promotional activities or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town transfer \$20,000 from Free Cash to fund costs associated with funding police civil service promotional activities.

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

This article seeks funding for the police command position assessments as required by Civil Service.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

- **VOTED BY A SIGNIFICANT MAJORITY (119-23) 3-abstain**

ARTICLE 4 FUNDING IMPROVEMENTS AT TOWN PARKS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies to fund improvements at town parks or take any action thereon.

PROPOSED MOTION

Sandra M. Wilson moved that the Town raise and appropriate \$25,000 to fund improvements at town parks the application of said funding to be prioritized by the Leicester Highway Department.

FINANCE ADVISORY BOARD RECOMMENDATION **To be given at Town Meeting**

SELECT BOARD RECOMMENDATION **Favorable Action (4-1-0)**

DESCRIPTION

This article seeks funding for the maintenance of town parks, several of which have fallen into disrepair. It is anticipated that these funds will be used to restore lighting, revitalize fields and repair or replace equipment. The source of this \$25,000 in funding is the Cultivate Host Community Agreement.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

- **VOTED BY A SIGNIFICANT MAJORITY (123-16) 2-abstain**

ARTICLE 5 FUNDING HIGHWAY POSITION

To see if the Town will vote to raise and appropriate a sum of monies to fund a Highway Department position, commencing on July 1, 2019, or take any action thereon.

PROPOSED MOTION

Harry R. Brooks *moved that the Town vote to raise and appropriate \$50,000 to fund a Highway Department position.*

FINANCE ADVISORY BOARD RECOMMENDATION To be given at Town Meeting

SELECT BOARD RECOMMENDATION Unfavorable Action (3-2-0)

DESCRIPTION

This original purpose of this funding was to hire an employee to serve as a point position for existing and new businesses, write grants and undertake community outreach. At this time, it is recommended that the funding be used to add a Highway Department position due to significant understaffing in this department. The source of this \$50,000 in funding is the Cultivate Host Community Agreement. Funding for the economic development/grant writer position on at least a part time basis will be requested at the Fall Special Town Meeting.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

After much discussion on the article Scott Francis asked the meeting members to move Article 5. A hand vote was taken, and the moderator declared a pass vote to move the question.

Article 5:

- **VOTED BY A SIGNIFICANT MAJORITY (81-69) 1-abstain**

ARTICLE 6 ELECTED OFFICIALS SALARIES

To see what compensation the Town will vote to pay elected officials or take any action thereon.

PROPOSED MOTION

Richard Antanavica *moved that the Town vote to set the rate of compensation to pay elected officials for Fiscal Year 2020 as detailed in the May 7, 2019 Spring Annual Town Meeting Warrant.*

FISCAL YEAR 2020 ELECTED OFFICIALS PAY RATES	
<u>POSITION</u>	<u>PAY RATE</u>
TOWN CLERK	\$65,394
SELECT BOARD – CHAIR	\$882
SELECT BOARD – MEMBERS (4) each	\$724
SCHOOL COMMITTEE – CHAIRMAN	\$447

SCHOOL COMMITTEE – MEMBERS (4) each	\$197
PLANNING BOARD – CHAIRMAN	\$320
PLANNING BOARD – MEMBERS (4) each	\$276
MODERATOR	\$81
BOARD OF HEALTH – CHAIRMAN	\$320
BOARD OF HEALTH – MEMBERS (2) each	\$276
ASSESSOR – MEMBERS (3) each	\$577
TOTAL ELECTED SALARIES	\$74,515

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (4-0-0)**

SELECTBOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

Compensation for elected officials is set by Town Meeting. The proposed FY2020 elected officials pay rate is the same as approved by the voters for FY2019 with the exception of the Town Clerk, whose salary contains a 3.03% COLA.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. Chapter 41, Section 108.

- **VOTED BY A SIGNIFICANT MAJORITY (102-25) 2-abstain**

ARTICLE 7 FY 2020 OPERATING BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2019 and ending on June 30, 2020, as listed in the May 7, 2019 Spring Annual Town Meeting Warrant or take any action thereon.

PROPOSED MOTION

Brian P. Green moved that the Town vote to approve the budgets of the Town departments and Town Accounts as printed in the 2019 Annual Town Meeting Warrant for the Fiscal Year beginning July 1, 2019, in the aggregate amount of \$29,343,868, and to fund this amount from the following sources:

<i>Transfer from Ambulance Receipts Reserved Account:</i>	<i>\$371,192</i>
<i>Transfer from Board of Health Title V Reserve Account Principal</i>	<i>\$19,944</i>
<i>Transfer from Conservation Commission NOI Account:</i>	<i>\$3,882</i>
<i>Transfer from Free Cash:</i>	<i>\$150,000</i>

And the balance of the funds in the remaining sum of \$28,798,850 shall be raised and appropriated by taxation.

DEPT #	DEPARTMENT NAME	FY2018 BUDGET	FY2019 BUDGET	FY2020 TOWN ADMIN	\$ CHANGE	% CHANGE
111	LEGAL					
	TOTAL	59,000	209,000	209,000	0	0.00%
114	MODERATOR					
	TOTAL	151	151	151	0	0.00%
122	SELECT BOARD					
	TOTAL	249,228	239,780	246,361	6,581	2.74%
130	RESERVE FUND					
	TOTAL	50,000	50,000	50,000	0	0.00%
131	ADVISORY BOARD					
	TOTAL	1,325	1,325	1,325	0	0.00%
135	ACCOUNTANT					
	TOTAL	114,955	118,153	122,611	4,458	3.77%
141	ASSESSORS					
	TOTAL	113,136	116,964	121,745	4,781	4.09%
145	TREASURER/COLLECT OR					
	TOTAL	160,514	165,867	163,615	-2,252	-1.36%
147	TAX TITLE					
	TOTAL	16,000	16,000	16,000	0	0%
152	PERSONNEL BD					
	TOTAL	250	250	250	0	0.0%
155	IT DEPARTMENT					
	TOTAL	141,620	138,560	144,560	6,000	4.33%
161	TOWN CLERK					
	TOTAL	99,955	104,699	110,491	5,822	5.56%
162	ELECTIONS & REGISTRATIONS					
	TOTAL	21,500	35,600	35,100	-500	-1.40%
180	DEVELOPMENT & INSPECT. SVCS					
	TOTAL	227,640	234,787	241,930	7,143	3.04%
192	TOWN OWNED BLDG MAINT					
	TOTAL	15,250	8,000	38,281	30,281	378.51%
197	TOWN HALL BLDG MAINTENANCE					
	TOTAL	55,155	63,909	63,909	0	0.00%
198	TOWN HALL TELEPHONES					
	TOTAL	6,400	6,400	6,400	0	0.00%
199	OTHER - GENERAL GOV					
	TOTAL	79,170	49,355	54,155	4,800	9.73%
210	POLICE DEPT					
	TOTAL	1,881,427	1,963,857	1,964,796	939	0.05%

DEPT #	DEPARTMENT NAME	FY2018 BUDGET	FY2019 BUDGET	FY2020 TOWN ADMIN	\$ CHANGE	% CHANGE
220	FIRE DEPT					
	TOTAL	305,313	305,307	305,307	0	0.00%
231	AMBULANCE					
	TOTAL	424,850	440,418	440,372	-46	-0.01%
232	EMERGENCY MANAGEMENT					
	TOTAL	4,813	4,813	4,813	0.00	0.00%
241	CODE DEPT					
	TOTAL	67,267	68,879	63,690	-5,189	-7.53%
292	ANIMAL CONTROL					
	TOTAL	33,129	33,552	33,552	0	0.00%
296	INSECT PEST CONTROL					
	TOTAL	9,770	7,850	7,850	0	0.00%
310	SCHOOL					
	TOTAL	16,264,094	16,667,839	16,881,790	213,951	1.28%
420	HIGHWAY DEPT					
	TOTAL	697,060	743,282	751,680	8,398	1.13%
423	SNOW & ICE					
	TOTAL	121,000	121,000.00	121,000.00	0	0.00%
424	STREET LIGHTS					
	TOTAL	70,000	75,000	50,335	-24,665	-32.89%
541	COUNCIL ON AGING					
	TOTAL	84,418	94,122	108,280	14,158	15.04%
543	VETERANS SERVICES					
	TOTAL	97,925	92,980	92,980	0	0.00%
545	VETERANS GRAVES REG					
	TOTAL	2,400	2,400	2,400	0	0.00%
610	PUBLIC LIBRARY					
	TOTAL	189,000	204,306	216,629	12,323	6.03%
630	PARKS & RECREATION					
	TOTAL	6,450	6,450	6,450	0	0.00%
691	HISTORICAL COMM					
	TOTAL	950	950	950	0	0.00%
692	MEMORIAL DAY COMM					
	TOTAL	3,000	3,000	3,000	0	0.00%
710	MATURING DEBT PRINCIPAL					
	TOTAL	919,485	894,532	1,139,797	245,265	27.42%
751	MATURING DEBT INTEREST					
	TOTAL	306,027	325,635	406,144	80,509	24.72%

DEPT #	DEPARTMENT NAME	FY2018 BUDGET	FY2019 BUDGET	FY2020 TOWN ADMIN	\$ CHANGE	% CHANGE
752	TEMPORARY LOAN INTEREST					
	TOTAL	18,993	94,647	33,255	-61,392	-64.86%
753	BOND ISSUE					
	TOTAL	0	0	0	0	0.00%
911	WORC REG RETIREMENT					
	TOTAL	1,055,412	1,161,643	1,314,800	153,157	13.18%
912	WORKER COMPENSATION					
	TOTAL	197,000	216,700	227,535	10,835	5.00%
913	UNEMPLOYMENT COMP					
	TOTAL	66,510	66,650	141,650	75,000	112.53%
914	EMPLOYEE BENEFITS					
	TOTAL	3,052,161	3,266,089	3,288,285	22,196	0.68%
945	BONDING & INSURANCE					
	TOTAL	146,200	100,586	110,645	10,059	10.00%
Grand Total – All Budgets		27,435,843	28,521,258	29,343,868	822,610	2.88%

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (4-0-0)**

SELECTBOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

This is the fiscal year 2020 annual operating budget for municipal and school services. Property tax proposed to be levied is within the allowances of Proposition 2 ½. The State FY 2020 budget has not been finalized, so the Governor's proposed revenue estimates for local aid have been used to formulate the Town budget. This financial plan meets the minimum needs of every department and continues to move the Town forward in a sustainable direction. The FY 2020 budget is 2.88% greater than the FY 2019 budget. Please note the budget allocations below:

Department	FY 19 Budget	FY 20 Budget	\$ Change	% Change
Municipal Budget	5,726,937	\$5,799,968	\$73,031	1.28%
School Budget	\$16,667,839	\$16,881,790	\$213,951	1.28%
Unclassified Budget	\$6,126,482	\$6,662,110	\$535,628	8.74%
Totals	\$28,521,258	\$29,343,868	\$822,610	2.88%

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

- **VOTED BY A SIGNIFICANT MAJORITY (102-41) 3-abstain**

ARTICLE 8 VOCATIONAL TUITION

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to fund the Vocational Tuition expenses for Leicester students for the fiscal year beginning July 1, 2019 or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town vote to raise and appropriate \$1,078,000 for Vocational Tuition expenses for the Fiscal Year beginning July 1, 2019.

FINANCE ADVISORY COMMITTEE RECOMMENDATION Favorable Action (4-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

Chapter 74 of the Mass General Laws governs vocational technical education programs in public school districts. This article was moved out of the line item budget and into a separate warrant article starting in FY'16. Tracking these costs independently allows for more accurate accounting of the costs associated with Leicester students attending other schools for vocational education.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

- **VOTED BY A SIGNIFICANT MAJORITY (120-23) 1-abstain**

ARTICLE 9 CENTRAL MASS REGIONAL PLANNING COMMISSION ANNUAL ASSESSMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies
to fund the FY 2020 assessment from the Central Mass Regional Planning Commission, said assessment to
be based on a per capita rate or take any other action thereon.

PROPOSED MOTION

Sandra M. Wilson moved that the Town vote to raise and appropriate the sum of \$3,142 to fund the FY 2020 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate of \$0.28637.

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (4-0-1)

DESCRIPTION

In accordance with Chapter 40B, Section 7 of the Mass General Laws, the Central Mass Regional Planning Commission requires member municipalities to pay the costs and expenses of the Central Massachusetts Regional Planning District each fiscal year. Leicester is a part of this District. The assessment is based on the population of the Town as it appears in the most recent national census (2010). The payment of this assessment will maintain the Town's services provided by the District.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (122-17) 4-abstain**

ARTICLE 10 FY 2020 CABLE PEG ACCESS ENTERPRISE ACCOUNT APPROPRIATION

To see if the Town will vote to appropriate a sum of monies to fund the FY 2020 expenses of the Cable Access Enterprise Fund, as established by the vote under Article 5 of the May 1, 2018 Annual Town Meeting, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F ½, said appropriation to be funded by fees received pursuant to the Town's cable licensing agreement, or act on anything relating thereon.

PROPOSED MOTION

Harry R. Brooks moved that the Town vote to appropriate \$186,395 to fund the FY 2020 expenses of the Cable Access Enterprise Fund, as established by the vote under Article 5 of the May 1, 2018 Annual Town Meeting, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F ½, said appropriation to be funded by funds available in the Cable PEG Access Enterprise Fund pursuant to the Town's cable licensing agreement.

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

The Department of Revenue requires the Town to budget for the funds received through Charter for Cable PEG Access operations. While these funds are exclusively for Cable Access operations, they must be approved by the voters annually at Town Meeting.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

- **VOTED BY A SIGNIFICANT MAJORITY (104-31) 2-abstain**

ARTICLE 11 OTHER POST-EMPLOYMENT BENEFITS TRUST

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies to deposit into the Other Post-Employment Benefit (OPEB) Trust or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town vote to transfer \$35,000 from Free Cash to deposit into the Other Post Employment Benefit (OPEB) Trust Fund.

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

Other Post-Employment Benefits are benefits that an employer pays to an employee once they retire. Like most public-sector employers, the Town of Leicester provides matching funds towards the health insurance premiums of eligible retirees. In recent years, financial oversight entities including bond rating agencies and the Governmental Account Standards Board have required municipalities to perform an actuarial analysis to project the future cost of the benefits that are

being offered. Further they have encouraged municipalities to begin setting funding aside to ensure they are able to make these payments in the future.

The most recent actuarial analysis performed for the Town estimates that the Town's current OPEB liability is \$23.8 million when projected 18 years into the future. By starting to fund this projected obligation now, the Town will be reducing its projected funding obligations. The funds that are being set aside in the trust will only be able available to fund retiree health insurance contributions. These funds will be reflected on the Town's financial balance sheet as an asset that will help offset the liability. The current balance in this fund is \$100,249.21.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (103-25) 4-abstain**

ARTICLE 12 GROUNDWATER STUDIES AT LANDFILL

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies to fund groundwater and other studies at the former landfill site, said funds to be expended by the Select Board, or take any action thereon.

PROPOSED MOTION

Brian P. Green moved that the Town vote to transfer \$21,400 from Free Cash to fund groundwater and other studies at the former landfill site, said funds to be expended by the Highway Department.

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

The Town is obligated to comply with the Massachusetts Department of Environmental Protection's annual monitoring and testing requirements for the closed landfill. These tasks require routine sampling of groundwater from a series of wells as well as any required follow up or additional testing based upon the findings and routine readings of landfill gases being produced. The \$21,400 requested will fund these required activities for Fiscal Year 2020.

VOTE REQUIRED FOR PASSAGE: Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (113-19) 2-abstain**

ARTICLE 13 POLICE CRUISERS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies to purchase and equip two (2) police vehicles or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town vote to transfer \$84,223 from Free Cash to purchase and equip two (2) police vehicles.

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

The Police Department utilizes a fleet of ten (10) vehicles to meet the law enforcement needs of the residents of Leicester. This fleet of vehicles includes five (5) frontline marked police cruisers that are used on a daily basis. Funding is being requested to replace the two oldest marked frontline cruisers which will have over 100,000 miles when replaced. The Town has been following a fleet replacement schedule that includes the replacement of one to two cruisers annually to ensure the full use and reliability of the fleet.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (104-35) 2-abstain**

ARTICLE 14 FY 2020 CAPITAL IMPROVEMENT PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies to fund the Capital Improvement Plan budget beginning July 1, 2019 and authorize the Select Board to enter into lease purchase agreement(s) for a term of years and to transfer from available funds a sum of money to pay for installments of the lease/purchase agreement(s), or take any action thereon.

PROPOSED MOTION

Sandra M. Wilson moved that the Town vote to transfer \$40,037 from Free Cash to fund the Fiscal Year 2020 Capital Improvement Plan budget to pay for the final installment of the Backhoe lease/purchase agreement (Year 3 of 3).

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

This article seeks funding from Free Cash to pay for the final lease payment on the Highway Department's backhoe.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (121-17) 2-abstain**

ARTICLE 15 EXPANSION OF ARTICLE 7 OF THE MAY 2, 2017 SPECIAL TOWN MEETING, ENTITLED "GREENVILLE POND DAM" TO "INSPECTIONS, REPORTING AND/OR GRANT APPLICATION FUNDING FOR TOWN-OWNED DAMS" WITH ADDITIONAL FUNDING

To see if the Town will vote to expand the purpose Article 7 of the May 2, 2017 Special Town Meeting entitled Greenville Pond Dam" from that purpose to "Inspections, Reporting, and/or Grant Application Funding for Town-owned Dams" and raise and appropriate and/or transfer from available funds a sum of monies for this purpose or take any action thereon.

PROPOSED MOTION

Harry R. Brooks moved to expand the purpose Article 7 of the May 7, 2017 Special Town Meeting entitled "Greenville Pond Dam" from that purpose to "Inspections, Reporting, and/or Grant Application Funding for town-owned dams" and transfer from Free Cash the sum of \$6,675 for this purpose.

FINANCE ADVISORY COMMITTEE RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

The Town owns two dams that require annual inspections and reporting to DCR. Funds are being sought to broaden the purpose of the 2017 article to pay for some these costs, as well as move additional funds from Free Cash to the article. The Greenville Dam article has a balance of \$8,325. Coupled with the transfer request of \$6,675 from Free Cash, the end result is a general dam inspection and/or grant application article with funding of \$15,000.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (105-25) 2-abstain**

ARTICLE 16 TRANSFER FUNDS INTO STABILIZATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies to the Town Stabilization Fund or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the Town appropriate and transfer \$91,387 from Free Cash to the Town Stabilization Fund.

FINANCE ADVISORY COMMITTEE RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

The Town has a financial policy that calls for 25% of annual free cash to be placed into the Stabilization Fund until the fund achieves a balance of 5% of total revenues. The amount requested for transfer is less than the 25% of free cash as stated in the policy but represents a good faith effort to increase the balance in the stabilization fund. The balance in the Stabilization fund prior to this transfer is \$971,610.69.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (108-18) 3-abstain**

ARTICLE 17 AMENDMENT TO THE DEPARTMENTAL REVOLVING FUNDS BYLAW

To see if the Town will vote amend the Departmental Revolving Funds Bylaw by adding the following proposed new revolving funds to the table listed after paragraph 5 of said bylaw.

A Revolving Fund	B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses Payable from Fund	F Other Requirements / Reports	G Fiscal Years
Library Copier	Library	Library fines and fees	Copier lease payments and misc. operating fees	None	None	Fiscal Year 2020 and subsequent years
Tree Lighting	Tree Lighting Committee	Donations and other miscellaneous receipts	Activities associated with the annual Leicester tree lighting event	None	None	Fiscal Year 2020 and subsequent years
300 th Anniversary	300 th Anniversary	Donations and other miscellaneous receipts	Activities associated with Leicester 300 th anniversary events	None	None	Fiscal Year 2020 and subsequent years
Agricultural Land Acquisition	Agricultural Commission	Donations and other miscellaneous receipts	Agricultural land acquisitions	None	None	Fiscal Year 2020 and subsequent years

Or take any other action thereon.

PROPOSED MOTION

Brian P. Green moved that the article be voted as written

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This article requests that four new revolving funds to be added to the Revolving Funds Bylaw, as explained above.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (109-25) 4-abstain**

ARTICLE 18 ESTABLISH REVOLVING FUND ANNUAL SPENDING LIMITS

To see if the Town will vote to set annual spending limits for revolving accounts as detailed in the hands of the voters and as defined by Massachusetts General Laws, Chapter 44, § 53E½, for Fiscal Year 2020, or take any action thereon.

PROPOSED MOTION

Dianna Provencher moved that the Town vote to set annual spending limits for revolving accounts as detailed in the warrant and as defined by Mass General Laws, Chapter 44, § 53E½, for Fiscal Year 2020.

<u>Revolving Fund</u>	<u>Spending Limit:</u>
Inspectional Services	\$50,000
Health Clinics	\$5,000
Senior Center Programs	\$10,000
Fuel Usage	\$35,000
Town Hall	\$15,000
Recycling	\$30,000
Police Training	\$5,000
Recreation	\$20,000
One-to-one Technology	\$25,000
DIS Fees	\$5,000
Library Copier	\$5,000
Tree Lighting	\$20,000
300 th Anniversary	\$100,000
Agricultural Land Acquisition	\$100,000

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

Under MGL Chapter 44, Section 53E½ as amended through the Municipal Modernization Act of 2016, Town Meeting is required to vote on the amount that may be spent from each revolving fund established through the Town's General Bylaws during the upcoming fiscal year prior to July 1st.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (117-14) 6-abstain**

ARTICLE 19 BORROWING RESCISSION – HIGHWAY EQUIPMENT

To see if the Town will vote to rescind an outstanding borrowing authorization, in the amount of \$40,000, which was authorized as part of the \$950,000 borrowing authorization voted as Article 3 of the October 30, 2018 town meeting; or take any action thereon.

PROPOSED MOTION

Sandy M. Wilson moved that the article be voted as written

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

An authorization for a debt exclusion of \$950,000 to purchase 7 pieces of Highway Department equipment was approved by the voters last fall. The equipment has been ordered at a total cost of \$910,000. This article requests the leftover authorization be rescinded.

VOTE REQUIRED FOR PASSAGE Requires a majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (127-10) 1-abstain**

ARTICLE 20 ACCEPTANCE OF MASSACHUSETTS GENERAL LAWS CHAPTER 90, § 20A 1/2

To see if the Town will vote to accept M.G.L. Chapter 90, § 20A ½ in regard to the assessment and collection of parking tickets and fees; or take any action thereon.

PROPOSED MOTION

Harry R. Brooks moved that the article be voted as written

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (5-0-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

Chapter 90, §20A½ is a local acceptance statute which would allow the following changes to be enacted over the Town's currently accepted statute, Chapter 90, §20A:

- Requires parking violation notices to be in tag form
- Eliminates mailing provisions of current law
- Eliminates automatic dismissal of violator's first violation per calendar year unless there is a contrary rule or bylaw in place
- Changes the fee schedule for certain parking tickets

Although parking tickets are not a major focus of Police Department activities, the changes within 20 A1/2 provide for a more cost-effective use of police powers with a lesser administrative burden on the Police Department.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (109-24) 5-abstain**

ARTICLE 21 DISPOSITION OF 11 MEMORIAL DRIVE (MEMORIAL SCHOOL), MAP 39, BLOCK A7

To see if the Town will vote to dispose of the fee or any lesser interest in the real property and the improvements thereon used by the Memorial School, located at 11 Memorial Drive, Leicester as shown on Assessor's Map 39, Block A7, containing about 28 acres of land, more or less, with building thereon by auction or solicitation of proposals in accordance with M.G.L. c. 30B, any such disposition to be on such terms and conditions that the Select Board shall deem appropriate, which may include the reservation of easements and restrictions and the grant of rights of access or easements appurtenant to the property; and to authorize the Select Board to take all related

actions necessary or appropriate to carry out the purposes of this article; or take any action thereon.

PROPOSED MOTION

Richard Antanavica moved that the article be voted as written

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (5-0-0)**

SELECTBOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

The School Committee has voted to turn the Memorial School back to the Town due to declining enrollment, financial concerns and building issues. Closing the school is seen as a cost cutting measure and will allow the Town to explore alternative uses for the building. There are challenges to be addressed including an outstanding USDA loan on the property and leased solar panels on the roof of the structure, but Town Meeting authorization is required pursuant to M.G.L. c. 40, § 15 before the Select Board can explore the lease or sale of the property.

VOTE REQUIRED FOR PASSAGE Requires a two-thirds majority per M.G.L. c. 40, § 15.

- **REQUIRES A 2/3 VOTE: MOTION FAILED (74-58) 2-ABSTAIN**

ARTICLE 22 GENERAL BYLAW – PLACEMENT OF SIGNS ON TOWN PROPERTY

To see if the Town will vote to enact the following Town General Bylaw:

PLACEMENT OF SIGNS ON TOWN PROPERTY

Section 1: Prohibition - No person, group, organization, or company shall post or affix in any manner, any bill, placard, advertisement, or notice, either written or printed, upon any building, sidewalk, curbstone, traffic control signal, litter receptacle, tree, tree belt, fence, or post owned by the Town. In addition, no free standing or mounted bill, placard, advertisement or notice shall be placed upon any real property owned or leased by the Town, or on Town-owned property within or abutting a public way.

Section 2: Removal - Any bill, placard, advertisement, or notice placed upon Town-owned property shall be removed and discarded by the Town.

or take any action thereon.

PROPOSED MOTION

Brian P. Green moved that the article be voted as written

FINANCE ADVISORY BOARD RECOMMENDATION **Favorable Action (4-1-0)**

SELECT BOARD RECOMMENDATION **Favorable Action (5-0-0)**

DESCRIPTION

The purpose of this bylaw is to eliminate the placement of temporary signage on Town owned property, no matter the purpose. The premise behind the bylaw is that all town property is owned by the residents of the Town and should not be used to promote any singular goal or purpose. There are no fines attached to the bylaw but all signs placed on town property will be removed and destroyed.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (83-58) 3-abstain**

ARTICLE 21 DISPOSITION OF 11 MEMORIAL DRIVE (MEMORIAL SCHOOL), MAP 39, BLOCK A7

RECONSIDERED MOTION

Thomas Lauder asked the members of Town Meeting to reconsider Article 21

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

- **VOTED BY A SIGNIFICANT MAJORITY (74-60) 0-ABSTAIN**

ARTICLE 21 VOTE TO MOVE THE QUESTION

After much discussion on the disposition of Memorial School Scott Francis asked to move the question.

- **VOTED BY A SIMPLE MAJORITY (43-41) 1-ABSTAIN**

ARTICLE 21 DISPOSITION OF 11 MEMORIAL DRIVE (MEMORIAL SCHOOL), MAP 39, BLOCK A7

A second vote was taken on the Disposition of Memorial School

- **REQUIRES A 2/3 VOTE: MOTION FAILED (60-48) 2-ABSTAIN**

ARTICLE 23 GROUND MOUNTED SOLAR ENERGY SYSTEMS BYLAW AMENDMENT

To see if the Town will vote to amend the Leicester Zoning Bylaw Sections 5.14, Ground-Mounted Solar Energy Systems and Section 3.2, Subsection 3.2.05 (Transportation, Communication, Utility) as follows:

A. Amend Section 5.14, Ground-Mounted Solar Energy Systems, subsection 6.8. (Land Clearing, Habitat Protection, and Screening Requirements), by amending subsections A and C as follows:

A. Land Clearing

Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the solar energy systems or otherwise prescribed by applicable laws, regulations, and bylaws. Vegetation includes all types of vegetation, including trees. Solar energy systems, to the maximum extent feasible, shall be located on previously-disturbed sites that do not require tree clearing. Existing vegetation shall remain in required setback areas, ~~except where such vegetation would shade the solar energy system. However, in no event shall clearing of existing vegetation in setbacks exceed half the required setback width.~~ In the SA district, land clearing shall not exceed sixty (60%) of the total lot area. Adequate erosion control measures shall be provided for all proposed land clearing. The Planning Board may require phasing of tree clearing to minimize potential erosion control problems.

