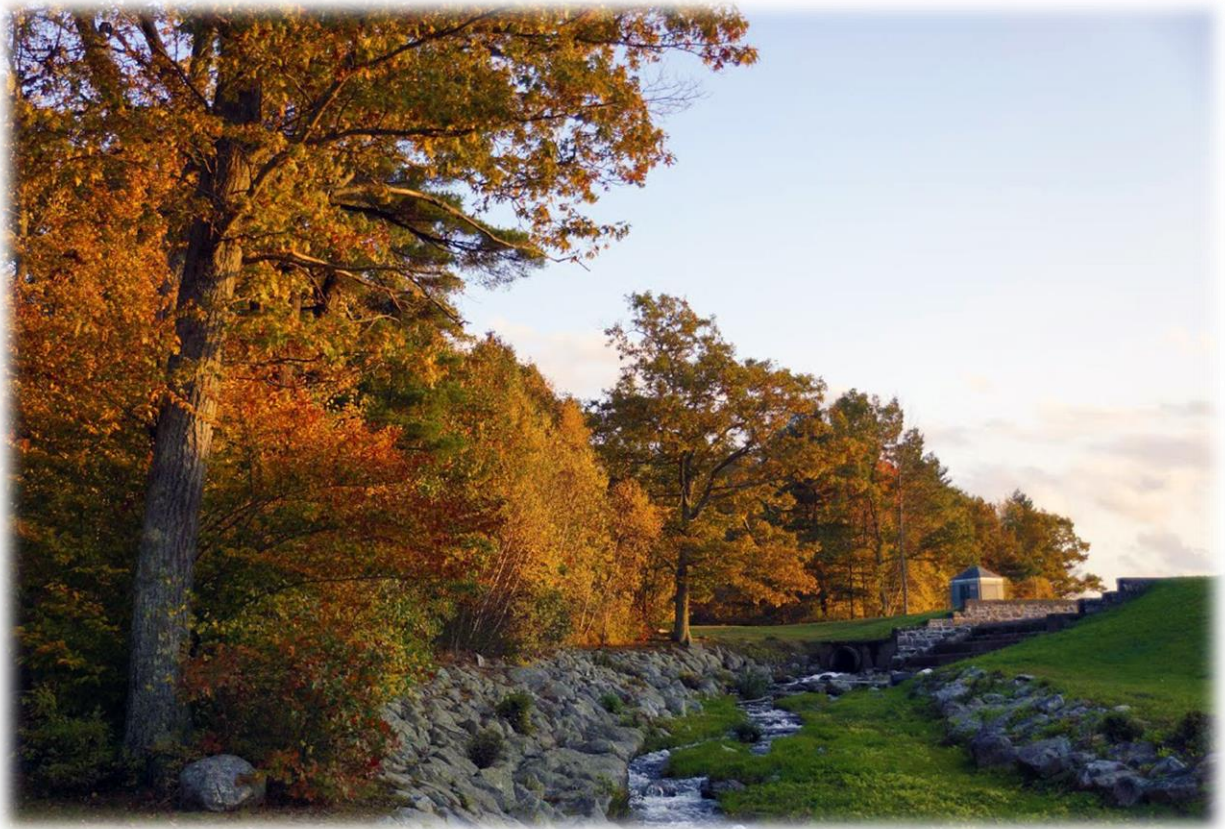


# **TOWN OF LEICESTER**



## **2015 ANNUAL REPORT**

*Cover photo of Stiles Reservoir courtesy of Lee Rosario*

# Town of Leicester Massachusetts

January 1, 2015 through December 31, 2015



Annual Reports of Town Departments, Boards and Committees for 2015

## **In Memoriam**

*In memory of and appreciation for their contributions to the Town of Leicester, we remember:*

### **Frank Marcel**

Frank Marcel was the Veteran Service Officer for the Town from 2002 to 2009 and a devoted advocate for the Veterans and Veterans' Families for the Town of Leicester. A graduate of Sacred Heart Academy and a retired United States Air Force Master Sergeant, Frank was active and recognized member of the American Legion, Veterans of Foreign Wars, Elks, and the Air Force Sergeants Association. Frank was well noted for his lifelong love of baseball (especially the Yankees) and softball that led him to becoming the Commissioner of the Worcester County Senior Softball Athletic Association for over 13 yrs.

### **William Flis**

Long time Assessor William "Bill" Flis served the Town as Chairman of the Board of Assessors for many years and his dedication and knowledge was a great asset to the Department. In his spare time Bill enjoyed the outdoors, watching old films as well as regular visits to the Leicester Library.

### **Barbara Whitney**

Barbara Whitney worked at the Leicester Public Library for more than a decade, doing story time and cataloging, and remained a Friend of the Library throughout her life. Barbara was also active in the Women's Club. For many years, Barbara led the Whitney family to the recycling center to volunteer when there was a fifth Saturday on the calendar thus giving the regularly scheduled volunteers a one day break.

## **2015 Highlights**

The Leicester Recycling Center celebrated 25 years as a volunteer only center in 2015. The Center was presented with a commemorative plaque at May Town Meeting to mark this outstanding achievement. The Center opened in 1991 after the Town's landfill closed to lessen the cost of trash removal for taxpayers, stay ahead of Massachusetts Solid Waste Act requirements and preserve local trash removal businesses. We thank Ruth Kaminski and the many volunteers who make the Center possible.

The 25<sup>th</sup> Summer Concert Series on the Leicester Common took place over the summer of 2015 and received citations from both the House of Representatives and the State Senate to mark this exceptional milestone. The very first concerts were held on a platform in 1991 before the Bandstand was built and dedicated on June 7, 1992. We thank the members of the Leicester Summer Concert Series Committee who make this event possible including Judy Ivel, Fundraising/Concerts, Len Ivel, Bandstand Designer, Vic Taylor, Original Contractor, Paul Fontaine, Original Committee Chairman & Kurt & Sharon Parliament, Concert Scouts & Helpers.

On October 5, 2015, the Board of Selectmen unanimously voted to use the 1713 Town Seal based upon research by Mr. Don Lennerton and the Historical Commission which showed the Town was actually incorporated in 1713 rather than 1722. Mr. Lennerton was able to show that the original 1713 seal was approved by voters at Town Meeting March 5, 1900 and has State approval. The Town has already begun using the 1713 seal as items are replaced. You can view this seal on the back cover of this report.

As you will read about throughout this report, the Town embarked on a number of major facility capital improvements in 2015 including approving the construction of a new Fire Station to be built at 3 Paxton Street, the renovation and expansion of the Leicester Public Library, the energy improvement project which will generate significant savings at Town and School buildings and the Leicester High School roof project. We thank the residents of Leicester for supporting their Town and taking pride in maintaining and expanding facilities where needed so critical services can be provided to all residents.

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## Quick Facts

Incorporated:	1713* <i>see 2015 Highlights in opening pages for detailed explanation</i>
Government:	Open Town Meeting; Five member Board of Selectmen with a Town Administrator
Annual Town Meeting:	First Tuesday in May
Annual Town Election:	Second Tuesday in June
Town Census:	10,970 (as of 2010 census)
Town Roads:	Approximately 100 miles
Fiscal 2015 Tax Rate:	\$14.54
Tax Levy:	\$12,914,133.59
Congressional District:	2 <sup>nd</sup> Congressional District
Senatorial District:	2 <sup>nd</sup> Worcester District
Representative District:	17 <sup>th</sup> Worcester District

### Town Hall

Hours:	Mon, Wed, Thurs 8am-5pm; Tuesday 8am-7pm; Closed Friday
Town Website:	<a href="http://www.leicesterma.org">www.leicesterma.org</a>
Find us on Facebook:	<a href="https://www.facebook.com/TownofLeicester">www.facebook.com/TownofLeicester</a>
Follow us on Twitter:	<a href="https://www.twitter.com/TownofLeicester">www.twitter.com/TownofLeicester</a>

### Schools

Leicester Primary School:	PreK – Grade 2
Leicester Memorial School:	Grades 3-5
Leicester Middle School:	Grades 6-8
Leicester High School:	Grades 9-12
School Website:	<a href="http://www.leicester.k12.ma.us">www.leicester.k12.ma.us</a>

**Get Involved! Volunteer for a Board or Committee:**  
[www.leicesterma.org/sites/leicesterma/files/uploads/cit.pdf](http://www.leicesterma.org/sites/leicesterma/files/uploads/cit.pdf)

## General Town Information

### Emergency Numbers

Ambulance – Police – Fire	911
Alarm Systems	508-892-1193
Power Outages	800-465-1212

### Town Departments

Accounting	508-892-7005	Library	508-892-7020
Animal Control	508-892-7010	Planning	508-892-7007
Assessor	508-892-7001	Police	508-892-7010
Building	508-892-7003	Registrar of Voters	508-892-7011
Board of Health	508-892-7008	Senior Center	508-892-7016
Board of Selectmen	508-892-7000	Tax Collector	508-892-7004
Conservation	508-892-7007	Town Administrator	508-892-7000
EMS Billing	508-892-7006	Town Clerk	508-892-7011
Fire Department	508-892-7022	Treasurer	508-892-7002
Highway Department	508-892-7021	Veterans Services	508-892-7025

### School Department

School Administration	508-892-7040	School Administration Fax	508-892-7043
Primary School	508-892-7050	Middle School	508-892-7055
Memorial School	508-892-7048	High School	508-892-7030

### Sewer and Water Districts

Cherry Valley Sewer District	508-892-4620	Cherry Valley/Rochdale Water	508-892-9616
Hillcrest Sewer District	508-414-2111	Hillcrest Water District	508-892-7585
Leicester Water Supply District	508-892-8484	Oxford/Rochdale Sewer District	508-892-9549

### Community Resources

Leicester Housing Authority	508-892-4620	Hearts for Heat	<a href="mailto:leicester@heartsforheat.org">leicester@heartsforheat.org</a>
Parks and Recreation	508-892-7021	Hot Lunch Program for Seniors	508-892-7204
LCAC (Local Cable)	508-892-8757	Recycling	508-892-3121
USPS	800-275-8777	WRTA	508-752-9283

## Elected Federal, State and County Officials

**Governor**

Charlie Baker (R)  
Office of the Governor, Room 280  
Boston, MA 02133  
Tel: 617-725-4005  
Web: [mass.gov/governor/contact](http://mass.gov/governor/contact)

**Lieutenant Governor**

Karyn Polito (R)  
Office of the Governor, Room 280  
Boston, MA 02133  
Tel: 617-725-4005  
Web: [mass.gov/governor/contact](http://mass.gov/governor/contact)

**Attorney General**

Maura Healey (D)  
One Ashburton Place  
20th Floor Boston, MA 02108  
Tel: 617-727-2200  
Email: [agoweb@state.ma.us](mailto:agoweb@state.ma.us)

**Secretary of State**

William F. Galvin (D)  
Citizen Information Service  
McCormack Building  
One Ashburton Place Room 1611  
Boston, MA 02108  
Tel: 617-727-7030  
Email: [cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

**State Senator**

Michael Moore, 2<sup>nd</sup> Worcester District  
Tel: 617-722-1485  
Email: [Michael.Moore@masenate.gov](mailto:Michael.Moore@masenate.gov)

**State Representative**

Kate Campanale, 17<sup>th</sup> Worcester District  
Tel: 617-722-2488  
Email: [Kate.Campanale@mahouse.gov](mailto:Kate.Campanale@mahouse.gov)

**United States Senator**

Edward Markey (D)  
Local Office: 975 JFK Building  
15 New Sudbury Street  
Boston, MA 02114  
Tel: 617-565-8519  
Web: [markey.senate.gov](http://markey.senate.gov)

**United States Senator**

Elizabeth Warren (D)  
Local Office: 2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
Tel: 617-565-3170  
Internet: [www.warren.senate.gov](http://www.warren.senate.gov)

**United States Representative**

James McGovern (D)  
12 East Worcester Street, Suite 1  
Worcester, MA 01605  
Tel: 508-831-7356  
Web: [mcgovern.house.gov/contact/email-me](http://mcgovern.house.gov/contact/email-me)

**Worcester County Officials**

Sheriff: Lewis G. Evangelidis  
District Attorney: Joseph D. Early, Jr.  
Clerk of Courts: Susan Braniecki  
Register of Deeds: Anthony J. Vigliotti,  
Register of Probate: Stephanie K. Fattman



## Elected Town Officials

### Board of Assessors

Paul Davis	2017
Michael DellaCava Sr.	2016
Arthur Paquette	2018

### Board of Health

Christopher Montiverdi	2018
Debra Rigiero	2017
Robin A. Wood	2016

### Board of Selectmen

Thomas E. Buckley, III	2017
Dianna Provencher	2017
Harry R. Brooks	2018
Douglas A. Belanger	2018
Sandra M. Wilson	2016

### Library Trustees

Ernestine A. Cherry	2016
Judith A. Bergin	2016
R. Olney White	2018
Pauline C. Lareau	2017
Paul A. Ravina	2017
Donald A. Cherry Sr.	2018

### Moderator

Donald A. Cherry, Jr.	2016
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### Moose Hill Water Commission

Harry R. Brooks	2017
Carl E. Wicklund Jr.	2016
Kurt Parliament	2018

### Planning Board

Debra Friedman	2018
Adam J. Menard	2016
David S. Wright	2018
Sharon J. Nist	2017
Jason D. Grimshaw	2017

### School Committee

Tyler P. Keenan	2016
Deborah J. LaBombard	2016
Scott G. Francis	2018
Grover C. Adams III	2017
Paul D. McCarthy	2017

### Town Clerk

Deborah K. Davis	2017
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## Appointed Town Officials

\*EO=Ex-Officio

\*AL=At-Large

\*AH=Ad-Hoc

### ADA Coordinator

Kristen Forsberg Garza	2016
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### Agents to the Board of Selectmen

Jeffrey Tebo	2016
Kenneth Antanavica	2016
Michael Fontaine	2016
Paul Doray	2015
Alexander Samia	2016

### Animal Inspector

John Carlson	2016
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### Agricultural Commission

Dianna Provencher	2017
Kurt Parliament	2017
Matthew Soojian	2016
Kim Miczek	2016
Marjorie Cooper	2018
Mary Harris, Alternate	2017
Pat Dykas, Alternate	2018

### Arts Council

Charles Leis, Jr.	2018
Kurt Parliament	2016
Christine Swanson	2016
Sharon Nist	2017
Judith Ivel	2017
Dianne Lennerton	2018
Elizabeth Marc-Aurele	2017
Allison Power	2017
Christie Higginbottom, EO	2016
Carley Cascione, Student Rep	

### Bandstand Committee

Judy Ivel	2016
William Daggett	2017
Ann Emond	2018
Paul Fontaine	2016
Sharon Nist	2018

### Burncoat Park Sports Planning Committee

Christopher Goodney	AH
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### Burncoat Park Sports Planning Committee

Dianna Provencher	AH
Harry Brooks	AH
Lucky Margadonna	AH
Bob Pingeton	AH
Stephen Parretti	AH
Stephen Johnson	AH
Robert Myers	AH
John Cove, III	AH

### Bylaw Committee

Justina Lachapelle	2018
Marjorie Cooper	2016
Kim Conley	2017
Bob Alves	2016
Jasmine Randhawa	2017

### Capital Improvement Planning Committee (CIPC)

Lucky Margadonna, AL	2017
John Cove, AL	2016
Vacant, AL	2018
Sharon Nist, Planning	2016
Doug Belanger, BOS	2016
James Souza, Schools	2016
Richard Antanavica, Adv.	2016
Kevin Mizikar, Sandy Buxton	EO

### Central Mass Regional Planning Commission

Harry Brooks, BOS	2016
Tom Wood, Alternate	2016
Adam Menard, Planning	2016

### Central Mass Resource Recovery Committee

Ruth Kaminski	2016
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### Code Inspection Services

Casey Burlingame, Alt. Bldg. Insp.	2016
John Dolen, Gas/Plumbing Inspector	2016
Dennis Harney, Alt. Gas/Plumbing Insp.	2016
Paul Sarro, Wiring Inspector	2016
John Markley, Alt. Wiring Inspector	2016
Ronald Valinski Jr., Weights&Measures	2016
Jeff Taylor, Fence Viewer	2016

**Commission on Disabilities**

Bernadette Reilley	2018
Frederick Swan	2018
James Reinke	2016
John Cove, III	2017
Harry Brooks	2016

**Community Development Block Grant**

Michelle Buck	AH
Dan Brosnihan	AH
Harry Brooks	AH
Jeffrey Taylor	AH
Tom Wood	AH
Kevin Mizikar, EO	AH

