

# TOWN OF LEICESTER

## 2018 ANNUAL REPORT



*Photo of the newly renovated and expanded Leicester Public Library*



# Town of Leicester Massachusetts



Annual Reports of Town Departments, Boards and Committees

January 1, 2018 through December 31, 2018

## In Memoriam

*In memory of and appreciation for their contributions to the Town of Leicester, we remember:*

**John Chasse** – Mr. Chasse studied at the former Leicester Junior College where he made the Hall of Fame as an outstanding athlete. He served in the U.S. Army during the Vietnam War then taught history for 37 years at Leicester High School. At LHS, John served as the Social Studies Department Head and also coached boys varsity golf, girls varsity basketball, girls softball, boys basketball and served as Assistant Coach of the football team.

**Raymond Coran** – Mr. Coran was a long-time resident of Leicester who worked for the Leicester Police Department for 27 years. He was a Navy Veteran, founder and past president of the Blue Knights Mass Chapter 15 and an avid Red Sox fan.

**Robert Harris** – Mr. Harris was born in Cherry Valley and worked for the Leicester Highway Department for 29 years before retiring as a foreman. He also served as a lieutenant at the Cherry Valley Fire Station for many years. Robert was a past member of the Sons of the Legion Post 443, St. Joseph's St. Pius X Parish and the Knights of Columbus Council 4528.

**Donna LaChance** – Ms. LaChance graduated from Leicester High School and lived in Cherry Valley. She worked for the Leicester School Department and was a longtime member of the Leicester Library Board of Trustees. Donna was always happy on the beach with a good book as she was an avid reader.

**Mary McDonough** – Ms. McDonough taught in the Leicester Public Schools for 24 years prior to her retirement in 1979. She was a member of the Mary Queen of the Rosary Parish and enjoyed reading, spending time with family and vacationing in Maine.

**Gordon O'Rourke** – Mr. O'Rourke was a long-time resident of Leicester and was heavily involved in youth sports programs in town. He was a founding member of the Leicester Soccer Club as well as a head coach for several teams. Gordon actively volunteered for various Leicester Parks and Recreation Programs. Memorial donations in his name were made to the Tarentino Playground Fund.

**Stanley Zagorski** – Mr. Zagorski was actively engaged with the Leicester Lions Club for 35 years, serving several times as president as well as the Lions Club District 33A Governor. He received the Lions Club International's highest honor, the President's Medal. He served as Chair of the Leicester Board of Selectmen and was a Water District Commissioner. Mr. Zagorski could be seen at many local sporting events coaching, umpiring and refereeing. He was also a member of Christ Episcopal Church in Rochdale.



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## Quick Facts

Incorporated:	1713
Government:	Open Town Meeting; Five-member Select Board with a Town Administrator
Annual Town Meeting:	First Tuesday in May
Annual Town Election:	Second Tuesday in June
Town Census:	10,970 (as of 2010 census)
Town Roads:	Approximately 100 miles
Current Tax Rate:	\$15.08 per thousand dollars of valuation
Tax Levy:	\$15,526,242
Congressional District:	2 <sup>nd</sup> Congressional District
Senatorial District:	2 <sup>nd</sup> Worcester District
Representative District:	17 <sup>th</sup> Worcester District

### Town Hall Information

3 Washburn Square  
Leicester, MA 01524

Town Office Hours:	Mon, Wed, Thurs 8am-5pm; Tues 8am-7pm; Closed Fridays
Contact:	Ph: 508-892-7000; Fax: 508-892-7070
Town Website:	<a href="http://www.leicesterma.org">www.leicesterma.org</a>
Facebook:	<a href="https://www.facebook.com/TownofLeicester">www.facebook.com/TownofLeicester</a>
Twitter:	<a href="https://www.twitter.com/TownofLeicester">www.twitter.com/TownofLeicester</a>

School Administration Hours:	Monday-Friday 8am to 4pm; <b>Town Hall, 3<sup>rd</sup> Floor</b>
Contact:	Ph: 508-892-7040; Fax: 508-892-7043
School Website:	<a href="http://www.leicester.k12.ma.us">www.leicester.k12.ma.us</a>
Facebook:	<a href="https://www.facebook.com/leicesterpublicschools">www.facebook.com/leicesterpublicschools</a>

## General Town Information

### Emergency Numbers

Ambulance – Police – Fire	911
Alarm Systems	508-892-1193
Power Outages	800-465-1212

### Town Departments

Accounting	508-892-7005	Library	508-892-7020
Animal Control	508-892-7010	Planning	508-892-7007
Assessor	508-892-7001	Police	508-892-7010
Building	508-892-7003	Registrar of Voters	508-892-7011
Board of Health	508-892-7008	Senior Center	508-892-7016
Board of Selectmen	508-892-7000	Tax Collector	508-892-7004
Conservation	508-892-7007	Town Administrator	508-892-7000
EMS Billing	508-892-7006	Town Clerk	508-892-7011
Fire Department	508-892-7022	Treasurer	508-892-7002
Highway Department	508-892-7021	Veterans Services	508-892-7025

### School Department

School Administration	508-892-7040	School Administration Fax	508-892-7043
Primary School	508-892-7050	Middle School	508-892-7055
Memorial School	508-892-7048	High School	508-892-7030

### Sewer and Water Districts

Cherry Valley Sewer District	508-892-9616	Cherry Valley/Rochdale Water	508-892-9616
Hillcrest Sewer District	508-414-2111	Hillcrest Water District	508-892-7585
Leicester Water Supply District	508-892-8484	Oxford/Rochdale Sewer District	508-892-9549

### Community Resources

Leicester Housing Authority	508-892-4620	Hearts for Heat	<a href="mailto:leicester@heartsforheat.org">leicester@heartsforheat.org</a>
Parks and Recreation	508-892-7021	Hot Lunch Program for Seniors	508-892-7204
LCAC (Local Cable)	508-892-8757	Recycling	508-892-3121
USPS	800-275-8777	WRTA	508-752-9283

## Elected Federal, State and County Officials

### **Governor**

Charlie Baker (R)  
Office of the Governor, Room 280  
Boston, MA 02133  
617-725-4005  
[www.mass.gov/governor/contact](http://www.mass.gov/governor/contact)

### **Lieutenant Governor**

Karyn Polito (R)  
Office of the Governor, Room 280  
Boston, MA 02133  
617-725-4005  
[www.mass.gov/governor/contact](http://www.mass.gov/governor/contact)

### **Attorney General**

Maura Healey (D)  
One Ashburton Place  
20th Floor Boston, MA 02108  
617-727-2200  
[agoweb@state.ma.us](mailto:agoweb@state.ma.us)

### **Secretary of State**

William F. Galvin (D)  
Citizen Information Service  
McCormack Building  
One Ashburton Place Room 1611  
Boston, MA 02108  
617-727-7030  
[cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

### **State Senator**

Michael Moore (D)  
2<sup>nd</sup> Worcester District  
617-722-1485  
[Michael.Moore@masenate.gov](mailto:Michael.Moore@masenate.gov)

### **State Representative**

David LeBoeuf (D)  
17<sup>th</sup> Worcester District  
617-722-2425  
[David.LeBoeuf@mahouse.gov](mailto:David.LeBoeuf@mahouse.gov)

### **United States Senator**

Edward Markey (D)  
Local Office: 975 JFK Building  
15 New Sudbury Street  
Boston, MA 02114  
617-565-8519  
[www.markey.senate.gov](http://www.markey.senate.gov)

### **United States Senator**

Elizabeth Warren (D)  
Local Office: 2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
617-565-3170  
[www.warren.senate.gov](http://www.warren.senate.gov)

### **United States Representative**

James McGovern (D)  
12 East Worcester Street, Suite 1  
Worcester, MA 01605  
508-831-7356  
[www.mcGovern.house.gov/contact/email-me](http://www.mcGovern.house.gov/contact/email-me)

## Elected Town Officials

### Board of Assessors

Paul Davis	2020
Michael DellaCava Sr.	2019
Arthur Paquette	2021

### Board of Health

Christopher Montiverdi	2021
Richard J. Spaulding	2019
Pamela Hale	2020

### Select Board

Dianna Provencher	2020
Sandra Wilson	2020
Brian Green	2019
Harry R. Brooks	2021
Richard Antanavica	2021

### Library Trustees

Donald Cherry	
Pauline C. Lareau	2020
Ernestine A. Cherry	2019
R. Olney White	2021
Paul A. Ravina	2020
Judith A. Bergin	2019
Bruce L. Craven	2021

### Moderator

Donald Cherry, Jr.	2019
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### Moose Hill Water Commission

Kurt Parliment	2021
Harry Brooks	2020
Carl Wicklund	2019

### Planning Board

Jason D. Grimshaw	2020
Debra Friedman	2021
Sharon J. Nist	2020
Alaa Malek Abusalah	2019
Andrew Kularski	2021

### School Committee

Thomas A. Lauder	2019
Scott G. Francis	2021
Stella M. Richard	2019
Nathan Hagglund	2020
Tammy Tebo	2020

### Town Clerk

Deborah K. Davis	2020
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## Appointed Town Officials

\*EO=Ex-Officio

\*AL=At-Large

\*AH=Ad-Hoc

### ADA Coordinator

Kristen Forsberg 2019

### Agents to the Select Board

Craig Guertin 2019  
Kenneth Antanavica 2019  
Michael Fontaine 2019  
Paul Doray 2019  
Alexander Samia 2019

### Animal Control Officer

Patricia Dykas 2019

### Agricultural Commission

Dianna Provencher 2020  
Kim Miczek 2019  
Matthew Soojian 2019  
Kurt Parliament 2020  
Marjorie Cooper 2021  
Pat Dykas, Alternate 2021  
Suzanne Sears, AL 2020

### Arts Council

Charles Leis, Jr. 2018  
Kurt Parliament 2020  
Christine Swanson 2019  
Sharon Nist 2020  
Judith Ivel 2020  
Dianne Lennerton 2018  
Elizabeth Marc-Aurele 2020  
Allison Power 2020  
Christie Higginbottom, EO 2019  
Danielle Rieder 2020  
William Palleria 2020  
Victoria Gaudette , Student Rep

### Bandstand Committee

Judy Ivel 2019  
William Daggett 2020  
Ann Emond 2021  
Paul Fontaine 2019  
Sharon Nist 2021

### Burncoat Park Sports Planning Committee

Dianna Provencher AH  
Harry R. Brooks AH  
Leonard Margadonna AH  
Stephen Parretti AH  
Kevin Desaulnier AH  
Dawn Marttila AH  
Russell Anderson AH

### By-Law Committee

Justina Lachapelle 2021  
Marjorie Cooper 2019  
Bob Alves 2019  
Jasmine Randhawa 2020

### Capital Improvement Planning Committee (CIPC)

Leonard Margadonna, AL 2020  
Dawn Marttila, AL 2019  
Sara Zwicker, AL 2021  
Sharon Nist, Planning 2019  
Brian Green, SB 2019  
David White, Schools 2019  
Harry Brooks 2019  
Bonita Keefe-Layden 2019  
David Genereux EO

### Central Mass Regional Planning Commission

Brian Green, SB 2019  
Dennis Griffin, Alternate 2019  
Debra Friedman, Planning 2019

### Central Mass Resource Recovery Committee

Ruth Kaminski 2019

### Code Inspection Services

John Zachariewicz, Local Alt. Inspector 2019  
John Dolen, Gas/Plumbing Inspector 2019  
Dennis Harney, Alt. Gas/Plumbing Insp. 2019  
John Markley, Wiring Inspector 2019  
Matthew McCue, Alt. Wiring Inspector 2019  
Ronald Valinski Jr., Weights&Measures 2019  
Jeff Taylor, Fence Viewer 2019



**Commission on Disabilities**

Martiella Ullman	2020
Frederick Swan	2021
Harry Brooks	2019
Penny Sawa	2020

**Community Development Block Grant**

Michelle Buck	AH
Harry Brooks	AH
Scott Francis	AH
Nancy Hagglund	AH
Kristen Forsberg	AH
David Genereux, EO	AH

**Conservation Commission**

Stephen Parretti	2020
John Marc-Aurele	2020
JoAnn Schold	2019
Joshua Soojian	2021
James Cooper	2019

**Constables**

Elizabeth Henry	2019
Gregory Kemp	2019
Craig Guertin	2019
Kenneth Antanavica	2019
Paul Doray	2019
Michael Fontaine	2019
Alexander Samia	2019

**Council on Aging**

Ann Marie Walsh Pierozzi	2019
Patricia Faron	2021
Jane Todd	2019
Richard Jubinville	2020
Lucille Jacques	2020
Marilyn Hyland	2021
Ruth Dowgielewicz	2021
Joanne Rose	2020

**Economic Development Committee**

Alaa Abusalah	2019
Harry Brooks, SB	2019
Adam Menard, AL	2019
Erin Jansky, AL	2019
Dianna Provencher	2019
Leona Anderson, AL	2019
Sarah Taylor, AL	2019

**Economic Development (continued)**

Sarah Miller, Alternate	2019
Erik Lerdal, Alternate	2019

**Finance Advisory Board**

Dorothy Dudley	2020
Bonita Keefe-Layden	2021
Mary Gabrila	2024
Dennis McGrail	2019
Lisa Wall	2020
Dave Mero	2024

**Fire Engineers**

Robert Wilson	2019
Michael Dupuis	2019
Matthew Tebo	2019

**Fire Station Building Committee**

Sandy Wilson, SB	AH
Dorothy Dudley, Finance	AH
Vacant, CIPC	AH
Robert Wilson, Fire Eng.	AH
Michael Dupuis, Fire Eng.	AH
Mark Wilson, EMS	AH
Brian Cooper, AL	AH
David Genereux, EO	AH

**Health Insurance Advisory Committee**

Suzanne Hall, Gov. Rep.	2019
Brian Knott, Hwy	2019
Steve Zecco, PD	2019
Kelley Southwick, Teacher	2019
Diane Moffat, Nurses	2019
Judith Ivel, Retirees	2019
Elizabeth Cooper, Paraprofessional Assoc.	2019
David Genereux, EO	2019
Marilyn Tencza, EO	2019
Joanne Hovagimian, Sec. Union Rep	2019

**Historical Commission**

Don Lennerton, Jr.	2019
Patrick McKeon	2020
Debra Friedman	2021
Jason Grimshaw	2019
Kathleen Wilson	2020
Joe Lennerton III	2021
Rigoberto Alfonso	2021

**Keep Leicester Green Committee**

Ruth Kaminski	2019
Janice Parke, Historic Group	2019
Judy VanHook, Garden Club	2019
Glenda Williamson, Conservation	2019
Dennis Griffin, Hwy	2019

**Library Building Committee**

Donald Cherry	AH
Ernestine Cherry, Library Trustee	AH
Thomas Buckley	AH
Mary Gabrila, FAB	AH
Kathleen Wilson, Historical	AH
Mary Moore, AL	AH
Mark Armington, AL	AH

**Local Emergency Planning Committee (LEPC)**

Sandra Wilson, SB	2019
Robert Wilson, EMS/Fire	2019
Chris Montiverdi, EMD	2019
Alissa Errede, Hospitals	2019
David White, Transp.	2019
Art Paquette, LCAC/Media	2019
Dianna Provencher, Com.	2019
Dennis Griffin, Pub. Wks.	2019
David Genereux, Admin.	2019
Stephen Parretti, Env.	2019
Craig Guertin, Police	2019
Vacant, EHS Fac.	

**Memorial Day Parade Committee**

Bruce Swett	2019
William Hawes	2019
Don Lennerton	2019
Jon Clark	2019
Mark McCue	2019

**Middle School Building Committee**

Harry Brooks, SB	AH
Chris Clark, AL	AH
Paul McCarthy, AL	AH
Mark Armington, AL	AH
Jim Reinke, AL	AH
David White, Dir of Facilities	AH
Tom Lauder, School Committee	AH
Dennis McGrail, Fin Ad Board	AH
Joyce Nelson, Middle School Principal	AH
Tina Boss, School Staff	AH

**Middle School Building Committee (continued)**

Christina Looney, School Staff	AH
Jeffrey Berthiaume, School Staff	AH
Marilyn Tencza, Superintendent	AH
William Trifone, LPS Finance Rep	AH

**Parks & Recreation Committee**

Patrick McKay	2019
Joanne Petterson-Bernier	2019
Leonard Margadonna	2019
Robert Pingeton	2019
Paul Davis	2019
Jessica Margadonna	2019
Nancy Ortiz	2019

**Parking Tickets Hearing Officer**

Ted Antanavica	2019
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**Procurement Officer**

David Genereux	2019
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**Recycling Committee**

	2019
Ruth Kaminski	
Fran Conley	
Peg Conley	
Sherice Rose Conley	
David Benoit	
Rebecca Benoit	
James Buckley	
Arthur Croteau	
Robin Granville	
Vaughn Hathaway	
Barbara Knox	
John Marengo	
Charlotte Meyers	
Patty Meyers	
Steve Monahan	
Travis Mondor	
Mary Moore	
Marybeth Nadeau-Lavoie	
Sharon Nist	
Kurt Parliament	
Jan Parke	
David Parke	
Paul Ravina	
Joseph Richardson	
Lori Rocheleau	
Ray Ronander	

**Recycling Committee (continued)**

Suzanne Sears  
James Souza  
Karen Sheldon  
Gregory Stephanos  
Judy VanHook  
Cheryl Wilson  
Charles Wisniewski  
Maureen Whitney  
Brian Whitney  
Carl Wicklund

**Registrar of Voters**

Maureen Connery	2020
Michael Curtis	2019
Deborah Davis	2020
Leonard Ivel	2021

**Town Counsel**

Petrini & Associates	2019
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**Town Hall Renovations Committee**

Harry Brooks, SB	AH
Scott Francis, SC	AH
Lisa Wall, Finance	AH
Robert Wilson	AH

**Right to Know Officer**

David Genereux	2019
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**Road Conversion Committee**

Dianna Provencher	2019
Dennis Griffin	2019
Nicholas Castello	2019

**Stormwater Management Committee**

Dennis Griffin	AH
Stephen Paretti	AH
Joanne Petterson-Bernier	AH

**Tree Warden/Insect Pest Control Officer**

Dennis Griffin	2019
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**Veterans Graves Registration Officer**

Bruce Swett	2019
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**Zoning Board of Appeals**

David Orth	2020
James Buckley	2021
Vaughn Hathaway	2023
James Reinke	2022
Mary Moore, Alt.	2020
Richard Johnston, Alt.	2019

## Town Staff

### Administration

David Genereux	Town Administrator
Kristen Forsberg	Assistant to the Town Administrator
Marie Paquette	Administrative Assistant

### Accounting

Allison Lawrence	Town Accountant
Kate Messina	Assistant Accountant

### Animal Control

Patricia Dykas	Animal Control Officer
Janet King	Animal Inspector

### Assessor

John Prescott	Assessor
Kathleen Asquith	Department Assistant

### Civilian Detention Monitors

Courtney Bickerton  
 Marianne Devries  
 Kayla Fontaine  
 Cayla Lynne Garfield  
 Brian Gould  
 Kelly Jones  
 Michael Monfreda  
 Ann Marie Parkinson  
 Richard Spaulding, III  
 Samantha Trotto  
 Matthew Weir  
 Bryan Williams

### Development and Inspectional Services (DIS)

Michelle Buck	Director/Town Planner
Jeff Taylor	Building Inspector
Kelly Conroy	Department Assistant
Wanda Merced	Department Assistant
Julie VanArsdalen	Public Health Specialist

### Emergency Management

Christopher Montiverdi	Director
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### Highway Department

Dennis Griffin	Highway Superintendent
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### Highway (continued)

Brian Knott	Foreman
Derek Keats	Mechanic
Robert Provost	Heavy Equip Operator
Derek Fenner	Light Equip Operator
Michael McCormick	Truck Driver
Erik Bulak	Truck Driver
Marc Vandall	Truck Driver
William Burt	Maintenance
Karl Solomon	Part-Time Custodian
Maureen Henderson	Dept Asst.

### Library

Suzanne Hall	Director
Patricia Grady	Assistant Director
Kathleen Cherry	Children's Librarian
Donna Johnson	Cataloguer
Charissa Berube	Circulation Assistant

### Senior Center

Rachelle Cloutier	Director
Nancy Lamb	Outreach Coordinator
Genevieve Grenier	Newsletter Editor
Robert Foley	Bus Driver
David Gerken	Bus Driver

### Treasurer/Tax Collector

Melanie Rajaniemi	Treasurer/Tax Collector
Kara Miller	Assistant Treasurer
Cheyenne Cusson	Assistant Collector

### Town Clerk

Deborah Davis	Town Clerk
Susan Zuscak	Assistant Town Clerk

### Veterans Services

Jared Sharp	Veterans Agent
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## **Police Department**

Chief of Police – James J. Hurley (Retired 12/30/18)  
Interim Chief of Police - Kenneth M. Antanavica (Eff. 12/31/18)  
Interim Lieutenant – Paul Doray

### **Sergeants**

Sgt. Kenneth Antanavica  
  
Sgt. Michael Fontaine  
  
Sgt. Alexander Samia  
  
Sgt. Craig Guertin

### **Patrol Officers**

Officer Matthew Brady  
Officer Scot Brooks  
Officer Frank Bulman III  
Officer John Caforio Jr.  
Officer Timothy Fontaine  
Officer Charles Laperle  
Officer Charles Larson, Jr.  
Officer Michael Lombardozzi  
Officer Travis McCauley  
Officer Thomas Moughan  
Officer James Murphy  
Officer Derrick Ruth  
Officer Michael Sielis  
Officer Matthew Soojian  
Officer Steven Zecco

### **Administrative Assistant**

Sheila Gaffney

### **Custodian**

William Daoust

### **Department Assistants**

Ann Marie Parkinson  
Deborah Temple

### **Special Police Officers**

Don Lennerton  
Joseph Fontaine  
Jeffrey Tebo  
Brian Gould  
Curtis Sampson  
Richard J. Spaulding, III  
Laura LaLiberte  
John Bolduc, Jr.  
Bob Bousquet  
Anthony Simo  
Joe Bonczek  
David Bousquet  
Noellen Bousquet  
Anthony Consiglio  
Gregory Gaumond  
Thomas Harrison  
Joshua Levesque  
Richard Menard, III

## **EMS Department**

Robert Wilson – Executive Director  
Donna Fields - Administrative Assistant

### **Basic EMT's**

Patrick Alstrom  
Tony Calamare  
Jeffrey Clark  
Megan Cooney  
Molly Dube  
Jennifer Franklin  
Alex Harrington  
David Howard  
Robert Jarobski  
John Kennedy  
Scott Laflash  
Kris Mastromatteo  
Koury McDowell  
Kate Mullins  
Valerie Nugent  
Justin Pike  
Sarah Seaver  
Cheryl Wilson  
Robert Wilson

### **Paramedic EMT's**

Joseph Avellino  
Michael Franklin  
Joe Kuchinski  
Ryan Mastromatteo  
Jonathan McNamara  
Paul Normandin  
Colleen Plante  
Pamela Plante  
Ryan Plante  
Ruben Torres  
Mark Wilson

### **EMS Coordinator**

Mike Franklin



## **Fire Department**

Robert Wilson – Fire Chief

Donna Fields – Administrative Assistant

Assistant Chief Michael Dupuis

Assistant Chief Matthew Tebo

### **Firefighters Company 1**

Benjamin Morris – Captain  
Patrick Almstrom  
Joe Avellino  
Jonathan Crago  
Anthony Dupuis  
Chris Goodney  
Kevin Kelly  
Nate McNamara  
Nate Mercado  
Justin Pike  
Chip Sawa  
John True, Sr.  
Joseph Wood

### **Auxiliary - Company 1**

Mark Wilson

### **Firefighters Company 2**

Michael Wilson – Captain/Fire Prev.  
Jeffrey Clark - Captain  
David Beauregard - Lieutenant  
Kevin Clark  
Alex Harrington  
David Howard, Jr.  
Brian Jubinville  
Koury McDowell  
Jonathan Plante  
Ryan Plante

### **Firefighters Company 3**

William Broullon – Captain  
Chris Gagne  
Michael McCormick  
Chris Montiverdi  
Kevin Raillo  
Jason Soucie  
Kris Soucie

### **Recruits – Company 1**

Antranic Bahnan  
Benjamin Carlson  
John Green  
Dylan Hammond  
Logan Laflamme  
Jack Kennedy  
Kyle Maldonado  
Jonathan Marx  
Ryan Murphy  
Paul Pepin  
Konnor Pike  
John True, Jr.  
Nicholas Whittemore

### **Recruits – Company 2**

Jordan Alexander  
Alex Belisle  
Zachary Dolat  
Nicholas Goddard  
Kris Mastromatteo  
Patrick Shea

### **Recruits – Company 3**

Joseph Foley  
Jonathan Hayes  
Marc Holmes  
Alexei Orloff  
Ryan Lamber  
Eric Montiverdi  
Chandler Soucie

## **Select Board**

The Select Board is pleased to submit this report on its activities for the year 2018.

At the annual Town Election in June, Finance Advisory Board Chair Mr. Rick Antanavica was elected to the Select Board. Mr. Harry Brooks re-elected to a second term on the Board. Following the election, the Board reorganized and selected Ms. Dianna Provencher as Chair, Ms. Sandra Wilson as 1<sup>st</sup> Vice-Chair, and Mr. Brian Green as 2<sup>nd</sup> Vice-Chair. Members Antanavica and Brooks round out the five-member board. The Board recognized the efforts of outgoing member Douglas Belanger.

### **Personnel**

The Select Board is the appointing authority for most municipal positions. In 2018, Mr. David Genereux, Town Administrator completed his first year in service of the Town.

James Hurley retired on December 31<sup>st</sup>, capping a thirteen-year tenure as the Town's Police Chief. The Town is most grateful to Mr. Hurley for the professionalism and leadership that he brought to the Department. He will be sorely missed.

Timothy Hickey, our Veteran's agent, also retired this year. Mr. Hickey leaves a legacy of dedicated service to the Town's veterans. He is also well known for his leadership in the kitchen preparing for senior breakfasts.

Barbara Knox, whose retirement capped a thirty-four year career serving the Town, finishing as the Planning Assistant.

Donald Berube and David Howard, Sr. both Deputy Fire Chiefs, retired as well.

Amy Perkins, Treasurer/Collector and Karen Durant, EMT Basic resigned to pursue other career opportunities.

New staff hired by the Town in 2018 include: Melanie Rajaniemi, Treasurer/Collector; Jared Sharp, Veteran's Agent; Wanda Merced, Planning Assistant; Charissa Berube, P/T Library Assistant; Karl Soloman, P/T Custodian; Koury McDowell; P/T EMT Basic, and Leicester Police patrolmen Mathew Soojian and Charles Laperle.

The Leicester Police Department opened a new era of leadership under Ken Antanavica, who was appointed interim Police Chief, and Paul Duray, who was appointed as the Town's first interim Police Lieutenant.

### **Goals**

The Board has established 3-5 year goals the following four priority areas:

- Bolster the Town's tax base by enabling commercial and residential development
- Enhance Communication with residents and stakeholders to help ensure insight into the operations of the Town, aid in community involvement and continue to build productive relationships
- Develop the infrastructure and services of the Town to improve the quality of life of residents and enable desired development

- Continually assess and improve the operations of the Town to ensure the most effective, efficient and modern practices are used in the delivery of services to residents and stakeholders.

These goals serve as the umbrella under which Town Departments focuses their efforts. In future years, all Town Departments will have to justify funding requests by showing how the requests contribute to the overall priorities of the Board. The Board of Selectmen refines the near-term tasks falling under these goal areas annually and will comprehensively review their goals every other year.

The Board has established the following goals for the Town Administrator to be addressed in the coming year:

- Conduct wage/salary study to bring wages to market value and allow for growth.
- Centralize town licensing process and address non-compliance.
- Evaluate DIS permitting process and determine strategies for simplifying and making the Town more business-friendly.
- Short-term funding strategy for the purchase of highway equipment. Develop a long-term capital plan for all deposits.
- Develop 3-5 Year Select Board Goals.
- Reuse of the Hillcrest Country Club.
- Annual employee goal and review process.

### **Town Meeting**

At the October 30, 2018 Town Meeting, the town debuted electronic voting, which gives each voter a hand-held voting device. The “clickers” as they were called, greatly simplified the voting process as well as immediately displaying the voting results for all to see.

Town Meeting also approved a bylaw that would allow for the maintenance of private roads.

### **Town Finances**

The Select Board and Town Administrator worked to continue to improve the financial conditions of the Town. The Board forwarded a balanced budget for fiscal year 2019 that was overwhelming approved at Town Meeting. Town Meeting also approved the Select Board recommendation to add \$21,787 to the stabilization fund, investing \$390,725 in capital projects adding \$35,000 to the Other Post-Employment Benefits Trust Fund (OPEB).

In the November 2018, voters participating in the mid-term elections voted a \$950,000 debt exclusion for the purchase of seven pieces of new equipment for the Highway Department.

### **Major Facility Capital Improvement Projects**

The Leicester Public Library Renovation and Expansion Project continued throughout 2018. The \$8.9 million project is primarily funded through a State library grant and includes renovation of the existing building and a 50% expansion. The project is slated for completion in February of 2019.

In September of 2017, the Town was awarded a grant from the State Department of Housing and Community Development to make the Town Hall more accessible including the installation of an elevator and an accessible unisex bathroom.

These improvements are expected to be complete by the end of 2018/beginning of 2019. The School Administration Offices, and Town Administrator’s Offices moved to the vacant third floor of Town Hall in

early summer 2018. The Town Clerk's office will be expanding to include much needed storage space, while the Town Accountant moves down the hall to the former Town Administrator's Office in early 2019.

### **Economic Development**

The Town continued to pursue all potential avenues for Economic Development in 2018. Notable advancements included approving a sales tax on recreational marijuana sales and establishing host community agreements for five recreational marijuana establishments. Of special note was the sale of 88 Huntoon Highway, the former Millbrook Distributors building to The Town is working to attract businesses to the Route 56 corridor in particular.

## **Bylaw Committee**

The By-Law Committee convened to review one by-law change prior to the Annual Town Meeting, which recommended changes to Article 21, Chapter 1, Section 5 that clarified the process for Board, Committee and Citizen petition for by-law changes and allowed for the Town Clerk to assign placement of the by-law if none is approved at the town meeting. The committee recommended approval. Two by-laws were reviewed prior to the Fall Town Meeting. One of these further edited the above by-law to comply with state guidelines decreasing the lead time for submitted changes from 60 - 45 days. Again, the committee recommended approval. The last by-law which was reviewed was for the Temporary Repair of Private Ways, which the committee found consistent with other towns' by-laws, and allowed the Town to make necessary improvements and identified the ways repairs can be initiated. Other components were the options and process for payment responsibilities, limiting town liability, and defining when Town Meeting needs to appropriate funds for larger projects. Again, this was recommended for approval.

## **Town Moderator**

It continues to be my honor and privilege to serve as moderator for the Town of Leicester. Town Meetings, and its members, are the legislative branch of our town government and a critical component of effective local government. I will continue to do all that I can to ensure that every registered voter who takes part in a town meeting is comfortable with the business at hand and their role in the conduct of town meetings.

As I have in past years, each spring I will meet with each senior class at Leicester High to make them aware of their rights and responsibilities as citizens of Leicester, and the fact that their votes count just as much as any other voters.

I was very pleased that the town, under the leadership of Town Administrator Genereux and the Select Board chose to add electronic voting to town meetings. This process has resulted in a couple of very positive changes to the conduct of town meetings, including privacy and efficiency. By default, all votes are now secret. The call to 'raise your voter ID card' can, in some cases make voters feel pressure to

cast a vote they feel will cause conflict with neighbors. Because all votes are secret, those instances where a secret ballot have been required or requested no longer mandate use of paper ballots.

Each use of paper ballots caused a 20 - 45 minute process with each town meeting member using a paper ballot in a voting machine. Working with the Town Clerk, we had done all we could to streamline that process, but it was extremely slow and disruptive. Since voting machines are no longer needed for the conduct of town meetings, I also believe this process has opened the possibility of relocation of town meetings.

While changes in lighting and sound equipment, and windows have made the Town Hall auditorium a better place for meetings than in years past, seating capacity is limited. The Leicester High School auditorium seats 660 people and is fully ADA compliant. The high school parking lot is also larger than the town hall lot. It is my strong hope that the efficiency and speed electronic voting offers will help to bring more voters to town meetings. Additionally, over the next several years, we will face issues which have the very real possibility of exceeding the capacity of Town Hall auditorium. Sound system, LCAC broadcasts and voter check in will need to be addressed, but I believe we should take a hard look at using the high school auditorium as the site for town meetings.

I would also like to remind every citizen and registered voter that all aspects of our town government are open for participation and involvement. Every board in town conducts their business in posted meetings that, with very few exceptions, are open to the public. The business we undertake at Town Meeting is the result of months of meetings and deliberations. While any member of a town meeting has a right to ask questions about items on the warrant, time spent following proceedings throughout the year will provide a deeper understanding of the business on the floor of town meetings.

## **Emergency Medical Services**

During 2018 Town of Leicester Emergency Medical Services responded to 1372 calls for medical assistance, treatment and or transport to area Hospitals. This represents an increase of 240 calls from the previous year. Of the 1372 calls, 949 resulted in transports to area Hospitals. The remaining responses consisted of but not limited to lift assists, lifeline alarm, fire standbys, patient evaluations and patient refusals.

The town is equipped with three Ambulances with all Ambulances based out of Fire/EMS Headquarters. The primary Ambulance is staffed 24/7 at the Paramedic level. If a second call is received while the primary truck is out the regional dispatch tones out for any available EMT's. If we are unable to staff the 2<sup>nd</sup> truck a mutual aid Ambulance responds and handles the call. Over the past years we have been able to staff 96% of calls received for service. Occasionally all three have been used at once for emergency calls.

Future Capital needs for the EMS Department and our number 1 priority is the replacement of our Cardiac Monitors. This will be necessary as our current units are out of date. Manufacturer replacement parts and support availability was originally ending in 2018. We were able to secure a maintenance agreement to cover the units until 2019. We will be looking to replace Ambulance 2 in the near future as

part of the capital replacement program. Currently, Ambulance 2 is 13 years old and Ambulance 3 is 12 years old and has experienced engine issues. This past year we replaced the engine in Ambulance 3 to prolong the life of the unit as the chassis and box are in relatively good condition.

The further reduction in Medicare/Medicaid reimbursement for services rendered will continue to cause future problems and will provide many challenges for our department to continue delivering quality medical care to residents of the Town of Leicester.

To the residents of Leicester, we would like everyone to know that we sponsor an annual EMT basic course. If you have any interest in becoming an Emergency Medical Technician please contact Donna Fields at our office.

We would like to thank the employees of the Town of Leicester who aid in our mission (Police, Fire, DPW, and the Town Hall) your support is greatly appreciated.

The Town of Leicester Emergency Medical Services remains committed to delivering quality medical care and promoting wellness to the residents of the Town of Leicester.

### **Fire Department/Board of Fire Engineers**

The Fire Dept. responded to 326 incidents during this past year. This is an increase from the previous year. The incidents range from structure fires, brush fires, motor vehicle accidents, carbon monoxide emergencies, hazardous emergencies, water emergencies and mutual aid responses to adjoining communities.

Future capital needs consist of replacing our Self-Contained Breathing Apparatus (SCBA). These units are currently 15+ years old. The current SCBA bottles were replaced this past year as they expired at the 15-year mark. The Fire Department has applied for a Federal Grant for the replacement of the SCBA units.

The replacement of Engine 4 is the next fire apparatus scheduled for replacement. When Engine 4 is replaced it will be moved to reserve status and serve as the backup pumper. The current reserve/backup pumper is a 1986 Hahn Pumper. Station 2 and 3 will need roof replacements within the next 3-5 years. These roofs were last replaced 30 years ago. This past year the roofs were resealed giving them an additional 3-4 years of life.

The Leicester Fire Dept. received grants in the amount of \$3,754.00 for our SAFE (Students Awareness Fire Education) program and \$2,400.00 for Senior SAFE program.

These programs are coordinated by Captain Michael Wilson and consist of Fire Department certified SAFE Instructors, along with other firefighters, going to our Schools, Day Care Centers and civic groups within our Community to provide instructions on the following topics such as Stop, Drop and Roll, Making and Practicing Home Escape Plans, Reporting Fire and Emergencies, Crawl Low Under Smoke, Kitchen and Holiday Safety and more.

The Senior SAFE program is a fire and life safety education program designed to improve the safety of older adults through education addressing the unique fire risk of this age group. These risks include



smoking, home oxygen use, cooking, electrical and heating dangers. This program also provides for the replacement of smoke and carbon monoxide detector that are over 10 years old.

The Fire Department's new recruits Firefighters participate in the Massachusetts Fire Academy Call/Volunteer Recruit training program. We graduated 2 Firefighters from the Massachusetts Fire Academy Call/Volunteer Recruit program. These programs require the Recruit Firefighter to volunteer between 240 to 300 hours to complete this training program. All new recruits are required to attend one of these programs in order to be appointed as a regular Firefighter for the Town.

Training for firefighters continues on a year-round basis. They conduct monthly sessions to keep up their skills and learn new techniques brought into the fire service. These training sessions are held even during inclement weather as the firefighter never knows what type of weather they will encounter when they are needed. The opening of the Headquarters and the adjoining training tower now allows for most department training to be held at this facility.

The Fire Department would like to recognize Deputy Chief Donald Berube who retired after 42 years of dedicated service to the Leicester Fire Department and the Town. Assistant Chief Michael Dupuis was appointed by the Board of Fire Engineers to fill the Deputy Chiefs position.

The Board of Fire Engineers would like to thank the members of Fire Department for their dedication and devotion to the residents of the Town of Leicester.

### **Fire Station Building Committee**

The Fire Station Building Committee also known as the Fire & EMS Headquarters Building Committee was established in August 2014 and consisted of representatives from the Board of Selectman, Finance Advisory Committee, Capital Committee, a member of the community, Ambulance/EMS Department, and Fire Department (2). The Capital Committee member was replaced by an EMS Department member after the scope of the project was defined, funding was acquired, and bids were awarded.

The station was completed in 2017 and the town Fire and EMS Departments took possession of the building on December 10, 2017.

In the spring, an open house was held on Sunday May 6<sup>th</sup>. It was an opportunity for the town to come and tour the building and get to see first-hand the functionality and quality of the building and to learn a bit more about why the station was needed for the safety and health of our EMS and fire personnel. There was a brief ceremony at 11am with town officials, Senator Moore, Representative Campanale and US Congressman McGovern in attendance. More than two hundred people toured the building on that day.

In this first full year of operation there have been no major issues with the building, and the couple of minor issues were resolved quickly under warranty.

As chairman of the committee I would again like to thank the dedication of the committee to ensure this project completed in a quality manner and on budget, without their efforts this would not have been a successful project: Dorothy Dudley, Brian Cooper, Mark Wilson, Scott Laflash, Chief Robert Wilson, Asst. Chief Mike Dupuis.

## **Leicester Police Department**

### ***"Proudly Working with the Leicester Community"***

#### **Introduction**

It is my honor and a privilege to be submitting the Leicester Police Department's (LPD) annual report to the residents of the community. The LPD is pleased to report that crime in Leicester remains under control. In 2018 the overall crime rate within the town was down for the fifth consecutive year. There were slight increases in certain categories of crime in Leicester, which will be discussed in detail further below.

#### **Personnel and Staffing**

In 2018, the LPD full time staff included (21) police officers, an administrative assistant, two part-time clerks and 5 part-time jailers. The sworn complement of police officers is comprised of the chief, 5 sergeants, and 15 patrol officers. This represents an increase of two officers over the staffing level of the LPD in 2017.

#### **Opioid Crisis**

The Town of Leicester still has not been immune from the devastation of the National Opioid Crisis. The members of the Leicester Police Department continue to work hard to combat the Opioid Crisis in our community on a daily basis. Last year the LPD was pleased to partner with the Leicester Public Schools and Worcester County District Attorney Joseph D. Early, Jr.'s Office in submitting a grant application seeking to bring an additional drug/opioid educational program to the middle school students of our community and did continue the program this year. The grant application was selected for funding and this is the first of its kind program in Central Massachusetts. The program began being presented in the Leicester Public Schools in November of 2017 and continues today.

#### **Crime Control Strategy**

The Leicester Police Department's crime control strategy includes, but is not limited to, the following crucial initiatives:

1. **Traffic Enforcement** – Most crimes committed in Leicester are committed by individuals who reside outside the Town of Leicester. These transient offenders can be deterred by a highly visible and active traffic enforcement program. Offenders, looking to commit crimes, frequently drive vehicles that are not legally registered, etc., so they avoid communities where they are more likely to be stopped for these motor vehicle violations. Leicester's traffic enforcement program makes the police highly visible, which deters crime and reduces disorder.
2. **"Goods for Guns" Program** – The LPD participated for the 5<sup>th</sup> consecutive year in the Greater Worcester County "Goods for Guns" Program. This year the LPD bought back twelve (12) firearms in exchange for gift cards supplied by UMass Memorial Health Care. The LPD has now bought back 80+ firearms under this program. This means fewer guns on the street, fewer guns being stolen in our community, and potentially fewer firearm related accidents. The LPD was recently recognized at the "Goods for Guns" kick off press conference as one of the two key law enforcement agencies involved in organizing this event.

3. **National Drug Take Back** – The LPD, in partnership with the Leicester Recycling Center, participated in both National Drug Take Back initiatives in 2018. The partnership can proudly state that it has participated in all fifteen (15) DEA sponsored National Drug Take Back Programs. The program has “taken back” more than 2,400+ pounds of drugs, the majority of which are unused, unwanted, or expired drugs that are sitting in area homes. The collection of these drugs prevents them from being stolen and diverted. Drugs can be dropped into the LPD drug collection kiosk in the police station lobby anytime.
4. **Needle Collection Program** – The LPD collected approximately 275 gallons of hypodermic needles and sharps in its needle collection kiosk. The collection kiosk has been an effective tool in getting needles and sharps off the street. Needles and sharps can be dropped into the LPD needle collection kiosk in the police station lobby anytime.
5. **Regional Drug Task Force** – The LPD served as the lead agency for the Regional Drug Task Force for the past three years, overseeing a 14-town regional law enforcement collaborative grant. This grant resulted in the LPD being able to fund numerous drug enforcement investigations and education programs, independent of town funding.
6. **Drug Educational Programs** – The LPD, in conjunction with the Leicester School Department, continues to provide multiple educational programs for students and parents. Last year, in addition to the program previously discussed, the LPD, in conjunction with the Drug Task Force and Leicester Public Access Cable TV, produced “Dylan’s Journey – From Star Athlete, to Addict, to Sobriety,” a firsthand account of Dylan’s story, which I encourage everyone to watch on LCAC TV. The show is still being aired from time to time.
7. **Community Outreach** – The LPD attempts to attend as many public events as possible, where it can set up its drug display boxes for viewing and education. The department also distributes home drug test kits to anyone who may want to test in the privacy of their own home.
8. **Professional Investigations** – The Investigative Division of the LPD is committed to conducting investigations that meet the highest professional standards and routinely benchmarking its investigations against other leaders in the law enforcement community.

These initiatives have proven to be very successful in deterring and controlling crime and disorder in our community.

### **Social Media**

Residents can stay in touch with the Leicester Police Department and what is occurring in their community by following the LPD on the following social media sites:

1. Facebook at [www.facebook.com/LeicesterPolice](http://www.facebook.com/LeicesterPolice)
2. Twitter at [www.twitter.com/LeicesterPD](http://www.twitter.com/LeicesterPD)
3. Next Door Cherry Valley <https://nextdoor.com/city/cherry-valley--ma/>

The LPD utilizes these social media sites to maintain transparency and provide real time crime alerts and other information to residents.

## **Crime Statistics for Leicester in 2018**

The crime statistics for 2018 are set forth below.

Pornography = 3  
Weapons Violations = 6  
Runaways = 1  
Liquor Law Violations = 1  
Disorderly Conduct = 9  
Public Intoxication = 1  
DUI = 18  
Credit Card Fraud = 2  
All Other Crimes = 158  
Fraud (all other) = 16  
Rape (forcible) = 9  
Rape (statutory) = 8  
Indecent Assaults = 1  
Assault (aggravated) = 26  
Assault (simple) = 24  
Intimidation = 13  
Robbery = 2  
Arson = 0  
Breaking & Entering = 11  
Theft from Vehicles = 13  
Shoplifting = 81  
Larceny (from building) = 15  
Larceny (all others) = 42  
Vehicle Theft = 7  
Identity Theft = 16  
Destruction of Property = 27  
Narcotics Violations = 14

The LPD has noted a slight increase in the number of aggravated assaults and a slight decrease in the simple assaults in this year's crime statistics. The department will be focusing on identifying the source of these assaults (i.e. domestic disputes, road rage or other incidents) and work towards addressing the issue.

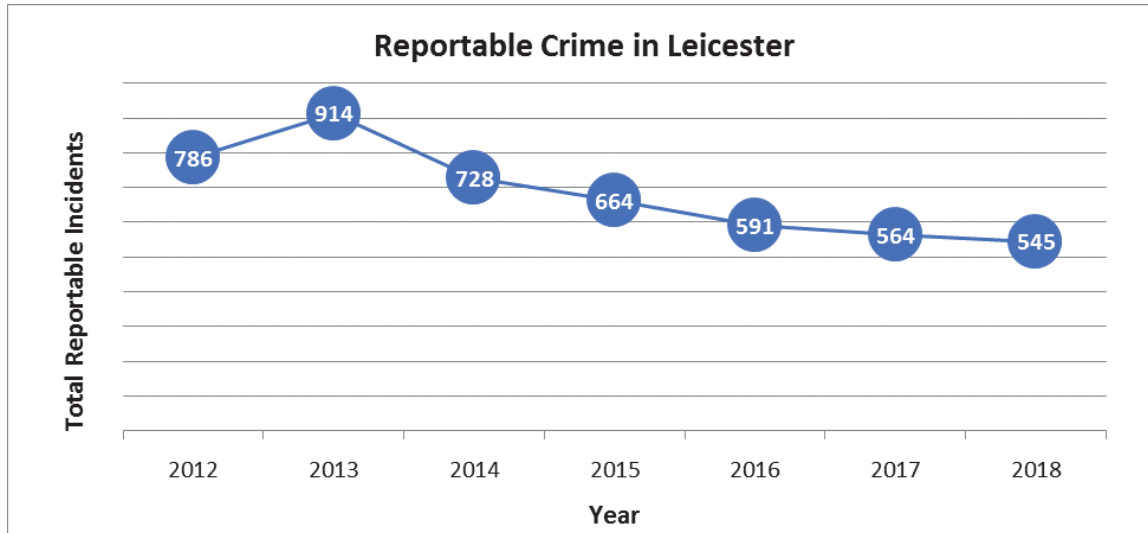
## **Additional Statistics**

1. Calls for Service (CFS)/Patrol Initiated Activity (PIA) = 27,131 (+ 2,523)
2. Accident Investigations = 297 (+46)
3. Arrest/Criminal Summons = 458 (-22)
4. Medical Responses = 1049 (-10)
5. Investigative/Offense Reports = 1595 (+ 280)
6. Alarms (All Types) = 228 (-15)
7. Motor Vehicle Stops = 2395 (+295)

## **The Overall Crime Rate in Leicester By Category**

1. Crimes Against Persons – 82

2. Crimes Against Property – 244
3. Crimes Against Society -23
4. Group B Crimes – 196



The statistics above show there were a total of 545 crimes reported in the Town of Leicester in 2018. This is compared to a total of 564 reported in 2017. This represents a decrease of 19 reportable offenses, which is an approximately 3.5% drop in crime. As you can see from the graph, this year's overall decrease in crime represents the fifth straight year crime has declined in Leicester. This continuous decrease in the crime rate is primarily due to the hard work of the uniformed patrol division, who work on deterring crime in our community on a daily basis.

### **Criminal Investigation**

The Leicester Police Department was required to conduct a wide variety of investigations during 2018 including, but not limited to, the following criminal activity:

- Elder financial exploitations.
- Numerous reports of illegal narcotics distribution.
- Forgery of receipts issued by a local retailer.
- Multiple opioid related overdoses and opioid related deaths.
  
- Several complex financial investigations involving credit card fraud/identity theft.
- Matching DNA profiles from physical evidence collected at crime scenes to suspects.

The Leicester Police Department is fortunate to be staffed with such highly qualified and professional officers and to have ongoing partnerships with the other outstanding law enforcement agencies.