C. Screening/Buffering:

Medium-scale and large-scale ground-mounted solar energy systems shall be screened year-round from all ~~adjoining~~ abutting properties in residential use in all zoning districts and from public and

private ways in residential districts (SA, R1, and R2). For purposes of this section, abutting properties shall include adjacent properties and properties directly opposite on any public or private street or way. Such screening shall be provided in the required setback areas and where existing vegetation in setbacks is insufficient for year-round screening purposes shall consist of dense vegetative screening, fencing, berms, or other methods to adequately screen the facility, depending on site specific conditions. Landscaping shall be maintained and replaced as necessary by the owner/operator of the solar energy system.

B. Amend the Zoning Bylaw, Section 3.2, Schedule of Use, Subsection 3.2.05 (Transportation, Communication, Utility), as shown below:

3.2.05 TRANSPORTATION, COMMUNICATION, UTILITY	SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
Large-Scale Ground-Mounted Solar Energy System	SP	SP N	SP N	SP	N	Y	Y	Y
Medium-Scale Ground-Mounted Solar Energy System	SP	N SP	N SP	Y	N	Y	Y	Y

C. Amend Section 5.14, Ground-Mounted Solar Energy Systems, by inserting a new subsection 6.13:

- 6.13. The total number of medium and large-scale ground-mounted solar energy systems in Leicester shall be limited to twenty (20). Facilities constructed prior to this bylaw are counted in this total. For the purposes of this bylaw, projects on separate parcels are considered separate projects, even if such parcels are under common ownership.

or take any action in relation thereto.

PROPOSED MOTION

Dianna Provencher moved that the article be voted as written

PLANNING BOARD RECOMMENDATION

Favorable Action (3:0:0)

FINANCE ADVISORY BOARD RECOMMENDATION

No recommendation without prejudice

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The purpose of this amendment is to make corrective amendments to the Leicester Zoning Bylaw related to Ground-Mounted Solar Energy Systems, and to improve the bylaw to better protect natural resources and abutting property owners.

VOTE REQUIRED FOR PASSAGE

Requires a two-thirds majority per M.G.L. c. 40A, § 5.

- **REQUIRES A 2/3 VOTE: (104-25) 4-ABSTAIN**

ARTICLE 24 EARTH FILL AND REMOVAL

To see if the Town will amend the Leicester Zoning Bylaw by inserting a new Section 5.16, Earth Filling and Removal, and amending Section 3.2, Subsection 3.2.04 (Industrial), Section 3.30 (BR-1 Zone) and Section 5.3 (Uses Prohibited in all Districts) as follows:

A. Insert a new Section 5.16, Earth Filling & Removal, as follows:

Section 5.16 Earth Filling & Removal

A. Purpose

The purpose of this bylaw is to regulate filling of land and earth removal operations to protect of public health, safety and welfare, and to protect the integrity of natural resources in the Town of Leicester.

B. Definitions:

1. EARTH: This term shall include soil, loam, sand, gravel, clay, peat, rock, or other earth material in solid form.
2. EARTH FILLING OPERATION: the permanent filling of land that involves greater than 1,000 cubic yards of or more of earth and/or fill material per calendar year (January through December)
3. EARTH REMOVAL OPERATION: Any commercial mining, stripping, quarrying, filling, digging or blasting of earth originating from the Town of Leicester and its transportation into or out of the Town of Leicester.
4. FILL MATERIAL: Any geologic, man-made, recycled or processed material including in its entirety or as a proportion containing clay, rock, sand, gravel, peat and sediment. Material meeting the Federal and/or State definition of solid or hazardous waste or as toxic, infectious, radioactive, corrosive, or reactive material is specifically excluded.
5. FILLING OF LAND: The importation, use, redistribution, alteration or movement of earth and or fill material on or within any land area or water body within the Town of Leicester.
6. GRAVEL: Loose fragments of rock or coarse aggregate resulting from natural disintegration and abrasion of rock or processing of weakly bound conglomerate.
7. LOAM OR TOPSOIL: A soil consisting of a friable mixture of varying proportions of clay, sand, silt, and organic matter.
8. PROCESSING: The sorting or separation of earth into distinct categories based on particle size or type usually through the use of a screening process, not including stone crushing.
9. SILT: Loose sedimentary material with rock particles usually less than 1/16 mm or less in diameter based on the Wentworth scale of measurement.
10. SITE: A distinct portion of contiguous lots, under the same or different ownerships, on which an earth removal and/or fill operation is conducted, or is proposed to be conducted, under the Permit.
11. STONE CRUSHING: The mechanical operation which creates smaller sized stones or stone products from larger sized stones, boulders or particles typically using a crushing plant or similar machinery.
12. SIGNIFICANTLY GREATER CONCENTRATION: The concentration of a substance in earth or fill materials as measured by Federal or State-approved analytical methods, which is one order of

magnitude or greater in concentration than the same substance measured in existing, pre-fill earth materials.

C. Applicability

1. A Special Permit from the Planning Board shall be required for:
 - a. The filling of land that involves greater than 1,000 cubic yards of or more of earth and/or fill material per calendar year (January through December).
 - b. Earth removal operation that that involves excavation of more than 1,000 cubic yards of earth material per calendar year (January through December).
2. Contiguous parcels under the same ownership or right of operation shall be considered one location for the purpose of this bylaw.

D. Exemptions from Special Permit Requirements

1. Earth removal or placement of fill associated with the installation of septic systems, which shall be governed by the Commonwealth of Massachusetts Environmental Code (Title 5, 310 CMR 15.00).
2. Earth removal or the placement of fill associated with the installation of foundations for new buildings and/or building additions, which shall be governed by M.G.L. c. 143 and the Commonwealth of Massachusetts Building Code (780 CMR).
3. Earth removal or the placement of fill associated with grading and/or landscaping in connection with the otherwise lawful construction of new driveways, structures, buildings and/or building additions.
4. Earth removal or the placement of fill associated with the normal use of a cemetery.
5. Earth removal or the placement of fill associated with grading in the course of normal and customary use of land in connection with a bona fide commercial agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture operation that is exempt under MGL c.40A, §3.
6. Earth removal or the placement of fill, where the operation occurs entirely within an individual parcel or between contiguous parcels under common ownership and where a town-accepted public way is not used for the transportation of the material.
7. Earth removal or the placement of fill related to a new subdivision road that has been approved by the Planning Board, or by the Zoning Board of Appeals pursuant to M.G.L. c. 40B, where there is already a bond in place with the Town to ensure performance.
8. Earth removal or the placement of fill for the construction, maintenance and repair of fire ponds, existing public roadways or the installation of public utilities and appurtenances.
9. Operations lawfully in existence at the time of adoption of this bylaw to the extent that such operations are protected by MGL c.40A, §6.

E. Prohibited Activities and Uses:

The following activities and uses are prohibited in the Town of Leicester:

1. Use or importation of earth or fill materials whose quality would either meet Federal or State criteria for definition as being toxic, reactive, radioactive, corrosive, explosive, hazardous, infectious, oil-impacted, or as a hazardous or solid waste.

2. Use or importation of earth or fill containing toxic, reactive, corrosive, hazardous, infectious, or solid waste at individual concentrations, or presence by weight or volume, which would render such material a regulated substance or material subject to M.G.L. c 21E or as a Solid Waste as defined in the regulations promulgated by the Massachusetts Department of Environmental Protection as 310 Code of Massachusetts Regulations (CMR) 19.00.
3. Use or importation of earth or fill at any location not otherwise regulated or permitted for acceptance of earth materials containing toxic, reactive, radioactive, corrosive, hazardous, infectious, oil, solid waste, or metals when such fill materials contain concentrations of these substances less than regulatory criteria established for reporting or special handling purposes but with one or more significantly greater concentrations by weight or volume than existing, pre-fill concentrations.
4. Transport of earth or fill materials in a manner which is prone to release the same during transport.
5. Use of earth or fill materials in a manner which renders the fill area structurally unstable, produces uncontrolled leachate or off-gases, creates nuisance conditions, creates uncontrolled storm water run-off, siltation, or visually apparent erosion of fill materials, or where finished fill grading slopes are not properly stabilized.
6. Construction of permanent structures over or adjacent to areas of fill unless the fill material is structurally stable and free of emissions or other hazardous criteria relative to permanent building construction and use.
7. Use of fill material which may cause chemical or physical impact to off-site ground water, surface water, or wetland resource areas without specific Soil Management Plan and field procedures designed to prevent degradation of these natural resources. This prohibited use specifically includes, but is not limited to, fill materials containing nutrient or salt concentrations at significantly greater concentrations than pre-existing soil conditions on the site.

F. General Standards

1. Earth Filling Operations:
 - a. Throughout the length of the project, the applicant must identify the point of earth material origin and receiving location for fill material and must document that 1) that the earth material is not otherwise prohibited from use as fill material in accordance with Leicester's Zoning Bylaw and Regulations or other applicable Federal and State standards, regulations, and guidelines; and, 2.) that a Massachusetts Licensed Site Professional (LSP) has compared analytical results of earth materials to existing, pre-fill conditions specific to the location and determined that the concentrations of substances in the earth materials intended for use as fill do not contain significantly greater concentrations than existing, pre-fill conditions for that location. The applicant will facilitate off-site inspections at points of origin for earth materials if requested by the Planning Board or its agents.
 - b. The LSP shall perform site inspections during the course of the project as specified by the Planning Board to ensure compliance with Leicester's Bylaws and Regulations and shall upon completion of work provide written certification signed and stamped stating that all earth materials used for fill comply with Leicester's Bylaws and Regulations and applicable Federal and State Regulations.
 - c. Should an applicant or Special Permit holder seek an Administrative Consent Order (ACO) from the Massachusetts Department of Environmental Protection to use or deposit earth or fill materials in the Town, the Town reserves all rights to impose additional requirements upon

the applicant or Special Permit holder to assure mitigation of all impacts or effects of the activities undertaken pursuant to such ACO.

2. Earth Removal Operations

- a. All topsoil and subsoil stripped from operation areas shall be stockpiled, seeded with an erosion control seed mixture, and used in restoring the area.
- b. If erosion control structures are utilized, these devices shall be in place and stabilized before excavation can begin in the affected area. These structures shall be inspected and maintained in accordance with the approved plan and the capacity of the structural device.
- c. Except for fire ponds, no area shall be excavated so as to cause the accumulation of free-standing water. Drainage shall be provided as needed in accordance with accepted engineering and conservation practices. Measures shall be taken to ensure that silting and sedimentation of nearby streams is not caused by a temporary or permanent drainage systems on site. Drainage shall not lead directly into streams, ponds, abutting properties nor shall drainage from access roads drain directly onto public ways.
- d. The active excavation area shall not exceed a total of three (3) acres at any one time. Natural vegetation shall be left and maintained on undisturbed land for screening and noise reduction purposes.
- e. Restoration shall be carried on simultaneously with excavation, so that when any three (3) acre operation area has been excavated, at least two (2) acres shall be restored before work commences on the next contiguous three (3) acres.

G. Financial Security; Inspection of Conditions

1. The applicant shall provide financial surety in the form of a cash deposit or bond, or similar financial surety acceptable to the Planning Board, to insure faithful performance of the work to be undertaken pursuant to the conditions of approval or approval with modifications, and conditioned upon completion of the regulated activity in accordance with the conditions established by the Planning Board at the time of granting of the Special Permit or any subsequent changes of such conditions.
2. The Planning Board may waive or reduce the financial surety requirements, but no such financial surety shall be released, until the applicant has complied with the conditions of approval and this bylaw. The Planning Board shall act on a requested release of the financial surety within sixty-five (65) days of submission of the applicant for such release.

H. Special Permit Procedures

1. The Planning Board may adopt and periodically amend its Special Permit Regulations for the implementation of this Bylaw. Such Regulations may set forth performance standards for earth removal and fill operations, impose filing and consultant fees, define additional terms not inconsistent with the Bylaw, and establish administrative procedures. Failure by the Planning Board to adopt such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this Bylaw.
2. Any person wishing to obtain a Special Permit under this Section shall file a completed application for a Special Permit together with any required supporting data, maps, and the filing fee in accordance with the Planning Board's Special Permit Regulations and Fee Regulations.
3. Any Permit issued is non-transferable and shall automatically expire upon completion of the earth removal or fill project for which it was issued or at such time as may be specified in said Special Permit. In no case shall a Special Permit be issued initially for a period longer than three

years. A Special Permit may be renewed for up to two years or lesser time as determined by the Planning Board after evidence is presented that all conditions of the expiring Special Permit have been complied with and the work has been performed in good faith. There is no limit on the number of Permit renewals an Applicant can apply for. A public hearing may be required by the Planning Board, at its discretion, for renewal of Special Permits.

4. The applicant shall pay reasonable fees for independent inspection to assess adherence to the Planning Board's special permit conditions in accordance with the Planning Board's Special Permit Regulations and Fee Regulations. Said fee shall be deposited into a Revolving Fund Account pursuant to M.G.L. c. 40, §53G.

I. Special Permit Criteria for Earth Removal & Fill Operations

1. The Planning Board shall use the general standards for Special Permit Approval contained in the Planning Board Special Permit Regulations, any district-specific special permit requirements, and the additional standards contained herein
2. Permits for earth removal and/or fill operations shall be granted by the Planning Board only upon its written determination that the proposed use shall not cause substantial detriment to the neighborhood, or the Town, considering the characteristics of the site and the proposal in relation to the site and surrounding environment. In addition to any specific factors that may be set forth elsewhere in this Bylaw and its associated Regulations, such determination shall include consideration of each of the following:
 - a. Impacts on the natural environment
 - b. Traffic flow and safety, including loading and unloading; and
 - c. Management of stormwater
3. No Special Permit shall be issued for the removal of earth or the placement of fill in any location if such an operation will:
 - a. endanger the public safety, public health or constitute a nuisance; or
 - b. produce noise, dust, or other noxious effects observable at the lot lines of the property in amounts objectionable or detrimental to the normal use of adjacent properties; or
 - c. result in the transportation of materials in such manner as to cause traffic congestion, dust, spillage, noise, or other nuisances or hazards, particularly on residential streets; or
 - d. result in the transportation over ways which will be unduly injured thereby; or
 - e. cause irreparable harm to or loss of important wildlife, wildlife habitat or rare plant species indigenous to the area; or
 - f. result in stormwater damage to abutting properties.

J. Conditions of Special Permit

The Planning Board may impose reasonable conditions on any special permit granted under this bylaw for earth filling or earth removal operations, including but not limited to the following:

1. Limitations on the size, number, and maximum weight of trucks that may access the property in any 24-hour period as well as routes of travel
2. Requirements for site security procedures
3. Limitations on hours of operation

4. Requirements for regular access to the Town of Leicester or its agents for the purpose of inspection of records or field conditions, and enforcement of this Bylaw
5. Implementation of erosion and sedimentation control measures to prevent material from moving offsite or into wetland or water resource areas
6. Limitations on slope
7. Requirements for ongoing monitoring by licensed professionals at the Applicant's expense to document full conformance with this bylaw and any conditions of approval.
8. Requirements for site stabilization and restoration

K. Violations and Enforcement

1. The Planning Board or its authorized agent shall enforce this Bylaw, its regulations, and the requirements and conditions of Permits issued thereunder, and may pursue civil and criminal remedies for violations of the same including but not limited to fines per Zoning Bylaw 6.5 (Penalty).
2. The Building Inspector or other authorized agent of the Planning Board is authorized to conduct inspections on behalf of the Planning Board. To the extent permitted by law, or if authorized by the owner, operator, or other person in control of the site, the Building Inspector or other agent of the Planning Board may enter on the site to conduct inspections.
3. The Building Inspector or other authorized agent of the Planning Board may issue such orders as are deemed necessary to stop violations and ensure compliance with this Bylaw, its regulations, and Permits, including an order to cease and desist operations.
4. If the violator holds a Special Permit issued under this Bylaw, the Planning Board may without prior hearing order that the violator cease and desist from violations of this bylaw and/or conditions of the Special Permit, or may suspend or revoke the Special Permit after a public hearing, at which point all operations shall cease until such time as the necessary measures are taken to assure compliance with this Bylaw and a new Permit is issued.

L. Change of Conditions

1. Any change in the activities not included in, or contemplated by, the Special Permit application or approved pursuant to a modification to a Special Permit shall be brought to the attention of the Planning Board or its agents prior to, or immediately following, such change in activities.
2. This notice shall be in writing and include specific actions recommended by the applicant to correct or to demonstrate compliance with the Special Permit and this bylaw. All operations shall be suspended within one operation day following such occurrence and remain suspended until the Planning Board or its agents have reviewed and amended the Special Permit with the applicants recommended change(s). Nothing herewith shall be interpreted to require acceptance of changed conditions or recommended corrective actions by the Planning Board.

B. Amend the Zoning Bylaw, Section 3.2, Schedule of Use, Subsection 3.2.04 (Industrial), as shown below:

3.2.04 INDUSTRIAL		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
4.	Earth Removal Operation (See Section 5.16) Gravel, sand or stone removal for commercial venture.	SP	SP	SP	SP	N	SP	SP	N

3.2.04 INDUSTRIAL		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
5.	<u>Earth Filling Operation (See Section 5.16)</u>	SP	SP	SP	SP	SP	SP	SP	SP

C. Amend Section 3.30, Business Residential-1 (BR-1) Zone, by re-numbering use nn. as oo. and inserting use pp. as follows:

~~nn.oo.~~ Brewery, Distillery, Winery by special permit

pp. Earth Removal Operation or Earth Filling Operation by special permit from the Planning Board (See Section 5.16)

D. Amend Section 5.3, Uses Prohibited in All Districts, subsection 5.3.01, as follow:

5.3.01 Dumping of other than clean fill. Dumping of refuse, contaminated or combustible materials except as a municipal function. See definition of Clean Fill (Section 1.3) and Section 5.16 (Earth Filling & Removal).

5.3.04 The stripping and removal of topsoil for use outside of the Town of Leicester boundaries. See Section 5.16 (Earth Filling & Removal)

or take any action in relation thereto.

PROPOSED MOTION

Sandy M. Wilson moved that the article be voted as written.

PLANNING BOARD RECOMMENDATION

Favorable Action (3:0:0)

FINANCE ADVISORY BOARD RECOMMENDATION

No recommendation, without prejudice

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

Currently, there are no standards or procedural requirements for importation of fill or commercial earth removal operations. These amendments establish permitting requirements and reasonable regulations for earth fill and removal operations.

VOTE REQUIRED FOR PASSAGE Requires a two-thirds majority per M.G.L. c. 40A, § 5.

ARTICLE 24 -Amend EARTH FILL AND REMOVAL

A vote was taken to amend some of the wording in the bylaw.

VOTE REQUIRED FOR PASSAGE Requires a simple majority

- **VOTED BY A SIMPLE MAJORITY (115-7) 2-ABSTAIN**

ARTICLE 24 EARTH FILL AND REMOVAL

Marjorie Cooper moved that page 23 of the Town Meeting Guide, section D. Exemptions from Special Permit Requirements #5 Earth removal or the placement of fill associated with grading in the course of normal and customary use of land in connection with a bona fide commercial agriculture, aquaculture,

silviculture, horticulture, floriculture or viticulture operation that is exempt under MGL c.40A, §3 be changed to read

New #5: Earth removal or the replacement of fill in connection with commercial agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture compliant with the provision of MGL Chapter 40A, §3.

VOTE REQUIRED FOR PASSAGE Requires a two-thirds majority per M.G.L. c. 40A, § 5.

- **REQUIRES A 2/3 VOTE: (102-23) 1-ABSTAIN**

ARTICLE 25 MARIJUANA CULTIVATION (Clarification of the greenhouse issue)

To see if the Town will vote to amend the Leicester Zoning Bylaw Section 5.15, Medical Marijuana Treatment Center and Marijuana Establishments, Subsection 5.15.02 (Standards) by amending paragraph A and inserting new paragraph J as follows:

5.15.02 STANDARDS:

A. General

All aspects of a Medical Marijuana Treatment Center or Marijuana Establishment must take place at a fixed location within a fully enclosed building with opaque walls and shall not be visible from the exterior of the ~~business building~~. (Greenhouses with transparent or translucent walls are prohibited; glass or other transparent roofs are allowed. See related subsection J., Lighting). No outside storage of marijuana, related supplies, or educational materials is permitted. Medical Marijuana Treatment Centers and Marijuana Establishments are not permitted as a home occupation. Site Plan Review is required for all Medical Marijuana Treatment Centers and Marijuana Establishments, including when the facility will reuse an existing structure.

J. Lighting

Lighting shall not extend beyond property lines. Artificial lighting from within the building(s) shall not create light pollution.

or take any action in relation thereto.

PROPOSED MOTION

Harry R. Brooks moved that the article be voted as written

PLANNING BOARD RECOMMENDATION

Favorable Action (3:0:0)

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable action (4-0-1)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The purpose of this amendment is to clarify that marijuana establishments, including cultivation, are allowed only in fully enclosed buildings with opaque sides.

VOTE REQUIRED FOR PASSAGE Requires a two-thirds majority per M.G.L. c. 40A, § 5.

- **REQUIRES A 2/3 VOTE: (104-17) 0-ABSTAIN**

ARTICLE 26 – MOOSE HILL WATER COMMISSION

To see if the Town will vote to disband the Moose Hill Water Commission, at the request of said Commission, as formed by majority vote at the January 17, 1977 Special Town Meeting or take any action in relation thereto.

PROPOSED MOTION **Pass Over**

FINANCE ADVISORY BOARD RECOMMENDATION

SELECT BOARD RECOMMENDATION **Pass Over**

DESCRIPTION

At a meeting held on April 18th, 2019, the Moose Hill Water Commission voted unanimously ask the Select Board to place an article on the May 7th Annual Town Meeting warrant requesting Town Meeting disband the Commission.

The Moose Hill reservoir and surrounding property was acquired by the State as a flood control project in 1977. Legislation approved in 2000 enabled the Town to acquire the Moose Hill property at market value for the construction of a water treatment facility to be managed by the Commission. The Town never acquired Moose Hill and the property is currently owned and managed by the Department of Conservation and Recreation (DCR).

The Commissioners believe that the development of Moose Hill as a drinking water source is not feasible based on the following reasons:

- Significant estimated capital cost of \$27,600,000 to construct a water treatment facility by 2025 based on the Moose Hill Feasibility Study Update undertaken by WhiteWater in 2017 in addition to legal and market value property acquisition costs
- Regulatory issues impeding the development of new surface water bodies like Moose Hill as drinking water sources due to current Federal and State regulations

Costs to develop Moose Hill would be borne by all taxpayers whether or wells or town water and the districts would need to agree to purchase this water at a rate which is currently unknown.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote
Harry R. Brooks moved that the Town pass over this Article.

- **VOTED BY A SIMPLE MAJORITY (101-13) 0-ABSTAIN**

Dianna Provencher moved that the Annual Town Meeting be adjourned. The vote was unanimous. The meeting adjourned at 9:33pm with 157 members.

Response from the Attorney General's Office on General and Zoning by Laws

August 12, 2019

**Deborah K. Davis,
Town Clerk
Town of Leicester
3 Washburn Square
Leicester, MA 01524**

**Re: Leicester Annual Town Meeting of May 7, 2019 – Case # 9403
Warrant Articles # 23, 24, and 25 (Zoning)
Warrant Articles # 20 and 22 (General)**

Dear Ms. Davis:

Articles 22, 23, 24, and 25 - We approve Articles 22, 23, 24, and 25 from the Leicester May 7, 2019, Annual Town Meeting. Our comments on Article 24 are provided below.

Article 20 - We take no action on Article 20 because it is a vote to accept G.L. c. 90, § 20A 1/2, pertaining to the assessment and collection of parking ticket fines. Article 20 is not a by-law and is not subject to the Attorney General's review and approval under G.L. c. 40, § 32. However, votes to accept statutes must be filed with the Secretary of State. G.L. c. 4, § 5. In addition, such votes must be filed with the Department of Revenue, Division of Local Services. You may wish to discuss these filing requirements with Town Counsel.

Article 24 - Article 24 amends the Town's zoning by-laws by making several changes pertaining to earth filling and removal. One change adds a new Section 5.16, "Earth Filing and Removal" by-law. The new Section 5.16 requires a special permit for: (1) the filing of land that involves greater than 1, 00 cubic yards of earth and fill material in a calendar year and (2) earth removal operations that involve excavation of more than 1,000 cubic yards of earth material per calendar year. Subsection C "Applicability." The new Section 5.16 provides exemptions from the by-law's special permit requirements. Subsection D "Exemptions from Special Permit Requirements." In addition, Subsection E of the new Section 5.16 lists uses and activities that are prohibited and provides in pertinent part as follows:

The following activities and uses are prohibited in the Town of Leicester:

1. Use or importation of earth or fill materials whose quality would either meet Federal or State criteria for definition as being toxic, reactive, radioactive, corrosive, explosive, hazardous, infectious, oil-impacted, or as a hazardous or solid waste.
2. Use or importation of earth or fill containing toxic, reactive, corrosive, hazardous, infectious, or solid waste at individual concentrations, or presence by weight or volume, which would render such material a regulated substance or material subject to M.G.L. c. 21E or as a Solid Waste as defined in the regulations promulgated by the Massachusetts Department of Environmental Protection as 310 Code of Massachusetts Regulations (CMR) 19.00.
3. Use or importation of earth or fill at any location not otherwise regulated or permitted for acceptance of earth materials containing toxic, reactive, radioactive,

corrosive, hazardous, infectious, oil, solid waste, or metals when such fill materials contain concentrations of these substances less than regulatory criteria established for reporting or special handling purposes but with one or more significantly greater concentrations by weight or volume than existing, pre-fill concentrations.

Based on our standard of review, we approve the new Section 5.16. However, for the reasons provided below, the Town must apply the by-law, and specifically Subsection E's prohibitions, consistent with state environmental laws.

I. The Attorney General's Standard of Review

Pursuant to G.L. c. 40, § 32, the Attorney General has a "limited power of disapproval," and "[i]t is fundamental that every presumption is to be made in favor of the validity of municipal by-laws." Amherst v. Attorney General, 398 Mass. 793, 795-96 (1986). The Attorney General does not review the policy arguments for or against the enactment. Id. at 798-99 ("Neither we nor the Attorney General may comment on the wisdom of the town's by-law.") Rather, in order to disapprove a by-law (or any portion thereof), the Attorney General must cite an inconsistency between the by-law and the state Constitution or laws. Id. at 796. "As a general proposition the cases dealing with the repugnancy or inconsistency of local regulations with State statutes have given considerable latitude to municipalities, requiring a sharp conflict between the local and State provisions before the local regulation has been held invalid." Bloom v. Worcester, 363 Mass. 136, 154 (1973). "The legislative intent to preclude local action must be clear." Id. at 155. Massachusetts has the "strongest type of home rule and municipal action is presumed to be valid." Connors v. City of Boston, 430 Mass. 31, 35 (1999) (internal quotations and citations omitted).

Article 24, as an amendment to the Town's zoning by-laws, must be accorded deference. W.R. Grace & Co. v. Cambridge City Council, 56 Mass. App. Ct. 559, 566 (2002) ("With respect to the exercise of their powers under the Zoning Act, we accord municipalities deference as to their legislative choices and their exercise of discretion regarding zoning orders."). When reviewing zoning by-laws for consistency with the Constitution or laws of the Commonwealth, the Attorney General's standard of review is equivalent to that of a court. "[T]he proper focus of review of a zoning enactment is whether it violates State law or constitutional provisions, is arbitrary or unreasonable, or is substantially unrelated to the public health, safety or general welfare." Durand v. IDC Bellingham, LLC, 440 Mass. 45, 57 (2003). Because the adoption of a zoning by-law by the voters at Town Meeting is both the exercise of the Town's police power and a legislative act, the vote carries a "strong presumption of validity." Id. at 51. "Zoning has always been treated as a local matter and much weight must be accorded to the judgment of the local legislative body, since it is familiar with local conditions." Concord v. Attorney General, 336 Mass. 17, 25 (1957) (*quoting* Burnham v. Board of Appeals of Gloucester, 333 Mass. 114, 117 (1955)). "If the reasonableness of a zoning bylaw is even 'fairly debatable, the judgment of the local legislative body responsible for the enactment must be sustained.'" Durand, 440 Mass. at 51 (*quoting* Crall v. City of Leominster, 362 Mass. 95, 101 (1972)). In general, a municipality "is given broad authority to establish zoning districts regulating the use and improvement of the land within its borders." Andrews v. Amherst, 68 Mass. App. Ct. 365, 367-368 (2007). However, a municipality has no power to adopt a zoning by-law that is "inconsistent with the constitution or laws enacted by the [Legislature]..." Home Rule Amendment, Mass. Const. amend. art. 2, § 6.