**Conservation Commission**

Stephen Parretti	2017
John Marc-Aurele	2017
JoAnn Schold	2016
Joshua Soojian	2018
James Cooper	2016

**Constables**

Elizabeth Henry	2016
Gregory Kemp	2016
Jeffrey Tebo	2016
Kenneth Antanavica	2016
Paul Doray	2016
Michael Fontaine	2016
Alexander Samia	2016

**Council on Aging**

William Moore	2016
Patricia Faron	2018
Jane Todd	2016
Richard Jubinville	2017
Nancy Begin	2017
Renee McCue Hall	2018
Ruth Dowgielewicz	2018
Nancy Lamb	2016
Joanne Rose	2017

**Economic Development Committee**

Doug Belanger, BOS	2016
Dianna Provencher, BOS	2016
Jason Grimshaw, Planning	2016
Lawrence Patricks, AL	2016
James Reinke, AL	2016

**Economic Development Committee**

William Mattei, AL	2016
Carol Pappas, AL	2016

**Energy Study Advisory Committee**

Bonita Keefe-Layden	AH
Sharon Nist	AH
Thomas E. Buckley, III	AH

**Finance Advisory Board**

Richard Antanavica	2016
Dorothy Dudley	2017
Bonita Keefe-Layden	2018
Mary Gabriela	2018
Dennis McGrail	2016
Lisa Wall	2017

**Fire Engineers**

Robert Wilson	2016
Donald Berube	2016
Michael Dupuis	2016
Matthew Tebo	2016

**Fire Station Building Committee**

Sandy Wilson, BOS	AH
Dave Mero, Finance	AH
Matt Dennison, CIPC	AH
Robert Wilson, Fire Eng.	AH
Michael Dupuis, Fire Eng.	AH
Scott LaFlash, EMS	AH
Brian Cooper, AL	AH
Kevin Mizikar, EO	AH

**Founders Day Committee**

Sandy Wilson	2016
Harry Brooks	2016

**Health Insurance Advisory Committee**

Michael Hickey, Gov. Rep.	2016
Brian Knott, Hwy	2016
Steve Zecco, PD	2016
Billy Sylvester, Custodians	2016
Kelley Southwick, Teachers	2016
Diane Moffat, Nurses	2016
Judy Ivel, Retirees	2016
Darlene Day, Food Svcs.	2016
Kevin Mizikar, EO	2016
Judy Paolucci, EO	2016

**Health Insurance Advisory Committee**

Doug Belanger, EO	2016
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**Historical Commission**

Don Lennerton, Jr.	2016
Patrick McKeon	2017
Debra Friedman	2018
Jason Grimshaw	2016
Kathleen Wilson	2017
Joe Lennerton III	2018
Rigoberto Alfonso	2018

**Keep Leicester Green Committee**

Ruth Kaminski	2016
Jan Parke, Historic Group	2016
Judy VanHook, Garden Club	2016
Glenda Williamson, Conservation	2016
Tom Wood, Hwy	2016

**Library Building Committee**

Don Cherry, Library Trustee	AH
Ernestine Cherry, Library Trustee	AH
Tom Buckley, BOS	AH
Mary Gabrila, Finance	AH
Kathleen Wilson, Historical	AH
Mary Moore, AL	AH
Mark Armington, AL	AH

**Local Emergency Planning Committee (LEPC)**

Sandy Wilson, BOS	2016
James Hurley, PD	2016
Robert Wilson, EMS/Fire	2016
Chris Montiverdi, EMD	2016
Colleen Bolen, Hospitals	2016
Rory Marty, Transp.	2016
Art Paquette, LCAC/Media	2016
Dianna Provencher, Com.	2016
Tom Wood, Pub. Wks.	2016
Kevin Mizikar, Admin.	2016
Robert Wilson, EHS Fac.	2016
Stephen Parretti, Env.	2016

**Memorial Day Parade Committee**

Bruce Swett	2016
William Hawes	2016
Don Lennerton	2016
John Colby	2016
Raymond Hazzard, Jr.	2016

**Memorial Day Parade Committee**

Kenneth Desautels	2016
Jon Clark	2016
John Cusson	2016
Patrick McKeon	2016
Mark McCue	2016

**Parks & Recreation Committee**

Patrick McKay	2016
Cynthia Garabedian	2016
Joanne Petterson-Bernier	2016
Lucky Margadonna	2016
Bob Pingeton	2016
Paul Davis	2016
Michael Kemp	2016
Maureen Henderson, Clerk	

**Parking Tickets Hearing Officer**

Ted Antanavica	2016
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**Personnel Board**

Gerry Gaudet	2016
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**Procurement Officer**

Kevin Mizikar	2016
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**Recycling Committee**

Ruth Kaminski	2016
Peg Conley	
Edward Hammerbeck	
Tom Wood	
Cally Ackley	
James Buckley	
Sara Cameron	
Briant Cormier	
Arthur Croteau	
Richard Dagenais	
Robin Granville	
Paula Hansen	
Vaughn Hathaway	
Maddy Hennessy	
Barbara Knox	
John Marengo	
Charlotte Meyers	
Patty Meyers	
Steve Monahan	
Travis Mondor	
Mary Moore	

**Recycling Committee**

2016

Marybeth Nadeau-Lavoie  
 Sharon Nist  
 Kurt Parliament  
 Jan Parke  
 David Parke  
 Bob Pingeton  
 Lori Rocheleau  
 Ray Ronander  
 Karen Sheldon  
 Gregory Stephanos  
 Judy VanHook  
 Charles Wisniewski  
 Frank Wolverton  
 Maureen Whitney  
 Robert Whitney  
 Brian Whitney  
 Carl Wicklund

**Registrar of Voters**

Len Ivel 2018  
 Linda Rowden 2017  
 Michael Curtis 2016  
 Deb Davis 2018

**Right to Know Officer**

Kevin Mizikar 2018

**Road Conversion Committee**

Thomas E. Buckley, III 2016  
 Tom Wood 2016

**Stormwater Management Committee**

Ruth Kaminski AH  
 Michael Knox AH  
 Stephen Parretti AH  
 Tom Wood AH  
 Joanne Bernier AH

**Town Counsel**

Joseph Cove 2016

**Town Labor Counsel**

Firm of Mirick O'Connell 2016

**Tree Warden/Insect Pest Control Officer**

Dennis Griffin 2016

**Veterans Graves Registration Officer**

Bruce Swett 2016

**Zoning Board of Appeals**

David Kirwan 2019  
 David Orth 2020  
 James Buckley 2016  
 Vaughn Hathaway 2018  
 Paul Schold 2017  
 James Reinke, Alt. 2018  
 Mary Moore, Alt. 2017  
 Richard Johnston, Alt. 2016

## Town Staff

### Administration

Kevin J. Mizikar	Town Administrator
Kristen L. Forsberg	Assistant to the Town Administrator

### Accounting

Sandra Buxton	Accountant
Allison Lawrence	Assistant Accountant

### Animal Control

Patricia Dykas	Animal Control Officer
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### Assessor

John Prescott	Assessor
Kathleen Asquith	Department Assistant

### Development and Inspectional Services (DIS)

Michelle Buck	Director/Town Planner
Jeff Taylor	Building Inspector
Julie VanArsdalen	Public Health Specialist
Kelly Conroy	Department Assistant
Barbara Knox	Department Assistant
Billy Burt	Custodian

### Emergency Management

Christopher Montiverdi	Director
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### Highway Department

Tom Wood	Hwy. Superintendent
Maureen Henderson	Department Assistant
Derek Keats	Mechanic
Brian Knott	Mechanic
Peter Daige	Heavy Equip. Operator
Robert Provost	Lt. Equip. Operator

### Highway Department (continued)

Derek Fenner	Lt. Equip. Operator
Marc Vandall	Truck Driver
David Bleau	Truck Driver

### Library

Suzanne Hall	Director
Patricia Grady	Assistant Director
Kathleen Cherry	Children's Librarian
Donna Johnson	Cataloguer
Nancy Lamb	Cataloguer

### Senior Center

Rachelle Cloutier	Director
Barbara Paszuk	Outreach Coordinator
Genevieve Grenier	Newsletter Clerk
Robert Foley	Bus Driver
David Gerken	Bus Driver

### Treasurer/Tax Collector

Amy Perkins	Treasurer/Tax Collector
Colleen Cooney	Assistant Tax Collector
Kara Miller	Assistant Treasurer

### Town Clerk

Deborah Davis	Town Clerk
Linda Rowden	Assistant Town Clerk

### Veterans Services

Michael "Tim" Hickey	Veterans Agent
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## Public Safety Personnel

### Police Department

Chief of Police – James J. Hurley

Sergeant Kenneth Antanavica	Officer Scot Brooks	Dispatcher/Special Serenity Allen
Sergeant Jeffrey Tebo	Officer Matthew Brady	Dispatcher Keith Audette
Sergeant Paul Doray	Officer Frank Bulman III	Dispatcher Kimberly Fontaine
Sergeant Michael Fontaine	Officer John Caforio Jr.	Dispatcher/Special Brian Gould
Sergeant Alexander Samia	Officer Craig Guertin	Dispatcher Marianne DeVries
	Officer Michael Lombardozzi	Dispatcher Denise Labaire
Detective Timothy Fontaine	Officer Thomas Moughan	Dispatcher/Special Joshua May
	Officer James Murphy	Dispatcher Eric McLaughlin
Administrative Assistant	Officer Derrick Ruth	Dispatcher Gage Russell
Sheila Gaffney	Officer Steven Zecco	
		Special Police Officer Michael Kemp
	Student Officer Charles Larson	Special Police Officer Joseph Lennerton
		Special Police Officer Curtis Sampson

### Fire Department

Chief Robert Wilson

Deputy Chief Donald Berube  
Assistant Chief Michael Dupuis

Assistant Chief Matthew Tebo  
Admin, Assistant Donna Fields

#### Firefighters Company 1

Benjamin Morris - Captain  
Patrick Normandin - Lieutenant  
Derek, Bonner  
Jonathan Crago  
Anthony Dupuis  
Jonathan Crago  
Brian Jubinville  
Robert Jerome  
Ryan Monahan  
Michael Pappas  
Andrew Reid  
Patrick Rossik  
Ronnie Siebenhaar  
John True  
Joseph Wood

#### Firefighters Company 2

Michael Wilson - Captain  
David Howard - Lieutenant  
Matthew Berube  
Anthony Calamare  
Kevin Clark  
Christopher Goodney  
Alexandra Harrington  
Kevin Kelly JR.  
Koury McDowell  
Nathan McNamara  
Justin Pike  
Jonathan Plante  
Ryan Plante

#### Firefighters Company 3

William Broullon - Captain  
Jeffrey Clark, Jr. - Lieutenant  
David Beauregard  
Christopher Gagne  
Michael Goyette  
Charles LaPerle, Jr  
Mathew Levin  
Michael McCormick  
Michael Monfreda  
Jason Soucie  
Kristopher Soucie

**Auxiliary - Company 1**

Mark Wilson

**Recruits – Company 2**

Tyler Daigneault

Dave Howard Jr

Eric Johnson

Ryan Mastromatteo

**Recruits – Company 3**

Nicholas Doig

Mark Holmes

Kevin Raillo

**Recruits – Company 1**

Justin Bonner

Dube, Molly

Robert Jerome

Joseph Jubinville

Nathanael Mercado

Konner Pike

Jonny True

**EMS Department**

Robert Wilson – Executive Director  
Donna Fields, Administrative Assistant

Chery Wilson

**Basic EMT's**

Patrick Alstrom

Marc Antanavica

Tony Calamare

Tyler Daigneault

Molly Dube

Karen Durant

Alex Harrington

Charles Laperle

Kris Mastromatte

Koury McDowell

Jennifer McFalls

Linda McShera

Kate Mullins

Pike, Justin

Samantha Trotto

**Paramedic EMT's**

Scott Laflash - EMS Coordinator

Michael Franklin

Mike Gleason

Joe Kuchinski

Tim Lyon

Ryan Mastromatteo

Jonathan McNamara

Patrick Normandin

Paul Normandin

Colleen Plante

Pamela, Plante

Ryan, Plante

Ruben Torres

Mark Wilson



## Board of Selectmen

The Board of Selectmen is pleased to submit this report on its activities for the year 2015.

At the annual Town Election in June, Mr. Douglas Belanger was re-elected and Mr. Harry Brooks was elected for the first time to the Board of Selectmen. Following the election, the Board reorganized with Ms. Dianna Provencher as Chair, Mr. Belanger as Vice Chair, and Ms. Sandra Wilson as Second Vice Chair. Members Mr. Thomas Buckley and Mr. Brooks complete the 5-member board.

### Personnel

The Board of Selectmen is the appointing authority for most municipal positions. The Board was fortunate to work with a consistent staff after several years of significant changes.

The Board promoted Patrol Officers Michael Fontaine and Alexander Samia to the rank of Sergeant. Further, the Board provided a contingent appointment to one full time police officer. This officer will fill the final vacant position at the Leicester Police Department upon his successful completion of the full time police academy.

As a testament to the Board's commitment to sound hiring practices and staff growth, they promoted Amy Perkins from the Assistant Treasurer position to lead the Department as the Treasurer/Collector.

### Goals

In March, the Board held a retreat to develop a vision statement and three-to-five year goals. The Board established the following four priority areas:

- Bolster the Town's tax base by enabling commercial and residential development
- Enhance Communication with residents and stakeholders to help ensure insight into the operations of the Town, aid in community

involvement and continue to build productive relationships

- Develop the infrastructure and services of the Town to improve the quality of life of residents and enable desired development
- Continually assess the and improve the operations of the Town to ensure the most effective, efficient and modern practices are used in the delivery of services to residents and stakeholders

These goals will serve as the umbrella under which Town Departments focus their efforts. In future years, all Town Departments will have to justify funding requests by showing how the requests contribute to the overall priorities of the Board. The Board of Selectmen will refine the near term tasks falling under these goal areas annually and will comprehensively review their goals every other year.

### Town Finances

2015 was another step in the right direction for the financial condition of the Town. Solid revenue growth and a prudent spending plan allowed for the restoration of nearly all the staffing and service cuts from 2012 through 2014. The Board worked with the School Committee and Finance Advisory Committee to review a three year financial forecast and agree to spending plans well in advance of the development of the annual budget. The financial plan provides consistent service levels and should continue to do so in the near future. However, limited revenue growth will continue to stymie a broader portfolio of services.

### Leadership in Energy Conservation

Several major initiatives of the Board have placed the Town at the forefront of energy conservation. The Board signed a contract with Honeywell, Inc. for the energy improvements that will reduce CO<sub>2</sub> emissions by over 300 tons per year by reducing electricity, natural gas and

oil consumption. Most notably, over the next ten years, the Town will use 8,000 barrels of oil less than it would have without the changes.

Additionally, the Board of Selectmen entered into a Power Purchase Agreement (PPA) with Syncarpha Palmer, LLC to purchase just under 1.2 megawatts of solar-generated electricity annually for the next 20 years. By adding this PPA to the Town's electricity purchasing portfolio, over 92% of the Town's electricity will be generated from renewable sources.

### **Major Facility Capital Improvement Projects**

Board championed the successful passage of two landmark facility development projects. Town

Meeting approved the funding of a new Fire and Emergency Management Services Headquarters to be constructed at 3 Paxton Street. This project is estimated to break ground in the spring of 2016 and will cost \$6.5 million.

After nearly a decade in planning the renovation and expansion of the Leicester Public Library was also granted approval. Town Meeting authorized funding to finalize this \$8.9 million undertaking.

## **Bylaw Committee**

The four-member By-law Committee reviewed a proposed Collection Box By-Law revision and researched 'best practices' of other similar communities throughout the Commonwealth. Working in close collaboration with other town offices, modifications were made to the existing bylaw to allow for enforcement and fines to

address health and safety issues related to dumping at collection box sites. These revisions were presented and passed at the Fall Town Meeting by voters. The committee also reviewed other proposed by-laws, but these remain a work in progress and were not presented on Town Meeting floor.

## **Personnel Board**

With limited membership and no applicants the Board of Selectmen have reassumed the leadership in personnel management for

municipal operations. In this role, the Board led the development of a new classification and compensation plan.

## **Town Moderator**

2015 was a busy year for Leicester Town Meetings with The Annual and a Special Town Meeting in May, and Special Town Meetings in both September and October. Attendance at each meeting was good, although it would be gratifying to see more of our registered voters taking part in true democracy in action.

In an effort to streamline the Town Meeting process in at least a small way, I have taken to introducing each article with a brief topic

summary, rather than reading the article as presented in the warrant.