### **The Opening of Cultivate**

Just prior to Thanksgiving this year Cultivate opened for the sale of recreational marijuana, and was one of two facilities in the entire state now open to recreational sales. The opening brought a flood of consumers into town all wanting to be one of the first to purchase legalized recreational marijuana. The

timing of the opening, along with Black Friday at Wal-Mart, slowed Route 9 traffic on the west end of Leicester. The opening also created several difficulties for the neighbors of Cultivate as well as other traffic concerns. The Town mobilized quickly and held an emergency meeting to discuss all of the problems which were then addressed immediately. Since that meeting the traffic flow has improved dramatically and complaints have been at a minimal.

### **Personnel and Police Unions**

On December 30, 2018 Police Chief James J. Hurley retired. At this time Administrative Sergeant, Kenneth Antanavica was appointed Interim Chief of Police and Sergeant Paul Doray was appointed Interim Police Lieutenant. The lieutenant appointment is a huge milestone for the entire department. Never before has this department had a police lieutenant position. This now will bring along a change in the chain of command, a shift of duties and responsibilities, and most of all another rung on the ladder as officers advance their Careers. As we move forward in 2019, we will begin the hiring process to fill the opening left by Chief Hurley's departure with the permanent appoints of the chief and lieutenant positions.

We would like to thank Chief Hurley for his dedication to the Town of Leicester and the tireless work he put forth into making the Leicester Police Department one of the finest police agencies in Central Massachusetts. I would also like to mention that Chief Hurley worked right up to his last day preparing us for a smooth transition. Chief Hurley left the LPD in a great position to carry on with his high standards of police work after serving as Leicester's Chief of Police for over 12 years.

I would like to thank all the members of the Leicester Police Department, and the unions which represent them, for their willingness to work collaboratively to make the Town of Leicester a good and decent place to live, work and raise a family.

On behalf of all the men and women of the Leicester Police Department, I would like to thank the entire community for their continued support.

## **Highway Department**

The Town's Resurfacing Program consisted of grinding and paving 575' of Baldwin Street, 3,200' of Green Street, 1,700' of Marshall Street, 4,921' of Pine Street and 2,690' of Pleasant Street. In addition to resurfacing, the Highway Department has implemented a polymer rubber crumb crack sealing on Paxton Street and Pleasant Street from the Paxton line to the Oxford line to extend the life of the road surface and reduce seasonal pot holes.

Our department continues to carry out the following duties: sign and guardrail maintenance, roadside brush cutting, shoulder, ditch and drainage work, catch basin cleaning and repairs, street sweeping, line painting, grading of gravel roads, maintenance of Police Station, Senior Center, Copeland Library, all Veteran's Squares, Cherry Valley Cemetery, Elliot Hill Burial Grounds, Burncoat, Rochdale and Towtaid Parks, and Community Field. The department has continued to maintain and expand its duties in town buildings and grounds by merging the Building's Maintenance position under the Highway Department



providing a better ability for the improvement of services. The Highway Department also works at the Recycling Center with composting.

The Highway Department continues to work on stormwater projects which consist of mapping all catch basins, manholes, detention ponds, and pipe outlets. We are now GISing all piping under- ground. This is a big project and will take some time to complete. This department, with the assistance of Mass DOT and DEP, was able to add an additional 800' of 12" pipe and 5 catch basins on Green Street for improvement of the town's drainage system and eliminating a hazardous ice condition.

Reconstruction of Paxton Street, Route 56 North, has been completed, adding improved sidewalks and road surface by Mass DOT. The Rawson Street bridge project was also completed by Mass DOT in the fall of 2018 and is opened with two lanes for traffic. The town has also received a large grant through Mass DOT Small Bridge Project for the rebuilding of the Church Street bridge, which is ongoing, and the bridge will remain closed until completion.

The Leicester Highway Department would like to express their sincere gratitude to the voters of the town for the recent passage of the debt exclusion to provide us with the equipment needed for better service.

## **Recycling Committee**

Leicester's Recycling volunteers recently discussed the fact that we have a lot of new people in town. It occurred to us that our history to these folks new to town is not known. So this is an attempt at briefly summarizing this amazing teamwork experiment that now has succeeded for 27 years!

The long-time town landfill closed December 31, 1990. Recycling Center opened one month later, February 1991. During the same time the state as an incentive to stop landfilling and incinerating so much trash, which was causing contamination of groundwater and the air quality, created the Solid Waste Act. This law mandated recycling of various items in an annual phased in process.

I was a selectman at the time and I along with a group of citizens established a solid waste advisory committee. We studied the issue of trash in Leicester and came up with the following:

1. The early nineties was a fiscally tight time for the town and a contract for curbside trash collection at \$350,000 annually was not affordable.
2. Citizens had become accustomed to going to the landfill for an inexpensive annual sticker fee. A recycling center could continue this for a lot of the trash items.
3. There were several "mom and pop" type trash haulers in town that for citizens choosing pickup, kept prices low and competitive far from the larger hauler corporate prices. Opening recycling for many items, and citizens hiring small local businesses will help keep citizen cost down and maintain those businesses livelihood.
4. The town was responsible for enforcement of the Solid Waste Act. The Recycling Center maintained town compliance.
5. Town departments would need to find a way to dispose of their trash. Recycling kept their costs down.

The group opened the Recycling Center with these goals that hold true even today 27 years later.

Local Businesses also participate keeping their costs down passing savings on to citizens. Due to bulk processing of products, Recycling saved town higher costs of processing things like hazardous waste from schools and highway departments and removing hazards from homes as a safety for citizens and first responders.

When Leicester noticed a problem with illegal dumping of bulky furniture and electronics, Recycling stepped up and processed these items.

We work with highway in operation of a compost facility for local citizens and businesses.

A partnership with police department processes prescription drugs and sharps protecting the public even more.

Most importantly, YOUR recycling center operation runs on annual income from car tags and product income thus costing the tax payers much less in annual operating costs.

Your Recycling Center has been run for 27 years by 36 volunteers. Often unappreciated. Rarely recognized. But whether saving citizens or businesses trash removal costs; collecting dungarees for shoes for Uganda; backpacks for foster kids; tee shirts for auto shop rags; eye glasses for Lions; books for under-privileged and teachers; handicapped equipment for needy; coats and clothes for shelters; VOLUNTEERS ARE WORKING EVERY FIRST, THIRD AND FIFTH SATURDAY IN ALL KINDS OF WEATHER ALL YEAR, EVERY YEAR FOR YOU. AN EXCEPTIONALLY DEDICATED CREW.

If you recycle, pay a \$30 a year car tag fee, you only need once a month pick up of trash, which can cost as low as \$8.50 a pick up. That's \$132 a year for trash removal possible. WOW! Can't beat that! Unless you are a senior. You only pay \$25 for a car tag!

## **Road Conversion Committee**

The Road Conversion Committee has had no activity over the last year. The few projects that are under construction have not yet been completed at this time.

## **Tree Warden and Pest Control**

The Office of Tree Warden and Insect Pest Control is responsible for the care and protection of all shade trees within the town of Leicester.

It has always been the practice of this office to save as many trees within the roadways of our town and still provide a safe environment for travel while keeping our roadways greener.

Our Town has been very fortunate not to have had any reports of invasive species appearing on any trees within our Community.

To reduce the impact of the effects of a future weather-related event, the office of the Tree Warden is continuing the implementation of an improved approach to a program of care and trimming.

We continue to have aging trees and requests from residents to have certain trees removed, which we investigate and evaluate as needed.

It is always the goal of this office to provide safe and beautiful trees in the town of Leicester. The Office of Tree Warden is always open for responding to the concerns and requests of the shade trees by the residents of Leicester.

### **Stormwater Management Committee**

The Committee consists of the following members: Joanne Bernier representing the Leicester Public Schools, Stephen Parretti representing the Conservation Committee, and Dennis Griffin representing the Highway Department.

The Town of Leicester's Highway Department continues to take the lead on compliance with the Town's MS4 Permit.

Leicester continues moving forward in its illicit discharge program. Highway Department staff has continued catchment delineation and confirming drainage connections. The Town has also continued work on its written IDDE program. The Town passed an illicit connection bylaw which continues to be in effect.

Operations and maintenance activities completed by the Town's Highway Department continue to reduce potential for pollution from storm water. During this period, all catch basins (approximately 1,500) on 131 streets in Town were cleaned at least once with approximately 100 catch basins cleaned a second time, and all 198 Town streets were swept. The Town uses catch basin cleaning activities as an opportunity to identify potential illicit discharges. The Highway Department also cleaned 14 miles of sidewalks in the Town, including those along Route 9, which is a State Highway.

The Town of Leicester continues to be an active member of the Central Massachusetts Regional Storm Water Coalition (Coalition).

The Coalition is comprised of 31 communities. Coalition members work together to protect storm water systems and surface waters, share ideas, equipment and resources, and develop tools to expand storm water management practices collectively in an effort to meet the requirements of the Massachusetts Small MS4 General Permit.

## Development & Inspectional Services

The Development & Inspectional Services Department (created in 2014) includes the following divisions:

- Code Enforcement/Building
- Conservation Commission
- Board of Health
- Moose Hill Water Commission
- Planning Board
- Zoning Board of Appeals

Development & Inspectional Services oversees Leicester's land-use and development, including administration of a variety of land-use permits, and planning related to general land use, economic development, public health, housing, natural resources, and historic preservation.

Town Planner Michelle Buck serves as Director. Jeffrey Taylor is Code Enforcement Officer/ Building Inspector. The two Department Assistants are Kelly Conroy and Wanda Merced (hired October 2018). Barbara Knox, Department Assistant, retired in July 2018 after many years of service to the Town. Health Services are provided through the Central Mass Regional Public Health Alliance (CMRPHA), with Julie VanArsdalen providing Health inspections.

The Department's goal is to provide high-quality customer service and to make navigating through the permitting processes more efficient and easier to understand.

### ***Code Enforcement/Building***

#### **2018 Code Department Income**

Building Permits	\$58,610
Building Re-Inspection	\$53
Building Permit Replacement	\$104
106 & 304 Certifications	\$1,530
Stove Permits	\$1,218
Sheet Metal Permits	\$1,484
Gas, Plumbing, Wiring, and Weights & Measures	\$9,357
<b>TOTAL</b>	<b>\$72,356</b>

#### **2018 Code Enforcement Permit Activity**

<b>Building Permits</b>	
1 or 2 Family	15
Commercial Building	3
Additions	5
Sheds/Barn	7
Swimming Pools (above & in-ground)	12
Garages (1,2 & 3 car)	7
Decks/Porches/Sunrooms	22
Roofs/Siding/Replacement Windows/Doors	102
Renovations/Remodels/Alterations	53
Demolitions & Removals	12
Solar Panels (Residential)	26
Chimneys	2
Signs	7
Weatherization/Insulation	27

Cell Towers/Arrays	2
Fence	1
Replacement Cards/Re-inspections	6
Void/Cancel/Revoked	9
Miscellaneous	5
<b>Total Building Permits</b>	<b>323</b>
<b>Miscellaneous Permits &amp; Certifications</b>	
Certifications Issued (304 & 110)	40
Home Occupation Permits Issued	21
Occupancy Permits Issued	28
Stove Permits	29
Sheet Metal Permits	22
Plumbing Permits	141
Gas Permits	90
Wiring Permits	265
Weights & Measures Permits	27
<b>Total Miscellaneous Permits</b>	<b>663</b>
<b>TOTAL PERMITS ISSUED</b>	<b>986</b>

**2018 Plumbing, Gas, Wiring and  
Weights & Measures Inspections**

Plumbing	227
Gas	101
Wiring	353
Weights & Measures	294
<b>TOTAL</b>	<b>975</b>

***Conservation Commission***

The Conservation Commission administers the Massachusetts Wetlands Protection Act, the Rivers Protection Act, as well as the Town of Leicester Wetland Bylaws and Regulations. The purpose of these Bylaws and Regulations is to protect wetlands, related water resources, and adjoining land areas (buffer zones) in Leicester. The Conservation Commission is a five member Board appointed by the Board of Selectmen to three year terms. Conservation Commission members in 2018 were: Stephen Parretti (Chair), John Marc-Aurele (Vice-Chair), JoAnn Schold, James Cooper and Joshua Soojian. Joshua Soojian resigned in June 2018.

**2018 Conservation Commission Filings**

<b>Type of Filing</b>	<b># of Filings</b>
Notice of Intent (NOI)	24
Abbreviated Notice of Resource Area Delineation (ANRAD)	0
Request for Determination of Applicability (RDA)	12
Certificate of Compliance	9

Enforcement/Cease & Desist Order	1
Emergency Certifications	2
Appeals	0

Conservation Commission members regularly conduct on-site reviews to ensure that work conforms to applicable laws and regulations, as well as adhering to Orders of Conditions and Determinations that are issued by the Commission.

### ***Board of Health***

The Board of Health promulgates guidelines and regulations concerning the safety and well-being of the public. The Board also engages in public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor. The Board is a three member elected board with each member serving a term of three years. The current members are: Christopher Montiverdi (Chair), Richard Spaulding II (Vice-Chair), and Pamela.

In 2011, the Town entered into an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) to provide a wider array of public health services to the community. Worcester is the lead agency of the Central MA Regional Public Health Alliance (CMRPHA) which consists of the Towns of Grafton, Holden, Leicester, Millbury, Shrewsbury and West Boylston who work cooperatively to create and sustain a viable, cost-effective, and labor-efficient regional public health district. In 2016, CMRPHA became a nationally accredited health department. With a total workforce of 26 public health professionals, CMRPHA communities can rely on public health expertise and experience as described below.

### **Environmental Health**

Regional Public Health Specialists assist businesses and residents to comply with numerous environmental health regulations. Most recognized is the food protection program, in which staff conduct routine and follow-up inspections of food establishments, review plans for new food establishments, investigate complaints, and conduct investigative hearings to address non-compliance. Regional Public Health Specialists conduct inspections for wells, septic systems, semi-public and public swimming pools, tanning facilities and recreational camps for children. They also investigate complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with local, state and federal regulations.

<b>2018 Health Inspections</b>	
<b>Type of Inspection</b>	<b>Number of Inspections</b>
Housing Inspections	42
Food Inspections	160
Pool Inspections	4
Camp Inspections	3
Tobacco Inspections	*
Title V Perc / Soil Testing	33

Septic Plan Reviews	28
Septic System Inspections	71
Well Reviews	15

*\*see Community Health*

### **Public Health Nursing**

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. Reporting disease occurrences enables Public Health staff to monitor trends, detect and control outbreaks, and evaluate prevention activities. CMRPHA regularly collects important information on all reported diseases.

<b>2018 Reported Diseases</b>	
<b>Reportable Disease</b>	<b>Number of Cases</b>
Campylobacteriosis	1
Giardiasis	1
Group B Streptococcus	1
Hepatitis A	2
Hepatitis C	4
Human Granulocytic Anaplasmosis	1
Influenza	25
Lyme Disease (suspect)	17
Salmonellosis	2
Streptococcus pneumonie	1
Tuberculosis (Disease/LTBI)	8
<b>Total</b>	<b>63</b>

An influenza clinic was held at the Nazareth Home on November 28, 2018 at which time 22 children were vaccinated. This was the only 2018 influenza clinic held in town as the Board of Health chose not to purchase influenza vaccine for adult use.

### **Community Health**

In 2018, CMRPHA, through WDPH continued to receive \$100,000 from the Massachusetts Substance Abuse Prevention Collaborative annual grant award. The grant, in part, supports prevention of youth alcohol and marijuana abuse in Leicester for five years (beginning in 2015). Staff has been attending the monthly Leicester school wellness committee meetings and helped to plan as well as hosted a table at the Leicester School Health Fair, put on by the Leicester School Wellness Committee at the Leicester Primary School. In August, staff attended the Leicester High School Athletic Night and provided resources for parents, teachers and youth on substance use prevention.

In addition, WDPH / CMRPHA continued to receive \$100,000 Massachusetts Opioid Abuse Prevention Collaborative annual grant award (beginning 2014), focused on opioid overdose prevention and

reduction in the region. Across the Alliance, awareness events, education and training activities are now taking place to build community capacity to respond to and prevent opioid overdoses. These efforts include capacity building, through the formation of the Regional Response to Addiction Partnership (RRAP), prevention education, in collaboration with Leicester Police Department in the form of Narcan administration and community resource awareness.

CMPRHA coordinated activities for Leicester as a member of Worcester Regional Tobacco Control Collaborative, which provides enforcement of Massachusetts General Laws and local regulations around youth access and environmental tobacco smoke. This includes retailer education visits and regular enforcement checks.

<b>2018 Tobacco Control Summary</b>		
<b>Description</b>	<b>Inspections</b>	<b>Violations</b>
Tobacco Permit Retail	25	2
Underage Sales Compliance	28	0

Each year data is collected to monitor the health of young people in the town. In November 2018, staff presented the latest Youth Health Survey data to the Leicester Public Schools Administration. (The Leicester Middle School completed the Regional Youth Health Survey in June 2017 and the High School completed the survey in December 2017.) This data is used by WDPH to assess youth health trends over time and identify priorities for prevention. The Regional Youth Health Survey data is also reported to the Massachusetts Department of Public Health (MDPH) for several regional grants and supports allocation of prevention funding by MDPH back to the region.

During the summer of 2018, the Academic Health Collaborative of Worcester, a formal academic and WDPH initiative, hosted several public health outreach interns who assisted with various projects and health fairs in the community. Student interns attended many events including the Leicester Public Safety Fair. They were also in Worcester, Grafton, Shrewsbury, Holden, Leicester, West Boylston, and Millbury sharing health education materials and engaging families in physical activity challenges throughout the summer.

In October, WDPH along with Fallon Health and UMass Memorial Healthcare presented the findings of the 2018 Greater Worcester Community Health Assessment (CHA) to an audience of over 100 community members, residents and partners from across the region. A CHA is conducted every three years to gain an understanding of key challenges that affect health as well as assess the strengths of the community. The CHA was designed as a population-based assessment, meaning the goal was to identify the full range of community health issues affecting the region, across all its demographic and socioeconomic segments. This document will inform the next Community Health Improvement Plan (CHIP) which will be released in 2020/2021 and is the road map the Alliance follows to improve health across our regional public health district. All residents are invited to “Chip In!” and can do so by joining the Coalition for a Healthy Greater Worcester at [www.healthygreaterworcester.org](http://www.healthygreaterworcester.org).



### ***Public Health Emergency Preparedness***

MDPH's Office of Preparedness and Emergency Management (OPEM) has developed Health and Medical Coordinating Coalitions (HMCC) in each of the six regions throughout the state. In each region, OPEM has chosen a Sponsoring Organization to oversee the fiscal, administrative, and programmatic aspects of the HMCC grant. In Region 2, the WDPH has served as the Sponsoring Organization for the past two years. Each HMCC is tasked with completing deliverables designed to foster a multi-disciplinary, regionalized approach during all phases of an emergency: preparedness, response, recovery, and mitigation. As a member of the Region 2 HMCC, the Town of Leicester has access to increased resources and is a part of regional planning efforts.

As Sponsoring Organization, WDPH is considered the regional Emergency Support Function 8 (ESF-8); in an emergency, WDPH would coordinate resource requests and allocation, and provide situational awareness for all healthcare organizations and local public health departments in the seventy-four cities and towns that make up Region 2.

Currently, six community members from the Town of Leicester are registered Medical Reserve Corps (MRC) volunteers. MRC volunteers are trained and prepared to respond to emergencies in their communities. As a member of the Worcester Regional Medical Reserve Corps (WRMRC), Leicester would have access to all 429 registered volunteers within the WRMRC in the event of an emergency.

CMRPHA staff worked with the Board of Health to review and revise the Town's Emergency Dispensing Sites (EDS) plan. The Leicester Board of Health was also in compliance with all required quarterly MDPH internet-based emergency drills (WebEOC).

### ***Moose Hill Water Commission***

The purpose of the Moose Hill Water Commission is to work toward establishment of the Moose Hill Reservoir as a Class A Public Drinking Water Supply for the Town of Leicester and surrounding communities in need of water. The Moose Hill Water Commission is a three member elected Board, with members holding three year terms. The present Commissioners are Kurt Parliment (Chair), Harry Brooks, and Carl E. Wicklund, Jr.

In 2018, the Commission discussed the production of a documentary of the Town of Leicester and the Moose Hill Reservoir. The documentary would provide information on the Town's future direction, the need to upgrade the Town's infrastructure to attract business, and potential use of Moose Hill Reservoir to alleviate the Town's water issues. Estimated budget production costs were discussed and different avenues for funding are still being reviewed.

All those wishing to express their opinion towards the planning and development of the reservoir are invited to attend Commission meetings or express their views in writing to the Moose Hill Water Commission.

### ***Planning Board***

Planning Board is responsible for review of applications for approvals under the Zoning Bylaw and Subdivision Regulations. This includes Site Plan Review and/or Special Permit applications for commercial developments, subdivision applications, and endorsement of ANR Plans (plans depicting new lot lines on existing streets). The Planning Board is also responsible for long-range land use planning for Town of Leicester, including implementation of the Leicester Master Plan and Open Space & Recreation Plan.

The Planning Board is comprised of five elected members and an appointed Associate member. In 2018, Jason Grimshaw and Debra Friedman continued to serve as Chair and Vice-Chair, respectively. Sharon Nist, Alaa Abusalah, and Andrew Kularski continued to serve as regular members of the Board. Robin Zwicker continued to serve as an Associate member.

<b>Site Plan Review Applications 2018</b>
1. 515 Henshaw Solar (decision pending)
2. Cultivate (approved 6/2018)
3. 101 Huntoon, LLC (approved 10/2018)
4. East Coast Organics, LLC (approved 10/2018)
5. CannAssist, LLC (approved 10/2018)
6. Boutilier Solar #3 (approved 12/2018)
7. 488 Stafford (approved 11/2018)
8. 424 Main (decision pending)

<b>Special Permit Applications 2018</b>
1. Mayflower-Holcomb OSRD (approved 6/2018)
2. Mulberry Solar #3 (approved 9/2018)
3. 710 Main Street (decision pending)
<b>Subdivision Applications 2018</b>
1. Parker Street Preliminary (disapproved 9/2018)
2. Oak Bluff Lane Preliminary (approved 3/2018)
3. Boutilier Road Preliminary (approved 10/2018)
4. Oak Bluff Lane Definitive (decision pending)

<b>Amendments/Extensions 2018</b>
1. Curtis Self-Storage, amendments (6/2018)
2. Barbers Crossing, parking amendment (6/2018)
3. Curtis Self-Storage, deadline extension (6/2018)
4. Eastern Pearl, deadline extension (7/2018)
5. Hillcrest Water Tank, deadline extension (9/2018)
6. LaFlash Boutilier Solar, amendment (12/18/2018)

The Planning Board also reviewed 13 ANR Plans (1 plan disapproved, 16 new building lots, several lot line changes), and several minor applications (changes to performance agreements, minor project changes, etc.).

The following Planning Board approved projects were completed in 2018: Cultivate, McNeil Highway Solar, Leicester Fire/EMS Headquarters, Dippin' Donuts (formerly Mike's Donuts), Stafford Solar Farm (#408), Cherry Valley Solar, and LaFlash Boutilier Solar.

## 2018 Zoning Bylaw Amendments

<b>Date/ Article #</b>	<b>Description</b>	<b>Town Meeting Action</b>
5/1/18 Article 22	Marijuana Establishments	Approved
5/1/18 Article 24	Corrections to Open Space Residential Development (OSRD) bylaw	Approved
5/1/18 Article 25	Clarification of Special Permit Granting Authority	Approved
10/30/2018 Article 12	Backyard Chickens	Approved
10/30/2018 Article 13	Temporary Moratorium on commercial solar farms	Approved
10/30/2018 Article 14	Reduction of Residential Lot Sizes	Disapproved
10/30/2018 Article 15	Vehicle-Related Uses	Approved
10/30/2018 Article 16	Breweries, Distilleries, Wineries	Approved
10/30/2018 Article 17	Earth Filling	Passed Over

### Town Planner Projects 2018:

- Prepared several Zoning Bylaw amendments (see table). Prepared comprehensive listing of potential future Zoning Bylaw amendments.
- Administered from the Central Mass Regional Planning Commission DLTA grant for a Leicester Housing Study. Final report received 1/2018.
- Prepared and administered Complete Streets Tier 2 application. Grant of \$37,999 approved 2/2018, Prioritization Plan completed by Howard Stein Hudson 9/2018.
- Prepared Complete Streets Tier 3 Grant application for \$353,545 (submitted 9/2018.)
- Prepared and administered Forestry Assessment and Bird Habitat Grant application for Burncoat Park (\$2,437 approved 1/2018). Project completed 6/2018.
- Administered \$20,000 Municipal Vulnerability Assessment Grant awarded 6/2018. Project completed 12/2018.
- Assisted with Green Communities program administration.
- Continued to monitor the construction of approved subdivisions and commercial projects.

### ***Zoning Board of Appeals***

The Zoning Board of Appeals (ZBA) reviews applications for special permits, variances, and appeals in accordance with Leicester's Zoning Bylaw and the Massachusetts Zoning Act (MGL 40A). The ZBA reviews special permit applications for non-conforming uses and structures, signs, watershed overlay district uses, and commercial uses in certain districts (other special permits, including most commercial special permits, are issued by the Planning Board). Variances applications are requests for relief from Zoning Bylaw requirements (generally dimensional requirements). The Board also reviews appeals of Building Inspector decisions.

The Zoning Board of Appeals is an eight-member appointed board having five regular members and three alternates. The Board's present members include: Vaughn Hathaway (Chair), James Reinke (Vice-Chair), David Orth (Clerk), Jim Buckley, and Mary Moore. Richard Johnston serves as an alternate member (2 alternate positions are vacant). David Kirwan served on the Board until May 2018.

#### **2018 ZBA Applications**

<b>Application Type</b>	<b>#</b>	<b>Detail</b>
Variance	7	All approved
Special Permit	8	All approved
Appeal	0	

The ZBA's March 2016 disapproval of a cell tower special permit for 30 Huntoon Memorial Highway was upheld in court in September 2018.

### **Agricultural Commission**

On May 7, 2013 the Town residents voted to establish an Agricultural Commission for the Town of Leicester in accordance with Article 31.

**Commission Charge:** Section 1. There is hereby established an Agricultural Commission which shall consist of five (5) members and three (3) alternates appointed by the Select Board, all of whom shall be residents of the Town of Leicester. The commission will consist of a minimum of three (3) members who are actively engaged in agriculture in Leicester and another two (2) who are interested in farming. Two (2) members for a term of three (3) years; two (2) members for a term of two (2) years and three thereafter; and one (1) member for a one (1) year term, and three (3) thereafter.

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy in order to maintain the staggered cycle of appointments with the assistance of recommendations made by the Commission.

Said Commission shall choose officers who shall be a Chairman, Vice Chairman and Clerk. The Clerk shall be responsible to keep and file minutes of all meetings in accordance with the state statute.

Our mission is to serve as facilitators for encouraging the pursuit of agriculture in the town of Leicester, promote agricultural-base economic opportunities, act as mediators, advocates, educators, and/or negotiations on farming issues; working for preservation of prime agricultural lands, pursuing all initiatives appropriate to creating a sustainable agricultural community and preserving the rural character of Leicester, Massachusetts.

*MEMBERS:*

Dianna Provencher - Chair  
Kim Miczek – Vice Chair  
Kurt Parliment - Treasurer  
Matthew Soojian - Clerk  
Marjorie Cooper

*ALTERNATES:*

Patricia Dykas  
Clare Carter–Ortiz

The commission has heard complaints, taken steps to broaden our resources, such as joining the Massachusetts Association of Agricultural Commission and attending various conferences and seminars. This year the commission has taken steps to promote awareness of agriculture in our community, also there have been placards posted around town showing that Leicester has become an office right to farm town.

On April 9, 2018 the Agriculture Commission helped sponsor the viewing of the documentary “Forgotten Farms” at Leicester High School. The documentary looked at the dairy farm industry in Massachusetts from past to present.

The Leicester Agricultural Commission meets once a quarter at the Town Hall. It is an appointed town committee primarily of farmers to create awareness of agriculture in the community. The Leicester Agricultural Commission is a pro-active step for our community to take steps to preserve agriculture and go on record as supporting agriculture. Volunteer members encourage farming in all of its definitions; promote economic opportunities such as farmers’ markets and grant opportunities, educate about farming and address concerns and opportunities preferably, before problems arise.

Suzanne Sears

## **Economic Development Committee**

The Town of Leicester’s Economic Development Committee’s goal is to encourage mixed use development with a variety of small-scale retail businesses in a more pedestrian friendly town center, while promoting large scale retail businesses and office parks in targeted areas away from the town center and supporting the preservation of historic structures and redevelopment of underutilized older structures.

In 2018, the Economic Development Committee (EDC) was comprised of nine total members. Six at-large members included Alaa Abusalah, Harry Brooks, Erin Jansky, Erik Lerdal, Adam Menard, and Sarah Taylor. One of two seats reserved for members of the Select Board was not occupied. The EDC recommended and the Select Board supported the addition of two alternate seats occupied by Leona Anderson and Sarah Miller. To amplify efforts, the EDC also worked with intern Peter Peloquin to inventory and promote available commercial properties.

Leicester officially enrolled in memberships with the Blackstone Valley Chamber of Commerce and Worcester Chamber of Commerce. The Town was represented by board members on the U.S. Economic Development Administration's Development Assessment Strategy Committee, at regional economic development meetings, and Chamber of Commerce events.

Board members engaged with the Leicester community through Facebook campaigns and the launch of a new website, LeicesterEDC.com. At the September Harvest Fair, the EDC interacted with community members by engaging in conversation and collecting feedback pertaining to community desires and needs.

In November, the EDC hosted its first Open for Business Event. The Open for Business Event invited all members of the business community and included guest speakers from the Blackstone Valley Chamber of Commerce and leaders from the municipality and state.

In summary, the EDC successfully recruited new members with diverse professional backgrounds, established a frequent meeting schedule, and provided services such as, but not limited to, permitting and licensing research and site selection assistance. In 2019, the EDC will continue to focus on the recruitment of new businesses that represent the characteristics of the Town and advocate for the need of a full-time staff dedicated to Economic Development Coordination.

## **School Department**

### **Superintendent of Schools**

In 2018, the Leicester School Department served 1569 students in grades K-12. The Integrated Pre-school educated 69 students. There were the equivalent of 111 educators in the district. Our total per pupil expenditure was \$13,534.94. That is well below the state average of \$16,014.90.

The Leicester Public Schools had a very challenging year with having to cut more than \$500,000 from the budget. We accomplished this by cutting three positions (kindergarten teacher and two assistant principals), among other cuts.

Despite the difficult financial situation, the Leicester Schools continued to work on curriculum, assessment, and instruction. Curriculum work was undertaken in Health and

Physical Education, aligning the curriculum with the National Standards.

The summer retreat of the Leadership Team included work with Cultural Proficiency and Diversity. In August, the district began a literacy initiative that included grades K-12. Professional Development was offered by Deb Brady on the opening day and on several occasions in the fall in each school.

The start of school also expanded STAR testing to the ninth and second grades. The data will be used to assess students' reading level. Once we gather multiple data sources, it will allow us to offer more targeted interventions.

Anthony DiFonso joined the Administrative Team as Principal of the Primary School. He comes to us from Norton Public Schools with three years' experience as a principal.

In alignment with our District Improvement Plan, our work to improve our STEM programming continued in the Middle and High Schools. The revision of the Social Studies Curriculum began with a conference in August and continued throughout the year. Civics will be taught in grade 8 beginning in 2020 so the preparation will continue in order for the schools to meet the target for implementation.

We continued work on social emotional skills to help prepare students for life and learning. Our counseling staff, school psychologists, and behavior specialists all play an important role in educating our students, along with our classroom educators.

We continue to work closely with the Massachusetts School Building Authority (MSBA) to explore the option of building a new Middle School. To date, we have chosen an Operation Program Manager (OPM) and an architectural firm, Finegold Alexander to complete the feasibility study. The School Building Committee continues to meet on a monthly basis to advise the process.

A new Director of Facilities began in June. David White oversaw many summer projects that improved the schools and prepared them for an August 27, 2018 opening.

In August, the Middle School became a 1:1 school. All students in grades 6-8 have chrome books that help them access education. Ongoing training for educators helped to hone the skills of both teachers and students, ultimately improving the education for middle school students.

In 2018 the School Committee worked in support of the students and staff of the Leicester Public Schools. They have been very generous with their time to understand the district initiatives, in attending school functions, athletic events, and community events. That partnership continues to create a strong collaboration with other town departments.

### **Leicester Special Education**

The Department of Student Services joins all services specific to students requiring special education, students with disabilities who qualify for services under the Americans with Disabilities Act (ADA), homeless students, and students who need accommodations under the district's accommodation plan (DCAP). This past year our teachers, clinicians and support staff supported 284 special education students and 160 students on some type of plan under ADA.

Our focus has been two-fold: developing a continuum of services to ensure that our students can access learning within our schools, and secondly, to provide training for our staff to be able to meet the needs of our students. This past year we added a new program at Memorial School for students with multiple handicaps. This now allows students who start with us a preschool to stay with us through the twelfth grade in programming that in the past we had to seek outside placements. Additionally, we have drafted new program descriptions for each of these classrooms with entrance and exit criteria that will help inform our staff, parents and clinicians on the types of learning that happens and how best we can meet the student's needs if there is consideration for placement in one of our classes. My goal is to

reduce the district's reliance on out of district programming so that our students can be fully included in their community in every way. We started the year with 28 students out of district and now have 21 students.

Training is ongoing and necessary to keep abreast of the ever-changing understanding of how students learn and grow. In the early part of 2018 we spent a lot of time with training our teachers how to co-teach and had pairs identified at the high school, middle school and Memorial School. They worked together, had hired consultants observe and provide feedback and then together, attended training with other teachers in the greater Worcester area on how best to work with general education teachers in the classroom. We also provided training to teachers on how to remediate reading as a means to bolster our response to intervention program. This is when students are identified as needing more, or different, instruction after the main lessons have been delivered to the rest of the class. This is to further help teachers know whether the student needs specialized instruction because of how they learn, or simply needs more or different instruction from their classroom teacher.

We have also begun training for staff who need to administer the MCAS ALT assessment for students who are unable to sit for the MCAS. This assessment allows students to work across a period of time to be examined through a portfolio.

We have an active special education advisory council and this year put on our first ever holiday event. We had over forty students, siblings and parents attend. It was a festive evening planned by parents to provide an opportunity for students and their families to enjoy each other's company during this holiday season.

We have been fortunate to hire talented people in Brian Provencher, School Psychologist; Paige Ahlstrom, BCBA; Courtney Webber, Behavior Specialist; Lauren Kendor, Special Education Teacher; Sam Campbell, Special Education Teacher; Nicole Howard, Special Education Teacher; and Kim Festa, Special Education Teacher.

### **Leicester High School**

Leicester High School is an accredited institution committed to preparing our students for college, adulthood, and life.

There were 468 students enrolled at LHS in 2018. The Class of 2018 graduated 114 students of which 80% went on to higher education, 5% to Armed Services and 11% to the workforce.

As we value the success of each and every student, we continue to develop strategies to reduce an already low (0.4 %) dropout rate. (This does not reflect students who passed the HiSET, diploma equivalency exam). The final rate has not been adjusted by the Department of Education, as of yet.

In 2018, twenty-eight (28) students were recognized as John and Abigail Adams Scholars. These students will receive four (4) years of free tuition from a Massachusetts college or university.

LHS has been designated as not requiring intervention or assistance for MCAS reporting. The high school's MCAS Composite Performance Index (CPI) level is above the state average in ELA, math, and science. In English we exceeded the state average at 97.9, in Mathematics at 89.8, and in Science at 93.7 out of 100.



As our overall student growth in mathematics is below the state target, we are looking at the ways to improve the mathematics curriculum, instruction and assessments. Leicester High School provides numerous opportunities for students to foster college and career readiness. In 2018, we administered 189 AP exams to LHS students, 96 of these AP exams were qualifying scores.

The community service graduation requirement, requiring 40 hours of service, contributes to the development of character as well as strengthening a sense of community. Additionally, extra-curricular activities, field trips, and social events add to students' experiences and learnings during their four years at Leicester High School. Our extra-curricular activities include: A Capella, The Arrow, Book Club, Gender Sexuality Alliance, Environmental Club, History Club, Math Team, Art Club, Foreign Travel Club, Ski Club, International Club, Student Council, National Honor Society, Drama Club, Tri-M Music Society, Bowling Club, Teens Act, Dance Team Arabic and Yearbook.

LHS also has:

The Senior Internship Program

Dual Enrollment Programs

Virtual High School Online Programming

Living and Learning Center

The Renaissance Program

During the 2017-18 athletic year, Leicester High School saw over 350 participants on interscholastic teams. In the fall alone over 43% of the high school population were active members on high school teams. The winter and spring seasons saw similar participation numbers, with all sports other than the track, field hockey and girls' soccer programs comprised entirely of high school students.

In the spring of 2018, the boys' and girls' tennis teams and the baseball team qualified for the Sectional Tournament and performed well. The baseball team advanced to the Sectional Semi-Final before being defeated by Oxford High School. The softball team was a highlight of that spring. The team qualified for the Sectional Tournament and were eventually crowned Sectional Champion after having defeated Blackstone Valley Technical High School. The team played for the State Championship at Worcester State University but were defeated by Greater New Bedford Regional Vocational Technical High School, a school five times the size of LHS.

The winter season saw both boys' and girls' basketball teams play a difficult schedule, and the boys team qualified for the tournament and was invited to the prestigious Clark Tournament, but would fall in the first round of both. The girls team defeated their first round Sectional opponent before losing to a very talented Millbury team.

In the fall, all teams qualified for the Sectional Tournament. The boys and girls soccer teams were both defeated in the quarter-finals, but boasted league all-stars and Central Massachusetts All-Stars. The field hockey team improved their post-season play by one game, having defeated Littleton, the team that eliminated them from the Tournament the previous season. The varsity football team was very successful, tallying a final record of 7-4, and competed in the State playoff bracket. While losing in Sectional Final, the football team did win their 6th consecutive battle of Breezy Bend, defeating David Prouty on the day before Thanksgiving by the score of 40-0. The Thanksgiving game was moved due to record low temperatures and wind-chill on Thanksgiving Day. The cheering team was named Tewksbury Invitational Champions and qualified for the Regional Tournament.

## Leicester Middle School

Leicester Middle School is a small school with big ideas and a lot of heart. We are housed in an old building, but we believe it's what's inside that counts. Regardless of our physical environment, The New England League of Middle Schools named Leicester Middle as a Spotlight School. Our school received this prestigious award because of our ability to create an excellent learning environment for young adolescents and our consistent observance of middle school best practices.

LMS teachers and staff are passionate about their work, and it shows by the level of commitment they bring to it. Their dedication is evident inside the classroom and by the amount of time they spend coaching sports teams and advising clubs and activities.

LMS places considerable emphasis on school culture. Our core values, Kindness, Achievement, Responsibility, Respect and Service clearly state our expectations for student achievement and behavior, and we work continuously with students to meet them.

LMS works diligently to make sure that all of its students are ready to enter high school; we strive to give them a well-rounded education and rich extra-curricular opportunities. We completed the hard work of mapping our curriculum, aligning it to the Massachusetts Curriculum Frameworks for ELA, math, science, and STEM. New frameworks for social studies are being developed for next year, which will include Civic Education for grade 8. Last year we made the following changes to the curriculum and the schedule:

Based on data analysis, we created double blocks for both ELA and math.

We have fully implemented our STEM education program in which every single student receives STEM in addition to their regular science class. This has been made possible through a generous grant from Project Lead the Way. Grade six students take *Design and Modeling*, Grade 7 students take *Robotics and Automation*, Grade 8 take *Flight and Space*. LMS has received two award from Mass STEM Hub because we are one of the few schools in the Commonwealth in which all students receive STEM education each year for 100% of our students. To give students a greater variety of non-core options, we added more music and foreign language courses.

We have an experienced Library/Media Center Specialist who has developed a great rapport with teachers and often co-teaches with them. She has created valuable "Lib Guides" that are aligned with the curriculum and provide relevant and credible research guidance. She also partnered with our STEM teacher to create a full-length movie with special effects. This project included most of the staff and a majority of our students. The premier attracted over 500 people.

We are in our second year of implementing a Living and Learning Center that provides academic support and life skills education to students with disabilities and/or behavioral issues.

This year we have implemented our 1-1 Chromebook program.

LMS offers three-season sports and 18 different clubs and activities. This year, over 70 percent of our students signed up to take part in one or more of our extra-curricular activities. Some of our clubs and activities focus on service learning, but many students do community service projects on their own. We regularly recognize community service on Facebook and Twitter and devote a special section of our school newsletter to it.

LMS is committed to continuous improvement. We use a variety of assessment data to make critical decisions about instruction. During the school year, we use Star Assessments, which has greatly improved our ability to identify and remediate individual student's learning gaps. When measuring the Number of Students at Grade Level, we saw significant increases in both ELA and math from the baseline

tests to later assessments. LMS also uses a variety of data to identify individual Students in Need and address the root causes of poor behavior and/or lack of achievement and growth. We believe in a systematic, restorative approach to school discipline while strengthening teacher effectiveness in the classroom. We believe that if students have success in the classroom, they are less likely to become involved in or cause behavioral incidents.

Middle School families are highly supportive of LMS. Despite financial hardships, parents do everything they can to make sure that their children take part in our exciting field trips. Every year the eighth graders go to Washington D.C., seventh graders go to the Museum of Science in Boston, and sixth graders go to Nature's Classroom. The richness of these experiences cannot be overestimated. Wherever they go, people comment on how polite and respectful our students are. They are truly our best asset.

We do our best to communicate well with parents and use several platforms with which to do this, including PowerSchool, the school website, the school newsletter, Facebook, Twitter, emails, and all-calls. We also have a group called Friends of Leicester Middle School, a non-profit organization consisting of parents and community members whose mission is to strengthen communication between parents, community members, staff, and administration. The group runs the annual Middle School fundraiser, which provides funds to students who cannot afford to attend field trips. They also sponsor activities that bring the entire school community together.

For a small school in a small community, we offer students a well-rounded, solid education. We are proud of what we have accomplished and look forward to hosting other middle schools to share how, and why we are a Spotlight School.

### **Leicester Memorial School and Primary School**

In 2018, the Leicester Primary School enrollment was 366 students in preschool to second grade, and the Leicester Memorial School enrollment was 330 in grades three to five. All elementary students receive instruction in the core academic subjects, as well as participate in our special subject areas of art, music, health, and physical education. Additionally, a Before and After School Program is offered to families at both schools.

At each of the elementary schools, we are committed to providing a safe, supportive, and challenging learning environment where all students have the opportunity to grow academically, socially, and emotionally to meet success in an ever-changing world. Our goal is to help each student develop an enthusiasm for learning, a respect for self and others, and the skills to become critical thinkers and creative independent problem solvers.

The 2018-2019 school year is the third year of our Positive Behavioral Intervention and Supports (PBIS) implementation. Research shows that full implementation of PBIS ranges from three to five years. In year three for the elementary schools, the focus will be developing Tier 2 support systems and increasing student ownership of learning. Tier 2 supports provide targeted instruction for students who are struggling in response to Tier 1 interventions. Additionally, both schools utilize an incentive system where students accumulate Paw Bucks to earn rewards ranging from "Wear neon day" to watching a short movie at Primary to "drop everything and play board games" and extra recess at Memorial. Implementing a cohesive approach to supporting behavior across the elementary community is beneficial to student achievement and providing a safe learning environment for all.

Teachers at both schools, along with teachers across the district, have embarked on a literacy initiative to support literacy development in all content areas with a specific focus on “on-demand” writing to complex texts. Included in this initiative were two full professional development days as a whole district to further support instruction. Teachers have also continued to refine the workshop model for both ELA and mathematics with a focus on targeted, data-based small group planning and instruction.

Memorial School continued to administer the STAR online assessment for both reading and math. Additionally, Primary School introduced the tool in second grade this year. This online screening tool is able to provide valuable data on standards progress and allows for more efficient grouping for both intervention work and enrichment opportunities for all students. Primary School also utilized DIBELS as a screening tool for skills such as letter identification and oral reading fluency and continued to utilize MCAP and MCOMP for math.

Memorial and Primary Schools were both very fortunate to have several parents volunteer to start a PTO at each respective building. From the start, these groups have been very active within the school, holding regular meetings, running fundraisers, and being a collaborative partner within the school community.

#### **School Department**

School Administration	508-892-7040	School Administration Fax:	508-892-7063
Primary School	508-892-7050	Primary School Fax:	508-892-7053
Memorial School	508-892-7048	Memorial School Fax:	508-892-7052
Middle School	508-892-7055	Middle School Fax:	508-892-7047
High School	508-892-7030	High School Fax:	508-892-7034

### **Middle School Building Committee**

The Leicester Middle School Building Committee was formed in July of 2017 and is comprised of fifteen members: Harry Brooks, (Chairman) – Selectman; Jeffrey Berthiaume (Vice Chair), LPS Director of Technology and Digital Learning; Kristina Looney (Clerk), Teacher; David Genereux, Town Administrator (Ex-officio); Marilyn Tencza, Superintendent of Schools (Ex-officio); Tom Lauder, School Committee; Dennis McGrail, Finance Advisory Committee; Bill Trifone, LPS Finance Director; David White, LPS Facilities Director; Joyce Nelson, Middle School Principal; Tina Boss, Memorial School Principal; Mark Armington, Selectman’s Representative; Paul McCarthy, Selectman’s Representative; Chris Clark, Selectman’s Representative; and Jim Reinke, Selectman’s Representative. Additionally, the committee has an advisory panel consisting of six members: Eileen Boisvert, Parent/Resident; Tim Hickey, Council on Aging/Resident; Sarah Bayer, Teacher/Parent/Resident; Chris Fontaine, Middle School Assistant Principal; Ken Antanavica, Interim Chief of Police and Anthony Difonso, Primary School Principal.

Since 2014, Leicester has been applying to the MSBA’s grant program for school building construction and renovation projects on behalf of Leicester Middle, Memorial, and Primary Schools. On February 15, 2017, the Massachusetts School Building Authority invited the Middle School into the program. At the May Town Meeting, the town approved up to \$750,000 for the feasibility study to research the potential construction or renovation of buildings. The current building configurations that we are studying are:

- 6-8
- 5-8
- K-8

In the spring of 2018, the Building Committee hired NV5 as the Owner's Project Manager (OPM) of the project. NV5 will advise the committee and work with MSBA and the architect to ensure the project follows the required path set forth by the MSBA. In the Fall of 2018, the committee along with a panel of MSBA representatives interviewed and eventually signed a contract with the architectural/design firm Finegold Alexander.

Going forward, the committee has set the following draft timeline for work:

- Visioning Sessions w/ Parents, Residents, Students & Teachers - February, 2019
- Submission of the Preliminary Design Proposal to the MSBA - April, 2019
- Submit Preferred Schematic Report (PSR) and Cost Estimate to MSBA - June, 2019
- MSBA Board Meeting: VOTE to move to Schematic Design - September, 2019

If the project continues at its expected pace, there will be a vote at the May 2020 Town Meeting on moving the project forward.

## **Animal Control**

### **Animal Control- 2018**

- Licenses issued: 1774
- 2 commercial kennel licenses
- 17 personal kennels licenses (4 or more)
- Calls logged: 946 for year or average 78 calls a month
- Over 600 violations for unlicensed /unvaccinated were sent:
- dogs impounded, 7 claimed, 2 transferred, 0 euthanized due to temperament or illness
- 9 cats impounded, 1 claimed, 7 transferred, 0 euthanized due to temperament or illness
- 3 animals (bats, raccoon, skunks etc.) sent to State Lab for rabies testing
- 0 reports of West Nile

### **Animal Inspector-2018**

- Barn inspection:31
- May 2018-Dec 2018-10 Day Quarantines:11
- May 2018- Dec 2018-45 Day Quarantines:10
- 180 day (6 Months) quarantines

### **Animal Censes:**

- Bovine including dairy and beef:115
- Equine (including ponies, donkeys, mules):27
- Goats/sheep:42
- Swine: 16
- Poultry: (including chickens, turkeys, waterfowl, gamebirds):39
- Llamas/Alpacas:7
- Rabbits/other:14
- Hives: 6

## Commission on Disabilities

Commission members worked diligently with town and school departments, administration and staff to further its goal of a universally accessible Leicester. Commission members sit on the Town Hall Renovation committee, Community Block Grant Development Advisory committee, Middle School Building Committee and the School Department's Facilities committee. This year the members have had input on several key facilities improvements that will ultimately bring Leicester closer to full compliance with the American with Disabilities Act.

The Town Hall Accessibility Project, which includes funding from a Community Block Grant Development grant as well as town allocations has finally been realized after years of planning to make it possible. Although smaller accessibility projects have been started, the elevator project is finished and gives access to all floors of town hall. The school department has relocated to the third floor of town hall; moved from its non-accessible location to a far more ADA compliant space.