II. Statutory Limitations on the Application of the By-law

A. Statutory Protections for Hazardous Waste Facilities

General Laws Chapter 40A, Section 9, paragraph 19, establishes that hazardous waste facilities are allowed by right in a town's industrial zones in certain circumstances:

A hazardous waste facility as defined in section two of chapter twenty-one D shall be permitted to be constructed as of right on any locus presently zoned for industrial use pursuant to the ordinances and by-laws of any city or town provided that all permits and licenses required by law have been issued to the developer and a siting agreement has been established pursuant to sections twelve and thirteen of chapter twenty-one D, provided however, that following the submission of a notice of intent, pursuant to section seven of chapter twenty-one D, a city or town may not adopt any zoning change which would exclude the facility from the locus specified in said notice of intent. This section shall not prevent any city or town from adopting a zoning change relative to the proposed locus for the facility following the final disapproval and exhaustion of appeals for permits and licenses required by law and by chapter twenty-one D.

General Laws Chapter 21D, Section 2, defines the terms "facility" and "hazardous waste" as follows:

"Facility", a site or works for the storage, treatment, dewatering, refining, incinerating, reclamation, stabilization, solidification, disposal or other processes where hazardous wastes can be stored, treated or disposed of; however, not including a municipal or industrial waste water treatment facility if permitted under section forty-three of chapter twenty-one...

"Hazardous waste", a waste, or combination of wastes, which because of its quantity, concentration, or physical, chemical or infectious characteristics may cause, or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible illness or pose a substantial present or potential hazard to human health, safety or welfare or to the environment when improperly treated, stored, transported, used or disposed of, or otherwise managed, however not to include solid or dissolved material in domestic sewage, or solid or dissolved materials in irrigation return flows or industrial discharges which are point sources subject to permits under section 402 of the Federal Water Pollution Control Act of 1967 as amended, or source, special nuclear, or by-product material as defined by the Atomic Energy Acts of 1954.

Together these statutes establish that, in any industrial zone, the Town may not prohibit a hazardous waste facility that has obtained all required permits and licenses and a siting agreement pursuant to G.L. c. 21D, § 12. We approve subsection E's prohibited activities, but the Town may not apply it to hazardous waste or a hazardous waste facility in a manner that would conflict with these statutory protections. We encourage the Town to consult with Town Counsel regarding this issue.

B. Statutory Protections for Solid Waste Facilities

Similarly, G.L. c. 40A, § 9, paragraph 20, establishes that solid waste disposal facilities are allowed by right in industrial zones in certain circumstances as follows:

A facility, as defined in section one hundred and fifty A of chapter one hundred and eleven, which has received a site assignment pursuant to said section one hundred and fifty A, shall be permitted to be constructed or expanded on any locus zoned for industrial

use unless specifically prohibited by the ordinances and by-laws of the city or town in which such facility is proposed to be constructed or expanded, in effect as of July first, nineteen hundred and eighty-seven; provided, however, that all permits and licenses required by law have been issued to the proposed operator. A city or town shall not adopt an ordinance or by-law prohibiting the siting of such a facility or the expansion of an existing facility on any locus zoned for industrial use, or require a license or permit granted by said city or town, except a special permit imposing reasonable conditions on the construction or operation of the facility, unless such prohibition, license or permit was in effect on or before July first, nineteen hundred and eighty-seven; provided, however, that a city or town may adopt and enforce a zoning or non-zoning ordinance or by-law of general application that has the effect of prohibiting the siting or expansion of a facility in the following areas: recharge areas of surface drinking water supplies as shall be reasonably defined by rules and regulations of the department of environmental protection, areas subject to section forty of chapter one hundred and thirty-one, and the regulations promulgated thereunder; and areas within the zone of contribution of existing or potential public supply wells as defined by said department. No special permit authorized by this section may be denied for any such facility by any city or town; provided, however, that a special permit granting authority may impose reasonable conditions on the construction or operation of the facility, which shall be enforceable pursuant to the provisions of section seven.

General Laws Chapter 111, Section 150A defines a “facility” as follows:

“Facility”, a sanitary landfill, a refuse transfer station, a refuse incinerator rated by the department at more than one ton of refuse per hour, a resource recovery facility, a refuse composting plant, a dumping ground for refuse or any other works for treating, storing, or disposing of refuse.

Together, these statutes establish that, in a Town’s industrial zones, a solid waste disposal facility is allowed by right so long as it has received a site assignment pursuant to G.L. c. 111, § 150A. Therefore, the Town may not apply the by-law in a way that would prohibit such statutorily protected facilities. We encourage the Town to consult with Town Counsel with any questions regarding this issue.

III. The DEP’s Broad Regulatory Authority

Finally, the Town may not apply the by-law in a way that interferes with the DEP’s broad regulatory authority over solid waste facilities and the importation of soils.

As noted above, G.L. c. 111, § 150A, authorizes the DEP to issue site assignments for solid waste facilities, and provides a uniform process for siting these facilities. The by-law may not be applied in a manner that would frustrate the DEP’s ability to effectively oversee the siting of solid waste facilities and manage waste disposal options in Massachusetts. See Wheelabrator Land Resources, Inc. v. Town of Saugus, 13 LCR 498, 499 (Mass Land Ct., 2005) (local by-law limiting landfill height unreasonable because it prohibited construction beyond a certain point.) See also Town of Warren v. Hazardous Waste Facility Site Safety Council, 392 Mass. 107 (1984) (invalidating local by-law that sought to prohibit hazardous waste from outside the town limits).

In addition, the DEP has broad authority to regulate the importation of soil. For example, the DEP, pursuant to state law, may authorize or require the importation of contaminated soils as part of an

environmental cleanup or as part of the operation or closing of a solid waste facility. The DEP may also authorize or require the importation of hazardous waste as part of the operation of a hazardous waste facility. The Town may not apply the by-law in a way that would interfere with the DEP's authority over solid waste facilities or hazardous waste facilities pursuant to G.L. c. 40A, § 9, and G.L. c. 111, § 150A, and 310 CMR § 19.000 *et seq.* See, e.g., Buckley v. Wilmington, 68 Mass. App. Ct. 1113 (2007) (invalidating a landfill height limitation by-law that interfered with and frustrated DEP's authority under G.L. c. 111, § 150A, to close and cap a landfill.)

Moreover, on August 28, 2015, the DEP issued an "Interim Policy on the Re-Use of Soil for Large Reclamation Projects" (Policy COMM-15-01).¹ Under this policy, the DEP expresses an intent to issue site-specific approvals, in the form of Administrative Consent Orders, to ensure that the reuse of large volumes of soil for the reclamation of sand pits, gravel pits and quarries pose no significant risk of harm to health, safety, public welfare or the environment, and would not create new releases or threats of releases of oil or hazardous material. Although Policy COMM-15-01 provides that nothing in the Interim Policy "eliminates, supersedes or otherwise modifies any local, state or federal requirements that apply to the management of soil, including any local, state or federal permits or approvals necessary before placing the soil at the receiving location," the Town should consult with Town Counsel and DEP counsel regarding the proper application of the by-law to any project that has received a DEP site-specific approval in the form of an Administrative Consent Order.

IV. Additional Comments on the New Section 5.16

Subsection G of the new Section 5.16 requires financial surety by cash deposit, bond, cash, or other approved method to ensure the performance of work to be undertaken pursuant to the special permit. General Laws Chapter 44, Section 53, requires that performance security funds of the sort contemplated here must be deposited with the Town Treasurer and made part of the Town's general fund (and subject to future appropriation), unless the Legislature has expressly made other provisions that are applicable to such receipt. General Law c. 44, Section 53G ½ does allow the deposit of surety proceeds into a special account under certain circumstances, as follows:

Notwithstanding section 53, in a...town that provides by by-law...rule, regulation or contract for the deposit of cash, bonds, negotiable securities, sureties or other financial guarantees to secure the performance of any obligation by an applicant as a condition of a license, permit or other approval or authorization, the monies or other security received may be deposited in a special account. Such by-law...rule or regulation shall specify: (1) the type of financial guarantees required; (2) the treatment of investment earnings, if any; (3) the performance required and standards for determining satisfactory completion or default; (4) the procedures the applicant must follow to obtain a return of the monies or other security; (5) the use of monies in the account upon default; and (6) any other conditions or rules as the...town determines are reasonable to ensure compliance with the obligations. Any such account shall be established by the municipal treasurer in the municipal treasury and shall be kept separate and apart from other monies. Monies in the special account may be expended by the authorized board, commission, department or officer, without further appropriation, to complete the work or perform the

¹ The policy may be found at: <http://www.mass.gov/eea/docs/dep/cleanup/laws/massdep-policy-comm-15-01-2015-08-28.pdf>

obligations, as provided in the by-law...rule or regulation. This section shall not apply to deposits or other financial surety received under section 81U of chapter 41 or other general or special law.

For the Town to deposit surety proceeds into a special account, the Town must comply with the requirements of G.L. c. 44, § 53G ½. Otherwise, surety proceeds must be deposited into the Town's general fund, pursuant to G.L. c. 44, § 53. The Town should consult with Town Counsel with any questions regarding the proper application of subsection G.

V. Conclusion

We approve Article 24. However, we strongly encourage the Town to consult closely with Town Counsel to ensure that the by-law is properly applied, as detailed herein.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,
MAURA HEALEY
ATTORNEY GENERAL

Kelli E. Gunagan
by: Kelli E. Gunagan, Assistant Attorney General

Municipal Law Unit
Ten Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600

cc: Town Counsel Amanda Zuretti

ANNUAL TOWN ELECTION JUNE 11, 2019

The following are the results of the votes cast in the Annual Town Election on TUESDAY JUNE 11, 2019

	Precinct	One	Two	Three	Four	Total
SELECT BOARD	Three years		Vote for not more than ONE			
Michael J. Shivick		81	112	86	62	341
John E. Shocik		207	191	187	194	779
write-in		1	0	1	1	3
write-in						0
Blanks		1	0	1	6	8
Total votes by precinct		290	303	275	263	1131

MODERATOR	Three years		Vote for ONE			
Donald A. Cherry, Jr.†		246	247	225	226	944

write-in		0	2	1	1	4
Blanks		44	54	49	36	183
Total votes by precinct		290	303	275	263	1131

ASSESSOR	Three years		Vote for ONE			
Michael L. Dellacava, Sr.†		224	211	205	202	842
write-in		0	5	3	1	9
Blanks		66	87	67	60	280
Total votes by precinct		290	303	275	263	1131

SCHOOL COMMITTEE	Three years		Vote for not more than TWO			
Thomas A. Laudert†		169	170	174	192	705
Stella M. Richard†		152	106	129	150	537
William B. Sylvester		137	152	108	85	482
write-in		1	0	0	0	1
Blanks		121	178	139	99	537
Total votes by precinct		580	606	550	526	2262

BOARD OF HEALTH	Three years		Vote for ONE			
Richard J. Spaulding, II†		230	243	209	206	888
write-in		0	1	0	1	2
Blanks		60	59	66	56	241
Total votes by precinct		290	303	275	263	1131

PLANNING BOARD	Three years		Vote for ONE			
Jaymi-Lyn Souza		215	231	214	202	862
write-in		2	1	0	3	6
Blanks		73	71	61	58	263
Total votes by precinct		290	303	275	263	1131

PUBLIC LIBRARY TRUSTEE	Three years		Vote for not more than TWO			
Ernestine A. Cherry†		195	187	183	196	761
Mary E. Moore		181	171	166	155	673
write-in		0	0	0	0	0
write-in		0	0	0	0	0
Blanks		204	248	201	175	828
Total votes by precinct		580	606	550	526	2262

ANNUAL TOWN ELECTION JUNE 11, 2019

The following are the results of the votes cast in the Annual Town Election on TUESDAY JUNE 11, 2019

	Precinct	One	Two	Three	Four	Total
HOUSING AUTHORITY	Five years		Vote for not more than ONE			
Jamie Lee Wood†		224	237	214	207	882
write-in		0	0	0	2	2
Blanks		66	66	61	54	247
Total votes by precinct		290	303	275	263	1131

MOOSE HILL WATER COMMISSION	Three years		Vote for ONE			
Michael J. Shivick		140	174	122	120	556
write-in		60	41	65	66	232
Blanks		90	88	88	77	343
Total votes by precinct		290	303	275	263	1131

TOTAL votes cast by precinct were

*** Denotes winner**

† Denotes candidate for re-election

Special Town Meeting Report October 22, 2019

The following is a report of the Minutes of the Annual Town Meeting held at the Leicester Town Hall, 3 Washburn Square on Tuesday October 22, 2019. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:02pm with 208 voters present stating the Town Clerk has informed me that a quorum is present, the meeting will come to order. per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. For the record, Donald A Cherry, Jr. stated that he was in receipt of the return of service of the warrant. Therefore, we may proceed. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table.

Please rise and join me for the Pledge of Allegiance. Please remain standing to join me in observing a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe here at home. Thank you. Please be seated.

To streamline our meetings, rather than reading a review our basic rules and procedures, that review is listed in your meeting guides. That said, as your presiding officer, my primary roles are to maintain an open, fair and orderly meeting and to ensure that each member understands what we are doing. If anyone has a question, please ask.

I will, however, remind the members of this town meeting that the required quantum of votes for changes to general by-laws is now a simple majority. That change was made by the members of the October 2018 Special Town Meeting. However, any zoning by-law changes and amendments still require a two thirds majority, in alignment with MA General Laws Chapter 40A, Section 5.

In a moment, I will accept any procedural motions regarding the conduct of this Town Meeting. Before I do, a couple of announcements and acknowledgements are in order.

On a personal note, this meeting is the first of my fourth term as your town moderator. I am humbled by your support and will continue to try to perform my duties to the best of my ability. I would be remiss if I did not take a moment thank my wife for her continued support.

I have some feedback on the efforts of the members of the May 7, 2019, Annual Town Meeting. Attorney General Healy's office has notified us that all warrant items which required their review have been approved. The electronic voting clickers we will use this evening have really helped speed up town meetings and allow easy and accurate tabulation of votes. Use of the clickers also means that every vote you cast is now secret. Please note; these clickers need to be returned at the conclusion of this Town Meeting. The number sticker on each clicker is strictly to ensure that if someone does forget to return a clicker that the registrars have a mechanism to know who to call and ask for return. The tabulation system has no mechanism to record what votes are cast from any single device, only to total yes and no votes.

Use of the devices is quite simple. Instead of calling for votes in favor and those against, I will simply call for a vote. At that time, simply press the "A" or Yes button if you are in favor of a motion, or the "B" or No button, if your desire is to disapprove a motion. Your choice will show on the small screen on the device. If you change your mind, simply press the other button, as the selection showing when the voting window closes is what is recorded. Over the last two meetings, we have seen that a 15 second voting window is more than sufficient.

The results will display on the screen, they will be recorded by the Town Clerk, and we will move to the next order of business. This tabulation also eliminates the need for hand counts on vote that I consider to be too close to call by eye, or where vote totals can affect bond and borrowing articles.

Our Finance Advisory Board is down one member. The critical advisory and oversight role the Advisory Board has cannot be overstated. If anyone here this evening, or anyone you know, would be a good fit for this role, please contact the Town Administrator's office to start the process of selection.

Per MA Law, I must inform all present that this meeting is not only being televised live on LCAC, but also recorded for future broadcast

We are joined this evening by the Select board's Student Liaison, Katheryn Staple, thank you for your efforts and involvement.

We are also joined by State Representative David LeBoeuf, and State Senator Mike Moore. Welcome, Mr. LeBoeuf and Mr. Moore.

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I will now accept any procedural motions for conduct of this meeting.

Sandra M. Wilson moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters.

**\*VOTED UNANIMOUSLY**

Sandra M. Wilson moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of

the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

**\*VOTED UNANIMOUSLY**

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Town Hall Gymnasium, 3 Washburn Square, Leicester, MA on Tuesday, the twenty-second day of October 2019 at 7:00 PM, then and there to act on the following articles, to wit:

**NOTE: On September 25, 2019, the Department of Revenue certified FY 2019 Free Cash for the Town of Leicester in the amount of \$1,398,550, and FY 2019 Cable PEG Access retained earnings of \$100,001. If Free Cash used to fund Articles 1,2,3,10,11 which total \$145,840.50, the balance remaining in Free Cash at the end of this Town Meeting will be \$1,252,709.50.**

#### **ARTICLE 1      PRIOR YEAR BILLS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies in order to pay bills from prior fiscal years or take any action thereon.

##### **PROPOSED MOTION**

***Dianna Provencher moved that the Town appropriate \$36.00 from Free Cash to fund the payment of a June 30, 2018 bill to Kelly and Ryan Associates, Inc.***

##### **FINANCE ADVISORY BOARD RECOMMENDATION**

Favorable Action (5-0-0) Monies to replace funds into the account that already paid the expense. Recommend approval.

##### **SELECT BOARD RECOMMENDATION**

Favorable Action (5-0-0)

##### **DESCRIPTION**

This article is required for the payment of bills prior to July 1, 2019 that not submitted on time or were carried over by a department. There was a \$36.00 bill that was inadvertently paid out of the Deputy Collector account but should have been paid out of the general fund budget. As a result, the payment has created a deficit in that account, requiring approval of Town Meeting to pay the bill and transfer \$36.00 from Free Cash into that account.

**VOTE REQUIRED FOR PASSAGE** Requires a 9/10<sup>th</sup>'s vote pursuant to MGL Chapter 44, §64

**VOTE: 169/6 1-abstain PASSED**

#### **ARTICLE 2      TRANSFER OF FREE CASH TO THE TRANSPORTATION INFRASTRUCTURE FUND**

To see if the Town will vote to appropriate the amount of \$599.50 from Free Cash to the Transportation Infrastructure Fund or take any action thereon.



PROPOSED MOTION

**Richard Antanavica moved that the article be voted as written**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (6-0-0) Required use of the funds. Recommend approval.

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Town received \$599.50 from the Department of Public Utilities on June 12, 2018 under the Transportation Network Surcharge program. These funds are required to be placed in a regional transportation receipts reserved for appropriation account. We closed the receipt out to Free Cash before receiving information as to how the receipts were supposed to be treated. This transfer brings us in line with state requirements.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**VOTE: 163/7 1-abstain PASSED**

**ARTICLE 3 FUNDING THE TOWN'S MATCH OF THE REGIONAL FIRE TRAINING FACILITY**

To see if the Town will vote to appropriate the amount of \$4,338 from free cash to pay for the Town's portion of a regional training facility or take any action thereon.

PROPOSED MOTION

**John Shocik moved that the article be voted as written**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (6-0-0) This is our Town's required match for grant. Recommend approval.

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Auburn Fire Department received a grant in the amount of \$477,273 to build a regional fire training facility. This grant required a 10% local match from participating communities. The match amount of \$47,727, when split among the 11 participating communities, totals \$4,338.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

**VOTE: 161/16 1-abstain PASSED**

**ARTICLE 4 AUTHORIZATION OF LEASE PERIOD GREATER THAN THREE YEARS – TOWN HALL POSTAGE MACHINE**

To see if the Town will vote to authorize a five-year lease purchase agreement with Pitney-Bowes Inc. for a new postage machine at Town Hall or take any action thereon.

PROPOSED MOTION

**Harry R. Brooks moved that the article be accepted as written**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0) No additional cost to the Town. Recommend approval.

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

Towns are required to seek Town Meeting authorization for lease agreements that exceed three years. The Town is reviewing five-year lease agreement options for a new postage machine. The useful life of the machine exceeds five years and this longer lease will allow the Town to receive a new machine without having to request additional funds.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

**VOTE: 169/11 3-abstain PASSED**

**ARTICLE 5 COMBINATION OF THREE FOUNDERS DAY/300<sup>th</sup> ANNIVERSARY ACCOUNTS INTO A 300<sup>th</sup> ANNIVERSARY REVOLVING ACCOUNT**

To see if the Town will vote to close Article 16 of the May 6, 2014 Town Meeting, which appropriated funds for the Founder's Day celebration; close the Founder's Day Donation Account; close the 300<sup>th</sup> Anniversary Donation Account; and transfer balances in the three closed accounts to the 300<sup>th</sup> Anniversary Revolving Fund. or take any action thereon.

PROPOSED MOTION

**Sandra M. Wilson moved that the Town close Article 16 of the May 6, 2014 Town Meeting, which appropriated funds for the Founder's Day celebration; close the Founder's Day Donation Account; close the 300<sup>th</sup> Anniversary Donation Account; and transfer balances in the three closed accounts, totaling \$3,900.25 to the 300<sup>th</sup> Anniversary Revolving Fund.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-1-0) No cost to the Town. Recommend approval.

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

This article seeks to transfer the balances from three separate funds established to celebrate Founders Day and the 300<sup>th</sup> Anniversary to one source, the 300<sup>th</sup> Anniversary Revolving Fund. All future gifts or donations will go through this account.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**VOTE: 171/16 1-abstain PASSED**

**ARTICLE 6 FUNDING POLICE DETAIL ACCOUNT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Police Detail Account or take any action thereon.

PROPOSED MOTION

**Harry R. Brooks moved that the Town appropriate and transfer the amount of \$1,527.00 from Free Cash to the Police Detail account.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (6-0-0) This article funds a 2020 budget shortfall to fund contract appropriations. Recommend approval.

SELECT BOARD RECOMMENDATION Favorable Action (4-1-0)

DESCRIPTION

This amount is sought to reimburse the Police detail account for a revenue deficit caused by a bill that will not be paid because the contractor is in Chapter 7 bankruptcy.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**VOTE: 159/21 4-abstain PASSED**

**ARTICLE 7 ADJUST FY 2020 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2019, as listed in the May 7, 2019 Annual Town Meeting Warrant or take any action thereon.

**ACTION #1 - RAISE AND APPROPRIATE**

PROPOSED MOTION

**Richard Antanavica moved that the Town raise and appropriate \$234,990 to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2019, as listed in the May 7, 2019 Annual Town Meeting Warrant and as amended below:**

| Sources               | Reason                     | Amount           |
|-----------------------|----------------------------|------------------|
| Raise and Appropriate | Increased overall receipts | \$234,990        |
| <b>Total</b>          |                            | <b>\$234,990</b> |

| Department                  | Reason                                                                                                                                                                                                                                                                                                                                                                       | Amount    |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| IT                          | Additional appropriation required for Charter service fee increases and computer replacement/upgrades to Windows 10 on all municipal computers, which must be implemented by the end of 2019.                                                                                                                                                                                | \$11,000  |
| Other Town Buildings        | Funds needed to maintain the former Memorial School Building through the end of FY20, including mothballing the heating system and paying for the minimum electricity needed.                                                                                                                                                                                                | \$30,000  |
| Police Department Personnel | Funds required to replenish the Police Overtime budget, which was depleted due to negotiated increases in the Police Department union contract. The Department acknowledged this potential shortfall at last year's budget meeting but there were insufficient funds available at the time.                                                                                  | \$70,000  |
| School Department           | Additional funding per agreement implemented to apportion receipts. The School Department intends to use the funding to offset increases in Special Education costs, specifically student transportation costs both in and out of district.<br>Please note that we have not yet managed to attain the goal of granting the same percentage increase for municipal and school | \$103,990 |

|                              |                                                                                                                                    |                  |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------|------------------|
|                              | budgets for the entire fiscal year as of yet, but will continue to move in that direction.                                         |                  |
| Streetlights                 | Additional appropriation sought due to delays in implementing the LED Streetlights funded through the Green Communities Act grant. | \$10,000         |
| Property Liability Insurance | Additional appropriation sought to cover policy deductibles.                                                                       | \$10,000         |
| <b>Total</b>                 |                                                                                                                                    | <b>\$234,990</b> |

DESCRIPTION

See descriptions in the above table for individual line item explanations. Generally speaking, this article adjusts the FY20 budget after all final revenues are received and accounted for. The revenues which make up the annual budget come from four categories: new growth, state aid, local receipts, and excess levy capacity. These revenues are not finalized until July or August of each year. However, the budget is assembled in February using conservative forecasted revenue assumptions. When final revenue numbers come in, funds are either apportioned to or removed from departments at the following town meeting, which typically occurs every fall.

Towns that are up against the levy limit like Leicester are often unable to fully fund all department budget needs at the May Town Meeting and must make adjustments at the Fall Special Town Meeting. The Town assembles a conservative balanced budget in the spring and adds additional funds in the fall once

The revenue changes in this article come from the following sources:

| <b>Revenue</b>        | <b>ATM Projected</b> | <b>STM Final</b> | <b>Additional Revenue</b> |
|-----------------------|----------------------|------------------|---------------------------|
| New Growth (Taxation) | \$150,000            | \$250,000        | \$100,000                 |
| State Aid             | \$11,210,482         | \$11,233,613     | \$23,131                  |
| Local Receipts        | \$2,495,557          | \$2,602,637      | \$107,080                 |
| Excess Levy Capacity  | -\$4,779             | \$0              | \$4,779                   |
| <b>Total</b>          |                      |                  | <b>\$234,990</b>          |

**This change will increase the FY20 budget by 0.74%, or, less than 1%.**

FINANCE ADVISORY BOARD RECOMMENDATION

Motion to approve failed (2-3-0). This article includes funding for routine expenses to town departments and for the school department on a percentage allocation formula and for no specified necessary expenses. Recommendation failed.

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

**\_VOTE: 123/58 3-abstain PASSED**

**ACTION #2 - TRANSFER FROM AVAILABLE FUNDS**

PROPOSED MOTION

**Richard Antanavica moved that the Town vote to transfer the amount of \$40,037 from FY 2020 Workers Compensation insurance account to FY 2020 Property/Casualty insurance account:**

DESCRIPTION

This transfer is requested to fix an error that occurred in setting up the FY 2020 budget.

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0) Line item transfer. No new money required. Recommend approval.

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**VOTE: 154/25 2-abstain PASSED**

**ARTICLE 8 FIRE STATION PROJECT BORROWING**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or authorize the Select Board to borrow a sum of money under the provisions M.G.L. c. 44 as amended, for the purpose of engineering, site work, and all other costs relevant to addressing and correcting stormwater runoff and infiltration affecting properties in the general vicinity of the Leicester Fire Station, located at 3 Paxton Street, Leicester; as well as additional equipment and site improvements requested, such funds to be supplemented by the remaining original project budget, and for the payment of any other costs incidental and related thereto, which funds shall be expended under the direction of the Select Board and the Office of the Town Administrator, or to take any action thereon.

PROPOSED MOTION

***John Shocik moved that the Town appropriate \$500,000 to pay costs of engineering, site work, and all other costs relevant to addressing and correcting stormwater runoff and infiltration affecting properties in the general vicinity of the Leicester Fire Station, located at 3 Paxton Street, Leicester; as well as additional equipment and site improvements requested, such funds to be supplemented by the remaining original project budget, and for the payment of any other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of up to \$500,000 under the provisions M.G.L. c.44 §§7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefor. The amounts appropriated by this vote shall be expended under the direction of the Select Board and the Office of the Town Administrator. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.***

FINANCE ADVISORY BOARD RECOMMENDATION

No Recommendation – The lack of specificity regarding articles in this article and spending limits were of concern to the Finance Advisory Board Members.

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The retention ponds at the new Fire Station do not appear to have been performing in the manner for which they were designed. This is creating stormwater runoffs and ground water seepage to adjacent properties, leaving resident abutters' properties saturated with water. The funding request represents the estimated amounts needed to address this issue for both engineering and implementing the proposed solution.

Additionally, the station needs radios and the Select Board has voted to install fencing on the southern side of the property, from the western edge to the driveway parallel to the Headquarters property. Any remaining balances in the Fire & EMS Headquarters building account will be used to offset these expenses.

Cost estimates are as follows:

- Engagement of a third-party engineering firm to identify the water problem, determine why it occurred and offer solutions to mitigate it: \$50,000.
- Estimated funding for potential resolution of the retention pond issue: \$400,000
- Radios and Fencing: \$50,000

At this time, these costs are conservative estimates. Should the final costs be lower than anticipated, the borrowing will be reduced, and the remaining authorization will be rescinded at a future town meeting. The Town is currently seeking an engineer to cost out the project and identify potential solutions.