Use of a professional sound system has made it easier for those in attendance to hear meeting proceedings. Membership in the Massachusetts Moderators Association continues to be a very valuable resource.

It is an honor to continue to serve as Town Moderator.

## Emergency Medical Services

During the year 2015 Town of Leicester Emergency Medical Services responded to 1098 calls for medical assistance, treatment and or transport to area Hospitals.

The town is equipped with three ambulances with the primary truck running out of station1, second truck running out of station 3 and used for overnight operations and the third truck is used as a backup truck, when either of the primary units goes out of service. Occasionally all three have been used at once for emergency calls. The EMS Department received delivery of our new Ambulance (A1) a 2015 International Terr-Star built by Wheel Coach of Winter Park Florida. The fund for this unit was approved at the 2014 Annual Meeting. The Service as purchased a used 2006 Ford/Road Rescue ambulance from Northeast Rescue Vehicles Inc. of Syracuse, New York. This vehicle (A3) replace an Ambulance that was damage in a motor vehicle collision during the January 2015 Blizzard.

The replacement of Station 1 on Water Street which houses the main Fire and EMS operations took a major step forward with the Voters approving funding for a new Fire & EMS Headquarters. The location of the new Headquarters will be located at 3 Paxton Street. We anticipate ground breaking for the New Headquarters' in June/July of this year, with completion by June 2017. This new building will allow all EMS operation to be combined into one location. Currently Administration, Training and support service out of the Town Hall along with

Ambulances operating out of Fire stations 1 and 3.

Future Capital needs for the EMS Department will require the purchase of CPR Compression Devices and the replacement of our Cardiac Monitors. The purchase of the CPR Compression Devices will allow for better patient care, reduction of personnel needed for cardiac arrests and safety of the EMT's in the patient compartment during transport to the hospital. The replacement of the Cardiac Monitors will be necessary as our currently units will be out of date, manufacture replacements parts and support unavailable in 2017/2018.

The further reduction in Medicare/Medicaid reimbursement for services rendered will continue to cause future problems and will provide many challenges for our department to continue delivering quality medical care to residents of the Town of Leicester.

To the residents of Leicester we would like everyone to know that we sponsor an annual EMT basic course, if you have any interest in becoming and Emergency Medical Technician please contact Donna Fields at our office.

We would like to thank the employees of the Town of Leicester who aid in our mission (Police, Fire, DPW, and the Town Hall) your support is greatly appreciated.

The Town of Leicester Emergency Medical Services remains committed to delivering quality medical care and promoting wellness to the residents of the Town of Leicester.

## Fire Department/Board of Fire Engineers

The Fire Dept. responded to 234 incidents during the past year. The incidents range from structure fire, brush fires, motor vehicle accidents with entrapment, to carbon monoxide emergencies and mutual aid response to adjoining communities.

The replacement of Station 1 on Water Street which houses the main Fire and EMS operations took a major step forward with the Voters approving funding for a new Fire & EMS Headquarters. The location of the new Headquarters will be located at 3 Paxton Street. We anticipate ground breaking for the New Headquarters' in June/July of this year, with completion by June 2017.

Several needs of the department that were identified over the past years we funded thru a combination of Town Meeting funding and donations. A new Fire Records program was funded at the Annual Meeting as part of Capital replacement program. It will replace a 20 year old system that no longer meets today's needs. With funding received at the Special Town Meeting we were able to replace 3 of our Thermal Imaging Camera's. The new camera's replace out dated unit's that were purchased almost 15 years ago. The Fire Department also received a Donation from Firefighter Support Service Inc. Firefighters Support Services provides equipment support to Fire Departments across the USA. With this donation we were able to purchase an additional Thermal Imaging Camera along with 1,500 of 4" hose and associated fittings. This equipment was installed on Engine 3 and completes the replacement of the hose and related equipment that was stated when this Engine was replaced in 2014.

Other future capital needs are still needed which consist of the remounting/refurbishment or replacement of our 1975 Ariel Tower Truck, our Self Contained Breathing Apparatus (SCBA)

and Compressor/Fill Station that is used to fill the SCBA units.

The current Ariel truck is on a 1975 Mack Chassis and the Ariel device is a 1971 boom that was purchased as a refurbished unit in 1986 from the original manufacturer. The SCBA's are close to their 15 years of service life. The compressor was purchased in 1992 and no longer meets NFPA or OSHA standard as a fill station.

The Leicester Fire received grants in the amount of \$4,600.00 for our SAFE (Students Awareness Fire Education) program and \$2,750.00 for Senior SAFE. This program is coordinated by Captain Michael Wilson and consists of Fire Department certified SAFE Instructors along with other firefighter going to our Schools, Day Care Centers and civic groups within our Community to provide instruction on the following topics such as Stop, Drop and Roll, Making and Practicing Home Escape Plans, Reporting Fire and Emergencies, Crawl Low Under Smoke, Kitchen and Holiday Safety and more. The Senior SAFE program is a fire and life safety education program designed to improve the safety of older adults through education addressing the unique fire risk of this age group. These risks include smoking, home oxygen use, cooking, electrical and heating dangers.

The Fire Department's new recruit Firefighters participate in the Massachusetts Fire Academy Call/Volunteer Recruit training program. We graduate 2 Firefighters each from the Massachusetts Fire Academy Call/Volunteer Recruit program. These programs require the Recruit Firefighter to volunteer between 280 to 310 hours to complete this training program. All new recruits are required to attend one of these programs in order to be appointed as a regular Firefighter for the Town.

The Fire Department would like to recognize the following Firefighters that recently retired from the Fire Department for their dedicated service to the Leicester Fire Department and the Town of Leicester. Michael Antanavica 36 years and Jon Clark 14 years.

Training for firefighters continues on a year round basis. They conduct monthly session to keep up the skill and learn new techniques

brought into the fire service. These training sessions are held even during inclement weather as the firefighter never knows what type of weather they will encounter when they are needed.

The Board of Fire Engineers would like to thank the members of Fire Department for there dedication and devotion to the residents of the Town of Leicester.

### **Fire Station Building Committee**

The Fire Station Building Committee was established in August 2014 and consists of representatives from the Board of Selectman, Capital Committee, Finance Advisory Committee, Ambulance Department, Fire Department (2) and a member of the community. The Town Administrator is an ex-officio member.

In 2015 the committee accomplished the following: Hired an Owners Project Manager (OPM), the firm of ACG Architects from New Bedford, MA. With their assistance the committee finalized and agreed on an overall budget for the full project. Initial presentation was made at the Annual Town Meeting in May on the schedule and plans for the station.

The committee then conducted several information sessions to explain the debt exclusion process and further define the building plans including the location selected. On June 9th, annual town election day, town voters approved to exclude the debt for the construction of the station from Proposition 2

1/2. Over the summer the committee refined the project needs and prepared for a special town meeting on September 22nd. Town meeting voters approved \$6.5 Million for the project. In addition they authorized the committee via the Town Administrator and Board of Selectmen to purchase 1 Paxton St from the private homeowner for a fair price, and 3 Paxton St from Becker College for \$1 and some non-monetary considerations.

The committee put out bids for an architect and hired Donham and Sweeney Architects from Cambridge. The real design of the building to conform to the site then began.

The committee has been working with the architects and OPM to finalize all the design so that requests for construction bids can be advertised in the April-May 2016 time period with construction to start in June.

The committee continues to meet on a regular basis to ensure that all requirements and needs are fully documented and the project stays on schedule and budget.

## Police Department

*"Committed to the Community"*

### Introduction

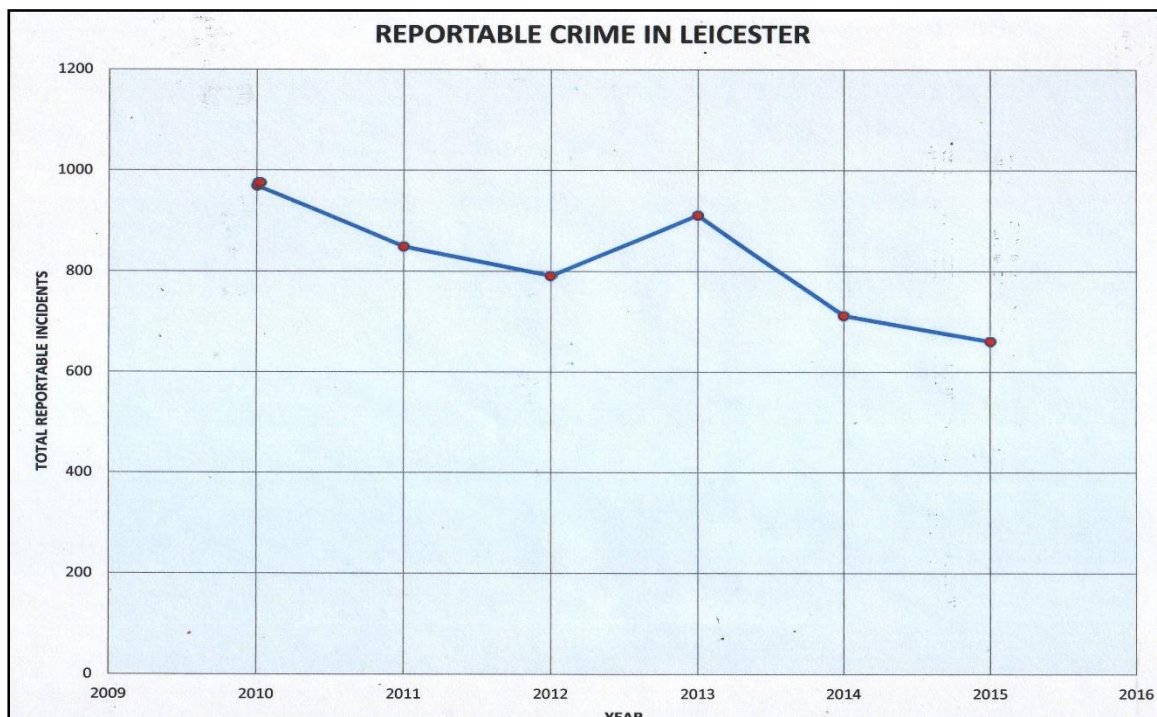
It is again an honor and privilege to submit the Leicester Police Department's report to the community that we serve. The men and women of the Leicester Police Department have worked diligently to combat crime in our community. The report below is a synopsis of what occurred in your Leicester Police Department during 2015. The LPD, in partnership with the residents and

businesses in the community, was able to keep the crime rate in the town low. The department also made substantial progress in rebuilding the staffing levels. There were also a number of significant investigations and arrests. After reading the report, if you have any questions, please feel free to contact the Leicester Police Department.

### Crime Statistics for Leicester in 2015

Traditionally, the Leicester Police Department has provided a detailed crime statistic report for 27 different categories of crime. Those statistics

are still available on the Leicester Police Department's website [www.leicesterpd.org](http://www.leicesterpd.org). The crime statistics for this year show a continued decline in crime, based on the number of reportable incidents.



The Leicester Police Department's crime statistics showed an increase in the following crimes:

#### 1. Rape

- Increased from one offense in 2014 to three offenses in 2015.

#### 2. Statutory Rape

- Increased from three incidents in 2014 to nine incidents in 2015.

#### 3. Intimidation

- Increased from seven incidents in 2014 to fourteen incidents in 2015.

These increases are of significant concern to the LPD, and they will be the target of crime

There were significant decreases in the following categories of crime during 2015:

- Aggravated assaults decreased by 40%
- Breaking and entering offenses decreased by 43%
- Larceny offenses decreased by 28%

The LPD will work hard at maintaining the initiatives that were utilized to achieve the reductions in these crime categories the most important of which is the LPD's partnership with the community. Many of these crimes were solved based upon information passed onto the LPD from community members.

#### **Additional Statistics for 2015**

- Calls for Service (CFS)/Patrol Initiated Activity (PIA) = 25,895 (+1,512)
- Accident Investigations = 247 (+8)
- Arrest/Criminal Summonses = 464 (+13)
- Medical Responses = 1033 (+/- 0)
- Field Interviews = 75 (+65)
- Investigative/Offense Reports = 953 (+265)
- Alarms (All Types) = 255 (+1)
- Motor Vehicle Stops = 2576 (+880)

#### **Criminal Investigations (Uniformed & Investigative Division)**

The Leicester Police Department was required to conduct a wide variety of investigations during 2015. These investigations included:

1. Continued investigation leading to the arrest of a 2<sup>nd</sup> suspect in the 2014 armed home invasion.
2. Investigation into and the arrest of a fugitive from justice wanted in the State of New Hampshire.
3. Arrest of a suspect for a 5<sup>th</sup> offense OUI, and the successful seizure of his vehicle under Melanie's Law.
4. Identification and prosecution of two suspects posing as home health aides who

prevention and suppression initiatives during 2016 and beyond.

would enter homes of senior citizens and steal items from them.

5. Assisting in a multi-agency/multi-jurisdictional investigation that led to the arrest of a suspect responsible for dozens of night time house breaks in the area.
6. Arrest of a suspect who broke into a residence and struck the occupant with a flashlight.
7. Arrested a man who reported he was the victim of a stabbing after being jumped while out walking. The LPD investigation revealed suspect was fleeing from a home that he had snuck into through a window to meet a female and he had been discovered by the woman's father. The victim, who was now a suspect, was charged with illegal possession/distribution of a controlled substance.
8. Numerous computer crimes.

And a whole lot more!

#### **Personnel and Staffing**

The Leicester Police Department was pleased to have three full time officers graduate from the police academy in 2015. The department extends its congratulations to Officer James Murphy, Officer Matthew Brady, and Officer Michael Lombardozzi on their completion of the police academy and welcomes them to the LPD family. These officers are a welcome addition to the department and bring the full time staffing level at the LPD to 17 fulltime officers. These officers represent the future of the LPD and they will play a significant role continuing to ensure that the Town of Leicester is a good and decent place to live, work, and raise a family.

The LPD also hired another recruit officer in September and that recruit officer immediately entered the police academy. Upon completion of the full time police academy, the recruit officer will become the LPD's 18<sup>th</sup> full time police officer.

He will be assigned to work with an experienced officer for several months upon graduation before working a cruiser alone.

### **Marvin Cathey Parole Hearing**

In July of 2015, the LPD was informed that Marvin Cathey had applied for parole. Cathey was convicted for the 1999 murder of his girlfriend on Chapel Street. He was also convicted of raping and murdering his girlfriend's 9 year old daughter at the same time. The LPD, with support from the community, and in collaboration with the victims' family and the Worcester County District Attorney's Office mounted a strong opposition to Mr. Cathey's bid for parole. The opposition worked and Cathey was denied parole. While he can reapply in five years, he can only be paroled to a second sentence of murder which carries a minimum of 15 years in prison. As of the writing of this report, Mr. Cathey will be serving a minimum of another 20 years in prison. I would like to thank everyone who supported our opposition to this parole. Your voices of support were clearly heard by the Massachusetts Parole Board.

### **Gun Buy Back Program**

The Leicester Police Department participated for the 2<sup>nd</sup> year in the "Goods for Guns" gun buyback program. The LPD again partnered with numerous surrounding agencies to maximize the impact that this program would have on Leicester and surrounding communities. The LPD bought back 16 guns, which have been sent out to be destroyed. The LPD also took in approximately 40 pounds of ammunition for destruction. Over the past two years the LPD has bought back 36 guns. The LPD and its partner agencies have bought back 157 guns over the past two years.

I would like to thank Dr. Michael Hirsch, who has worked tirelessly for many years to make the "Goods for Guns" program so successful. The

program is also supported by the Worcester Regional Health Collaborative

### **National Drug Take Back Reaches Milestone in Leicester**

The Leicester Police Department (in partnership with the Leicester Recycling Center) has participated in the Federal Drug Enforcement Administration's (DEA) National Drug Take Back Program since its inception. The drugs collected by the LPD's collection kiosk, which is located in the lobby of the station, along with those collected during the take back are turned into the DEA for proper destruction. This year there was only one collection day sponsored by the DEA. That did not affect the success of the LPD/Recycling Center Program. The LPD/Recycling Center partnership collected and turned in 216 lbs. of prescription drugs for destruction. The partnership has now collected approximately 1,000 lbs. of prescription medication for destruction, keeping them off the streets of our community and destroying them in an environmentally sound manner.

The LPD would like to thank our partners at the Leicester Recycling Center for all of their continued support. They play a key role in the success of this program, including sorting the prescriptions, peeling the labels off the bottles, and recycling the prescription containers.