The school department has installed a handicap ramp for Memorial school. This project has been at the forefront of many Commission discussions for years and we are thankful that it is finally done. As the feasibility study gets under way for a new middle school, board members have also discussed the other accommodation deficiencies at Memorial and hope that the study will lend itself to incorporating a Pre-Kindergarten through eighth grade facility that will alleviate all of the accommodation issues through building replacement. Of course, this model will also allow for any deficiencies at Primary School and Middle school to be alleviated.

## Leicester Housing Authority

The Leicester Housing Authority held its 55<sup>th</sup> organization meeting on June 18, 2018. The following officers were elected for the coming year:

<u>Title</u>	<u>Commissioners</u>	<u>Expiring Term</u>
Chairman	Robert Small	
Vice Chairman/State Appointee	Richard Hammarstrom	6/2020
Treasurer	Jaime Lee Wood	-----
Member	Andrew Kularski	6/2019
		6/2023

Nancy Hagglund continues her duties as Executive Director.

The Leicester Housing Authority has 124 units of one-bedroom apartments for elderly and handicap. To be eligible for a unit an individual must be 60 years of age or handicapped, as set out in M.G.L.c 121B 1. The net income for one person must not exceed \$46,100.00 or \$52,650.00 for two people.

An additional eight units are on Mulberry Street leased to ARCHway, Inc. This group residence houses eight autistic individuals.

The Housing Authority installed a new roof to the 1075 Main Street Building that has 44 apartments. Paving of parking areas, roadways and sidewalks have been completed for 1073 Main Street and 1075 Main Street

The Board of Commissions wish to thank everyone for their contribution to the Housing Authority.

### **Senior Center/Council on Aging**

Leicester's senior population (those 60 and over) is now well over 2600. A growing census will continue for some time. For us who work at the center it means doing more, meeting new demands, making changes as needed. We have found that many are moving from the city to live in small communities like ours. Leicester happens to be one of those towns where retiring seniors are gravitating to.

Many who attend our senior center want innovative programs that challenge their physical and mental wellbeing. One such program is our "Train Your Brain" session. Each week this program is attended by a group of seniors who want to test and improve their memory. Laughter can be heard throughout our center as this gathering is so much fun. Attendance is fast picking up as it has become very trendy not only at this center but also at other centers whose personnel have asked us about our program. In our exercise program we acquired new training devices from a small grant for one of our very popular trainers.

On the other hand, some of our programs who initially were excellent fell by the wayside such as "Catered To You." Attendance was high but did not do what it was meant to which is to encourage individuals to come, eat and stay for other programs.

Our staff will offer new programs and if they work and can be financially supported, we are pleased to permanently implement them. If not we are not hesitant to cancel. We are very fortunate at this center to have a dedicated staff modern in their thinking. They ask seniors what their needs are and strive to bring programs that we know will wholly benefit them. Those who attend our center have a strong desire to stay healthy in both mind and body. They want to experience life to the fullest which means their wishes and needs are original and demand special attention. Boomers and others beyond those years insist on nutritious and tasty food and are not shy to tell if it is not to their liking. We work closely with those who offer meals to find new ways for them to offer tastier food while keeping in mind our shut-ins who look forward to a meal and a visit each day. Meals on Wheels delivered over 15,000 meals to our shut-ins last year. They served over 3500 meals at our center.

To keep our seniors young we engage many with our schoolchildren on a regular basis. Our second annual prom with high school students was enjoyed by all last year. Our Prom Queen was Lodianne Richard who is 94 years young. We continue to have our Pen Pal Program with our 4<sup>th</sup> graders. At

Christmas we had 51 boys and 44 girls from second grade who came to sing with us and to meet Santa and to receive handmade mittens provided by our Golden Needles Club. Our Middle School kids come to entertain us. Our French class has been very successful for a second year. Once or twice each month the entire class along with their teacher attends an hour-long assembly of conversational French with our French Speaking seniors. Special lesson plans are carefully crafted to make sure that all are involved in these special sessions of Parlez-Vous-Francais. This is excellent practice for both our students and our seniors. It is within these get-togethers that our schoolchildren are exposed to a variety of French dialogues (some a bit more Franglais) and for our seniors it serves as a great brain exercise in remembering and practicing their first language.

Our seniors continue on a yearly basis to visit places of interest and take advantage of tours, a good meal at Goddard House, Overlook, Brookdale at Eddy Pond, etc. This is so popular that those who live in these facilities look forward to having our folks attend. They mingle with residents and are a joy to have around. Joan Wall, our Trip Coordinator, works with a team to offer many travel options to our seniors on a regular basis. Our seniors have a bowling league. We offer Cribbage every Thursday morning, Bingo on Thursday afternoon, Saturday evening Pitch with Rose Kowal. We have a Senior Citizens Club, Breakfast Club, Round Table, Golden Needles Club. Our senior center is fortunate to have a Garden Club who provides us with lovely grounds in early Spring and well into Fall. In December the Women's Club adorn our center with a beautiful Wreath and other Christmas decorations.

Many of our wonderful special programs of activities are made available through Nancy Lamb RN, Outreach Coordinator. Nancy is well known and there are no limits to her knowledge and abilities to assist those in need. Nancy and Genevieve Grenier, Editor of our newsletter, work as a team when going on a call. Both can often be seen at the senior center over our weekend making special decorations. Their commitment to making sure our place is filled with good programs is beyond reproach. Additionally, Nancy works on such personal assistance needs as: SNAP food applications, food bank distribution; Fuel Assistance, Holiday baskets, gift certificates gathering; tax write-off program; farmers' market coupons. She facilitates our Grief Sessions, makes home and hospital visits. She oversees our reassurance program, walking club, Pen Pal Project, etc. Genevieve Grenier, a talented Artist, fluent Parisian French, Newsletter Editor, works well with Nancy. She holds an Art Class on Mondays and started a new program on Fridays called "Drop in Coloring", listen to music, etc. We have two devoted bus drivers David and Bob.

The following is a list of our exercise programs: Zumba Gold, Yoga, Tai Chi, Balance and Senior Exercise, Line Dancing, Chair Yoga, Walking Club. Here are a few statistics of attendance for our senior center for 2018 as follows: Health Screenings 645, Other Health Services 350, Fitness and Exercise 3000, Congregate Meals served 3,500, Homes Delivered Meals 15,000, Health Education 150, Pedicures 150 with Dr. Laconte, Recreation and Socialization events through the year with our active senior club with 80 to 90 in attendance every other Tuesday. Cultural events attracted 1650, Farmer's Market 50, Fuel Assistance 250, Monthly Breakfast 350 a year, AARP Tax Preparation who served 80 seniors from Leicester and other towns with free tax preparation. Art is offered each Monday morning to a class of 10 seniors.

It takes a team of dedicated employees to provide, create and oversee all programs. It requires a team



of volunteers to assist us in order to make it all possible. Last year over 20,000 hours of free volunteer service which results in a savings to us of more than \$300,000 at \$15 per hour was realized. It also takes financial supporters as follows: Town of Leicester, Executive Office of Elder Affairs, Greater Worcester Community Foundation and Cornerstone Bank, Camosse Family Foundation, Country Bank, Lions Club, Dr. Laconte, Dr. Antanavica, George McKenna Insurance, J. Morin and Sons, Golden Needles Club. We work closely with our Girl Scouts and thank all of them for helping us all year long in so many ways. We are very proud of Morgan Emery who is now attending WPI. Morgan is staying close to home and often comes to say hello. The senior center is very proud of the young men and women who come to our center to help us with serving meals during our Veterans' breakfast or when we have a large gathering such as Senator Moore's Thanksgiving turkey dinner at our center. They never hesitate to help us when we need them. We also wish to thank our Board of Selectmen, our Town Administrator for his informational Q&A sessions, Our Police Department who come and inform our public at our monthly breakfasts. We thank our COA Board for all their help throughout the year.

## **Veterans Services Office**

In FY2017 this office continued to provide services and particularly financial assistance in the amount of \$90,000 (11 cases) for Veterans and Veterans' families of Leicester, whom served in WW2, Korea, Vietnam, the Persian Gulf, the war in Iraq and Afghanistan. Although the economy has improved, we are still experiencing a significant interest in Veterans' Federal and State Benefit Programs. Information and assistance were provided regarding health care, educational benefits, burials, fuel assistance, and the state's welcome home bonus programs. Several veterans were also provided with help in obtaining lost service records, replacement medals and notary public service when requested.

The Veterans Service Officer is certified, as mandated by the State of Massachusetts ensuring the Veteran and Veterans' families are serviced in a uniform, knowledgeable and professional manor. This certification includes the Federal Veterans Health Benefit Programs.

This Veteran Service Office is dedicated to helping and determining if a veteran or their families are eligible for Massachusetts and Federal VA benefits in time of need in whatever way possible.

## **Arts Council**

2018 was the second year that Massachusetts Arts Councils received their grant applications on line. Many of the previous year's computer glitches were worked out, but it still took some time getting used to downloading all the applications. The Leicester Arts Council received thirteen grants applications totaling \$11,845. The MCC granted us \$5,500. Minus administration monies, the Leicester Arts Council partially or fully funded eight applications. Those funded were:

### **Leicester Summer Concert Series**

[2018 Leicester Summer Concert Series](#) - \$2,500

### **Mike Spencer**

[Hofbrauhaus Bavarian Band](#) - \$1,000

**Gregory Maichack**

[Monet's Magic: Pastel Paint Monet's Wondrous Water](#) - \$495

**Rita Parisi**

[Memoirs of an Arabian Princess from Zanzibar](#) - \$400

**John Root**

[Edible Wild Plants of the Northeast](#) - \$350

**Tommy Rull**

[A Musical Journey Through The Years](#) - \$300

**Timothy Loftus**

[A Musical Taste of Irish Culture](#) - \$125

**Marjorie Cooper**

["Forgotten Farms"](#) - \$125

Under the Leicester Arts Council is the Leicester Harvest Fair. The September 2018 Fair marked the nineteenth year of the Fair. Attendees enjoyed food, crafts, artisan demonstrations, and displays of agriculture and flower displays along with homemade goodies and photography. A great time was had by all. The Committee is looking forward to celebrating its twentieth anniversary in September 2019.

## **Bandstand Committee**

As always, the Bandstand is a hub of activity. Activities taking place in 2018:

The Memorial Day Tribute was held on May 28. On June 23<sup>rd</sup> Greenville Baptist Church held its Family Fun Festival for the community featuring wonderful food and entertainment all free. The Leicester Summer Concert Series Committee held – a series consisting of eight Wednesday evening family concerts in July & August; this was their 28<sup>th</sup> Summer Concert Series and once again very well attended by 300 – 500 people each Wednesday night. On July 28<sup>th</sup>, Parks & Recreation Tree Lighting Committee held a Christmas in July vendor fair. September 15<sup>th</sup> featured the 18<sup>th</sup> Annual Harvest Fair. Once again, our country fair saw large attendance and featured Crafters Artisan Demonstrators, Food Vendors, Hay Rides, an Art & Photography exhibit and competition. Once again of great interest were the Agricultural exhibits, Brew competition, Canning & Baking competitions, as well as Flower and Fiber Arts competitions. Photo shoots were again popular at the Bandstand, starting with prom night photos in May and wedding photos throughout the year. Special thanks again to Plante Landscaping for the annual mulch spread early, making for beautiful prom photos on the Common and a lovely wedding setting.

At the end of 2018 the Bandstand was decorated for the 23<sup>rd</sup> time for the Christmas holiday by members of the Bandstand Committee & Leicester Summer Concert Committee. This year's tree, a balsam, once again came from Breezy Gardens. The tree and Bandstand were lit on December 1<sup>st</sup> along with the lighting of a new tree on the Common planted by Parks & Recreation's Tree Lighting Committee.

The Bandstand was vandalized once this year just before the Memorial Day Tribute in May. The Bandstand Committee hopes that anyone seeing vandalism at the Bandstand would report this to the Leicester Police – they are aware of the problems. Our Town Common & its Bandstand are a source of pride for our community.

Several times in the past the Town was notified that the Bandstand was in need of painting and power washing. Small projects like this often go by the way side and had for some time. Like was said previously, our Town Common & its Bandstand are a source of pride for our community and a very community minded fellow, Mr. Victor Taylor, took on the project himself! The Bandstand got washed and painted by Mr. Vic and paid for by Mr. Vic. This Committee wishes to thank him very sincerely for all his hard work. You see folks, Vic Taylor over saw the construction end of this Bandstand that was built in 1990 and dedicated and given to the Town by its citizens in 1991. He is our “man of the year”!

### **Burncoat Park Sports Planning Committee**

The Burncoat Park Sports Planning Committee meets on the 1<sup>st</sup> Thursday of the Quarter and is committed to making improvements to Burncoat Park that could result in improved facilities and allow for an increase in active recreation at the Park. The Town of Leicester plans to continue the use of existing playing fields and add new playing fields. The Park is used for both conservation and active recreation.

This past year we discussed a Forestry Management Plan for the wildlife habitat and the clearing of certain areas for playing fields. This is still in the planning phase. On Earth Day, many volunteers helped clean up the park. The Committee received a \$5,000 grant from the Greater Worcester Community Foundation Leicester Savings Bank Fund for improvements to the softball field. National Grid has installed new poles to run electricity and lighting down the road to the park area.

We wish to thank the Burncoat Park Sports Planning Committee and the following organizations for their assistance and hard work: The Members of the Select Board, our Senator Michael Moore and Representative Kate Campanale for the grant they helped the town receive, the Town Administrator, David Genereux, the Leicester Highway Department, the Burncoat Park Re-Use Sub-committee and all the individuals who have donated their time for the youth of this town.

### **Historical Commission**

The year 2018 saw a few significant projects for the Historical Commission.

First, the Public Library renovation/addition project is just about complete. As reported last year, the historical commission was involved with the design and planning stages and worked with the architect to ensure a design would complement the historic library structure as well as the historic setting of the surrounding neighborhood. Although not completed at this time, the results are looking very good at this time.

As is well known at the time of this report, the temporary library has been established in the “Swan Tavern” on the corner of Paxton & Main Street.

Since the house is one of the most iconic historical properties in town and is listed on the National Historic Register, townspeople have been expressing concern over the future of the property. Again, as reported last year, the idea of keeping the property for use as a museum has been discussed. Since there are both a large number of town owned historical artifacts in storage and many which will not be returning to the display in the public library upon the completion of that project, the Swan Tavern would make an excellent location for a museum. Additionally, there are three private large collections in town of Leicester artifacts which would consider donating or placing artifacts on loan. This would preserve not only historic artifacts but the historic structure itself, and its location on the common is very convenient. The commission will be working on this further at the instruction of the Select Board.

In October, a master carpenter from Old Sturbridge Village did a complete and thorough inspection of the Swan Tavern to assess the condition of the property. A report was delivered to the commission which stated that the property is in very good condition. This report has been forwarded to the Select Board and the commission at time of writing, is awaiting further instructions as whether or not to continue in its study of the possibility of retaining the house as a museum, with a focus on funding.

Requests for genealogical information rose in the past year. Additionally, the commission did have several informational research requests of interest this year, relating to former Police Chief James Quinn and the Dead Horse Hill Auto Climb.

### **Leicester Library Building Committee**

In January of 2018, the Library Renovation Project was 27% complete. Throughout the year, significant progress was made. By December 2018, very few items remained unfinished. Although the project is taking slightly longer than originally scheduled, it remains within the budget.

Unforeseen soil conditions slowed the project a bit at the beginning. Another delay occurred with the delivery of the granite for the addition. The granite was sourced from the original quarry to match the existing building, Stony Creek, and the quarry and fabricator could not supply material according to the original schedule. In the fall, there was a state-wide moratorium on natural gas connections. The project temporarily switched to LP gas for heat. It will be converted back to natural gas as soon as possible in 2019.

Part of the construction process this year included re-pointing the mortar in the existing building that was not done in 2012 – mostly on the west side of the building. Repairs were made to the original slate roof, and all of the plaster damage from previous leaks was repaired.

The original terrazzo floor in the center aisle and the room where the books were previously shelved was uncovered. The tiles are in good shape but had been laid around the footprint of the original cast iron book stacks. That area had been filled with a concrete product when those shelves were removed, and it was determined that material had to be removed and replaced as part of the restoration. That work will be done in early 2019.

The entire original building was insulated with spray foam. All new electrical wires are service are installed, as all new water and sewer infrastructure both inside the building and out.

New museum cabinets were installed. The front sidewalk was replaced. The driveway, formerly on the east side of the building and a single lane was moved to the west side of the building, is two lanes, and includes a sidewalk.

The Library continued to operate in the temporary space at the Swan Tavern/1 Paxton Street.

Building Committee members:

Mark Armington  
Charlie Van Voorhis, Architect  
Tom Buckley  
Robert Para, Jr, OPM  
Donald Cherry, Sr.  
Suzanne Hall, Library Director  
Ernestine Cherry  
David Genereux, Town Administrator  
Mary Gabrila  
Mary Moore  
Kathleen Wilson

## **Leicester Public Library**

The six-member, elected Board of Trustees is as follows: Paul Ravina, Chairman; Ernestine Cherry, Treasurer; Pauline Lareau, Secretary and members Judith Bergin, Olney White and newly elected member Bruce Craven. Donald Cherry, Sr. retired from the Board in June after many years of dedicated service which helped to make the renovation project a reality. The members of the Board of Trustees wish to thank Don for all he has done for Leicester Public Library over the years.

The Board of Trustees and Library Director Suzanne Hall meet monthly throughout the year, on the third Tuesday evening of each month, to ensure that library operations run smoothly. The meeting agendas are posted on the Town website and the meetings are open to the public.

Library hours remain the same, Tuesday and Thursdays from 9:30 a.m. – 8:00 p.m., Wednesdays and Fridays from 9:30 a.m. – 5:00 p.m., and Saturdays (excluding summer months) from 10:00 a.m. – 2:00 p.m.

The Library moved into a temporary space in January, 2017. Construction has been ongoing throughout the year at 1136 Main Street, and the renovated library is scheduled to open in March of 2019. In the meantime, the library is located in the Swan Tavern at 1 Paxton Street, which is owned by the Town. Details about the Renovation project can be found in the Library Building Committee report. The Library Director and Trustees have been planning for staffing issues in the renovated library which will be much larger, but the staff size will be limited.

In FY18, the Leicester Public Library circulated 31,173 items, a decrease over the previous year. 12,061 inter-library loans were processed, this being both items loaned to patrons of other libraries and items borrowed for Leicester patrons from other libraries. Approximately 75 people per week used library

computers and an average of 5 people per day connect their devices to library Wi-Fi. The Wi-Fi is available 24/7, so about 10% of access is outside library hours. 4,455 Leicester residents have a current Library card, and the Library has 28,964 physical items in its collection. Library patrons have access to over 100,000 electronic titles through Overdrive, the CWMARS regional and state-wide eBook collections. While patrons have had the ability to borrow physical items from other MA library networks, new this year is the ability to borrow eBooks from other MA library regions. The average value of items circulated each month is \$26,000. The decreases over last year reflect the size of the collection in our temporary space at 1 Paxton Street. More than 80% of our collection is in storage during the Renovation project.

Programming at the library was limited in 2018 due to reduced staff hours, lack of program space, limited budget, limited parking and limited handicapped accessibility. Space, parking and handicapped accessibility will be solved by the renovated library, but there is very little space in the Swan Tavern. Pre-School Story Time was held weekly through May, suspended for summer programming, and not held during the fall months due to uncertainty in the ending date of the construction program. Books and Blankies, a program for babies and toddlers in its fourth year, continues to be well attended. We also had programs for February and Spring Vacation weeks. Programs for children, teens and young adults, including Summer Reading events, were a total of 73 programs, with 685 people attending.

The staff remains the same as last year, with the addition of Library Assistant Charissa Berube: Suzanne Hall, Library Director; Pat Grady, Assistant Director; and Donna Johnson, Cataloger. In anticipation of budget limitations and increased circulation, Kathleen Cherry's title was changed to Cataloger.

Volunteers continue to be a great asset. In 2018, we had a total of 17 regular and intermittent volunteers who donated a total of 372 hours of service. We would like to continue to recognize Joyce Montague for both her years and depth of service.

We are also grateful for the ongoing support of the Friends of the Library. Their two main fundraisers of the past year, the Annual Book Sale in June and a Cookie Sale in December have become welcome traditions. The Friends' financial support of the Library greatly enhances the programs and materials offered at the Library. Their financial support offers special events and items not included in the municipal budget. We are grateful for all of the Friends for their support of time, money and advocacy, and we would like to particularly recognize Liz Brown and Liz Williamson in their roles as President and Treasurer, respectively.

The Local History Museum collection, with the exception of about 50 key books, is currently in storage during the renovation project. The Library Director took the opportunity to create an updated inventory of all Museum items, including photos and new display cards, in anticipation of new display cases in the museum.

## **Parks and Recreation Committee**

The Parks and Recreation Committee meets on a monthly basis and its primary function is to expand and enhance the recreational opportunities for the residents of the Town of Leicester. To do so, it has 7 hardworking members; Patrick McKay, Chairman; Joanne Petterson-Bernier, Vice-Chair; Nancy Ortiz, Jessica Margadonna, Leonard Margadonna, Paul Davis and Bob Pingeton.

In addition to these members, there are regular liaisons that attend most meetings; Harry Brooks and Brian Green of the Select Board.

This was the inaugural year of the summer basketball program for incoming 3<sup>rd</sup> and 4<sup>th</sup> grade kids at Towtaid Park. Throughout the summer, we had 30 kids signed up for a 6-week session on Wednesdays that worked on fundamentals. Each kid received a shirt for participating and had lots of fun.

In September, the committee again hosted a booth at the Harvest Fair, selling delicious steak & cheese, and pepper & onion sandwiches. The money raised from this will be used for various Park and Recreational programs.

In October, Boy Scout Jacob Stolberg received his Eagle Scout award for beautifying Rochdale Park. He built picnic tables, set up grills and cleaned the recreational side of the park.

Both the basketball and tennis seasons were a great success as each program develops and grows.

Beginning in December, 30 3<sup>rd</sup> grade boys and girls, 90 4<sup>th</sup> – 8<sup>th</sup> grade boys and girls participated in our winter basketball instruction/games league. Games are played on Saturdays in the town hall gymnasium and practices are held at both the Town Hall & Middle School on week nights and Sundays. The season runs all winter long, From December 1<sup>st</sup> through March 1<sup>st</sup>.

The tennis program was a great success and included 3 groups of children's classes and one group of adults. There was a total of 32 children and 7 adults. In addition, on Thursday nights all summer, there were round robin tennis matches held. This group continues to grow, with hopes to begin an adult tennis league.

The volleyball court at Rochdale Park was maintained and prepared for the summer and used by several groups of residents.

During the months of June and July, we provided handball instruction for children ages 10 to 18, free of charge, on Wednesday afternoons at Towtaid Park. Local children from Leicester and Auburn participated and learned to play handball.

In July, Pickleball was introduced to adults in the community. Pick-up games were organized at Towtaid Park, across from the handball court. Adults met once a week for four sessions. All equipment was provided free of charge.

Both Handball and Pickleball are new amenities to Towtaid Park. Our mission is to grow and develop both sports. Beginner instruction and pick-up games will continue to be provided in the Summer of 2019 to encourage children and adults to go outside and have fun at their local Leicester Park.

In December, our annual Christmas Party was held at the Leicester Senior Center with about 50 families attending. The committee members dressed as elves and served families pizza, drinks and goodies. A decorated fire truck delivered Santa. Christmas carols were sung with the help of Brandon Clay and Santa had a special gift for each child. Thank you for the continued support of LCAC for the pizza donation.

The board members cleaned and prepared the “Snack Shack” at Community field for visitors of the Christmas light display across the street. Hot Cocoa, coffee/tea, popcorn and various snacks were sold. Half of all proceeds went to the Leicester Food pantry and the other half went to various charitable organizations from the town. This was the second year we opened the snack shack and although the weather was not always cooperative, it was a great success.

Becker College continues to develop and improve Rochdale Park for their baseball team in our ongoing lease agreement with the college. Due to these improvements, all baseball teams including Leicester High School, Leicester Little League and the Cherry Valley American Legion teams, all benefit from the work and improvements Becker has made.

The Park and Recreation town website and Facebook pages are continually updated to ensure that ongoing activities and programs offered are available to residents of town.

The committee looks forward to the upcoming year. If residents have any suggestions or recommendations, please forward them to any Park and Recreation committee member or email the board.

### **Town Clerk 2018**

*“It is the service we are not obliged to give that people value most.”*

Often considered the core of local government, the Town Clerk’s Office serves as information central for residents and citizens at large.

It is the mission of the Office of the Town Clerk to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with the varied departments and groups while performing a myriad of tasks to achieve established goals and comply with State and Local Statutes.

The Town Clerk's Office keeps official Town records, contracts, issues various licenses, permits, registrations and certificates, maintains and records vital records, and administers the Open Meeting Law and Ethics Law in regard to meetings of all town boards and committees.

The Town Clerk's Office administers the Electoral and Town Meeting processes consistent with the Town By-laws and State and Federal Law, and in doing so, works in cooperation with Town officials, local Representatives and Office of the Attorney General, the Secretary of the Commonwealth, DOR Division of Local Services and the Department of Public Health also other duties pertaining to the functions of the Town Clerk in accordance with the provisions of more than 73 Chapters and 451 Sections of the Massachusetts General Laws. The TC is the Chief Election Official, Member of the Board of Registrars. She is a member of the Worcester County Town Clerk’s Association and The Massachusetts Town Clerk’s Association. The Town Clerk attends continuing education classes throughout the year through the WCTC’s Association and the MA Clerk’s Association.

The Office strives to provide public information in a courteous and timely manner and is committed to providing exceptional customer service.



Records found in this office are:

Birth, Marriage and Death Certificates; Zoning Decisions; Town Meeting Records; Annual Town Reports and Special Reports to Town Meeting; records of elections and lists of those who served the Town of Leicester in elective and appointive office.

- The office issues several licenses: Marriage licenses, Dog licenses, Business certificates (D/B/A), and Raffle permits.
- The Town Clerk maintains records of amendments to the Town Bylaw, and Zoning Bylaw and references to accepted State Statutes.
- This office accepts the required postings for all public meetings and maintains the public meeting calendar.
- The Town Clerk conducts the Annual Census and maintains the voter lists. The department conducts all Federal, State and Local Elections.
- The office responds efficiently, accurately and speedily to all requests by Town Officials, Boards and members of the general public.
- The Town Clerk's office welcomes inquiries from citizens seeking assistance/information in relation to services provided by the Town of Leicester. The staff will assist in redirecting your question to the appropriate department.
- The Town Clerk is elected for a three-year term and receives a salary voted by town meeting.
- All public record requests come through the TC's office as RAO we are required to oversee the answering of such requests and the posting to the website.

#### **Office Hours**

**Monday, Wednesday and Thursday – 8:00am until 5pm; Tuesday – 8:00am until 7:00pm; closed on Friday. If you need assistance during non-working hours, please call the office.**

### **2018 TOWN CLERK RECEIPTS**

<b>Revenue Collection:</b>	<b>Year to Date Totals</b>
Birth, Marriage & Death certificates and Marriage Intentions	\$11,950.00
Business Certificates & Flammable Storage	\$3,150.00
Dog Licenses, Late Fees and Violations	\$29,659.00
Gen & Zoning bylaws, zoning maps	\$40.00
Labels & photo copies	\$4.75
Civil disposition violations	\$0.00
License holders	\$0.00
Leicester magnets	\$0.00
Notary	\$656.00
Raffle permits	\$20.00
Recycling	\$825.00
Street lists & extracts	\$80.00
<b>TOTAL</b>	<b>\$46,384.75</b>

## **2018 VITAL STATISTICS**

Listed below is a comparison of vital statistics of Leicester for the past ten years

<b>YEAR</b>	<b>BIRTHS</b>	<b>MARRIAGES</b>	<b>DEATHS</b>
2018*	86	49	144
2017*	87	40	140
2016*	102	44	162
2015*	88	47	147
2014	83	52	131
2013	86	45	130
2012	95	48	120
2011	79	54	135
2010	95	33	123
2009	85	31	121
2008	120	52	156
2007	92	45	97

\*As of printing deadline

### **BOARD OF REGISTRARS-2018**

Elections held during the year were as follows:

- June 12<sup>th</sup>, Annual Town Election. Voters in the town elected candidates to the following positions: 2 Selectman, 1 Assessor, 1 School Committee, 1 Board of Health, 2 Planning Board, 2 Library Trustees, & 1 Moose Hill Water Commission, 1 Housing Authority.
- Sept. 4<sup>th</sup>, State Primary
- Nov. 6<sup>th</sup>, State Election

**The State Election of Nov. 6<sup>th</sup> included a town question to provide for a 2 ½ debt exclusion for the purchase of highway equipment and vehicles. It passed:**

**2343 yes**

**2013 no.**

Meetings were as follows:

- The Annual Town Meeting May 1<sup>st</sup>
- A Special Town Meeting was held on Oct. 30<sup>th</sup>

The voting machines were tested prior to each of the above meetings and elections.

- The Board of Registrars held meetings on: April 24<sup>th</sup>, June 5<sup>th</sup>, Aug. 16<sup>th</sup>, Aug. 24<sup>th</sup>, Aug 28<sup>th</sup>, Oct. 23<sup>rd</sup>, and Dec. 4<sup>th</sup>.

Some new issues discussed during the Registrars meetings were:

- This year we purchased and used 4 new voting booths each accommodating 3 regular positions and 1 handicapped position. We used 2 per precinct. These booths are more convenient to setup and store while being equally as convenient for the voter. We found the booths

themselves to be more desirable than the existing units, but we are still trying different arrangements for them in the Election Hall.

- This year we also purchased secure ballot boxes for early voting ballots. The content of completed ballots is periodically transferred and accumulated into locked boxes kept in a secure area until they are processed on Election Day.
- Also this year, we purchased and introduced new electronic voting devices for use at town meetings. These replaced the voter ID cards that have been used in the past. We had occasion to use them for the first time at the Special Town Meeting of Oct. 30<sup>th</sup>. They were well received by the TM members; and distributed, used, and collected without any problems. Because these devices provide a numerical record of the vote tally and allow the voter to cast their ballot privately the need for personnel to count votes and the need to call for secret ballots are no longer required. This saves substantial time at town meetings.
- We have begun looking into the purchase of poll pads which are electronic check- in devices that could be used to expedite check in at Town Meetings and Elections.
- The projected schedule for the 2019 Town Meetings and Elections is:

**Tuesday May 07, 2019 ATM**

**Tuesday June 11, 2019 ATE**

**Nov. xx Special Town Meeting**

**xx = to be determined**

There are currently **7513** Registered Voters in the Town of Leicester as of 12/31/2019.

**The Registrars would like to express their sincere appreciation to all the Town Departments, Election Workers, Volunteers, Friends and Family who help throughout the year.**

**REGISTERED VOTERS AS OF 12/30/2018**

Ward	Precinct	A	AA	CC	D	DD	H	J	K	L	Q	Q	R	S	T	U	Z	Grand Totals	
0	1	2		6	408			1	1	10		1	215			1277		1921	
	2		1	1	493	1	1	2		8		1	191	1	2	1220	1	1923	
	3	1	1	9	397			1		8			220		1	1199		1837	
	4			3	494			1		7	1	2	202		1	1121		1832	
Ward 0 Totals		3	2	19	1792	1	1	5	1	33	1	4	828	1	4	4817	1	7513	
Grand Totals		3	2	19	1792	1	1	5	1	33	1	4	828	1	4	4817	1	7513	
A - Conservative		G- Green Party USA				N- New Alliance				T-Inter 3rd Party			Z-Working Families						
B- Natureal Law Party		H- We The People				O-MA Independent Party				U-Unenrolled			AA- Pizza Party						
C- New World Council		J- Green Rainbow				P-Prohibition				V-America First Party			BB-American Term Limits						
D- Democrat		K- Constitution Party				Q-American Independent				W-Veterans Party America			CC-United Independent Party						
E - Reform		L-Libertarian				R-Republican				X-Pirate			DD-Twelve Visions Party						
F- Rainbow Coalition		M-Timesizing Not Down				S-Socialist				Y-World Citizen Party									

**Choosing to Enroll in a Political Party:**

There are four political parties in MA

- Democratic (D)
- Republican (R)
- Green-Rainbow (J)
- Libertarian (L)

**Choosing No Enrollment in a Political Party:**

If you do not wish to enroll in a party, check the Box next to "NO PARTY" (unenrolled) on the voter registration form.

If you enroll in a political designation you may

Vote in a state or presidential primary of your Choice.

**Changing Party Enrollment or Political Designation must be done 20 days before a Primary**

## Massachusetts Directory of Political Parties and Designations

When you register to vote, you may choose to enroll in a political party or political designation or may choose to remain “unenrolled,” which is commonly referred to as independent. If you do not enroll in a party, you may still vote in state and presidential primaries by choosing a party ballot and will remain unenrolled.

Once you make an enrollment choice you may change your enrollment status by notifying your election official in writing at least 20 days before an election.

### Parties

If you enroll in any of these four parties you may vote only in that party’s primary. Enrollment in a political party does not affect your right to vote in the general election. In the general election, all voters receive the same ballot and vote for the candidate of their choice, regardless of party enrollment.

Party Name and Letter Code	Telephone Number
<a href="#">Democratic (D)</a>	617-939-0800
<a href="#">Republican (R)</a>	617-523-5005
<a href="#">Green-Rainbow</a>	413-650-6542
<a href="#">Libertarian (L)</a>	617-286-3618

### Designations

In addition to the four political parties listed above, there are certain legal political designations in which you can enroll. Currently these are:

Designation Name	Telephone Number	Contact Person
America First Party	508-997-3606 617-227-8071	Jonathan Hill L. Thomas White
American Independent Party	617-968-5248	Stephen Robbins
<a href="#">American Term Limits</a>	978-345-2857	Knute S. Alfredson

Designation Name	Telephone Number	Contact Person
Conservative Party	617-968-5248	Stephen Robbins
Constitution Party	<a href="mailto:Chairman@cpoma.org">Chairman@cpoma.org</a>	Richard Selfridge
<a href="#">Green Party USA</a>	617-418-3756	
Interdependent 3rd Party	413-782-4453	Sam Hanna
Latino-Vote Party	413-212-3400	Joaquin Bernal
Massachusetts Independent Party	508-224-9102	Robert Bielen
<a href="#">Natural Law Party</a>	617-973-3523	Ayres Hall
New Alliance Party		
New World Council		
<a href="#">Pirate</a>	617-863-6277 617-863-MAPP	James O'Keefe
Pizza Party		
Prohibition Party		R.K. Whitney
Rainbow Coalition	617-262-4433	Melvin King
Reform Party		
Socialist	617-633-1857 413-367-9356	Matt Andrews Eric Chester
Twelve Visions Party		Richard A. Heos
<a href="#">Timesizing Not Downsizing</a>	617-623-8080	Philip Hyde

Designation Name	Telephone Number	Contact Person
United Independent Party	617-2UNITED	
<a href="#">Veterans Party America</a>	781-545-5564	Richard E. Hagert
We The People	781-934-6958	Robert Mustard, Jr.
Working Families		
<a href="#">World Citizens Party</a>	617-876-1185	

# **ANNUAL TOWN ELECTION CALENDAR**

**TOWN ELECTION - TUESDAY - JUNE 12, 2018**

**POLLING HOURS NOON TO 8PM**

## **ELECTIVE OFFICES TO BE FILLED**

1 Assessor - 3 yrs  
2 Selectman - 3 yrs  
1 Housing Authority – 5 yrs  
2 Planning Board – 3 yrs  
1 Board of Health - 3 yrs  
1 School Committee - 3 yrs  
2 Public Library Trustees - 3 yrs  
1 Moose Hill Water Commission - 3 yrs

### **April 2, 2018 – Monday**

Nomination Papers available at the Town Clerk's Office  
42 Certified signatures required for nomination.

### **Deadlines**

#### **April 24, 2018 Tuesday - 5 p.m.**

Nomination Papers must be submitted to the Registrars of Voters for Certification of signatures.

#### **May 10, 2018 - Thursday**

Last day to object or withdraw.

#### **Last Day to Register to Vote for June Election**

**May 23, 2018 - Wednesday 8:00a.m. to 8p.m.**

#### **Campaign Finance Reports**

**June 4, 2018 - Monday** - Pre-Election Financial Report due.

**July 12, 2018 - Thursday** - Post-Election Financial Report due.

### **ANNUAL TOWN MEETING – Tuesday – MAY 1, 2018**

**Last Day to Register for Annual Town Meeting Wednesday – April 11, 2018**

## **OFFICE HOURS**

**Monday, Wednesday, and Thursday 8:00am -5:00pm; Tuesday 8:00am-7:00pm**

## **Annual Town Meeting Report**

**May 1, 2018**

The following is a report of the Minutes of the Annual Town Meeting held at the Leicester Town Hall, 3 Washburn Square on Tuesday May 1, 2018. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:01pm with 196 voters present stating the Town Clerk has informed me that a quorum is present, the meeting will come to order. Per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. For the record, Donald A Cherry, Jr. stated that he was in receipt of the return of service of the warrant. Therefore, we may proceed. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table.

At this time, please stand and join me in a moment of silence to observe the passing of several members of our community who served in various ways; Joe Robidoux, a member of the Leicester Fire Department, Bob Barlow, a Poll and Election Worker, and Lee Zagorski, whose service included youth sports and as a member of the Board of Selectman. Please remain standing to join me in observing a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe here at home and now the pledge of allegiance. Thank you. Please be seated.

The Moderator wished Douglas A. Belanger long time Selectman a happy retirement and said whether you agree or disagree with Doug's politics, Doug loves the Town and dedicated 32 years of his life to Leicester. The Moderator then introduced Senator Michael Moore and asked him to the podium. Senator Moore read and presented Doug with a proclamation from the Senate signed by the Senate President. Harry R. Brooks chairman of the Select Board presented Doug's lovely wife Donna with flowers and thanked Donna for allowing Doug to be so dedicated to the Town of Leicester. Harry then presented Doug with a special chair from the Select Board and reiterated Doug's dedication to the Town stating whether you like Doug's politics, agree or disagree one thing is for certain he loves the Town of Leicester. Doug served on numerous boards and committees: Parks n Recreation, Town Hall Renovation Committee, Personnel Board, Moderator for Cedar Meadow Water District, Little League President and Coach, Worcester Regional Airport Advisory, The WRTA Treasurer, Moderator for Burncoat Pond Association, and lastly the Select Board for 25 years. The meeting members all stood and gave Doug a standing ovation. It was a great send off.

Harry R. Brooks, chairman of the Select Board then thanked Rob Kemp who is a student liaison to the Select Board for his 3 years of service and dedication to the board. Rob is off to Fitchburg State University, majoring in communications with a concentration in film. Rob is the type of student who is always willing and ready to help in any way he can. Rob was also awarded the DAR (Daughters of the American Revolution) good citizenship award. We are so proud of Rob and wish him well in the next chapter of his life.

Good Evening. I am Don Cherry, Jr., your Town Moderator. I'd like to welcome you all to our Annual Town Meeting, and to Thank You for taking an active role in your government.

I have some feedback on the efforts of the members of the November 14, 2017 Special Town Meeting. In a February 12, 2018 announcement, Attorney General Healy's office notified Town Clerk Deborah Davis that Article 11, which contained modifications to Leicester's By-Laws, were approved.

There are a couple of procedural notes that bear mentioning. Through the efforts of Mr. Genereux and Ms. Forsberg in the Town Administrator's office, we will combine all required business into a single town meeting



without the need to recess and conduct a special town meeting. One last thing ladies and gentlemen, 18- FY 2019 Capital Improvement Plan Article 18; this is a two-part motion due to funding sources for some of the proposed expenditures. As a result, we will undertake two motions and have two votes on the items and expenditures detailed in this article. I will now turn the microphone to Chairman Harry R. Brooks to start the meeting.

Harry R. Brooks moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters.

**\*VOTED UNANIMOUSLY**

Harry R. Brooks moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

**\*VOTED UNANIMOUSLY**

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Town Hall Gymnasium, 3 Washburn Square, Leicester, MA on Tuesday, the First day of May, 2018 at 7:00 PM, then and there to act on the following articles, namely:

#### **ARTICLE 1      REPORTS**

To hear the reports of the Town Officials and Committees and to act thereon.

#### **PROPOSED MOTION**

**Harry R. Brooks moved that the Town vote to hear the reports of the Town Officials and Committees and to take no further action.**

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**      No recommendation required

**SELECT BOARD RECOMMENDATION**      No recommendation required

#### **DESCRIPTION**

Pursuant to the Town's Bylaws, Chapter 8, Section 2, all officers, boards, standing committees and special committees of the Town having charge of the expenditures of Town money shall annually report thereon in writing in such manner as to give the citizens a fair and full understanding of the objects and methods of such expenditures. Such reports shall be submitted to the Select Board for inclusion in the Annual Town Report, which is provided to the public at Town Meeting. Pursuant to the General Bylaws, Chapter 2, Section 21, committees failing to report at the Annual Meeting shall automatically be discharged. Any Board or Committee that does not submit a report for inclusion in the 2017 Annual Town Report will be given the opportunity to provide a verbal report at the Annual Town Meeting.

**VOTE REQUIRED** No vote required

## **ARTICLE 2      ADJUST FY 2018 BUDGET**

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, transfer from other budget accounts, adjust budgets, or borrow under the provisions of Chapter 44, as amended, such sums of money as may be necessary to defray expenses and fund various and diverse accounts in the Fiscal Year 2018 operating budget of the Town or take any action thereon.

### **PROPOSED MOTION**

**Douglas A. Belanger moved that the Town vote to transfer the following sums, totaling \$167,746, from and to the accounts listed in the table below:**

<b>From:</b>	<b>Amount</b>	<b>To:</b>	<b>Amount</b>
Veteran's Benefits	\$20,000	Reserve Fund	\$45,000
Employee Benefits	\$58,377	Maturing Debt Interest	\$33,377
FY 2018 Vocational School Tuition	\$89,369	IT	\$45,000
		Other General Government	\$3,369
		Leicester Public Schools	\$38,000
		Select Board Town Administrator	\$3,000
<b>Total</b>	<b>\$167,746</b>	<b>Total</b>	<b>\$167,746</b>

**FINANCE ADVISORY BOARD RECOMMENDATION** Favorable Action (5-0-0)

**SELECT BOARD RECOMMENDATION** Favorable Action (5-0-0)

### **DESCRIPTION**

This article would amend the Fiscal Year 2018 (current) operating budget by transferring funds from three current fiscal year accounts that have forecast surpluses to the following accounts:

**Reserve Fund** - \$45,000 was transferred by vote of the Finance Advisory Board to provide contingency funds for the Town Hall accessibility project. This transfer returns the Reserve Fund to the pre-transfer level.

**Maturing Debt Interest** – The Town sold notes last October for the Fire Station and a portion of the Town Hall renovations project. These notes have an interest payment due May 1<sup>st</sup> that was not raised in the FY 2018 budget. This \$33,377 transfer funds that payment.

**IT** – The \$45,000 in requested funding will pay for fourteen computers (13 at the Police Department and 1 in other town offices) that have exceeded their useful life. Additionally, it will fund a replacement town phone system estimated at \$10,000, add Wi-Fi to the Police Department, upgrade the malfunctioning Wi-Fi at Town Hall and allow the Town Clerk to purchase a Town Meeting electronic voting program and associated hardware, estimated at \$20,000.

**Other General Government** – This request of \$3,369 will fund a forecast shortfall in the custodian's salary account, as well as fund the purchase of supplies.

**Leicester Public Schools** – The \$38,000 is requested to fund the expansion of the chrome book program to the Middle School. This transfer represents the first year's payment on a three-year lease/purchase agreement. The remaining payments will be made from the School's operating budget in FY 2020 and FY 2021.

**Select Board /Town Administrator:** The \$3,000 is needed to address shortfall in the professional services budget associated with document shredding, office relocation, energy upgrades, and other related expenses.

VOTE REQUIRED FOR PASSAGE Requires a simple majority

**\*VOTED UNANIMOUSLY**

### **ARTICLE 3      FUNDING IMPROVEMENTS AT TOWN PARKS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund improvements at town parks.

#### PROPOSED MOTION

**Dianna Provencher moved that the Town transfer \$20,000 from the FY 2018 Vocational School Tuition budget to purchase to fund improvements at town parks, the application of said funding to be prioritized by the Leicester Highway Department.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### DESCRIPTION

This article seeks funding for the maintenance of town parks, several of which have fallen into disrepair. It is anticipated that these funds will be used to restore lighting, revitalize fields and repair or replace equipment.

VOTE REQUIRED FOR PASSAGE: Requires a simple majority vote.

**\*VOTED BY A SIGNIFICANT MAJORITY- one in opposition**

### **ARTICLE 4      FUNDING RECYCLING PROGRAMS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund operations at the Leicester Recycling Center.

#### PROPOSED MOTION

**Sandra M. Wilson moved that the Town vote to transfer and appropriate \$10,000 from the FY 2018 Vocational School Tuition budget to fund operations at the Leicester Recycling Center.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### DESCRIPTION

The cost of recycling has increased over the past few years, while the market for materials has softened. The recycling program is self-supported by fees and donations. Funding this appropriation will allow the program to continue operations in the short term while awaiting recovery of the market.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

**\*VOTED UNANIMOUSLY**

**ARTICLE 5      ESTABLISHMENT OF A CABLE PEG ACCESS ENTERPRISE ACCOUNT**

To see if the Town will vote to establish a Cable Access Enterprise Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F 3/4, said fund to be funded by fees received pursuant to the Town's cable licensing agreement, and furthermore, to transfer all funds currently held by the Town for the purpose of cable PEG access operations to this fund, said transfer to be effective upon passage of this article.

**PROPOSED MOTION**

**Brian P. Green moved that the Town vote to establish a Cable Access Enterprise Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F3/4, said fund to be funded by fees received pursuant to the Town's cable licensing agreement, and furthermore, to transfer up to \$199,068 currently held by the Town for the purpose of cable PEG access operations to this fund, said transfer to be effective upon passage of this article.**

**FINANCE ADVISORY BOARD RECOMMENDATION**

Favorable Action (5-0-0)

**SELECT BOARD RECOMMENDATION**

Favorable Action (5-0-0)

**DESCRIPTION**

The Department of Revenue is requiring the Town to change its accounting methods for funds received through Charter to fund Cable PEG Access operations. Creating an enterprise fund will meet the demands set forward by the State and will allow the funds to continue to be used exclusively for Cable PEG Access operations through LCAC. There will be appropriation limit that will have to be set annually, which is included in a separate article on this warrant.

**VOTE REQUIRED FOR PASSAGE** Requires a simple majority vote,

**\*VOTED UNANIMOUSLY**

**ARTICLE 6      BALANCE THE FY 2018 SNOW & ICE ACCOUNT**

To see if the Town will vote to transfer from available funds a sum of money to balance the Fiscal Year 2018 Snow & Ice Budget or take any action thereon.

**PROPOSED MOTION**

**Douglas A. Belanger moved that the Town vote to transfer \$135,500.00 from Free Cash to the FY 2018 Snow & Ice account.**

**FINANCE ADVISORY BOARD RECOMMENDATION**

Favorable Action (5-0-0)

**SELECT BOARD RECOMMENDATION**

Favorable Action (5-0-0)

**DESCRIPTION** This article is a standard transfer done each year to fund the deficit in the snow/ice account.

**VOTE REQUIRED FOR PASSAGE** Requires a simple majority vote.

**\*VOTED UNANIMOUSLY**

**ARTICLE 7      ELECTED OFFICIALS SALARIES**

To see what compensation the Town will vote to pay elected officials or take any action thereon.

PROPOSED MOTION

**Dianna Provencher moved that the Town vote to set the rate of compensation to pay elected officials for fiscal year 2019 as detailed in the May 1, 2018 Spring Annual Town Meeting Warrant.**

FISCAL YEAR 2019 ELECTED OFFICIALS PAY RATES	
<u>POSITION</u>	<u>PAY RATE</u>
TOWN CLERK	\$63,465
SELECT BOARD – CHAIR	\$882
SELECT BOARD – MEMBERS (4) each	\$724
SCHOOL COMMITTEE – CHAIRMAN	\$447
SCHOOL COMMITTEE – MEMBERS (4) each	\$197
PLANNING BOARD – CHAIRMAN	\$320
PLANNING BOARD – MEMBERS (4) each	\$276
MODERATOR	\$81
BOARD OF HEALTH – CHAIRMAN	\$320
BOARD OF HEALTH – MEMBERS (2) each	\$276
ASSESSOR – MEMBERS (3) each	\$577
TOTAL ELECTED SALARIES	\$72,586

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

Compensation for elected officials is set by Town Meeting. The proposed 2019 elected officials pay rate is the same as approved by the voters for fiscal year 2018 with the exception of the Town Clerk, whose salary contains a 2% COLA.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. Chapter 41, Section 108.