It is anticipated that the Town will pay the debt service for this article and for Article 7 through an annual appropriation of Free Cash. It will have no impact on residents' annual tax bills.

VOTE REQUIRED FOR PASSAGE Requires a 2/3<sup>rd</sup>'s majority vote under M.G.L. c. 44 §20

#### **ARTICLE 8 FIRE STATION PROJECT BORROWING**

After much discussion about Article 8 John McNaboe a member of Town Meeting asked for the question to be moved. Once you get a second there cannot be any further discussion. The moderator explained that we were voting article 8 as written. The motion was voted.

**VOTE: 83/104 3-abstain FAILED**

#### **ARTICLE 9 FIRE STATION CONSTRUCTION SETTLEMENT**

To see if the Town will approve pursuant to General By-law Chapter 7, Section 1 settlement of a construction suit and vote to raise and appropriate, transfer from available funds and/or authorize the Select Board to borrow a sum of money under the provisions of M.G.L. c. 44 as amended, for the purpose of settling a suit filed in the Worcester Superior Court as C.A. No. 1885CV00985, captioned as Builders Systems, Inc. v. Town of Leicester et al, paying all other costs incidental and related thereto; and further to authorize the Select Board to enter into any and all contracts necessary to settle such suit or take any action thereon.

##### **PROPOSED MOTION**

***Richard Antanavica moved that the Town will approve pursuant to General By-law Chapter 7, Section 1, settlement of a construction suit filed in the Worcester Superior Court as C.A. No. 1885CV00985, captioned as Builders Systems, Inc. v. Town of Leicester et al, to authorize the Select Board to enter into any and all contracts necessary to settle such suit; that the Town appropriates \$700,000 to pay costs of such settlement, and that to meet this appropriation, the Treasurer, with the approval of the Select Board is authorized to borrow said amount under and pursuant to M.G.L. c. 44 §7(1), or any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L.***

***c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.***

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0) Drawn out legal proceedings will continue to cost more to the taxpayers. Funds to come from free cash/not borrowing. Recommend approval.

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

This warrant article proposes a potential settlement of litigation pending in Worcester Superior Court filed by Builders Systems, Inc. ("BSI") against the Town arising from the construction of the new Leicester Fire & EMS Head Quarters ("the Project"). BSI was the general contractor for the Project, which was constructed between 2016 and 2018. BSI alleges that it is owed additional compensation for work performed during the Project, and alleges claims valued between \$1.1-1.4 million, excluding interest which is typically awarded at 12% per year from the date of the breach in a breach of contract action like this one. Assuming the litigation proceeds and BSI recovers judgment against the Town on all of its claims, BSI could recover in excess of \$1.75 million against the Town.

The specific counts alleged by BSI in its Complaint are breach of contracts, quantum meruit, and breach of implied warranty. In its complaint, BSI alleges an overly burdensome change order process was administered by the Town, its architect and its project manager that delayed BSI's completion of the work. BSI further alleged differing site conditions from the civil drawings for the Project's retention ponds which caused them to drain improperly, resulting in additional costs to BSI. BSI alleged further errors and omissions in the design of the building and its components which BSI claims caused it further delay and expense. The Town denies BSI's claims and has asserted counterclaims, including claims for liquidated damages in the amount of \$202,000 and other damages incurred by the Town as a result of BSI's delays in completing the Project on time. The specific claims alleged by the Town in its counterclaims are breach of contract and liquidated/non-liquidated damages.

Following the commencement of the litigation, BSI and the Town engaged in substantial settlement discussions over the course of many months. The discussions resulted in a tentative settlement agreement between BSI and the Town whereby the Town will pay \$700,000 to settle all of BSI's claims. Pursuant to Chapter 7, Section 1 of the Town's General Bylaws, Town Meeting approval of the settlement is required. The settlement agreement is set forth in the background materials for this article.

The Select Board and Town Administrator recommend approval of this settlement by Town Meeting. In addition to potential significant exposure for damages outlined above, the Town would incur legal costs and expert fees to defend and prosecute the case in the absence of a settlement, which given the complexities of this large construction project, could be substantial.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority vote under M.G.L. c. 44 §20

**VOTE: 129/60 2-abstain PASSED**

**ARTICLE 8** Douglas Belanger moved to reconsider Article 8. A simple majority is required for this to pass.

**VOTE: 128/62 2-abstain PASSED**

**ARTICLE 8:** Douglas Belanger moved to amend the article to include only the borrowing of up to 400,000 for the funding of the resolution of the retention pond issues.

**VOTE: 145/41 2-abstain PASSED**

**ARTICLE 10 FUNDING AN ECONOMIC DEVELOPMENT POSITION**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds a sum of monies to fund an Economic Development position, effective December 1, 2019 or take any action thereon.

PROPOSED MOTION

***Harry R. Brooks moved to transfer the sum of \$29,167 from Free Cash to the Town Administrator's budget to fund an Economic Development position for the remainder of FY 2020.***

FINANCE ADVISORY BOARD RECOMMENDATION

Unfavorable Action (6-0-0) New positions belong in the Annual Meeting not in a Special Warrant meant for emergency or unforeseen expenses.

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

This position, funded via a Free Cash transfer, will be used to fund the an Economic Development Specialist position. The individual hired for this position will be responsible for business outreach, new business recruitment, licensing, and grant writing. The amount requested is based on a partial year's salary. We will determine through our advertising and interview process if the position will be full time or part time.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**VOTE: 98/70 4-abstain PASSED**

**ARTICLE 11 CAPITAL IMPROVEMENTS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund capital improvements and, if recommended, authorize the Select Board to enter into lease purchase agreement(s) for a term of years and to transfer from available funds a sum of money to pay for the initial installments of the lease/purchase agreement(s), or take any action thereon.

PROPOSED MOTION:

***Dianna Provencher moved that the Town appropriate the sum of \$111,700 from Free Cash for the purposes listed in the table and in the hands of the voters for the benefit of the EMS Department.***

| <u>Item</u>                                       | <u>Amount</u> | <u>Purpose</u>                                                                                                                                                                                 |
|---------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 Replacement Cardiac Monitors and Defibrillators | \$101,700     | Replace existing Cardiac Monitors and Defibrillators which are at the end of their useful life and are no longer supported by the manufacturer. This amount includes a four-year service plan. |



|                                             |                  |                                                                                                                                                               |
|---------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Installation of repeater on new water tower | \$10,000         | Estimated cost of labor and equipment to move the repeater on the old water Tower by the Memorial School to a new one being constructed in the same vicinity. |
| <b>Total</b>                                | <b>\$111,700</b> |                                                                                                                                                               |

#### FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (6-0-0) Equipment required to keep our ambulances ALS certified and update our communication for emergency personnel. Recommend approval.

#### SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### DESCRIPTION

See table above

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**VOTE: 148/23 1-abstain PASSED**

### **ARTICLE 12 CAPITAL IMPROVEMENTS – CABLE PEG ACCESS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund capital improvements, under the direction of the Leicester Cable Access Corporation (LCAC) or take any action thereon.

#### PROPOSED MOTION

***Sandra M. Wilson moved that the Town vote to appropriate from cable access retained earnings the sum of \$100,000 to fund capital improvements, at the direction of the Leicester Cable Access Corporation (LCAC).***

#### FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0) These funds are already collected on our cable bills and is a transfer of funds. Recommend approval.

#### SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### DESCRIPTION

LCAC received \$100,000 in FY 2019 per its contract with Charter Communications to receive funding for capital improvements every five years. Passage of this warrant article transfers funds to LCAC's enterprise account to be used for capital purposes.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

**VOTE: 136/29 5-abstain PASSED**

### **ARTICLE 13 BORROWING RESCISSION – MUNICIPAL/SCHOOL FACILITIES UPGRADES**

To see if the Town will vote to rescind an outstanding borrowing authorization, in the amount of \$19,165, which was authorized as part of the \$3,145,000 borrowing authorization voted as Article 8 of the May 5, 2015 special town meeting; or take any action thereon.

PROPOSED MOTION

***Dianna Provencher moved that the article be voted as written***

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (6-0-0) This was money that was approved and not used for the renovation.

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

This amount represents the remaining sum that was not borrowed on the Municipal/School Facilities energy upgrades project that was authorized at the May 5, 2015 Special Town Meeting, but not borrowed. This is a housekeeping article which removes this outstanding debt authorization from the Town's Statement of Indebtedness.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 44, §2

**VOTE: 138/26 1-abstain PASSED**

**ARTICLE 14 TRANSFER OF TOWN-OWNED PROPERTY ON RIVER STREET (MAP 43 BLOCK A11 0) TO COMMON GROUND LAND TRUST**

To see if the Town will vote to dispose of the fee or any lesser interest in the real property and the improvements thereon, located on River Street, Leicester as shown on Assessor's Map 43, Block A11 0, containing about .42 acres of land, and to transfer said property to the Common Ground Land Trust, under such terms and conditions that the Select Board may deem appropriate, which include the reservation of easements and restrictions and the grant of rights of access or easements appurtenant to the property; and to authorize the Select Board to take all related actions necessary or appropriate to carry out the purposes of this article; or take any action thereon

PROPOSED MOTION

***Harry R. Brooks moved to pass over this article***

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0) This property to become open land for the Town of Leicester. Recommend approval.

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

Common Ground Land Trust has requested transfer of a tax title property in order to preserve public access to Greenville Pond. This property is 0.42 acres of land located on River Street. The Common Ground Land Trust has since respectfully requested this article to be passed over at this Town Meeting. They anticipate being ready to request this transfer at the Spring Annual Town Meeting.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per M.G.L. c. 40, § 15.

**ARTICLE 14 WAS A PASSOVER**

**ARTICLE 15 DISPOSITION OF 11 MEMORIAL DRIVE (FORMER MEMORIAL SCHOOL), MAP 39, BLOCK A7**

To see if the Town will vote to dispose of the fee or any lesser interest in the real property and the improvements thereon used by the Memorial School, located at 11 Memorial Drive, Leicester as shown on Assessor's Map 23, Block B21B 0, containing about 28 acres of land, more or less, with building thereon by auction or solicitation of proposals in accordance with M.G.L. c. 30B, any such disposition to be on such terms and conditions that the Select Board shall deem appropriate, which may include the reservation of easements and restrictions and the grant of rights of access or easements appurtenant to the property; and to authorize the Select Board to take all related actions necessary or appropriate to carry out the purposes of this article; or take any action thereon

**PROPOSED MOTION**

***Dianna Provencher moved that the article be voted as written.***

**FINANCE ADVISORY BOARD RECOMMENDATION:**

Favorable Action (5-0-0) This allows the committee regarding the school disposition and the Board of Selectmen to dispose of the property. Recommend approval.

**SELECT BOARD RECOMMENDATION**      Favorable Action (5-0-0)

**DESCRIPTION**

The Memorial School was decommissioned on August 31<sup>st</sup>. It is now a surplus Town building. The Select Board has assembled a seven-member subcommittee to recommend strategies for finding a new use for property with as little burden on residents as possible. There are challenges to be addressed including an outstanding USDA loan on the property and leased solar panels on the roof of the building.

The Committee is requesting authorization from Town Meeting to allow the Select Board to dispose of the building so that it may consider and act on all available options. The Committee is willing to work with residents and abutters to ensure that the repurposing process is open and transparent.

**VOTE REQUIRED FOR PASSAGE** Requires a 2/3rds majority per M.G.L. c. 40, § 15.

**ARTICLE 15:** Luke Soojian made a motion to amend Article 15 stating the property will not be disposed of until a new school building is voted on and completed. A simple majority is required for this vote.

**VOTE: 54/111 3-abstain FAILED**

**ARTICLE 15 DISPOSITION OF 11 MEMORIAL DRIVE (FORMER MEMORIAL SCHOOL), MAP 39, BLOCK A7**

Dianna Provencher moved the Town will vote to dispose of the fee or any lesser interest in the real property and the improvements thereon used by the Memorial School, located at 11 Memorial Drive, Leicester as shown on Assessor's Map 39, Block A7, containing about 28 acres of land, more or less, with building thereon by auction or solicitation of proposals in accordance with M.G.L. c. 30B, any such disposition to be on such terms and conditions that the Select Board shall deem appropriate, which may include the reservation of easements and restrictions and the grant of rights of access or easements appurtenant to the property; and to authorize the Select Board to take all related actions necessary or appropriate to carry out the purposes of this article; or take any action thereon

**VOTE: 117/50 4-abstain PASSED**

**ARTICLE 16 AMENDMENT TO THE GENERAL BYLAWS – SELECT BOARD**

To see if the Town will vote to amend the Town By-laws to substitute the term “Board of Selectmen” throughout with the term “Select Board” and the words “selectman, selectmen, selectwoman, or selectwomen” with the words “select board member(s)” or “member(s) of the select board” in each and every place they appear in the Town By-laws, and, further, to insert the following in before Article 1, Section 1 of the Town By-laws the following:

For purposes of these bylaws, and for all official business of the Town, the board previously referred to as the Board of Selectmen shall hereinafter be referred to as the Select Board, with individual members to be referred to as “select board members” or “members of the select board”, and said Select Board shall have all the powers and duties of a board of selectmen as set forth in the General Laws or any special act applicable to the Town. Or take any action thereon.

**PROPOSED MOTION**

***John Shocik moved that the article be voted as written.***

**FINANCE ADVISORY BOARD RECOMMENDATION**

Motion for Favorable Action failed (3-2-1)

**SELECT BOARD RECOMMENDATION** Favorable Action (5-0-0)

**DESCRIPTION**

Passage of this article would change the name of the Board of Selectmen to a gender-neutral term. The Board of Selectmen is the only Town Board/Committee with a gender-specific title. This change, which was voted on by the Board in 2017, would change the title of the Board in all bylaws and other Town records going forward.

**VOTE REQUIRED FOR PASSAGE** Requires a simple majority vote pursuant to the Town’s General Bylaws, Chapter 1, §5

**VOTE: 124/32 abstain 3 PASSED**

**ARTICLE 17 AMENDMENT TO THE ZONING BYLAWS – DELETION OF SECTION 5.14.7 OF THE ZONING BY-LAW, TEMPORARY MORATORIUM – MEDIUM AND LARGE-SCALE GROUND-MOUNTED SOLAR ENERGY SYSTEMS**

To see if the Town will vote to delete Section 5.14.7 of the Zoning Bylaw, Temporary Moratorium on the Construction of Medium and Large-Scale Ground-Mounted Solar Energy Systems in its entirety or take any action thereon.

**PROPOSED MOTION**

***Sandra M. Wilson moved that the article be voted as written.***

**FINANCE ADVISORY BOARD RECOMMENDATION**

Favorable Action (6-0-0) This moratorium was enacted upon as a temporary request by the Planning Board at the Fall 2018 Special Town Meeting. Recommend Approval.

**SELECT BOARD RECOMMENDATION** Favorable Action (5-0-0)

**DESCRIPTION:**

Passage of this article eliminates the temporary moratorium on medium and large-scale ground mounted solar energy systems that the Planning Board put in place last fall [10/30/2018 Town Meeting (Article 13)]. The purpose of the temporary moratorium was to provide time to improve zoning for ground-mounted solar energy systems (Section 5.14 of the Zoning Bylaw). A revised Section 5.14 was approved at the 5/7/2019 Town Meeting (Article 23). The temporary moratorium already expired on May 7, 2019; this article simply removes the text of the moratorium from the Zoning Bylaw.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per M.G.L. c. 40A, § 5.

**VOTE: 137/13 2-abstain PASSED**

**ARTICLE 18 AMENDMENT TO THE ZONING BYLAWS – DELETION OF SECTION 6.2.01, OF THE ZONING BYLAW, PHASED GROWTH ZONING**

To see if the Town will vote to delete Section 6.2.01 of the Zoning Bylaw, Phased Growth Zoning Bylaw, in its entirety, delete 5.7.04.1 General Standards (D), a cross reference to the Phased Growth Zoning Bylaw, and re-letter the subsections of Section 5.7.04.1 following said deletion, or take any action thereon.

PROPOSED MOTION

***Richard Antanavica moved that the article be voted as written.***

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

Passage of this article eliminates Leicester's Phased Growth Bylaw, which requires phasing of residential development over time. This bylaw is no longer enforceable due to case law which disallows permanent phased growth bylaws.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per M.G.L. c. 40A, § 5.

**VOTE: 136/3 0-abstain PASSED**

**ARTICLE 19 CITIZEN'S PETITION**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to adopt a special act, as set forth below, to allow Paul S. Doray to continue to serve in the Position of Police Sergeant or a higher rank until August 31, 2025, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendment shall be within the public purpose of said petition;

Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of the same as follows;

Section 1. Notwithstanding any general or special law to the contrary, Paul S. Doray, currently Interim Police Lieutenant of the Town of Leicester, may continue to serve in the position of Police Sergeant or a higher rank until August 31, 2025, until the date of his retirement; provided, however, that he is mentally and physically capable of performing the duties of his office. No further deductions shall be made from the regular compensation of Paul S. Doray under Chapter

32 of the General Laws for any service subsequent to August 31, 2020, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired on that date.

Section 2. This act shall take effect upon its passage.

PROPOSED MOTION

***Motion, if any, to be provided by the petitioner***

Amended dates:

Paul Doray moved that the Town vote to authorize the Board of Selectmen to petition the General Court to adopt a special act, as set forth below, to allow Paul S. Doray to continue to serve in the Position of Police Sergeant or a higher rank until August 31, 2022, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendment shall be within the public purpose of said petition;

Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of the same as follows;

Section 1. Notwithstanding any general or special law to the contrary, Paul S. Doray, currently Interim Police Lieutenant of the Town of Leicester, may continue to serve in the position of Police Sergeant or a higher rank until August 31, 2022, until the date of his retirement; provided, however, that he is mentally and physically capable of performing the duties of his office. No further deductions shall be made from the regular compensation of Paul S. Doray under Chapter 32 of the General Laws for any service subsequent to August 31, 2020, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired on that date.

Section 2. This act shall take effect upon its passage.

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (3-0-1)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0) for a two-year extension

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per MGL

**VOTE: 145/8 NO-abstain PASSED**

Sandra M. Wilson moved that the Town vote to adjourn the Special Town Meeting at 9:47 with 208 voters present.

**VOTED UNANIMOUSLY**

Respectfully Submitted

Deborah K. Davis  
Leicester Town Clerk



MAURA HEALEY  
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION  
10 MECHANIC STREET, SUITE 301  
WORCESTER, MA 01608

(508) 792-7600  
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[www.mass.gov/ago](http://www.mass.gov/ago)

January 17, 2020

Deborah K. Davis, Town Clerk  
Town of Leicester  
3 Washburn Square  
Leicester, MA 01524

**Re: Leicester Special Town Meeting of October 22, 2019 -- Case # 9654**  
**Warrant Articles # 17 and 18 (Zoning)**  
**Warrant Articles # 16 (General)**

Dear Ms. Davis:

Articles 16, 17 and 18 - We approve Articles 16, 17 and 18 from the October 22, 2019 Leicester Special Town Meeting.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY  
ATTORNEY GENERAL

*Nicole B. Caprioli*

By: Nicole B. Caprioli  
Assistant Attorney General  
Municipal Law Unit  
10 Mechanic Street, Suite 301  
Worcester, MA 01608  
(508) 792-7600 ext. 4418

cc: Town Counsel Christopher Petrini

## **ANNUAL TOWN ELECTION CALENDAR**

**TOWN ELECTION - TUESDAY - JUNE 12, 2018**

**POLLING HOURS NOON TO 8PM**

### **ELECTIVE OFFICES TO BE FILLED**

1 Assessor - 3 yrs  
2 Selectman - 3 yrs  
1 Housing Authority – 5 yrs  
2 Planning Board – 3 yrs  
1 Board of Health - 3 yrs  
1 School Committee - 3 yrs  
2 Public Library Trustees - 3 yrs  
1 Moose Hill Water Commission - 3 yrs

### **April 2, 2018 – Monday**

Nomination Papers available at the Town Clerk's Office  
42 Certified signatures required for nomination.

### **Deadlines**

#### **April 24, 2018 Tuesday - 5 p.m.**

Nomination Papers must be submitted to the Registrars of Voters for  
Certification of signatures.

#### **May 10, 2018 - Thursday**

Last day to object or withdraw.

#### **Last Day to Register to Vote for June Election**

**May 23, 2018 - Wednesday 8:00a.m. to 8p.m.**

#### **Campaign Finance Reports**

**June 4, 2018 - Monday** - Pre-Election Financial Report due.

**July 12, 2018 - Thursday** - Post-Election Financial Report due.

### **ANNUAL TOWN MEETING – Tuesday – MAY 1, 2018**

**Last Day to Register for Annual Town Meeting Wednesday – April 11, 2018**

## **OFFICE HOURS**

Monday, Wednesday, and Thursday 8:00am -5:00pm; Tuesday 8:00am-7:00pm



## Board of Assessors

In accordance with Chapter 3, Section 3 of the Town by-laws, we herewith report the fiscal year 2019 value of town owned property.

| Location                    | Real Estate<br>Map & Parcel | Assessed Value |
|-----------------------------|-----------------------------|----------------|
| Town Hall                   | 20A/B13                     | \$2,084,500    |
| Police Station & Ball Field | 21/A3                       | 2,803,600      |
| Town Garage                 | 30/A6                       | 342,600        |
| Fire Station                | 19B/E9.1                    | 4,225,700      |
| High/Primary Schools        | 15/A19.1                    | 32,547,200     |
| Middle School               | 15/A14                      | 7,911,600      |
| Memorial School             | 39/A7                       | 5,923,500      |
| Leicester Fire Station      | 19B/A3                      | 240,000        |
| Cherry Valley Fire Station  | 23A/C15                     | 160,000        |
| Rochdale Fire Station       | 46C/B3                      | 235,900        |
| Senior Center               | 15/A14.1                    | 441,900        |
| Greenville Library          | 47A/A2                      | 94,700         |
| Leicester Library           | 19B/B30                     | 501,000        |
| 1 Paxton Street             | 19B/E9                      | 389,000        |
| Golf Course                 | 30/A1.1-30A/A24             | 908,400        |
| Town Common                 | 20A/C1                      | 69,400         |
| Towtaid Park                | 23D/B19                     | 75,200         |
| Town Beach                  | 18/A1,2,3                   | 576,000        |
| Rochdale Park               | 46/A3                       | 74,400         |
| Community Field             | 21B/A1                      | 69,500         |
| Town Landfill               | 12/C12 15/A3                | 318,000        |
| Lions Park                  | 23A/A32                     | 49,400         |
| Misc. Vacant/Tax Title Lots |                             | 1,118,500      |

### Estimated Value of Town Owned Personal Property

|                    |           |
|--------------------|-----------|
| Animal Control     | \$9,000   |
| Fire Department    | 2,416,000 |
| Police Department  | 236,815   |
| Highway Department | 2,146,745 |
| School Department  | 1,696,284 |
| EMS                | 484,000   |
| Library            | 754,500   |
| Senior Center      | 57,100    |
| Town Hall          | 50,000    |
| Recycling Center   | 25,000    |
| Parks/Recreation   | 9,000     |
| Arts               | 500       |
| Bandstand          | 500       |

### Total Values of Town Owned Property

|                   |                     |
|-------------------|---------------------|
| Real Estate       | \$61,160,000        |
| Personal Property | 7,885,444           |
| <b>TOTAL</b>      | <b>\$69,045,444</b> |

### FY 2019 Recap Summary

#### Assessed Value

|              |                        |
|--------------|------------------------|
| Real Estate  | \$993,802,599          |
| Personal     | 35,492,020             |
| <b>TOTAL</b> | <b>\$1,029,294,619</b> |

#### Tax Rate Summary

|                                                  |                        |
|--------------------------------------------------|------------------------|
| Total Amount to be Raised                        | \$32,472,871.75        |
| Total Estimated Receipts & Other Revenue Sources | \$16,951,108.89        |
| <b>Tax Levy</b>                                  | <b>\$15,521,762.86</b> |

**Tax Rate      \$15.08**

#### Total Amount to be Raised

|                             |                 |
|-----------------------------|-----------------|
| Appropriations              | \$31,083,805.89 |
| Cherry Sheet Offsets        | 516,903         |
| Overlay Deficit Prior Years | 0               |
| Cherry Sheet Charges        | 540,180         |

|              |                        |
|--------------|------------------------|
| Overlay      | 331,982.86             |
| <b>Total</b> | <b>\$32,472,871.75</b> |

### Receipts

|                       |                        |
|-----------------------|------------------------|
| Cherry Sheet Receipts | \$12,206,251           |
| Local Receipts        | 2,608,657              |
| Enterprise Funds      | 199,068                |
| From Free Cash        | 871,709                |
| Other Available Funds | 1,065,423.89           |
| <b>TOTAL</b>          | <b>\$16,951,108.89</b> |

### FINANCE ADVISORY BOARD

*No report submitted at the time of printing*

## Accountant

### CITY/TOWN OF LEICESTER, MASSACHUSETTS Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2019

|                                      | Governmental Fund Types |                    |                     | Proprietary<br>Fund<br>Types | Fiduciary<br>Fund Types | Account<br>Groups | Totals<br>(Memorandum<br>Only) |
|--------------------------------------|-------------------------|--------------------|---------------------|------------------------------|-------------------------|-------------------|--------------------------------|
|                                      | General                 | Special<br>Revenue | Capital<br>Projects | Enterprise                   | Trust and<br>Agency     | Long-term<br>Debt |                                |
| <b><u>ASSETS</u></b>                 |                         |                    |                     |                              |                         |                   |                                |
| Cash and cash equivalents            | 4,521,981.78            | 2,990,181.30       | 1,574,080.29        | 286,395.63                   | 1,872,338.82            |                   | 11,244,977.82                  |
| Petty Cash                           | 150.00                  |                    |                     |                              |                         |                   | 150.00                         |
| Receivables:                         |                         |                    |                     |                              |                         |                   |                                |
| Personal property taxes              | 81,525.43               |                    |                     |                              |                         |                   | 81,525.43                      |
| Real estate taxes                    | 541,574.73              |                    |                     |                              |                         |                   | 541,574.73                     |
| Deferred taxes                       | 7,899.06                |                    |                     |                              | 17,291.44               |                   | 25,190.50                      |
| Allowance abatements &<br>exemptions | (331,015.11)            |                    |                     |                              |                         |                   | (331,015.11)                   |
| Special assessments                  |                         |                    |                     |                              |                         |                   | 0.00                           |
| Tax liens                            | 439,090.96              |                    |                     |                              | 129,167.10              |                   | 568,258.06                     |
| Tax foreclosures                     | 108,497.33              |                    |                     |                              | 26,706.87               |                   | 135,204.20                     |
| Motor vehicle excise                 | 289,994.89              |                    |                     |                              |                         |                   | 289,994.89                     |
| Other excises                        | 3,314.12                |                    |                     |                              |                         |                   | 3,314.12                       |
| User fees                            |                         |                    |                     |                              |                         |                   | 0.00                           |
| Utility liens added to<br>taxes      |                         |                    |                     |                              | 91,142.05               |                   | 91,142.05                      |
| Departmental                         | 112,953.05              | 87,870.65          |                     |                              | 31,178.96               |                   | 232,002.66                     |
| Other receivables                    |                         | 1,108,030.48       |                     |                              |                         |                   | 1,108,030.48                   |
| Due from other<br>governments        |                         | 269,513.27         |                     |                              |                         |                   | 269,513.27                     |
| Due to/from other funds              |                         |                    |                     |                              |                         |                   | 0.00                           |

|                                                  |                     |                     |                     |                   |                     |                      |                      |
|--------------------------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|----------------------|----------------------|
| Working deposit                                  |                     |                     |                     |                   |                     |                      | 0.00                 |
| Prepays                                          |                     |                     |                     |                   |                     |                      | 0.00                 |
| Inventory                                        |                     |                     |                     |                   |                     |                      | 0.00                 |
| Fixed assets, net of<br>accumulated depreciation |                     |                     |                     |                   |                     |                      | 0.00                 |
| Amts to be provided -<br>payment of bonds        |                     |                     |                     |                   |                     | 11,132,889.98        | 11,132,889.98        |
| Amts to be provided -<br>vacation & sick leave   |                     |                     |                     |                   |                     |                      | 0.00                 |
| Total Assets                                     | <u>5,775,966.24</u> | <u>4,455,595.70</u> | <u>1,574,080.29</u> | <u>286,395.63</u> | <u>2,167,825.24</u> | <u>11,132,889.98</u> | <u>25,392,753.08</u> |