### **Social Media Use by the Leicester Police**

The LPD continues to utilize social media to stay connected with the community. You can follow the LPD on the following social media sites:

- Facebook at <https://www.facebook.com/LeicesterPolice/>
- Twitter at <https://twitter.com/LeicesterPD>

This is a great way to get timely information on events that are occurring in the Town of



Leicester. The LPD posts crime alerts, incident recaps, and many other items of interest to the community.

### **Recognitions**

Numerous members of the police department have received recognition during 2015. I would like to thank the members of the LPD for their work/actions that led up to these recognitions. I would also like to thank the members of the public and the organizations that took the time to recognize the work of these members of the department.

### **Personnel and Police Unions**

I would like to thank all the members of the Leicester Police Department, and the unions which represent them, for their willingness to work collaboratively to make the Town of Leicester a good and decent place to live, work, and raise a family.

On behalf of all the men and women of the Leicester Police Department, I would like to thank the entire community for their continued support.

James J. Hurley  
Chief of Police

## **Highway Department**

The Town's Resurfacing Program consisted of grinding and paving of 4,025' of Stafford Street, 2,290' of Mill Street in 2 different areas, 1,108' of Lake Ave, 350' of Felix Street, and 1,475' of Deer Pond Drive. Also paved was 3,000' of Parker Street, 2,300' of Baldwin Street, 4,650' of Henshaw Street and 3,245' of Pine Street.

Our department continues to carry out the following duties: sign and guardrail maintenance, roadside brush cutting, shoulder, ditch and drainage work, catch basin cleaning and repairs, street sweeping, line painting, grading of gravel roads, maintenance of Police

Station, Senior Center, Copeland Library, all Veteran's Squares, Cherry Valley Cemetery, Elliot Hill Burial Grounds, Burncoat, Rochdale and Towtaid Parks, and Community Field. The Highway Department also works at the Recycling Center with composting.

The Highway Department continues to work on stormwater projects which consist of mapping all catch basins, manholes, detention ponds, and pipe outlets. We are now GISing all piping under ground. This is a big project and will take some time to complete.

## **Recycling Committee**

Looking back at the past year it is hard to believe that this group has been dedicated to this task for 25 years!

A few volunteers are gone but most still work their stations faithfully the first third or fifth Saturday of every month, year after year, in rain, wind, snow and the heat of summer. It is even harder to believe that in those 25 years the

Recycling Center was closed to the public only twice. Once was a very bad snow storm and the other was a hurricane!!

The Leicester Highway Department under the leadership of Tom Wood over the years have maintained the compost area for our residents and for the landscaping small businesses in town saving both the added cost of disposal. They are

a great partner to the 40 recycling volunteers and they are greatly appreciated.

Another great partnership is with the Leicester Police Department under the supervision of Chief Jim Hurley. With the need for needle disposal and drug collection both the recycling center and the Police worked together and during this reporting year made Leicester one of the single largest collectors of both needles and unwanted prescription drugs. Quite a feat indeed! Police often stop at the Center when the citizens are present doing their recycling further enhancing a community police presence.

The operation of the recycling center is self-sustaining which by definition means that the income from automobile tags and sale of some products is the only budget and thus there is no cost borne by the tax payers for this operation.

Our participation rate is steady and we still experience bursts of participation in spring and fall but remains at approximately 1500 cars each time we are open.

The continuing change in end markets and the ease of recycling becomes more and more

difficult as the years pass but we remain vigilant in our attempts at maintaining the recycling of the same products and in fact adding new items when we can. During this period we added pellet bags and other #5 bags to the pleasure of our participating public. Our mattress and couch recycling program has grown and is well received also. We continue to provide used handicapped equipment to those in need often saving them hundreds of dollars.

Without a doubt our young men who work with us at the recycling center particularly helping the older folks, are a vital part of the success of the program. These recovering addicts learn compassion, reward and the true meaning of the word community from their participation and our citizens are very kind to them in return also learning the need for compassion of the dreadful pains of addiction.

As we go forward into our next 25 years we would like to thank our faithful participating public for their cookies, donuts, coffee and support. It has been one heck of a ride!

### **Road Conversion Committee**

The Road Conversion Committee has had no activity over the last year. The few projects that

are under construction have not yet been completed.

### **Tree Warden and Pest Control**

The Office of Tree Warden and Insect Pest Control are responsible for the care and protection of all shade trees within the town of Leicester.

It has always been the practice of this office to save as many trees within the roadways of our town and still provide a safe environment for travel while keeping our roadways greener.

Our Town was fortunate not to have any reported find of any invasive species appearing on their property. It is our opinion that Leicester is still enjoying the absence of these very destructive insects, such as The Asian Longhorn Beetles and the Emerald Ash Borer. If at any time our residents witness or suspect any of these insects please contact the office of the Leicester Tree Warden/Pest Control Officer.

The office of the Tree Warden is continuing the implementation of an improved approach to a program of care and trimming in an effort to reduce the impact of the effects of a future weather related event. In conjunction with the National Grid Hazardous Tree Mitigation Program. Many of our trees were removed along our roadways as recommended because of poor tree health conditions. The Town is applying for a grant that will provide funding for shade tree replanting in various locations within the Town.

We continue to have aging trees and request from residents to have certain trees removed which we continue to investigate and evaluate as needed.

It is always the goal of this office to provide safe and beautiful trees in the town of Leicester. The Office of Tree Warden is always open for responding to the concerns and requests of the shade trees by the residents of Leicester.

### **Stormwater Management Committee**

The Committee consists of the following members: Joanne Bernier representing the Leicester Public Schools, Stephen Parretti representing the Conservation Committee, Michael Knox, representing the Water and Sewer Districts and Thomas Wood representing the Town of Leicester, Highway Department.

The Town of Leicester continues to be an active member of the regional coalition called Central Massachusetts Regional Stormwater Coalition (CMRSWC). The goals of the CMRSWC are to approach solutions and management of stormwater through collaborative training and education, regional data management and integrated mapping systems and standardize policies and procedures. The Town's representatives to the CMRSWC are Town Administrator, Kevin Mizikar, and Committee Member, Mike Knox.

The goal of the Leicester Stormwater Management Committee is utilize the tools and resources secured by the CMRSWC to stay one step ahead of the current and future Federal Stormwater requirements. This has been successfully accomplished by working closely with the engineering firm of Tata and Howard, to assist us in identifying those tasks and then

executed by the staff of Town of Leicester Highway Department. The Highway Department staff continues to update the storm water related records with the mapping and GISing of catch basins, manholes and detention ponds within the Town. The completion of these tasks puts the Town in a good position to maintain compliance with the Federal Stormwater Regulations.

Of importance to the Town of Leicester, the Stormwater Management Committee and the CMRSWC, on December 17, 2015 the U.S. Environmental Protection Agency (EPA) released its proposed Phase II Municipal Separate Storm Sewer System (MS4) permit remand rule. The official rule is expected to be published in the Federal Register in the yearly weeks of 2016. All will closely monitor the progress of the MS4 rule to determine the timing of the implementation and impact on the Town of Leicester.

I would like to say Thank You to all the Committee Members and Highway staff that work hard to keep our Town in compliance.

Respectfully,  
Thomas P. Wood  
Chairman

## Development and Inspectional Services

A new Department, Development & Inspectional Services, was created in May 2014 to increase efficiencies and better serve the public. This Department includes the following:

- Code Enforcement/Building
- Conservation Commission
- Board of Health
- Moose Hill Water Commission
- Planning Board
- Zoning Board of Appeals.

Development & Inspectional Services oversees Leicester's and land-use and development, including administration of a variety of land-use permits, and planning related to general land use, economic development, public health, housing, natural resources, and historic preservation.

Town Planner Michelle Buck serves as Director for this Department. Jeffrey Taylor is Code Enforcement Officer/Building Inspector. The two Department Assistants are Kelly Conroy and Barbara Knox. Health Services are provided through the Central Mass Regional Public Health

Alliance, with Julie VanArsdalen providing Health inspections.

Through consolidation of Departments and staff, office hours were increased to full-time in 2014. The Department's commitment to residents is to provide high-quality customer service and to make navigating through permitting processes more efficient and easier to understand. Reports from each division in Development & Inspectional Services are below.

### ***Code Enforcement/Building***

<b><u>PERMITS ISSUED</u></b>	
Single Family	9
Commercial Building	-
Additions	7
Sheds & Accessory Blds.	5
Swimming Pools (above & inground)	12
Garages (1,2 & 3 car)	6
Decks/Porches/Sunrooms	16
Roofs/Siding/Replacement Windows/Doors	91
Renovations/Remodels/Alterations	22
Demolitions & Removals	8
Commercial Solar	2
Solar Panels (Residential)	115
Chimneys	2
Signs	6
Weatherization/Insulation	18
Senior Housing Duplex	-
Cell Towers/Arrays	2
Duplex	5
Replacement Cards/Re-inspections	4
Void/Cancel	1

Miscellaneous	6
<b><u>Total Building Permits Issued</u></b>	<b>320</b>
Certifications Issued	44
Home Occupation Permits Issued	18
Occupancy Permits Issued	24
Stove Permits	43
Sheet Metal Permits	15
<b><u>Total Permits Issued</u></b>	<b>420</b>
<b><u>INCOME</u></b>	
Building Permits	\$71,460.00
Building Re-Inspection Fees	\$0.00
Building Permit Replacement Fees	\$100.00
106 & 304 Certifications	\$1,440.00
Stove Permits	\$1,596.00
Sheet Metal Permits	\$1,325.00
<b><u>TOTAL INCOME FROM CODE DEPARTMENT</u></b>	<b>\$75,921.00</b>
<b><u>PLUMBING PERMITS ISSUED</u></b>	
Permits Issued	122
Inspections Made	147
<b><u>GAS PERMITS ISSUED</u></b>	
Permits Issued	71
Inspections Made	104
<b><u>WIRING PERMITS ISSUED</u></b>	
Permits Issued	295
Inspections Made	220
<b><u>WEIGHTS &amp; MEASURES</u></b>	
Permits Issued	36
Inspections Made	256

### ***Conservation Commission***

The Conservation Commission administers the Massachusetts Wetlands Protection Act (MG.L. Chapter 131, Section 40), the Rivers Protection Act, as well as the Town of Leicester Wetland Bylaws and Regulations. The purpose of these

Bylaws and Regulations is to protect wetlands, related water resources, and adjoining land areas (buffer zones) in Leicester. The Conservation Commission is a five member Board appointed by the Board of Selectmen to

three year terms. Conservation Commission members in 2014 were: Stephen Parretti (Chair), JoAnn Schold (Vice-Chair), John Marc-Aurele, Joshua Soojian, and James Cooper.

### Conservation Commission Applications 2015

<b>TYPE OF ACTIVITY</b>	<b># OF FILINGS</b>	<b>DESCRIPTION</b>
Notice of Intent (NOI) *Orders of Conditions issued	16	Work/Construction proposed to occur within 100 feet of the wetland buffer zone
Abbreviated Notice of Resource Area Delineation (ANRAD)	0	Addresses resource areas and boundary delineations
Request for Determination of Applicability (RDA)	11	A determination will be made whether or not the work proposed will impact the resource area, and determine if an NOI needs to be filed
Certificate of Compliance	12	Issued upon the completion and stabilization of projects that have Orders of Conditions (normally 1-2 growing seasons)
Enforcement	0	Cease and Desist issued for violation of activity involved which cause damage of wetland areas – Either with or without written approval.
Emergency Certifications	0	Work that is necessary for public health and safety
Appeals	0	Non-satisfaction of applicants with the decision of the Commission resulting in the DEP to oversee or overwrite Orders of Conditions.

Conservation Commission members regularly conduct on-site reviews to ensure that work conforms to applicable laws and regulations, as well as adhering to Orders of Conditions and Determinations that are issued by the Commission.

In 2015, the Conservation Commission worked on amendment of Conservation Commission

fees and application submittal requirements (to make fees and application requirements easier to understand). These changes involved amendments to the Wetland Bylaw (approved by Town Meeting 5/2015) and Wetland Regulations (adopted by the Conservation Commission 11/2015)

### Board of Health

The Board of Health is responsible for providing oversight to many different matters pertaining to public health and the environment, including but not limited to public health emergency preparedness planning, communicable disease

control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type

complaints such as noise, dust, and odor. The Board is a three member elected board with each member serving a term of three years. The current members are: Christopher Montiverdi, Chair; Robin Wood, Vice-Chair; and Debra Rigiero, member.

Under the direction of the Leicester Board of Health, in 2011 the Town entered into an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) and six other neighboring municipalities, the Central Massachusetts Regional Public Health Alliance (CMRPHA), in order to provide an even wider array of public health services to the community. The Central Mass Regional Public Health Alliance is a coalition of seven municipalities (Towns of Grafton, Holden, Leicester, Millbury, Shrewsbury, and West Boylston and the City of Worcester) working cooperatively to create and sustain a viable, cost-effective, and labor-efficient regional public health district serving a total population of 283,664 residents. The regional health district provides a comprehensive array of services to partner municipalities through a single organization managed by Worcester's Division of Public Health. The inspiration to develop a regional alliance arose from the considerable disparity in size, available resources, and kinds and types of resources offered by each municipality.

The goals of the Alliance are to establish an accredited public health district that demonstrates cost-savings and efficiencies, measure/monitor health statuses and risks and identify health priorities. In 2012 the Alliance conducted a comprehensive community health assessment in order to determine priority areas for health improvement. After analyzing youth survey data, state data, and reviewing the qualitative data garnered from community forums, the Alliance identified 5 key areas of public health. Those areas are the foundation for the Alliance's first ever Community Health Improvement Plan which has the vision of

creating the "Healthiest Region in New England by 2020". During this past year, the Alliance worked on its district-wide strategic plan as a way to set short-term and long-term goals that focus on workforce development, sustainability, health improvement and safe places. With the assessment, improvement plan and strategic plan completed, the Alliance had a site visit in the fall by the Accreditation team. The Alliance is currently on pace to become the first accredited local public health agency in Massachusetts in 2016.

With a total workforce of 25 public health staffers, the CMRPHA communities can rely on public health expertise and experience as described within this annual report below.

### Environmental Health

Public Health regional staff help ensure businesses and residents comply with numerous environmental health regulations.

Most recognized is the food protection program, in which staff conducts routine and follow-up inspections of more than **56 food establishments**. In addition, staff will review plans and specifications for new food businesses, investigate complaints and conduct administrative hearings with the Director and/or the Board of Health to address non-compliant businesses. Regional Public Health

Specialists also conduct inspections for semi-public swimming pools, tanning facilities and recreational camps for children, and investigate complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with local, state and federal regulations.

A review of inspections conducted during the calendar year did not yield any significant trends or discrepancies. However, the CMRPHA region has witnessed an increase in Farmer's Markets within its communities and neighboring municipalities.

Below is a summary of the types and number of inspections conducted in the Town in 2015:

<b><u>Category</u></b>	<b><u>Number of Inspections</u></b>
<i>Food Inspections</i>	
Low Risk Food Inspections	36
Medium Risk Food Inspections	64
High Risk Food Inspections	<u>15</u>
<i>Total of Routine Food Inspections</i>	<b>115</b>
<i>Complaints</i>	
Housing Complaints	20
Food Safety Complaints	5
Nuisance Complaints	25
Animal Complaints	<u>0</u>
<i>Total Complaint Investigations</i>	50
<i>Total Number of Inspections (related to complaints)</i>	<b>93</b>
<i>Miscellaneous Inspections</i>	
Pool Inspections (2 public pools)	4
Camp Inspections (3 camps)	8
Tanning Facility Inspections	0
Tobacco Inspections	(See Community Health)
<i>Title V Activity</i>	
Title V Perc/Soil Testing	29
Septic Plan Reviews	24
New Construction Installation	4
Septic Upgrade/Repair	15
Component replacement	2
Well Reviews	<u>22</u>
<i>Total Title V Related Inspections</i>	<b>118</b>

### **Communicable Disease**

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. Reporting disease occurrences enables the

Public Health staff to monitor trends, detect and control outbreaks, and evaluate prevention activities. WDPH regularly collects important information on all reported diseases in the Town of Leicester as part of routine epidemiological disease investigations.

The following is a summary of the reported diseases in Leicester during 2015:

<b><u>Reportable Disease</u></b>	<b><u>Number of Cases</u></b>
Babesiosis	1
Hepatitis B (chronic)	3
Hepatitis C (acute)	2
Hepatitis C (chronic)	7



Human Granulocytic Anaplasmosis	6
Influenza	12
Lyme Disease	23
Streptococcus pneumonia	1
Varicella	<u>1</u>
<i>Total number of Reportable Disease for 2015</i>	<b>57</b>

### Influenza

**143** residents received an influenza vaccination at the Town's annual flu clinics held at Leicester Town Hall, Leicester Senior Center, Archway and Nazareth Homes, and on October 15, and November 3, 5 and 12, 2015 respectively.