**\*VOTED UNANIMOUSLY**

**ARTICLE 8      FY 2019 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2018, as listed in the May 1, 2018 Spring Annual Town Meeting Warrant or take any action thereon.

PROPOSED MOTION

**Sandra M. Wilson moved that the Town vote to approve the budgets of the several Town departments and Town Accounts as printed in the Spring Annual Town Meeting Warrant for the Fiscal**

Year beginning July 1, 2018, in the aggregate amount of \$28,120,623, and to fund this amount from the following sources:

Transfer from Ambulance Receipts Reserved Account:	\$371,192
Transfer from Board of Health Title V Reserve Account Principal:	\$19,944
Transfer from Conservation Commission NOI Account:	\$3,882
Transfer from Assessors' Overlay Surplus:	\$20,000

And the balance of the funds in the remaining sum of \$27,705,605 shall be raised and appropriated by taxation.

DEPT #	DEPARTMENT NAME	FY2017 BUDGET	FY2018 BUDGET	FY2019 TOWN ADMIN	\$ CHANGE	% CHANGE
111	LEGAL					
	TOTAL	59,000	59,000	59,000	0	0.00%
114	MODERATOR					
	TOTAL	151	151	151	0	0.00%
122	SELECT BOARD					
	TOTAL	247,170	249,228	237,181	-12,047	-4.83%
130	RESERVE FUND					
	TOTAL	50,000	50,000	50,000	0	0.00%
131	ADVISORY BOARD					
	TOTAL	875	1,325	1,325	0	0.00%
135	ACCOUNTANT					
	TOTAL	124,375	114,955	116,659	1,704	1.48%
141	ASSESSORS					
	TOTAL	112,182	113,136	115,213	2,077	1.84%
145	TREASURER/COLLECT OR					
	TOTAL	160,269	160,514	163,634	3,120	1.94%
147	TAX TITLE					
	TOTAL	18,000	16,000	16,000	0	0%
152	PERSONNEL BD					
	TOTAL	250	250	250	0	0.0%
155	IT DEPARTMENT					
	TOTAL	111,785	141,620	133,560	-8,060	-5.69%
161	TOWN CLERK					
	TOTAL	94,458	99,955	101,879	1,924	1.93%
162	ELECTIONS & REGISTRATIONS					
	TOTAL	33,900	21,500	35,600	14,100	65.58%
180	DEVELOPMENT & INSPECT. SVCS					
	TOTAL	224,174	227,640	230,553	2,913	1.28%
192	TOWN OWNED BLDG					

197	MAINT					
	TOTAL	4,500	15,250	8,000	-7,250	-47.54%
	TOWN HALL BLDG MAINTENANCE					
	TOTAL	35,432	55,155	52,355	-2,800	-5.08%
198	TOWN HALL TELEPHONES					
	TOTAL	6,400	6,400	6,400	0.00	0.00%
199	OTHER - GENERAL GOV					
	TOTAL	0	79,170	49,355	-29,815	-37.66%
210	POLICE DEPT					
	TOTAL	1,830,064	1,881,427	1,885,111	3,684	.20%
220	FIRE DEPT					
	TOTAL	265,949	305,313	305,307	-6	0.00%
231	AMBULANCE					
	TOTAL	380,915	424,850	436,850	12,000	2.82%
232	EMERGENCY MANAGEMENT					
	TOTAL	4,720	4,813	4,813	0	0.00%
241	CODE DEPT					
	TOTAL	103,967	67,267	68,879	1,612	2.40%
292	ANIMAL CONTROL					
	TOTAL	30,100	33,129	33,552	423	1.28%
296	INSECT PEST CONTROL					
	TOTAL	8,900	9,770	7,850	-1,920	-19.65%
310	SCHOOL					
	TOTAL	15,910,800	16,264,094	16,372,364	108,270	.67%
420	HIGHWAY DEPT					
	TOTAL	693,775	697,060	740,134	43,074	6.18%
423	SNOW & ICE					
	TOTAL	119,500	121,000	121,000	0	0.00%
424	STREET LIGHTS					
	TOTAL	86,000	70,000	70,000	0	0.00%
541	COUNCIL ON AGING					
	TOTAL	86,918	84,418	85,483	1,066	1.26%
543	VETERANS SERVICES					
	TOTAL	109,750	97,925	92,980	-4,945	-5.05%
545	VETERANS GRAVES REG					
	TOTAL	2,390	2,400	2,400	0	0.00%
610	PUBLIC LIBRARY					
	TOTAL	182,005	189,000	204,306	15,306	8.10%
630	PARKS & RECREATION					

	<b>TOTAL</b>	<b>6,060</b>	<b>6,450</b>	<b>6,450</b>	<b>0</b>	<b>0.00%</b>
<b>691</b>	<b>HISTORICAL COMM</b>					
	<b>TOTAL</b>	<b>950</b>	<b>950</b>	<b>950</b>	<b>0</b>	<b>0.00%</b>
<b>692</b>	<b>MEMORIAL DAY COMM</b>					
	<b>TOTAL</b>	<b>2,790</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0.00%</b>
<b>710</b>	<b>MATURING DEBT PRINCIPAL</b>					
	<b>TOTAL</b>	<b>819,894</b>	<b>919,485</b>	<b>894,532</b>	<b>-24,953</b>	<b>-2.71%</b>
<b>751</b>	<b>MATURING DEBT INTEREST</b>					
	<b>TOTAL</b>	<b>219,205</b>	<b>306,027</b>	<b>325,635</b>	<b>19,608</b>	<b>6.41%</b>
<b>752</b>	<b>TEMPORARY LOAN INTEREST</b>					
	<b>TOTAL</b>	<b>11,200</b>	<b>18,933</b>	<b>99,943</b>	<b>81,010</b>	<b>427.88%</b>
<b>753</b>	<b>BOND ISSUE</b>					
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>911</b>	<b>WORC REG RETIREMENT</b>					
	<b>TOTAL</b>	<b>1,024,269</b>	<b>1,055,412</b>	<b>1,161,643</b>	<b>106,531</b>	<b>10.09%</b>
<b>912</b>	<b>WORKER COMPENSATION</b>					
	<b>TOTAL</b>	<b>191,034</b>	<b>197,000</b>	<b>216,700</b>	<b>19,700</b>	<b>10.00%</b>
<b>913</b>	<b>UNEMPLOYMENT COMP</b>					
	<b>TOTAL</b>	<b>66,330</b>	<b>66,510</b>	<b>66,650</b>	<b>140</b>	<b>0.21%</b>
<b>914</b>	<b>EMPLOYEE BENEFITS</b>					
	<b>TOTAL</b>	<b>2,992,509</b>	<b>3,052,161</b>	<b>3,386,089</b>	<b>333,928</b>	<b>10.94%</b>
<b>945</b>	<b>BONDING &amp; INSURANCE</b>					
	<b>TOTAL</b>	<b>136,963</b>	<b>146,200</b>	<b>150,586</b>	<b>4,386</b>	<b>3.00%</b>
<b>Grand Total – All Budgets</b>		<b>26,571,378</b>	<b>27,435,844</b>	<b>28,120,623</b>	<b>684,779</b>	<b>2.50%</b>

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This is the fiscal year 2019 annual operating budget for municipal and school services. Property tax proposed to be levied is within the allowances of Proposition 2 ½. Although the State FY 2019 budget is not set, we are utilizing the Governor's proposed revenue estimates for local aid. This financial plan meets at least the minimum needs of every department and continues to move the Town forward in a sustainable direction. The budget process has been challenging this year due to a number of significant increases in non-discretionary areas of the budget including health insurance and retirement



assessments. The FY 2019 budget is 2.50% greater than the FY 2018 budget. Please note budget allocation below:

Department	FY 18 Budget	FY 19 Budget	\$ Change	% Change	
Municipal Budgets	\$5,410,021	\$5,446,181	\$36,160	.67%	
School Budget	\$16,264,094	\$16,372,364	\$108,270	.67%	
Unclassified Budget	\$5,761,728	\$6,302,078	\$540,350	9.38%	
Totals	\$27,435,844	\$28,120,623	\$684,779	2.50%	

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote,

**\*VOTED UNANIMOUSLY.**

#### **ARTICLE 9 VOCATIONAL TUITION**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to fund the Vocational Tuition expenses for Leicester students for the fiscal year beginning July 1, 2018 or take any action thereon.

#### **PROPOSED MOTION**

**Harry R. Brooks moved that the Town vote to raise and appropriate \$1,078,000 for Vocational Tuition expenses for the Fiscal Year beginning July 1, 2018.**

FINANCE ADVISORY COMMITTEE RECOMMENDATION Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

#### **DESCRIPTION**

Chapter 74 of the Mass General Laws governs vocational technical education programs in public school districts. This article was moved out of the line item budget and into a separate warrant article starting in FY'16. Tracking these costs independently allows for more accurate accounting of the costs associated with Leicester students attending other schools for vocational education.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

**\*VOTED UNANIMOUSLY**

#### **ARTICLE 10 TRANSFER FROM SCHOOL REVOLVING FUND.**

To see if the Town will vote to appropriate a sum of money from the Expanded Learning Revolving Fund to the Leicester School Department Operating Budget for Fiscal Year 2019 to fund educational supplies, teacher and paraprofessional salaries, contractual obligations for technology as well as tuitions for students attending out of district programs and transportation to and from school within the District; or act on anything relative thereto.

#### **PROPOSED MOTION**

**Dianna Provencher moved that the Town vote to transfer and appropriate \$90,000 from the expanded learning revolving fund to the Leicester School Department Operating Budget for Fiscal Year 2019 to fund educational supplies, teacher and paraprofessional salaries, contractual obligations for**

technology as well as tuitions for students attending out of district programs and transportation to and from school within the District, or any other expense deemed necessary and proper by the Leicester School Committee.

FINANCE ADVISORY COMMITTEE RECOMMENDATION Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

This article seeks to transfer surplus balances in the expanded learning revolving fund to assist in funding the FY 2019 school budget. The surplus was created in prior years when bills and charges that the fund could have paid were charged to the general fund budget.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote,

**\*VOTED BY A SIGNIFICANT MAJORITY-2 in opposition**

**ARTICLE 11 CENTRAL MASS REGIONAL PLANNING COMMISSION ANNUAL ASSESSMENT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the FY 2019 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate, or take any other action thereon.

PROPOSED MOTION

**Brian P. Green moved that the Town vote to raise and appropriate the sum of \$3,065 to fund the FY 2019 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate of \$0.27939.**

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (4-0-1)

DESCRIPTION

In accordance with Chapter 40B, Section 7 of the Mass General Laws, the Central Mass Regional Planning Commission requires member municipalities to pay the costs and expenses of the Central Massachusetts Regional Planning District each fiscal year. Leicester is a part of this District. The assessment is based on the population of the Town as it appears in the most recent national census (2010). The payment of this assessment will maintain the Town's services provided by the District.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

**\*VOTED UNANIMOUSLY**

**ARTICLE 12 FY 2019 CABLE PEG ACCESS ENTERPRISE ACCOUNT APPROPRIATION**

To see if the Town will vote to appropriate a sum of moneys to fund the FY 2019 expenses of the Cable Access Enterprise Fund, as established in Article 3 of this warrant, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F 3/4, said appropriation to be funded by \$377,868 in fees received pursuant to the Town's cable licensing agreement, or act on anything relating thereon.

PROPOSED MOTION

**Sandra M. Wilson moved that the Town vote to appropriate \$199,068 to fund the FY 2019 expenses of the Cable Access Enterprise Fund, as established in Article 5 of this warrant, pursuant to Massachusetts General Laws, Chapter 44, Section 53 F 3/4, said appropriation to be funded by funds available in the Cable PEG Access Enterprise Fund pursuant to the Town's cable licensing agreement.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Department of Revenue is requiring the Town to change its accounting methods for the funds received through Charter for Cable PEG Access operations. Creating an enterprise fund will meet the demands set forward by the State and will allow the funds to continue to be used exclusively for Cable PEG Access operations through LCAC. This article is considered to be a budget article and will now appear annually.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

**\*VOTED UNANIMOUSLY**

**ARTICLE 13 – ESTABLISH OPEB TRUST (MGL CH. 32B, S.20)**

To see if the Town will vote to accept the provisions of Section 20 of Chapter 32B of the *Massachusetts General Laws*, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits Liability Trust Fund; to authorize the Select Board and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund.

PROPOSED MOTION

**Brian P. Green moved that the Town vote to accept the provisions of Section 20 of Chapter 32B of the Massachusetts General Laws, as amended by Section 15 of Chapter 218 of the Acts of 2016, establishing an Other Post-Employment Benefits Liability Trust Fund; to authorize the Select Board and Treasurer to execute a declaration of trust creating an expendable trust for the purpose of holding monies appropriated to such fund; to designate the Treasurer as the trustee of such trust; to authorize the transfer of any and all monies currently held for the purpose of paying retiree health and life benefits to such trust; and to authorize the trustee to invest and reinvest the monies in such fund in accordance with the Prudent Investor Rule established under Chapter 203C of the Massachusetts General Laws.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This is a housekeeping article. When the Town adjusted the wording for establishing the OPEB Trust Fund (5.2.17) after the Municipal Modernization Act we were missing the key words of "prudent investor rule".

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

**\*VOTED UNANIMOUSLY**

#### **ARTICLE 14 OTHER POST-EMPLOYMENT BENEFITS TRUST**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to deposit into the Other Post-Employment Benefit (OPEB) Trust or take any action thereon.

##### PROPOSED MOTION

**Douglas A. Belanger moved that the Town vote to transfer \$35,000 from Free Cash to deposit into the Other Post Employment Benefit (OPEB) Trust Fund.**

##### FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

##### SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

##### DESCRIPTION

Other Post-Employment Benefits are benefits that an employer pays to an employee once they retire. Like most public-sector employers, the Town of Leicester provides matching funds towards the health insurance premiums of eligible retirees. In recent years, financial oversight entities including bond rating agencies and the Governmental Account Standards Board have required municipalities to perform an actuarial analysis to project the future cost of the benefits that are being offered. Further they have encouraged municipalities to begin setting funding aside to ensure they are able to make these payments in the future.

The most recent actuarial analysis performed for the Town estimates that the Town's current OPEB liability is \$23.8 million when projected 18 years into the future. By starting to fund this projected obligation now, the Town will be reducing its projected funding requirement. The funds that are being set aside in the trust will only be able to be used to pay for retiree health insurance contributions. These funds will be reflected on the Town's financial balance sheet as an asset that will help offset the liability. The current balance in this fund is \$35,000.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote,

**\*VOTED BY A SIGNIFICANT MAJORITY- one in opposition**

#### **ARTICLE 15 GROUNDWATER STUDIES AT LANDFILL**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund groundwater and other studies at the former landfill site, said funds to be expended by the Select Board, or take any action thereon.

##### PROPOSED MOTION

**Dianna Provencher moved that the Town vote to transfer \$18,000 from Free Cash to fund groundwater and other studies at the former landfill site, said funds to be expended by the Select Board.**

##### FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

##### SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

The Town is obligated to comply with the Massachusetts Department of Environmental Protection's annual monitoring and testing requirements for the closed landfill. These tasks require routine sampling of groundwater from a series of wells, any required follow up or additional testing based upon the findings and routine readings of landfill gases being produced. The \$18,000 being requested will fund these required activities in Fiscal Year 2019.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

**\*VOTED UNANIMOUSLY**

**ARTICLE 16      STABILIZATION ACCOUNT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of Money for deposit into the General Stabilization Account or take any action thereon.

PROPOSED MOTION

**Sandra M. Wilson moved that the Town transfer the sum of \$21,787 from Free Cash to the Stabilization Fund.**

FINANCE ADVISORY BOARD RECOMMENDATION                      Favorable Action (5-0-0)

This is well short of the \$217,787 which would have been transferred to Stabilization per the working plan. However, given the capital needs of the Town, we have reduced the dollars to Stabilization as stated. Note the total in the Stabilization Fund will rise to \$970,563, or 3.2% of projected revenues (\$30,341,630) for FY2019.

SELECT BOARD RECOMMENDATION                      Favorable Action (5-0-0)

DESCRIPTION

A stabilization fund is a mechanism for setting aside money for unforeseen circumstances. This fund is sometimes referred to as a "rainy day" fund. The Town's stabilization fund has a current balance of \$948,776. Bond rating agencies look favorably upon towns with stabilization accounts totaling 5% of annual revenues when determining interest rates for lending. The current balance is 3.1% of the FY 2019 projected revenues.

VOTE REQUIRED FOR PASSAGE: Transfers to the General Stabilization Fund require a simple majority vote.

**\*VOTED UNANIMOUSLY**

**ARTICLE 17      POLICE CRUISERS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and equip two (2) police vehicles or take any action thereon.

PROPOSED MOTION

**Douglas A. Belanger moved that the Town vote to transfer \$82,588.00 from Free Cash to purchase and equip two (2) police vehicles.**

FINANCE ADVISORY BOARD RECOMMENDATION                      Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION                      Favorable Action (5-0-0)

#### DESCRIPTION

The Police Department utilizes a fleet of ten (10) vehicles to meet the law enforcement needs of the residents of Leicester. This fleet of vehicles includes five (5) frontline marked police cruisers that are used on a daily basis. Funding is being requested to replace the two oldest marked frontline cruisers which will have over 100,000 miles when replaced. The Town has been following a fleet replacement schedule that includes the replacement of one to two cruisers annually to ensure the full use and reliability of the fleet.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

**\*VOTED UNANIMOUSLY**

#### **ARTICLE 18     FY 2019 CAPITAL IMPROVEMENT PLAN**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Capital Improvement Plan budget beginning July 1, 2018 and authorize the Select Board to enter into lease purchase agreement(s) for a term of years and to transfer from available funds a sum of money to pay for the initial installments of the lease/purchase agreement(s), or take any action thereon.

#### PROPOSED MOTION (A)

**Brian P. Green moved that the Town vote to transfer \$390,725 from Free Cash to fund the Fiscal Year 2019 Capital Improvement Plan budget; \$263,223 to pay for ongoing installments of the four lease/purchase agreements, and \$127,502 for five new capital acquisitions, as detailed in the warrant, said payments totaling \$390,725.**

DEPARTMENT	ITEM	AMOUNT
Fire	Engine 3 Lease/Purchase Payment – Year 5 of 5	\$72,400
Fire	Aerialscope Tower Truck Lease/Purchase Payment – Year 2 of 5	\$115,081
EMS	Ambulance Lease/Purchase Payment – Year 5 of 5	\$34,742
Highway	Backhoe Lease/Purchase Payment – Year 2 of 3	\$41,000
	<b>Total FY 2019 Capital Lease Payments</b>	<b>\$263,223</b>
Highway	Vehicle Lift	\$24,000
Highway	Tires for Volvo Loader	\$10,500
Highway	Waste Oil Burner Replacement	\$20,000
Fire	Self-Contained Breathing Apparatus (SCBA) replacement	\$47,250
Police	Automated License Plate Reader	\$25,752
	<b>Total FY 2019 Capital Purchases</b>	<b>\$127,502</b>
	<b>Grand Total</b>	<b>\$390,725</b>

#### FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### DESCRIPTION

This article seeks funding from Free Cash to fund four continuing lease/purchase agreements, as well as fund the purchase of five new additional capital purchases:

1. **Vehicle Lift:** Current lift is outdated, with a load rating which does not meet operational needs. Current lift can only service PD cars.
2. **Tires for Volvo Loader:** Current tires in poor condition.
3. **Waste Oil Burner:** Current burner insufficient in size for square footage of the garage and is in poor condition.
4. **SCBA Replacement:** Funds replacement of 75 SCBA bottles, which expire 15 years after the date of manufacture, which for the grouping was July of 2003.
5. **Automated License Plate Reader:** Purchase of a replacement ALPR for the Police Department.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

**A- \*VOTED UNANIMOUSLY**

#### PROPOSED MOTION (B)

***Brian P. Green moved that the Town vote transfer \$1,809.00 from Free Cash and \$30,573.19 from the warrant articles detailed in the table below in the Spring Annual Town Meeting Warrant to fund two replacement radar trailers for the Leicester Police Department.***

<u>From</u>	<u>Meeting</u>	<u>Article</u>	<u>Purpose</u>	<u>Amount</u>
01-100-5213-006	10/12	6	Rochdale Park Lighting	\$500.00
01-100-5216-060	05/16	6	Vegetation Management	\$6,000.00
01-100-5217-910	05/16	11	Vocational School Tuition	\$4,938.69
01-100-5815-008	05/15	8	Town/School Energy Upgrades	\$10,636.50
01-100-5816-292	11/15	N/A	New Animal Control Vehicle	\$8,498.00
Free Cash			Free Cash	\$1,809.00
			<b>TOTAL</b>	<b>\$32,382.19</b>

#### FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### SELECT BOARD RECOMMENDATION

Favorable Action (4-1-0)

#### DESCRIPTION

This motion seeks to use balances in prior warrant articles and a portion of Free Cash in order to fund radar trailer replacements for the Leicester Police Department. The articles that are requested to be repurposed are as follows:

1. **Rochdale Park:** \$500 – Leftover funds from a \$7,500 appropriation for lighting improvements at Rochdale Park.

2. **Vegetation Management:** \$6,000 – These funds were voted to fund a vegetation study for invasive species growth on Town waterways. The Town has a study with recommendations that was done in 2016.
3. **Vocational Tuition:** \$4,938.69 - Leftover funds from the 2016 Vocational Schools warrant article
4. **Town/School Energy Upgrades:** \$10,636.50 – Leftover funds from the Town buildings energy upgrade project.
5. **New Animal Control Vehicle:** \$8,498.00 – Funds remaining from the purchase and badging of a new ACO vehicle.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote, unless funding is sought from the

**B. \*VOTED BY A SIGNIFICANT MAJORITY- one in opposition**

#### **ARTICLE 19 ESTABLISH REVOLVING FUND ANNUAL SPENDING LIMITS**

To see if the Town will vote to set annual spending limits for revolving accounts as detailed in the hands of the voters and as defined by Massachusetts General Laws, Chapter 44, § 53E½, for Fiscal Year 2018, or take any action thereon.

#### **PROPOSED MOTION**

**Brian P. Green moved that the Town vote to set annual spending limits for revolving accounts as detailed in the warrant and as defined by Mass General Laws, Chapter 44, § 53E½, for Fiscal Year 2019.**

**This area is intentionally left blank (see table below)**

<b><u>Revolving Fund</u></b>	<b><u>Spending Limit:</u></b>
<b>Inspectional Services</b>	<b>\$50,000</b>
<b>Health Clinics</b>	<b>\$5,000</b>
<b>Senior Center Programs</b>	<b>\$10,000</b>
<b>Fuel Usage</b>	<b>\$35,000</b>
<b>Town Hall</b>	<b>\$15,000</b>
<b>Recycling</b>	<b>\$30,000</b>
<b>Police Training</b>	<b>\$5,000</b>
<b>Recreation</b>	<b>\$20,000</b>
<b>One-to-one Technology</b>	<b>\$25,000</b>
<b>DIS Fees</b>	<b>\$5,000</b>

FINANCE ADVISORY BOARD RECOMMENDATION      Favorable Action (5-0-0)  
SELECT BOARD RECOMMENDATION      Favorable Action (5-0-0)



DESCRIPTION

Under MGL Chapter 44, Section 53E½ as amended through the Municipal Modernization Act of 2016, Town Meeting is required to vote prior to July 1st on the amount that may be spent during the upcoming fiscal year from each revolving fund established through the Town's General Bylaws.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

**\*VOTED UNANIMOUSLY**

**ARTICLE 20 FIVE YEAR CONTRACT – SPECIAL EDUCATION TRANSPORTATION SERVICES**

To see if the Town will vote to authorize the School Department to enter into a contract for special education transportation services for a three (3) year contract term plus two (2) additional years for a total of five (5) years for transportation services both within the district and outside the district for special needs students or act on anything relative thereon.

PROPOSED MOTION

**Harry R. Brooks moved that the article be accepted as written.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

MGL 30B, Section 12(b) requires Town Meeting authorization for any lease term greater than three years.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote.

**\*VOTED UNANIMOUSLY**

**ARTICLE 21 AMEND CHAPTER 1, SECTION 5 OF THE GENERAL BYLAWS**

To see if the Town will vote to amend Chapter 1 of the general bylaws of the Town of Leicester by removing in its entirety, Section 5, as printed,

**SECTION 5.**

Any or all of these By-Laws may be repealed or amended, or other By-Laws may be adopted at any Town Meeting by a 2/3 vote of the voters present and voting, an article or articles for that purpose having been inserted in the warrant for such meeting by the Board of Selectmen. All proposed By-Laws and changes in By-Laws must be submitted, in writing, to the By-Law Committee not less than 90 days prior to the business session of the Annual Town Meeting or ninety days prior to a Special Town Meeting at which they shall be considered. The Moderator shall solicit recommendations from the By-Law Committee at the Town Meeting when said By-Laws or By-Law changes are considered.

And inserting the following (Please note that all proposed changes are listed in bold italic):

**SECTION 5.**

**A). Bylaw Adoption & Amendment Procedure**

Any or all of these By-Laws may be repealed or amended or other By-Laws may be adopted at any Town Meeting by a 2/3 vote of the voters present and voting, an article or articles for that purpose having been inserted in the warrant for such meeting by the Select Board. All proposed bylaws or amendments to existing bylaws whether petitioned by Board, Committee or Citizens Petition must be submitted, in writing, to the Town Administrator and the Town Clerk not less than sixty days prior to ~~the business session of~~ the Annual Town Meeting or sixty days prior to a Special Town Meeting at which they shall be considered. The Town Administrator and/or Town Clerk will forward to the By-Law Committee within 3 business days. The Moderator shall solicit recommendations from the By-Law Committee at the Town Meeting when said By-Laws or By-Law changes are considered.

- Any Citizen interested in starting a Citizens Petition can ask the Town Clerk for instructions on how to proceed with said petition.

**B). Authority for Town Clerk to Assign Headings, Alphanumeric References, & Cross-References**

1. The Town Clerk is authorized to assign appropriate headings, numbers or letters to sections, subsections, paragraphs, and subparagraphs of Leicester General Bylaws where none are approved at Town Meeting.
2. Where Town Meeting has approved numbering or lettering of sections, subsections, paragraphs, and subparagraphs of Leicester's General Bylaws, the Town Clerk shall be authorized to make non-substantive editorial revisions to the same to ensure consistent and appropriate sequencing, organization and numbering of the bylaws.
3. The Town Clerk is authorized to make non-substantive editorial revisions to references regarding such numbering or lettering as contained within the General Bylaws to ensure accuracy and conformity.
4. Any such revisions shall be kept on file in the Town Clerk's Office.

or take any action thereon.

PROPOSED MOTION

Douglas A. Belanger moved that the Town approve the article as written.

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This proposed bylaw change reduces the number of days required to file for new Town bylaws and changes to Town bylaws from 90 days to 60 days and sets parameters for the collection and distribution of said petitions. Upon approval by Town Meeting, the bylaw also authorizes the Town Clerk to make non-substantive changes to the General Bylaws to ensure that the format of the bylaws is consistent.

VOTE REQUIRED FOR PASSAGE Requires a 2/3<sup>RD</sup> majority per Town General Bylaws Chapter 1, Section 5.

**\*VOTED UNANIMOUSLY**

## **ARTICLE 22      DISPOSITION OF LEICESTER FORMER FIRE HEADQUARTERS**

To see if the Town will vote to dispose of and authorize the Select Board to sell or dispose of the fee or any lessor interests in the property known as the old fire station, located at 15 Water Street, Leicester as shown on Assessor's Map 19B, Block A3, containing about 0.184 acres of land, more or less, with building thereon, Subject to M.G.L. c. 30B, any such disposition to be on such terms and conditions that the Select Board deem appropriate which may include the reservation of easements and restrictions and further authorize the Select Board to enter into all agreements and execute any and all instruments as may be necessary to sell such property and any access easements in and to the property; or take any action thereon.

### **PROPOSED MOTION**

**Sandra M. Wilson moved that the Town approve the article as written.**

### **FINANCE ADVISORY BOARD RECOMMENDATION**

Favorable Action (5-0-0)

### **SELECT BOARD RECOMMENDATION**

Favorable Action (5-0-0)

### **DESCRIPTION**

This article seeks permission for the Town to sell the former fire station headquarters, which has been declared as surplus by the Select Board, now that the Fire Station Project has been completed.

**VOTE REQUIRED FOR PASSAGE** Requires a 2/3rds majority per MGL Chapter 40, Section 5

**\*VOTED BY A SIGNIFICANT MAJORITY- one in opposition**

## **ARTICLE 23      AMENDMENT TO SECTIONS OF THE ZONING BYLAWS REGARDING MEDICINAL AND RECREATIONAL MARIJUANA**

To see if the Town will vote to amend the following sections of Zoning Bylaws of the Town of Leicester for the purpose of establishing/amending zoning regulations regarding marijuana establishments, as follows:

### **A. Amend Section 1.3, Definitions, by modifying the existing definition of Medical Marijuana Treatment**

**Center and inserting several new definitions in alphabetical order, as follows:**

**MARIJUANA:** Marijuana or Marihuana means all parts of any plant of the genus Cannabis, not excepted below and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in section 1 of chapter 94C; provided that "Marijuana" shall not include: (1) the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination; (2) hemp; or (3) the weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products. Marijuana also includes marijuana products except where the context clearly indicates otherwise.

**MARIJUANA CULTIVATOR:** an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

**MARIJUANA ESTABLISHMENT:** a licensed Marijuana Cultivator, Marijuana Testing Facility, Marijuana Product Manufacturer, Marijuana Retailer, or any other type of licensed marijuana-related business or businesses at a single location except a medical marijuana treatment center.

**MARIJUANA ESTABLISHMENT, NON-RETAIL:** a marijuana establishment that does not involve on-site retail sales to consumers, including Marijuana Cultivators, Marijuana Product Manufacturers that only sell to Marijuana Establishments but not consumers, Marijuana Testing Facilities, and Marijuana Transportation or Distribution Facilities.

**MARIJUANA RETAILER, CONSUMER SALES ONLY:** a marijuana establishment that involves on-site retail sales to consumers, excluding Marijuana Social Consumption Operators.

**MARIJUANA PRODUCT MANUFACTURER:** an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

**MARIJUANA PRODUCTS:** products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

**MARIJUANA SOCIAL CONSUMPTION FACILITY:** a “Marijuana Social Consumption Establishment” that is licensed by the Cannabis Control Commission where single servings of marijuana may be sold for consumption on the premises.

**MARIJUANA SOCIAL CONSUMPTION OPERATOR:** a marijuana retailer licensed to purchase marijuana and marijuana products from marijuana establishment and to sell marijuana and marijuana products on its premises only to consumers or allow consumers to consume marijuana and marijuana products on its premises only.

**MARIJUANA TESTING FACILITY:** An Independent Testing Laboratory as defined in 935CMR 500.002 licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

**MARIJUANA RETAILER:** an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

**MARIJUANA TRANSPORTATION OR DISTRIBUTION FACILITY:** an entity with a fixed location not otherwise licensed by the Cannabis Control Commission, that is licensed to purchase, obtain and possess cannabis or marijuana products solely for the purpose of transporting and temporarily storing the same on the premises for sale and distribution to Marijuana Establishments, but not consumers.

**MEDICAL MARIJUANA TREATMENT CENTER:** ~~a not-for-profit entity, as defined by Massachusetts law only, registered under Massachusetts law [Chapter 369 of the Acts of 2012], that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.~~

**MEDICAL MARIJUANA TREATMENT CENTER:** a not-for-profit entity registered under 105 CMR 725.100, also known as a Registered Marijuana Dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana infused products, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana for medical use.

**B. Amend Section 3 (Use Regulations), sub-section 3.2.03., as shown below:**

<b>3.2.03 BUSINESS</b>	<b>SA</b>	<b>R1</b>	<b>R2</b>	<b>B</b>	<b>CB</b>	<b>I</b>	<b>BI-A</b>	<b>HB-1 &amp; HB-2</b>
18. Medical Marijuana Treatment Center, <del>with limitation (see Section 5.15).</del> (Planning Board Site Plan Review Required)	<u>N</u>	<u>N</u>	<u>N</u>	<u>Y</u>	<del>Y</del> <u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
19. Marijuana Retailer, Consumer Sales Only (Special Permits issued by the Planning Board)	<u>N</u>	<u>N</u>	<u>N</u>	<u>SP</u>	<u>N</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>
20. Marijuana Establishment, Non-Retail (Planning Board Site Plan Review Required)	<u>N</u>	<u>N</u>	<u>N</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
21. Marijuana Social Consumption Facility	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>

**C. Amend Section 3.30, Business Residential – 1 (BR-1) Zone, subsection II, and add a new subsection mm, as follows:**

II. Medical Marijuana Treatment Center, ~~with limitations~~ (Planning Board Site Plan Review Required, see Section 5.15).

mm. Marijuana Establishment by special permit (See Section 5.15)

**D. Amend Section 5.2, Site Plan Review, subsection 5.2.02.1, by inserting a new subsection h., as follows:**

**h. Medical Marijuana Treatment Centers and Marijuana Establishments**

**E. Amend Section 5.15, as follows:**

**5.15 MEDICAL MARIJUANA TREATMENT CENTERS AND MARIJUANA ESTABLISHMENTS**

**1. 5.15.01 PURPOSE AND INTENT:**

To provide for the limited establishment of Medical Marijuana Treatment Centers and Marijuana Establishments in appropriate places and to minimize the adverse impacts of Medical Marijuana Treatment Centers and Marijuana Establishments on residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with said facilities.

**2. Location:**

~~No Medical Marijuana Treatment Center may be located within 1,000 feet of a residential zoning district, school, church or other religious use, child care facility, family child care home, park, playground, drug or alcohol rehabilitation facility, or other Medical Marijuana Treatment center. Distance shall be measured as the shortest between buildings, or as the shortest distance between the building of the Medical Marijuana Treatment Center and the lot line of a church, child care facility,~~

### **5.15.02 STANDARDS:**

#### **A. General**

All aspects of a Medical Marijuana Treatment Center or Marijuana Establishment must take place at a fixed location within a fully enclosed building and shall not be visible from the exterior of the business. No outside storage of marijuana, related supplies, or educational materials is permitted. Medical Marijuana Treatment Centers and Marijuana Establishments are not permitted as a home occupation. Site Plan Review is required for all Medical Marijuana Treatment Centers and Marijuana Establishments, including when the facility will reuse an existing structure.

#### **B. Buffer Requirements**

No Medical Marijuana Treatment Center or Marijuana Establishment may be located within required buffer areas. Buffers shall be 500 feet for Medical Marijuana Treatment Centers and Marijuana Retailers, Consumer Sales Only and 200 feet for Marijuana Establishments, Non-Retail, from the following: residential zoning districts (SA, R1, and R2), and pre-existing public or private schools (pre-school through grade 12). Distance shall be measured in a straight line as the shortest between the Medical Marijuana Treatment Center or Marijuana Establishment building and residential district boundaries, and as a straight line from the nearest point of the property line in question to the nearest point of the property line where the Medical Marijuana Treatment Center or Marijuana Establishment is or will be located for schools.

#### **C. Signage**

All business signage shall be subject to the requirements of the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and the requirements of Leicester Zoning Bylaw

#### **D. Ventilation/Odor**

All Marijuana Establishments shall be ventilated in such a manner that no odor from marijuana or its processing can be detected by a person with an unimpaired and otherwise normal sense of smell at the exterior of the Medical Marijuana Treatment Center or Marijuana Establishment or at any adjoining use or property

#### **E. Security**

All Medical Marijuana Treatment Centers and Marijuana Establishments shall provide adequate security measures to ensure that no individual participant will pose a direct threat to the health or safety of other individuals, and that the storage and/or location of cultivation of marijuana is adequately secured in enclosed, locked facilities.

#### **F. Permitting**

All Medical Marijuana Treatment Centers and Marijuana Establishments shall meet all of the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will as proposed be in compliance with all applicable state laws and regulations.

#### **G. Private Clubs**

Clubs, lodges, or other private grounds (non-profit and private) allowing on-site consumption of marijuana or marijuana products, but not operating as a licensed marijuana social consumption operator are prohibited.

#### **H. Conversion**

The conversion of a Medical Marijuana Treatment Center (also known as a registered marijuana dispensary or RMD) licensed or registered not later than July 1, 2017 that is engaged in the cultivation, manufacture or sale of marijuana or marijuana products in Leicester to a marijuana establishment for adult use (also known as recreational use) engaged in the same type of activity shall be permitted by-right (without a special

three hundred feet of the property line of the applicant, shall be notified of the date and time of the Site Plan Review discussion.

I. Limitations

Marijuana Retailers, Consumer Sales Only shall be limited to 1 establishment in the Town of Leicester.

**5.15.03 SPECIAL PERMIT REQUIREMENTS:**

The Planning Board shall be the Special Permit Granting Authority for all Marijuana Establishments. Applications shall be submitted in accordance with the Planning Board's Special Permit Regulations. In addition to the special permit approval criteria for the applicable zoning district and the Planning Board's Special Permit Regulations, the Planning Board shall find that the proposed use meets the requirements of this section 5.15.

PROPOSED MOTION

**Douglas A. Belanger moved that the Town approve the article as written.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This article amends the regulation of Medical Marijuana Treatment Centers and defines and regulates all types of marijuana establishments, including recreational (also known as adult use) marijuana facilities. The purpose of the proposed amendment is to address the November 2016 legalization of recreational marijuana and related changes in Massachusetts laws and regulations related to both medical and recreational marijuana facilities. The Article defines several categories of marijuana facilities consistent with state law, specifies where each type of facility is allowed and what level of permitting is required, establishes buffer zones from residential zoning districts and schools, creates standards for approval, and limits retail marijuana facilities.

VOTE REQUIRED FOR PASSAGE: Requires a 2/3rds majority per MGL Chapter 40A Section 5.

**\*THE MODERATOR DECLARED ARTICLE 23 PASSED BY A CLEAR 2/3 MAJORITY (per Ch 2, Section 16 of the General by-laws for the Town of Leicester.**

**- In favor-141; in opposition-12**

**ARTICLE 24 LOCAL OPTION RECREATIONAL MARIJUANA EXCISE TAX**

To see if the Town will vote to accept M.G.L. Chapter 64N Section 3 to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the town to anyone other than a marijuana establishment at a rate of 3% of the total sales price received by the marijuana retailer as consideration for the sale of marijuana or marijuana products, said excise to take effect on the first day of the calendar quarter commencing at least thirty days after such vote of Town Meeting.

PROPOSED MOTION

**Harry R. Brooks moved that the Town approve the article as written.**

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

This article seeks permission by the Town to impose a 3% sales tax upon retail sales of marijuana products, which is intended to be used to fund the Town's Capital Improvement Program.

VOTE REQUIRED FOR PASSAGE Requires a simple majority per MGL Chapter 64N Section 3.

**\*VOTED BY A SIGNIFICANT MAJORITY-one in opposition**

**ARTICLE 25 AMEND THE ZONING BYLAW, SECTION 5.13, OPEN SPACE RESIDENTIAL DEVELOPMENT**

To see if the Town will vote to amend Chapter 5.13 of the zoning bylaws of the Town of Leicester, as follows, (with deletions showing as stricken, and additions underlined):

**Amend subsection 5.13.02 to correct zoning district names, as follows:**

**5.13.02 Applicability**

Open Space Residential Developments shall be allowed within Suburban Agriculture (SA), ~~Residential A (RA), Residential B (RB)~~ Residential 1 (R1), Residential 2 (R2), Residential-Industrial-Business (RIB), Business Residential-1 (BR-1) and Business Industrial-A (BI-A) districts, subject to the requirements of this section for those districts, and in accordance with the additional requirements specified herein.

And further:

**Amend subsection 5.13.06.A, Table of Minimum Requirements to add the R2 district, as follows:**

**5.13.06 Intensity regulations**

**TABLE OF MINIMUM REQUIREMENTS**

	<b>SA</b>	<b>R1 BR-1</b>	<b>R2 RIB, BI-A</b>
Minimum area (square feet)	20,000	15,000	10,000
Minimum frontage (feet)	100	100	100
Minimum setbacks(feet)	20	20	20

**Amend subsection 5.13.07.C (Buffer Areas) to delete references to Zoning Districts that don't exist in Leicester, as follows:**

**C. Buffer areas.**

- (1) There shall be a land area known as a "buffer" at the perimeter of the site consisting of trees, shrubs, vegetation and topographic features sufficient to separate and/or screen the development from abutting properties. This buffer shall be no less than 100 feet in width. The buffer shall be considered open space and shall be restricted in accordance with Section 5.13.08 below. Upon a finding by the Planning Board that a buffer of lesser width would be sufficient to screen and/or separate the development from adjacent property, the buffer may be reduced. ~~If, however, the perimeter of the site abuts a Business (B), Downtown Business (BD), Rural Business (BR) or Industrial A (IA) or Industrial B (IB) zoning district, the Planning Board may require the buffer area abutting a B,~~



~~BR or I District to be greater than 100 feet in order to ensure adequate separation and/or screening from the abutting commercial zoning districts.~~

or take any action thereon.

#### PROPOSED MOTION

**Dianna Provencher moved that the Town approve the article as written.**

#### FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### SELECT BOARD RECOMMENDATION

Favorable Action (5-0-0)

#### DESCRIPTION

The purpose of this article is to correct errors in Leicester's Open Space Residential Development Bylaw (incorrect zoning district names, reference to districts that don't exist in Leicester, district mistakenly left off Table of Minimum Requirements).

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per MGL Chapter 40A, Section 5

**\*THE MODERATOR DECLARED ARTICLE 25 PASSED BY A CLEAR 2/3 MAJORITY (per Ch 2, Section 16 of the General by-laws for the Town of Leicester.**

### **ARTICLE 26 AMEND THE ZONING BYLAW, SECTION 3, USE REGULATIONS**

To see if the Town will vote to amend portions of Chapter 3 of the zoning bylaws of the Town of Leicester, as follows, (with deletions showing as stricken, and additions underlined):

#### **F. Amend Section 3 (Use Regulations), Subsection 3.1, Basic Requirements, as follows:**

##### **3.1 BASIC REQUIREMENTS**

Except as provided in Section 1.4 of this by-law, no building or structure shall be constructed, and no building, structure or land or part thereof shall be used for any purpose or in any manner other than for one or more of the uses hereinafter set forth as permitted in the district in which such a building, structure or land is located, or set forth as permissible by Special Permit in said district and so authorized and in accordance with the following notation: Y – Use Permitted N – Use Prohibited SP – Use allowed by Special Permit ~~by the Board of Appeals. The Planning Board shall be the Special Permit Granting Authority for all uses listed as requiring a Special Permit (SP) in the HB 1 district and B district.~~ Except where specifically noted in Section 3.2 or elsewhere in the bylaw, the Special Permit Granting Authority for uses listed in Section 3.2 is the Zoning Board of Appeals in the SA, R1, R2, I, and BI-A districts and the Planning Board in the B, CB, HB-1, and HB-2 districts. Any use NOT listed is prohibited.

#### **G. Amend Section 3 (Use Regulations), Subsection 3.2 (Schedule of Use), as follows:**

##### **3.2 SCHEDULE OF USE**

NOTE: Permitted uses for zones BR-1, and RIB refer to the following sections:

~~BR-1 Section 3.30 — RIB Section 3.32~~

~~See also Section 3.31 and 3.33 for information related to HB 1 & HB 2, and Section 3.34 for Central Business District~~

NOTE: See the following sections for permitted uses in the following districts:

<u>District</u>	<u>Bylaw Section</u>
<u>BR-1</u>	<u>3.30</u>
<u>HB-2</u>	<u>3.31 &amp; 3.32</u>
<u>RIB</u>	<u>3.32</u>
<u>HB-1</u>	<u>3.32</u>
<u>NB</u>	<u>5.6</u>

**H. Amend Section 3.30, Business Residential – 1 (BR-1) Zone, by inserting the following sentence at the end of the first paragraph:**

The Special Permit Granting Authority in the BR-1 District shall be the Planning Board.

**I. Amend Section 3.32: Residential Industrial Business Zone (RIB), by inserting the following sentence at the end of the first paragraph:**

The Special Permit Granting Authority in the RIB District shall be the Planning Board.  
or take any action thereon.

PROPOSED MOTION

**Douglas A. Belanger moved that the Town approve the article as written.**

PLANNING BOARD RECOMMENDATION Favorable Action (5-0-0)

FINANCE ADVISORY BOARD RECOMMENDATION Favorable Action (5-0-0)

SELECT BOARD RECOMMENDATION Favorable Action (5-0-0)

DESCRIPTION

The purpose of this article is to 1) clarify which Board (Zoning Board of Appeals or Planning Board) issues special permits in particular districts and 2) improve cross-references related to allowed uses.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority per MGL Chapter 40A, Section 5

**\*THE MODERATOR DECLARED ARTICLE 26 PASSED BY A CLEAR 2/3 MAJORITY (per Ch 2, Section 16 of the General by-laws for the Town of Leicester.**

Harry R. Brooks moved that the Town vote to adjourn the Annual Town Meeting at 9:13pm with 196 voters present. **\*VOTED UNANIMOUSLY**

**ATTORNEY GENERAL'S RESPONSE TO ARTICLES APPROVED AT THE ATM HELD ON MAY 1, 2018**

**RE: Leicester Annual Town Meeting of May 1, 2018 - Case # 8897  
Warrant Articles 23, 25, and 26 (Zoning)  
Warrant Article # 21 (General)**

Dear Ms. Davis:

**Article 21** - We approve Article 21 from the Leicester May 1, 2018, Annual Town Meeting.<sup>1</sup> Our comments on Article 21 are provided below.

Article 21 amends the Town's general by-laws, Chapter 1, Section 5, by deleting the existing text and inserting new text regarding the Town's by-law adoption and amendment procedures. The new text includes a new subsection A regarding by-law adoption and amendment procedures, and a new subsection B regarding the authority of the Town Clerk to assign correct headings and alphanumeric references. Specifically, the new subsection A provides in pertinent part (new text in **bold and underline**):

A). Bylaw Adoption & Amendment Procedure

Any or all of these By-Laws may be repealed or amended or other By-Laws may be adopted at any Town Meeting by a 2/3 vote of the voters present and voting, an article or articles for that purpose having been inserted in the warrant for such meeting by the **Select Board**. All **proposed bylaws or amendments to existing bylaws whether petitioned by Board, Committee or Citizen Petition** must be submitted, in writing, to the Town Administrator and the Town Clerk not less than **sixty** days prior to the Annual Town Meeting or **sixty days** prior to a Special Town Meeting at which they shall be considered. **The Town Administrator and/or Town Clerk will forward to the By-law Committee within 3 business days.**<sup>[2]</sup> The Moderator shall solicit recommendations for the By-Law Committee at the Town Meeting when said By-Laws or By-Law changes are considered.

**Any Citizen interested in starting a Citizens Petition can ask the Town Clerk for instructions on how to proceed with said petition.**

Our comments on the new subsection A are provided below.

I. **Quantum of Vote for General By-laws.**

The new subsection A provides that the Town's by-laws may be adopted, repealed, amended by a two-thirds vote of Town Meeting. Although we approve this text, the Town cannot apply it to the adoption or amendment of general by-laws. This is because Town Meeting votes require only a simple majority unless a higher vote count is required by statute or the Constitution of the Commonwealth. See Clark v. City Council of Waltham, 328 Mass. 40, 41 (1951); and Merrill v. City of Lowell, 236 Mass. 463, 367 (1920). "The general laws and special acts determine whether a two-thirds, or a majority vote only, is required in a specific instance." Douglas A. Randall & Douglas E. Franklin, Municipal Law and Practice § 159 (4<sup>th</sup> ed. 1993). For example, the adoption or amendment of zoning by-laws requires a two-thirds vote. Therefore, the Town must apply subsection A consistent with Town Meeting's authority to adopt general by-law by a simple majority. The Town may wish to discuss this issue in more detail with Town Counsel.

II. **Town Meeting Warrants.**

The new subsection A also requires that citizen petition warrant articles must be submitted to the Town Administrator and Town Clerk not less than sixty days before the town meeting at which they are to be considered.

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<sup>1</sup> We approved Articles 23, 25, and 26 in a decision dated June 4, 2018

<sup>2</sup> The Town may wish to amend this sentence to provide that the Town Administrator or Town Clerk is forwarding *the proposed by-law or amendments* to the By-law Committee.