**LIABILITIES AND FUND  
EQUITY**

Liabilities:

|                                     |            |            |            |  |            |  |              |
|-------------------------------------|------------|------------|------------|--|------------|--|--------------|
| Accounts payable                    |            |            |            |  |            |  | 0.00         |
| Warrants payable                    | 544,397.77 | 109,220.60 | 504,728.68 |  | 8,703.99   |  | 1,167,051.04 |
| Accrued payroll and<br>withholdings |            |            |            |  |            |  | 0.00         |
| Accrued claims payable              |            |            |            |  |            |  | 0.00         |
| Tailings                            | 21,781.12  |            |            |  |            |  | 21,781.12    |
| Other liabilities                   |            |            |            |  |            |  | 0.00         |
| Agency Funds                        |            |            |            |  |            |  | 0.00         |
| Deferred revenue:                   |            |            |            |  |            |  |              |
| Real and personal<br>property taxes | 292,085.05 |            |            |  |            |  | 292,085.05   |
| Deferred taxes                      | 7,899.06   |            |            |  | 17,291.44  |  | 25,190.50    |
| Prepaid taxes/fees                  |            |            |            |  |            |  | 0.00         |
| Special assessments                 |            |            |            |  |            |  | 0.00         |
| Tax liens                           | 439,090.96 |            |            |  | 129,167.10 |  | 568,258.06   |
| Tax foreclosures                    | 108,497.33 |            |            |  | 26,706.87  |  | 135,204.20   |
| Motor vehicle excise                | 289,994.89 |            |            |  |            |  | 289,994.89   |
| Other excises                       | 3,314.12   |            |            |  |            |  | 3,314.12     |

|                                        |                     |                     |                     |             |                   |                      |                      |
|----------------------------------------|---------------------|---------------------|---------------------|-------------|-------------------|----------------------|----------------------|
| User fees                              |                     |                     |                     |             |                   |                      | 0.00                 |
| Utility liens added to taxes           |                     |                     |                     |             | 91,142.05         |                      | 91,142.05            |
| Departmental                           | 112,953.05          |                     |                     |             |                   |                      | 112,953.05           |
| Deposits receivable                    |                     |                     |                     |             |                   |                      | 0.00                 |
| Other receivables                      |                     | 1,108,030.48        |                     |             |                   |                      | 1,108,030.48         |
| Due from other governments             |                     | 269,513.27          |                     |             |                   |                      | 269,513.27           |
| Due to other governments               |                     |                     |                     |             |                   |                      | 0.00                 |
| Due to/from other funds                |                     |                     |                     |             |                   |                      | 0.00                 |
| Bonds payable                          |                     |                     |                     |             |                   | 11,132,889.98        | 11,132,889.98        |
| Notes payable                          |                     |                     | 1,423,305.00        |             |                   |                      | 1,423,305.00         |
| Vacation and sick leave liability      |                     |                     |                     |             |                   |                      | 0.00                 |
| Total Liabilities                      | <u>1,820,013.35</u> | <u>1,486,764.35</u> | <u>1,928,033.68</u> | <u>0.00</u> | <u>273,011.45</u> | <u>11,132,889.98</u> | <u>16,640,712.81</u> |
| Fund Equity:                           |                     |                     |                     |             |                   |                      |                      |
| Reserved for encumbrances              | 1,699,584.83        |                     |                     |             |                   |                      | 1,699,584.83         |
| Reserved for expenditures              | 448,722.00          | 395,018.00          |                     | 186,395.00  |                   |                      | 1,030,135.00         |
| Reserved for continuing appropriations |                     |                     |                     |             |                   |                      | 0.00                 |
| Reserved for petty cash                | 150.00              |                     |                     |             |                   |                      | 150.00               |
| Reserved for appropriation deficit     |                     |                     |                     |             |                   |                      | 0.00                 |
| Reserved for snow and ice deficit      |                     |                     |                     |             |                   |                      | 0.00                 |
| Reserved for debt service              |                     |                     |                     |             |                   |                      | 0.00                 |
| Reserved for premiums                  | 8,627.34            |                     |                     |             |                   |                      | 8,627.34             |
| Reserved for working deposit           |                     |                     |                     |             |                   |                      | 0.00                 |

|                                   |                     |                     |                     |                   |                     |                      |                      |
|-----------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|----------------------|----------------------|
| Undesignated fund balance         | 1,798,868.72        | 2,573,813.35        | (353,953.39)        | 100,000.63        | 1,894,813.79        |                      | 6,013,543.10         |
| Unreserved retained earnings      |                     |                     |                     |                   |                     |                      | 0.00                 |
| Investment in capital assets      |                     |                     |                     |                   |                     |                      | 0.00                 |
| Total Fund Equity                 | <u>3,955,952.89</u> | <u>2,968,831.35</u> | <u>(353,953.39)</u> | <u>286,395.63</u> | <u>1,894,813.79</u> | <u>0.00</u>          | <u>8,752,040.27</u>  |
| Total Liabilities and Fund Equity | <u>5,775,966.24</u> | <u>4,455,595.70</u> | <u>1,574,080.29</u> | <u>286,395.63</u> | <u>2,167,825.24</u> | <u>11,132,889.98</u> | <u>25,392,753.08</u> |

|                                        |      |      |      |      |      |      |      |
|----------------------------------------|------|------|------|------|------|------|------|
| PROOF THAT BALANCE SHEET IS IN BALANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|----------------------------------------|------|------|------|------|------|------|------|

PROOF THAT FUND  
DETAIL OF FUND  
BALANCE  
AGREES TO THE  
BALANCE SHEET

|      |      |      |
|------|------|------|
| 0.00 | 0.00 | 0.00 |
|------|------|------|

AGENCY FUND  
BALANCE PROOF

(0.00)

TRUST FUND BALANCE  
PROOF

(0.00)

**Accounting Department  
Fiscal Year 2019 Encumbrances**

|                 |                                                         | <b>General Fund</b> |
|-----------------|---------------------------------------------------------|---------------------|
| 01-100-5200-006 | Blighted Bldg Control - STM 10/00                       | 55,087.81           |
| 01-100-5214-005 | Preservation of Town Records STM 10/13                  | 36,606.22           |
| 01-100-5216-006 | Town Owned Historic Properties Maint & Repair STM 10/15 | 3,000.00            |
| 01-100-5217-007 | Greenville Pond Dam Spillway Analysis STM 05/17         | 8,325.00            |
| 01-100-5217-008 | Solar Development STM 11/16                             | 9,000.00            |
| 01-100-5217-015 | Stormwater Mgmt ATM 05/16                               | 4,232.50            |
| 01-100-5218-015 | Stormwater MGMT - ATM 05/17 ART 15                      | 5,000.00            |
| 01-100-5219-003 | Town Parks Improvements ATM 05/18 Art 3                 | 5,152.53            |
| 01-100-5219-004 | Recycling Center Operations ATM 05/18 Art 4             | 2,134.90            |
| 01-100-5219-015 | Groundwater Studies at Landfill ATM 05/18 Art 16        | 6,014.53            |
| 01-100-5715-016 | Founders Day Celebration ATM 05/14                      | 1,850.00            |
| 01-100-5807-007 | Burncoat Park Environmental Services STM 11/06          | 13,011.00           |
|                 |                                                         |                     |
| 01-101-5809-001 | Voting Machines ATM 05/08                               | 3,853.76            |
| 01-101-5815-007 | Radio Improvements STM 05/15                            | 24,965.73           |
| 01-101-5816-009 | Fire Records Mgmt System ATM 05/15                      | 3,677.87            |
| 01-101-5819-005 | HWY - Waste Oil Burner Replacement ATM 05/18            | 1,800.00            |
| 01-101-5819-006 | FY19 EMS SCBA Replacement ATM 05/18 ART 18              | 4,500.00            |
| 01-101-5819-007 | PD Automated License Plate Reader                       | 27,752.00           |
| 01-101-5819-018 | PD 2 Radar Trailers ATM 05/18 Art 18                    | 3,516.06            |
|                 |                                                         |                     |
| 02-111-5200-219 | FY19 C/O Legal Expense                                  | 5,000.00            |
| 02-161-5200-219 | FY19 C/O Town Clerk Expense                             | 2,127.92            |
| 02-162-5200-219 | FY19 C/O Reg & Elec Expense                             | 2,219.58            |
| 02-192-5200-219 | FY19 C/O Town Owned Property Expense                    | 30.00               |
| 02-197-5200-219 | FY19 C/O Town Hall Building Maint Expense               | 29,556.90           |
| 02-210-5200-219 | FY19 C/O Police Expense                                 | 2,500.00            |
| 02-292-5200-219 | FY19 C/O Animal Control                                 | 2,100.00            |
| 02-300-5100-219 | FY19 C/O School Encumbered Salaries                     | 1,022,256.20        |
| 02-300-5200-219 | FY19 C/O School Expense                                 | 413,485.44          |
| 02-424-5200-219 | FY19 C/O Street Lights Expense                          | 150.00              |
| 02-913-5200-219 | FY19 C/O Unemployment Expense                           | 678.88              |
|                 |                                                         |                     |
|                 | <b>TOTAL FY 2019 GENERAL FUND ENCUMBRANCES</b>          | <b>1,699,584.83</b> |
|                 |                                                         |                     |
|                 |                                                         | <b>CPF FUNDS</b>    |
| 30-101-5816-001 | New Fire/EMS Headquarters                               | 41,746.90           |



|                 |                                                         |                    |
|-----------------|---------------------------------------------------------|--------------------|
| 30-101-5816-002 | Town Hall ADA Renovations                               | 39,856.23          |
| 30-101-5816-003 | Leicester Public Library Project                        | -671,067.76        |
| 30-101-5819-005 | HWY Vehicles & Equip STM 10/18 ART 3                    | 208,229.56         |
| 33-101-5818-006 | School Feasibility Study                                | -125,096.52        |
|                 |                                                         |                    |
|                 |                                                         |                    |
|                 | <b>TOTAL FY 2019 CAPITAL PROJECTS FUND ENCUMBRANCES</b> | <b>-506,331.59</b> |
|                 |                                                         |                    |

**Accounting Department  
Expenditure Report  
JULY 1, 2018 - JUNE 30, 2019**

|                                                  | <u>Budgeted</u> | <u>Expended</u> | <u>Carryover</u> | <u>Turnback</u> |
|--------------------------------------------------|-----------------|-----------------|------------------|-----------------|
| 100-Special Articles                             | 1,275,113.48    | 1,071,796.01    | 149,414.49       | 53,902.98       |
| 101-Capital Improvement Budget                   | 561,411.74      | 449,616.24      | 70,065.42        | 41,730.08       |
| 111-Legal Department                             | 209,000.00      | 86,320.53       | 5,000.00         | 117,679.47      |
| 114-Moderator                                    | 151.00          | 81.00           |                  | 70.00           |
| 122-Selectmen's Department                       | 239,780.00      | 229,684.26      |                  | 10,095.74       |
| 122-Selectmen's Department FY18 C/O              | 10,000.00       | 7,121.51        |                  | 2,878.49        |
| 130-Reserve Fund (Balance)                       | 9,000.00        |                 |                  | 9,000.00        |
| 131-Advisory Board                               | 1,325.00        | 210.00          |                  | 1,115.00        |
| 135-Accountant's Department                      | 118,153.00      | 117,772.67      |                  | 380.33          |
| 141-Assessors' Department                        | 116,964.00      | 115,738.07      |                  | 1,225.93        |
| 145-Treasurer's Department                       | 165,867.00      | 149,354.92      |                  | 16,512.08       |
| 147-Tax Title-Collector                          | 16,000.00       | 12,280.97       |                  | 3,719.03        |
| 152-Personnel Board                              | 250.00          | 250.00          |                  | 0.00            |
| 155-I T (Data Processing)                        | 138,560.00      | 138,560.00      |                  | 0.00            |
| 155-IT FY18 C/O                                  | 14,174.20       | 14,174.20       |                  | 0.00            |
| 161-Town Clerk's Department                      | 104,669.14      | 102,541.22      | 2,127.92         | 0.00            |
| 162-Elections & Registrations                    | 35,600.00       | 33,380.42       | 2,219.58         | 0.00            |
| 180-Development & Inspectional Services          | 234,787.00      | 224,784.01      |                  | 10,002.99       |
| 180-Development & Inspectional Services FY18 C/O | 199.48          | 199.48          |                  | 0.00            |
| 192-Town Owned Property                          | 8,000.00        | 6,370.69        | 30.00            | 1,599.31        |
| 197-Town Hall Building Maintenance               | 93,409.00       | 62,972.47       | 29,556.90        | 879.63          |
| 198-Town Hall Telephones                         | 6,400.00        | 6,372.05        |                  | 27.95           |
| 199-General Government                           | 52,855.00       | 49,750.51       |                  | 3,104.49        |
| 210-Police Department                            | 2,003,978.32    | 1,979,411.16    | 2,500.00         | 22,067.16       |
| 210-Police Department FY18 C/O                   | 700.00          | 700.00          |                  | 0.00            |
| 220-Fire Department                              | 318,111.00      | 316,285.94      |                  | 1,825.06        |
| 231-Ambulance Department                         | 432,118.00      | 417,895.28      |                  | 14,222.72       |
| 241-Code Department                              | 68,879.00       | 59,794.05       |                  | 9,084.95        |
| 241-Code Department FY18 C/O                     | 44.96           | 44.96           |                  | 0.00            |
| 290-Emergency Management                         | 4,813.00        | 3,813.00        |                  | 1,000.00        |

|                                   |                      |                      |                     |                   |
|-----------------------------------|----------------------|----------------------|---------------------|-------------------|
| 292-Animal Control                | 33,552.00            | 31,451.15            | 2,100.00            | 0.85              |
| 292-Animal Control FY18 C/O       | 3,000.00             | 3,000.00             |                     | 0.00              |
| 296-Insect Pest Control           | 7,850.00             | 7,831.74             |                     | 18.26             |
| 310-362 School Department         | 16,667,838.72        | 15,232,097.08        | 1,435,741.64        | 0.00              |
| 300-School Department FY18 C/O    | 1,408,426.27         | 1,407,080.18         |                     | 1,346.09          |
| 420-Highway Department            | 743,282.00           | 691,085.15           |                     | 52,196.85         |
| 423-Snow & Ice                    | 221,000.00           | 219,941.45           |                     | 1,058.55          |
| 424-Street Lights                 | 75,000.00            | 56,220.19            | 150.00              | 18,629.81         |
| 541-Council on Aging              | 94,122.46            | 88,932.03            |                     | 5,190.43          |
| 541-Council on Aging FY18 C/O     | 107.40               | 107.40               |                     | 0.00              |
| 543-Veteran's Services            | 123,980.00           | 122,861.34           |                     | 1,118.66          |
| 545-Veteran's Graves Registration | 2,400.00             | 2,372.27             |                     | 27.73             |
| 610-Public Library                | 207,606.00           | 207,311.28           |                     | 294.72            |
| 610-Public Library FY18 C/O       | 56.16                | 56.16                |                     | 0.00              |
| 630-Parks & Recreation            | 6,450.00             | 2,339.12             |                     | 4,110.88          |
| 691-Historical Commission         | 950.00               | 0.00                 |                     | 950.00            |
| 692-Memorial Day Committee        | 3,000.00             | 2,200.66             |                     | 799.34            |
| 710-Maturing Debt-Principal       | 894,531.82           | 894,531.82           |                     | 0.00              |
| 751-Maturing Debt-Interest        | 325,635.18           | 325,635.18           |                     | 0.00              |
| 752-Temporary Loan Interest       | 94,647.00            | 94,647.00            |                     | 0.00              |
| 911-Worc Regional Retirement      | 1,161,943.00         | 1,161,943.00         |                     | 0.00              |
| 912-Workers Compensation          | 179,700.00           | 173,529.00           |                     | 6,171.00          |
| 913-Unemployment Benefits         | 116,165.00           | 111,108.98           | 678.88              | 4,377.14          |
| 914-Employee Benefits             | 3,066,089.00         | 2,940,122.46         |                     | 125,966.54        |
| 945-Liability Insurance           | 137,586.00           | 136,413.94           |                     | 1,172.06          |
| <b>TOTALS</b>                     | <b>31,815,231.33</b> | <b>29,570,094.20</b> | <b>1,699,584.83</b> | <b>545,552.30</b> |

|                       |                      |                      |                     |                   |
|-----------------------|----------------------|----------------------|---------------------|-------------------|
| 915-State Assessments | 540,180.00           | 617,293.00           | -                   | (77,113.00)       |
| <b>GRAND TOTALS</b>   | <b>32,355,411.33</b> | <b>30,187,387.20</b> | <b>1,699,584.83</b> | <b>468,439.30</b> |

Bond Premium GL Expense

46,132.86

## CITY/TOWN OF LEICESTER, MASSACHUSETTS

### Trust Fund Balance Detail

as of June 30, 2019

| Fund Number | Fund Name                           | Accounts Receivable | Deferred Revenue | Fund Balance 6/30/2019 | Receipts thru 9/30/2019 | BAN's | Remaining Deficit 6/30/2019 |
|-------------|-------------------------------------|---------------------|------------------|------------------------|-------------------------|-------|-----------------------------|
| 80          | CV Cemetery                         |                     |                  | 18,819.00              |                         |       | 0.00                        |
| 80          | Dorothy Warren OPEB Liability Trust |                     |                  | 17,027.72              |                         |       | 0.00                        |
| 75          | Fund Cherry Valley                  |                     |                  | 111,369.98             |                         |       | 0.00                        |
| 81          | Cemetery Trust                      |                     |                  | 1,874.42               |                         |       | 0.00                        |

|    |                                |           |      |
|----|--------------------------------|-----------|------|
| 81 | Newhall Trust                  | 19,351.72 | 0.00 |
| 81 | Southgate Trust                | 30,885.03 | 0.00 |
| 81 | I H Thomas Trust               | 1,529.32  | 0.00 |
| 81 | Capital Expenditure Trust      | 3,489.48  | 0.00 |
| 81 | Post War Rehab Trust           | 1,447.22  | 0.00 |
| 81 | Arts Council Trust             | 12,285.75 | 0.00 |
| 81 | Dorothy J Warren Trust         | 396.16    | 0.00 |
| 81 | Health Insurance Trust         | 4,912.05  | 0.00 |
| 81 | Open Space Trust               | 1,272.64  | 0.00 |
| 82 | Oakridge Estates               | 565.57    | 0.00 |
| 82 | Stafford Hills Estates         | 5,615.98  | 0.00 |
| 82 | Briarcliff Estates             | 1,413.28  | 0.00 |
| 82 | Grandview Estates              | 123.80    | 0.00 |
| 82 | Pondview Estates               | 1,538.12  | 0.00 |
| 82 | Collier Acres                  | 1,525.95  | 0.00 |
| 82 | Hammond St. Subdivision        | 3,623.28  | 0.00 |
| 82 | Stafford St Solar Project      | 0.37      | 0.00 |
| 82 | Seaboard Solar Project         | 1.09      | 0.00 |
| 82 | Cumberland Farms               | 0.21      | 0.00 |
| 82 | Sunconnect                     | 10.06     | 0.00 |
| 82 | Verizon Wireless Facility      | 6.91      | 0.00 |
| 82 | Borrego Solar Farm             | 1.64      | 0.00 |
| 82 | 148 Henshaw St - Solar Project | 182.28    | 0.00 |
| 82 | LaFlash Boutilier Road - Solar | 2.30      | 0.00 |
| 82 | Curtis Storage Facility        | 282.07    | 0.00 |
| 82 | Office Warehouse K             |           |      |
| 82 | Menard                         | 3,001.08  | 0.00 |
| 82 | National Grid Solar Project    | 0.31      | 0.00 |
| 82 | 515 Henshaw St Solar Farm      | 1,730.45  | 0.00 |
| 82 | Oak Bluff Lane                 |           |      |
| 82 | Review                         | 4,394.65  | 0.00 |
| 82 | Mayflower/Holcomb              |           |      |
| 82 | Review                         | 2,491.19  | 0.00 |
| 82 | Parker St                      |           |      |
| 82 | Subdivision Review             | 13.54     | 0.00 |
| 82 | Cultivate Holdings             | 6,756.63  | 0.00 |
| 82 | 101 Huntoon LLC                |           |      |
| 82 | Review                         | 2,677.13  | 0.00 |
| 82 | Mulberry Solar Farm            | 3,143.75  | 0.00 |

|                                     |                                       |              |      |
|-------------------------------------|---------------------------------------|--------------|------|
| 82                                  | 88 Huntoon Review                     | 3,638.52     | 0.00 |
| 82                                  | 500 Boutilier                         |              |      |
| 82                                  | Subdivision                           | 5,248.00     | 0.00 |
| 82                                  | Boutilier Solar (3)                   | 2,468.72     | 0.00 |
| 82                                  | 488 Stafford St                       | 1,659.33     | 0.00 |
| 82                                  | 424 Main St                           | 2.24         | 0.00 |
| 82                                  | 710 Main St                           | 114.36       | 0.00 |
| 84                                  | Undesignated Stabilization Fund       | 1,001,618.62 | 0.00 |
| 84                                  | Capital Projects Stabilization Fund   | 105.01       | 0.00 |
| 84                                  | Hillcrest Capital Stabilization Fund  | 25,638.75    | 0.00 |
| 86                                  | M D Harrington Dev Inc (ConCom)       | 5,426.61     | 0.00 |
| 86                                  | Mark Riel Performance Bond            |              |      |
| 86                                  | (ConCom)                              | 5,351.46     | 0.00 |
| 86                                  | C Carrington Performance Bond         |              |      |
| 86                                  | (ConCom)                              | 2,110.24     | 0.00 |
| 86                                  | Melvyn Glickman/Depot Assoc Perf      |              |      |
| 86                                  | Agree                                 | 4,365.19     | 0.00 |
| 86                                  | Moose Hill Road Surety                |              |      |
| 86                                  | - Curtis                              | 3,074.37     | 0.00 |
| 86                                  | Boutilier Estates                     |              |      |
| 86                                  | (ConCom)                              | 540.81       | 0.00 |
| 86                                  | Schold Replication Bond - Surety      | 1,006.87     | 0.00 |
| 86                                  | 690 Stafford Rep                      |              |      |
| 86                                  | Bond - Surety                         | 1,201.31     | 0.00 |
| 86                                  | 55 Auburn St -                        |              |      |
| 86                                  | Surety                                | 1,206.92     | 0.00 |
| 86                                  | Stafford Hill Estates                 |              |      |
| 86                                  | - Surety                              | 50,354.00    | 0.00 |
| 86                                  | Pondview Estates                      |              |      |
| 86                                  | Surety                                | 43,781.75    | 0.00 |
| 86                                  | Collier Estates                       |              |      |
| 86                                  | Surety                                | 32,920.81    | 0.00 |
| 86                                  | Grandview Estates                     |              |      |
| 86                                  | Surety                                | 34,109.84    | 0.00 |
| 86                                  | Henshaw St Solar                      |              |      |
| 86                                  | Surety                                | 6.91         | 0.00 |
| 86                                  | 93 Huntoon - KM                       |              |      |
| 86                                  | Landscaping                           | 10,097.98    | 0.00 |
| 86                                  | Laflash/Boutilier                     |              |      |
| 86                                  | Solar Surety                          | 28.59        | 0.00 |
| 87                                  | High School Student Activity Trust    | 87,970.78    | 0.00 |
| 87                                  | Memorial School Student Activity      |              |      |
| 87                                  | Trust                                 | 5,561.93     | 0.00 |
| 87                                  | Primary School Student Activity Trust | 29,706.36    | 0.00 |
| 87                                  | Middle Student                        |              |      |
| 87                                  | Activity Trust                        | 23,826.58    | 0.00 |
| 88                                  | Rhonda Soojian Scholarship Trust      | 3,015.48     | 0.00 |
| Total Expendable Trust Fund Balance |                                       | 0.00         | 0.00 |
|                                     |                                       | 1,649,920.47 | 0.00 |
|                                     |                                       | 0.00         | 0.00 |

**Town of Leicester**  
**Revenues - June 30, 2019**

**GOVERNMENTAL**

|                                  |                 |
|----------------------------------|-----------------|
| C S CHAPTER 70                   | \$ 9,755,847.00 |
| C S TRANSPORTATION CHAP 71       |                 |
| C S CHARTER SCHOOLS              | \$ 60,751.00    |
| C S ELDERLY EXEMPTIONS           | \$ 9,036.00     |
| C S STATE LAND                   | \$ 12,215.00    |
| C S UNRESTRICTED GOVT AID        | \$ 1,795,264.00 |
| C S VETERANS/BLIND               | \$ 112,160.00   |
| C S VET'S BENEFITS<br>REIMBURSED | \$ 57,394.00    |
| COURT FINES                      | \$ 35,143.30    |
| STATE MISC                       | \$ 140.00       |
| IN LIEU OF TAXES                 | \$ 25,471.11    |
| MEDICAID REIMBURSEMENTS          | \$ 120,675.82   |

**TAXES**

|                                |                  |
|--------------------------------|------------------|
| PERSONAL PROPERTY              | \$ 492,669.07    |
| REAL ESTATE                    | \$ 14,721,035.44 |
| PRO FORMA RE TAX<br>61 61A 61B | \$ 1,076.49      |
| WITHDRWL/ROLLBACK              | \$ 2,591.55      |
| TAX LIENS REDEEMED             | \$ 92,440.07     |
| M V EXCISE                     | \$ 1,531,675.99  |
| BOAT EXCISE                    | \$ 2,350.72      |
| MEALS EXCISE TAX               | \$ 109,211.61    |
| CANNABIS EXCISE TAX            | \$ 370,019.06    |
| SALE OF FORECLOSURES           | \$ 21,380.71     |

**DEPARTMENTAL**

|                                    |               |
|------------------------------------|---------------|
| AMBULANCE FEES                     | \$ 110.00     |
| ANIMAL CONTROL FEES & VIOLATIONS   | \$ 29,518.00  |
| BOARD OF HEALTH INSPECTIONS & FEES | \$ 39,188.00  |
| CABLE FRANCHISE PAYMENT            | \$ 28,539.73  |
| CANNABIS HOST AGREEMENT            | \$ 125,000.00 |
| CODE DEPT                          | \$ 88,867.47  |
| CONSERVATION FEES                  | \$ 6,738.75   |
| COUNCIL ON AGING FEES              | \$ 1,481.00   |
| EMPLOYEE BENEFIT REIMB             | \$ 90,292.65  |
| FIRE DEPT FEES                     | \$ 26,027.00  |
| GRAVE OPENING FEES                 | \$ 1,850.00   |
| HIGHWAY FEES                       | \$ 625.00     |
| HILLTOP MGMT CC LEASE              | \$ 17,620.00  |
| INTEREST ON INVESTMENTS            | \$ 80,450.61  |
| LIBRARY FINES & FEES               | \$ 1,835.71   |
| LIQUOR LICENSES                    | \$ 17,480.44  |
| MISC LICENSES                      | \$ 6,674.00   |
| MISC TOWN DEPARTMENTS              | \$ 892.64     |
| MISC-NON RECURRING                 | \$ 102,470.73 |
| MUNICIPAL LIENS-COLLECTOR          | \$ 18,050.00  |
| PARKING TICKETS/FINES              | \$ 1,995.00   |
| PENALTIES/INT ON TAXES             | \$ 188,083.94 |
| PLANNING BOARD FEES                | \$ 17,975.00  |
| POLICE FEES                        | \$ 56,543.48  |
| TAX TITLE INTEREST                 | \$ 18,613.84  |
| TAX TITLE MISC CHARGES             | \$ 114.68     |
| GAIN ON SALE OF TAX FORECLOSURES   | \$ 88,494.29  |
| SALE OF TOWN INVENTORY             |               |
| SCHOOL MISC                        | \$ 425.79     |
| TOWN CLERK FEES                    | \$ 16,665.75  |
| TREASURER MISC                     | \$ 7,875.43   |
| WRTA REIMB                         | \$ 19,013.86  |
| ZONING BOARD FEES                  | \$ 1,225.00   |