### Community Health

In July 2015, Leicester, Shrewsbury, Grafton, and Worcester, through the City of Worcester, received \$100,000 from the Massachusetts Substance Abuse Prevention Collaborative grant. The grant supports prevention of youth substance abuse in Leicester. During fiscal year 2016 the grant requires a strategic planning and assessment process focusing on data collection and analysis and engaging key stakeholders to plan for future activities.

In 2014 the CMRPHA, through the City of Worcester, received a seven year, \$100,000 per year Massachusetts Opioid Abuse Prevention Collaborative grant, focused on opioid overdose prevention and reduction in the region. Across the Alliance, awareness events, education and training activities are now taking place to build community capacity to respond to and prevent opioid overdoses.

The town of Leicester is a member of the Worcester Regional Tobacco Control Collaborative, which provides enforcement of Mass General Laws and local regulations around youth access and environmental tobacco smoke. Retailer education visits are also conducted to ensure all applicable permits and signage are displayed, humidors are locked, the correct state tax stamps are present on cigarette packs, all tobacco products are behind the counter and out of the customer's reach, as well as the importance of checking identification. Youth access compliance checks, which involve a

trained youth between the ages of 16-17 attempting to purchase a specific tobacco product in a permitted tobacco retail establishment, are conducted one to two times per fiscal year, as determined by the Massachusetts Tobacco Control Program. During calendar year 2015, there were three sales of tobacco products to minors by retailers in Leicester. WDPH staff assisted in retailer education around the cigar minimum pricing and packaging policy of existing youth access and regulations which will ensure compliance by all retailers.

In 2015, Leicester as a CMRPHA town was involved in the Community Health Assessment (CHA). The CHA identified nine priority areas which include: access to care, access to healthy food, cultural competency, economic opportunity, mental health, physical activity, racism and discrimination, safety, and substance abuse. The CMRPHA CHA was released in November 2015. A CHA addendum specific for Leicester will be released early 2016.

In December 2015, the process of identifying objectives and goals for the 2016 Community Health Improvement Plan (CHIP) began. The CHIP will help inform areas of focus for CMRPHA for the next three years.

During the fall of 2015, the Leicester Public Schools participated in the regional youth health survey, with 4 other CMRPHA communities. The survey collected information on what types of risky or positive health behaviors that youth engage in. The data is currently being cleaned and analyzed by UMass Medical School and WDPH will present a summary of the results to the high school administration and superintendent in 2016.

In 2015 Public Health staff attended the Leicester School Wellness Committee and work with school personnel to support health education and programs. For example, Public Health staff support the Leicester High School tobacco education and prevention group called the 84. The 84 is a statewide youth group with local chapters that educates youth about tobacco and provides youth leadership opportunities to reduce smoking through local education, research and policy initiatives.

### **Public Health Emergency Preparedness**

In May of 2015 the Worcester Division of Public Health (WDPH) was awarded the Region 2 Health and Medical Coordinating Coalition (HMCC) grant by the Massachusetts Department of Public Health (MDPH) Office of Preparedness and Emergency Management (OPEM). This multi-year grant strives to support regional multi-disciplinary emergency planning and response initiatives throughout the 74 cities and towns located in the MDPH Emergency Preparedness Region 2. As Sponsoring Organization, WDPH will serve as both the fiscal and administrative oversight as well as spearhead regional preparedness and response planning that will support much of the local public health emergency planning already taking place.

Worcester Division of Public Health (WDPH) emergency preparedness staff met with the Chair of the Leicester Board of Health to review and update the town's Emergency Dispensing Site (EDS) plan. The plan is a comprehensive, written plan that facilitates the request, receipt, distribution, and dispensing of medical countermeasures quickly and efficiently based

on a worst case scenario. A revised plan has been developed based on updated town specific information and will be presented to the Board of Health and appropriate town departments for review and approval in the upcoming months.

The Worcester Regional Medical Reserve Corps (WRMRC) is a federally recognized unit of the National Medical Reserve Corps network. The Town of Leicester has **20 residents** who are active WRMRC volunteers, out of **392 total volunteers** in the database. WRMRC has participated in the Leicester Harvest Fair, assisted at the Leicester Senior Center flu clinic, as well as provided an educational display board on emergency preparedness for residents at the Leicester Public Library. Leicester's resident MRC volunteers participated in a call down drills, regional training, and engagement opportunities and were put on standby for several local and statewide events.

The Leicester Board of Health participated in National Preparedness Month again this year during the month of September. WDPH/CMRPHA developed a media and public education campaign and provided promotional and educational materials to correspond with the 4 themes of preparedness month: *Get Ready – Individual and Family Preparedness, Get Involved – Join the Response, We're All in This Together – Considerations for Individuals with Access and Functional Needs, Get Vaccinated – Fight the Flu*. Staff distributed these materials through municipal offices, libraries, senior centers, billboards, WRTA buses, websites and social media throughout all CMRPHA communities.

### **Moose Hill Water Commission**

The purpose of the Moose Hill Water Commission is to work toward establishment of the Moose Hill Reservoir as a Class A Public Drinking Water Supply for the Town of Leicester and surrounding communities in need of water. The Moose Hill Water Commission is a three

member elected Board, with members holding three year terms. The present Commissioners are Kurt Parliment (Chair), Harry Brooks, and Carl E. Wicklund, Jr.

The Commissioners have been invited to partner with the New Midstate Trail Committee of the Worcester Chapter of the Appalachian Mountain Club and The Greater Worcester Land Trust Group in conserving the Midstate Trail Corridor. The Midstate Trail first came together in the 1970s and crosses through the Moose Hill Watershed property.

The Commissioners are working on an Informational Packet that will assist with educating Town Officials and Town residents on the need of the Moose Hill Reservoir for the Town of Leicester's future economic growth and water needs.

The Commissioners, along with the Town Administrator, will be working with the Department of Environmental Protection towards having a comprehensive study of the Town's drinking and wastewater operations that will include a review on all challenges that the water districts are currently facing, as well as opportunities for improvements and future growth.

All those wishing to express their opinion towards the planning and development of the reservoir are invited to attend Commission meetings or express their views in writing to the Moose Hill Water Commission

### ***Planning Board***

The Board is responsible for review of applications for approvals under the Zoning Bylaw and Subdivision Regulations. This includes Site Plan Review and/or special permit applications for commercial developments, subdivision applications, and endorsement of ANR Plans (plans depicting new lot lines on existing streets). The Planning Board is also responsible for long-range land use planning for Town of Leicester, including implementation of

the Leicester Master Plan and Open Space & Recreation Plan.

The Planning Board is comprised of five elected members and an appointed Associate Member. In 2015, Jason Grimshaw and Debra Friedman continued to serve as Chair and Vice-Chair, respectively. Adam Menard, Sharon Nist and David Wright continued to serve as regular members of the Board. Alaa Abusalah joined the Board as Associate member after Kathleen Wilson resigned in May 2015.

<b>Planning Board Applications, 2015*</b>		
<b>Type of Plan/Application</b>	<b># of New Applications</b>	<b>Description</b>
Approval Not Required (ANR) Plans	4	1 lot line revision plans, 4 new building lots on remaining 3 plans
Special Permit	4	<ul style="list-style-type: none"> <li>• Expansion of Davis Self-Storage (approved 6/2015)</li> <li>• Modification of Oakridge Estates (approved 10/2015)</li> <li>• Eastern Pearl Restaurant (approved 12/2015)</li> <li>• American Canane (hearing scheduled for 2016)</li> </ul>

Planning Board Applications, 2015*		
Type of Plan/Application	# of New Applications	Description
Site Plan Review	7**	<ul style="list-style-type: none"> <li>Boutilier Solar Farm (approved 4/2015)</li> <li>Stafford Street Solar (approved 7/2015)</li> <li>Mulberry Street Solar (approved 7/2015)</li> <li>Cumberland Farms driveway (approved 8/2015)</li> <li>McNeil Highway Solar Farm (approved 10/2015)</li> <li>Huntoon Memorial cell tower (decision pending)</li> <li>Fire &amp; EMS Headquarters (decision pending)</li> </ul>
Amendment/Extension	4	<ul style="list-style-type: none"> <li>Briarcliff Estates (2 year extension of deadline to complete work approved 1/2015, minor change in unit type approved 4/2015)</li> <li>Pondview Estates (5 month extension granted 2/2015/2014, 1 month extension granted 7/2015)</li> </ul>

\* Does not include minor applications such as lot releases or changes to Surety/Performance Agreements

\*\* Includes 2015 vote on an application received in 2014 (Boutilier Solar)

Construction of the following Planning Board approved projects was completed in 2015: Boutilier Solar Farm and Central Mass Crane. The following residential projects approved in prior years remain

incomplete: Boutilier Estates, Briarcliff Estates, Grandview Estates (in default), Hammond Street Extension, Oak Ridge Estates, and Pondview (near completion).

### Zoning Bylaw Amendments, 2015

Town Meeting Date	Article #	Description	Town Meeting Action
5/5/2015	20	Central Business District Amendments affecting allowed uses, dimensional requirements, and site development standards.	Approved
5/5/2015	21	Amendment to the Zoning Map to re-zone the following properties currently zoned Residential 2 (R2) to Central Business (CB): 8-16 Pleasant Street; 1060 Main Street; 1104 Main Street; and Warren Ave (Assessors Map 19B, Parcel B16)	Approved

### Town Planner Projects 2015:

- Prepared final revisions to Leicester Open Space & Recreation Plan. Plan approved by the Executive Office of Environmental Affairs 2/2015.
- Made improvements to Development & Inspectional Services website, including adding lists of current applications for the Planning Board, Conservation Commission, and Zoning Board of Appeals web pages.

- Prepared zoning amendments related to Central Business (CB) zoning district
- Participated in Water Resource Outreach Project conducted by Worcester Polytechnic Institute and the Massachusetts Department of Environmental Protection.
- Prepared amendments to Conservation Commission Wetland Bylaw and Wetland regulations.
- Worked on Planning Board Subdivision Regulation amendments to implement Master Plan.
- Participated in planning activities related to the Community Development Block Grant Program
- Assisted Economic Development Commission with participation in the Economic Development Self-Assessment Tool (EDSAT) Program offered by Northeastern University.
- Continued to monitor the construction of approved subdivisions and commercial projects. Slow completion of residential projects continued to be a problem in 2015

### ***Zoning Board of Appeals***

The Zoning Board of Appeals (ZBA) reviews applications for special permits, variances, and appeals in accordance with Leicester's Zoning Bylaw and the Massachusetts Zoning Act (MGL 40A). The ZBA reviews special permit applications for non-conforming uses and structures, signs, watershed overlay district uses, and commercial uses in certain districts (other special permits, including most commercial special permits, are issued by the Planning Board). Variances applications are requests for relief from Zoning Bylaw requirements (generally dimensional requirements).

The Zoning Board of Appeals is an eight member appointed board having five regular members and three alternates. The Board's present members include: David Kirwan David Orth (Chair), David Orth (Vice-Chair), Jim Buckley (Clerk), Vaughn Hathaway, and Paul Schold. Alternate members are Mary Moore, Richard Johnston, and James Reinke

The Zoning Board of Appeals (ZBA) acted on the following applications in 2015:

- 4 variance applications (3 approved, 1 continued to 2016)
- 6 special permit applications (5 approved, 1 continued to 2016)

### **Agricultural Commission**

On May 7, 2013 the residents of Town voted to establish an Agricultural Commission for the Town of Leicester in accordance with Article 31.

#### **Commission Charge**

Section 1. There is hereby established an Agricultural Commission which shall consist of five (5) members and three (3) alternates appointed by the Board of Selectmen, all of whom shall be residents of the Town of Leicester. The commission will consist of minimum of three (3) members who are actively engaged in agriculture in Leicester and

another two (2) who are interested in farming. Two (2) members for a term of three (3) years; Two (2) members for a term of Two (2) years and three thereafter; and one (1) member for a one (1) year term, and three (3) thereafter.

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy in order to maintain the staggered cycle of appointments with the assistance of recommendations made by the Commission. Said Commission shall choose its officers who shall be a Chairman, Vice Chairman and Clerk.

The Clerk shall be responsible to keep and file minutes of all meetings in accordance with the state statute.

Our mission is to serve as facilitators for encouraging the pursuit of agriculture in the town of Leicester, promote agricultural-base economic opportunities, act as mediators, advocates, educators, and/or negotiations on farming issues; working for preservation of prime agricultural lands, pursuing all initiatives appropriate to creating a sustainable agricultural community and preserving the rural character of Leicester, Massachusetts.

#### **Members**

**Dianna Provencher - Chair**

**Kim Miczek – Vice Chair**

**Kurt Parliament - Treasurer**

**Matthew Soojian - Clerk**

**Marjorie Cooper**

**Mary Harris**

**Pat Dykas**

Since our first meeting held September 23<sup>rd</sup>, 2014 the commission has heard complaints, taken steps to broaden our resources, such as joining the Massachusetts association of agricultural commission and attending various conferences and seminars.

The Leicester AgCom meets once a quarter at the Town Hall. The Leicester AgCom is an appointed town committee primarily of farmers to create awareness of agriculture in the community. The Leicester AgCom is a pro-active step for our community take steps to preserve agriculture and go on record as supporting agriculture.

Volunteer members encourage farming in all of its definitions; promote economic opportunities such as farmers' markets and grant opportunities, educate about farming and address concerns and opportunities preferably before problems arise.

### **Economic Development Committee**

The Economic Development Committee continues to identify opportunities that might boost the overall economic profile of the town's business community. Leicester borders one of the region's largest metropolitan areas and boasts easy access to just about every mode of overland transportation but somehow is remiss in capitalizing upon those attributes. The Economic Development Committee has been charged with enticing businesses to settle in Leicester and to take advantage of the attributes that Leicester has to offer.

A major focus of the Economic development committee in recent years has been the reuse of blighted properties that have littered the commercial landscape. The impact that these properties had was a detriment to marketing the economic prowess of Leicester. Together, with various other boards, the committee pushed for

change and buildings that had been vacant for decades have either found new life or have been razed. With such improvements marketing our town to potential business becomes easier.

Economic growth in Leicester is paramount to its success. A responsible approach to commercial growth that does not impact the small town charm of Leicester is a balancing act. Capitalizing on the airport expansion project is but one avenue that the committee has explored. We continually encourage businesses to visit our town and have printed brochures that highlight demographics, traffic counts and zoning. A continual online presence that we hope to escalate this year coupled with good old fashioned word of mouth advertising have brought quite a bit of potential business traffic through town.

The payoff has been an ever increasing business community that is in keeping with our small town roots. The committee also looks to national brands to move into designated areas such as the route nine west corridor. The

emphasis is always on smart growth and not voluminous growth. We seek businesses that will complement the existing commercial environment and add to the quality of life for the residents of Leicester.

## School Department

### Superintendent of Schools

Leicester schools continue to engage in district improvement efforts first initiated at the Future Search, which involved an array of stakeholders representing our community, parents, students, and staff. Our action plan employs strategies that guide the work of every administrator, teacher, and staff member. Bold, benchmark goals help us to monitor our progress as we aim for achieving the vision for Leicester schools.

During 2015, we made significant progress toward improving the instructional experience of our students by implementing and leveraging the educator evaluation system to improve teaching and learning; aligning curriculum and assessments and reporting to standards; expanding curricular offerings; implementing a system of interventions, support, and enrichment; and improving professional development offerings for teachers. It will, admittedly, take some time before student performance data reflects the investments that have been made but our efforts this year have resulted in substantial progress. World languages were reintroduced to the middle school, a system of assessments and interventions are catching students early who may be falling behind, and our written curriculum ensures that every Leicester student has access to a viable and guaranteed instructional program.

While our goal to manage resources more effectively does not directly affect the instructional core, we recognize that we cannot accomplish our instructional goals if limited by the budget provided by the town and state. One effort to secure additional resources is the increase in grant writing throughout the district.

Last year we were awarded several yellow school bus grants for transportation for field trips, grants to support food services and health, and a number of other small grants. As in years past, our Mothers' Club and Boosters' Club have contributed to our classrooms and playing fields in significant ways. Tuitions from School Choice and from international students provide additional resources. Additionally, we are systematically looking at expenditures to ensure that we are making purchases and running our facilities in ways that are both economical and effective.