General Laws Chapter 39, Section 10, requires the selectmen to insert in the warrant all subjects the insertion of which shall be requested of them in writing by ten or more registered voters of the town for the annual town meeting or by one hundred registered voters (or 10% of the total number of registered voters of the town whichever number is the lesser) for a special town meeting. Section 10 also requires the selectmen to call a special town meeting upon the request in writing of two hundred registered voters (or 20% of the total number of registered voters of the town, whichever number is the lesser) with such meeting to be held not later than forty-five days after the receipt of such request. Specifically, G.L. c 39, § 10, provides in pertinent part as follows:

The selectmen shall insert in the warrant for the annual meeting all subjects the insertion of which shall be requested of them in writing by ten or more registered voters of the town and in the warrant for every special town meeting all subjects the insertion of which shall be requested of them in writing by one hundred registered voters or by ten per cent of the total number of registered voters of the town whichever number is the lesser. The selectmen shall call a special town meeting upon request in writing, of two hundred registered voters or of twenty per cent of the total number of registered voters of the town, whichever number is the lesser; such meeting to be held not later than forty-five days after the receipt of such request, and shall insert in the warrant therefor all subjects the insertion of which shall be requested by said petition.

The sixty-day requirement in the new subsection A cannot be applied in a manner that interferes with the right of citizens to have warrant articles included on a town meeting warrant pursuant to G.L. c. 39, § 10. The Town should discuss this issue with Town Counsel when applying this new text.

**Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.**

Very truly yours,  
MAURA HEALEY  
ATTORNEY GENERAL

TOWN OF LEICESTER						
ANNUAL TOWN ELECTION JUNE 12, 2018						
The following are the results of the votes cast in the Annual Town Election on TUESDAY JUNE 12, 2018						
	Precinct	One	Two	Three	Four	Total
<b>SELECT BOARD</b>	Three years	Vote for not more than TWO				
Harry R. Brooks †		136	81	102	129	448
Richard Antanavica		85	70	61	98	314
write-in Jeffrey A Clark		55	52	62	50	219
write-in		0	1	1	0	2
Blanks		82	62	54	89	287
Total votes by precinct		358	266	280	366	1270
<b>ASSESSOR</b>	Three years	Vote for ONE				
Arthur J. Paquette†		143	105	114	156	518
write-in		0	0	0	0	0
Blanks		36	28	26	27	117
Total votes by precinct		179	133	140	183	635
<b>SCHOOL COMMITTEE</b>	Three years	Vote for not more than ONE				
Scott G. Francis†		113	98	105	129	445
write-in		1	1	1	3	0
Blanks		65	34	34	51	184
Total votes by precinct		179	133	140	183	629
<b>BOARD OF HEALTH</b>	Three years	Vote for ONE				
Christopher M. Montiverdi †		131	105	109	146	491
write-in		0	0	0	0	0
Blanks		48	28	31	37	144
Total votes by precinct		179	133	140	183	635
<b>PLANNING BOARD</b>	Three years	Vote for not more than TWO				
Debra L. Friedman†		123	97	92	143	455
Andrew S. Kularski†		113	92	101	124	430
write-in		0	1	0	0	1
write-in		0	0	0	0	0
Blanks		122	76	87	99	384
Total votes by precinct		358	266	280	366	1270
<b>PUBLIC LIBRARY TRUSTEE</b>	Three years	Vote for not more than TWO				
R. Olney White†		128	102	108	135	473
Bruce L. Craven		92	89	95	110	386
write-in		0	0	0	0	0
write-in		0	0	0	0	0
Blanks		138	75	77	121	411
Total votes by precinct		358	266	280	366	1270
<b>MOOSE HILL WATER COMMISSION</b>	Three years	Vote for ONE				
Kurt Parliment†		121	92	106	141	460
write-in		6	8	7	3	24
Blanks		52	33	27	39	151
Total votes by precinct		179	133	140	183	635
<b>HOUSING AUTHORITY</b>	Five years	Vote for not more than ONE				
Andrew S. Kularski		121	102	106	138	467
write-in		0	1	1	3	5
Blanks		58	30	33	42	163
Total votes by precinct		179	133	140	183	635
TOTAL votes cast by precinct were		* Denotes winner † Denotes candidate for re-election				

# STATE PRIMARY: TUESDAY SEPTEMBER 4, 2018

The following are the results of 1007 votes cast in the State Primary:

DEMOCRATIC PARTY	Precinct	One	Two	Three	Four	Total
SENATOR IN CONGRESS	Vote for One					
Elizabeth A. Warren		181	191	189	188	749
Write-In		12	9	6	6	33
Blanks		76	43	43	63	225
	TOTAL	269	243	238	257	1007
GOVERNOR	Vote for One					
Jay M. Gonzalez		113	109	98	108	428
Bob Massie		68	82	70	63	283
Write-In		5	4	5	0	14
Blanks		83	48	65	86	282
	TOTAL	269	243	238	257	1007
LIEUTENANT GOVERNOR	Vote for One					
Quenrin Palfrey		111	130	115	109	465
Jimmy Tingle		71	56	56	56	239
Write-In		2	1	2	0	5
Blanks		85	56	65	92	298
	TOTAL	269	243	238	257	1007
ATTORNEY GENERAL	Vote for One					
Maura Healey		211	205	196	198	810
Write-In		5	3	2	2	12
Blanks		53	35	40	57	185
	TOTAL	269	243	238	257	1007
SECRETARY OF STATE	Vote for One					
William Francis Galvin		193	178	171	192	734
Josh Zakim		52	53	47	42	194
Write-In		0	0	1	0	1
Blanks		24	12	19	23	78
	TOTAL	269	243	238	257	1007

TREASURER	Vote for One					
Deborah B. Goldberg		179	203	188	174	744
Write-In		2	1	1	0	4
Blanks		88	39	49	83	259
	TOTAL	269	243	238	257	1007
AUDITOR	Vote for One					
Suzanne M. Bump		182	194	182	171	729
Write-In		2	0	0	0	2
Blanks		85	49	56	86	276
	TOTAL	269	243	238	257	1007
REPRESENTATIVE IN CONGRESS	Vote for One					
James P. McGovern		207	206	196	208	817
Write-In		5	2	2	3	12
Blanks		57	35	40	46	178
	TOTAL	269	243	238	257	1007
COUNCILLOR	Vote for One					
Paul M. DePalo		176	188	174	168	706
Write-In		2	1	1	0	4
Blanks		91	54	63	89	297
	TOTAL	269	243	238	257	1007
SENATOR IN GENERAL COURT	Vote for One					
Michael O. Moore		215	212	203	208	838
Write-In		1	0	1	0	2
Blanks		53	31	34	49	167
	TOTAL	269	243	238	257	1007
REPRESENTATIVE IN GENERAL COURT	Vote for One					
Pamela S. Gemme		73	69	56	79	277
David Henry Argosky LeBoeuf		45	70	80	65	260
W. Stuart Loosemore		144	98	100	106	448
Write-In		0	0	0	0	0
Blanks		7	6	2	7	22
	TOTAL	269	243	238	257	1007

DISTRICT ATTORNEY	Vote for One					
Joseph D.Early, Jr.		210	212	197	201	820
Write-In		3	2	0	2	7
Blanks		56	29	41	54	180
	TOTAL	269	243	238	257	1007
CLERK OF COURTS	Vote for One					
Dennis P. McManis		188	200	184	182	754
Write-In		2	1	2	1	6
Blanks		79	42	52	74	247
	TOTAL	269	243	238	257	1007
REGISTER OF DEEDS	Vote for One					
Kathryn A. Toomey		199	199	189	189	776
Write-In		4	4	2	6	16
Blanks		66	40	47	62	215
	TOTAL	269	243	238	257	1007
<b>REPUBLICAN PARTY</b>	Precinct	One	Two	Three	Four	Total
SENATOR IN CONGRESS	Vote for One					
Geoff Diehl		110	81	80	91	362
John Kingston		59	66	48	63	236
Beth Joyce Lindstrom		36	39	48	34	157
Write-In		0	0	2	0	2
Blanks		13	8	12	15	48
	TOTAL	218	194	190	203	805
GOVERNOR	Vote for One					
Charles D. Baker		142	137	136	144	559
Scott D. Lively		74	54	51	58	237
Write-In		0	1	0	0	1
Blanks		2	2	3	1	8
	TOTAL	218	194	190	203	805



LIEUTENANT GOVERNOR	Vote for One					
Karyn E. Polito		183	168	159	178	688
Write-In		1	0	1	1	3
Blanks		34	26	30	24	114
	TOTAL	218	194	190	203	805
ATTORNEY GENERAL	Vote for One					
James R. McMahon, III		111	98	107	112	428
Daniel L. Shores		64	59	55	56	234
Write-In		0	1	0	3	4
Blanks		43	36	28	32	139
	TOTAL	218	194	190	203	805
SECRETARY OF STATE	Vote for One					
Anthony M. Amore		155	140	142	154	591
Write-In		0	1	1	0	2
Blanks		63	53	47	49	212
	TOTAL	218	194	190	203	805
TREASURER	Vote for One					
Keiko M. Orrall		148	142	140	152	582
Write-In		0	0	0	0	0
Blanks		70	52	50	51	223
	TOTAL	218	194	190	203	805
AUDITOR	Vote for One					
Helen Brady		148	140	138	156	582
Write-In		0	0	0	0	0
Blanks		70	54	52	47	223
	TOTAL	218	194	190	203	805
REPRESENTATIVE IN CONGRESS	Vote for One					
Tracy Lyn Lovvorn		127	109	122	116	474
Kevin William Powers		61	55	37	64	217
Write-In		0	0	0	0	0
Blanks		30	30	31	23	114
	TOTAL	218	194	190	203	805

COUNCILLOR	Vote for One					
Jennie L. Caissie		163	148	157	164	632
Write-In		0	0	0	1	1
Blanks		55	46	33	38	172
	TOTAL	218	194	190	203	805
SENATOR IN GENERAL COURT	Vote for One					
Write-In		22	27	21	18	88
Blanks		196	167	169	185	717
	TOTAL	218	194	190	203	805
REPRESENTATIVE IN GENERAL COURT	Vote for One					
Paul J. Fullen		176	158	161	171	666
Write-In		1	1	1	2	5
Blanks		41	35	28	30	134
	TOTAL	218	194	190	203	805
DISTRICT ATTORNEY	Vote for One					
Write-In		24	18	12	24	78
Blanks		194	176	178	179	727
	TOTAL	218	194	190	203	805
CLERK OF COURTS	Vote for One					
Joanne E. Powell		158	138	138	155	589
Write-In		0	0	0	0	0
Blanks		60	56	52	48	216
	TOTAL	218	194	190	203	805
REGISTER OF DEEDS	Vote for One					
Kate D. Campanale		189	169	167	180	705
Kevin J. Kuros		24	21	19	19	83
Write-In		0	0	0	0	0
Blanks		5	4	4	4	17
	TOTAL	218	194	190	203	805

<b>LIBERTARIAN PARTY</b>	Precinct	One	Two	Three	Four	Total
<b>SENATOR IN CONGRESS</b>	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
<b>GOVERNOR</b>	Vote for One					
Write-In		1	0	0	0	1
Blanks		0	0	1	0	1
	TOTAL	1	0	1	0	2
<b>LIEUTENANT GOVERNOR</b>	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
<b>ATTORNEY GENERAL</b>	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
<b>SECRETARY OF STATE</b>	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
<b>TREASURER</b>	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
<b>AUDITOR</b>	Vote for One					
Daniel Fishman		1	0	1	0	2
Write-In		0	0	0	0	0
Blanks		0	0	0	0	0
	TOTAL	1	0	1	0	2
<b>REPRESENTATIVE IN CONGRESS</b>	Vote for One					

Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
COUNCILLOR	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
SENATOR IN GENERAL COURT	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
REPRESENTATIVE IN GENERAL COURT	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
DISTRICT ATTORNEY	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
CLERK OF COURTS	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
REGISTER OF DEEDS	Vote for One					
Write-In		0	0	0	0	0
Blanks		1	0	1	0	2
	TOTAL	1	0	1	0	2
TOTAL PRIMARY VOTES		1814				

## **Special Town Meeting Report October 30, 2018**

The following is a report of the Minutes of the Special Town Meeting held at the Leicester Town Hall, 3 Washburn Square on Tuesday October 30, 2018. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:09pm with 232 voters present stating the Town Clerk has informed me that a quorum is present, the meeting will come to order. Per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. For the record, Donald A Cherry, Jr. stated that he was in receipt of the return of service of the warrant. Therefore, we may proceed. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table.

Please rise and join me in the Pledge of Allegiance. Please remain standing to join me in observing a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe here at home. Thank you. Please be seated.

I have some feedback on the efforts of the members of the May 1, 2018 Annual Town Meeting. In correspondence dated June 4, 2018, Attorney General Healy's office notified Town Clerk Deborah Davis that Articles 23, 25 and 26, which contained modifications to Leicester's By-Laws, were approved.

In a July 25, 2018, notice, AG Healy's office approved Article 21 from that same Town Meeting but noted instances where Leicester's current By-Laws conflict with Massachusetts state law regarding the quantum of votes required for passage of articles related to General By-Laws, and timing of citizen's petitions. As a result, Article 7 is on the warrant before us tonight to address these discrepancies.

This evening marks a new chapter in the conduct of Town Meetings here in Leicester, as we begin the use of electronic voting. This method has been in use for several years in quite a few other towns here in Massachusetts, and the consensus among my fellow moderators and Mrs. Davis' fellow Town Clerks is extremely positive. In addition to a sped up, and accurate tabulation of votes, use of the clickers you have in your hands also means that every vote you cast is now secret. For those of you who have been members of town meetings where secret ballots were used, this will be a welcome change.

Please note; these clickers need to be returned at the conclusion of this Town Meeting. This ties directly into a concern that was voiced regarding the number sticker on each clicker. That is strictly to ensure that if someone does forget to return a clicker that the registrars have a mechanism to know who to call and ask for return. The tabulation system has no mechanism to record what votes are cast from any single device, only to total yes and no votes.

Use of the devices is quite simple. Instead of calling for votes in favor and those against, I will simply call for a vote and all of you will vote as you see fit. The window for each vote is 30 seconds. When I call for a vote, simply press the "A" or Yes button, or the "B" or No button. Your choice will show on the small screen on the device. If you change your mind, simply press the other button, as the selection showing when the voting window closes is what is recorded.

The results will display on the screen, they will be recorded, and we will move to the next order of business. This tabulation also eliminates the need for hand counts on vote that I consider to be too close to call by eye, or where vote totals can affect bond and borrowing articles.

This evening, we are joined by Leicester High Junior Class liaison to the Select Board, Katherine Staple. It's great to see young people involved in our government, thank you for your efforts.

We also have with us, two Becker College Students, who are here to give us a very brief overview of a project directly related to students in the Leicester Public Schools. Ladies, the floor is yours.

Are there any other special announcements, proclamations, or recognitions which should be made at this time?

Dianna Provencher, Chair of the Select Board presented the Boston Post Cane to the oldest resident of the town. Her name is Dorothy Hamel she currently lives at Leicester Housing. Dorothy was unable to attend the meeting, therefore the cane was given to Nancy Hagglund the Executive Director of the Housing. Nancy will present the cane to Dorothy at an event at the housing.

The moderator will now accept any procedural motions for the conducting of this meeting.

Dianna Provencher moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters.

**\*VOTED UNANIMOUSLY**

Dianna Provencher moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

**\*VOTED UNANIMOUSLY**

#### **ARTICLE 1: PRIOR YEAR BILLS**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in order to pay bills from prior fiscal years or take any action thereon.

**Brian P. Green moved that the Town Passover Article 1.**

No motion; there are no prior year bills.

FINANCE ADVISORY BOARD RECOMMENDATION: No action taken.

SELECT BOARD RECOMMENDATION: No action taken.

DESCRIPTION: Prior year bills are bills from the previous fiscal year that are brought forward for town meeting approval as required by Massachusetts General Laws.

VOTE REQUIRED FOR PASSAGE: Requires a 9/10<sup>th</sup>s vote pursuant to MGL Chapter 44, Section 64.

**\*VOTED BY A SIGNIFICANT MAJORITY- 178/5**

#### **ARTICLE 2: AMEND THE FY 2019 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury or transfer from other budget accounts or adjust budgets or borrow under the provisions of M.G.L. c. 44 as amended, such sums of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2018, as listed in the May 1, 2018 Spring Annual Town Meeting Warrant or take any action thereon.

Harry R. Brooks moved that the Town amend the FY 2019 general fund budget, as approved on May 1, 2018, by including the budgetary adjustments included in the tables included as part of Article 2 of the October 30, 2018 Special Town Meeting; said adjustments totaling \$506,231 as listed in the tables of the Town Meeting Guide:

Sources	Reason	Amount
Raise and Appropriate	Increased overall receipts	\$160,935
Free Cash	One-time costs	\$170,000
Temporary Loan Interest	Surplus funds in Budget	\$5,296
Employee Benefits	Lowered cost of benefits/less participants than forecast	\$120,000
Bonding and Insurance	Reduced costs from new insurer	\$50,000
<b>Total</b>		<b>\$506,231</b>

Uses	Department	Reason	Amount
	Legal	Funds sought to address a contractor lawsuit filed against the Town on a recent building project, among other recent legal issues	\$150,000
	Select Board Expenses	Funds sought for increased consultant/professional services and for dues/memberships	\$2,599
	Reserve Fund	Funds borrowed for the Town Hall Accessibility project being returned	\$20,000
	Town Accountant Personnel	Salary changes due to updated Class and Comp Plan	\$1,494
	Assessors Personnel	Salary changes due to updated Class and Comp Plan	\$1,751
	Treasurer/Collector Personnel	Salary changes due to updated Class and Comp plan	\$2,233
	IT Expenses	Funds sought for additional equipment replacement and to fund the new IT maintenance contract	\$5,000
	Town Clerk Personnel	Salary changes due to updated Class and Comp plan	\$2,790
	DIS Personnel	Salary changes due to updated Class and Comp plan	\$4,234
	Town Hall Building Maintenance	Funding sought for additional building maintenance expenses	\$11,554
	Police Department Personnel	Funding sought to retain two new officers who just graduated from the Police Academy	\$78,746
	EMS Department Personnel	Salary changes due to updated Class and Comp plan	\$3,568
	Leicester Public Schools	Additional funding per agreement to implemented in FY 2019 to split receipts between Town and Schools.	\$205,475
	Highway Personnel	Salary changes due to updated Class and Comp plan	\$3,148

	Street Lights	Additional funding sought to cover streetlight costs based on FY18 total expenditures	\$5,000
	Council on Aging	Salary changes due to updated Class and Comp plan	\$8,639
	<b>Total</b>		<b>\$506,231</b>

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0). There is more than projected additional state revenue, one-time savings from health insurance, a one-time transfer to the reserve account for funds expended earlier this fiscal year and a one-time transfer for unusually high legal fees this fiscal year.

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: This article seeks additional funding in the FY 2019 budget. These funds come from additional moneys identified in forecasted revenue and from savings in the insurance and debt accounts. The \$170,000 requested from Free Cash is for \$150,000 in anticipated legal expenses from a contractor's suit filed against the Town in conjunction with a town building project, among other single item legal issues and \$20,000 is sought to replenish the Reserve Fund after a transfer granted earlier this year to fund the Town Hall accessibility project. Many of the transfers in the municipal budget fund the updated Classification and Compensation plan that the Town developed in 2016. The sum allocated to the Police Department fully funds the positions of two officers who just graduated from the Police Academy. There are additional funds allocated to the School Department, pursuant to our agreement to share revenues.

VOTE REQUIRED FOR PASSAGE: Requires a simple majority vote under M.G.L. c. 40, §5, unless funding is sought from the General Stabilization Account. Withdrawals from the General Stabilization Account require a 9/10<sup>th</sup>'s vote per special legislation approved at the May 2, 2005 Annual Town Meeting, as is noted in Chapter 10 of the Town's General Bylaws.

**\*VOTED BY A SIGNIFICANT MAJORITY- 175/32**

### **ARTICLE 3: HIGHWAY DEPARTMENT VEHICLES AND EQUIPMENT - DEBT EXCLUSION**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money under the provisions of M.G.L. c. 44 as amended, for the purpose of purchasing vehicles and equipment for the Highway Department and paying all other costs incidental and related thereto; and further to authorize the Select Board to enter into any and all contracts necessary to carry out such purchases; provided that said appropriation shall be contingent upon the passage of a so-called Proposition 2 ½ debt exclusion referendum in accordance with M.G.L. c. 59 §§21C(k) and 21D, or take any action relative thereto.

**Dianna Provencher moved that the article be voted as written.**

FINANCE ADVISORY BOARD RECOMMENDATION: Favorable Action (4-0-1). This is a one-time replacement of aged out equipment to be replaced with new equipment, most of which will be able to be used for multiple tasks throughout the year.

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: This article seeks authorization to borrow up to \$950,000 for the purpose of purchasing seven (7) pieces of new equipment for the Highway Department, which will allow for the retirement of



older equipment that have safety and/or condition issues. If equipment costs come in lower than estimated the borrowing will be reduced. The equipment to be replaced and the proposed new equipment are as follows:

Equipment to be replaced	Replacement equipment
Truck #10 – 1999 International	Mack six wheel dump/sander/plow
1997 MT Trackless	MT Trackless sweeper/mower/plow/sidewalk machine
1988 Caterpillar Loader	John Deere 544K front end loader plow/wing
1986 Smith Co. Air Compressor	Doosan D24 Air Compressor diesel
1994 Tiger Tractor	John Deere 5090M tractor roadside mower 22" w/boom attachment
Truck #20 2000 Ford F450	2019 Ford F550 w/dump with sander/wing /plow
	Power 10' Angle Plow for backhoe

The Town would issue a five-year note for this borrowing. The effect of the debt would be .24 cents on the tax rate. The impact on the average single family home (valued at \$218,614) would be \$53.36 in Year One, and would decline to \$46.62 by Year 5.

Replacement of the listed equipment will result in reduced overall maintenance costs to the Highway fleet, while allowing for better service to residents. However, it should be noted that an equipment replacement program will have to be instituted whether or not the exclusion passes, as many other vehicles and equipment in the Highway Department need replacement.

VOTE REQUIRED FOR PASSAGE Requires a 2/3<sup>rd</sup>'s majority vote under M.G.L. c. 59 §§21C(k) and 21D, AND passage by majority of ballots cast at the State Election on November 6<sup>th</sup>.

**\*VOTED BY A SIGNIFICANT MAJORITY- 177/49**

#### **ARTICLE 4: CAPITAL IMPROVEMENTS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund requested town capital improvements or take any action thereon.

**Sandra M. Wilson moved that the Town appropriate the sum of \$16,300 for expenditure by the Fire/EMS department to fund the purchase and installation of a replacement engine for Ambulance #3.**

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (4-1-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: This article seeks funding for a replacement engine for Ambulance #3, in order to prolong the useful life of the vehicle with a minimum investment. The last new ambulance lease purchase/appropriation totaled \$173,710 over a five year period.

VOTE REQUIRED FOR PASSAGE: Requires a simple majority vote, unless funding is sought from the General Stabilization Account. Transfers from the General Stabilization Account require a 9/10<sup>th</sup>'s vote per special legislation approved at the May 2, 2005 Annual Town Meeting, which vote is noted in Chapter 10 of the Town's General Bylaws.

**\*First Vote: VOTED BY A SIGNIFICANT MAJORITY- 187/30**

**\*Second Vote: VOTED BY A SIGNIFICANT MAJORITY- 183/22** Clarifying that the money is not coming from Stabilization but from free cash.

**ARTICLE 5: ADDITION TO THE GENERAL BYLAWS - TEMPORARY REPAIRS TO PRIVATE WAYS)**

**To see if the Town will vote to adopt the following bylaw; in accordance with MGL Chapter 40, Section 6N; to allow the Town to make temporary repairs to private ways, said repairs to be describe as repairs or improvements of a duration of up to twenty years:**

**TEMPORARY REPAIRS TO PRIVATE WAYS BYLAW**

Section 1. Authorization to make repairs.

The Town of Leicester may make temporary repairs on private ways when such repairs are deemed necessary or appropriate by the Highway Superintendent (the Superintendent) and are approved by the Select Board. The Superintendent shall make such determination based on the public convenience and necessity, the protection of the health and safety of the general public using such ways, and the protection of the environment adjacent to the way and in the surrounding area.

Section 2. Type and extent of repairs.

The repairs may include the patching and filling of holes; oiling and treatment of road surfaces; the repair of specific portions of the way; cleaning of catch basins and drainage structures; installation of guardrails or other infrastructure; and the reconstruction of a way, including the removal of roadway surface and the regrading and installation of fill and roadway surface materials, including asphalt and concrete.

Section 3. Drainage improvements.

As part of the repair of any private way, the Town may make such drainage repairs and improvements to the private way as are deemed necessary or appropriate by the Superintendent. The Town shall not perform any such drainage repairs or improvements on a private way unless the Superintendent has indicated that such repairs or improvements are required by public necessity or for the protection of the environment.

Section 4. Requests for Repairs.

The Town may only perform such repairs, reconstruction, or improvements on a private way upon the occurrence of any of the following events:

- a.) The request of the Planning Board to the Select Board;
- b.) The request of the Superintendent to the Select Board;
- c.) At least 80% of the owners of properties which abut the way to be repaired have signed a petition to the Select Board requesting that such repairs to the way be performed. Such petition must state that the public convenience and necessity require such repairs, reconstruction and improvements and shall request that the Superintendent make an investigation of the condition of the way and report the findings to the Select Board

Section 5. Easements.

If any easements are necessary for the completion of such repairs, reconstruction or improvements, the owners of the properties abutting the way and the owners of any land or interest in land upon which such easement would be required, shall be responsible for the cost of the preparation and the grant of such easements to the Town. Such easement shall include the grant of the right to the Town, its agents, contractors and employees, to enter upon the way for the performance of the work.

Section 6. Approval and method of payment.

Upon receipt of a request from the Superintendent, or from the Planning Board, or upon receipt of a petition from the owners of abutting properties, the Select Board shall review the report of the Superintendent, and determine whether such repairs, reconstruction or improvements are required for the public health or safety, the protection of the environment, and the public convenience and necessity, and, if it so determines, the Select Board may approve the project and determine whether such repairs, reconstruction or improvements:

- a.) shall be paid by a cash deposit representing the total estimated cost of the work;
- b.) shall be paid by the abutters by betterment charges which shall be assessed to the abutters;
- c.) shall be paid partly by the abutters and partly by the Town by the assessment of betterment charges for a portion of the work;
- d.) shall be paid by the Town.

In the event the Select Board determines that the project should be funded in whole or in part by the assessment of betterments or by a cash deposit from the abutters, the Select Board shall hold a public hearing on such determination within 30 days thereof. The Board of Selectmen shall notify the owners of the properties abutting the way by regular mail at least seven days prior to the date of the hearing and shall cause notice of such hearing to be published in a newspaper of general circulation in the Town at least seven days prior to the date of the hearing. Such notices shall indicate that the Select Board is considering the assessment of betterments or a cash deposit to fund the project. The Select Board shall make the decision on the request and the method of payment therefor, within 60 days of the close of the public hearing. If the appropriation of funds or the assessment of betterments is necessary, the Select Board shall thereupon submit an article to the next ensuing Town Meeting for approval by the Town of the repairs, reconstruction or improvements to the way and the method of payment therefor.

#### Section 7. Select Board action.

If the appropriation of funds, the assessment of betterments or a cash deposit is not to be required in conjunction with the project, the Select Board shall review the request at a public meeting within 21 days of receipt of the request, and shall make a decision on the request within 45 days of its receipt.

#### Section 8. Liability of Town.

To the fullest extent permitted by law, the Town shall not be liable for any claim, damage, loss, cost, liability, or expense, of any name, nature or description, including attorney's fees and costs, arising out of or as a result of the repairs, reconstruction or improvements performed on any private way by the Town or any damage resulting therefrom, including that to third parties. The Select Board may in relation to any such project as it deems appropriate, require the owners of the properties abutting the way to execute an agreement pursuant to which all such owners agree to save, indemnify and hold harmless the Town from any and all such claims, damages, losses, costs, liabilities or expenses, including attorney's fees, arising out of or as a result of such repairs, reconstruction or improvements.

#### Section 9. Ways to be open to public use.

The ways upon which the Town may perform any such repair, reconstruction or improvement, must have been open to public use for no less than 10 years prior to the date of the vote of the Select Board which approves such project or which authorizes the submission of the article relating thereto to the Town Meeting.

#### Section 10. Standard of work.

All work to be performed by the Town on any such way pursuant hereto must be to the standards established by the Highway Department of the Town.

#### Section 11. Basis for assessment of betterments.

In the event the Town Meeting authorizes such repair, reconstruction or improvement to such way, and authorizes the assessment of betterments for all or a portion of the cost of such work, it shall determine the

percentage of project cost to be assessed, and such assessments shall be made based upon either the fixed uniform rate method using the linear frontage of each lot on the street as the standard for computation, or the uniform unit method, pursuant to which each existing or potential lot abutting the way shall constitute unit.

**Section 12. Town Meeting appropriation of funds.**

No repair, reconstruction or improvement requiring an appropriation of funds shall be made to any way pursuant hereto unless and until the Town Meeting has appropriated any funds necessary for the project.

**Section 13. Minor repairs.**

Upon the request of the Superintendent, the Planning Board or the owners of properties abutting a way, the Select Board, based on the recommendation and report and the certification of the Superintendent that the funds necessary for the project are available, may authorize the Town to make minor repairs to private ways to a sum not to exceed \$1,000 in total on any way in any one fiscal year. Or take any action relating thereto.

**Brian P. Green moved that the article be voted as written**

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: The Town has a history of providing road repair and grading services to private roads. However, in order to legally provide these services, the Town must adopt a private road maintenance bylaw according in accordance with MGL Chapter 40, Section 6N. This bylaw is presented to Town Meeting for that purpose. The bylaw, as written, allows for a number of options to be considered by the Select Board when looking at private road maintenance. We anticipate that the Highway Supervisor will present the Board with a plan each spring, whether to grade as necessary, or to add other improvements. The bylaw allows for residents to petition the Board for repairs as well and gives the Board the option of determining how best to pay for improvements. The goal of the bylaw and the policy is to slowly improve the private roads to reduce the grading that is required after severe weather events.

VOTE REQUIRED FOR PASSAGE: Requires a 2/3rds majority vote. pursuant to the current General Bylaws, Chapter 1, Section 5.

**\*VOTED BY A SIGNIFICANT MAJORITY- 192/26**

**ARTICLE 6: ADDITION TO THE GENERAL BYLAWS - REVOLVING FUND FOR BURNCOAT PARK**

To see if the Town will vote to establish a revolving fund, for the purpose of collecting and expending funds associated with the use of Burncoat Park; said fund to be added to the Town's Revolving Fund bylaw as annotated below:

Revolving Fund	Department, Board, Committee, Agency or Office Authorized to Spend from Fund	Fee, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Burncoat Park	Town Administrator's	Donations, Fees	Expenses associated	None	None	Fiscal Year 2019 and

	office	charged for use of the park	with maintenance or expansion of Burncoat Park			subsequent years
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Or take any action relating thereto.

**Dianna Provencher moved that the Article be voted as written.**

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to not approve (5-0-0).  
Recommendation that any funds raised be placed in the Parks and Recreation Revolving Fund.

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: This article seeks to add a new revolving fund specific to activities at Burncoat Park. The creation of a revolving fund would allow the Town to take in fees for future activities and expend funds on the park and those activities.

VOTE REQUIRED FOR PASSAGE - Requires a two-thirds majority vote pursuant to M.G.L. c. 44, § 53 ½ and the current General Bylaws, Chapter 1, Section 5.

**\*MOTION FAILED -VOTED BY A SIGNIFICANT MAJORITY- 124/79**

#### **ARTICLE 7: AMEND CHAPTER 1, SECTION 5 OF THE GENERAL BYLAWS**

To see if the Town will vote to amend Chapter 1, Section 5 of the general bylaws of the Town of Leicester by inserting the following (Please note that all proposed changes are listed in bold italic):

“Any or all of these By-Laws may be repealed or amended or other By-Laws may be adopted at any Town Meeting by a ~~2/3~~ **majority** vote of the voters present and voting, an article or articles for that purpose having been inserted in the warrant for such meeting by the Selectmen. All proposed By-Laws and changes in By-Laws must be submitted, in writing, to the By-Law Committee not less than ~~forty-five~~ **sixty** days prior to the business session of the Annual Town Meeting. ***Citizen’s petitions received in advance of a Special Town Meeting must follow the procedures set in G.L. Chapter 39, Section 10.*** ~~or sixty days prior to a Special Town Meeting at which they shall be considered.~~ The Moderator shall solicit recommendations from the By-Law Committee at the Town Meeting when said By-Laws or By-Law changes are considered or take any action thereon.

**Sandra M. Wilson moved that the article be voted as written.**

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: This article seeks to amend the Town’s general bylaws to conform to State law.

VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority vote pursuant to the current General Bylaws, Chapter 1, Section 5.

**\*VOTED BY A SIGNIFICANT MAJORITY- 129/50**

#### **ARTICLE 8: DISPOSITION OF TEMPORARY LOCATION OF LEICESTER TOWN LIBRARY AT 1 PAXTON STREET**

To see if the Town will vote to dispose of the fee or any lesser interest in the real property and the improvements thereon used as the temporary location of the Leicester Town Library, located at 1 Paxton Street, Leicester as shown on Assessor's Map 19B, Block E90, containing about 0.824 acres of land, more or less, with building thereon by auction or solicitation of proposals in accordance with M.G.L. c. 30B, any such disposition to be on such terms and conditions that the Select Board shall deem appropriate, which may include the reservation of easements and restrictions and the grant of rights of access or easements appurtenant to the property; and to authorize the Select Board to take all related actions necessary or appropriate to carry out the purposes of this article; or take any action thereon.

**Harry R. Brooks moved to Passover.**

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: The library expansion and renovation project will be complete within the next few months, leaving the temporary library building at 1 Paxton Street vacant. Passage of this article would give the Select Board the authority to seek a purchaser for the building using an auction process with a minimum bid and recorded preservation restrictions if the sale of the building is determined to be in the best interest of the Town. Should that process fail, the Town could issue an RFP for the property which would allow the Board to have the quality of a proposal, not the price offered, be the primary determinant when selling the building. While the building is historic and unique, it is expensive to maintain and needs significant restoration.

VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority per M.G.L. c. 40, § 15.

**\*VOTED BY A SIGNIFICANT MAJORITY- PASSOVER-145/31**

#### **ARTICLE 9: EASEMENT FOR THREE-PHASE POWER AT TOWN HALL**

To see if the Town will vote to authorize the Select Board to grant, with quitclaim covenants, the perpetual right and easement to install, construct, reconstruct, repair, replace, add to, maintain and operate for the transmission of high and voltage electric current; all necessary appurtenances and equipment on or over Town property located at 3 Washburn Square, assessor's map 20A B13 0, for the furnishing of electrical service to the Town Hall for handicap accessibility and emergency power backup services; or take any other action relative thereto.

**Brian P. Green moved that the article be accepted as written.**

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: This is a property easement that will allow the Town Hall elevator to be serviced by three-phase power brought on site via Paxton Street. It is anticipated that the same service will also allow for the connection of an emergency generator.

VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority per M.G.L. c. 40, § 15.

**\*VOTED BY A SIGNIFICANT MAJORITY- 166/9**

#### **ARTICLE 10: EASEMENT FOR UTILITY POLES AT BURNCOAT PARK**

To see if the Town will vote to authorize the Select Board to grant, with quitclaim covenants, the perpetual right and easement to install, construct, reconstruct, repair, replace, add to, maintain and operate for the transmission of high and voltage electric current; all necessary appurtenances and equipment on or over Town property located at 12 Town Beach Road, assessor's parcel 18 A 20, for the furnishing of electrical service to Burncoat Park for lighting and supply services; or take any other action relative thereto.

**Dianna Provencher moved that the article be voted as written.**

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: This is a property easement that will give National Grid the ability to replace the utility poles and wires that currently extend into Burncoat Park with a functional service that will bring accessible power and lighting into the park for the purpose of public safety and preservation of the park. This is the first step in revitalizing the park will include a renovated ball field, improved parking areas and a more accessible roadway.

VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority vote per M.G.L. c. 40, § 15.

**\*VOTED BY A SIGNIFICANT MAJORITY- 143/36**

**ARTICLE 11: ACCEPTANCE OF MASSACHUSETTS GENERAL LAWS CHAPTER 53, SECTION 18B INFORMATION RELATING TO QUESTIONS ON TOWN BALLOT; CONTENTS; WRITTEN ARGUMENTS BY PROPONANTS AND OPPONENTS**

To see if the Town will vote to accept MGL Chapter 53, Section 18B, which will allow information on town ballot questions to be addressed via written arguments from question proponents and opponents, be vetted by Town Counsel, and made available to the *voters of the Town*.

**Sandra M. Wilson moved that the article be accepted as written.**

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

DESCRIPTION: Acceptance of this section will allow the Town to provide general information to residents regarding the purpose of local ballot questions along with both pro and con arguments. This will be useful to ensure that all residents are notified and given important information on future local ballot issues.

VOTE REQUIRED FOR PASSAGE: Requires a simple majority per M.G.L. c. 53, § 18B

**\*VOTED BY A SIGNIFICANT MAJORITY- 121/54**

**ARTICLE 12: AMENDMENT OF ZONING BYLAWS (POULTRY AND LIVESTOCK)**

To see if the Town will vote to Amend Section 1.3 (Definitions), Section 3 (Use Regulations), and insert a new Section 5.17 into the zoning bylaws of the Town by inserting the following text to regulate the keeping of chickens, clarify regulation of other livestock, and update language related to agricultural uses to be consistent with state law.

**Zoning Bylaw Amendment: Chickens**

**Explanation:** The purpose of these amendments is to allow limited numbers of chickens accessory to single-family or two-family dwellings by-right (without a special permit), to clarify regulation of livestock, and to update language related to agricultural uses to be consistent with state law.

**A. Insert the following definitions in Section 1.3, Definitions:**

**CHICKEN** – A type of domesticated fowl, a subspecies of red junglefowl

**BACKYARD CHICKENS** - Raising and keeping of up to fifteen (15) hens per lot depending on lot size in accordance with Section 5.17 and accessory to a one-family or two-family dwelling for personal consumption and enjoyment.

**HEN** – An egg-bearing chicken or female chicken beyond 16 weeks of age

**LIVESTOCK** - animals raised for domestic use including horses, cattle, goats, sheep, llamas, donkeys, chickens, geese, ducks, turkeys, rabbits, and other similar animals kept for food or labor excluding swine and fur-bearing animals.

**ROOSTER** – A male chicken over the age of 16 weeks

**B. Amend the Zoning Bylaw, Section 3.2, Schedule of Use, Subsection 3.2.01, Agriculture, as shown below:**

3.2.01 AGRICULTURE <sup>1</sup>		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
1.	Farm, part-time farm or nursery, including the display and sale of natural products raised in the town, and raising of livestock the exception of swine as regulated in Section 3.2.01.3	Y	N	N	N	N	N	N	Y
2.	Raising of livestock for domestic use ( <u>See Section 5.17</u> )	SP	SP	SP	SP	SP	SP	SP	SP
3.	Raising of swine and fur-bearing animals	SP	N	N	N	N	N	N	N
4.	Greenhouse	SP	N	N	N	N	N	SP	Y
5.	<u>Backyard Chickens</u> (See Section 5.17)	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

<sup>1</sup>The use of land for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture, or viticulture as described under MGL Ch 40A, Section 3, on parcels over 5 2 acres, is permitted (Y).

**C. Amend Section 3.30, Business Residential-1 (BR-1) Zone, by adding subsection mm, as follows:**

nn. Backyard Chickens

**D. Amend Section 3.32, Residential Industrial Business (RIB) Zone, subsection B.4., by item n as follows:**

n. Backyard Chickens

**E. Insert a new Section 5.17, as follows:**

**5.17 LIVESTOCK AND BACKYARD CHICKENS**

**5.17.01 Livestock**

- A. The Special Permit Granting Authority for Livestock shall be the Zoning Board of Appeals (ZBA) in all Zoning Districts.
- B. The ZBA may limit the total number of livestock allowed per lot. The keeping of chickens on a lot less than 7,000 square feet is prohibited.



- C. Coops, hutches or other such buildings used to house poultry, rabbits, or other small livestock animals shall be situated not less than twenty-five (25) feet from any inhabited dwelling.
- D. The keeping of chickens requiring a special permit shall meet the requirements of Section 5.17.02, subsections E – H, below.

#### **5.17.02 Backyard Chickens**

- A. Purpose & Intent: To allow the raising of backyard chickens for the personal consumption of eggs and meat for residents, to protect the rights of abutters, and preserve natural water resources
- B. The keeping of backyard chickens shall comply with Board of Health Regulations and shall require an annual license from the Town Clerk. Backyard chickens that are not licensed shall be subject to a fine. The Zoning Enforcement Officer may delegate enforcement under this section to the Animal Control Officer.
- C. The number of backyard chickens allowed is as follows:

<b>Lot Size</b>	<b>Maximum # of Chickens</b>
Less than 7,000 square ft.	0
Equal or greater than 7,000 square ft. but less than .5 acre (21,780 square ft.)	6
Equal or greater than .5 acre (21,780 square ft.) but less than 1 acre (43,560 square ft.)	10
Equal or greater than 1 acre (43,560 sq. ft.) but less than 1.5 acres (65,340 sq. ft.)	12
Equal or greater than 1.5 acres (65,340 sq. ft.)	15

- C. Keeping of a higher density of chickens per square foot or keeping of roosters shall be considered keeping of livestock and would require a special permit from the Zoning Board of Appeals. The keeping of chickens on a lot less than 7,000 square feet is prohibited.
- D. Poultry and eggs produced under this section shall be for personal consumption only (not for sale).
- E. The keeping of Backyard Chickens shall comply with applicable local, state and Federal wetlands regulations and stormwater management regulations. There shall be no construction of any structure or alteration of land within a protected resource area, and or any unlawful discharges of pollution (i.e. fecal waste) into the wetland or buffer zone area. Coops shall not be constructed within 50 ft. of wells.
- F. Chickens shall be confined to the permit holder's property at all times to prevent wandering and straying onto other properties.
- G. Coops will be considered an accessory structure for the purpose of this by-law and shall adhere to all dimensional requirements for accessory structures and shall be situated not less than twenty-five (25) feet from any inhabited dwelling. All coops shall be of durable

construction. Such structures shall be elevated to a height that allows for adequate cleaning and be designed so as to prevent the harborage of rodents and insects. The owner shall provide for tightly covered and vermin-proof storage of dry domesticated animal feed.

H. Poultry runs shall be situated not less than fifteen (15) feet from adjoining property lines.

#### **5.17.03 Exempt Agricultural Use**

Nothing in this section is intended to regulate the keeping, raising, or breeding of livestock as part of a commercial agricultural enterprise on two (2) or more acres meeting the requirements of MGL Chapter 40A, Section 3;

Or take any action relative thereto.

**Dianna Provencher moved that the article be accepted as written**

PLANNING BOARD RECOMMENDATION: Favorable Action (5-0-0)

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority vote per M.G.L. c. 40A, §5.

**\*VOTED BY A SIGNIFICANT MAJORITY- 123/36**

### **ARTICLE 13 AMENDMENT OF ZONING BYLAWS - TEMPORARY MORATORIUM ON GROUND-MOUNTED SOLAR ENERGY SYSTEMS**

To see if the Town will vote to amend Section 5.14 of the Town's zoning bylaws (Ground-Mounted Solar Energy Systems) to enact a temporary moratorium on Medium and Large-Scale Ground-Mounted Solar Energy Systems.

#### **Moratorium on Medium-Scale or Large-Scale Ground-Mounted**

**Explanation:** The purpose of this amendment is to temporarily halt the development of new Medium-Scale and Large-Scale Ground-Mounted Solar Energy Systems to provide the Town of Leicester time to develop improved Zoning Bylaws to regulate the installation of solar photovoltaic panels and arrays, commonly referred to as "solar farms".

**A. Amend Section 5.14, Ground-Mounted Solar Energy Systems, by inserting a new subsection 7.0, as follows:**

#### **7.0 Temporary Moratorium on the Construction of Medium and Large-Scale Ground-Mounted Solar Energy Systems**

##### **7.1 Background**

The Town of Leicester ("Town") currently has 9 approved Large-Scale Ground-Mounted Solar Energy Systems completed or under construction, and another 2 under review. Many of these projects have involved large-scale clear-cutting of trees and ground vegetation, and several have been located in close proximity to abutting residential neighborhoods. Although the Zoning Bylaw adopted pursuant to the vote under Articles 5, 6, 7, 8, and 9 of the November 8, 2011 Special Town Meeting was improved by amendments adopted by the vote under Article 24 of the May 2, 2017 Annual Town meeting, the Town needs further changes to the Zoning Bylaw to protect environmental resources and residential neighborhoods. Therefore, there is an immediate, identified need to protect the interests of the Town and its citizens by establishing long-term land use standards and provisions to ensure that such uses and development will be consistent with the Town's long-term planning interests and Master Plan.

## **7.2 Temporary Moratorium**

The purpose of this moratorium is to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

Because the regulation of Medium-Scale or Large-Scale Ground-Mounted Solar Energy Systems, commonly referred to as “solar farms” raises novel legal, planning, and public safety issues, the Town needs time to undertake a planning process to make appropriate amendments to the Zoning Bylaw regarding regulation of Medium-Scale or Large-Scale Ground-Mounted Solar Energy Systems.

Accordingly, the Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medium-Scale or Large-Scale Ground-Mounted Solar Energy Systems until adjournment of the business portion of the May 2019 Annual Town Meeting to allow sufficient time to address the effects of such structures and uses in the Town and to enact appropriate Zoning Bylaws in a consistent manner.

Notwithstanding any other provision in the Town of Leicester Zoning Bylaw to the contrary, no building permit may be issued for the construction of any Medium-Scale or Large-Scale Ground-Mounted Solar Energy System, and to the extent legally permissible, the Planning Board shall not accept any further application for any Medium-Scale or Large-Scale Ground-Mounted Solar Energy System during the aforementioned moratorium period.

This moratorium shall not apply to Medium-Scale or Large-Scale Ground-Mounted Solar Energy System projects for which a Site Plan Review or Special Permit application was received by the Leicester Planning Board prior to August 7, 2018.

Any Medium-Scale or Large-Scale Ground-Mounted Solar Energy System proposed in an application submitted to the Planning Board prior to August 7, 2018 shall be governed by the provisions of the Town Leicester Zoning Bylaw in effect prior to the first publication of notice of the public hearing on this by-law required by M.G.L. c. 40A, § 5.

Or take any action relative thereto.

**Sandra M. Wilson moved that the article be accepted as written.**

PLANNING BOARD RECOMMENDATION: Favorable Action (5-0-0)

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (4-1-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority vote per M.G.L. c. 40A, §5.

**\*VOTED BY A SIGNIFICANT MAJORITY- 108/39**

## **ARTICLE 14 AMENDMENT OF ZONING BYLAWS - MODIFICATION OF DIMENSIONAL REQUIREMENTS IN THE SUBURBAN AGRICULTURE AND RESIDENTIAL 1 ZONING DISTRICTS**

To see if the Town will amend Section 4.2 (Schedule of Dimensional Requirements – Table I) of the Town’s zoning bylaws to modify dimensional requirements in the Suburban Agriculture (SA) and Residential 1 (R1) Zoning Districts.

### **Residential Dimensional Requirements**

**Explanation:** The purpose of these amendments is to reduce minimum dimensional requirements for the development of single-family homes in the Suburban Agriculture (SA) and Residential 1 (R1) Zoning Districts.

**Amend the Zoning Bylaw, Section 4.2, Schedule of Dimensional Requirements, Table I, as shown below:**

**4.2, SCHEDULE OF DIMENSIONAL REQUIREMENTS – TABLE I**

District	Minimum Area (SQ. FT)	Frontage (FT)	Front (FT)	Side (FT)	Rear (FT)	Max height of building in feet <sup>1</sup>	No. of stories	Maximum Building Coverage (%)
R1	50,000 <sup>2</sup>	<del>150</del> 125	25	15	25	35	2½	30
SA	<del>80,000</del> 50,000	200	40	40	40	35	2½	30

<sup>2</sup> The minimum lot size in the R1 district shall be ~~40,000~~ 20,000 square feet for lots served by public water and sewer.

Or take any action relative thereto.

**Harry R. Brooks moved that the article be accepted as written, except to change the required side setback in the SA district from 40 feet to 20 feet.**

PLANNING BOARD RECOMMENDATION: Favorable Action (5-0-0)

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to Approve (4-1-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority vote per M.G.L. c. 40A, §5.