**TOTAL REVENUES:**

**\$ 30,429,285.73**

|                    |              |
|--------------------|--------------|
| Bond Premium in GL | \$ 56,061.82 |
|--------------------|--------------|

| <u>DONATIONS</u>                          | <u>Balance<br/>Forward</u> | <u>Revenue +</u>        | <u>Expenses -</u>       | <u>Transfer to<br/>GF -</u> | <u>End Balance</u>       |
|-------------------------------------------|----------------------------|-------------------------|-------------------------|-----------------------------|--------------------------|
| FB - DONATIONS - FOUNDERS DAY CELEBRATION | 2,050.25                   | 0.00                    | 0.00                    | 0.00                        | 2,050.25                 |
| FB - DONATIONS - COPELAND LIBRARY         | 691.82                     | 0.00                    | 0.00                    | 0.00                        | 691.82                   |
| FB - DONATIONS - TOWN MISCELLANEOUS       | 710.00                     | 100.00                  | 285.00                  | 0.00                        | 525.00                   |
| FB - DONATIONS - TREE LIGHTING            | 0.00                       | 3,368.00                | 863.99                  | 0.00                        | 2,504.01                 |
| FB - DONATIONS - POLICE                   | 17,179.48                  | 870.00                  | 20.80                   | 0.00                        | 18,028.68                |
| FB - DONATIONS - DARE                     | 2,840.14                   | 5,000.00                | 0.00                    | 0.00                        | 7,840.14                 |
| FB - DONATIONS - RDTF SEIZURES RELEASED   | 54,068.91                  | 2,000.00                | 6,128.21                | 0.00                        | 49,940.70                |
| FB - DONATIONS - FIRE                     | 9,202.65                   | 0.00                    | 3,811.50                | 0.00                        | 5,391.15                 |
| FB - DONATIONS - AMBULANCE                | 5,417.12                   | 1,650.00                | 1,352.34                | 0.00                        | 5,714.78                 |
| FB - DONATIONS - HIGHWAY                  | 6,458.80                   | 145.00                  | 0.00                    | 0.00                        | 6,603.80                 |
| FB - DONATIONS - KEEP LEICESTER GREEN     | 250.00                     | 0.00                    | 0.00                    | 0.00                        | 250.00                   |
| FB - DONATIONS - COA                      | 68,395.03                  | 15,245.10               | 14,830.32               | 0.00                        | 68,809.81                |
| FB - DONATIONS - LIBRARY                  | 0.00                       | 137.00                  | 0.00                    | 0.00                        | 137.00                   |
| FB - DONATIONS - RECREATION               | 31,721.55                  | 4,120.00                | 2,164.00                | 0.00                        | 33,677.55                |
| FB - DONATIONS - SCHOOLS                  | 30,659.22                  | 41,126.53               | 42,569.32               | 0.00                        | 29,216.43                |
| <b><u>TOTAL DONATIONS:</u></b>            | <b><u>229,644.97</u></b>   | <b><u>73,761.63</u></b> | <b><u>72,025.48</u></b> | <b><u>0.00</u></b>          | <b><u>231,381.12</u></b> |

| <u>RESERVE FOR APPROPRIATION</u>                           | <u>Balance<br/>Forward</u> | <u>Revenue +</u>         | <u>Expenses -</u>      | <u>Transfer to<br/>GF -</u> | <u>End Balance</u>       |
|------------------------------------------------------------|----------------------------|--------------------------|------------------------|-----------------------------|--------------------------|
| RESERVE FOR APPROPRIATION - AMBULANCE FEES                 | 31,315.79                  | 493,512.65               | 1,238.45               | 371,192.00                  | 152,397.99               |
| RESERVE FOR APPROPRIATION - INSURANCE REIMB ><br>\$20,000. | 0.00                       | 0.00                     | 0.00                   | 0.00                        | 0.00                     |
| RESERVE FOR APPROPRIATION - NOI FEES (WETLANDS)            | 21,559.98                  | 6,565.00                 | 0.00                   | 3,882.00                    | 24,242.98                |
| RESERVE FOR APPROPRIATION - SALE OF CEMETERY LOTS          | 9,260.00                   | 0.00                     | 0.00                   | 0.00                        | 9,260.00                 |
| RESERVE FOR APPROPRIATION - TITLE V                        | 122,646.84                 | 4,326.69                 | 0.00                   | 19,944.00                   | 107,029.53               |
| RESERVE FOR SEPTIC ASSISTANCE PROGRAM - TITLE V            | 1,342.00                   | 0.00                     | 0.00                   | 0.00                        | 1,342.00                 |
| RESERVE FOR APPROPRIATION - TRANSPORTATION INFR            | 0.00                       | 1,004.60                 | 0.00                   | 0.00                        | 1,004.60                 |
| RESERVE FOR APPROPRIATION - WATERWAY IMPROVEMENT           | 7,830.39                   | 0.00                     | 0.00                   | 0.00                        | 7,830.39                 |
| <b><u>TOTAL RESERVE FOR APPROPRIATION:</u></b>             | <b><u>193,955.00</u></b>   | <b><u>505,408.94</u></b> | <b><u>1,238.45</u></b> | <b><u>395,018.00</u></b>    | <b><u>303,107.49</u></b> |

| <u>REVOLVING FUNDS</u>                    | <u>Balance<br/>Forward</u> | <u>Revenue +</u> | <u>Expenses -</u> | <u>Transfer to<br/>GF -</u> | <u>End Balance</u> |
|-------------------------------------------|----------------------------|------------------|-------------------|-----------------------------|--------------------|
| FB - TOWN HALL LEASING & RENTAL REVOLVING | 11,978.76                  | 512.80           | 5,741.90          | 0.00                        | 6,749.66           |
| FB - DIS REVOLVING                        | 4.00                       | 2,082.00         | 1,734.00          | 0.00                        | 352.00             |
| FB - POLICE DEPT TRAINING REVOLVING       | 5,093.30                   | 3,285.00         | 4,510.02          | 0.00                        | 3,868.28           |
| FB - AMBULANCE TRAINING REVOLVING         | 482.05                     | 0.00             | 0.00              | 482.05                      | 0.00               |
| FB - CODE REVOLVING                       | 111,886.88                 | 41,441.33        | 40,653.38         | 0.00                        | 112,674.83         |
| FB - HIGHWAY REVOLVING                    | -1,508.27                  | 19,743.28        | 17,949.69         | 0.00                        | 285.32             |

|                                      |           |            |            |       |           |
|--------------------------------------|-----------|------------|------------|-------|-----------|
| FB - BOH CLINICS REVOLVING           | 15,592.15 | 0.00       | 0.00       | 0.00  | 15,592.15 |
| FB - RECYCLING REVOLVING             | 4,906.71  | 23,539.68  | 24,754.43  | 0.00  | 3,691.96  |
| FB - COA REVOLVING                   | 4,555.60  | 8,388.00   | 11,758.00  | 0.00  | 1,185.60  |
| FB - RECREATION REVOLVING (FUND 16)  | 14,473.70 | 11,186.00  | 3,441.78   | 0.00  | 22,487.92 |
| FB - TAX TITLE COLLECTION REVOLVING  | 9,223.80  | 3,662.52   | 75.00      | 0.00  | 12,811.32 |
| FB - LAW ENFORCEMENT TRUST REVOLVING | 7,153.05  | 0.00       | 0.00       | 0.00  | 7,153.05  |
| FB - RECREATION REVOLVING (FUND 15)  | 1,374.55  | 0.00       | 1,374.55   | 0.00  | 0.00      |
| FB - RESTITUTION 20K                 | 0.00      | 112,754.82 | 112,655.62 | 99.20 | 0.00      |

|                                              |                          |                          |                          |                      |                          |
|----------------------------------------------|--------------------------|--------------------------|--------------------------|----------------------|--------------------------|
| <b><u>TOTAL TOWN REVOLVING ACCOUNTS:</u></b> | <b><u>185,216.28</u></b> | <b><u>226,595.43</u></b> | <b><u>224,648.37</u></b> | <b><u>581.25</u></b> | <b><u>186,852.09</u></b> |
|----------------------------------------------|--------------------------|--------------------------|--------------------------|----------------------|--------------------------|

|                                           |            |            |            |           |            |
|-------------------------------------------|------------|------------|------------|-----------|------------|
| FB - CAFETERIA REVOLVING                  | 145,235.25 | 653,915.11 | 654,309.85 | 0.00      | 144,840.51 |
| FB - PRESCHOOL REVOLVING                  | 100,733.68 | 134,376.40 | 92,060.28  | 0.00      | 143,049.80 |
| FB - LOST BOOKS REVOLVING                 | 2,358.31   | 1,036.78   | 507.31     | 0.00      | 2,887.78   |
| FB - SCHOOL CHOICE TUITION                | 759,832.76 | 533,796.48 | 674,980.73 | 0.00      | 618,648.51 |
| FB - SCHOOL BLDG RENTAL                   | 1,174.63   | 5,133.00   | 1,532.73   | 0.00      | 4,774.90   |
| FB - EXPANDED LEARNING PROGRAMS REVOLVING | 202,403.64 | 184,789.16 | 135,990.46 | 90,000.00 | 161,202.34 |
| FB - TRANSPORTATION FEES REVOLVING        | 62,316.32  | 0.00       | 62,316.32  | 0.00      | 0.00       |
| FB - NON-RESIDENT TUITION REVOLVING       | 20,484.95  | 104,961.82 | 81,102.87  | 0.00      | 44,343.90  |
| FB - SCH 1:1 TECHNOLOGY REVOLVING         | 7,888.61   | 13,127.25  | 14,984.00  | 0.00      | 6,031.86   |
| FB - SCHOOL SPED RESERVE FUND             | 365,997.20 | 0.00       | 0.00       | 0.00      | 365,997.20 |
| FB - ATHLETIC REVOLVING                   | 54,207.84  | 74,882.04  | 83,071.42  | 0.00      | 46,018.46  |

|                                                |                            |                            |                            |                         |                            |
|------------------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------|----------------------------|
| <b><u>TOTAL SCHOOL REVOLVING ACCOUNTS:</u></b> | <b><u>1,722,633.19</u></b> | <b><u>1,706,018.04</u></b> | <b><u>1,800,855.97</u></b> | <b><u>90,000.00</u></b> | <b><u>1,537,795.26</u></b> |
|------------------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------|----------------------------|

|                                          |                            |                            |                            |                          |                            |
|------------------------------------------|----------------------------|----------------------------|----------------------------|--------------------------|----------------------------|
| <b><u>GRAND TOTAL ALL REVOLVING:</u></b> | <b><u>2,331,449.44</u></b> | <b><u>2,511,784.04</u></b> | <b><u>2,098,768.27</u></b> | <b><u>485,599.25</u></b> | <b><u>2,259,135.96</u></b> |
|------------------------------------------|----------------------------|----------------------------|----------------------------|--------------------------|----------------------------|

## TREASURER/COLLECTOR

CASH BALANCES AS OF 6/30/19

|                                 |                     |
|---------------------------------|---------------------|
| General Fund                    | 1,064,768.72        |
| Stabilization Fund              | 1,001,009.83        |
| OPEB Fund                       | 111,090.47          |
| Evidence Fund                   | 912.67              |
| High School Student Activity    | 99,952.76           |
| Memorial Student Activity       | 5,206.12            |
| Middle School Student Activity  | 26,234.90           |
| Primary School Student Activity | 31,917.43           |
| Trust & Surety Funds            | 363,058.08          |
| Library Grant                   | 419,156.43          |
| <b>TOTAL CASH BALANCES</b>      | <b>3,123,307.41</b> |

### DEBT

|                            | MATURITY<br>DATE | 7/1/2018<br>BALANCE | NEW DEBT<br>ISSUED | PRINCIPAL<br>PAYMENT | INTEREST<br>PAYMENT | 6/30/2019<br>BALANCE |
|----------------------------|------------------|---------------------|--------------------|----------------------|---------------------|----------------------|
| LONG TERM DEBT             |                  |                     |                    |                      |                     |                      |
| Fire & EMS<br>Headquarters | 5/1/2028         | 1,585,000.00        |                    | 130,000.00           | 52,700.00           | 1,455,000.00         |



|                                |            |              |              |            |            |              |
|--------------------------------|------------|--------------|--------------|------------|------------|--------------|
| Fire & EMS                     |            |              |              |            |            |              |
| Headquarters                   | 5/1/2041   | 4,350,000.00 |              | 140,000.00 | 126,825.00 | 4,210,000.00 |
| Highway Equipment              | 6/30/2023  |              | 855,000.00   | -          | -          | 855,000.00   |
| Library Reno Project           | 6/30/2039  |              | 1,900,000.00 | -          | -          | 1,900,000.00 |
| Police Land Purchase           | 3/15/2021  | 58,313.78    |              | 19,722.22  | 1,453.58   | 38,591.56    |
| Police Station                 | 3/15/2024  | 972,537.91   |              | 172,569.44 | 26,587.60  | 799,968.47   |
| Hillcrest Purchase             | 6/30/2024  |              | 95,000.00    | 0.00       | 0.00       | 95,000.00    |
| Hillcrest CC                   | 11/15/2023 | 882,230.23   |              | 152,847.22 | 24,174.20  | 729,383.01   |
| Septic Loans                   | 7/15/20206 | 96,460.00    |              | 19,944.00  |            | 76,516.00    |
| RT 9 West Water Mains          | 11/15/2020 | 285,000.00   |              | 95,000.00  | 7,125.00   | 190,000.00   |
| RT 9 Pump Station              | 3/15/2024  | 56,918.08    |              | 9,861.12   | 1,559.62   | 47,056.96    |
| School Roof                    | 8/1/2020   | 105,000.00   |              | 40,000.00  | 5,250.00   | 65,000.00    |
| Roof Middle<br>School/Boiler   | 6/27/2042  | 361,392.94   |              | 10,018.97  | 12,197.03  | 351,373.97   |
| Town Hall Elevator             | 5/1/2028   | 250,000.00   |              | 25,000.00  | 8,500.00   | 225,000.00   |
| Town Hall Remodeling           | 5/1/2028   | 100,000.00   |              | 10,000.00  | 3,400.00   | 90,000.00    |
| TOTAL                          |            | 3,167,852.94 | 2,850,000.00 | 554,962.97 | 90,247.03  | 5,462,889.97 |
| SHORT TERM DEBT                |            |              |              |            |            |              |
| Fire Station Settlement<br>BAN | 8/26/2020  |              | 700,000.00   | -          | -          | 700,000.00   |
| Library BAN                    | 2/14/2020  |              | 923,305.00   | -          | -          | 923,305.00   |
| Feasibility BAN                | 2/14/2020  |              | 500,000.00   | -          | -          | 500,000.00   |
| TOTAL                          |            | 0.00         | 2,123,305.00 | 0.00       | 0.00       | 2,123,305.00 |

### Fiscal Year 2019 Tax Collections

| Year         | 6/30/2018         | Commitments          | REAL ESTATE              |                          |                          | 6/30/2019            |
|--------------|-------------------|----------------------|--------------------------|--------------------------|--------------------------|----------------------|
|              | Balance           |                      | Exemptions<br>Abatements | Payments<br>less Refunds | Transfer to<br>Tax Title | Balance              |
| 2019         |                   | 15,013,443.29        | 123,153.77               | 14,483,039.53            | -                        | 407,249.99           |
| 2018         | 280,974.80        | 14,435,406.18        | 1.45                     | 172,638.14               | 50,612.52                | 14,493,128.87        |
| 2017         | 82,775.51         | -                    | 12.90                    | 25,500.26                | 14,419.67                | 42,842.68            |
| 2016         | 44,156.63         | -                    | -                        | 6,493.84                 | 8,814.22                 | 28,848.57            |
| 2015         | 33,287.37         | -                    | 836.05                   | 5,144.61                 | 20,864.63                | 6,442.08             |
| 2014         | 9,007.44          | -                    | -                        | 3,760.36                 | 2,829.29                 | 2,417.79             |
| Prior Years  | 18,746.59         | -                    | -                        | 9,337.55                 | 1,424.47                 | 7,984.57             |
| <b>TOTAL</b> | <b>187,973.54</b> | <b>29,448,849.47</b> | <b>124,004.17</b>        | <b>14,705,914.29</b>     | <b>98,964.80</b>         | <b>14,988,914.55</b> |

|              | 6/30/2018       | Commitments       | PERSONAL PROPERTY |                   |               | 6/30/2019        |
|--------------|-----------------|-------------------|-------------------|-------------------|---------------|------------------|
|              | Balance         |                   | Abatements        | Payments          | Refunds       | Balance          |
| 2019         |                 | 539,354.53        | 106.00            | 491,711.70        | 71.41         | 47,608.24        |
| 2018         | 28,099.65       | -                 | 44.73             | 953.56            | 95.38         | 27,196.74        |
| 2017         | 1,246.84        | -                 | 73.67             | 111.89            | -             | 1,061.28         |
| 2016         | 949.49          | -                 | 285.93            | 19.66             | -             | 643.90           |
| 2015         | 1,205.82        | -                 | 375.03            | 61.49             | 39.25         | 808.55           |
| 2014         | 1,610.88        | -                 | 608.81            | 56.32             | 30.96         | 976.71           |
| Prior Years  | 4,034.03        | -                 | 812.57            | -                 | 8.56          | 3,212.90         |
| <b>TOTAL</b> | <b>9,047.06</b> | <b>539,354.53</b> | <b>2,306.74</b>   | <b>492,914.62</b> | <b>245.56</b> | <b>81,508.32</b> |

|      | 6/30/2018  | Commitment   | MOTOR VEHICLE EXCISE |              |           | 6/30/2019  |
|------|------------|--------------|----------------------|--------------|-----------|------------|
|      | Balance    |              | Abatements           | Payments     | Refunds   | Balance    |
| 2019 | -          | 1,433,403.15 | 29,964.66            | 1,250,978.19 | 8,858.47  | 161,318.77 |
| 2018 | 158,676.99 | 156,921.40   | 17,532.76            | 284,086.79   | 16,835.64 | 30,814.48  |

|              |                   |                     |                  |                     |                  |                   |
|--------------|-------------------|---------------------|------------------|---------------------|------------------|-------------------|
| 2017         | 31,377.43         | -                   | 1,466.70         | 20,117.39           | 897.32           | 10,690.66         |
| 2016         | 11,433.00         | -                   | 2,364.38         | 3,040.65            | 2,396.15         | 8,424.12          |
| 2015         | 10,570.83         | -                   | -                | 822.30              | -                | 9,748.53          |
| 2014         | 5,272.12          | -                   | -                | 601.35              | 283.94           | 4,954.71          |
| Prior Yrs    | 98,177.14         | -                   | 25.00            | 606.15              | 685.56           | 98,231.55         |
| <b>TOTAL</b> | <b>156,830.52</b> | <b>1,590,324.55</b> | <b>51,353.50</b> | <b>1,560,252.82</b> | <b>29,957.08</b> | <b>324,182.82</b> |

|              | <b>6/30/2018</b> |                   | <b>BOAT EXCISE</b> |                 |                | <b>6/30/2019</b> |
|--------------|------------------|-------------------|--------------------|-----------------|----------------|------------------|
|              | <b>Balance</b>   | <b>Commitment</b> | <b>Abatements</b>  | <b>Payments</b> | <b>Refunds</b> | <b>Balance</b>   |
| 2019         | -                | 2,543.00          | 95.00              | 1,673.00        | -              | 775.00           |
| 2018         | 1,216.00         | -                 | 163.00             | 825.00          | -              | 228.00           |
| 2017         | 272.54           | -                 | 108.00             | -               | 38.46          | 203.00           |
| 2016         | 346.11           | -                 | 108.00             | (14.97)         | 7.00           | 260.08           |
| 2015         | 292.42           | -                 | 55.00              | (20.00)         | 98.58          | 356.00           |
| 2014         | 414.00           | -                 | 108.00             | -               | -              | 306.00           |
| Prior Yrs    | 1,154.98         | -                 | 60.00              | (14.93)         | 26.03          | 1,135.94         |
| <b>TOTAL</b> | <b>2,480.05</b>  | <b>2,543.00</b>   | <b>697.00</b>      | <b>2,448.10</b> | <b>170.07</b>  | <b>3,264.02</b>  |

#### WATERSHED DISTRICTS

#### Collections by Town - Funds to Districts as Collected

|              | <b>6/30/2018</b> |                   | <b>BURNCOAT POND</b> |                 |                                  | <b>6/30/2019</b> |
|--------------|------------------|-------------------|----------------------|-----------------|----------------------------------|------------------|
|              | <b>Balance</b>   | <b>Commitment</b> | <b>Payments</b>      | <b>Refunds</b>  | <b>Transfer to<br/>Tax Title</b> | <b>Balance</b>   |
| 2019         | -                | 84,686.60         | 82,981.15            | 2,220.96        | -                                | 3,926.41         |
| 2018         | 895.40           | -                 | 161.81               | -               | 40.24                            | 693.35           |
| 2017         | 96.31            | -                 | -                    | -               | -                                | 96.31            |
| 2016         | 721.96           | -                 | -                    | -               | -                                | 721.96           |
| 2015         | 895.75           | -                 | -                    | -               | 895.70                           | 0.05             |
| 2014         | -                | -                 | -                    | -               | -                                | -                |
| Prior Yrs    | -                | -                 | -                    | -               | -                                | -                |
| <b>TOTAL</b> | <b>2,609.42</b>  | <b>84,686.60</b>  | <b>83,142.96</b>     | <b>2,220.96</b> | <b>935.94</b>                    | <b>5,438.08</b>  |

|              | 6/30/2018       |                  | CEDAR MEADOW     |               |                          | 6/30/2019       |
|--------------|-----------------|------------------|------------------|---------------|--------------------------|-----------------|
|              | Balance         | Commitment       | Payments         | Refunds       | Transfer to<br>Tax Title | Balance         |
| 2019         | -               | 29,972.74        | 28,273.03        | 116.82        | -                        | 1,816.53        |
| 2018         | 895.40          | -                | 161.81           | -             | 40.24                    | 693.35          |
| 2017         | 1,511.12        | -                | -                | -             | 872.14                   | 638.98          |
| 2016         | 534.40          | -                | -                | -             | 534.40                   | -               |
| 2015         | 298.94          | -                | 298.94           | -             | -                        | -               |
| 2014         | -               | -                | -                | -             | -                        | -               |
| Prior Yrs    | -               | -                | -                | -             | -                        | -               |
| <b>TOTAL</b> | <b>3,239.86</b> | <b>29,972.74</b> | <b>28,733.78</b> | <b>116.82</b> | <b>1,446.78</b>          | <b>3,148.86</b> |

|           | 6/30/2018        |                  | STILES           |                 |                          | 6/30/2019        |
|-----------|------------------|------------------|------------------|-----------------|--------------------------|------------------|
|           | Balance          | Commitment       | Payments         | Refunds         | Transfer to<br>Tax Title | Balance          |
| 2019      | -                | 32,621.62        | 32,837.82        | 1,648.85        | -                        | 1,432.65         |
| 2018      | 1,106.09         | -                | 1,106.09         | -               | -                        | -                |
| 2017      | 280.22           | -                | 280.22           | -               | -                        | -                |
| 2016      | (3,045.61)       | -                | -                | -               | -                        | (3,045.61)       |
| 2015      | -                | -                | -                | -               | -                        | -                |
| 2014      | -                | -                | -                | -               | -                        | -                |
| Prior Yrs | -                | -                | -                | -               | -                        | -                |
|           | <b>-1,659.30</b> | <b>32,621.62</b> | <b>34,224.13</b> | <b>1,648.85</b> | <b>0.00</b>              | <b>-1,612.96</b> |

**Interest and Fee Collections**

**FY19**

MLC Revenue

**18,150.00**

Total Interest

**112,592.31**

NSF Fees

**325.00**

|                             |                   |
|-----------------------------|-------------------|
| Certificates of Dissolvment | -                 |
| Total Demand Fees           | <b>48,120.00</b>  |
| Total RMV Fees              | <b>12,860.00</b>  |
| Total Warrant Fees          | <b>1,565.04</b>   |
| <b>TOTAL</b>                | <b>180,752.35</b> |

|                                 |                   |
|---------------------------------|-------------------|
| <b>BETTERMENT PAYOFFS</b>       |                   |
| Cherry Valley Sewer District    | 16,478.26         |
| Hillcrest Sewer District        | 3,529.00          |
| Leicester Water Supply District | 62,850.82         |
| Oxford Rochdale Sewer District  | 1,042.89          |
| Cedar Meadow                    | 30,871.22         |
| <b>TOTAL</b>                    | <b>114,772.19</b> |

| <b>BETTERMENTS &amp; LIENS<br/>FY19</b>       | <b>Payments</b> | <b>Transfer<br/>to<br/>Tax Title</b> |
|-----------------------------------------------|-----------------|--------------------------------------|
| Board of Health Title V Loan                  | 2,960.85        | -                                    |
| Board of Health Title V Interest              | 1,365.84        | -                                    |
| Cherry Valley Sewer Betterment                | 61,996.58       | 794.10                               |
| Cherry Valley Sewer Interest                  | 38,012.89       | 575.71                               |
| Cherry Valley Sewer Unpaid User Fee           | 20,184.00       | 547.17                               |
| Cherry Valley/ Rochdale Water Unpaid User fee | 30,714.73       | -                                    |

|                                           |           |          |
|-------------------------------------------|-----------|----------|
| Hillcrest Sewer Betterment                | 57,082.01 | -        |
| Hillcrest Sewer Betterment Interest       | 11,572.96 | -        |
| Hillcrest Sewer Unpaid User Fee           | 11,661.97 | -        |
| Hillcrest Water Unpaid User Fee           | 7,461.69  | -        |
| Leicester Water Supply - Sewer Betterment | 87,826.83 | 3,679.16 |
| Leicester Water Supply Sewer Interest     | 52,656.22 | 2,701.86 |
| Leicester Water Supply Unpaid User fees   | 33,633.28 | 81.85    |
| Oxford Rochdale Sewer Betterment          | 14,723.85 | 530.00   |
| Oxford Rochdale Sewer Interest            | 1,815.22  | 152.38   |
| Oxford Rochdale Sewer - Unpaid User Fee   | 36,195.50 | 1,935.00 |
| Cedar Meadow Betterment                   | 50,816.63 | 797.21   |
| Cedar Meadow Betterment Interest          | 43,122.91 | 1,146.79 |

| TAX TITLE                          | 6/30/2018<br>BALANCE | NEW<br>TAKINGS | SUBSEQUENT<br>TAKINGS | DEFERRALS | PAYMENTS  | DISCLAIMER | TRANSFER TO<br>FORECLOSURE | 6/30/2019<br>BALANCE |
|------------------------------------|----------------------|----------------|-----------------------|-----------|-----------|------------|----------------------------|----------------------|
| <b>TOWN:</b>                       |                      |                |                       |           |           |            |                            |                      |
| REAL ESTATE                        | 382,330.62           | -              | 144,795.33            | -         | 92,179.24 | -          | -                          | 434,946.71           |
| <b>DISTRICTS-<br/>BETTERMENTS:</b> |                      |                |                       |           |           |            |                            |                      |
| OXFORD/ROCHDALE<br>SEWER           | 2,661.83             | -              | 682.38                | -         | -         | -          | -                          | 3,344.21             |
| CHERRY<br>VALLEY/ROCHDALE          | -                    | -              | -                     | -         | -         | -          | -                          | -                    |
| CHERRY VALLEY SEWER                | 5,876.29             | -              | 1,488.93              | 674.98    | -         | -          | -                          | 8,040.20             |

|                              |                   |              |                   |               |                  |          |                   |
|------------------------------|-------------------|--------------|-------------------|---------------|------------------|----------|-------------------|
| LEICESTER WATER SUPPLY       | 68,593.03         | -            | 506.86            | -             | -                | -        | 69,099.89         |
| HILLCREST SEWER/WATER        | 24,477.60         | -            | -                 | -             | -                | -        | 24,477.60         |
| Cedar Meadow                 | 334.66            |              | 797.21            |               |                  |          | 1,131.87          |
| <b>DISTRICTS-USAGE FEES:</b> |                   |              |                   |               |                  |          |                   |
| CHERRY VALLEY SEWER          | 2,349.76          | -            | 547.17            | -             | -                | -        | 2,896.93          |
| CHERRY VALLEY/ROCHDALE WATER | 1,341.00          | -            | -                 | -             | -                | -        | 1,341.00          |
| HILLCREST SEWER/WATER        | 3,088.66          | -            | -                 | -             | 3,088.66         | -        | -                 |
| LEICESTER WATER SUPPLY       | -                 | 81.85        | -                 | -             | -                | -        | 81.85             |
| OXFORD/ROCHDALE SEWER        | 12,887.26         | -            | 1,935.00          | -             | 2,340.00         | -        | 12,482.26         |
| <b>WATERSHEDS:</b>           |                   |              |                   |               |                  |          |                   |
| STILES                       | 5,286.69          | -            | -                 | -             | 132.76           | -        | 5,153.93          |
| CEDAR MEADOW                 | 154.51            | -            | 1,803.46          | -             | 1,075.98         | -        | 881.99            |
| BURNCOAT                     | -                 | -            | 1,411.98          | -             | 143.03           | -        | 1,268.95          |
| <b>TAX DEFERRALS:</b>        |                   |              |                   |               |                  |          |                   |
| REAL ESTATE                  | 7,899.06          | -            | -                 | -             | -                | -        | 7,899.06          |
| CHERRY VALLEY SEWER          | 16,616.46         | -            | -                 | -             | -                | -        | 16,616.46         |
| <b>TOTALS</b>                | <b>533,897.43</b> | <b>81.85</b> | <b>153,968.32</b> | <b>674.98</b> | <b>98,959.67</b> | <b>-</b> | <b>589,662.91</b> |