Building upon the comprehensive capacity/programmatic and engineering assessment of the facilities approved by voters at the May, 2014 town meeting and conducted in 2014, the district was granted funding from the Massachusetts School Building Authority and from the town to replace the roof of the high school. The project will be completed in 2016.

Improvements to the technology infrastructure continued at the Middle and Memorial Schools, providing wifi access in all school buildings. Planning is now underway to replace aging hardware and to initiate a one-to-one Chromebook program for high school students for the 2016-17 school year.

Our School Committee has worked hard to build its knowledge and skills to lead our district, engaging with the Massachusetts Association of School Committees for training and resources and putting in countless hours to review district policies and finances. Their work and the work of our administrative team has led to stronger relationships with town officials. Our journey to

provide the citizens of Leicester with the best services in a cost effective manner can best be achieved through a collaborative effort of town and school departments.

Lastly, we have improved communication and built relationships that will serve our schools well into the next few years. Communication with the public through improved websites and the use of social media, such as Twitter and Facebook.

### **Leicester Special Education**

In 2015, 273 Leicester students with identified disabilities had Individualized Education Programs (IEP), with 243 in in-district programs and 30 in specialized schools outside of Leicester. In addition to academic support, students may receive services such as occupational therapy, physical therapy, speech/language therapies, functional academics, life skills development/training, and other therapeutic services to meet their educational-based needs. Educational environments range from inclusive classrooms to alternative settings for students at risk of failing and/or dropping out of school.

Leicester Public Schools employs two full time behaviorists, one of whom is a Board Certified Behavior Analyst (BCBA). These professionals provide direct services to students in addition to providing guidance to staff so that students can successfully access the curriculum and make progress within the least restrictive environment.

Families of students with disabilities are encouraged to participate in the Special Education Advisory Council (SEPAC), a parent-run organization whose function is to work in collaboration with school district leadership to positively impact special education programs and policies. The group meets regularly on the second Thursday of each month while school is in session.

In addition to serving students with IEPs, Leicester Student Services ensures that children and youth experiencing homelessness are provided protections afforded by the McKinney-Vento Homeless Assistance Act. As defined by this Act, homeless children and youth are individuals who lack a fixed, regular and adequate nighttime residence. Once identified, such students are provided access to educational services that may include transportation, free breakfast and lunch, school supplies, Title I assistance, to assure equal access to the same free and appropriate public education that is afforded to other children and youth.

### **Leicester High School**

Leicester High School, which is accredited by the New England Association of Schools and Colleges, is committed to preparing students for college, adulthood, and life. We value the success of each student and continue to develop strategies to reduce an already low (1.6 %) dropout rate.

There were 435 students enrolled at LHS in 2015. Of the 100 graduates of the Class of 2015, 94% went on to higher education, 3% to Armed Services and 3% to the work force. Twenty-seven (27) students were recognized as John and Abigail Adams Scholars and were eligible to receive four (4) years of free tuition from a Massachusetts college or university.

The percentage of students scoring at the proficient or advanced levels on the MCAS is above the state average in both English and mathematics. In 2015, 192 AP exams were administered to LHS students; 111 of these AP exams (58%) were qualifying scores. Other noteworthy programming include senior internships, dual enrollment programs, Virtual High School, and our alternative education program - Renaissance.

In 2015, LHS teachers piloted the use of chromebooks in preparation for a 1:1 technology initiative that will begin in August of 2016. The use of these devices for accessing the Internet,



collaboration, and communication will enable students to build valuable skills needed for a 21st Century education.

The community service graduation requirement, requiring 40 hours of service, contributes to the development of character, as well as strengthening a sense of community. Additionally, extra-curricular activities and field trips add to students' experiences. Extra-curricular activities include The Arrow, book club, chemistry club, film club, gay/straight alliance, environmental club, history club, math team, art club, foreign travel club, ski club, international club, student council, National Honor Society, drama club, scrapbooking club, StarTrek club, chorus, Tri-M Music Society, photography, bowling club, and yearbook.

Leicester High School boasts a 95% participation rate for athletics, exceeding the state participation rate, which is 78%. In the spring of 2015, both the girls' softball and tennis teams qualified for district tournaments. Individually, boys' tennis players qualified for district competition, and the doubles team defeated Division 1 South High Community School in the first round. Both the boys' and girls' basketball teams qualified for the district tournament and the boys' basketball team was invited to the prestigious Clark Tournament for the first time in over a decade. Our cooperative hockey team, the Worcester Wildcats, qualified for the district tournament and made it to the finals. In the fall, the golf team and boys' and girls' soccer teams qualified for the district tournaments. Leicester High School also participated in the third year of cross country. The varsity football team was very successful, tallying a 6-2 record before being eliminated from the playoffs. The cheering team was named Shepherd Hill Invitational Champions and exceeded their previous years score at the state level by placing 5th in their division.

While many in Leicester continue to call our facility "the new high school," the facility is now 20 years old and attention to the facility's maintenance and infrastructure is important to

protect the town's asset. In 2015, we replaced the telephone and bell systems, refinished the gym floor and completed a number of energy conservation projects. Funding for the replacement of the high school roof has been authorized by the MSBA and by the Leicester community and will be completed during the summer of 2016.

### **Leicester Middle School**

Leicester Middle School houses 428 students in grades 6-8. Our current instructional offerings include the four core courses of math, English, science and social studies. Grade 6 students are provided with an additional period of mathematics; grade 7 students receive instruction in STEM (Science, Technology, Engineering and Math); and grade 8 students learn Spanish. Our related arts program includes physical education, health, and music/band. We offer a wide variety of afterschool programs and activities, including competitive sports, drama, newspaper, ski club, art club, yearbook, coding club, band/chorus, peer leaders, NJHS and student council. Our plans for the 2016-2017 school year include adding French and developing a library media program.

The middle school experience is a critical and pivotal time for students. Adolescence, peer pressure, self-image and a sense of belonging all contribute to student achievement and future success. In order to be an outstanding middle school, we foster a safe and respectful environment, which allows opportunity for academic risk taking. Once established, rigorous lessons and high expectations become the norm, resulting in higher achievement for students.

We thrive to create an environment where empathy and kindness are important expectations for all members of the school community. We believe an excellent school has an expectation for restorative practices, which puts the focus back on student achievement.

**Leicester Memorial School and Primary School**

In 2015, the Primary School enrollment was 388 students in pre-kindergarten to second grade. Leicester Memorial School enrollment was 362 in grades 3-5. In addition to core academic subjects, students in the elementary grades take art, music, health, and physical education.

We provide before and after school programs to families in both schools as well as an art club for students at Primary School. Primary School students enjoy field trips to the EcoTarium and the Hanover Theatre for plays. Additional extra-curricular opportunities are introduced at Memorial School, including band, chorus, drama club, code club, and student council. Students elected to the student council volunteer at the local food pantry and help to support team and community building projects within the school. Field trips to Plymouth Plantation and the Freedom Trail in Boston provide additional learning experiences to students in the upper elementary grades.

Both schools engage the community in multiple ways, including conducting food drives for the Leicester Food Pantry, arranging holiday concerts at the Senior Center, implementing a senior pen pal program for 4th graders, hosting a community reading day, and by providing families a kick-off to summer reading event along with a book fair.

The teachers at both schools continue to refine the mathematics curriculum as well as to refine how we teach literacy in the early grades. This is our first year implementing a new core reading program. Primary School's pre-kindergarten program continues to provide our youngest students with rich academic and social emotional opportunities through the use of *Tools of the Mind*. Teachers in all grade levels apply Responsive Classroom techniques for an effective and safe classroom environment.

Despite our best efforts to provide a quality instructional experience, some students struggle to meet the high expectations in math and reading. In response to these demands we have coordinated efforts to enhance our intervention programs. Both schools continue with a Response to Intervention (RTI) approach, supported by Title I funding, to identify student learning gaps and provide targeted and systematic remediation in those areas.

Teachers continue to refine their instructional practices to increase student discourse and engagement and to provide opportunities for students to articulate their thinking and reasoning. Technology devices, including iPads, laptops, and chromebooks allow classroom teachers to better incorporate technology in their daily instruction and to utilize the online components of our core math and ELA programs.

**School Department**

School Administration	508-892-7040
Primary School	508-892-7050
Memorial School	508-892-7048
Middle School	508-892-7055
High School	508-892-7030
School Administration Fax	508-892-7043
Primary School	508-892-7053
Memorial School	508-892-7052
Middle School	508-892-7047
High School	508-892-7034

## Animal Control

**Licenses issued:** 1670

**Avg. calls per month:** 32

**Over 180 dogs and cats** participated in the annual rabies vaccination clinic

**Over 700 violations** for unlicensed / unvaccinated were sent.

22 dogs impounded, 16 claimed, 6 dogs transferred, 0 euthanized due to illness or injury

16 cats impounded, 0 claimed, 13 cats transferred, 3 euthanized due to illness or injury

4 animals (bats raccoon,skunks) sent to State Lab for rabies testing 0 positive exposers

0 birds tested for West Nile

## Commission on Disabilities

The Commission on Disabilities continued to work closely with various town departments in our capacity as advocates for the disabled.

Although there are many projects in various stages of progress throughout town perhaps the most notable this year was the ADA upgrades made at the Primary School playgrounds this year. Commission members helped with the design of the reused space to alleviate accessibility issues within the playground as well as the walkways leading to it. In addition to levelling off the play area, accessible curb cuts and detectable warning mats were installed in accordance with state and federal guidelines. Commission members also assisted in playground equipment ADA compliance. Enough cannot be said about Commission member Mr. Harry Brooks' dedication to organizing and ultimately completing the project along with the help of scores of volunteers.

The accessibility challenges found at Russell field have been revisited and designs for improvements are forthcoming. Walking surfaces, accessible routes and compliant access to all facets of the park will be addressed in the new design. Additionally, modifications to the

existing quasi compliant club house building/ snack shack will be incorporated into any design plans.

A review of the Memorial School entrance and lack of an accessible route lead to the design of new compliant entrance ramp by commission members. New compliant accessible routes are being constructed at the Middle School with design input from the commission. New walkways at the Primary school were also designed by commission members that included additional compliant curb cuts and detectable warning mats. Input from the commission was also sought in the final design of the town hall elevator project. Various non-compliant issues in bathrooms, walkways and entrances at the high school will also be addressed due to regulatory language identified in the Massachusetts Architectural Access Code.

The audible crosswalk signal located on Main Street malfunctioned over the summer and members of the commission made sure that MADOT was notified and included in updates as the repairs were made. Members continue with community outreach and awareness through members' personal and professional networks.

## Health Insurance Advisory Committee

Pursuant to Mass General Laws Chapter 32B, the Town each year appoints this advisory group and conducts meetings with the members as needed. The group considers health insurance proposals and is made up of representation from each employee group, including general government workers, retirees, both Highway and Police union reps, along with School union representatives. Currently serving in an ex-officio status are both the town administrator and the school superintendent.

The Health Insurance Advisory Committee (HIAC) considers proposals made to the Town of Leicester and may make a recommendation to the Town Administrator. However, the sole authority for selection of health insurance coverage lies with the Board of Selectmen.

We thank the members for their participation and continued efforts on behalf of employees & retirees and the administration.

## Leicester Housing Authority

The Leicester Housing Authority held its 52<sup>nd</sup> organization meeting on June 15, 2015. The following officers were elected for the coming year:

<u>Title</u>	<u>Commissioners</u>	<u>Expiring Term</u>
Chair	Robert Small	6/2020
Vice Chair	Richard Hammarstrom	6/2018
Treasurer	Jamie Lee Wood	6/2019
Member	Richard Connor	6/2017
State Appointee	Dennis Granville	1/2016

Daniel F. Brosnihan Jr. continues his duties as Executive Director.

The Leicester Housing Authority has 124 units of one bedroom apartments for elderly and handicap. To be eligible for a unit an individual must be 60 years of age or handicapped, as set out in M.G.L.c 121B 1. The net income for one

person must not exceed \$44,750.00 or \$51,150.00 for two people.

An additional eight units are on Mulberry Street leased to ARCHway, Inc. This group residence houses eight autistic individuals.

The Housing Authority installed new windows at 1073 Main St. building that has 40 apartments. The funding was through a town grant administered by Pioneer Valley Planning Commission.

The Board of Commissioners wish to thank everyone for their contribution to the Housing Authority.

Sincerely,  
Daniel F. Brosnihan Jr.  
Executive Director

## Senior Center/Council on Aging

Leicester presently has 2394 seniors (60 and over). This is an increase of 283 since the 2010 census. For us at the senior center it means incorporating new programs within our portfolio. It also means a change in our vision as

follows: “expand our curriculum of activities to meet the demands of a growing population of older seniors and baby-boomers who request programs that are more physical, educational and social”. It means a change in mission as

follows: “Leicester Senior Center enriches the lives of seniors by providing opportunities for volunteerism, education, recreation and social engagement.” Over the last five years we have evolved and continue to do so as populations of seniors require change. We have implemented a curriculum to meet the wants of seniors who are flocking to our center from several local towns to participate in an abundance of programs. Such topics concerning **health awareness, physical fitness, finances, downsizing, travel**, are in demand. These young retirees have different interests and call for us to address their needs. We as a senior center have been flexible in creating and crafting programs to meet their wants and needs. Our population is active, involved and educated. On June 10 we offered a seminar called “Financial Solutions for Today’s Economy.” We have had memory games with “Movie Trivia” A group of seniors go to the Goddard House each week to participate in their offerings and partake of a delicious lunch prepared by their chef. This program is always booked. As a senior center we have become less insulated from others and more integrated by being involved with our schools and our community. We have a pen-pal project with 4<sup>th</sup> graders, we invite students to do community service by helping with large functions such as our annual Veterans’ Breakfast with close to 200 in attendance, second graders come each year to entertain, middle-school kids have been our guests and have lunch with us, high-school students interview seniors on career goals, etc. It is refreshing for our seniors to have these engagements as many of these children may be neighbors or related. The intergenerational approach to our programs enriches the lives of seniors, our schoolchildren and our community. Those on the cusp (less than 60) enjoy coming over and being involved as caretakers by assisting during bingo or other events. Our seniors want to stay healthy both mentally and physically. Our exercise programs include:

Zumba Gold (once a week); Yoga (twice a week), Tai Chi, Balance and Senior Exercise. We introduced Chair Yoga this year with Jessica which is now very popular. We offer Cribbage, Bingo, Saturday Evening Pitch, Senior Citizens Club, Breakfast Club, Round Table, Golden Needles Club and a new Walking Club. We have an Outreach Intern who goes out into our community in an attempt to help those who have isolated themselves. These tend to be our older population of adults or those who suffer from mental health issues, hoarding. This past year calendar year (January through December) Outreach has served 852 local individuals. They assist in numerous ways including: SNAP food applications, food bank for distribution; Holiday baskets, gift certificates gathering; supervise volunteers including tax write-off program; farmers’ market; facilitate our Grief Session, maintain accurate case files in strictest of confidence. They oversee our reassurance program, walking club, all activities programs etc. Here are statistics for our senior center for 2015 as follows: CAC (Community Action Council) assisted 205 elders with fuel assistance. AARP served 70 seniors from Leicester and surrounding towns with free tax preparation. Acclaim Health Care provided 375 individuals with blood pressure. Art is offered each Monday morning to a class of 10 seniors. On August 15, a special WRTA bus took 35 seniors to the Sheriff’s special annual picnic in Shrewsbury. On August 20<sup>th</sup> Senator Moore served ice cream to over 100 who came to hear Donna Lee’s Hoe Down. Nails by Quaboag once a month with 12 in attendance. It takes a team of dedicated employees to provide, create and oversee the above services. Last year over 16,500 hours of free service which results in a saving to us of \$165,000. Our meals program served 2,170 congregate meals and Meals on Wheels served 8509. We thank our financial supporters as follows: Town of Leicester, Executive Office of Elder Affairs, Greater Worcester Community

Foundation and Country Bank for Savings. Without their support we would not have the

quality and abundance of services we now offer our seniors.

## Veterans Services Office

In 2015 this office continued to provide services and particularly financial assistance for veterans of WW2, Korea, Vietnam, the Persian Gulf, the war in Iraq and Afghanistan. Due to the economy we have experienced a greater interest in Veterans' Federal and State Benefit Programs. Information and assistance was provided regarding health care, educational benefits, burials, fuel assistance, and the states welcome home bonus programs. Several veterans were also provided with help in obtaining lost service records, replacement medals and notary public service when requested.