**MOTION FAILED- 58/85**

**ARTICLE 15 AMENDMENT OF ZONING BYLAWS - AMENDMENT OF DEFINITIONS AND USE REGULATIONS FOR VEHICLE RELATED USES)**

To see if the Town will vote to Amend Section 1.3 (Definitions), and Section 3 (Use Regulations) of the Town's zoning bylaws to improve regulation of vehicle related uses.

**Vehicle-Related Uses**

**Explanation:** The purpose of these amendments is to define and clarify regulation of vehicle-related uses.

**A. Insert the following definitions in Section 1.3, Definitions:**

**GASOLINE STATION** – a commercial gas station providing fuel to primarily passenger vehicles, not to include vehicle service or repair.

**TAXI OR LIMOUSINE SERVICE** – A for-profit transportation service providing a taxi cab or limousine for hire that is used in the business of transporting passengers for compensation. Such service is not allowed as a home occupation. Not to include a private vehicle used for ridesharing services.

**TRUCKING DEPOT** – a facility for parking and service of or tractor-trailer trucks or buses, which may include fuel services.

**VEHICLE SERVICE OR REPAIR FACILITY** – an establishment providing services to primarily passenger vehicles. Not to include a junk yard or open storage of abandoned vehicles.

**VEHICLE STORAGE YARD:** site for open storage of abandoned or unregistered vehicles

**B. Amend the Zoning Bylaw, Section 3.2, Schedule of Use, Subsection 3.2.03, Business, by modifying use #7, and adding uses #22 – 27, as shown below:**

3.2.03 BUSINESS		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
7.	Gasoline or service station ( <u>prohibited in Watershed Overlay District</u> )	N	N	N	SP	N	N	N	SP
22.	Vehicle Service or Repair Facility (prohibited in Watershed Overlay District)	N	N	N	SP	N	SP	SP	SP
23.	Vehicle Sales or Rental, up to 30 vehicles <sup>2</sup>	N	N	N	SP	N	Y	Y	Y
24.	Vehicle Sales or Rental/Auto Dealership, 30 or more vehicles <sup>2</sup>	N	N	N	N	N	SP	SP	SP
25.	Land and water recreational vehicle (including boats) sales, rental, service, and storage yards.	N	N	N	SP	N	SP	SP	SP
26.	Towing Company	N	N	N	SP	N	SP	SP	SP
27.	Vehicle Salvage Yard	N	N	N	N	N	N	N	N

<sup>2</sup> Display/parking of vehicles for sale is prohibited in the right-of-way of any roadway (public or private) and in any required landscaped buffer areas for the applicable zoning district. Where the number of vehicles for sale combined with parking spaces exceeds twenty (20), Site Plan Review is required in accordance with Section 5.2 (Site Plan Review).

**C. Amend the Zoning Bylaw, Section 3.2, Schedule of Use, Subsection 3.2.05, Transportation, Communication, Utility, by modifying use #3, and adding use #10, as shown below:**

3.2.05 TRANSPORTATION, COMMUNICATION, UTILITY		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
3.	Trucking depot	N	N	N	SP	N	SP	Y	SP

3.2.05 TRANSPORTATION, COMMUNICATION, UTILITY		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
10.	Taxi or Limousine Service	N	N	N	SP	N	Y	Y	Y

**D. Amend Section 3.30, Business Residential-1 (BR-1) Zone, by modifying subsection z., as follows:**

- z. ~~Auto Sales Vehicle~~ Sales or Rental, up to 30 vehicles (30 or more by special permit).

**E. Amend Section 3.32, Residential-Industrial-Business (RIB) by inserting uses n. – p., as follows:**

- n. Vehicle Sales or Rental, up to 30 vehicles (30 more by special permit)  
o. Taxi or Limousine Service

**F. Amend Section 3.33 [ADDITIONAL USE REGULATIONS SPECIFIC TO THE HIGHWAY BUSINESS-INDUSTRIAL DISTRICT-1 (HB-1)], Subsection 3.33.2, as follows:**

**3.33.2 Additional Uses allowed by Special Permit (SP)**

- ~~1. Automobile Dealerships~~  
~~2. Automobile Service/Repair Facilities~~  
~~3. 1. Movie Theaters~~  
~~4. 2. Veterinary Hospitals~~

**G. Amend the Zoning Bylaw, Section 5.6, Greenville Village Neighborhood Business District (NB), Subsection 5.6.04, Prohibited Uses, as shown below:**

**5.6.04 Prohibited Uses:**

- 5.6.04.1 Any use not expressly permitted above.  
5.6.04.2 Vehicle-related uses (sales, service and repair of all vehicle types including but not limited to trucks, boats and recreational vehicles, towing companies, taxi or limousine service, etc.).

Or take any action relative thereto

**Dianna Provencher moved that the article be accepted as written.**

PLANNING BOARD RECOMMENDATION: Favorable Action (5-0-0)

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority vote per M.G.L. c. 40A, §5

**\*VOTED BY A SIGNIFICANT MAJORITY- 90/36**

**ARTICLE 16 AMENDMENT OF ZONING BYLAWS - AMENDMENT OF DEFINITIONS AND USE REGULATIONS REGULATING BREWERIES AND RELATED USES**

To see if the Town will vote to amend the Town's Zoning Bylaws as follows:

Amend Section 1.3 (Definitions) and Section 3 (Use Regulations) to regulate breweries and related uses.

### **Breweries and Related Uses**

**Explanation:** The purpose of these amendments is to address regulation of breweries, distilleries, and wineries.

**A. Insert the following definitions in Section 1.3, Definitions:**

**BREWERY, DISTILLERY, WINERY** - Establishment primarily engaged in the on-site manufacture, blending, fermentation, processing, and packaging of alcoholic beverages including beer, wine, hard cider and distilled beverages, for wholesale or retail distribution, as allowed by state law. The establishment may include accessory uses such as: tasting room for on-site consumption of the product produced on-site, retail sales of the product produced on-site and related goods, and/or tours of the production facility, provided that all production, processing, distribution, and storage activities are to be conducted within an enclosed building. Within the Suburban Agricultural (SA) district this shall mean an establishment that produces less than 15,000 barrels annually (a barrel being equivalent to 31 gallons). Such use in the SA district shall only be permitted on parcels containing a minimum of five (5) acres.

**BREW PUB:** Restaurants, licensed under the relevant state and federal statutes, to produce and sell beer, ale and/or hard cider at the location and whose primary business is the sale and preparation of food to be consumed on the premises. Malt beverages including beer, ales and hard ciders produced on the premises may be sold to other establishments but shall not exceed 25 percent of the establishment's production capacity.

**B. Amend the Zoning Bylaw, Section 3.2, Schedule of Use, Subsection 3.2.03, Business, by adding use #28, as shown below:**

3.2.03 BUSINESS		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
28.	Brewery, Distillery, Winery	SP	N	N	SP	SP	Y	Y	Y
29.	Brew Pub	SP	N	N	Y	SP	Y	Y	Y

**C. Amend Section 3.30, Business Residential-1 (BR-1) Zone, by amending subsection cc, and adding subsection nn., as follows:**

cc. Establishments serving alcoholic beverages, including brew pubs, by special permit

nn. Brewery, Distillery, Winery by special permit

Or take any action relative thereto.

**Sandra M. Wilson moved that the article be accepted as written.**

PLANNING BOARD RECOMMENDATION: Favorable Action (5-0-0)

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to approve (5-0-0)

SELECTBOARD RECOMMENDATION: Favorable Action (5-0-0)

VOTE REQUIRED FOR PASSAGE: Requires a two thirds majority vote per M.G.L. c. 40A, §5.

**\*VOTED BY A SIGNIFICANT MAJORITY- 113/19**

### **ARTICLE 17 AMENDMENT OF ZONING BYLAWS – INSERTION OF AN EARTH FILLING BYLAW**

To see if the Town will vote to amend the Town's Zoning Bylaws by inserting a new section, 5.16 to read as follows:

## Earth Filling

**Explanation:** The purpose of this bylaw is to create an oversight process via the Planning Board to implement regulations on commercial soil importation and removal in the Town.

### **Section 5.16 Earth Filling Bylaw**

- A. **Authority:** This Zoning Bylaw is adopted under the authority contained in M.G.L. c. 40A, § 5.
- B. **Intent:** The importation, movement, transport, alteration, redistribution, or filling with any earth material in the aggregate volume that is greater than 1,000 cubic yards, or 1,500 tons and specifically associated with any property in the Town of Leicester shall require a Special Permit in accordance with this Earth Filling Bylaw.
- C. **Purpose:** The purpose of this Earth Filling Bylaw is to regulate earth filling operations to protect of public health, safety and welfare, and to protect the integrity of natural resources in the Town of Leicester.
- D. **Definitions Specific to this Section:**
1. **ABUTTERS:** The owners of property within 300 feet of the perimeter of the subject property.
  2. **APPLICANT:** The owner of land from which earth will be removed or fill to be placed, or the person of lawful standing in the stead of such owner. Any person, company, or agent, standing instead of the actual property owner must have the owner's written permission to do so.
  3. **BOARD:** The Planning Board of the Town of Leicester, who shall act as the Special Permit Granting Authority (SPGA).
  4. **EARTH:** This term shall include soil, loam, sand, gravel, clay, peat, rock, or other earth material in solid form.
  5. **EARTH REMOVAL OPERATION:** Any commercial mining, stripping, quarrying, filling, digging or blasting of earth originating from the Town of Leicester and its transportation into or out of the Town of Leicester.
  6. **EROSION:** The process by which the ground surface is worn by forces such as wind, running water, ice, abrasion, gravity, transportation or by artificial means.
  7. **FILL MATERIAL:** Any geologic, man-made, recycled or processed material including in its entirety or as a proportion containing clay, rock, sand, gravel, peat and sediment. Material meeting the Federal and/or State definition of solid or hazardous waste or as toxic, infectious, radioactive, corrosive, or reactive material is specifically excluded.
  8. **FILLING OF LAND:** The importation, use, redistribution, alteration or movement of earth and or fill material on or within any land area or water body within the Town of Leicester.
  9. **GRAVEL:** Loose fragments of rock or coarse aggregate resulting from natural disintegration and abrasion of rock or processing of weakly bound conglomerate.
  10. **LOAM OR TOPSOIL:** A soil consisting of a friable mixture of varying proportions of clay, sand, silt, and organic matter.
  11. **SPGA:** The Special Permit Granting Authority, which will be the Planning Board for the purposes of this Bylaw.



12. **PROCESSING:** The sorting or separation of earth into distinct categories based on particle size or type usually through the use of a screening process, not including stone crushing.
13. **SILT:** Loose sedimentary material with rock particles usually less than 1/16 mm or less in diameter based on the Wentworth scale of measurement.
14. **SITE:** A distinct portion of one to three contiguous lots, under the same or different ownerships, on which an earth removal and/or fill operation is conducted, or is proposed to be conducted, under the Permit.
15. **SLOPE:** An area that is more or less steep, as measured by the vertical rise over the horizontal distance, expressed as a percentage or ratio. For example, a rise of one foot over three horizontal feet is a slope of 33% and is expressed as a ratio of 3:1 slope.
16. **STONE CRUSHING:** The mechanical operation which creates smaller sized stones or stone products from larger sized stones, boulders or particles typically using a crushing plant or similar machinery.
17. **SIGNIFICANTLY GREATER CONCENTRATION:** The concentration of a substance in earth or fill materials as measured by Federal or State-approved analytical methods, which is one order of magnitude or greater in concentration than the same substance measured in existing, pre-fill earth materials.

**E. Regulated Activities and Uses:**

1. A Special Permit shall be required for the filling of land that involves greater than 1,000 cubic yards or 1,500 tons of or more of earth and/or fill material per calendar year (January through December). Contiguous parcels under the same ownership or right of operation shall be considered one location for the purpose of this bylaw.
2. An earth filling operation that does not exceed any of the above thresholds shall not require a Permit, but shall be subject to the following requirements unless otherwise agreed to, in writing, by all abutting property owners that the operation shall not encroach closer than ten feet to a property line, and no greater than a 1:1 slope shall exist between the operation and the ten-foot buffer.

**F. General Requirements**

1. All earth removal and earth filling operations in the Town, whether or not exempted from the Special Permit Requirements set forth herein, shall provide the following information, in writing, to the Building Inspector within 90 days of the effective date of this Bylaw:
  - a. The assessors map and parcel number of the subject property;
  - b. An estimate of the amount of material left to be removed (if earth removal);
  - c. An estimate of the amount of fill material remaining to be placed (if fill);
  - d. An estimate of the anticipated annual volume of activity;
  - e. A description of completed and planned reclamation of the property;
  - f. The date the operation began; and
  - g. The anticipated date of completion or cessation of the operations.

G. **Exemptions from Special Permit Requirements:** In addition to the filling of land that involves less than 1,000 cubic yards or 1,500 tons of or more of earth and/or fill material per calendar year (January through December), the following are presumed exempt from the Special Permit requirements of this Bylaw:

1. Earth removal or placement of fill associated with the installation of septic systems, which shall be governed by the Commonwealth of Massachusetts Environmental Code (Title 5, 310 CMR 15.00).
2. Earth removal or the placement of fill associated with the installation of foundations for new buildings and/or building additions, which shall be governed by M.G.L. c. 143 and the Commonwealth of Massachusetts Building Code (780 CMR).
3. Earth removal from or the placement of fill upon any area of land that falls within the jurisdiction of the Conservation Commission under M.G.L. c. 131, §40 (the Massachusetts Wetlands Protection Act) and the bylaws and rules and regulations of the Town's Conservation Commission where such removal or placement of fill is authorized pursuant to an Order of Conditions.
4. Earth removal or the placement of fill that involves less than 1,000 cubic yards on a single lot.
5. Earth removal or the placement of fill, where the operation occurs entirely within an individual parcel and where a town-accepted public way is not used for the transportation of the material.
6. Earth removal or the placement of fill within the right-of-way for a new subdivision road that has been approved by the Planning Board, or by the Zoning Board of Appeals pursuant to M.G.L. c. 40B, where there is already a bond in place with the Town to ensure performance.

H. **Petition for Review of Exempt Operations.**

The SPGA may, upon petition by an abutter or by any Town Official or Town Board, conduct a public hearing to review an operation that would be otherwise be exempt from the Special Permit requirement. Should the SPGA find that the earth removal or fill operation includes activity that is not exempt from the provisions of this bylaw, the SPGA may either proceed with an enforcement action pursuant to Section S of this Bylaw or may require that the operator apply for a Special Permit pursuant to the Transition Rules in Section V of this Bylaw.

I. **Special Permit Criteria for Earth Removal & Fill Operations**

1. Permits for earth removal and/or fill operations shall be granted by the SPGA only upon its written determination that the proposed use shall not cause substantial detriment to the neighborhood, or the Town, taking into account the characteristics of the site and the proposal in relation to the site and surrounding environment. In addition to any specific factors that may be set forth elsewhere in this Bylaw and its associated regulations adopted pursuant to the provisions of this bylaw, such determination shall include consideration of each of the following:
  - a. Social, economic, or community needs which are served by the proposal;
  - b. Traffic flow and safety, including loading and unloading;
  - c. Neighborhood character;

- d. Impacts on the natural environment; and
- e. Potential fiscal impact, including impact on Town services, tax base and property values.

The SPGA's determination for each of the five criteria shall be set forth in the Special Permit Decision as Findings of Fact.

2. No Special Permit shall be issued for the removal of earth or the placement of fill in any location if such an operation will:

- a. endanger the public safety, public health or constitute a nuisance; or
- b. produce noise, dust, or other noxious effects observable at the lot lines of the property in amounts objectionable or detrimental to the normal use of adjacent properties; or
- c. result in the transportation of materials in such manner as to cause traffic congestion, dust, spillage, noise, or other nuisances or hazards, particularly on residential streets; or
- d. result in the transportation over ways which will be unduly injured thereby; or
- e. result in a change of topography and cover which will be disadvantageous to the most appropriate final use of the land or to the use of lands adjacent to the site; or
- f. cause irreparable harm to or loss of important wildlife, wildlife habitat or rare plant species indigenous to the area; or
- g. result in stormwater damaging abutting properties.

Applicants are encouraged to submit a written statement regarding how each of the previous items will be addressed and/or mitigated.

J. **Prohibited Activities and Uses:** The following activities and uses are prohibited in the Town of Leicester:

- 1. Use or importation of earth or fill materials whose quality would either meet Federal or State criteria for definition as being toxic, reactive, radioactive, corrosive, explosive, hazardous, infectious, oil-impacted, or as a hazardous or solid waste
- 2. Use or importation of earth or fill containing toxic, reactive, corrosive, hazardous, infectious, or solid waste at individual concentrations, or presence by weight or volume, which would render such material a regulated substance or material subject to M.G.L. c 21E or as a Solid Waste as defined in the regulations promulgated by the Massachusetts Department of Environmental Protection as 310 Code of Massachusetts Regulations (CMR) 19.00.
- 3. Use or importation of earth or fill at any location not otherwise regulated or permitted for acceptance of earth materials containing toxic, reactive, radioactive, corrosive, hazardous, infectious, oil, solid waste, or metals when such fill materials contain concentrations of these substances less than regulatory criteria established for reporting or special handling purposes but with one or more significantly greater concentrations by weight or volume than existing, pre-fill concentrations.
- 4. Use or importation of earth or fill material at aggregate quantities greater than 1,000 cubic yards or equivalent of 1,500 tons without a Special Permit pursuant to this Regulation.

5. Transport of earth or fill materials in a manner which is prone to release the same during transport.
6. Use of earth or fill materials in a manner which renders the fill area structurally unstable, produces uncontrolled leachate or off-gases, creates nuisance conditions, creates uncontrolled storm water run-off, siltation, or visually apparent erosion of fill materials, or where finished fill grading slopes are greater than 15 percent, or greater than 5 feet in elevation above surrounding and undisturbed maximum grade elevations as shown on the Soil Management Plan. An exception to the grading of slopes greater than 15 percent, or fill slopes greater than 5 feet in elevation shall be made if the limit of work associated with a permitted permanent structure as approved by the Planning Board includes the area of fill and provided the application is accompanied with the following:
  - a. a soil structural stability report by a registered and professional engineer (P.E.)
  - b. engineering details specifying the construction of the proposed structures, parking areas, roadways, stormwater control, retaining walls, site cross-sections at every 50 feet intervals, engineered slopes and any other details associated with the proposed development.
  - c. a stormwater management plan, showing structural Best Management Practices (BMP) to be employed on the project site, and runoff from impervious surfaces shall be recharged on the site by stormwater infiltration basins, vegetated swales, constructed wetlands or similar systems covered with natural vegetation, provided that runoff shall not be discharged directly to rivers, streams, or other surface water bodies.
  - d. an erosion and sedimentation control plan at a scale of 1" = 40'. This plan shall include BMPs for erosion and sediment control (vegetative and/or structural) to prevent surface water from eroding cut and fill side slopes, road shoulders and other areas and measures to avoid sedimentation of nearby wetlands, ponds, rivers, streams, or other surface water bodies, and
  - e. a plan showing finished grade elevation such that it is no more than three (3) feet above the undisturbed average grade elevation along the frontage of the property and within the front yard setback.
7. Filling operations or transport of earth and/or fill materials subject to this regulation without the prior written consent of the SPGA and Police Department for acceptable hours of operation, truck transport, routes of travel, road safety and site security procedures.
8. Construction of permanent structures over or adjacent to areas of fill unless the fill material is structurally stable and free of emissions or other hazardous criteria relative to permanent building construction and use.
9. Use of fill material which may cause chemical or physical impact to off site ground water, surface water, or wetland resource areas without specific Soil Management Plan and field procedures designed to prevent degradation of these natural resources. This prohibited use specifically includes, but is not limited to, fill materials containing nutrient or salt concentrations at significantly greater concentrations than existing pre-organic carbon

**K. Power to Promulgate Regulations**

The SPGA may adopt and periodically amend its Special Permit Regulations for the implementation of this Bylaw, by majority vote. Such Regulations may set forth performance standards for earth removal and fill operations, impose filing and consultant fees, define additional terms not inconsistent with the Bylaw, and establish administrative procedures. Failure by the SPGA to adopt such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this

Bylaw.

**L. Special Permit Procedures**

1. Any person wishing to obtain a Special Permit to remove earth or fill material from, or to place fill material upon, any property in the Town, or to use any public way within the Town for transporting such earth or fill material, shall file a completed application for a Special Permit together with any required supporting data and maps with the SPGA and the filing fee, as established in the regulations of the SPGA.
2. Any Permit issued is non-transferable and shall automatically expire upon completion of the earth removal or fill project for which it was issued or at such time as may be specified in said Special Permit. In no case shall a Special Permit be issued initially for a period longer than three years. A Special Permit may be renewed for up to two years or lesser time as determined by the SPGA after evidence is presented that all conditions of the expiring Special Permit have been complied with and the work has been performed in good faith. There is no limit on the number of Permit renewals an Applicant can apply for. A public hearing may be required by the SPGA, at its discretion, for renewal of Special Permits.

**M. Special Permit Application Requirements:**

1. Written application for a Special Permit shall be made to the SPGA in accordance with the Planning Board's Special Permit Regulations. Such application shall include a written statement describing the proposed regulated activity, together with the following information:
  - a. A Soil Management Plan signed and stamped by a Massachusetts Licensed Site Professional ("LSP"). The LSP shall specifically state that "The subject plan has been designed to meet the requirements of Leicester's Earth Filling Regulation, and any other applicable Federal or State regulation pertaining to the transport and use of earth materials for fill. It is my professional opinion that this plan and the proposed regulated activity, once executed and completed, will be substantially protective of human health, public safety, welfare and the environment". The Soil Management Plan shall contain sufficient detail to document that requirements of this Earth Filling Regulation will be met. The plan shall specifically require that Massachusetts Contingency Plan Bill of Lading ("BOL") documents and procedures (310 CMR 40.0030) will be exclusively used for the transport and acceptance of earth materials for fill. The Soil Management Plan shall specifically include the following, at a minimum:
    - i. Summary of environmental pre-fill characterization findings and sample locations;
    - ii. Verification of Fill Material Origin and Acceptance Procedures;
    - iii. Record Keeping Practices;
    - iv. Site Security, Fill Operation Inspection, and Site Control;
    - v. Transport Routes, Times, and Duration of Anticipated Fill Activities;
    - vi. Qualifications of Applicant Personnel Responsible for adhering to the Soil
    - vii. Management Plan and Leicester's Earth Filling Regulation;
    - viii. Erosion, Dust, and Storm Water Controls, Inspection and Maintenance;
    - ix. Quality Assurance/Quality Control Procedures;

- x. Emergency Response and Notification Procedures, including pertinent telephone numbers and contact individuals/firms;
  - xi. Total proposed Fill Material volume;
  - xii. Daily Personnel Responsibilities and Operation Management Procedures;
  - xiii. Environmental monitoring plan to maintain protection of human health, public safety, welfare and the environment during the fill operations;
- b. Revegetation, Erosion and Leachate Control, Monitoring and Maintenance Plan;
- c. A list of Federal, State or local permits, approvals, licenses, or regulations to which proposed fill activities are also governed or controlled by. Such list shall specify which permits, approvals or licenses have been obtained or will be obtained as a condition of proposed filling activities.
- d. Maps depicting:
- i. Existing grades, elevations, property boundaries, abutters, access points, natural resource features, sensitive receptors, and environmental pre-characterization sample locations.
  - ii. Process diagrams indicating fill sequence, transport routes, and security measures.
  - iii. Storm water and erosion control structures and features to be utilized during filling operations.
  - iv. Final grade plans depicting proposed finish elevations, slopes, storm water and erosion control structures and features.

Map scales should be no more than one hundred (100) feet to the inch and elevation contour intervals should not exceed two (2) feet. Depiction of elevation contours are only required for the area(s) of fill, a 100-foot setback around fill areas, and along abutting property lines which are within 300 feet of fill areas. The permanent bench marks with elevations marked thereon and referenced to the National Geodetic Vertical Datum (NGVD) shall be placed in the field and maintained until a final inspection of filling operations has been completed by the Town of Leicester.

Final Fill Material grades shall conform in contour, slope and elevation to the natural topography of the surrounding area or pre-existing contours as evidenced by historical maps or photographs. Final grading shall incorporate stabilization measures and slopes of no more than fifteen (15) percent to limit erosion, structural failure of Fill Materials, ponding of water, or excessive storm water drainage onto abutting properties.

N. **Conditions of Special Permit:** In addition to any conditions which may be included in the Special Permit, the following requirements shall be Conditions of any Special Permit granted pursuant to this Bylaw:

1. Bills of Lading (BOL): Each BOL document shall be accompanied by a signed and dated letter from an LSP which specifies: 1.) the point of earth material origin and receiving location for fill material; 2.) that the earth material is not otherwise prohibited from use as fill material in accordance with Leicester's Earth Filling Regulation or other applicable Federal and State standards, regulations, and guidelines; and, 3.) that the LSP has compared analytical results of earth materials to existing, pre-fill conditions specific to the location and determined that the concentrations of substances in the earth materials intended for use as fill do not contain significantly greater concentrations than existing, pre-fill conditions for that location. Copies of Bill of Lading documents and required LSP letters are to be provided to Leicester's

Planning Board by the end of each week of active operation. Failure to provide these records on a weekly basis will result in suspension of fill operations.

2. Massachusetts Licensed Site Professional (LSP): The LSP shall perform site inspections during the course of the project to ensure compliance to the Soil Management Plan and shall upon completion of work provide written certification signed and stamped stating that all earth materials used for fill comply with Leicester's Earth Filling Regulation and applicable Federal and State Regulations. Unless a change is approved in writing by the SPGA the applicant's original LSP is to be maintained for the duration of filling and closure activities.
3. Soils Management Plan: The original signed and stamped copy of the Soil Management Plan shall be provided to Leicester's Planning Board prior to initiation of fill operations. No fill operations are to commence until a letter indicating receipt and acceptance of the Soil Management Plan has been issued to the applicant by the Planning Board. The Planning Board will seek comment on the plan from appropriate issuance of the Soil Management Plan acceptance letter. Acceptance of the Plan will not constitute endorsement by the Planning Board, the Town of Leicester, or its' agents and the applicant will remain fully responsible for ensuring that requirements of this Earth Filling Regulation, the Soil Management Plan, and any other applicable Federal and State standards, regulations or guidelines are satisfied
4. Access: The applicant shall allow unrestricted access to the Town of Leicester, its agents, and to any Federal or State employee or their respective agents for the purpose of inspection of records or field conditions, and enforcement of this Bylaw. The applicant will facilitate one or more off-site inspections at points of origin for earth materials if so requested by the Town, Federal or State agencies, or their agents.

**O. Financial Security; Inspection of Conditions**

1. The applicant shall provide financial surety in the form of a cash deposit or bond, or similar financial surety acceptable to the SPGA, to insure faithful performance of the work to be undertaken pursuant to the conditions of approval or approval with modifications, and conditioned upon completion of the regulated activity in accordance with the conditions established by the Planning Board at the time of granting of the Special Permit or any subsequent changes of such conditions.
2. The SPGA may waive or reduce the financial surety requirements, but no such financial surety shall be released, nor shall the applicant be deemed to have complied with the conditions provided for herein, until the applicant has filed with the SPGA a written certification from the LSP who approved the original Soil Management Plan that said conditions and the Soil Management Plan have been complied with and the SPGA issues a letter authorizing release of the financial surety. The SPGA shall act on a requested release of the financial surety within sixty-five (65) days of submission of the applicant for such release.

**P. Administrative Consent Order:**

Should an applicant or Special Permit holder seeking an Administrative Consent Order (ACO) from the Massachusetts Department of Environmental Protection to use or deposit earth or fill materials in the Town, the Town reserves all rights to impose additional requirements upon the applicant or Special Permit holder to assure mitigation of all impacts or effects of the activities undertaken pursuant to such ACO.

1. Fee for Independent Inspection of Compliance with Special Permit or Administrative Consent Order: For the purpose of allowing for independent inspection to assess adherence to the SPGA permit conditions,

the applicant will pay over to the Town of Leicester or its designated agent, as directed by the SPGA, a per ton fee of no less than twenty percent (20%) of the dollar or dollar equivalent equity amount paid for each ton of Fill Material received by the applicant within one week of receiving Fill Material regardless of whether payment has been received by the Applicant. Said fee shall be deposited into a Revolving Funds Account pursuant to M.G.L. c. 40, §53G.

2. In no instance, including non-payment to Applicant, shall payment to the Town of Leicester or its agent be less than two dollars (\$2.00) per ton of Fill Material received at the Special Permit fill location(s). Failure to maintain timely payments for independent inspection shall be sufficient grounds for suspension of the Special Permit. Applicant agrees to maintain and provide access to a complete and up-to-date set of records at the fill site, and to provide unrestricted access to the fill site by the Town or its agents.

#### **Q. Violations and Enforcement**

1. The SPGA or its authorized agent shall enforce this Bylaw, its regulations, and the requirements and conditions of Permits issued thereunder, and may pursue civil and criminal remedies for violations of the same.
2. The Building Inspector or other authorized agent of the SPGA is authorized to conduct inspections on behalf of the SPGA. To the extent permitted by law, or if authorized by the owner, operator, or other person in control of the site, the Building Inspector or other agent of the SPGA may enter on the site to conduct inspections.
3. The Building Inspector or other authorized agent of the SPGA may issue such orders as are deemed necessary to stop violations and ensure compliance with this Bylaw, its regulations, and Permits, including an order to cease and desist operations. Such orders may be issued by certified mail, return receipt requested, or by delivery, to the property owner, Permit holder, or person responsible for operations at the site.
4. The SPGA may order that any person in violation of this bylaw shall cease and desist from violations of this bylaw and may further seek injunctive relief to restrain violations or to compel abatement or remediation of violations.
5. Any person who violates any provision of this Bylaw, or regulations, Permits, and orders issued thereunder may be punished by a fine of not more than \$300 per offense. Each day that such violation occurs or continues shall constitute a separate offense.
6. As an alternative to a criminal fine, the Town may utilize the non-criminal disposition procedures of M.G.L. c. 40, §21D, in which case the Building Inspector shall be the enforcing person. The penalty for the first offense shall be \$100. The penalty for the second offense shall be \$200. The penalty for the third and subsequent offense shall be \$300.
7. If the violator holds a Special Permit issued under this Bylaw, the SPGA may without prior hearing order that the violator cease and desist from violations of this bylaw and/or conditions of the Special Permit, or may suspend or revoke the Special Permit after a public hearing, at which point all operations shall cease until such time as the necessary measures are taken to assure compliance with this Bylaw and a new Permit is issued.



**S. Change of Conditions:**

1. The holder of a Special Permit may seek amendment to, or modification of the Special Permit upon application to the SPGA, and the SPGA may vary or alter any condition provided for in this Earth Filling Bylaw, if in its opinion such variance or alteration is in harmony with the purpose and intent of this Earth Filling Bylaw.
2. Any change in the activities subject to the Soil Management Plan not included in, or contemplated by, the Special Permit application or approved pursuant to a modification to a Special Permit shall be brought to the attention of the SPGA or its agents prior to, or immediately following, such change in activities.
3. This notice shall be in writing and include specific actions recommended by the applicant to correct or to demonstrate compliance with the Special Permit and Earth Filling Bylaw. All fill material operations shall be suspended within one operation day following such occurrence and remain suspended until the SPGA or its agents have reviewed and amended the Special Permit with the applicants recommended change(s). Nothing herewith shall be interpreted to require acceptance of changed conditions or recommended corrective actions by the SPGA.

**T. Other laws or regulations.**

This Bylaw shall not be construed to authorize the use of any land or structure for any purpose that is prohibited by any other provision of the General Laws or by any other bylaw, rule or regulation of the Town, nor shall compliance with any such provision authorize the use of any land in any manner inconsistent with this bylaw, except as required by the General Laws.

**U. Validity and severability.**

The provisions of this Bylaw are severable, and the invalidity of any section, subdivision, paragraph, or other part of this Bylaw shall not affect the validity or effectiveness of the remainder of the Bylaw.

**V. Transition Rules; Continuance of Existing Operations;**

1. An existing earth removal and/or fill operation not required to obtain a permit prior to the first publication of the notice of public hearing for this Earth Filling Bylaw, but which exceeds the thresholds for exemption specified in this Bylaw, may continue to operate provided however that the owner or operator of said operation shall submit the documentation required under the General Requirements in Section G of this Bylaw. The ability to continue such existing earth removal and/or fill activity shall expire if the operation is discontinued. An operation shall be deemed to have been discontinued if no earth removal or fill activity occurs at the site for a period of six (6) consecutive months.
2. If the SPGA determines that such a person whose earth filling activities are subject to this Earth Filling Bylaw has commenced earth removal or earth filling operations without having filed a required application for a Special Permit within 90 days of the effective date of this Bylaw, the SPGA shall issue a temporary order to suspend or limit such operations, which temporary order shall remain in effect until a complete Special Permit application is received by the SPGA.
3. Any fill material placed in the Town pending the grant of a Special Permit under this bylaw shall be subject to the documentation requirements of this Earth Filling Bylaw and to the fees provided hereunder.

Or take any action relative thereto.

**Harry R. Brooks moved that the Town pass over this article.**

PLANNING BOARD RECOMMENDATION: Recommendation to be made on Town Meeting floor

FINANCE ADVISORY BOARD RECOMMENDATION: Recommendation to be made on Town Meeting floor

SELECTBOARD RECOMMENDATION: Favorable Action (4-1-0)

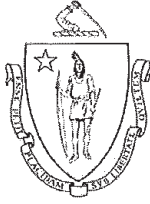
VOTE REQUIRED FOR PASSAGE: Requires a two-thirds majority vote per M.G.L. c. 40A, §5.

**\*VOTED BY A SIGNIFICANT MAJORITY- 97/20**

The Moderator conclude with: Ladies and Gentlemen, this concludes the business set forth for this Special Town Meeting, as advertised in the Warrant. Is there any further business which should be considered by the Town Meeting? There being none, Mrs. Provencher, I will accept a motion for adjournment. Thank you all for your time this evening, please return your electronic voting clicker and any unused ballots to the registrars' tables.

**Dianna Provencher moved that the Town vote to adjourn the Special Town Meeting at 9:44pm with 232 voters present.**

**VOTED UNANIMOUSLY**



MAURA HEALEY  
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION  
10 MECHANIC STREET, SUITE 301  
WORCESTER, MA 01608

(508) 792-7600  
(508) 795-1991 fax  
www.mass.gov/ago

February 25, 2019

Deborah K. Davis, Town Clerk  
Town of Leicester  
3 Washburn Square  
Leicester, MA 01524

Re: **Leicester Special Town Meeting of October 30, 2018 – Case # 9232**  
**Warrant Articles # 12, 13, 15, and 16 (Zoning)**  
**Warrant Articles # 5, 7, and 11 (General)**

Dear Ms. Davis:

**Articles 5, 7, 12, 15, and 16** - We approve Articles 5, 7, 12, 15, and 16 from the Leicester October 30, 2018, Special Town Meeting. Our comments on Articles 7 and 16 are provided below.

**Article 13** - The Attorney General's deadline for a decision on Article 13 is extended for an additional 30 days under the authority conferred by G.L. c. 40, § 32, as amended by Chapter 299 of the Acts of 2000. The agreement with Town Counsel for a 30-day extension is attached hereto. We will issue our decision on Article 13 on or before **March 28, 2019**.

**Article 11**- We take no action on Article 11 because it is a vote to accept the provisions of G.L. c. 53, § 18B, pertaining to information relating to town ballot questions. Article 11 is not a vote to amend the Town by-laws and is not subject to review by the Attorney General pursuant to G.L. c. 40, § 32.

**Article 7** - Article 7 amends Chapter 1, Section 5, of the Town's general by-laws pertaining to the adoption of town by-laws by making specific changes as shown in pertinent part as follows (new text in ***bold italics*** and deleted text in ~~strike through~~):

Any or all of these By-Laws may be repealed or amended or other By-Laws may be adopted at any Town Meeting by a ~~2/3~~ ***majority*** vote of the voters present and voting, an article or articles for that purpose having be inserted in the warrant for such meeting by the Selectmen. All proposed By-Laws and changes in By-laws must be submitted, in writing, to the By-Law Committee not less than ~~forty-five~~ ***sixty*** days prior to the business session of the Annual Town Meeting.

As amended, Chapter 1, Section 5, requires a majority vote to amend, adopt, or repeal a town by-law. Section 5 also requires proposed by-laws and changes to be submitted to the Town's By-law Committee not less than forty-five days before the Annual Town Meeting. We approve the amendments to Chapter 1, Section 5. However, we offer the following comments for the Town to consider when applying Chapter 1, Section 5.<sup>1</sup>

A. Quantum of Vote for Zoning By-laws

As amended, Section 5 provides that the Town's by-laws may be adopted, repealed, amended by a majority vote of Town Meeting. The quantum of vote for *zoning* by-laws and amendments, however, is set in state law at two-thirds vote and therefore may not be changed by local by-law to a simple majority. General Laws Chapter 40A, Section 5, requires a two-thirds vote of Town Meeting for the adoption of zoning by-laws:

No zoning . . . by-law or amendment thereto shall be adopted or changed except . . . by a two-thirds vote of a town meeting. . . .

Chapter 1 Section 5, cannot apply to the adoption of zoning by-laws and amendments that require a *two-thirds majority* vote of Town Meeting. The Town may wish to discuss this issue in more detail with Town Counsel.

B. Town Meeting Warrants

As amended, Chapter 1, Section 5, requires warrant articles proposing by-law amendments to be submitted in writing to the Town's By-law Committee not less than forty-five days before the Annual Town Meeting at which they are to be considered. This text must be applied consistently with G.L. c. 39, § 10, which requires the selectmen to insert in the warrant all subjects the insertion of which shall be requested of them in writing by ten or more registered voters of the town for the annual town meeting:

The selectmen shall insert in the warrant for the annual meeting all subjects the insertion of which shall be requested of them in writing by ten or more registered voters of the town. . . .

The requirement of Chapter 1, Section 5, governing submission of warrant articles proposing by-law amendments may not be applied in a manner that interferes with the right of citizens to have warrant articles included on a town meeting warrant pursuant to G.L. c. 39, § 10. The Town may wish to discuss this issue in more detail with Town Counsel.

**Article 16-** Article 16 amends several sections of the Town's zoning by-laws pertaining to breweries, distilleries, and wineries. One change adds definitions for "Brewery, Distillery, Winery" and "Brew Pub." Article 16 also adds these uses to the Town's Schedule of Use to

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<sup>1</sup> In a decision dated July 25, 2018, we approved amendments to Chapter 1, Section 5, with similar comments. See Article 21 in Case # 8897. Article 7 appears to be the Town's attempt to address the comments given in Case #8897.

indicate in what zoning districts the uses are allowed as of right, allowed by special permit, or prohibited.

We approve Article 16. However, the Town must apply Article 16 consistent with G.L. c. 138, which governs the sale of alcohol. Specifically, G.L. c. 138, § 1, defines for purposes of the State's liquor licensing statutes some of the same terms defined in Article 16. For example, Article 16 defines "Brew Pub" as follows:

Restaurants, licensed under the relevant state and federal statutes, to produce and sell beer, ale and/or hard cider at the location and whose primary business is the sale and preparation of food to be consumed on the premises. Malt beverages including beer, ales, and hard ciders produced on the premises may be sold to other establishments but shall not exceed 25 percent of the establishments' production capacity.

According to the Alcohol Beverage Control Commission (ABCC) a "Brew Pub" is what the ABCC calls a "Pub Brewery" and is defined in G.L. c. 138, § 1, and licensed under G.L. c. 138, § 19D. Specifically, "Pub Brewery" is defined in Section 1 as follows:

a plant or premise licensed under sections 12 and 19D where malt beverages are authorized to be produced and sold and where alcoholic beverages or wine or malt beverages only are authorized to be sold for consumption on the premises according to commission regulations.

According to the ABCC, a pub brewery licensed under G.L. c. 138, § 19D, need not be in the primary business of selling and preparing food. Also, Section 19D does not limit the amount a pub brewery can sell to wholesalers. The Town may wish to discuss these issues in more detail with Town Counsel.

Finally, in certain circumstances, breweries, distilleries, and wineries may be considered protected agricultural uses pursuant to G.L. c. 40A, § 3, and the Town must apply the zoning by-law consistent with that statute. General Laws Chapter 40A, Section 3, provides in relevant part:

No zoning . . . by-law . . . shall . . . prohibit unreasonably regulate, or require a special permit for the use of land for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture, nor prohibit, unreasonably regulate or require a special permit for the use, expansion, reconstruction or construction of structures thereon for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture, including those facilities for the sale of produce, wine and dairy products. . . .

General Laws Chapter 128, Section 1A, defines agricultures and provides in pertinent part as follows:

"Farming" or "agriculture" shall include farming in all of its branches and the cultivation and tillage of the soil, dairying, the production, cultivation, growing and harvesting of any agricultural, aquacultural, floricultural or horticultural commodities, the growing and harvesting of forest products upon forest land, the raising of livestock including horses, the keeping of horses as a commercial enterprise, the keeping and

raising of poultry, swine, cattle and other domesticated animals used for food purposes, bees, fur-bearing animals, and any forestry or lumbering operations, performed by a farmer, who is hereby defined as one engaged in agriculture or farming as herein defined, or on a farm as an incident to or in conjunction with such farming operations, including preparations for market, delivery to storage or to market or to carriers for transportation to market.

These statutes together establish that, to the extent the use of land or structures constitutes commercial agriculture, the Town may not require a special permit for, unreasonably regulate, or prohibit such activities: (1) on land zoned for agriculture; (2) on land that is greater than five acres in size; and (3) on land of 2 acres or more if the sale of products from the agricultural use generates \$1,000 per acre or more of gross sales.

The cultivation of agricultural, aquacultural, floricultural or horticultural commodities is included in the definition of farming or agriculture. In addition, viticulture is expressly included in the zoning protections given under G.L. c. 40A, § 3. If a brewery, distillery or winery qualify as commercial agriculture under G.L. c. 40A, § 3, the Town cannot prohibit, require a special permit for, unreasonably regulate, or prohibit these uses. The Town may wish to discuss this issue with Town Counsel.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY  
ATTORNEY GENERAL

*Kelli E. Gunagan*

By: Kelli E. Gunagan  
Assistant Attorney General  
Municipal Law Unit  
10 Mechanic Street, Suite 301  
Worcester, MA 01608  
(508) 792-7600

cc: Town Counsel Amanda Zuretti



MAURA HEALEY  
ATTORNEY GENERAL

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February 21, 2018

Amanda Zuretti, Esq.  
Town Counsel, Town of Leicester  
Petrini & Associates, P.C.  
372 Union Avenue  
Framingham, MA 01702

Re: Extension of 90-day review period of Article 13  
Leicester Special Town Meeting of October 30, 2018  
Case # 9232

Dear Attorney Zuretti:

Pursuant to the requirements of G.L. c. 40, § 32, as amended by Chapter 299 of the Acts of 2000, the Attorney General and Town Counsel are authorized to extend the 90-day period provided for the Attorney General's review of town by-laws for not more than an additional 90 days. This letter serves to satisfy the requirements of G.L. c. 40, § 32, as amended. In light of our need for time to further discuss the proposed by-law's consistency with state law, we hereby jointly agree to extend the Attorney General's review period of Article 13 for an additional 30 days. Our decision on Article 13 will now be due on March 28, 2019.

Please sign this letter to reflect your agreement and return the signed letter to us. We will then file the letter with the Town Clerk, with a copy to you. Thank you for your accommodation in this matter.

MAURA HEALEY  
ATTORNEY GENERAL

*Kelli E. Gunagan*

by: Kelli E. Gunagan, Assistant Attorney General  
Municipal Law Unit  
Office of the Attorney General  
Ten Mechanic Street, Suite 301  
Worcester, MA 01608

*Atty. Amanda Zuretti (KEG)* 02/25/19  
Town Counsel Date

TOWN OF LEICESTER							
STATE ELECTION NOVEMBER 6, 2018							
The following are the results of 4692 ballots cast in the State Election on Tuesday, November 6, 2018							
SENATOR IN CONGRESS		Precinct	One	Two	Three	Four	Total
Elizabeth A. Warren			489	534	457	489	1969
Geoff Diehl			669	564	603	585	2421
Shiva Ayyadurai			51	42	60	57	210
Write-In			1	3	0	0	4
Blanks			24	20	12	32	88
Total			1234	1163	1132	1163	4692
GOVERNOR and Lt. GOVERNOR		Precinct	One	Two	Three	Four	Total
Baker and Polito			965	888	914	953	3720
Gonzalez and Palfrey			238	249	188	188	863
Write In			4	2	4	3	13
Blanks			27	24	26	19	96
Total			1234	1163	1132	1163	4692
ATTORNEY GENERAL		Precinct	One	Two	Three	Four	Total
Maura Healey			640	650	578	633	2501
James R. McMahon, III			561	487	531	491	2070
Write In			2	1	0	1	4
Blanks			31	25	23	38	117



Total				1234	1163	1132	1163	4692
SECRETARY OF STATE			Precinct	One	Two	Three	Four	Total
William Francis Galvin				709	702	625	682	2718
Anthony M. Amore				455	396	444	404	1699
Juan G. Sanchez, Jr.				27	36	28	32	123
Write In				0	1	0	0	1
Blanks				43	28	35	45	151
Total				1234	1163	1132	1163	4692
TREASURER			Precinct	One	Two	Three	Four	Total
Deborah B. Goldberg				655	662	574	624	2515
Keiko M. Orrall				483	424	478	434	1819
Jamie M. Guerin				39	33	35	45	152
Write In				2	1	0	0	3
Blanks				55	43	45	60	203
Total				1234	1163	1132	1163	4692
AUDITOR			Precinct	One	Two	Three	Four	
Suzanne M. Bump				575	598	525	547	2245
Helen Brady				518	454	499	469	1940
Daniel Fishman				47	41	37	47	172
Edward J. Stamas				25	21	20	23	89
Write In				1	1	1	0	3
Blanks				68	48	50	77	243

Total				1234	1163	1132	1163	4692
REPRESENTATIVE IN CONGRESS			Precinct	One	Two	Three	Four	Total
James P. McGovern				663	698	612	657	2630
Tracy Lyn Lovvorn				544	437	501	469	1951
Write In				1	0	0	0	1
Blanks				26	28	19	37	110
Total				1234	1163	1132	1163	4692
COUNCILLOR			Precinct	One	Two	Three	Four	Total
Jennie L. Caissie				711	615	693	666	2685
Paul M. DePalo				461	494	403	434	1792
Write In				4	2	0	1	7
Blanks				58	52	36	62	208
Total				1234	1163	1132	1163	4692
SENATOR IN GENERAL COURT			Precinct	One	Two	Three	Four	Total
Michael O. Moore				892	878	801	843	3414
Write In				24	25	24	22	95
Blanks				318	260	307	298	1183
Total				1234	1163	1132	1163	4692
REP IN GENERAL COURT			Precinct	One	Two	Three	Four	Total
Paul J. Fullen				663	583	619	602	2467
David Henry Argosky				519	547	474	509	2049

LeBouf								
Write In				2	2	2	1	7
Blanks				50	31	37	51	169
Total				1234	1163	1132	1163	4692
DISTRICT ATTORNEY			Precinct	One	Two	Three	Four	Total
Joseph D. Early, Jr.				751	777	678	747	2953
Blake J. Rubin				420	328	383	343	1474
Write In				1	6	1	3	11
Blanks				62	52	70	70	254
Total				1234	1163	1132	1163	4692
CLERK OF COURTS			Precinct	One	Two	Three	Four	Total
Dennis P. McManus				628	650	572	618	2468
Joanne E. Powell				548	476	516	476	2016
Write In				3	0	0	0	3
Blanks				56	37	43	69	205
Total				1235	1163	1131	1163	4692
REGISTER OF DEEDS			Precinct	One	Two	Three	Four	Total
Kate D. Campanale				769	658	679	706	2812
Kathryn A. Toomey				399	444	385	392	1620
Write In				1	0	1	0	2
Blanks				65	61	67	65	258

Total				1234	1163	1132	1163	4692
QUESTION 1			Precinct	One	Two	Three	Four	Total
Nurses - Limit patients								
YES				370	379	320	339	1408
NO				849	757	797	798	3201
Blanks				15	27	15	26	83
Total				1234	1163	1132	1163	4692
QUESTION 2			Precinct	One	Two	Three	Four	Total
Create a citizen commission to consider potential amendment to the U.S. Constitution -Corporation campaign contributions								
YES				749	729	694	711	2883
NO				445	386	394	392	1617
Blanks				40	48	44	60	192
Total				1234	1163	1132	1163	4692
QUESTION 3			Precinct	One	Two	Three	Four	Total
Gender identity								
YES				675	652	602	667	2596
NO				528	472	505	454	1959
Blanks				31	39	25	42	137
Total				1234	1163	1132	1163	4692
QUESTION 4			Precinct	One	Two	Three	Four	Total
Shall the Town of Leicester be allowed to exempt from the provisions of								

proposition two and one-half, so called, the amounts required to pay for the bond Issued in order to fund the purchase of highway vehicles and equipment?								
YES				621	573	567	581	2342
NO				533	514	482	482	2011
Blanks				80	76	83	100	339
Total				1234	1163	1132	1163	4692
<b>TOTAL VOTES</b>			<b>4692</b>					

## Board of Assessors

In accordance with Chapter 3, section 3 of the Town-by-laws, we herewith report the fiscal year 2018 value of town owned property.