**FORECLOSURED PROPERTIES - TOWN OWNED**

| PARCEL |      | LOCATION           | FORECLOSURE | RE TAX   | CHERRY VALLEY SEWER | OXFORD ROCHDALE SEWER | CHERRY VALLEY/ROCHDALE WATER | LEICESTER SEWER | CEDAR MEADOW W/S | HILLCREST SEWER |
|--------|------|--------------------|-------------|----------|---------------------|-----------------------|------------------------------|-----------------|------------------|-----------------|
| MAP    | LOT  |                    | DATE        |          |                     |                       |                              | POSSESSIONS     |                  |                 |
| 21B    | E3   | CHERRY VALLEY PARK | 6/30/1986   | 28.25    |                     |                       |                              |                 |                  |                 |
| 21B    | E3   | CHERRY VALLEY PARK | 6/30/1986   | 28.25    |                     |                       |                              |                 |                  |                 |
| 21B    | E3   | CHERRY VALLEY PARK | 6/30/1986   | 248.68   |                     |                       |                              |                 |                  |                 |
| 21B    | E3   | CHERRY VALLEY PARK | 6/30/1986   | 28.25    |                     |                       |                              |                 |                  |                 |
| 21B    | E6   | CHERRY VALLEY PARK | 6/30/1986   | 369.47   |                     |                       |                              |                 |                  |                 |
| 21B    | F1   | CHERRY VALLEY PARK | 6/30/1986   | 28.25    |                     |                       |                              |                 |                  |                 |
| 21B    | F2   | CHERRY VALLEY PARK | 6/30/1986   | 28.25    |                     |                       |                              |                 |                  |                 |
| 21B    | F3   | CHERRY VALLEY PARK | 6/30/1986   | 28.25    |                     |                       |                              |                 |                  |                 |
| 24A    | E17  | HARDING ST         | 2/10/1995   | 179.12   |                     |                       |                              |                 |                  |                 |
| 29A    | D8   | BIRCHWOOD RD       | 2/10/1995   | 547.94   |                     |                       |                              |                 |                  |                 |
| 31     | A2   | PETER SALEM RD     | 2/10/1995   | 597.26   |                     |                       |                              |                 |                  |                 |
| 43     | A11  | RIVER ST           | 3/5/2001    | 8,717.20 |                     |                       |                              |                 |                  |                 |
| 23D    | A1.1 | MAIN ST            | 9/11/2001   | 658.30   | 40.11               |                       |                              |                 |                  |                 |
| 29A    | G2   | BIRCHWOOD DRI      | 3/26/2002   | 1,376.90 |                     |                       |                              |                 |                  |                 |
| 29A    | G3   | BIRCHWOOD DRI      | 3/26/2002   | 1,449.39 |                     |                       |                              |                 |                  |                 |
| 26C    | A1   | BURNCOAT ST        | 6/23/2004   | 6,408.71 |                     |                       |                              |                 |                  |                 |
| 43     | C5   | PLEASANT ST        | 12/14/2005  | 5,867.55 |                     |                       |                              |                 |                  |                 |
| 23C    | E14  | BOYD ST            | 3/23/2006   | 1,181.48 | 10.86               |                       |                              |                 |                  |                 |
| 23D    | A1   | MAIN ST            | 3/23/2006   | 847.11   |                     |                       |                              |                 |                  |                 |
| 23D    | A4   | MAIN ST            | 3/23/2006   | 483.78   |                     |                       |                              |                 |                  |                 |
| 25A    | E15  | NEWFIELD ST        | 3/23/2006   | 712.44   |                     |                       |                              |                 |                  |                 |



|                  |     |                |              |                   |                 |          |           |                  |              |
|------------------|-----|----------------|--------------|-------------------|-----------------|----------|-----------|------------------|--------------|
| 25A              | E17 | SOMERSET ST    | 3/23/2006    | 721.63            |                 |          |           |                  |              |
| 25A              | E20 | UTICA ST       | 3/23/2006    | 1,180.25          |                 |          |           |                  |              |
| 28A              | C6  | LAKE SHORE DR  | 3/23/2006    | 1,583.99          |                 |          |           |                  |              |
| 28B              | G3  | HJEMLOCK LN    | 3/23/2006    | 797.46            |                 |          |           |                  |              |
| 33A              | A1  | LOGAN ST       | 3/23/2006    | 645.05            |                 |          |           |                  |              |
| 38A              | A4  | PLEASANT ST    | 3/23/2006    | 632.14            |                 |          |           |                  |              |
| 43A              | B4  | PLEASANT ST    | 3/23/2006    | 1,062.72          |                 |          |           |                  |              |
| 30A              | A18 | STERLING ST    | 3/26/2006    | 1,213.09          |                 |          |           |                  |              |
| 34B              | B4  | STAFFORD ST    | 6/17/2006    | 3,005.42          | 85.07           |          |           |                  |              |
| 49               | C8  | PARKER ST      | 8/4/2006     | 9,980.30          |                 |          |           |                  |              |
| 36               | B5  | STAFFORD ST    | 10/4/2006    | 4,192.82          |                 |          |           |                  |              |
| 15A              | A19 | CHAPEL ST      | 11/20/2006   | 8,531.07          | 78.12           |          | 12,851.16 |                  |              |
| 41A              | B14 | FERNCROFT RD   | 2/8/2007     | 3,308.59          |                 |          |           |                  |              |
| 27A              | C5  | RAWSON ST      | 6/7/2007     | 17,494.26         |                 |          |           |                  |              |
| 29A              | D9  | BIRCHWOOD RD   | 10/23/2007   | 6,040.79          |                 |          |           |                  |              |
| 29A              | D10 | WALBRIDGE RD   | 10/23/2007   | 6,300.94          |                 |          |           | 7,557.60         |              |
| 28B              | B2  | LAKEVIEW ST    | 2/7/2008     | 502.20            |                 |          |           |                  |              |
| 21               | A11 | MAIN ST        | 4/18/2008    | 1,633.86          |                 |          |           |                  |              |
| 29A              | G1  | BIRCHWOOD DRI  | 4/18/2008    | 955.97            |                 |          |           |                  |              |
| 24               | C20 | AUBURN ST      | 7/25/2008    | 635.95            |                 |          |           |                  |              |
| 23C              | F3  | MAIN ST        | 9/17/2010    | 3,669.10          | 4,615.68        |          |           |                  |              |
| 28A              | E6  | LAKE SHORE DR  | 6/22/2005    | 715.67            |                 |          | 64.52     |                  |              |
| 48               | C11 | 201 BALDWIN    | 4/12/2017    | 21,380.71         |                 |          |           |                  |              |
| 26C              | A1  | 55 Burncoat St | 8/23/2004    | 6,408.71          |                 |          |           |                  |              |
| <b>6/30/2017</b> |     |                | <b>TOTAL</b> | <b>132,407.52</b> | <b>4,829.84</b> | <b>-</b> | <b>-</b>  | <b>12,851.16</b> | <b>64.52</b> |
|                  |     |                |              |                   |                 |          |           | <b>7,557.60</b>  |              |

## Town Payroll

| <u>Dept.-name</u>    | <u>Last Name</u> | <u>First Name</u> | <u>Gross Wages</u> |
|----------------------|------------------|-------------------|--------------------|
| Accounting           | Lawrence         | Allison           | 67,157.39          |
| Accounting           | Messina          | Katie             | 25,618.18          |
| Administrative Asst. | Forsberg         | Kristen           | 45,269.93          |
| Administrative Asst. | Paquette         | Marie             | 13,054.48          |
| Ambulance            | Calamare         | Anthony           | 4,834.33           |
| Ambulance            | Clark Jr.        | Jeffrey           | 7,997.16           |
| Ambulance            | Cooney           | Megan             | 6,129.81           |
| Ambulance            | Doane IV         | Karl              | 347.13             |
| Ambulance            | Dube             | Molly             | 11,144.76          |
| Ambulance            | Elshakhs         | Benen             | 165.30             |
| Ambulance            | Franklin         | Michael           | 41,656.44          |
| Ambulance            | Franklin         | Jennifer          | 18,314.10          |
| Ambulance            | Jarowski         | Robert            | 225.00             |
| Ambulance            | Jefferson        | Tyler             | 8,692.39           |
| Ambulance            | Kuchinski        | Joseph C          | 1,011.38           |
| Ambulance            | Laflash          | Scott M           | 440.28             |
| Ambulance            | Latino           | Paul              | 3,777.43           |
| Ambulance            | Mastromatteo     | Ryan              | 805.35             |
| Ambulance            | McDowell         | Koury             | 34,451.12          |
| Ambulance            | McNamara         | Jonathan          | 495.60             |
| Ambulance            | Mullins          | Kaitlyn           | 4,209.20           |
| Ambulance            | Normandin        | Paul              | 8,927.00           |
| Ambulance            | Nugent           | Valerie           | 5,581.73           |
| Ambulance            | Parkinson        | Jeremy            | 5,416.11           |
| Ambulance            | Patel            | Harsh             | 4,439.65           |
| Ambulance            | Plante           | Ryan J            | 21,135.83          |
| Ambulance            | Plante           | Colleen           | 41,699.20          |
| Ambulance            | Plante           | Pamela            | 2,743.27           |
| Ambulance            | Sculthorpe       | Donna             | 47,200.56          |
| Ambulance            | Seaver           | Sarah             | 2,440.00           |
| Ambulance            | Seiser           | Eli               | 6,895.34           |
| Ambulance            | Torres           | Ruben             | 32,730.75          |
| Ambulance            | Wilson           | Mark F            | 604.42             |
| Ambulance            | Wilson           | Cheryl A          | 6,628.77           |
| Animal Control       | Dykas-Gonet      | Patricia          | 24,712.48          |
| Assessors            | Asquith          | Kathleen          | 39,588.40          |
| Assessors            | Davis            | Paul              | 577.00             |
| Assessors            | Dellacava        | Michael L         | 577.00             |
| Assessors            | Paquette         | Arthur            | 577.00             |
| Assessors            | Prescott         | John F            | 70,773.24          |
| Board                | Hale             | Pamela            | 276.00             |
| Clerk                | Davis            | Deborah           | 65,202.50          |
| Clerk                | Zuscak           | Susan             | 40,530.72          |
| Code                 | Dolen            | John P            | 8,734.00           |

|                  |              |           |           |
|------------------|--------------|-----------|-----------|
| Code             | Markley      | John      | 25,173.85 |
| Code             | McCue        | Matthew   | 1,078.55  |
| Code             | McRae        | David     | 3,349.74  |
| Code             | Taylor       | Jeffrey   | 54,758.90 |
| Code             | Valinski     | Ronald    | 5,460.08  |
| Code             | Zachariewicz | John      | 800.00    |
| Council on Aging | Cloutier     | Rachelle  | 40,477.58 |
| Council on Aging | Foley        | Robert    | 8,399.10  |
| Council on Aging | Gercken      | David     | 12,935.41 |
| Council on Aging | Grenier      | Genevieve | 12,588.30 |
| Council on Aging | Lamb         | Nancy     | 19,015.55 |
| Election Workers | Bisson       | Roberta   | 104.50    |
| Election Workers | Cherry       | SR        | 5.00      |
| Election Workers | Curtis       | Michael   | 1,113.00  |
| Election Workers | Eichholz     | Mary      | 110.00    |
| Election Workers | Frazier      | Amy       | 273.00    |
| Election Workers | Granville    | Linda     | 110.00    |
| Election Workers | Hickey       | Dorothy   | 136.50    |
|                  | Israelian-   |           |           |
| Election Workers | Fleming      | Kathy     | 104.50    |
| Election Workers | Ivel         | Leonard   | 1,113.00  |
| Election Workers | Ivel         | Judith    | 124.00    |
| Election Workers | Jubinville   | Lorraine  | 164.50    |
| Election Workers | Kemp         | Nancy     | 114.00    |
| Election Workers | Lareau       | Pauline   | 126.00    |
| Election Workers | Lawton       | Katharine | 104.50    |
| Election Workers | Nichols      | Rosemary  | 136.50    |
| Election Workers | Paradis      | Cynthia   | 104.50    |
| Election Workers | Pobieglo     | Frances   | 104.50    |
| Election Workers | Snay         | Erika     | 126.00    |
| Election Workers | Swett        | Rita      | 110.00    |
| Election Workers | Todd         | Jane      | 126.00    |
| Election Workers | Varjabedian  | Dawn Jay  | 196.50    |
| Election Workers | Zajac        | Constance | 104.50    |
| Fire             | Alexander    | Jordan    | 24.00     |
| Fire             | Almstrom     | Patrick   | 4,879.72  |
| Fire             | Avellino     | Joseph    | 1,831.00  |
| Fire             | Bahnan       | Antranic  | 6,924.98  |
| Fire             | Baird        | Brandon   | 1,272.00  |
| Fire             | Beauregard   | David     | 5,087.08  |
| Fire             | Belisle      | Alexander | 120.00    |
| Fire             | Black        | Daniel    | 504.00    |
| Fire             | Broullon     | William M | 6,646.77  |
| Fire             | Carlson      | Benjamin  | 6,277.62  |
| Fire             | Clark        | Kevin     | 1,205.38  |
| Fire             | Colby        | Jeremy    | 186.00    |
| Fire             | Dolat        | Zachary   | 2,826.60  |

|      |              |             |           |
|------|--------------|-------------|-----------|
| Fire | Dupuis       | Anthony     | 6,037.69  |
| Fire | Dupuis       | Michael R   | 8,788.94  |
| Fire | Edson        | Jason       | 966.00    |
| Fire | Foley        | Joseph      | 235.47    |
| Fire | Gagne        | Christopher | 1,614.24  |
| Fire | Goodney      | Christopher | 4,549.49  |
| Fire | Green        | John        | 1,329.42  |
| Fire | Hammond      | Dylan       | 3,349.35  |
| Fire | Harrington   | Alexandra   | 1,254.00  |
| Fire | Hayes        | Jonathan    | 715.71    |
| Fire | Holmes       | Mark        | 1,073.76  |
| Fire | Howard       | David       | 4,474.77  |
| Fire | Jubenville   | Brian       | 534.88    |
| Fire | Kelly        | Kevin       | 1,168.50  |
| Fire | Kennedy      | John        | 6,960.92  |
| Fire | Laflamme     | Logan       | 434.88    |
| Fire | Lambert      | Ryan        | 798.00    |
| Fire | Maldonado    | Kyle        | 1,819.62  |
| Fire | Marx         | Jonathan    | 765.42    |
| Fire | Mastromatteo | Kristopher  | 7,887.42  |
| Fire | McNamara     | Nathan      | 2,317.33  |
| Fire | Mercado      | Nathanael   | 5,705.21  |
| Fire | Montiverdi   | Eric        | 1,020.15  |
|      |              | Christopher |           |
| Fire | Montiverdi   | M           | 5,512.16  |
| Fire | Morris       | Benjamin    | 7,215.97  |
| Fire | Murphy       | Ryan        | 1,745.66  |
| Fire | Orloff       | Alexei      | 447.66    |
| Fire | Pepin        | Paul        | 6,658.08  |
| Fire | Pike         | Justin      | 604.51    |
| Fire | Pike         | Konnor      | 367.32    |
| Fire | Plante       | Jonathan F  | 3,218.18  |
| Fire | Raillo       | Kevin       | 2,606.99  |
| Fire | Sawa II      | Charles     | 6,178.43  |
| Fire | Shea         | Patrick     | 2,632.01  |
|      |              | Kristopher  |           |
| Fire | Soucie       | M           | 3,796.24  |
| Fire | Soucie       | Jason C     | 1,791.07  |
| Fire | Soucie       | Chandler    | 591.66    |
| Fire | St. Pierre   | Zachary     | 714.00    |
| Fire | Tebo         | Matthew     | 6,301.50  |
| Fire | True Jr      | John        | 1,939.62  |
| Fire | True Sr      | John        | 9,451.03  |
| Fire | Whittemore   | Nicholas    | 22.44     |
| Fire | Wilson       | Robert F    | 21,260.27 |
| Fire | Wilson       | Michael A   | 27,617.36 |
| Fire | Wood         | Joseph      | 2,446.87  |

|          |              |            |            |                  |
|----------|--------------|------------|------------|------------------|
| Highway  | Bulak        | Eric       | 54,575.02  |                  |
| Highway  | Burt Jr      | William I  | 48,789.51  |                  |
| Highway  | Fenner       | Derek      | 59,428.18  |                  |
| Highway  | Griffin      | Dennis P   | 81,746.23  |                  |
| Highway  | Henderson    | Maureen    | 31,238.79  |                  |
| Highway  | Hunt         | Steven     | 745.75     |                  |
| Highway  | Johnson      | Nicholas   | 1,534.25   |                  |
| Highway  | Keats        | Derek      | 61,280.07  |                  |
| Highway  | Knott        | Brian      | 67,040.45  |                  |
| Highway  | Kobel Jr.    | Henry      | 1,163.75   |                  |
| Highway  | McCormick    | Michael    | 57,575.34  |                  |
| Highway  | Miller       | Nicholas   | 2,507.25   |                  |
| Highway  | Muzzy        | Chad       | 864.50     |                  |
| Highway  | Provost      | Robert     | 59,182.00  |                  |
| Highway  | Ramm         | Phillip    | 1,520.00   |                  |
| Highway  | Reynolds     | Jason      | 470.25     |                  |
| Highway  | Solomon      | Karl       | 19,496.46  |                  |
| Highway  | Vandall      | Marc       | 4,055.73   |                  |
| Library  | Berube       | Charissa   | 10,801.40  |                  |
| Library  | Buckley      | Lori       | 3,066.00   |                  |
| Library  | Cherry       | Kathleen   | 18,332.82  |                  |
| Library  | Grady        | Patricia M | 47,377.00  |                  |
| Library  | Hall         | Suzanne    | 70,911.99  |                  |
| Library  | Johnson      | Donna      | 23,792.47  |                  |
| Planning | Abusalah     | Alaa       | 276.00     |                  |
| Planning | Buck         | Michelle   | 82,900.49  |                  |
| Planning | Conroy       | Kelly      | 37,807.46  |                  |
| Planning | Friedman     | Debra      | 276.00     |                  |
| Planning | Grimshaw     | Jason      | 320.00     |                  |
| Planning | Kularski     | Andrew     | 276.00     |                  |
| Planning | Milward      | Bryan      | 626.17     |                  |
| Planning | Nist         | Sharon     | 276.00     |                  |
| Planning | Schur        | Maureen    | 10,627.84  |                  |
| Planning | Spaulding II | Richard    | 276.00     |                  |
| Police   | Antanavica   | Kenneth M  | 139,637.35 | Regular/Stipends |
|          |              |            | 435.96     | Overtime         |
|          |              |            | 1,300.00   | Details          |
| Police   | Bolduc Jr    | John       | 2,145.00   | Details          |
| Police   | Bonczek      | Joseph     | 792.00     | Details          |
| Police   | Bousquet     | David      | 9,009.32   | Details          |
| Police   | Bousquet     | Robert     | 19,159.48  | Details          |
| Police   | Brady        | Matthew    | 75,927.20  | Regular/Stipends |
|          |              |            | 14,302.12  | Overtime         |
|          |              |            | 12,217.50  | Details          |
| Police   | Brooks       | Scot       | 72,535.84  | Regular/Stipends |
|          |              |            | 3,464.98   | Overtime         |

|        |              |           |            |                  |
|--------|--------------|-----------|------------|------------------|
|        |              |           | 21,807.50  | Details          |
| Police | Bulman III   | Frank     | 79,178.00  | Regular/Stipends |
|        |              |           | 2,563.80   | Overtime         |
|        |              |           | 5,200.00   | Details          |
| Police | Caforio Jr   | John A    | 70,006.64  | Regular/Stipends |
|        |              |           | 127.79     | Overtime         |
|        |              |           | 5,137.50   | Details          |
| Police | Consiglio    | Anthony   | 942.00     | Details          |
| Police | Doray        | Paul S    | 107,845.40 | Regular/Stipends |
|        |              |           | 8,162.64   | Overtime         |
|        |              |           | 24,022.50  | Details          |
| Police | Fontaine     | Michael   | 94,918.52  | Regular/Stipends |
|        |              |           | 14,765.06  | Overtime         |
|        |              |           | 43,966.00  | Details          |
| Police | Fontaine     | Joseph    | 157.74     | Details          |
|        |              |           | 250.00     | Community        |
| Police | Fontaine     | Timothy M | 74,800.60  | Regular/Stipends |
|        |              |           | 4,404.96   | Overtime         |
|        |              |           | 41,654.50  | Details          |
| Police | Gaffney      | Sheila    | 47,306.16  | Regular          |
| Police | Garfield     | Cayla     | 195.00     | Regular          |
| Police | Gaumont      | Gregory   | 18,065.50  | Details          |
|        |              |           | 157.74     | Community        |
| Police | Gould        | Brian     | 600.00     | Details          |
|        |              |           | 157.74     | Community        |
| Police | Guertin      | Craig     | 95,006.52  | Regular/Stipends |
|        |              |           | 8,581.98   | Overtime         |
|        |              |           | 21,912.50  | Details          |
| Police | Hurley       | James     | 5,832.30   | Regular          |
|        |              |           |            | Retirement       |
|        |              |           | 16,329.60  | Payout           |
| Police | Jones        | Kelly     | 90.00      | Regular          |
| Police | Kemp         | Michael R | 6,075.00   | Details          |
|        |              |           | 163.26     | Community        |
| Police | Laliberte    | Laura     | 9,226.00   | Details          |
| Police | Laperle      | Charles   | 60,743.22  | Regular/Stipends |
|        |              |           | 7,739.30   | Overtime         |
|        |              |           | 31,874.50  | Details          |
| Police | Larson Jr    | Charles   | 70,032.80  | Regular/Stipends |
|        |              |           | 10,168.40  | Overtime         |
|        |              |           | 54,925.41  | Details          |
| Police | Lennerton Jr | Joseph D  | 14,799.50  | Details          |
|        |              |           | 163.26     | Community        |
| Police | Levesque     | Joshua    | 1,249.50   | Details          |
| Police | Lombardozzi  | Michael   | 73,614.68  | Regular/Stipends |
|        |              |           | 5,439.14   | Overtime         |
|        |              |           | 37,943.00  | Details          |

|              |               |           |           |                  |
|--------------|---------------|-----------|-----------|------------------|
| Police       | McCauley      | Travis    | 68,860.24 | Regular/Stipends |
|              |               |           | 6,492.10  | Overtime         |
|              |               |           | 31,281.00 | Details          |
| Police       | Menard III    | Richard   | 2,727.50  | Details          |
| Police       | Moughan       | Thomas    | 74,507.92 | Regular/Stipends |
|              |               |           | 6,523.55  | Overtime         |
|              |               |           | 41,170.75 | Details          |
| Police       | Murphy        | James     | 70,557.48 | Regular/Stipends |
|              |               |           | 6,040.80  | Overtime         |
|              |               |           | 42,852.00 | Details          |
| Police       | Parkinson     | Ann Marie | 14,949.76 | Regular          |
| Police       | Ruth          | Derrick   | 71,120.84 | Regular/Stipends |
|              |               |           | 2,421.80  | Overtime         |
|              |               |           | 7,462.50  | Details          |
| Police       | Samia         | Alexander | 86,116.08 | Regular/Stipends |
|              |               |           | 610.88    | Overtime         |
|              |               |           | 3,850.00  | Details          |
| Police       | Sampson       | Curtis    | 14,150.00 | Details          |
|              |               |           | 157.74    | Community        |
| Police       | Sielis        | Michael   | 67,325.56 | Regular/Stipends |
|              |               |           | 1,164.48  | Overtime         |
|              |               |           | 15,959.50 | Details          |
| Police       | Soojian       | Matthew   | 63,754.86 | Regular/Stipends |
|              |               |           | 2,574.20  | Overtime         |
|              |               |           | 14,588.50 | Details          |
| Police       | Spaulding III | Richard   | 2,486.00  | Details          |
| Police       | Tebo          | Jeffrey P | 32,039.50 | Details          |
| Police       | Temple        | Deborah   | 15,236.91 | Regular          |
| Police       | Zecco         | Steven    | 21,548.56 | Regular/Stipends |
|              |               |           |           | Retirement       |
|              |               |           | 20,678.84 | Payout           |
|              |               |           | 183.54    | Overtime         |
|              |               |           | 15,035.50 | Details          |
| Select Board | Antanavica    | Richard   | 1,264.00  |                  |
| Select Board | Green         | Brian     | 737.33    |                  |
| Select Board | Provencher    | Dianna    | 1,461.17  |                  |
| Select Board | Shocik        | John      | 526.67    |                  |
| Select Board | Wilson        | Sandra    | 1,404.83  |                  |
| Senior Tax   |               |           |           |                  |
| Abatement    | Berthiaume    | Judith    | 836.00    |                  |
| Senior Tax   |               |           |           |                  |
| Abatement    | Bingham       | Carol     | 390.50    |                  |
| Senior Tax   |               |           |           |                  |
| Abatement    | Brink         | Sandra    | 1,496.00  |                  |
| Senior Tax   |               |           |           |                  |
| Abatement    | Cherry        | Ernestine | 196.50    |                  |

|                      |               |           |            |
|----------------------|---------------|-----------|------------|
| Senior Tax Abatement | Connery       | Maureen   | 2,609.00   |
| Senior Tax Abatement | Dowgielewicz  | Ruth      | 1,600.50   |
| Senior Tax Abatement | Johnson       | Constance | 1,496.00   |
| Senior Tax Abatement | Jubenville    | Richard   | 912.50     |
| Senior Tax Abatement | McGowan-Brown | Linda     | 932.25     |
| Senior Tax Abatement | Miller        | Lisa      | 22.00      |
| Senior Tax Abatement | O'Neil        | Carole    | 1,606.00   |
| Senior Tax Abatement | Parke         | Janice    | 1,493.25   |
| Senior Tax Abatement | Perron        | Robert    | 1,402.50   |
| Senior Tax Abatement | Pingeton      | Regina    | 1,611.50   |
| Senior Tax Abatement | Potter        | Steven    | 1,496.00   |
| Senior Tax Abatement | RocheFord     | Neal      | 1,496.00   |
| Senior Tax Abatement | Small         | Mary      | 748.00     |
| Senior Tax Abatement | Soucie        | Patricia  | 385.00     |
| Treasurer Collector  | Cusson        | Cheyenne  | 39,256.79  |
| Treasurer Collector  | Merced        | Wanda     | 37,664.08  |
| Treasurer Collector  | Miller        | Kara      | 5,929.90   |
| Treasurer Collector  | Rajaniemi     | Melanie   | 62,212.77  |
| Town Administrator   | Genereux      | David     | 137,815.73 |
| Veterans Agent       | Arriaga-Reyes | Alex      | 3,867.50   |
| Veterans Agent       | Sharp         | Jared     | 2,210.00   |