In 2015 the Veterans Service Officer became certified, a new requirement mandated by the

State of Massachusetts ensuring the Veteran and Veteran's families are serviced in a uniform, knowledgeable and professional manner. This certification includes the Federal Veterans Health Benefit Programs.

This Veteran Service Office is dedicated to helping and determining if a veteran or their families are eligible for Massachusetts and Federal VA benefits in time of need in whatever way possible.

Michael T. Hickey

Veterans Service Agent

## Arts Council

The Leicester Arts Council received \$4,920 in grants funding from the Massachusetts Cultural Council to support projects in the Leicester community in 2015. The Council awarded funding to nine grants.

- To the Summer Concert Series \$2,00 to support Concerts on the Common.
- To artist Gregory Maichack, \$455.00 Poppies Pastels workshop in the Leicester Library.
- To Mary Jo Maichack, \$455.00 The Itsy Bitsy Spider, Leicester Library.
- To Davis Bates, \$325.00, Celebrating New England, Performance for Seniors, Leicester Sr. Center.
- To Premier Swing Band, \$385.00, The Leicester Senior Center.
- To the Marble Collection, \$100.00, Magazine of the Arts, Leicester Schools

- To the Audio Journal, \$200.00, The Cultural Bridge, a program for visual impaired listeners.
- To Carol Berglund, \$400.00, Healing Meals, Senior Center of Leicester.
- To Donna Lee Entertainment, \$600.00, Festival Country Hoe Down, Leicester Sr. Center.

On September 19, 2015, the Harvest Fair was held with a large crowd of people in attendance on a beautiful day. The Council wishes to thank participation local organizations, businesses, craftspeople and volunteers, for making it another successful and wonderful Harvest Fair.

The council conducted a cultural needs survey at the Harvest Fair collecting opinions from residents to assist in setting funding priorities for the FY 2016 grant awards. The Arts Council welcome the opinions of the community

The Council received 17 applications and in November 2014 voted to fund 9 grants for the year of 2015. They were notified in January 2015.

Respectfully submitted,

Chip Leis

## Bandstand Committee

Once again the Bandstand was a hub of activity.

Activities taking place in 2015:

Earth Day Clean Up scheduled the Common for May 3rd, the Memorial Day Tribute was held on May 25<sup>th</sup>, and the Founder's Day Committee sponsored a Civil War encampment and chicken barbeque on June 13<sup>th</sup>. On June 27<sup>th</sup> Greenville Baptist Church held its Family Fun Festival for the community featuring wonderful food and entertainment. The Leicester Concerts on the Common – a series consisting of eight Wednesday evening family concerts in July & August were held; this was the 25<sup>th</sup> Summer Series and once again very well attended. The Series sees attendance of 300-500 people every Wednesday night. The Central Mass Community Band Festival was scheduled for August 1<sup>st</sup> but was cancelled the week before. September on the Common featured the 16<sup>th</sup> Annual Harvest Fair on September 19<sup>th</sup>. Once again this old time country fair featured Crafters-Artisan Demonstrators, Food Vendors, Hay Rides, an Art & Photography show and competition. Also of interest were the agricultural exhibits, canning & baking competitions, and flower and fiber arts competitions. LCAC & Parks & Rec held a concert and fundraiser on September 27<sup>th</sup>. Also, several weddings were held at the Bandstand. It was a very busy summer and fall season.

The end of 2015 found the Bandstand decorated for the 20<sup>th</sup> time for the Christmas holiday by members of the Bandstand Committee & Leicester Summer Concert Committee. Thanks again to our girl scouts for providing the

ornaments for the tree. The Tree was lit on December 5<sup>th</sup> at 5:00 p.m. without ceremony, followed by a free Christmas Concert by the 50+ voice Christian Community Choir at the First Congregational Church on the Common and a carol sing at the 1<sup>st</sup> Unitarian Church also on the Common. These events were sponsored by the Leicester Summer Concert Series Committee, the Music Committee First Congregational Church and the Leicester Historical Society

The Bandstand was vandalized five times this year! Once, before the Memorial Day Tribute in May and three more times during the summer and again just before the Christmas on the Common set-up. Each time this occurs, 25-35 bulbs are removed from the railings and smashed on the deck of the Bandstand! Who cleans up the mess & chases around for bulbs? The volunteer Bandstand Committee & Summer Concert Series Committee! This year a reward was offered on line and matched by a local business. This Bandstand was a gift by the people of Leicester to the Town and is a source of pride. Please, if you see vandalism at the Bandstand let the Leicester Police Department know immediately – they are aware of the problem.

The Town Administrator has been notified that the Bandstand is in need of a paint job & money will need to be appropriated for that. The annual budget for the Bandstand is only \$255.00.

The Bandstand committee serves as a rules and scheduling committee for the Bandstand and the Town Common only, and meets on an as needed basis.

## **Burncoat Park Sports Planning Committee**

This report reflects the plans of the Town for management of recreational facilities at Burncoat Park in Leicester. The site of the new recreational fields is part of a much larger parcel, which is used for both conservation and active recreation. The Town of Leicester plans to continue the use of existing playing fields, and add new playing fields.

The charge of the Committee is to work toward improvements to Burncoat Park that could result

in improved facilities and allow for an increase in active recreation at the Park. It has been our intention to have private fundraising activities promoted by the local sports community. Today meetings are held once or twice a year because there are no dollars to fund Burncoat Park. We wish to thank the group members for all they do for the youth of this town.

## **Historical Commission**

The Historical Commission has remained active over the year 2015 with various events.

As has been the trend for the last few years, genealogical and general historical research requests have been frequent. Also as in past years, walking tours were conducted only during the September Harvest Fair celebration on the Common; although requests have been made to do tours in other areas, most notably in the Mannville section of town.

At town meeting voters approved a request to appropriate funds to continue inventory work and general maintenance to be carried out by the commission, specifically the Greenville Fire Station/Copeland Library.

The commission did carry out its duties under town by-law, including reviewing permits for property demolition. However, no demolition delays were imposed.

In November, the commission accepted as a generous donation to the town, a painting of Colonel Thomas Denny Jr, painted ca. 1800, and thought perhaps to be the work of noted artist and Leicester native Ralph Earle. The painting is on display in the public library and will remain there amongst other paintings of historical significance to the town's history.

After extensive and exhaustive research, including the acquisition of copies of British colonial records regarding the incorporation of the town of Leicester, the commission presented findings on the adoption of the Leicester town seal to the Board of Selectmen. The commission described how an inaccurate town seal came into use, and was successful in reverting back to the use of the correct town seal.

The most significant event relating to town history & preservation, however, was the town meeting vote allowing for the construction of a new fire station on Paxton Street, within the boundaries of the National Register Historic District.

This project involves the planned future purchase of the house on the corner of Paxton & Main Streets, most commonly called the Swan Tavern. A driveway will be built behind the house exiting onto Main Street with the structure itself being built in the field just north of the house. This is of great concern to those with a foresight in preservation, and the commission will subsequently remain diligent about the future of the property.

There has been some talk of the town retaining ownership of the house to be utilized for several



purposes; amongst these, a museum to house the large number of historical artifacts possessed

by the commission which are not on display. However, no plans are in place at this time.

## **Leicester Public Library**

The six-member, elected Board of Trustees remain as last year: Donald Cherry, Sr., Chairman, Ernestine Cherry, Treasurer, Pauline Lareau, Secretary, and members Judith Bergin, Paul Ravina and Olney White. The Board of Trustees and the Library Director meet monthly, on the third Tuesday evening of each month, throughout the year to ensure that the library operations run smoothly. The public are invited to attend.

Library hours remain the same, Tuesday and Thursdays from 9:30 a.m. – 8:00 p.m., Wednesdays and Fridays from 9:30 a.m. – 5:00 p.m., and Saturdays (excluding summer months) from 10:00 a.m. – 2:00 p.m.

In FY15, the Leicester Public Library circulated 38,413 items, a slight increase over the previous year. 33,077 people walked through the library doors in 2015. 11,575 inter-library loans were processed, this being both items loaned to patrons of other libraries and items borrowed for Leicester patrons from other libraries. Approximately 87 people per week used library computers. 4203 Leicester residents have a current Library card, and the Library has 35,896 physical items in its collection. The average value of items circulated each month is \$40,000.

Programming at the library continues to be limited due to reduced staff hours, lack of program space, budget, parking and handicapped accessibility. Pre-School Story Time held weekly, with the exception of summer and winter holidays. Books and Blankies, a program for babies and toddlers in its second year, continues to be well attended. The

Summer Reading Program had 53 participants, somewhat less than previous years. Outside presenters included local authors, the Aldrich Astronomical Society (who presented a telescope to the Library to loan to patrons), essential oils, henna, and 4-H. There were a total of 101 programs, with 1094 people attending.

The staff at the Library is continues to be top notch. Their combined years of service and dedication to the library's mission are of great benefit to the town. The staff remains the same as last year: Suzanne Hall, Library Director, Pat Grady, Assistant Director, Donna Johnson, Cataloger, Kathleen Cherry, Children's Services, and Nancy Lamb, Library Technician.

Volunteers continue to be a great asset. In 2015, we had a total of 13 volunteers who donated a total of 970 hours of service. We would like to particularly recognize Teresa Cantara, Lori Buckley and Joyce Montague for both their years and depth of service. The Library would not be the same place without them.

The Friends of the Library must also be recognized for their ongoing support. Their two main fundraisers of the past year, the Annual Book Sale in the Fall and a Cookie Sale in December have not only become annual traditions, but become more successful each year. The Friends' financial support of the Library greatly enhances the programs and materials offered at the Library. Their financial support offers special events and items not included in the municipal budget. We are grateful for all of the Friends for their support of time, money and advocacy, and we would like to

particularly recognize Liz Brown and Liz Williamson in their roles as President and Treasurer, respectively.

In July, the Library received notice from the Massachusetts Board of Library Commissioners that our Massachusetts Public Library Construction Program Grant funds were available. A warrant article passed at the October 20 Special Town Meeting to authorize borrowing to complete the funding for the \$8.9 million project by a vote of 154-5. The related Ballot question passed at a November 10 election 379-182. Construction on the project is planned for fall of 2016 or spring 2017. The Library is eagerly awaiting the renovation and expansion of our building. There is a great need for more space, parking, and an elevator.

We wish to thank Library patrons, Town department staff, and the people of Leicester for

their continued support for the Library. This was especially apparent at the Special Town Meeting and the following Election. We all know the Library is an important asset to the Town of Leicester, and we are gratified that most other residents feel the same. The Library has needed more space, capital improvements, and handicapped accessibility for a long time, and we are excited that plans so long in the works are finally coming to fruition. Thank you to everyone who donated books for our collection or to sell in the Friends of the Library annual book sale; and those who have donated items or money to the Renovation Fund. We could not have done it without each and every one of you.

Respectfully Submitted on behalf of the Board of Library Trustees,  
Donald A. Cherry, Sr.  
Chairman

## **Parks and Recreation Committee**

The Parks and Recreation Committee have had a successful but challenging year in many ways. During the past year we have had one vacancy on the board which has been filled just recently. Our Board of seven (7) members works together on various projects. We have a new School Committee liaison, Mr. Grover Adams, who attends meetings and helps the board with any new issues or concerns with the School Department. We also are working very closely with the new school facility manager, Mr. Jim Sousa. He is a great asset and help.

Annually, the weekend of the Harvest Fair, we have a "Toll Road" where board members, friends and family help to collect donations from traffic, both at the center of Town and Rochdale four corners. We held a Paw Sox baseball game bus trip in July. Attendance was low for the trip. We installed a new Wally the Whale and Dino the

Dinosaur spring rider at the Community Field, where the Board wants to continue to add to the playground over the next few years. Both the basketball and tennis seasons were a great success as each program develops and grows. The new volleyball court at Rochdale Park was also used weekly by a volleyball team group during the summer.

Becker College continues to develop and improve Rochdale Park for their baseball team in our ongoing lease agreement with the college. Due to these improvements, all baseball teams including Leicester High School, Leicester Little League and the Cherry Valley American Legion teams, all benefit from the work and improvements Becker has made. The Board holds an Annual Christmas party at the Senior Center which includes a visit with Santa, pizza, hot dogs and snacks for the children. The Board

has been trying to put together a skating rink at the Community Field. Hopefully the weather cooperates and we can open it up.

Also this year, the Board, in conjunction with the Leicester LCAC, sponsored and held a final concert on the common with Rich Hennessy and the Otters. It was a great day and a lot of fun. We are hoping to continue doing this so the people of Leicester can have on last WOOHAA before the cold weather sets in.

The Board applied for, and it was voted in at the Annual Town Meeting, a new revolving account. This allows the Parks and Recreation Committee to deposit activity fees and in turn these fees can be used in the future for new programs or activities, not just limited to the activities we currently offer. The Board continues to update the Town website and their Facebook page to keep the local community updated on activities or programs offered. We have asked the Town in the past for new ideas and/or suggestions for programs or activities, but response was limited and involvement low.

### **Town Clerk**

*"It is the service we are not obliged to give that people value most."*

Often considered the core of local government, the Town Clerk's Office serves as information central for local residents and citizens at large.

It is the mission of the Office of the Town Clerk to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with the varied departments and groups while performing a myriad of tasks to achieve established goals and comply with State and Local Statutes.

The Town Clerk's Office keeps official Town records, contracts, issues various licenses, permits, registrations and certificates, maintains and records vital records, and administers the Open Meeting Law and Ethics Law in regards to meetings of all town boards and committees.

The Town Clerk's Office administers the Electoral and Town Meeting processes consistent with the Town By-laws and State and Federal Law, and in doing so, works in cooperation with Town officials, local Representatives and Office of the Attorney General, the Secretary of the Commonwealth, DOR Division of Local Services and the Department of Public Health also other

duties pertaining to the functions of the Town Clerk in accordance with the provisions of more than 73 Chapters and 451 Sections of the Massachusetts General Laws. She is the Chief Election Official, Member of the Board of Registrars. She is a member of the Worcester County Town Clerk's Association and The

Massachusetts Town Clerk's Association. The Town Clerk attends continuing education classes throughout the year through the WCTC's Association and the MA Clerk's Association.

The Office strives to provide public information in a courteous and timely manner and is committed to providing exceptional customer service.

Records found in this office are:  
Birth, Marriage and Death Certificates; Zoning Decisions; Town Meeting Records; Annual Town Reports and Special Reports to Town Meeting; records of elections and lists of those who served the Town of Leicester in elective and appointive office.

The Town Clerk's office welcomes inquiries from citizens seeking assistance/information in

relation to services provided by the Town of Leicester. The staff will assist in redirecting your question to the appropriate department.

The office issues a number of licenses: Marriage licenses, Dog licenses, Business certificates (D/B/A), and Raffle permits.

The Town Clerk maintains records of amendments to the Town Bylaw, and Zoning Bylaw and references to accepted State Statutes.

This office accepts the required postings for all public meetings and maintains the public meeting calendar.

The Town Clerk conducts the Annual Census and maintains the voter lists. The department conducts all Federal, State and Local Elections.

The office responds efficiently, accurately and speedily to all requests by Town Officials, Boards and members of the general public.

The Town Clerk is elected for a three year term and receives a salary voted by town meeting

**Office Hours** Monday, Wednesday and Thursday – 8:00am until 5pm; Tuesday – 8:00am until 7:00pm; closed on Friday. If you need assistance during non-working hours, please call the office.

## 2015 TOWN CLERK RECEIPTS

### Revenue Collection:

	Year to Date Totals
Birth, Marriage & Death certificates and Marriage Intentions	\$10,655.00
Business Certificates & Flammable Storage	2,042.00
Dog Licenses, Late Fees and Violations	24,000.00
Gen & Zoning bylaws, zoning maps	56.00
Labels & photo copies	.00
Civil disposition violations	300.00
License holders	.00
Leicester magnets	8.00
Notary	480.00
Raffle permits	70.00
Recycling	540.00
Street lists & extracts	70.00
<b>TOTAL</b>	<b>\$ 38,221.00</b>

### 2015 VITAL STATISTICS

Listed below is a comparison of vital statistics of Leicester for the past ten years.

YEAR	BIRTHS	MARRIAGES	DEATHS
2015*	88	47	147
2014	83	52	131
2013	86	45	130
2012	95	48	120
2011	79	54	135
2010	95	33	123
2009	85	31	121
2008	120	52	156
2007	92	45	97
2006	88	49	104
2005	95	42	92

\*As of printing deadline

### ***Board of Registrars***

The Town of Leicester held its Annual Town Election on Tuesday June 9, 2015. Voters in the Town elected candidates to the following positions: 1 Assessor, 2 Selectmen, 1 Housing Authority, 2 Planning Board, 1 Board of Health, 1 School Committee, 2 Public Library Trustees and 1 Moose Hill Water Commission. There was also passage of a question requesting a proposition 2 -1/2 debt exclusion for cost associated with a new fire station for site acquisition, designing, constructing, originally equipping and furnishing a new fire station, including the payment of all costs incidental and related thereto.