LOCATION	REAL ESTATE MAP & PARCEL	ASSESSED VALUE
Town Hall	20A/B13	\$ 1,679,400
Police Station & Ball Field	21/A3	2,347,100
Town Garage	30/A6	327,300
School Adm. Bldg.	19B/B19	165,100
High/Primary Schools	15/A19.1	28,355,700
Middle School	15/A14	6,356,300
Memorial School	39/A7	4,767,600
Leicester Fire Station	19B/A3	222,600
Cherry Valley Fire Station	23A/C15	145,200
Rochdale Fire Station	46C/B3	212,800
Senior Center	15/A14.1	367,800
Greensville Library	47A/A2	94,700
Leicester Library	19B/B30	442,200
1 Paxton Street	19B/E9	344,800
Golf Course	30/A1.1-30A/A24	899,600
Town Common	20A/C1	69,400
Towtaid Park	23D/B19	75,200
Town Beach	18/A1,2,3	576,000
Rochdale Park	46/A3	74,400
Community Field	21B/A1	69,500
Town Landfill	12/C12 15/A3	307,400
Lions Park	23A/A32	49,400
201 Baldwin	48/C11	171,200
Misc. Vacant/Tax Title Lots		1,091,800

### Estimated Value of Town Owned Personal Property

Animal Control	\$ 9,000
Fire Department	1,896,000
Police Department	236,815
Highway Department	1,228,929
School Department	1,500,000
EMS	410,000
Library	679,617
Senior Center	60,000
Town Hall	70,000
Tree Warden	2,500
Recycle Center	25,000
Parks/Recreation	9,000
Arts	500
Bandstand	500

### Total Values of Town Owned Property

Real Estate	\$49,212,500
Personal Property	6,127,861
<b>TOTAL</b>	<b>\$55,340,361</b>

### FY 2018 Recap Summary

#### Assessed Value

Real Estate	\$896,107,504
Personal	28,224,440
<b>TOTAL</b>	<b>\$924,331,944</b>

#### Tax Rate Summary

Total amount to be raised	\$31,075,258.98
Total estimated receipts and other revenue sources	16,202,758
<b>Tax Levy</b>	<b>\$14,872,500.98</b>

**Tax Rate        \$16.09**

#### Total Amount to be Raised

Appropriations	\$29,752,060.00
Cherry Street offsets	570,163.00
Overlay deficit prior years	0
Cherry Sheet Charges	632,850.00
Overlay	120,176.98
<b>Total</b>	<b>\$31,075,258.98</b>

#### Receipts

Cherry Street Receipts	\$12,214,573.00
MA School Building Authority Payments Local Receipts	2,312,682.00
From Free Cash	1,085,075.00
Other Available Funds	590,428.00
<b>Total</b>	<b>\$16,202,758.00</b>

## FINANCE ADVISORY BOARD

The Advisory Board is a (7) seven-member board made up of town residents all with different backgrounds. The board members are appointed by the Select Board Chairperson, the Moderator and the Advisory Board Chairperson. All terms are for (3) three years and are staggered so that all members are not lost at the same time and there is always a quorum for meetings. Members are on various committees and are assigned to review department budgets, how things are done, and any other needs. We work with the Town Administrator, Select Board, School Committee and Department Heads to balance budget for next fiscal year. We are liaisons between town government and the people of Leicester. Our board is currently (1) member short, please apply at Town Administrator's office.

## Accountant

### Town of Leicester Balance Sheet –June 30, 2018 GENERAL FUND

CASH-General Fund	4,228,396.01	Warrants Payable	872,535.64
Petty Cash Advance-Collector	150.00	Unclaimed Tailings	21,781.12
<b>TAX RECEIVABLES</b>			
06 Personal Property Tax	284.08	Deferred Revenue-Property Taxes	298,480.62
07 Personal Property Tax	264.22	Total Provision for Abate/Exempt	218,461.25
08 Personal Property Tax	79.82		
09 Personal Property Tax	359.40		
10 Personal Property Tax	576.75		
11 Personal Property Tax	856.06		
12 Personal Property Tax	1,032.91		
13 Personal Property Tax	1,129.09		
14 Personal Property Tax	1,610.88		
15 Personal Property Tax	1,205.82		
16 Personal Property Tax	949.49		
17 Personal Property Tax	1,246.84		
18 Personal Property Tax	28,099.65		
09 Real Estate Tax	2,202.59		
10 Real Estate Tax	4,620.28		
11 Real Estate Tax	3,781.32		
12 Real Estate Tax	5,421.33		
13 Real Estate Tax	5,731.15		
14 Real Estate Tax	9,007.44		
15 Real Estate Tax	32,353.48		
16 Real Estate Tax	45,237.90		
17 Real Estate Tax	82,763.00		
18 Real Estate Tax	288,128.37		
<b>M V EXCISE</b>			
04 M V Excise	5,481.99		
05 M V Excise	7,749.69		
06 M V Excise	7,428.66		
07 M V Excise	7,227.48		
08 M V Excise	7,923.33		
09 M V Excise	13,076.11		
10 M V Excise	4,009.19		
11 M V Excise	3,152.28		
12 M V Excise	3,487.65		
13 M V Excise	5,288.72		
14 M V Excise	5,468.88		



15 M V Excise	10,699.07		
16 M V Excise	11,521.76		
17 M V Excise	31,431.26		
18 M V Excise	158,676.99	Deferred Revenue-M V Excise	282,623.06

#### **BOAT EXCISE**

10 Boat Excise	351.07		
11 Boat Excise	308.00		
12 Boat Excise	239.91		
13 Boat Excise	265.65		
14 Boat Excise	414.00		
15 Boat Excise	292.42		
16 Boat Excise	354.49		
17 Boat Excise	252.30		
18 Boat Excise	1,216.00	Deferred Revenue-Boat Excise	3,693.84

#### **TAX LIENS & FORECLOSURES**

Tax Liens Receivable	377,998.72	Deferred Revenue-Tax Liens	377,998.72
61 61A 61B Withdrwl/Rollback Tax	5,726.12	Deferred Revenue-61 Rollback/Withdrwl Tax	5,726.12
Tax Deferrals	7,899.06	Deferred Revenue-Tax Deferrals	7,899.06
Tax Foreclosures Receivable	129,878.04	Deferred Revenue-Tax Foreclosures	129,878.04

#### **DEPARTMENT RECEIVABLES:**

Veterans' Reimbursements	81,263.52	Deferred Revenue-Dept. Receivables	81,263.52
		Fund Bal Reserve for Encumbrances	1,750,146.69
		Fund Bal Reserve for Expenditures	382,428.00
		Fund Bal Petty Cash	150.00
		Fund Bal Reserve for Bond Premium	38,157.66
		Unreserved Fund Balance	1,163,346.90
<b>TOTAL GENERAL FUND</b>	<b>5,634,570.24</b>		<b>5,634,570.24</b>

#### **SPECIAL REVENUE FUND**

Cash-Special Revenues	3,445,757.88	Warrants Payable	127,221.00
Due from Other Government	0.00		
<b>RECEIVABLES</b>			
Ambulance Receivables	1,122,565.00	Deferred Revenue-Ambulance	1,122,565.00
Title V Apportioned Assessments		Deferred Revenue-Title V Apportioned Assessments	
Not Yet Due	27,316.80	Not Yet Due	27,316.80
		Fund Bal Reserve for	193,955.00

		Appropriation	
		Fund Bal Reserve for Expenditures	395,018.00
		Fund Bal Reserve for	<u>2,729,563.88</u>
		Encumbrances	
<b>TOTAL SPECIAL REVENUE</b>	<b>4,595,639.68</b>		<b>4,595,639.68</b>
<b>CAPITAL PROJECT FUND</b>			
CASH	3,161,383.78	Warrants Payable	397,262.68
Due from Other Government	0.00	Retainage Payable	213,089.62
		BAN Payable	3,977,000.00
<b>RECEIVABLES</b>			
Gov't -Chap 90 Receivable	172,733.00	Deferred Revenue-Gov't	172,733.00
		Receivable	
Due from MSBA	133,478.00	Deferred Revenue-MSBA	133,478.00
		Fund Bal Reserve for	<u>(1,425,968.52)</u>
		Encumbrances	
<b>TOTAL CAPITAL PROJECTS</b>	<b>3,467,594.78</b>		<b>3,467,594.78</b>
<b>AGENCY FUNDS</b>			
CASH-AGENCY	72,933.05	Warrants Payable	(1,500.60)
Due from Other Governments	136,286.25	Due to Districts	62,288.88
District Taxes	6,951.26	Due to Other	7,010.55
District Betterments / Liens	106,503.75	Deferred Revenue - District	113,455.01
		Taxes/Betterment/Liens	
District Tax Deferrals	16,616.46	Deferred Revenue - District	
District Tax Liens Receivable	126,109.69	Liens/Deferrals/Foreclosures	169,433.02
District Tax Foreclosures	<u>26,706.87</u>	Reserved for Encumbrance	<u>141,420.47</u>
<b>TOTAL AGENCY</b>	<b>492,107.33</b>	<b>TOTAL LIABILITIES</b>	<b>492,107.33</b>
<b>STABILIZATION</b>			
CASH-STABILIZATION	964,116.08	Fund Bal Undesignated	938,760.23
		Stabilization	
		Fund Bal Capital Projects	61.54
		Stabilization	
		Fund Bal Hillcrest Capital	<u>25,294.31</u>
		Stabilization	
<b>TOTAL STABILIZATION</b>	<b>964,116.08</b>		<b>964,116.08</b>
<b>OTHER TRUSTS</b>			
CASH-OTHER TRUSTS	562,192.30	Warrants Payable	5,431.66
		Fund Balance Total per Trust	<u>556,760.64</u>
		Detail	
<b>TOTAL OTHER TRUSTS</b>	<b>562,192.30</b>		<b>562,192.30</b>

**Town of Leicester - Combined Balance Sheet**  
**as of June 30, 2018**

	Governmental Fund Types			Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust and Agency	Long-term Debt	
<b><u>ASSETS</u></b>						
Cash and cash equivalents	4,228,396.01	3,445,757.88	3,161,383.78	1,735,527.68		12,571,065.35
Petty Cash - Collector	150.00					150.00
Investments						-
Receivables:						-
Personal property taxes	37,695.01					37,695.01
Real estate taxes	479,246.86					479,246.86
Deferred taxes	7,899.06					7,899.06
Allowance for abatements and exemptions	(218,461.25)					(218,461.25)
61 61A 61B Withdrawal/Rollback Rec	5,726.12					5,726.12
Tax liens	377,998.72					377,998.72
Tax foreclosures	129,878.04					129,878.04
Motor vehicle excise	282,623.06					282,623.06
Other excises	3,693.84					3,693.84
Utility Charges						-
Departmental	81,263.52					81,263.52
Other receivables		1,122,565.30				1,122,565.30
Due to/from other funds						-
Due from other governments		172,732.56	133,478.00			306,210.56
Prepays						-
Inventory						-
Fixed assets, net of accumulated depreciation						-
Amounts to be provided - payment of bonds					9,102,853.50	9,102,853.50
Amounts to be provided - vacation & sick leave						-
Total Assets	<u>5,416,108.99</u>	<u>4,741,055.74</u>	<u>3,294,861.78</u>	<u>1,735,527.68</u>	<u>9,102,853.50</u>	<u>24,290,407.69</u>

**LIABILITIES AND FUND EQUITY**

Liabilities:

Deferred revenue						-
Real and personal property taxes	298,480.62					298,480.62
Deferred taxes	7,899.06					7,899.06
61 61A 61B Withdrawal/Rollback Rec	5,726.12					5,726.12
Special assessments						-
Tax liens	377,998.72					377,998.72

Tax foreclosures	129,878.04					129,878.04
Motor vehicle excise	282,623.06					282,623.06
Other excises	3,693.84					3,693.84
Utility Charges						-
Departmental	81,263.52					81,263.52
Deposits receivable						-
Other receivables		1,122,565.30				1,122,565.30
Due from other governments		172,732.56	133,478.00			306,210.56
Due to other governments						-
Accounts payable						-
Warrants payable	872,535.64	133,695.00	397,262.68	3931.06		1,407,424.38
Unclaimed Tailings	21,781.12					21,781.12
Other liabilities						-
IBNR						-
Bonds payable					9,102,853.50	9,102,853.50
Notes payable			3,977,000.00			3,977,000.00
Vacation and sick leave liability						-
Total Liabilities	<u>2,081,879.74</u>	<u>1,428,992.86</u>	<u>4,507,740.68</u>	<u>3,931.06</u>	<u>9,102,853.50</u>	<u>17,125,397.84</u>
Fund Equity:						
Reserved for encumbrances	1,750,146.69					1,750,146.69
Reserved for expenditures	382,428.00	395,018.00				777,446.00
Reserved for continuing appropriations						-
Reserved for petty cash	150.00					150.00
Reserved for appropriation deficit						-
Reserved for snow and ice deficit						-
Reserved for debt Service						-
Reserved for premiums	38,157.66					38,157.66
Reserved fund balance						-
Undesignated fund balance	1,163,346.90					1,163,346.90
Unreserved retained earnings		2,917,044.88	2,764,121.10	1,731,596.62		7,412,762.60
Investment in capital assets						-
Total Fund Equity	<u>3,334,229.25</u>	<u>3,312,062.88</u>	<u>2,764,121.10</u>	<u>1,731,596.62</u>	<u>-</u>	<u>11,142,009.85</u>
Total Liabilities and Fund Equity	<u>5,416,108.99</u>	<u>4,741,055.74</u>	<u>7,271,861.78</u>	<u>1,735,527.68</u>	<u>9,102,853.50</u>	<u>28,267,407.69</u>

<b>PROOF</b>	-	-	<b>3,977,000.00</b>	-	-	<b>3,977,000.00</b>
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**Accounting Department  
Fiscal Year 2018 Encumbrances**

		<b>General Fund</b>
01-100-5200-006	Blighted Bldg Control - STM 10/00	5,087.81
01-100-5213-006	Rochdale Park Lighting - STM 10/12	500.00
01-100-5214-005	Preservation of Town Records STM 10/13	16,606.22
01-100-5216-006	Town Owned Historic Properties Maint & Repair STM 10/15	3,000.00
01-100-5216-013	Stormwater Mgmt ATM 05/15	7,119.11
01-100-5216-015	Water/Wastewater Infrastructure ATM 05/15	28,697.10
01-100-5216-060	Vegetation Management STM 05/16	6,000.00
01-100-5217-007	Greenville Pond Dam Spillway Analysis STM 05/17	8,325.00
01-100-5217-008	Solar Development STM 11/16	9,000.00
01-100-5217-015	Stormwater Mgmt ATM 05/16	12,000.00
01-100-5218-015	Stormwater MGMT - ATM 05/17 ART 15	5,000.00
01-100-5218-019	Landfill-Groundwater & Other Studies ATM 05/17	4,136.43
01-100-5217-910	Vocational Tuition ATM 05/16	4,938.69
01-100-5218-910	Vocational Tuition ATM 05/17 Art 10	30,000.00
01-100-5715-016	Founders Day Celebration ATM 05/14	1,850.00
01-100-5805-002	T H Entryways Repairs STM 05/05	749.31
01-100-5807-007	Burncoat Park Environmental Services STM 11/06	14,477.50
01-100-5816-292	New Animal Control Vehicle Vote 11/15	8,498.00
01-100-5815-008	Town/School Energy Upgrades STM 05/15	10,636.50
01-101-5809-001	Voting Machines ATM 05/08	3,853.76
01-101-5815-007	Radio Improvements STM 05/15	87,468.24
01-101-5816-009	Fire Records Mgmt System ATM 05/15	3,677.87
01-101-5817-050	Aerial Scope Tower Truck STM 05/17	2,990.86
01-101-5818-002	Sch Emer Lighting System - Primary ATM 05/17 Art 13	12,000.00
01-101-5818-004	PD Evidence Room Upgrades - ATM 05/17 ART 13	547.00
01-101-5818-005	SCH Upgrade Kitchen Equip - HS - ATM 05/17 ART 13	1,122.00
01-101-5818-006	PD Firearms Replacement - ATM 05/17 ART 13	156.60
01-101-5818-019	Aerialscope Tower Truck Lease ATM 05/18 ART 18	25,000.22
02-122-5200-218	FY18 C/O Select Board Expense	10,000.00
02-155-5200-218	FY18 C/O IT Expense	14,174.20
02-180-5200-218	FY18 C/O DIS Expense	199.48
02-210-5200-218	FY18 C/O Police Expense	700.00
02-241-5200-218	FY18 C/O Code Expense	44.96
02-292-5100-218	FY18 C/O Animal Control	3,000.00
02-300-5100-217	FY18 C/O School Encumbered Salaries	1,219,096.30

02-300-5200-217	FY18 C/O School Expense	189,329.97
02-541-5200-218	FY 18 C/O COA Expense	107.40
02-610-5200-218	FY18 C/O Library Expense	56.16
	<b>TOTAL FY 2018 GENERAL FUND ENCUMBRANCES</b>	<b>1,750,146.69</b>
		<b>CPF FUNDS</b>
30-101-5816-001	New Fire/EMS Headquarters	31,916.83
30-101-3313-007	TH 3rd Floor Renovations	18,259.13
30-101-5816-002	Town Hall ADA Renovations	330,567.13
30-101-5816-003	Leicester Public Library Project	-1,710,419.93
33-101-5816-005	Leicester H S Roof Project	-96,291.68
	<b>TOTAL FY 2018 CAPITAL PROJECTS FUND ENCUMBRANCES</b>	<b>-1,425,968.52</b>

**Accounting Department  
Expenditure Report  
JULY 1, 2017 - JUNE 30, 2018**

	<u>Budgeted</u>	<u>Expended</u>	<u>Carryover</u>	<u>Turnback</u>
100-Special Articles	1,294,020.43	1,100,022.95	176,621.97	17,375.51
101-Capital Improvement Budget	645,265.18	507,475.58	136,816.55	973.05
111-Legal Department	69,000.00	66,303.61		2,696.39
114-Moderator	151.00	81.00		70.00
114-Moderator FY17 C/O	81.00	81.00		0.00
122-Selectmen's Department	252,228.00	234,826.63	10,000.00	7,401.37
130-Reserve Fund (Balance)	15,500.00	0.00		15,500.00
131-Advisory Board	1,325.00	309.45		1,015.55
135-Accountant's Department	114,955.00	114,227.06		727.94
141-Assessors' Department	113,136.12	112,090.51		1,045.61
145-Treasurer's Department	160,514.00	152,556.03		7,957.97
147-Tax Title-Collector	16,000.00	1,779.40		14,220.60
152-Personnel Board	250.00	250.00		0.00
155-I T (Data Processing)	186,620.00	171,448.92	14,174.20	996.88
161-Town Clerk's Department	99,955.00	97,622.66		2,332.34
161-Town Clerk's FY17 C/O	4,000.00	0.00		4,000.00
162-Elections & Registrations	21,500.00	20,766.92		733.08
180-Development & Inspectional Services	227,640.42	215,836.09	199.48	11,604.85
192-Town Owned Property	15,250.00	13,099.29		2,150.71
197-Town Hall Building Maintenance	55,155.00	55,153.41		1.59
198-Town Hall Telephones	6,400.00	6,165.39		234.61
199-General Government	82,538.94	81,263.91		1,275.03

210-Police Department	1,881,426.87	1,827,881.16	700.00	52,845.71
210-Police Department FY17 C/O	150.00	0.00		150.00
220-Fire Department	305,313.00	304,210.15		1,102.85
231-Ambulance Department	424,850.00	416,904.38		7,945.62
241-Code Department	67,267.20	65,827.77	44.96	1,394.47
290-Emergency Management	4,813.00	4,813.00		0.00
292-Animal Control	33,129.00	28,947.42	3,000.00	1,181.58
292-Animal Control FY17 C/O	253.33	253.33		0.00
296-Insect Pest Control	9,770.00	8,189.99		1,580.01
310-362 School Department	16,302,094.00	14,893,667.73	1,408,426.27	0.00
300-School Department FY17 C/O	1,282,275.88	1,275,223.72		7,052.16
420-Highway Department	697,060.00	616,320.62		80,739.38
423-Snow & Ice	256,500.00	256,476.55		23.45
424-Street Lights	70,000.00	69,751.02		248.98
541-Council on Aging	84,417.54	82,235.74	107.40	2,074.40
543-Veteran's Services	97,925.00	96,993.20		931.80
545-Veteran's Graves Registration	2,400.00	1,533.00		867.00
610-Public Library	189,000.00	184,651.91	56.16	4,291.93
630-Parks & Recreation	10,950.00	7,838.46		3,111.54
691-Historical Commission	950.00	0.00		950.00
692-Memorial Day Committee	3,000.00	2,575.66		424.34
710-Maturing Debt-Principal	919,485.00	919,483.00		2.00
751-Maturing Debt-Interest	339,404.23	321,434.31		17,969.92
752-Temporary Loan Interest	18,933.00	10,717.95		8,215.05
911-Worc Regional Retirement	1,055,412.00	1,055,412.00		0.00
912-Workers Compensation	197,000.00	182,583.22		14,416.78
913-Unemployment Benefits	66,510.00	42,024.46		24,485.54
914-Employee Benefits	2,993,784.22	2,990,082.47		3,701.75
945-Liability Insurance	146,200.00	144,362.01		1,837.99
TOTALS	30,841,758.36	28,761,754.04	1,750,146.99	329,857.33
915-State Assessments	<u>632,850.00</u>	<u>562,601.00</u>	-	<u>70,249.00</u>
GRAND TOTALS	31,474,608.36	29,324,355.04	1,750,146.99	400,106.33

**Accounting Department  
Expenditure Report  
JULY 1, 2017 - JUNE 30, 2018**

	<u>Budgeted</u>	<u>Expended</u>	<u>Carryover</u>	<u>Turnback</u>
100-Special Articles	1,294,020.43	1,100,022.95	168,123.67	25,873.81
101-Capital Improvement Budget	645,265.18	507,475.58	136,816.55	973.05
111-Legal Department	69,000.00	66,303.61		2,696.39
114-Moderator	232.00	162.00		70.00
122-Selectmen's Department	252,228.00	234,826.63	10,000.00	7,401.37
130-Reserve Fund (Balance)	15,500.00	0.00		15,500.00
131-Advisory Board	1,325.00	309.45		1,015.55
135-Accountant's Department	114,955.00	114,227.06		727.94
141-Assessors' Department	113,136.12	112,090.51		1,045.61
145-Treasurer's Department	160,514.00	152,556.03		7,957.97
147-Tax Title-Collector	16,000.00	1,779.40		14,220.60
152-Personnel Board	250.00	250.00		0.00
155-I T (Data Processing)	186,620.00	171,448.92	14,174.20	996.88
161-Town Clerk's Department	103,955.00	97,622.66		6,332.34
162-Elections & Registrations	21,500.00	20,766.92		733.08
180-Development & Inspectional Services	227,640.42	215,836.09	199.48	11,604.85
192-Town Owned Property	15,250.00	13,099.29		2,150.71
197-Town Hall Building Maintenance	55,155.00	55,153.41		1.59
198-Town Hall Telephones	6,400.00	6,165.39		234.61
199-General Government	82,538.94	81,263.91		1,275.03
210-Police Department	1,881,576.87	1,827,881.16	700.00	52,995.71
220-Fire Department	305,313.00	304,210.15		1,102.85
231-Ambulance Department	424,850.00	416,904.38		7,945.62
241-Code Department	67,267.20	65,827.77	44.96	1,394.47
290-Emergency Management	4,813.00	4,813.00		0.00
292-Animal Control	33,382.33	29,200.75	3,000.00	1,181.58
296-Insect Pest Control	9,770.00	8,189.99		1,580.01
310-362 School Department	16,302,094.00	14,893,667.73	1,408,426.27	0.00
300-School Department FY17 C/O	1,282,275.88	1,275,223.72		7,052.16
420-Highway Department	697,060.00	616,320.62		80,739.38
423-Snow & Ice	256,500.00	256,476.55		23.45
424-Street Lights	70,000.00	69,751.02		248.98
541-Council on Aging	84,417.54	82,235.74	107.40	2,074.40
543-Veteran's Services	97,925.00	96,993.20		931.80
545-Veteran's Graves Registration	2,400.00	1,533.00		867.00
610-Public Library	189,000.00	184,651.91	56.16	4,291.93
630-Parks & Recreation	10,950.00	7,838.46		3,111.54
691-Historical Commission	950.00	0.00		950.00
692-Memorial Day Committee	3,000.00	2,575.66		424.34
710-Maturing Debt-Principal	919,485.00	919,483.00		2.00



751-Maturing Debt-Interest	339,404.23	321,434.31		17,969.92
752-Temporary Loan Interest	18,933.00	10,717.95		8,215.05
911-Worc Regional Retirement	1,055,412.00	1,055,412.00		0.00
912-Workers Compensation	197,000.00	182,583.22		14,416.78
913-Unemployment Benefits	66,510.00	42,024.46		24,485.54
914-Employee Benefits	2,993,784.22	2,990,082.47		3,701.75
945-Liability Insurance	146,200.00	144,362.01		1,837.99
<b>TOTALS</b>	<b>30,841,758.36</b>	<b>28,761,754.04</b>	<b>1,741,648.69</b>	<b>338,355.63</b>

915-State Assessments	<u>632,850.00</u>	<u>562,601.00</u>	-	70,249.00
<b>GRAND TOTALS</b>	<b>31,474,608.36</b>	<b>29,324,355.04</b>	<b>1,741,648.69</b>	<b>408,604.63</b>

**Town of Leicester**  
**Trust Balances - June 30, 2018**

Permanent Trust Funds

FB-Cherry Valley Cemetery Trust	18,819.00
FB-Dorothy J Warren Trust	17,027.72
FB-OPEB Liability Trust	70,996.37

Expendable Trust Funds

FB-CV Cemetery Trust	1,852.80
FB-Newhall Trust	19,198.92
FB - SOUTHGATE TRUST	30,641.15
FB - I H THOMAS TRUST	1,517.25
FB - CAPITAL EXPENDITURE TRUST	3,461.93
FB - POST WAR REHAB TRUST	1,435.81
FB - ARTS COUNCIL TRUST	8,849.88
FB - DOROTHY J WARREN TRUST EXPENDABLE FUNDS	258.40
FB - HEALTH INSURANCE TRUST FUND	5,795.99
FB - OPEN SPACE TRUST	1,262.58
FB - OAKRIDGE ESTATES	877.12
FB - STAFFORD HILLS ESTATES	5,571.64
FB - BRIARCLIFF ESTATES TRUST	1,401.62
FB - GRANDVIEW ESTATES	122.84
FB - PONDVIEW ESTATES	1,524.37
FB - COLLIER ACRES	1,513.90
FB - HAMMOND ST SUBDIVISION	3,590.75
FB - STAFFORD ST - SOLAR PROJECT	101.55
FB - SEABOARD SOLAR MA PROJECT MGMT	1.09
FB - CUMBERLAND FARMS	0.21
FB - SUNCONNECT	2,912.20

FB - VERIZON WIRELESS FACILITY	1,613.92
FB - BORREGO SOLAR FARM	1.64
FB - 148 HENSHAW ST - SOLAR PROJECT	315.03
FB - LAFLASH BOUTILIER ROAD - SOLAR	319.68
FB - CURTIS STORAGE FACILITY	441.01
FB - OFFICE WAREHOUSE K MENARD	2,977.35
FB - NATIONAL GRID SOLAR PROJECT	82.69
FB - 515 HENSHAW ST SOLAR FARM	2,560.62
FB - OAK BLUFF LANE REVIEW	3,117.53
FB - MAYFLOWER/HOLCOMB REVIEW	2,566.74
FB - PARKER ST SUBDIVISION REVIEW	3,019.87
FB - CULTIVATE HOLDINGS REVIEW	2,100.44
FB - 101 HUNTOON LLC REVIEW	4,200.00
FB - M D HARRINGTON DEV INC CONCOM SURETY	5,383.77
FB - MARK RIEL PERFORMANCE BOND	5,309.20
FB - C CARRINGTON PERFORMANCE BOND CONCOM	2,093.58
FB - MELVYN GLICKMAN/DEPOT ASSOC PERF AGREE	4,330.72
FB - BOUTILIER ESTATES CONCOM 53G	517.40
FB - 500 MOOSE HILL ROAD SURETY - CURTIS	3,022.07
FB - SCHOLD REPLICATION BOND - SURETY	998.90
FB - STAFFORD HILL ESTATES SURETY	49,960.23
FB - PONDVIEW ESTATES SURETY	43,439.25
FB - COLLIER ACRES SURETY	32,661.57
FB - GRANDVIEW ESTATES SURETY	33,840.06
FB - HENSHAW ST SOLAR SURETY	7,506.93
FB - 93 HUNTOON KM KELLY - LANDSCAPING BOND	10,018.15
FB - LAFLASH/BOUTILIER SOLAR SURETY	8,010.53
FB - LHS STUDENT ACTIVITY TRUST	78,928.92
FB - MEMORIAL STUDENT ACTIVITY TRUST	5,650.57
FB - PRIMARY STUDENT ACTIVITY TRUST	28,870.72
FB - MIDDLE STUDENT ACTIVITY TRUST	10,672.50
FB - RHONDA SOOJIAN TRUST SCHOLARSHIP FUND	3,493.96
	556,760.64

<u>DONATIONS</u>	<u>Balance Forward</u>	<u>Revenue +</u>	<u>Expenses -</u>	<u>Transfer to GF -</u>	<u>End Balance</u>
FB - DONATIONS - FOUNDERS DAY CELEBRATION	2,050.25	0.00	0.00	0.00	2,050.25
FB - DONATIONS - COPELAND LIBRARY	691.82	0.00	0.00	0.00	691.82
FB - DONATIONS - TOWN MISCELLANEOUS	510.00	200.00	0.00	0.00	710.00
FB - DONATIONS - POLICE	17,084.48	175.00	80.00	0.00	17,179.48
FB - DONATIONS - DARE	5,871.41	80.00	3,111.27	0.00	2,840.14
FB - DONATIONS - RDTF SEIZURES RELEASED	50,426.11	37,409.13	33,766.33	0.00	54,068.91
FB - DONATIONS - FIRE	10,397.19	50.00	1,244.54	0.00	9,202.65

FB - DONATIONS - AMBULANCE	5,841.18	0.00	424.06	0.00	5,417.12
FB - DONATIONS - HIGHWAY	7,471.99	36.50	1,049.69	0.00	6,458.80
FB - DONATIONS - KEEP LEICESTER GREEN	250.00	0.00	0.00	0.00	250.00
FB - DONATIONS - COA	71,293.39	13,681.86	16,580.22	0.00	68,395.03
FB - DONATIONS - LIBRARY	0.00	0.00	0.00	0.00	0.00
FB - DONATIONS - RECREATION	15,759.39	17,038.56	1,076.40	0.00	31,721.55
FB - DONATIONS - SCHOOLS	12,411.14	35,508.76	17,260.68	0.00	30,659.22

<b><u>TOTAL DONATIONS:</u></b>	<b><u>200,058.35</u></b>	<b><u>104,179.81</u></b>	<b><u>74,593.19</u></b>	<b><u>0.00</u></b>	<b><u>229,644.97</u></b>
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<b><u>RESERVE FOR APPROPRIATION</u></b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
RESERVE FOR APPROPRIATION- AMBULANCE FEES	78,233.62	439,572.83	0.00	486,490.66	31,315.79
RESERVE FOR APPROPRIATION-INS REIMB > \$20,000.	0.00	0.00	0.00	0.00	0.00
RESERVE FOR APPROPRIATION-NOI FEES (WETLANDS)	20,771.98	4,670.00	0.00	3,882.00	21,559.98
RESERVE FOR APPROPRIATION-SALE OF CEMETERY LOTS	9,260.00	0.00	0.00	0.00	9,260.00
RESERVE FOR APPROPRIATION-TITLE V RESERVE FOR SEPTIC ASSISTANCE PROGRAM-TITLE V	137,344.73	5,246.11	0.00	19,944.00	122,646.84
RESERVE FOR APPROPRIATION-WATERWAY IMPROVEMENT	1,342.00	0.00	0.00	0.00	1,342.00
	7,830.39	0.00	0.00	0.00	7,830.39
<b><u>TOTAL RESERVE FOR APPROPRIATION:</u></b>	<b><u>254,782.72</u></b>	<b><u>449,488.94</u></b>	<b><u>0.00</u></b>	<b><u>510,316.66</u></b>	<b><u>193,955.00</u></b>

<b><u>REVOLVING FUNDS</u></b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
FB - TOWN HALL LEASING & RENTAL REVOLVING	13,398.34	2,764.18	4,183.76	0.00	11,978.76
FB - DIS REVOLVING	0.00	3,002.00	2,998.00	0.00	4.00
FB - POLICE DEPT TRAINING REVOLVING	5,256.01	1,260.00	1,422.71	0.00	5,093.30
FB - AMBULANCE TRAINING REVOLVING	482.05	0.00	0.00	0.00	482.05
FB - CODE REVOLVING	113,865.48	45,594.50	47,573.10	0.00	111,886.88
FB - HIGHWAY REVOLVING	0.00	16,160.92	17,669.19	0.00	-1,508.27
FB - BOH CLINICS REVOLVING	13,068.67	2,523.48	0.00	0.00	15,592.15
FB - RECYCLING REVOLVING	5,161.95	20,982.11	21,237.35	0.00	4,906.71
FB - COA REVOLVING	5,348.24	8,419.37	9,212.01	0.00	4,555.60
FB - RECREATION REVOLVING (FUND 16)	15,010.01	9,525.00	9,791.31	0.00	14,473.70
FB - TAX TITLE COLLECTION REVOLVING	3,802.92	5,420.88	0.00	0.00	9,223.80
FB - LAW ENFORCEMENT TRUST REVOLVING	7,153.05	0.00	0.00	0.00	7,153.05
FB - RECREATION REVOLVING (FUND 15)	1,894.55	0.00	520.00	0.00	1,374.55
FB - RESTITUTION 20K	2,323.64	26,840.29	27,198.45	1,965.48	0.00
<b><u>TOTAL TOWN REVOLVING ACCOUNTS:</u></b>	<b><u>186,764.91</u></b>	<b><u>142,492.73</u></b>	<b><u>141,805.88</u></b>	<b><u>1,965.48</u></b>	<b><u>185,216.28</u></b>

FB - CAFETERIA REVOLVING	129,722.67	665,818.74	650,306.16	0.00	145,235.25
FB - PRESCHOOL REVOLVING	112,953.58	127,613.92	139,833.82	0.00	100,733.68
FB - LOST BOOKS REVOLVING	1,841.55	887.46	370.70	0.00	2,358.31
FB - SCHOOL CHOICE TUITION	763,557.85	524,351.37	528,076.46	0.00	759,832.76
FB - SCHOOL BLDG RENTAL	1,726.30	3,769.20	4,320.87	0.00	1,174.63
FB - EXPANDED LEARNING PROGRAMS REVOLVING	172,053.38	160,381.32	130,031.06	0.00	202,403.64
FB - TRANSPORTATION FEES REVOLVING	65,080.32	0.00	2,764.00	0.00	62,316.32
FB - NON-RESIDENT TUITION REVOLVING	55,060.53	57,383.02	91,958.60	0.00	20,484.95
FB - SCH 1:1 TECHNOLOGY REVOLVING	12,838.86	13,435.00	18,385.25	0.00	7,888.61
FB - ATHLETIC REVOLVING	110,852.31	103,236.07	159,880.54	0.00	54,207.84
<b><u>TOTAL SCHOOL REVOLVING ACCOUNTS:</u></b>	<b><u>1,425,687.35</u></b>	<b><u>1,656,876.10</u></b>	<b><u>1,725,927.46</u></b>	<b><u>0.00</u></b>	<b><u>1,356,635.99</u></b>
<b><u>GRAND TOTAL ALL REVOLVING:</u></b>	<b><u>2,067,293.33</u></b>	<b><u>2,353,037.58</u></b>	<b><u>1,942,326.53</u></b>	<b><u>512,282.14</u></b>	<b><u>1,965,452.24</u></b>

#### GRANTS – FY 2018

<b><u>School Grants</u></b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
FB - 2017 CIRCUIT BREAKER	536,465.00	27,617.07	564,082.07	0.00	0.00
FB - 2018 CIRCUIT BREAKER	0.00	531,955.68	243,742.68	0.00	288,213.00
FB - 2015 TITLE IIA GRANT - FC 140	443.00	0.00	443.00	0.00	0.00
FB - 2016 PL94-142 240 GRANT	0.00	113,176.20	113,176.20	0.00	0.00
FB - 2016 TITLE I GRANT - FC 305	-0.40	0.00	0.00	0.00	-0.40
FB - 2016 TITLE IIA GRANT - FC 140	-443.00	0.00	443.00	0.00	0.00
FB - 2017 PL94-142 240 GRANT	18,469.37	193,200.39	211,669.76	0.00	0.00
FB - 2017 EARLY CHILDHOOD GRANT - FC 262	87.71	9,761.82	9,849.53	0.00	0.00
FB - 2017 TITLE 1A GRANT - FC 305	19,016.06	43,966.95	62,983.00	0.00	0.01
FB - 2017 TITLE IIA GRANT - FC 140	5,024.24	6,767.00	11,791.24	0.00	0.00
FB - 2017 EC SPED PROG IMPROV - FC 298	1,400.00	0.00	1,400.00	0.00	0.00
FB - 2017 SPED PROG IMPROVEMENT FC 274	511.00	8,247.00	8,758.00	0.00	0.00
FB - 2017 TITLE I - SUPPORT FC 323B	509.75	0.00	509.75	0.00	0.00
FB - 2017 PD FRAMEWORKS & STANDARD FC 144	13,236.00	20,000.00	33,236.00	0.00	0.00
FB - 2018 PL94-142 240 GRANT	0.00	293,091.00	284,589.68	0.00	8,501.32
FB - 2018 TITLE 1A GRANT - FC 305	0.00	145,732.77	137,378.42	0.00	8,354.35
FB - 2018 TITLE IIA GRANT - FC 140	0.00	36,877.00	37,288.51	0.00	-411.51
FB - 2018 EARLY CHILDHOOD GRANT - FC 262	0.00	16,994.00	12,986.42	0.00	4,007.58
FB - 2018 SPED PROG IMPROVEMENT FC 274	0.00	4,342.77	5,588.47	0.00	-1,245.70
FB - 2018 TITLE IVA - FC 309	0.00	1,653.00	1,871.25	0.00	-218.25
FB - 2017 BIG YELLOW SCH BUS GRANT	200.00	0.00	200.00	0.00	0.00
FB - 2018 BIG YELLOW SCH BUS GRANT	0.00	400.00	400.00	0.00	0.00
FB - 2018 ESHS GRANT	0.00	3,000.00	3,000.00	0.00	0.00

FB - 2018 PLTW GRANT - MID	0.00	21,000.00	19,092.56	0.00	1,907.44
FB - 2018 PLTW GRANT - HS	0.00	26,250.00	19,382.36	0.00	6,867.64
FB - 2018 FUEL UP AND PLAY	0.00	1,768.57	858.20	0.00	910.37
FB - 2018 WCCD MINI GRANT	0.00	175.00	175.00	0.00	0.00
FB - 2018 TARGET ATHLETIC GRANT	0.00	1,000.00	0.00	0.00	1,000.00
FB - 2017 FUEL UP TO PLAY 60	7.65	1,808.00	1,800.35	0.00	7.65

<b><u>TOTAL SCHOOL GRANTS:</u></b>	<b><u>594,926.38</u></b>	<b><u>1,508,784.22</u></b>	<b><u>1,786,695.45</u></b>	<b><u>0.00</u></b>	<b><u>317,893.50</u></b>
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<u>Town Grants</u>	<u>Balance Forward</u>	<u>Revenue +</u>	<u>Expenses -</u>	<u>Transfer to GF -</u>	<u>End Balance</u>
FB - MRIP GRANT	3,852.76	83,559.36	62,602.35	0.00	24,809.77
FB - 2015 911 SUPPORT & INCENTIVE GRANT	7,623.24	0.00	0.00	0.00	7,623.24
FB - 2016 TRAINING/EMD/REGULATORY GRANT	-555.60	0.00	0.00	0.00	-555.60
FB - 2017 TRAFFIC ENFORCEMENT GRANT	0.00	3,771.18	3,771.18	0.00	0.00
FB - 2018 TRAFFIC ENFORCEMENT GRANT	0.00	1,113.90	1,113.90	0.00	0.00
FB - 2015 FIRE SAFE & SENIOR SAFE GRANT	27.27	0.00	27.27	0.00	0.00
FB - 2016 FIRE SAFE & SENIOR SAFE GRANT	1,641.08	1,641.08	0.00	0.00	0.00
FB - 2017 FIRE SAFE & SENIOR SAFE GRANT	4,803.96	726.90	5,530.86	0.00	0.00
FB - 2018 FIRE SAFE & SENIOR SAFE GRANT	0.00	6,123.00	1,095.28	0.00	5,027.72
FB - 2015 EMPG GRANT	0.00	1,507.50	0.00	0.00	1,507.50
FB - 2016 EMPG GRANT	0.00	3,220.00	3,220.00	0.00	0.00
FB - 2018 MASS DOT COMPLETE STREETS	0.00	12,853.77	12,853.77	0.00	0.00
FB - 2017 COA FORMULA GRANT	0.00	200.00	200.00	0.00	0.00
FB - 2018 COA FORMULA GRANT	0.00	23,615.95	23,615.95	0.00	0.00
FB - 2018 GREENVILLE POND RENO GRANT	0.00	15,000.00	14,357.00	0.00	643.00
FB - 2018 MASS DCR - FOREST	0.00	2,464.50	2,464.50	0.00	0.00
FB - LIBRARY GRANT I	30,997.46	7,581.02	6,947.28	0.00	31,631.20
FB - LIBRARY GRANT II	26,586.25	8,810.09	3,529.39	0.00	31,866.95
FB - 2016 PD-NICB SPECIAL INVESTIGATION	2,980.00	0.00	2,980.00	0.00	0.00
FB - 2013 WALMART COMMUNITY GRANT	716.02	0.00	104.36	0.00	611.66
FB - 2017 FIRE WALMART COMMUNITY GRANT	50.00	0.00	0.00	0.00	50.00
FB - 2018 WALMART COMMUNITY GRANT	0.00	104.36	104.36	0.00	0.00
FB - 2018 PD ANIT-DRUG PROGRAM GRANT	0.00	1,245.25	1,245.25	0.00	0.00
FB - 2015 PD GWCF AED GRANT	425.80	0.00	0.00	0.00	425.80
FB - 2015 LCAC EQUIPMENT	12,468.74	0.00	12,468.74	0.00	0.00
FB - 2016 LCAC PEG ACCESS GRANT	18,900.76	65,251.71	84,152.47	0.00	0.00
FB - 2017 LCAC PEG ACCESS GRANT	110,846.74	110,846.74	0.00	0.00	0.00
FB - 2018 LCAC PEG ACCESS GRANT	112,605.38	107,798.32	63,613.00	0.00	156,790.70
FB - 2014 COA GWCF COMPUTERS GRANT	650.00	0.00	650.00	0.00	0.00
FB - 2018 COA GWCF GRANT	5,000.00	4,049.17	8,049.17	0.00	0.00
FB - 2019 COA GWCF GRANT	0.00	7,000.00	0.00	0.00	7,000.00

<b><u>TOTAL TOWN GRANTS:</u></b>	<b><u>339,619.86</u></b>	<b><u>468,483.80</u></b>	<b><u>314,696.08</u></b>	<b><u>0.00</u></b>	<b><u>267,431.94</u></b>
<b><u>GRAND TOTAL ALL GRANTS:</u></b>	<b><u>934,546.24</u></b>	<b><u>1,977,268.02</u></b>	<b><u>2,101,391.53</u></b>	<b><u>0.00</u></b>	<b><u>585,325.44</u></b>

Town of Leicester  
General Fund Revenues  
Revenues - June 30, 2018

**GOVERNMENTAL**

C S CHAPTER 70	\$ 9,708,447.00
C S TRANSPORTATION CHAP 71	\$ 16,536.00
C S CHARTER SCHOOLS	\$ 41,246.00
C S ELDERLY EXEMPTIONS	\$ 12,048.00
C S STATE LAND	\$ 12,215.00
C S UNRESTRICTED GOVT AID	\$ 1,734,555.00
C S VETERANS/BLIND	\$ 45,465.00
C S VET'S BENEFITS REIMBURSED	\$ 63,438.00
COURT FINES	\$ 40,075.04
STATE MISC	\$ 889.50
IN LIEU OF TAXES	\$ 47,110.58
MEDICAID REIMBURSEMENTS	\$ 173,112.99

**TAXES**

PERSONAL PROPERTY	\$ 422,644.75
REAL ESTATE	\$ 14,188,051.63
61 61A 61B WITHDRWL/ROLLBACK	\$ 5,726.12
TAX LIENS REDEEMED	\$ 52,218.43
M V EXCISE	\$ 1,519,483.33
BOAT EXCISE	\$ 1,514.70
MEALS EXCISE TAX	\$ 101,306.73

**DEPARTMENTAL**

AMBULANCE FEES	\$ 80.00
ANIMAL CONTROL FEES & VIOLATIONS	\$ 31,397.00
BOARD OF HEALTH INSPECTIONS & FEES	\$ 47,893.00
CABLE FRANCHISE PAYMENT	\$ 25,174.05
CODE DEPT	\$ 67,828.55
CONSERVATION FEES	\$ 3,320.63
COUNCIL ON AGING FEES	\$ 2,643.00
EMPLOYEE BENEFIT REIMB	\$ 107,565.16
FIRE DEPT FEES	\$ 23,301.35
GRAVE OPENING FEES	\$ -
HIGHWAY FEES	\$ 675.00
HILLTOP MGMT CC LEASE	\$ 18,000.00
INTEREST ON INVESTMENTS	\$ 46,758.13
LIBRARY FINES & FEES	\$ 1,852.37
LIQUOR LICENSES	\$ 18,340.00
MISC LICENSES	\$ 6,404.68
MISC TOWN DEPARTMENTS	\$ 593.63
MISC-NON RECURRING	\$ 47,559.17
MUNICIPAL LIENS-COLLECTOR	\$ 16,925.00
PARKING TICKETS/FINES	\$ 5,040.00
PENALTIES/INT ON TAXES	\$ 182,205.69
PLANNING BOARD FEES	\$ 8,389.00
POLICE FEES	\$ 39,237.03
SALE OF TOWN INVENTORY	\$ 10,336.00
SCHOOL MISC	\$ 185.00
TOWN CLERK FEES	\$ 15,788.00
TREASURER MISC	\$ 11,550.68
WRTA REIMB	\$ 21,067.19
ZONING BOARD FEES	\$ 1,925.00

**TOTAL REVENUES: \$ 28,948,118.11**

## TREASURER

### CASH BALANCES AS OF 6/30/18

General Fund	1,032,169.93
Stabilization Fund	939,044.74
CIPC Stabilization Fund	3,192.12
Evidence Fund	912.22
High School Student Activity	84,552.65
Memorial Student Activity	8,459.43
Middle School Student Activity	51,543.40
Primary School Student Activity	39,703.71
Trust & Surety Funds	359,373.59
Library Grant	416,627.45
<b>TOTAL CASH BALANCES</b>	<b>2,935,579.24</b>

### DEBT

	MATURITY DATE	7/1/2017 BALANCE	NEW DEBT ISSUED	PRINCIPAL PAYMENT	INTEREST PAYMENT	6/30/2018 BALANCE
<b>LONG TERM DEBT</b>						
Police Land Purchase	3/15/2021	78,313.78		20,000.00	2,049.42	58,313.78
Police Station	3/15/2024	1,147,537.91		175,000.00	31,801.14	972,537.91
Hillcrest CC	3/15/2015	1,042,230.23		160,000.00	28,866.90	882,230.23
Septic Loans	8/1/2019	116,404.00		19,944.00		96,460.00
RT 9 West Water Mains	11/15/2020	385,000.00		100,000.00	10,050.00	285,000.00
RT 9 Pump Station	3/15/2024	66,918.08		10,000.00	1,857.54	56,918.08
School Roof	8/1/2020	145,000.00		40,000.00	5,250.00	105,000.00
Roof Middle School/Boiler	6/27/2042	371,084.81		9,691.87	12,524.13	361,392.94
Town Hall Elevator	5/1/2028		250,000.00	0	4391.67	250,000.00
Town Hall Remodeling	5/1/2028		100,000.00	0	1756.67	100,000.00
<b>TOTAL</b>		<b>3,352,488.81</b>	<b>350,000.00</b>	<b>534,635.87</b>	<b>98,547.47</b>	<b>3,167,852.94</b>