## School Payroll

|                |            |             |           |
|----------------|------------|-------------|-----------|
| Administration | BERTHIAUME | JEFFREY     | 102426.91 |
| Administration | BOSS       | TINA        | 107767.47 |
| Administration | CASE       | DANIEL      | 58301.90  |
| Administration | DIFONSO    | ANTHONY     | 52000.00  |
| Administration | FONTAINE   | CHRISTOPHER | 96913.11  |
| Administration | FORSYTHE   | JOANNE      | 46000.02  |
| Administration | FRANCIS    | SCOTT       | 197.00    |
| Administration | GRIBBONS   | THOMAS      | 2604.00   |
| Administration | JOHNSON    | BETH        | 44999.98  |
| Administration | JOSEPH     | MATTHEW     | 58399.96  |
| Administration | KENNY      | TRACEY      | 113018.55 |
| Administration | LAUDER     | THOMAS      | 322.00    |
| Administration | MAYNARD    | CATHERINE   | 92614.32  |
| Administration | MILLER     | PAUL        | 52058.54  |
| Administration | NELSON     | JOYCE       | 55552.38  |
| Administration | RICHARD    | STELLA      | 322.00    |
| Administration | SMITH      | PAMELA      | 62900.01  |
| Administration | TEBO       | TAMMY       | 197.00    |
| Administration | TENCZA     | MARILYN     | 165292.37 |
| Administration | TRIFONE    | WILLIAM     | 14991.25  |
| Administration | WHITE      | DAVID       | 69811.18  |
| Administration | WOOD       | MICHAEL     | 20585.66  |
| Administration | ZAWADA     | THEODORE    | 108866.04 |
| Custodian      | SYLVESTER  | WILLIAM     | 1500.00   |
| Food Services  | JACKSON    | ANN MARIE   | 63840.86  |
| Food Services  | LEBLANC    | KATELYN     | 50933.60  |
| Food Services  | BRENNAN    | DEBORAH     | 12745.48  |
| Food Services  | CASCIONE   | LAURIE      | 62905.94  |
| Food Services  | DAY        | DARLENE     | 26425.55  |
| Food Services  | FASCIOLO   | SILVINA     | 13658.08  |
| Food Services  | FOLEY      | ELIZABETH   | 123.75    |
| Food Services  | FRANSON    | CORA        | 1622.50   |
| Food Services  | GLEASON    | MICHELLE    | 22100.99  |
| Food Services  | GRANGER    | RUTH        | 728.75    |
| Food Services  | GRIFFITH   | ROBYN       | 27037.82  |
| Food Services  | HARMON     | WENDY       | 29197.74  |
| Food Services  | JAROSKI    | SANDRA      | 19285.18  |
| Food Services  | JOHNSON    | LISA        | 17117.22  |
| Food Services  | LAZAREVIC  | LAURIE      | 1323.92   |
| Food Services  | LEPOER     | ELIZABETH   | 7803.68   |
| Food Services  | MANDELLA   | TRACY       | 20709.61  |
| Food Services  | MARTIROS   | KATHRYN     | 16210.93  |
| Food Services  | MCDERMOTT  | RACHEL      | 1476.75   |
| Food Services  | NIDDRIE    | ANDREA      | 16448.48  |

|               |                |             |          |
|---------------|----------------|-------------|----------|
| Food Services | O'GARA         | JULIE       | 8849.76  |
| Food Services | THOMPSON       | VALERIE     | 28965.83 |
| Nurses        | BULLOCK        | SHERI       | 55730.04 |
| Nurses        | CASHMAN        | CARRIE      | 40210.66 |
| Nurses        | JONES          | NICOLE      | 7133.43  |
| Nurses        | LEDBETTER      | MELISSA     | 68526.12 |
| Nurses        | MOFFAT         | DIANE       | 69026.87 |
| Secretaries   | BULMAN         | SUSAN       | 45051.64 |
| Secretaries   | CONNER         | NEILE       | 32919.69 |
| Secretaries   | COTE           | MICHELLE    | 3602.34  |
| Secretaries   | HOVAGIMIAN     | JOANNE      | 39728.65 |
| Secretaries   | JORDAN         | CYNTHIA M   | 29773.45 |
| Secretaries   | KELLEY         | SUZANNE     | 47473.96 |
| Secretaries   | LYON           | LORRAINE A  | 26822.07 |
| Secretaries   | MARS           | JULIE       | 33251.03 |
| Secretaries   | MARTINELLI     | LISA        | 59311.56 |
| Secretaries   | MORRISON       | CRISTY      | 21201.50 |
| Secretaries   | OLIVO          | ELIZABETH   | 29125.14 |
| Secretaries   | REBELLO        | TAMMY       | 27267.54 |
| Secretaries   | STEVENS        | JANET       | 16410.81 |
| Secretaries   | THIBEAULT      | BONNIE      | 60210.04 |
| Secretaries   | WEISSMAN       | CHRISTINE   | 36146.58 |
| Substitute    |                |             |          |
| Teachers      | ALBRO          | LISA        | 240.00   |
| Substitute    |                |             |          |
| Teachers      | ARSENAULT      | TRACY       | 8640.00  |
| Substitute    |                |             |          |
| Teachers      | BARRY          | CHRISTOPHER | 3298.00  |
| Substitute    |                |             |          |
| Teachers      | BENOIT         | RACHAEL     | 344.00   |
| Substitute    |                |             |          |
| Teachers      | BERISHA        | LINDA       | 40.00    |
| Substitute    |                |             |          |
| Teachers      | BOCIAN         | STEPHEN     | 10954.80 |
| Substitute    |                |             |          |
| Teachers      | BOSMAN         | HIROMI      | 1126.00  |
| Substitute    |                |             |          |
| Teachers      | BOUCHER-MARTIN | SANDRA      | 1560.00  |
| Substitute    |                |             |          |
| Teachers      | BRENNAN        | CATE        | 4840.00  |
| Substitute    |                |             |          |
| Teachers      | BRUNELLE JR    | RAYMOND     | 1066.00  |
| Substitute    |                |             |          |
| Teachers      | BUCKLEY        | THOMAS      | 3840.00  |
| Substitute    |                |             |          |
| Teachers      | BURCH          | LOUISE      | 12226.54 |

|                     |                |           |          |
|---------------------|----------------|-----------|----------|
| Substitute Teachers | CARTER-PARADIS | MARGARITA | 1200.00  |
| Substitute Teachers | COFFIN         | GEOFFREY  | 3125.00  |
| Substitute Teachers | CONNERS        | BRIAN     | 14748.36 |
| Substitute Teachers | CONNOLLY       | JESSICA   | 1260.00  |
| Substitute Teachers | COTE           | RICHARD   | 4986.00  |
| Substitute Teachers | DILLON         | PAMELA    | 544.00   |
| Substitute Teachers | EARLEY         | AMY       | 1386.00  |
| Substitute Teachers | FRADERA-VINAS  | DIANA     | 4485.00  |
| Substitute Teachers | GERARDI        | LISA      | 1699.50  |
| Substitute Teachers | GILLASPIE      | TINA      | 113.00   |
| Substitute Teachers | GRANDONE       | DEBRA     | 492.00   |
| Substitute Teachers | HAGGLUND       | NATHAN    | 197.00   |
| Substitute Teachers | HARRIS         | SEAN      | 80.00    |
| Substitute Teachers | HICKEY         | DOROTHY   | 832.00   |
| Substitute Teachers | HUGHES         | KIMBERLEE | 1572.00  |
| Substitute Teachers | JOSEPH         | ANNETTE   | 195.00   |
| Substitute Teachers | KNIGHT         | EMMA      | 1928.09  |
| Substitute Teachers | KULARSKI       | JENNA     | 195.00   |
| Substitute Teachers | LAMOTHE        | HILLARY   | 234.25   |
| Substitute Teachers | LANE           | AHENEBAH  | 1165.00  |
| Substitute Teachers | LARAMEE        | KENNETH R | 2000.00  |
| Substitute Teachers | LIPPINCOTT JR. | LYNN      | 7240.00  |
| Substitute Teachers | MARSHALL       | DIANNA    | 3401.00  |
| Substitute Teachers | MARTINEZ       | KAILIYAH  | 1915.13  |

|                     |           |             |          |
|---------------------|-----------|-------------|----------|
| Substitute Teachers | MARTINEZ  | AYLA        | 5108.23  |
| Substitute Teachers | MCKIERNAN | LYNN        | 339.00   |
| Substitute Teachers | MCPHERSON | ASHLEY      | 1267.50  |
| Substitute Teachers | MEYERS    | RACHAEL     | 968.00   |
| Substitute Teachers | NORMANDIN | LISA        | 1065.00  |
| Substitute Teachers | O'CONNOR  | CIARA       | 80.00    |
| Substitute Teachers | OGLE      | MATTHEW     | 826.00   |
| Substitute Teachers | PALLERIA  | WILLIAM     | 893.33   |
| Substitute Teachers | PEEK      | EMILY       | 5600.00  |
| Substitute Teachers | PETKIE    | BENJAMIN    | 520.00   |
| Substitute Teachers | PHILLIPS  | ALEXIS      | 1108.75  |
| Substitute Teachers | REBELLO   | EMALEE      | 120.00   |
| Substitute Teachers | RICE      | STEPHANIE A | 2360.00  |
| Substitute Teachers | ROUDAS    | LINDA       | 4798.00  |
| Substitute Teachers | SHUGRUE   | MARGARET    | 1530.00  |
| Substitute Teachers | SOUKIE    | ANGELA      | 2499.00  |
| Substitute Teachers | ST. JOHN  | TIMOTHY     | 1421.75  |
| Substitute Teachers | STANDRING | SHIRLEY     | 2466.00  |
| Substitute Teachers | STEWART   | KATHRYN     | 3298.00  |
| Substitute Teachers | TRAINOR   | STEPHANIE   | 781.75   |
| Substitute Teachers | VALENCIA  | KARONLAY    | 13935.42 |
| Substitute Teachers | VERONEAU  | MEGAN       | 832.25   |
| Substitute Teachers | WATERS    | SUSAN       | 4740.00  |
| Substitute Teachers | WEISSMAN  | LAUREL      | 1448.63  |

|                     |                |             |          |
|---------------------|----------------|-------------|----------|
| Substitute Teachers | WEISSMAN       | STEPHANIE   | 657.30   |
| Substitute Teachers | WHITE          | DEBORAH     | 6774.50  |
| Substitute Teachers | WHITHAM        | AMANDA      | 1635.00  |
| Substitute Teachers | WICKSON        | CHRISTOPHER | 21977.00 |
| Substitute Teachers | ZENARO         | JENNA       | 795.00   |
| Teacher Aides       | BARRON         | JANE        | 22237.30 |
| Teacher Aides       | BARRY-ALVES    | JESSICA     | 4816.13  |
| Teacher Aides       | BELL           | ELIZABETH   | 17826.72 |
| Teacher Aides       | BLISS          | TAMMY       | 24600.85 |
| Teacher Aides       | BOUCHER        | STEPHANIE   | 29111.48 |
| Teacher Aides       | BOWEN          | JULIE       | 20455.00 |
| Teacher Aides       | BROOKS         | DAWN        | 31933.19 |
| Teacher Aides       | BROOKS         | SCOTT       | 4228.58  |
| Teacher Aides       | BURLINGAME     | ERIN        | 27217.71 |
| Teacher Aides       | BUSHE          | NOELLE      | 3523.80  |
| Teacher Aides       | CABRERA        | JESSICA     | 8355.72  |
| Teacher Aides       | CAMPANALE      | DEBORAH     | 23146.50 |
| Teacher Aides       | CARRASQUILLO   | ASHLEIGH    | 4795.20  |
| Teacher Aides       | CLARK          | TARA        | 9459.08  |
| Teacher Aides       | COBB           | BLAINE      | 11705.13 |
| Teacher Aides       | COOPER         | ELIZABETH   | 28393.47 |
| Teacher Aides       | CRAVER-HARNOIS | NANCY       | 22212.30 |
| Teacher Aides       | DAVENPORT      | TRACY       | 27471.69 |
| Teacher Aides       | DEBRUSK        | LAURIE      | 29459.53 |
| Teacher Aides       | DEBRUSK        | ASHLEY      | 20913.08 |
| Teacher Aides       | DEPASSE        | KRISTEN     | 22871.78 |
| Teacher Aides       | DEROY          | SARAH       | 7195.09  |
| Teacher Aides       | DERRICO        | BONNIE      | 21925.17 |
| Teacher Aides       | DERRY          | KELLEY      | 23613.70 |
| Teacher Aides       | DION           | MARYELLEN   | 25795.24 |
| Teacher Aides       | DOMINY         | MICHELE     | 26840.52 |
| Teacher Aides       | DOYLE          | MAUREEN     | 25379.70 |
| Teacher Aides       | EICHHOLZ       | MARY        | 5525.06  |
| Teacher Aides       | ENGVAL         | CHRISTINE   | 22204.50 |
| Teacher Aides       | FANNON         | ANGELA      | 15931.18 |
| Teacher Aides       | GARDELLA       | SARA        | 14534.21 |
| Teacher Aides       | GREEN          | JACLYN      | 5454.32  |
| Teacher Aides       | HAMMOND        | MICHELLE    | 45643.79 |
| Teacher Aides       | HANLEY         | PAMELA      | 25512.08 |
| Teacher Aides       | HOLMBERG       | COLLEEN     | 1975.80  |
| Teacher Aides       | HUBBARD        | SHERRIE     | 24536.35 |
| Teacher Aides       | JAROBSKI       | ELIZABETH   | 704.76   |

|               |             |              |          |
|---------------|-------------|--------------|----------|
| Teacher Aides | KARAGIORGAS | DIMITRIOS    | 2214.96  |
| Teacher Aides | KEYES       | AMANDA       | 20545.12 |
| Teacher Aides | KUJALA      | NICOLE       | 3286.50  |
| Teacher Aides | LAGUEUX     | HEIDIE       | 15437.41 |
| Teacher Aides | MARTINEZ    | NEREIDA      | 29429.43 |
| Teacher Aides | MARTIROS    | STEPHANIE    | 7774.20  |
| Teacher Aides | MCCARTHY    | KELLY        | 7760.76  |
| Teacher Aides | MCCLUNE     | MEGHAN       | 7665.60  |
| Teacher Aides | MCCORMACK   | CAMERON      | 15413.01 |
| Teacher Aides | MCCORMACK   | MARY         | 25588.30 |
| Teacher Aides | MCGEARY     | PAULA        | 24163.06 |
| Teacher Aides | MCGEE       | BRENDAN      | 24615.81 |
| Teacher Aides | MCGLINCHEY  | IVANA        | 11901.44 |
| Teacher Aides | MILLER      | NICHOLAS     | 5151.69  |
| Teacher Aides | MILOSH      | DEBORAH      | 12911.04 |
| Teacher Aides | MORRIS      | LAURA A      | 22213.25 |
| Teacher Aides | MURPHY      | BRITTANY     | 12826.39 |
| Teacher Aides | NADREAU     | JACOB        | 5387.30  |
| Teacher Aides | NEILLY      | MEAGHAN      | 6282.24  |
| Teacher Aides | NELSON      | HEATHER      | 7752.36  |
| Teacher Aides | NOVIA       | JEAN         | 14668.13 |
| Teacher Aides | O'COIN      | MARIA        | 18352.85 |
| Teacher Aides | PAJER       | KAREN        | 16546.75 |
| Teacher Aides | PALOMBO     | PATRICIA     | 24043.49 |
| Teacher Aides | PELLETIER   | JANET        | 22422.00 |
| Teacher Aides | PETKIE      | LISA         | 21634.08 |
| Teacher Aides | PROVOST     | GEORGETTE    | 27185.96 |
| Teacher Aides | RANDELL     | JOYCE        | 22545.82 |
| Teacher Aides | RENGO       | KAELAHCHERIE | 6071.76  |
| Teacher Aides | REPEKTA     | DONNA        | 4238.85  |
| Teacher Aides | RING        | JANE         | 21018.84 |
| Teacher Aides | ROWLAND     | SUSAN        | 4338.91  |
| Teacher Aides | RUSSO       | KIMBERLY     | 29197.23 |
| Teacher Aides | SCHIMKE     | KRISTIN      | 26707.72 |
| Teacher Aides | SKOG        | DANNIE       | 22934.46 |
| Teacher Aides | SOOJIAN     | SAMANTHA     | 24327.75 |
| Teacher Aides | SPAULDING   | MICHELLE     | 20791.07 |
| Teacher Aides | STEVENS     | STACY        | 23619.36 |
| Teacher Aides | STICKNEY    | THORA        | 23517.90 |
| Teacher Aides | SUPRENANT   | KERRI        | 639.36   |
| Teacher Aides | TARPEY      | DEBRA        | 22218.56 |
| Teacher Aides | WAKEEN      | LINDA        | 9240.20  |
| Teacher Aides | WENDT       | ANDREW       | 17523.92 |
| Teacher Aides | WEST        | KATHLEEN A   | 29650.89 |
| Teacher Aides | WEXLER      | MIKI         | 21478.92 |
| Teacher Aides | WILSON      | ARLENE M.    | 27722.73 |

|          |                 |             |          |
|----------|-----------------|-------------|----------|
| Teachers | ALMSTROM        | PAIGE       | 59651.00 |
| Teachers | BOKIS           | JENNIFER    | 84646.59 |
| Teachers | CALLIGAN        | THERESA     | 84809.15 |
| Teachers | CAMPBELL        | SAMANTHA    | 32405.91 |
| Teachers | CARDER          | ELAINE      | 85695.95 |
| Teachers | CONNOR          | J. MICHELE  | 80025.23 |
| Teachers | DIRENZO         | SUSAN       | 69473.09 |
| Teachers | DYSON           | AMBYRE      | 64778.18 |
| Teachers | EGDALL          | JENNIFER    | 80822.05 |
| Teachers | FESTA           | KIMBERLY    | 44737.21 |
| Teachers | FOSTER          | LIANNE      | 18323.04 |
| Teachers | GIGUERE         | SARAH       | 85258.45 |
| Teachers | HOWARD          | NICOLE      | 50728.95 |
| Teachers | KENDER          | LAUREN      | 69663.83 |
| Teachers | LAMPREY         | KRISTIN M   | 84526.95 |
| Teachers | LARSON          | DONNA       | 86818.32 |
| Teachers | LEAHY           | JENNIFER    | 59478.45 |
| Teachers | MAHONEY         | CHRISTINE   | 66758.95 |
| Teachers | MESSIER         | HEATHER     | 86526.95 |
| Teachers | NIGGL           | ASHLEY      | 74986.05 |
| Teachers | NOWICKI         | KATELYN     | 60823.37 |
| Teachers | OLIVER          | KRISTAN A.  | 80822.05 |
| Teachers | PEDONE          | VALERIE J   | 68814.69 |
| Teachers | PROVENCHER      | BRIAN       | 34953.86 |
| Teachers | RAMASKA         | FELICIA     | 75070.54 |
| Teachers | SHANNON-PEASLEE | LAURIE ANNE | 79154.66 |
| Teachers | STUART          | LAURA       | 81124.05 |
| Teachers | SWANSON         | SAMANTHA    | 56244.02 |
| Teachers | SWIFT           | SARAH       | 77741.54 |
| Teachers | THOMPSON        | CHERYL      | 54459.54 |
| Teachers | WEBBER          | COURTNEY    | 39249.09 |
| Teachers | ALFONSO JR.     | RIGOBERTO   | 83820.05 |
| Teachers | BEAUDRY         | EMILY       | 82398.05 |
| Teachers | BELHUMEUR       | AVIVA S.    | 85754.74 |
| Teachers | BENOIT          | KAYLA       | 50154.64 |
| Teachers | BOISVERT        | LISA        | 26976.03 |
| Teachers | BOWES           | THOMAS      | 96912.31 |
| Teachers | BROUSSEAU       | JEFFREY     | 59901.41 |
| Teachers | BURAK           | DEBRA       | 87522.82 |
| Teachers | CAVANAUGH       | ANNE        | 68558.95 |
| Teachers | CLEVELAND       | REED        | 69747.95 |
| Teachers | COVERT          | AARON       | 69897.41 |
| Teachers | DUTTON          | NANCY       | 91309.32 |
| Teachers | GAHAGAN         | PATRICIA    | 83785.59 |
| Teachers | GRIMSHAW        | JASON       | 86773.05 |
| Teachers | GRIMSHAW        | LINDA       | 81264.04 |

|          |                |            |          |
|----------|----------------|------------|----------|
| Teachers | GRIMSHAW       | CARRIE     | 65837.41 |
| Teachers | HAYES          | MARTIN     | 54816.84 |
| Teachers | HERRICK        | GUILIA     | 66133.18 |
| Teachers | HUSSEY         | KARA       | 34051.91 |
| Teachers | KAMAT          | SIDDHI     | 62850.68 |
| Teachers | KAOURIS-VANGOS | ATHENA     | 88604.99 |
| Teachers | KNIGHT         | DEBORAH    | 71299.35 |
| Teachers | LAPRAD         | CATHERINE  | 13362.20 |
| Teachers | LAVELLE        | MAGGIE     | 71015.70 |
| Teachers | LENNERTON III  | JOSEPH     | 81447.55 |
| Teachers | LOPEZ          | JESSICA    | 22806.32 |
| Teachers | LYNCH          | MICHAEL    | 85908.54 |
| Teachers | MACALUSO       | AMYLYNN    | 21021.05 |
| Teachers | MASON          | KIMBERLY   | 83244.39 |
| Teachers | MITCHELL       | KATHLEEN   | 86482.82 |
| Teachers | MUELLER        | JULIE      | 48218.38 |
| Teachers | OTTMAR         | KARL       | 62958.75 |
| Teachers | PARKER         | KATHERINE  | 82485.09 |
|          | PETTERSON-     |            |          |
| Teachers | BERNIER        | JOANNE     | 87965.82 |
| Teachers | RAFFERTY       | JONATHAN   | 43118.44 |
| Teachers | REGAN          | HEIDI      | 29906.36 |
| Teachers | REYNOLDS       | JENNIFER   | 83976.95 |
| Teachers | RIEDER         | DANIELLE   | 64422.59 |
| Teachers | SMITH          | SCOTT      | 76991.54 |
| Teachers | SOUTHWICK      | KELLEY     | 96324.82 |
| Teachers | ST. JOHN       | JENNIFER   | 83009.99 |
| Teachers | STANICK JR.    | DAVID      | 72548.15 |
| Teachers | TRETHEWAY      | CHRISTINE  | 27082.77 |
| Teachers | WARNKEN        | KATHLEEN   | 90656.47 |
| Teachers | LOWKES         | KARLENE    | 8266.62  |
| Teachers | WHITE          | BRIAN      | 39249.09 |
| Teachers | ARMINGTON      | NANCY      | 54816.84 |
| Teachers | ALESBROOK      | ADAM       | 75071.18 |
| Teachers | AUEN           | CHRISTINE  | 88363.32 |
| Teachers | BORATYN        | MELISSA    | 82485.09 |
| Teachers | COLLINS        | KATHLEEN   | 86018.32 |
| Teachers | DEPACE         | JAMES      | 61455.91 |
| Teachers | DUPREY         | MICHELLE   | 82485.09 |
| Teachers | DUSTY          | LAURA      | 79079.29 |
| Teachers | EVERETT        | NORMAN     | 67774.64 |
| Teachers | FERDELLA       | KIMBERLY   | 91257.32 |
| Teachers | FREEMAN        | RENEE      | 83867.05 |
| Teachers | GALLANT-SMITH  | TANYALEE   | 83325.09 |
| Teachers | GRANGER        | JACQUELINE | 80522.05 |
| Teachers | GROVE          | ANGELA     | 57315.78 |
| Teachers | LEAHY          | JOHN       | 57315.37 |



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|----------|---------------|------------|----------|
| Teachers | LEMERISE      | ANDREW     | 55777.37 |
| Teachers | LEVEILLEE     | DIANE E    | 93049.07 |
| Teachers | LIJOI         | JOSEPH     | 64960.40 |
| Teachers | LOONEY        | KRISTINA   | 66763.14 |
| Teachers | MARTIN        | EILEEN     | 80822.05 |
| Teachers | MCGOVERN      | MEGHAN     | 69156.73 |
| Teachers | MINTON        | CHRISTY    | 58455.91 |
| Teachers | NEELY         | TIARA      | 80072.05 |
| Teachers | O'CONNOR      | HOLLY      | 74775.78 |
| Teachers | RIEDER        | DIANNE D   | 88472.43 |
| Teachers | SOCHA         | DAVID      | 71731.09 |
| Teachers | STAPEL        | HEATHER    | 57224.37 |
| Teachers | STICKNEY      | HENRY J    | 85664.54 |
| Teachers | THERRIEN      | CRAIG      | 81803.55 |
| Teachers | VAUGHAN       | MICHAEL D. | 85177.05 |
| Teachers | WRIGHT        | CHERYL     | 76991.54 |
| Teachers | ADLER         | AMY        | 85035.09 |
| Teachers | BAKER         | MEGAN      | 84098.59 |
| Teachers | BARLOW        | HEIDI      | 83117.05 |
| Teachers | BURKS         | BONNY      | 78651.18 |
| Teachers | CARROLL       | DIANE      | 85768.32 |
| Teachers | CORDAY-MILLER | EMILY      | 80522.05 |
| Teachers | CURCI         | CHRISTINE  | 80102.05 |
| Teachers | DIPILATO      | JOANNE     | 61398.09 |
| Teachers | DONOVAN       | ALICIA     | 65512.14 |
| Teachers | FAZIO         | LINDA      | 87491.40 |
| Teachers | FORD          | KATIE      | 81715.54 |
| Teachers | GAGNON        | VICTORIA   | 61509.41 |
| Teachers | GALLANT       | CHRISTINE  | 58455.91 |
| Teachers | HILTZ         | ALYSSA     | 62064.41 |
| Teachers | HYLAND        | ANN        | 82035.09 |
| Teachers | KNIGHT        | BARBARA A  | 69664.41 |
| Teachers | MCCANCE       | DONNA M    | 79148.04 |
| Teachers | MELOCHE       | MICHELLE   | 83978.59 |
| Teachers | MURPHY        | LAURIE     | 64704.96 |
| Teachers | PIKE          | KRISTEN    | 74408.95 |
| Teachers | POTTER        | MICHELE    | 79989.14 |
| Teachers | RANDELL       | MARYJO     | 86018.32 |
| Teachers | SCAVONE       | JESSICA    | 80246.72 |
| Teachers | STEIGER       | TRACY A    | 85768.32 |
| Teachers | TIBBETTS      | SHAWNA R   | 85326.95 |
| Teachers | WHITTEMORE    | AMANDA     | 85485.09 |
| Teachers | WOODS         | SANDRA     | 80147.05 |

## ***Town of Leicester: A Brief History***

On January 17, 1686 a tract of land eight miles square was bought from the Nipmuc tribe of Massachusetts Indians by nine men from the Roxbury area. Fifteen English pounds were paid for the land and the deed was signed by the heirs of the recently deceased Chief Oraskaso. Settlement was not attempted until 1713 because of the Indian hostility in the area, but in that year the first dwelling was built on the southeastern corner of what is now the Town Common. The Town of Leicester became incorporated in 1713.

In 1753 the western half of the Town was incorporated as the Town of Spencer, named for the lieutenant governor at the time, Spencer Phipps. In 1765 a strip of land two miles wide was taken from the northern side of the Town of Paxton. In 1778 about twenty-five hundred acres from the southeast part went to the Town of Ward (now called Auburn). From its original size of 64 square miles the Town of Leicester has been reduced to its present area of 24.7 square miles.

Before the Revolution, agricultural Leicester provided refuge for several religious sects including Quakers and Anabaptists who were persecuted elsewhere and a colony of seventy Jews who fled from Newport before it was captured by the British. The Jewish colony was led by Aaron Lopez, the largest American ship owner before the Revolution, who made his home and trading center in Leicester. The earliest settlers were farmers; however, numerous brooks, with their potential for water power, attracted industry early in the Town's history. The first sawmill in this part of the State to use a circular saw was located in Leicester; and the first grist mill was built before 1730. Before 1785 the making of machine and hand cards for the combing of cotton began here and by 1890 one fourth of the wood cards in the United States were produced here. Other products included woolen goods, leather products and shoes with plants opening in 1814, 1850 and 1866 respectively.