### SHORT TERM DEBT

Fire Station Construction	1,657,415.00	-	1,657,415.00	10,717.95	-
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Library BAN	3,577,000.00	-	-	-	3,577,000.00
Hillcrest BAN	100,000.00	-	-	-	100,000.00
Feasability BAN	300,000.00	-	-	-	300,000.00
<b>TOTAL</b>	<b>5,634,415.00</b>	<b>0.00</b>	<b>1,657,415.00</b>	<b>10,717.95</b>	<b>3,977,000.00</b>

### Fiscal Year 2018 Tax Collections

Year	6/30/2017	REAL ESTATE				6/30/2018
	Balance	Commitments	Exemptions Abatements	Payments less Refunds	Transfer to Tax Title	Balance
2018	-	14,435,406.18	125,514.16	13,960,533.97	68,384.90	280,973.15
2017	0	13,692,211.57	109,573.12	13,261,344.37	5,504.69	315,789.39
2016	320,496.55	0.00	1,277.64	155,202.62	3,340.58	160,675.71
2015	73,021.75	0.00	0.00	17,182.05	0.00	55,839.70
2014	7,347.85	0.00	0.00	0.00	0.00	7,347.85
2013	6,058.31	0.00	0.00	0.00	0.00	6,058.31
Prior Yrs	12,628.72	0.00	0.00	0.00	0.00	12,628.72
<b>TOTAL</b>	<b>419,553.18</b>	<b>28,127,617.75</b>	<b>236,364.92</b>	<b>27,394,263.01</b>	<b>77,230.17</b>	<b>839,312.83</b>

	6/30/2017	PERSONAL PROPERTY				6/30/2018
	Balance	Commitments	Abatements	Payments	Refunds	Balance
2018	-	454,131.28	6,633.57	419,698.78	300.72	28,099.65
2017	0	463,181.95	0.00	458,652.96	32.26	4,561.25
2016	3,795.08	0.00	0.00	9,983.33	7,060.70	872.45
2015	1519.96	0.00	0.00	34.71	0.00	1,485.25
2014	1,542.39	0.00	0.00	36.53	0.00	1,505.86
2013	1,128.51	0.00	0.00	0.00	0.00	1,128.51
Prior Yrs	2,904.47	0.00	10,496.63	0.00	10,496.63	2,904.47
<b>TOTAL</b>	<b>10,890.41</b>	<b>917,313.23</b>	<b>17,130.20</b>	<b>888,406.31</b>	<b>17,890.31</b>	<b>40,557.44</b>

	6/30/2017	MOTOR VEHICLE EXCISE				6/30/2018
	Balance	Commitment	Abatements	Payments	Refunds	Balance



2018	-	1,411,302.88	24,499.33	1,236,315.40	8,188.84	158,676.99
2017	0	1,307,002.37	23,499.71	1,142,281.83	6,399.53	147,620.36
2016	139,106.39	144,972.43	15,709.92	249,221.51	13,274.96	32,422.35
2015	30,480.54	78.75	829.80	16,414.57	412.68	13,727.60
2014	12,222.39	0.00	97.50	4,429.62	17.50	7,712.77
2013	9,128.09	0.00	0.00	2,592.10	0.00	6,535.99
Prior Yrs	101,275.88	0.00	136.25	2,582.82	0.00	98,556.81
<b>TOTAL</b>	<b>292,213.29</b>	<b>2,863,356.43</b>	<b>64,772.51</b>	<b>2,653,837.85</b>	<b>28,293.51</b>	<b>465,252.87</b>

<b>6/30/2017</b>		<b>BOAT EXCISE</b>				<b>6/30/2018</b>
	<b>Balance</b>	<b>Commitment</b>	<b>Abatements</b>	<b>Payments</b>	<b>Refunds</b>	<b>Balance</b>
2018	-	2,301.00	148.00	937.00	-	1,216.00
2017	0	2,609.00	45.00	1,591.00	0.00	973.00
2016	797.08	0.00	25.00	417.59	0.00	354.49
2015	292.42	0.00	0.00	0.00	0.00	292.42
2014	414.00	0.00	0.00	0.00	0.00	414.00
2013	265.65	0.00	0.00	0.00	0.00	265.65
Prior Yr	928.98	0.00	0.00	30.00	0.00	898.98
<b>TOTAL</b>	<b>2,698.13</b>	<b>4,910.00</b>	<b>218.00</b>	<b>2,975.59</b>	<b>0.00</b>	<b>4,414.54</b>

**WATERSHED  
DISTRICTS**

**Collections by Town - Funds to Districts as Collected**

<b>6/30/2017</b>		<b>BURNCOAT POND</b>				<b>6/30/2018</b>
	<b>Balance</b>	<b>Commitment</b>	<b>Payments</b>	<b>Refunds</b>	<b>Transfer to Tax Title</b>	<b>Balance</b>
2018	-	55,558.21	55,296.40	633.59	-	-371.78
2017	0	75,561.18	78,192.71	0.00	0.00	-2,631.53
2016	9,802.36	0.00	8,175.43	8.27	0.00	1,635.20
2015	2,214.92	0.00	491.16	0.00	0.00	1,723.76
2014	0.00	0.00	0.00	0.00	0.00	0.00
2013	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>12,017.28</b>	<b>131,119.39</b>	<b>142,155.70</b>	<b>641.86</b>	<b>0.00</b>	<b>355.65</b>

<b>6/30/2017</b>		<b>CEDAR MEADOW</b>				<b>6/30/2018</b>
	<b>Balance</b>	<b>Commitment</b>	<b>Payments</b>	<b>Refunds</b>	<b>Transfer to Tax Title</b>	<b>Balance</b>

2018	-	38,421.62	40,042.65	5,345.52	58.99	-7,025.54
2017	0	48,048.87	44,080.95	0.00	0.00	3,967.92
2016	2,169.39		1,988.63	271.78	0.00	452.54
2015	1,196.15	0.00	501.18	0.00	0.00	694.97
2014	268.32	0.00	0.00	0.00	0.00	268.32
2013	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3,633.86</b>	<b>86,470.49</b>	<b>86,613.41</b>	<b>5,617.30</b>	<b>58.99</b>	<b>-1,641.79</b>

	6/30/2017		STILES			6/30/2018
	Balance	Commitment	Payments	Refunds	Transfer to Tax Title	Balance
2018	-	39,494.89	38,072.93	881.51	1,197.38	1,106.09
2017	0	39,717.15	34,815.69	1,105.05	0.00	6,006.51
2016	521.98	0.00	1,836.28	0.11	0.00	-1,314.19
2015	0.00	0.00	0.00	0.00	0.00	0.00
2014	205.11	0.00	0.00	0.00	0.00	205.11
2013	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>727.09</b>	<b>79,212.04</b>	<b>74,724.90</b>	<b>1,986.67</b>	<b>1,197.38</b>	<b>6,003.52</b>

#### Interest and Fee Collections

FY18

MLC Revenue	36,550.00
Total Interest	34,668.31
NSF	
Fees	-
Certificates of Dissolvemnt	375.00
Total Demand Fees	25,026.46
Total RMV Fees	9,920.00
Total Warrant Fees	8,690.00

<b>TOTAL</b>	<b>105,309.77</b>
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#### BETTERMENT PAYOFFS

Cherry Valley Sewer District	64314.82
Hillcrest Sewer District	61018.26
Leicester Water Supply District	64402.08
Oxford Rochdale Sewer District	15627.18
Cedar Meadow	50869.06
<b>TOTAL</b>	<b>256,231.40</b>

**BETTERMENTS &  
LIENS**

	Payments	Transfer to Tax Title
Board of Health Title V Loan	2,960.85	
Board of Health Title V Interest	1,513.89	
Cherry Valley Sewer Betterment	64,314.82	794.10
Cherry Valley Sewer Interest	38,012.89	575.71
Cherry Valley Sewer Unpaid User Fee	1,847.94	
Cherry Valley/ Rochdale Water Unpaid User fee	13,345.72	
Hillcrest Sewer Betterment	61,018.26	1,410.00
Hillcrest Sewer Betterment Interest	14,558.88	394.80
Hillcrest Sewer Unpaid User Fee	11,260.00	660.00
Hillcrest Water Unpaid User Fee	9,717.79	520.18
Leicester Water Supply - Sewer Betterment	64,402.08	4,950.00
Leicester Water Supply Sewer Interest	39,554.99	1,782.00
Leicester Water Supply Unpaid User fees	24,501.27	
Oxford Rochdale Sewer Betterment	15,627.18	530.00
Oxford Rochdale Sewer Interest	2,797.54	60.95
Oxford Rochdale Sewer - Unpaid User Fee	35,390.00	3,165.00
Cedar Meadow Betterment	50,869.06	74.37
Cedar Meadow Betterment Interest	44,908.51	123.83

**TREASURER TAX TITLE**

TAX TITLE	6/30/2017 BALANCE	NEW TAKINGS	SUBSEQUENT TAKINGS	DEFERRALS	PAYMENTS	DISCLAIMER	TRANSFER TO FORECLOSURE	6/30/2018 BALANCE
<b>TOWN:</b>								
REAL ESTATE	188,359.45	-	252,867.91		51,086.68		-	390,140.68
<b>DISTRICTS- BETTERMENTS:</b>								
OXFORD/ROCHDALE SEWER	889.42	-	1,772.41				-	2,661.83
CHERRY VALLEY/ROCHDALE	-				-			-
CHERRY VALLEY SEWER	3,057.25	-	2,819.04	-	-			5,876.29
LEICESTER WATER SUPPLY	47,803.03	-	20,790.00		-	-		68,593.03
HILLCREST SEWER/WATER	18,894.00		5,583.60		-			24,477.60
Cedar Meadow	148.74		185.92					334.66

**DISTRICTS-USAGE FEES:**

CHERRY VALLEY SEWER	-	-	-	-
CV/ROCHDALE WATER	1,724.09	1,966.67		3,690.76
HILLCREST				
SEWER/WATER	2,590.00	1,970.00	1,471.34	3,088.66
LEICESTER WATER				
SUPPLY	-			-
OXFORD/ROCHDALE				
SEWER	2,847.26	11,235.00	1,195.00	12,887.26

**WATERSHEDS:**

STILES	1,400.09	4,426.98	540.38	5,286.69
CEDAR MEADOW	(17.76)	-	238.18	65.91
BURNCOAT	-			-

**TAX DEFERRALS:**

REAL ESTATE	3686.85		2055.75	5,742.60
CHERRY VALLEY SEWER	15,921.63		694.83	16,616.46
<b>TOTALS</b>	<b>287,304.05</b>	<b>-</b>	<b>303,855.71</b>	<b>2,750.58</b>
			<b>54,359.31</b>	<b>-</b>
				<b>-</b>
				<b>539,551.03</b>

**FORECLOSED PROPERTIES - TOWN OWNED**

PARCEL		LOCATION	FORECLOSURE DATE	RE TAX	CHERRY VALLEY SEWER	OXFORD ROCHDALE SEWER	CHERRY VALLEY/ ROCHDALE WATER	LEICESTER SEWER	CEDAR MEADOW W/S	HILLCREST SEWER
MAP	LOT									
		CHERRY VALLEY								
21B	E3	PARK	6/30/1986	28.25						
		CHERRY VALLEY								
21B	E3	PARK	6/30/1986	28.25						
		CHERRY VALLEY								
21B	E3	PARK	6/30/1986	248.68						
		CHERRY VALLEY								
21B	E3	PARK	6/30/1986	28.25						
		CHERRY VALLEY								
21B	E6	PARK	6/30/1986	369.47						
		CHERRY VALLEY								
21B	F1	PARK	6/30/1986	28.25						
		CHERRY VALLEY								
21B	F2	PARK	6/30/1986	28.25						
		CHERRY VALLEY								
21B	F3	PARK	6/30/1986	28.25						
24A	E17	HARDING ST	2/10/1995	179.12						
29A	D8	BIRCHWOOD RD	2/10/1995	547.94						

31	A2	PETER SALEM RD	2/10/1995	597.26	
43	A11	RIVER ST	3/5/2001	8,717.20	
23D	A1.1	MAIN ST	9/11/2001	658.30	40.11
29A	G2	BIRCHWOOD DRI	3/26/2002	1,376.90	
29A	G3	BIRCHWOOD DRI	3/26/2002	1,449.39	
26C	A1	BURNCOAT ST	6/23/2004	6,408.71	
43	C5	PLEASANT ST	12/14/2005	5,867.55	
23C	E14	BOYD ST	3/23/2006	1,181.48	10.86
23D	A1	MAIN ST	3/23/2006	847.11	
23D	A4	MAIN ST	3/23/2006	483.78	
25A	E15	NEWFIELD ST	3/23/2006	712.44	
25A	E17	SOMERSET ST	3/23/2006	721.63	
25A	E20	UTICA ST	3/23/2006	1,180.25	
28A	C6	LAKE SHORE DR	3/23/2006	1,583.99	
28B	G3	HJEMLOCK LN	3/23/2006	797.46	
33A	A1	LOGAN ST	3/23/2006	645.05	
38A	A4	PLEASANT ST	3/23/2006	632.14	
43A	B4	PLEASANT ST	3/23/2006	1,062.72	
30A	A18	STERLING ST	3/26/2006	1,213.09	
34B	B4	STAFFORD ST	6/17/2006	3,005.42	85.07
49	C8	PARKER ST	8/4/2006	9,980.30	
36	B5	STAFFORD ST	10/4/2006	4,192.82	
15A	A19	CHAPEL ST	11/20/2006	8,531.07	78.12
					12,851.16
41A	B14	FERNCROFT RD	2/8/2007	3,308.59	
27A	C5	RAWSON ST	6/7/2007	17,494.26	
29A	D9	BIRCHWOOD RD	10/23/2007	6,040.79	
29A	D10	WALBRIDGE RD	10/23/2007	6,300.94	7,557.60
28B	B2	LAKEVIEW ST	2/7/2008	502.20	
21	A11	MAIN ST	4/18/2008	1,633.86	

29A	G1	BIRCHWOOD DRI	4/18/2008	955.97					
24	C20	AUBURN ST	7/25/2008	635.95					
23C	F3	MAIN ST	9/17/2010	3,669.10	4,615.68				
28A	E6	LAKE SHORE DR	6/22/2005	715.67				64.52	
48	C- 11	201 BALDWIN	4/12/2017	21,380.71					
<b>6/30/2017 TOTAL</b>				<b>125,998.81</b>	<b>4,829.84</b>	<b>-</b>	<b>-</b>	<b>12,851.16</b>	<b>64.52</b>
								<b>7,557.60</b>	

### Town Gross Wages 2018

DEPARTMENT NAME	LAST NAME	FIRST NAME	GROSS
Senior Work Program	Brink	Sandra	748
Senior Work Program	Casey	Elaine	748
Senior Work Program	Castell	Roger	748
Senior Work Program	Cherry	Ernestine	554
Senior Work Program	Connery	Maureen	748
Senior Work Program	Delaney	Judith	748
Senior Work Program	Dowgielewicz	Ruth	748
Senior Work Program	Jubinville	Richard	480
Senior Work Program	McGowan-Brown	Linda	748
Senior Work Program	Miller	Lisa	490
Senior Work Program	O'Neil	Carole	748
Senior Work Program	Perron	Robert	748
Senior Work Program	Pingeton	Regina	562
Senior Work Program	Potter	Steven	748
Senior Work Program	RocheFord	Neal	748
Senior Work Program	Sjogren	Odette	143
Accounting	Lawrence	Allison	65701
Accounting	Messina	Katie	23138
Council on Aging	Cloutier	Rachelle	32897
Council on Aging	Foley	Robert	6331
Council on Aging	Gercken	David	10481
Council on Aging	Grenier	Genevieve	9480
Council on Aging	Lamb	Nancy	15663
Ambulance	Calamare	Anthony	4931
Ambulance	Clark Jr.	Jeffrey	10042
Ambulance	Cooney	Megan	7665
Ambulance	Dube	Molly	2349
Ambulance	Durant	Karen	1269
Ambulance	Franklin	Jennifer	16693
Ambulance	Franklin	Michael	42920

Ambulance	Jarobski	Robert	738
Ambulance	Kuchinski	Joseph C	7691
Ambulance	Laflash	Scott M	463
Ambulance	Lyon	Timothy	363
Ambulance	Mastromatteo	Ryan	2341
Ambulance	McDowell	Koury	35992
Ambulance	McNamara	Jonathan	2603
Ambulance	Mullins	Kaitlyn	676
Ambulance	Normandin	Paul	9471
Ambulance	Nugent	Valerie	10698
Ambulance	Plante	Pamela	3016
Ambulance	Plante	Colleen	27296
Ambulance	Plante	Ryan J	19577
Ambulance	Sculthorpe	Donna	39510
Ambulance	Seaver	Sarah	2460
Ambulance	Torres	Ruben	24032
Ambulance	Wilson	Cheryl A	6020
Ambulance	Wilson	Mark F	4839
Animal Control	Dykas-Gonet	Patricia	24316
Assessors	Asquith	Kathleen	38809
Assessors	Davis	Paul	577
Assessors	Dellacava	Michael L	577
Assessors	Paquette	Arthur	577
Assessors	Prescott	John F	66016
Board of Health	Hale	Pamela	276
Clerk	Davis	Deborah	63735
Clerk	Zusack	Susan	34858
Election Workers	Berthiaume	Judith	33
Election Workers	Bisson	Roberta	442
Election Workers	Connery	Maureen	1113
Election Workers	Curtis	Michael	1113
Election Workers	Donahue	Janet	171
Election Workers	Dowielewicz	Ruth	183
Election Workers	Eichholz	Mary	260
Election Workers	Frazier	Amy	1278
Election Workers	Granville	Linda	326
Election Workers	Harris	Carolyn	325
Election Workers	Hickey	Dorothy	523
Election Workers	Israelian-Fleming	Kathy	425
Election Workers	Ivel	Judith	285
Election Workers	Ivel	Leonard	1113
Election Workers	Jubinvile	Lorraine	480
Election Workers	Kemp	Nancy	464

Election Workers	Lareau	Pauline	510
Election Workers	Lawton	Katharine	420
Election Workers	Menzigian	Mary	325
Election Workers	Nichols	Rosemary	877
Election Workers	O'Neil	Carole	255
Election Workers	Paradis	Cynthia	77
Election Workers	Parke	Janice	387
Election Workers	Pobieglo	Frances	420
Election Workers	Small	Robert	165
Election Workers	Small	Mary	110
Election Workers	Snay	Erika	506
Election Workers	Soojian	Marguerite	120
Election Workers	Swett	Rita	420
Election Workers	Todd	Jane	524
Election Workers	Varjabedian	Dawn Jay	1024
Election Workers	Zajac	Constance	343
Code	Burlingame	Casey	160
Code	Dolen	John P	4981
Code	Markley	John	16901
Code	Taylor	Jeffrey	59581
Code	Valinski	Ronald	5855
Fire	Alden	Benjamin	1066
Fire	Almstrom	Patrick	7978
Fire	Avellino	Joseph	4055
Fire	Beauregard	David	2845
Fire	Belisle	Alexander	774
Fire	Berube	Donald	4281
Fire	Broullon	William M	8442
Fire	Carlson	Benjamin	1133
Fire	Clark	Kevin	1483
Fire	Doig	Nicholas	318
Fire	Dolat	Zachary	4386
Fire	Dupuis	Anthony	5716
Fire	Dupuis	Michael R	8487
Fire	Foley	Joseph	1307
Fire	Gagne	Christopher	2205
Fire	Goddard	Nicholas	17
Fire	Goodney	Christopher	4133
Fire	Green	John	651
Fire	Hammond	Dylan	786
Fire	Harrington	Alexandra	14375
Fire	Hayes	Jonathan	95
Fire	Holmes	Mark	1088



Fire	Howard	David	9134
Fire	Howard	David Sr.	480
Fire	Jubinville	Brian	1286
Fire	Jubinville	Scott	182
Fire	Jubinville	Joseph	252
Fire	Kelly	Kevin	3664
Fire	Kennedy	John	4945
Fire	Laflamme	Logan	101
Fire	Levins	Matthew	100
Fire	Maldonado	Kyle	269
Fire	Marx	Jonathan	595
Fire	Mastromatteo	Kristopher	5430
Fire	McIntosh	Allison	785
Fire	McNamara	Nathan	2403
Fire	Mercado	Nathanael	4361
Fire	Montiverdi	Christopher M	6351
Fire	Montiverdi	Eric	174
Fire	Morris	Benjamin	7372
Fire	Normandin	Patrick	10848
Fire	Orloff	Alexei	410
Fire	Pepin	Paul	1464
Fire	Pike	Justin	7472
Fire	Pike	Konnor	1133
Fire	Plante	Jonathan F	3495
Fire	Raillo	Kevin	1722
Fire	Sawa	Charles II	4719
Fire	Shea	Patrick	654
Fire	Soucie	Chandler	511
Fire	Soucie	Kristopher M	2483
Fire	Soucie	Jason C	1956
Fire	Tebo	Matthew	6407
Fire	True	John Jr.	1969
Fire	True	John Sr.	5989
Fire	Whittemore	Nicholas	140
Fire	Wilson	Michael A	28038
Fire	Wilson	Robert F	20018
Fire	Wood	Joseph	1419
Highway	Boss	Zachary	7017
Highway	Brouillard	Pierre	2014
Highway	Bulak	Eric	52307
Highway	Burt Jr	William I	39097
Highway	Fenner	Derek	59269
Highway	Flynn	Ryan	233

Highway	Griffin	Dennis P	79897	
Highway	Henderson	Maureen	25141	
Highway	Hunt	Steven	209	
Highway	Keats	Derek	59195	
Highway	Knott	Brian	66219	
Highway	McCormick	Michael	54434	
Highway	Muzzy	Chad	1302	
Highway	Pelletier	Bermont	314	
Highway	Provost	Robert	54159	
Highway	Ramm	Phillip	1444	
Highway	Reynolds	Jason	1297	
Highway	Solomon	Karl	3950	
Highway	Vandall	Marc	2844	
Highway	Wilson Jr	David	2632	
Highway	Berube	Charissa	1771	
Highway	Cherry	Kathleen	13729	
Highway	Grady	Patricia M	43354	
Highway	Hall	Suzanne	64543	
Highway	Johnson	Donna	21521	
Planning	Abusalah	Alaa	276	
Planning	Buck	Michelle R.	81279	
Planning	Conroy	Kelly	33063	
Planning	Edmonds	Desiree	1200	
Planning	Friedman	Debra	276	
Planning	Grimshaw	Jason	320	
Planning	Knox	Barbara	23947	
Planning	Kularski	Andrew	276	
Planning	Merced	Wanda	5783	
Planning	Nist	Sharon	276	
Planning	Spaulding	Richard II	276	
Police	Antanavica	Kenneth M	94850	
			8370	Overtime
			22574	Detail
Police	Bolduc	John Jr.	138	Overtime
			2642	Detail
Police	Bonczek	Joseph	138	Overtime
			2999	Detail
Police	Bousquet	Robert	18673	Detail
Police	Bousquet	David	9525	Detail
Police	Brady	Matthew	7501	
			8408	Overtime
			6535	Detail
Police	Brooks	Scot	70862	

			1359	Overtime
			16098	Detail
Police	Bulman	Frank III	75122	
			3134	Overtime
			8238	Detail
Police	Caforio Jr	John A	68203	
			5600	Detail
Police	Consiglio	Anthony	2727	Detail
Police	Daoust	William	5994	
Police	DeVries	Marianne	105	
Police	Doray	Paul S	90379	
			2296	Overtime
			15018	Detail
Police	Fontaine	Michael	94053	
			7845	Overtime
			31410	Detail
Police	Fontaine	Timothy M	105923	
			6604	Overtime
			26621	Detail
Police	Gaffney	Sheila	42859	
Police	Gaumont	Gregory	138	Overtime
			15935	Detail
Police	Gould	Brian	12759	Detail
		Overtime		
Police	Guertin	Craig	93342	
			6893	Overtime
			23555	Detail
Police	Hurley	James	144304	
Police	Jones	Kelly	274	
Police	Kemp	Michael R	3576	Detail
Police	Laliberte	Laura	2212	Detail
Police	Laperle	Charles	44028	
			495	Overtime
			6286	Detail
Police	Larson	Charles Jr.	65854	
			12298	Overtime
			52288	Detail
Police	Lennerton Jr	Joseph D	12331	Detail
Police	Levesque	Joshua	2371	Detail
Police	Lombardozzi	Michael	69042	
			6662	Overtime
			34945	Detail

Police	May	Joshua	1190	Detail
Police	McCauley	Travis	67252	
			2904	Overtime
			26173	Detail
Police	Menard	Richard III	4074	Detail
Police	Moughan	Thomas	73190	
			4332	Overtime
			40341	Detail
Police	Murphy	James	104335	
			2041	Overtime
			37438	Detail
Police	Parkinson	Ann Marie	7412	
Police	Ruth	Derrick	70969	
			2539	Overtime
			7214	Detail
Police	Samia	Alexander	83220	
		Detail	5000	
Police	Sampson	Curtis	12107	Detail
Police	Sielis	Michael	63678	
			315	Overtime
			25339	Detail
Police	Simo	Anthony	180	Detail
Police	Soojian	Matthew	39394	
			160	Overtime
Police	Spaulding III	Richard	1304	
			5510	Detail
Police	Tebo	Jeffrey P	399	
			31597	Detail
Police	Temple	Deborah	12453	
Police	Zecco	Steven	69193	
			3724	Overtime
			12796	Detail
Select Board	Antanavica	Richard	527	
Select Board	Belanger	Douglas A	737	
Select Board	Forsberg	Kristen	45236	
Select Board	Genereux	David	133507	
Select Board	Green	Brian	1791	
Select Board	Paquette	Marie	11778	
Select Board	Provencher	Dianna	1405	
Select Board	Wilson	Sandra	1264	
Select Board	Brooks	Harry	0	
Treasurer/Collector	Cusson	Cheyenne	34318	
Treasurer/Collector	Miller	Kara	32780	

Treasurer/Collector	Perkins	Amy	59922
Treasurer/Collector	Rajaniemi	Melanie	10296
Veterans Affairs	Hickey	Michael	5460
Veterans Affairs	Sharp	Jared	1105

### School Gross Wages 2018

DEPARTMENT NAME	LAST NAME	FIRST NAME	GROSS WAGES
Administration	BACHAND	COURTNEY	45477
Administration	BERTHIAUME	JEFFREY	100750
Administration	BOSS	TINA	98253
Administration	CASE	DANIEL	98349
Administration	DEEDY	DANIEL	77527
Administration	DIFONSO	ANTHONY	36000
Administration	FONTAINE	CHRISTOPHER	92312
Administration	FORSYTHE	JOANNE	45254
Administration	FRANCIS	SCOTT	546
Administration	GRIBBONS	THOMAS	2864
Administration	HIPPERT	TRACEY	109844
Administration	LAUDER	THOMAS	421
Administration	MILLER	PAUL	50912
Administration	NELSON	JOYCE	104398
Administration	RICHARD	STELLA	296
Administration	SOLTYSIK	EMILY	66249
Administration	SOUZA	JAMES	25224
Administration	TEBO	TAMMY	296
Administration	TENCZA	MARILYN	157524
Administration	TRIFONE	WILLIAM	31021
Administration	WHITE	DAVID	28903
Administration	WOOD	MICHAEL	127900
Teachers	ALMSTROM	PAIGE	8824
Teachers	BOKIS	JENNIFER	83211
Teachers	BOLIVAR	SAMANTHA	50471
Teachers	BOSMAN	HIROMI	39252
Teachers	BUCCI	LAURIE	14536
Teachers	CALLIGAN	THERESA	81494
Teachers	CAMPBELL	SAMANTHA	32807
Teachers	CARDER	ELAINE	85494
Teachers	CONNERS	BRIAN	53768
Teachers	CONNOR	J. MICHELE	74934
Teachers	CULROSS	ANDREA	38062
Teachers	DIRENZO	SUSAN	65344
Teachers	DYSON	AMBYRE	56399
Teachers	EGDALL	JENNIFER	78119

Teachers	FESTA	KIMBERLY	28271
Teachers	GRAVES	BROOKE	56024
Teachers	HOWARD	NICOLE	29095
Teachers	KAZAKIS	CAROLINE	46577
Teachers	KENDER	LAUREN	5039
Teachers	LAMPREY	KRISTIN M	83740
Teachers	LEAHY	JENNIFER	55362
Teachers	LEMERISE	ANDREW	51797
Teachers	MAHONEY	CHRISTINE	65168
Teachers	MESSIER	HEATHER	81796
Teachers	NIGGL	ASHLEY	69346
Teachers	NOWICKI	KATELYN	53267
Teachers	OLIVER	KRISTAN A.	78869
Teachers	PEDONE	VALERIE J	67156
Teachers	PLAYE	JUDITH	290
Teachers	PROVENCHER	BRIAN	18406
Teachers	RAMASKA	FELICIA	70546
Teachers	SHANNON-PEASLEE	LAURIE ANNE	84745
Teachers	STUART	LAURA	76885
Teachers	SWIFT	SARAH	75863
Teachers	THOMPSON	CHERYL	20213
Teachers	WEBBER	COURTNEY	19474
Teachers	WEBSTER	ALLISON	38292
Cafeteria	JACKSON	ANN MARIE	61717
Cafeteria	LEBLANC	KATELYN	47596
Cafeteria	BRENNAN	DEBORAH	12104
Cafeteria	BUCKLEY	JANET	187
Cafeteria	CASCIONE	LAURIE	60512
Cafeteria	DAY	DARLENE	25615
Cafeteria	DUFF	PATRICIA	77
Cafeteria	FASCIOLO	SILVINA	12924
Cafeteria	GLEASON	MICHELLE	22018
Cafeteria	GRANGER	RUTH	767
Cafeteria	GRIFFITH	ROBYN	26111
Cafeteria	HARMON	WENDY	28689
Cafeteria	JAROSKI	SANDRA	19930
Cafeteria	JOHNSON	LISA	15981
Cafeteria	LAWSON	AMANDA	690
Cafeteria	LEPOER	ELIZABETH	7007
Cafeteria	MANDELLA	TRACY	19760
Cafeteria	MARTIROS	KATHRYN	15447
Cafeteria	MCDERMOTT	RACHEL	1799
Cafeteria	MILGATE	SARAH	5600

Cafeteria	NIDDRIE	ANDREA	12598
Cafeteria	O'GARA	JULIE	10152
Cafeteria	THOMPSON	VALERIE	27989
Teachers	ALFONSO JR.	RIGOBERTO	79388
Teachers	BELHUMEUR	AVIVA S.	84090
Teachers	BENOIT	KAYLA	46475
Teachers	BOWES	THOMAS	89832
Teachers	BROUSSEAU	JEFFREY	54418
Teachers	BURAK	DEBRA	84806
Teachers	CAVANAUGH	ANNE	65131
Teachers	CLEVELAND	REED	66903
Teachers	DUTTON	NANCY	89126
Teachers	GAHAGAN	PATRICIA	81306
Teachers	GRIMSHAW	JASON	84876
Teachers	GRIMSHAW	CARRIE	47103
Teachers	GRIMSHAW	LINDA	80527
Teachers	HAYES	MARTIN	65881
Teachers	HERRICK	GUILIA	50418
Teachers	HUSSEY	KARA	49777
Teachers	KAMAT	SIDDHI	58029
Teachers	KAOURIS-VANGOS	ATHENA	85656
Teachers	KNIGHT	DEBORAH	68894
Teachers	LAPRAD	CATHERINE	64192
Teachers	LAVELLE	MAGGIE	65272
Teachers	LENNERTON III	JOSEPH	78576
Teachers	LYNCH	MICHAEL	84493
Teachers	MASON	KIMBERLY	79518
Teachers	MITCHELL	KATHLEEN	84409
Teachers	OTTMAR	KARL	56926
Teachers	PARKER	KATHERINE	80034
Teachers	PETTERSON-BERNIER	JOANNE	85135
Teachers	RAFFERTY	JONATHAN	42526
Teachers	REYNOLDS	JENNIFER	82253
Teachers	RIEDER	DANIELLE	59122
Teachers	SMITH	SCOTT	75113
Teachers	SOUTHWICK	KELLEY	92975
Teachers	ST. JOHN	JENNIFER	80034
Teachers	STANICK JR.	DAVID	67758
Teachers	WARNKEN	KATHLEEN	89167
Teachers	ZAWADA	THEODORE	92824
Teachers	ADLER	AMY	82034
Teachers	BURKS	BONNY	73932
Teachers	CORDAY-MILLER	EMILY	78119

Teachers	DONOVAN	ALICIA	61671
Teachers	FAZIO	LINDA	81858
Teachers	FORD	KATIE	79901
Teachers	HILTZ	ALYSSA	58652
Teachers	HYLAND	ANN	81284
Teachers	KNIGHT	BARBARA A	63885
Teachers	LOWKES	KARLENE	83034
Teachers	MELOCHE	MICHELLE	81764
Teachers	MURPHY	LAURIE	60125
Teachers	POTTER	MICHELE	75087
Teachers	RIEDER	DIANNE D	83695
Teachers	STEIGER	TRACY A	83695
Teachers	THERRIEN	CRAIG	79401
Teachers	WHITE	BRIAN	62971
Teachers	ARMINGTON	NANCY	65881
Teachers	BAKER	MEGAN	80784
Teachers	BARLOW	HEIDI	80763
Teachers	BEAUDRY	EMILY	80651
Teachers	CARROLL	DIANE	83695
Teachers	CURCI	CHRISTINE	78119
Teachers	DIPILATO	JOANNE	57030
Teachers	GAGNON	VICTORIA	56608
Teachers	GALLANT	CHRISTINE	54418
Teachers	GIGUERE	SARAH	84021
Teachers	JEWELL	RACHEL	33806
Teachers	LARSON	DONNA	84745
Teachers	MCCANCE	DONNA M	78500
Teachers	MUELLER	JULIE	75124
Teachers	PIKE	KRISTEN	73751
Teachers	RANDELL	MARYJO	83945
Teachers	SCAVONE	JESSICA	76240
Teachers	TIBBETTS	SHAWNA R	84646
Teachers	WHITTEMORE	AMANDA	83034
Teachers	WOODS	SANDRA	77086
Teachers	ALESBROOK	ADAM	70352
Teachers	AUEN	CHRISTINE	87812
Teachers	BORATYN	MELISSA	78793
Teachers	COLLINS	KATHLEEN	83945
Teachers	COVERT	AARON	65272
Teachers	DEPACE	JAMES	54418
Teachers	DUPREY	MICHELLE	81097
Teachers	DUSTY	LAURA	78764
Teachers	EVERETT	NORMAN	63126



Teachers	FERDELLA	KIMBERLY	89266
Teachers	FREEMAN	RENEE	81401
Teachers	GALLANT-SMITH	TANYALEE	80383
Teachers	GRANGER	JACQUELINE	78119
Teachers	GROVE	ANGELA	51797
Teachers	LEAHY	JOHN	53297
Teachers	LEVEILLEE	DIANE E	90329
Teachers	LIJOI	JOSEPH	65371
Teachers	LOONEY	KRISTINA	61953
Teachers	MARTIN	EILEEN	78468
Teachers	MCGOVERN	MEGHAN	66236
Teachers	MINTON	CHRISTY	54418
Teachers	NEELY	TIARA	78119
Teachers	O'CONNOR	HOLLY	70668
Teachers	SOCHA	DAVID	67018
Teachers	STAPEL	HEATHER	52932
Teachers	STICKNEY	HENRY J	80313
Teachers	VAUGHAN	MICHAEL D.	83118
Teachers	WRIGHT	CHERYL	75113
Custodians	ACKERMAN	STEVEN	28772
Custodians	BACON	MATTHEW	2987
Custodians	BELHUMEUR JR.	RICHARD	9896
Custodians	CLARK	JON	26405
Custodians	DAVENPORT	CONNOR	470
Custodians	JACK	DANNY	21857
Custodians	LARSON	JACK	2123
Custodians	MALONE	KEVIN	27554
Custodians	MARS	CULLEN	11577
Custodians	MERO	STEVEN	22155
Custodians	MILLETT	TIMOTHY E	31216
Custodians	PASIERB IV	PAUL	20953
Custodians	RICHARDS	JOSEPH	2582
Custodians	RICHARDS	DANIELLE	7134
Custodians	RIEDER	SCOTT	10219
Custodians	SOLTYSIK	KEVIN	6848
Custodians	STEIGER	THOMAS	264
Custodians	SYLVESTER	WILLIAM	33281
Custodians	TROY	EVE-MARIE	561
Custodians	TROY	ADAM	29593
Nurses	BULLOCK	SHERI	51879
Nurses	CASHMAN	CARRIE	2263
Nurses	LEDBETTER	MELISSA	61105
Nurses	MOFFAT	DIANE	69446

Nurses	SHEEHAN	SUSANNE	61028
Secretaries	BULMAN	SUSAN	42634
Secretaries	CONNER	NEILE	30860
Secretaries	COTE	MICHELLE	28354
Secretaries	HOVAGIMIAN	JOANNE	42514
Secretaries	JORDAN	CYNTHIA M	29044
Secretaries	KELLEY	SUZANNE	46076
Secretaries	LYON	LORRAINE A	26404
Secretaries	MARS	JULIE	33133
Secretaries	MARTINELLI	LISA	56187
Secretaries	OLIVO	ELIZABETH	12199
Secretaries	REBELLO	TAMMY	26331
Secretaries	SHEILS	JENNIFER	20680
Secretaries	STEVENS	JANET	2454
Secretaries	THIBEAULT	BONNIE	56996
Secretaries	WEISSMAN	CHRISTINE	36128
Teacher Aides	BARRON	JANE	8658
Teacher Aides	BARRY-ALVES	JESSICA	11441
Teacher Aides	BELL	ELIZABETH	5965
Teacher Aides	BOUCHER	STEPHANIE	25738
Teacher Aides	BOWEN	JULIE	18848
Teacher Aides	BROOKS	DAWN	27100
Teacher Aides	BURLINGAME	ERIN	26834
Teacher Aides	BUSHE	NOELLE	18450
Teacher Aides	BUTTON	SARAH	11188
Teacher Aides	CAMPANALE	DEBORAH	21008
Teacher Aides	CARRASQUILLO	ASHLEIGH	19246
Teacher Aides	COBB	BLAINE	18180
Teacher Aides	COOPER	ELIZABETH	27722
Teacher Aides	CRAVER-HARNOIS	NANCY	19604
Teacher Aides	CURBOY	KRISTEN	22093
Teacher Aides	DAVENPORT	TRACY	25431
Teacher Aides	DEBRUSK	ASHLEY	14810
Teacher Aides	DEBRUSK	LAURIE	30664
Teacher Aides	DEPASSE	KRISTEN	25417
Teacher Aides	DERRICO	BONNIE	21147
Teacher Aides	DERRY	KELLEY	21770
Teacher Aides	DION	MARYELLEN	25865
Teacher Aides	DOMINY	MICHELE	26150
Teacher Aides	DOYLE	MAUREEN	25609
Teacher Aides	EICHHOLZ	MARY	8662
Teacher Aides	ENGVALL	CHRISTINE	20519
Teacher Aides	FANNON	ANGELA	24862

Teacher Aides	GARDELLA	SARA	22977
Teacher Aides	GIGGEY	SHARON	10550
Teacher Aides	GOODRICH	TAMMY	22634
Teacher Aides	HAMMOND	MICHELLE	39488
Teacher Aides	HANLEY	PAMELA	22595
Teacher Aides	HUBBARD	SHERRIE	24613
Teacher Aides	JAROBSKI	ELIZABETH	19040
Teacher Aides	JIMENEZ	MARTA	5754
Teacher Aides	KUJALA	NICOLE	7324
Teacher Aides	LAMOTHE	HILLARY	21311
Teacher Aides	MAKI	FRANCES	14565
Teacher Aides	MARTINEZ	NEREIDA	26700
Teacher Aides	MCCLUNE	MEGHAN	25613
Teacher Aides	MCCORMACK	MARY	23714
Teacher Aides	MCGEARY	PAULA	22393
Teacher Aides	MCGEE	BRENDAN	8091
Teacher Aides	MCGLINCHEY	IVANA	7080
Teacher Aides	MILOSH	DEBORAH	15066
Teacher Aides	MORRIS	LAURA A	20524
Teacher Aides	MURPHY	BRITTANY	18163
Teacher Aides	NOVIA	JEAN	21562
Teacher Aides	PAJER	KAREN	15519
Teacher Aides	PALOMBO	PATRICIA	24318
Teacher Aides	PELLETIER	JANET	20804
Teacher Aides	PELLETIER	ANGELA	2811
Teacher Aides	PETKIE	LISA	18892
Teacher Aides	PROVOST	GEORGETTE	25255
Teacher Aides	RANDELL	JOYCE	21012
Teacher Aides	RENGO	KAELAHCHERIE	19675
Teacher Aides	RING	JANE	19385
Teacher Aides	ROWLAND	SUSAN	23347
Teacher Aides	ROY	ASHLEY	10981
Teacher Aides	RUSSO	KIMBERLY	10052
Teacher Aides	SCHIMKE	KRISTIN	25345
Teacher Aides	SKOG	DANNIE	22489
Teacher Aides	SOOJIAN	SAMANTHA	22743
Teacher Aides	SPAULDING	MICHELLE	18736
Teacher Aides	STEVENS	STACY	23153
Teacher Aides	SUPRENANT	KERRI	19354
Teacher Aides	TARPEY	DEBRA	20703
Teacher Aides	WEBER	MARK	11335
Teacher Aides	WEST	KATHLEEN A	31172
Teacher Aides	WEXLER	MIKI	8172

Teacher Aides	WILSON	ARLENE M.	27262
Substitute Teachers	ALBRO	LISA	2280
Substitute Teachers	ALDRICH	MELISSA	438
Substitute Teachers	ALLAIN	NICOLE	4229
Substitute Teachers	ARSENAULT	TRACY	7826
Substitute Teachers	BARBATO	MARK	1551
Substitute Teachers	BARRY	CHRISTOPHER	3217
Substitute Teachers	BENOIT	RACHAEL	876
Substitute Teachers	BOCIAN	STEPHEN	3906
Substitute Teachers	BOUCHER-MARTIN	SANDRA	1853
Substitute Teachers	BRENNAN	CATE	3279
Substitute Teachers	BROOKS	BAILEY	654
Substitute Teachers	BRUNELLE JR	RAYMOND	4026
Substitute Teachers	BUCKLEY	THOMAS	5040
Substitute Teachers	BURCH	LOUISE	3618
Substitute Teachers	BUTKIEWICUS	DEVYN	1705
Substitute Teachers	CINTRON	PEDRO	3325
Substitute Teachers	CLARK	CAROLYN	2627
Substitute Teachers	COTE	RICHARD	3193
Substitute Teachers	COURNOYER	JACQUELYN	80
Substitute Teachers	CROWLEY	SAMANTHA	866
Substitute Teachers	CULLEN	DANIEL	586
Substitute Teachers	DECOURCEY	MARY	11937
Substitute Teachers	DEGON	DEANNA	160
Substitute Teachers	DILLON	PAMELA	492
Substitute Teachers	DOMINY	NICOLE	40
Substitute Teachers	ELLIOTT	MAUREEN	466
Substitute Teachers	ESPER	PATRICIA	7175
Substitute Teachers	GARCIA	EVELYN	149
Substitute Teachers	GRANGER	ERIN	1043
Substitute Teachers	GRANGER	ASHLEY	1043
Substitute Teachers	GRANVILLE	ELAINE	585
Substitute Teachers	GREEN	BRIDGET	1080
Substitute Teachers	GRIFFITHS	TIMOTHY	7797
Substitute Teachers	HAGGLUND	NATHAN	296
Substitute Teachers	HARRIS	SEAN	1240
Substitute Teachers	HICKEY	DOROTHY	1383
Substitute Teachers	HIGGINS	SUSAN	40
Substitute Teachers	HUNT	STEVEN	233
Substitute Teachers	JENNETTE	LYNDSAY	80
Substitute Teachers	JOSEPH	ANNETTE	390
Substitute Teachers	KEMP	KAREN	975
Substitute Teachers	KNIGHT	EMMA	2830

Substitute Teachers	KNIGHT	HARRISON	80
Substitute Teachers	KULLA	KELLY	503
Substitute Teachers	LAFRI	ZEINAB	765
Substitute Teachers	LAGUEUX	HEIDIE	8311
Substitute Teachers	LARAMEE	KENNETH R	3040
Substitute Teachers	LIPPINCOTT JR.	LYNN	8840
Substitute Teachers	LOREE	MADELINE	528
Substitute Teachers	MARSHALL	DIANNA	2977
Substitute Teachers	MARTINEZ	AYLA	3402
Substitute Teachers	MARTINEZ	KAILIYAH	1363
Substitute Teachers	MARTIROS	STEPHANIE	1845
Substitute Teachers	MARTTILA	DAWN	3072
Substitute Teachers	MCCORMACK	CAMERON	9755
Substitute Teachers	MCGOWAN	MICHELLE	1920
Substitute Teachers	MEYERS	RACHAEL	1871
Substitute Teachers	MILLER	ABIGAIL	1895
Substitute Teachers	MORGERA	SHANNON	3217
Substitute Teachers	NORMANDIN	LISA	488
Substitute Teachers	O'COIN	MARIA	6641
Substitute Teachers	O'CONNOR	CIARA	560
Substitute Teachers	OGLE	MATTHEW	546
Substitute Teachers	OSTERHOUDT	ERIN	758
Substitute Teachers	PALLERIA	WILLIAM	685
Substitute Teachers	POIRIER	KATHY	66
Substitute Teachers	REBELLO	EMALEE	264
Substitute Teachers	REPEKTA	DONNA	1368
Substitute Teachers	RICE	STEPHANIE A	3920
Substitute Teachers	ROUDAS	LINDA	553
Substitute Teachers	RUSO	CHRISTIAN	143
Substitute Teachers	SODEN	SUSAN A	396
Substitute Teachers	STEIGER	MEGAN	321
Substitute Teachers	STEWART	KATHRYN	3217
Substitute Teachers	STICKNEY	THORA	2881
Substitute Teachers	TRAINOR	STEPHANIE	676
Substitute Teachers	VALENCIA	KARONLAY	3850
Substitute Teachers	WATERSON	SHERRY	1140
Substitute Teachers	WEISSMAN	LAUREL	756
Substitute Teachers	WEISSMAN	STEPHANIE	1828
Substitute Teachers	WENDT	ANDREW	6147
Substitute Teachers	WHITE	DEBORAH	1786
Substitute Teachers	WICKSON	CHRISTOPHER	3012
Substitute Teachers	WOLANSKI	RICHARD	80

## ***Town of Leicester: A Brief History***

On January 17, 1686 a tract of land eight miles square was bought from the Nipmuc tribe of Massachusetts Indians by nine men from the Roxbury area. Fifteen English pounds were paid for the land and the deed was signed by the heirs of the recently deceased Chief Oraskaso. Settlement was not attempted until 1713 because of the Indian hostility in the area, but in that year the first dwelling was built on the southeastern corner of what is now the Town Common. The Town of Leicester became incorporated in 1713.

In 1753 the western half of the Town was incorporated as the Town of Spencer, named for the lieutenant governor at the time, Spencer Phipps. In 1765 a strip of land two miles wide was taken from the northern side of the Town of Paxton. In 1778 about twenty-five hundred acres from the southeast part went to the Town of Ward (now called Auburn). From its original size of 64 square miles the Town of Leicester has been reduced to its present area of 24.7 square miles.

Before the Revolution, agricultural Leicester provided refuge for several religious sects including Quakers and Anabaptists who were persecuted elsewhere and a colony of seventy Jews who fled from Newport before it was captured by the British. The Jewish colony was led by Aaron Lopez, the largest American ship owner before the Revolution, who made his home and trading center in Leicester. The earliest settlers were farmers; however, numerous brooks, with their potential for water power, attracted industry early in the Town's history. The first sawmill in this part of the State to use a circular saw was located in Leicester; and the first grist mill was built before 1730. Before 1785 the making of machine and hand cards for the combing of cotton began here and by 1890 one fourth of the wood cards in the United States were produced here. Other products included woolen goods, leather products and shoes with plants opening in 1814, 1850 and 1866 respectively.