In addition to the Annual Town Election on June 9<sup>th</sup> there was a Special Town Election held on Tuesday, November 10<sup>th</sup> that approved a question requesting a proposition 2 -1/2, so called, the amounts required to pay for the bonds to be issued in order to finance the costs of architectural planning and engineering, and construction, renovation, expansion and repair of the Leicester Public Library building at 1136 Main Street, including the payment of costs incidental and related thereto.

The Annual Town Meeting was held on Tuesday May 5<sup>th</sup> with 183 voters participating. The Town had two Special Town Meetings, one held on Tuesday September 15<sup>th</sup> with 257 voters participating and another on Tuesday October 20<sup>th</sup> with 183 voters participating.

The voting machines are tested prior to each of the above meetings and elections.

The Board of Registrars held meetings on: May 5, May 28, September 10, October 19, November 3 & December 1, 2015.

During the year the registrars attended numerous demonstrations for the purpose of deciding on what company to purchase the new voting machines from. The two companies are ES&S and LHS. After much deliberation the board decided to purchase the DS200 machines from ES&S Company. This is the company we purchased the last voting machines from some twenty years ago. We never had any problems with the Company and they were there with any problems we may have had. The machines will

be purchased and available for the March 2016 Primary Election. Money had been put into a separate budget for the purchase of new voting machines because the State is discontinuing the use of the current machines.

The board accepted Mary Rings resignation effective December 31, 2015 with much regret. Mary was a registrar for 13 years and the board would like to thank Mary for her many years of service and dedication. Mary spent endless hours working at Town Elections and Town Meetings. The Republican Town Committee has submitted the name of Michael R. Curtis to the Board of Selectmen for consideration as a new registrar, to serve as Mary's replacement.

Michael Curtis has been appointed by the Board of Selectmen and sworn in by the Town Clerk. Welcome aboard Michael.

The Annual Census was conducted during the year. The 2015 Prospective Juror File Status Report provided by the Office of the Jury Commissioners is posted in the Town Clerk's Office. This report lists Leicester residents, selected at random by the Jury Commissioner, who may be summoned for jury duty during 2015. M.G.L. Chapter 234A, §15 requires that you make this list available for inspection by members of the public.

The Registrars would like to express their sincere appreciation to all the Town Departments, Election Workers, Volunteers, Friends and Family who help throughout the year. Your commitment to our department is unending and we thank you.

REGISTERED VOTERS, POLITICAL DESIGNATION & PARTY ENROLLMENT AS OF 12/31/2015												
Town of Leicester												
Voter Total Sheet as of December 31, 2015												
Ward	Precinct	CC	D	J	K	L	O	Q	R	T	U	Grand Totals
0	1	10	463	3	1	3		1	222		1150	1853
0	2	8	502	3		4			158	1	1083	1759
0	3	9	478	2		6	1		215	1	1105	1817
0	4	11	529	4		4	1		197	1	1005	1752
Grand Totals		38	1972	12	1	17	2	1	792	3	4343	7181
A- Conservative		H- We The People			P- Prohibition			W- Veteran Pary America				
B- Natural Law Party		J- Green Rainbow			Q- American Independ			X- Pirate				
C- New World Council		K- Constitution Party			R- Republican			Y- World Citizens Party				
D- Democrat		L- Libertarian			S- Socialist			Z- Working Families				
E- Reform		M- Timesiz Not Down			T- Inter 3rd Party							
F- Rainbow Coalition		N- New Alliance			U- Unenrolled							
G- Green Partv USA		O- MA Independent Party			V- American First Party			CC- United Independent				

#### **Choosing To Enroll in a Political Party:**

There are four political parties in Massachusetts.

- DEMOCRATIC PARTY (D), 617-776-2676
- REPUBLICAN PARTY (R), 617-523-5005

- GREEN RAINBOW (J), 413-650-6542
- UNITED INDEPENDENT PARTY (CC), 617-2UNITED

#### **Choosing No Enrollment in a Political Party:**

If you do not wish to enroll in a party, check the Box

next to "NO PARTY" (unenrolled)" on the voter registration form.

If you enroll in a **political designation** you may vote in the state or presidential primary of your choice.

**Changing Party Enrollment or Political Designation must be done 20 days before a primary or election.**

**ANNUAL TOWN ELECTION CALENDAR**  
**TOWN ELECTION - TUESDAY - JUNE 09, 2015**  
**POLLING HOURS NOON TO 8PM**

**ELECTIVE OFFICES TO BE FILLED**

1 Assessor - 3 yrs  
 2 Selectman - 3 yrs  
 1 Housing Authority – 5 yrs  
 2 Planning Board – 3 yrs  
 1 Board of Health - 3 yrs  
 1 School Committee - 3 yrs  
 2 Public Library Trustees - 3 yrs  
 1 Moose Hill Water Commission - 3 yrs

**March 09, 2015 – Monday**

Nomination Papers available at the Town Clerk's Office  
 41 Certified signatures required for nomination.

**Deadlines**

**April 21, 2015 Tuesday - 5 p.m.**

Nomination Papers must be submitted to the Registrars of Voters for Certification of signatures.

**May 7, 2015 - Thursday**

Last day to object or withdraw.

**Last Day to Register to Vote for June Election**

**May 20, 2015 - Wednesday 8:00a.m. to 8p.m.**

**Campaign Finance Reports**

**June 1, 2015 - Monday** - Pre-Election Financial Report due.

**July 09, 2015 - Thursday** - Post-Election Financial Report due.

**ANNUAL TOWN MEETING – Tuesday – MAY 5, 2015**

**Last Day to Register for Annual Town Meeting Wednesday – April 15, 2015**

**OFFICE HOURS**

**Monday, Wednesday, and Thursday 8:00am -5:00pm; Tuesday 8:00am-7:00pm**

**TOWN OF LEICESTER  
SPECIAL TOWN MEETING WARRANT  
MAY 5, 2015**

**FINANCE ADVISORY BOARD RECOMMENDATIONS**

WORCESTER, SS.

To a Constable in the Town of Leicester

Article 1      To see if the Town will vote to transfer from available funds such sums of money as may be necessary to fund various and diverse accounts in the Fiscal Year 2015 operating budget of the Town, per a list in the hands of the voters, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 2      To see if the Town will vote to transfer from available funds a sum of money to balance the Fiscal Year 2015 Snow & Ice Budget, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 3      To see if the Town will vote to transfer from available funds a sum of money to fund the second annual installment of the lease/purchase agreement for the 2012 Spartan Fire Engine, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 4      To see if the Town will vote to authorize the Board of Selectmen to expend a sum of money from the Insurance Receipts Reserve Account to fund the cost of a replacement ambulance, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 5      To see if the Town will vote to authorize the Board of Selectmen to expend a sum of money from the Insurance Receipts Reserve Account to fund the cost of repairs to a Highway Department dump truck or fund a replacement dump truck, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 6      To see if the Town will vote to authorize the Board of Selectmen, upon recommendation from the Fire Station Building Committee, to expend a sum of money for the planning, development, design, management and related costs for the construction of a new facility to replace the Center Fire Station, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. The Board believes the cost estimate and plan presented is the most fiscally responsible approach for the Town to take as it begins the Central Fire Station Headquarters building project.***

Article 7      To see if the Town will vote to transfer from available funds a sum of money to fund improvements to the Police Department's public safety radio communication system, or take any action related thereon.

***The Finance Advisory Board recommends approval of this article. The Board believes the enhancements requested have been well researched to solve the current issue***



*surrounding dead spots for communication in several areas of the Town. It has been noted a clerk of the works will oversee the project to ensure all radios (portable and mobile) work as efficiently as possible when the plan is completed. The Board is also pleased the police have two grant proposals in the works to possibly cover part or all of the cost of the upgrade.*

Article 8 To see if the Town will vote to transfer from available funds and/or authorize the Board of Selectmen to borrow a sum of money in accordance MGL Chapter 44 Section 7(3B) for the purpose of completing various upgrades to municipal and/or school facilities consistent with the Investment Grade Audit published in April 2015, or to take any action thereon.

***The Finance Advisory Board recommends approval of this article. The opportunity to realize infrastructure improvements for long term savings by the Town with no increase in the tax base will enable us to move forward with other Town initiatives.***

Article 9 To see if the Town will vote to transfer from available funds a sum of money to repair the external stairways at the Town Hall, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 10 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund an actuarial study in accordance with the Governmental Accounting Standards Board Statement 45 Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. This is a mandate.***

**TOWN OF LEICESTER  
SPECIAL TOWN MEETING REPORT  
MAY 5, 2015**

The following is a report of the Doings of the Special Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, May 5, 2015. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:19 pm with 183 voters present.

Article 1. Thomas E. Buckley III moved that the Town vote to transfer \$75,650 from the Employee Benefits Department to the following:

<b>Department</b>	<b>Amount</b>
Board of Selectmen	\$ 4,000.00
IT	\$ 5,500.00
Treasurer Collector	\$ 700.00
Tax Title	\$ 10,000.00
Veterans Services	\$ 5,000.00
Police Department	\$ 9,550.00
Fire Department	\$ 25,400.00
Highway Department	\$ 6,000.00
Street Lights	\$ 9,500.00

## VOTED UNANIMOUSLY

Article 2. Dianna Provencher moved that the Town vote to transfer \$146,676 from Free Cash to the Snow & Ice department. VOTED UNANIMOUSLY

Article 3. Douglas Belanger moved that the Town vote to transfer \$72,400 from Free Cash to fund the second annual installment of the lease/purchase agreement for the 2012 Spartan Fire Engine. VOTED UNANIMOUSLY

Article 4. Matthew W. Dennison moved that the Town vote to authorize the Board of Selectmen to expend \$25,000 from the Insurance Receipts Reserve Account to fund the cost of a replacement ambulance. VOTED UNANIMOUSLY

Article 5. Sandra Wilson moved that the Town vote to authorize the Board of Selectmen to expend \$24,687.50 from the Insurance Receipts Reserve Account to fund the cost of repairs to the 2005 International Highway Department dump truck. VOTED UNANIMOUSLY

Article 6. Matthew W. Dennison moved that the Town vote to transfer \$220,000 from Free Cash and authorize the Board of Selectmen, upon recommendation from the Fire Station Building Committee, to expend said funds for the planning, development, design, management and related costs for the construction of a new facility to replace the Center Fire Station. VOTED UNANIMOUSLY

Article 7. Douglas Belanger moved that the Town vote to transfer \$173,000 from Free Cash to fund improvements to the Police Department's public safety radio communication system and associated costs. VOTED UNANIMOUSLY

Article 8. Thomas E. Buckley III moved that the Town vote to transfer \$105,000 from Free Cash and authorize the Board of Selectmen to borrow up to \$3,145,000 in accordance MGL Chapter 44 Section 7(3B) for the purpose of completing various upgrades to municipal\ and/or school facilities consistent with the Investment Grade Audit published in April 2015. VOTED UNANIMOUSLY

Article 9. Dianna Provencher moved the Town vote to transfer \$12,000 from Free Cash to repair the external stairways at the Town Hall. VOTED UNANIMOUSLY

Article 10. Sandra Wilson moved that the Town vote to transfer \$8,000 from Free Cash to fund an actuarial study in accordance with the Governmental Accounting Standards Board Statement 45 Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. VOTED UNANIMOUSLY

Thomas E. Buckley III moved that the Town dissolve the Special Town Meeting. VOTED UNANIMOUSLY

Meeting adjourned at 8:15 pm with 183 voters present.

**TOWN OF LEICESTER  
ANNUAL TOWN MEETING WARRANT  
MAY 5, 2015  
FINANCE ADVISORY BOARD RECOMMENDATIONS**

WORCESTER, SS.

To a Constable in the Town of Leicester

Article 1 To hear the reports of the Town Officials and Committees and to act thereon.

***The Finance Advisory Board recommends approval of this article with the exception of the Finance Advisory Board whose report will be given on the Town Hall Floor.***

Article 2 To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money in anticipation of revenue and/or reimbursement and to issue notes of the Town payable thereof in accordance with applicable law, or take any action thereon.

***The Finance Advisory Board recommends approval of this article.***

Article 3 To see if the Town will vote to authorize and empower the Board of Selectmen to sell or dispose of accumulated used or junk property of the Town, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 4 To see if the Town will vote to accept a sum of money as State Aid to Libraries and apply such sums to the State Aid to Library grant account, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 5 To see if the Town will vote to reauthorize revolving accounts detailed in the hands of the voters, defined by Mass General Laws, Chapter 44, Section 53E½, for Fiscal Year 2016, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 6 To see if the Town will vote to appropriate such sums of money as may be received from the Commonwealth of Massachusetts for highway construction and related purposes for the fiscal year commencing July 1, 2015, said funds to be used under the direction of the Highway Superintendent on such projects as may, from time to time, be designated by the Board of Selectmen, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 7 To see what compensation the Town will vote to pay elected officials, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 8 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and

Town accounts for the Fiscal Year beginning July 1, 2015, per a list at the Town Clerk's office and in the hands of the voters, or take any action thereon.

***The Finance Advisory Board recommends approval of this article with appreciation to the several Town Departments working transparently to develop their budget to meet the best interest of the residents of Leicester.***

Article 9 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to fund the Vocational Tuition expenses for Leicester students for the fiscal year beginning July 1, 2015, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 10 To see if the town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the FY16 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate, or take any other action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 11 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for deposit into the General Stabilization Account, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. This addition to the stabilization account will enhance Leicester's ability to borrow with a positive bond rating.***

Article 12 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Fiscal Year 2016 Capital Improvement Plan budget, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. The Town is beginning to address and fulfill our capital needs which have been deferred for too long.***

Article 13 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be expended by the Board of Selectmen to fund the Town's Stormwater management obligations, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. This is required.***

Article 14 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and equip two (2) police vehicles, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. This will offer the ability to continue with a rolling plan.***

Article 15 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund a comprehensive water and wastewater infrastructure study for purposes including but not limited to Town-wide resource and infrastructure review and planning, quality, reliability and source improvements, and identification of efficiencies and other matters to help ensure the vitality of the Town in the future, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. The Board deems this forward looking for the Town.***

- Article 16 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to study, design plans, and repair of Town owned dams under the requirement of the Mass Office of Dam Safety, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. This is long overdue on a State mandate.***

- Article 17 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund groundwater and other studies at the former landfill site, said funds to be expended by the Board of Selectmen, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. This is a mandate.***

- Article 18 To see if the Town will vote to rescind the excess borrowing authorization of the May 1999 Annual Town Meeting Article 24 related to the Massachusetts Water Pollution Abatement Trust, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

- Article 19 To see if the Town will vote to amend the General Bylaws, Wetlands Bylaw, Section IV, per the document on file at Town Clerk's office and in the hands of the voters, or take any action thereon.

***The Finance Advisory Board recommends approval of this article. The Town will be parallel with the State for the ease of the population.***

- Article 20 To see if the Town will amend Section 3.2 (Schedule of Use), 4.2 (Schedule of Dimensional Requirements), Section 5.14 (Large-Scale Ground-Mounted Solar Photovoltaic Installations), and Section 5.8 (Business District Site Development Standards) of the Leicester Zoning By-Laws related to allowed uses, dimensions and standards in the Central Business (CB) district per the document on file at Town Clerk's office and as detailed in the hands of the voters, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

- Article 21 To see if the Town will vote to change the Zoning Map by re-zoning the following properties currently zoned Residential 2 (R2) to Central Business (CB): 8-16 Pleasant Street (Assessors Map 20D, Parcels C11, C12, C13, & C14); 1060 Main Street (Assessors Map 19B, Parcel E14); 1104 Main Street (Assessors Map 19B, Parcel 24); and Warren Ave (Assessors Map 19B, Parcel 16), per the document on file at Town Clerk's office and as detailed in the hands of the voters or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

- Article 22 To see if the Town will vote to amend the General Bylaws, Collection Boxes for Not for Profit and Profit Organizations and Individuals, per document at Town Clerk's office and in the hands of the voters, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

Article 23 To see if the Town will grant to Verizon New England Inc. and Mass. Electric Company Inc. the perpetual right and easement to maintain and construct an electrical utility pole and push brace together with the right to access the same on land of the town of Leicester on the northerly side of Winslow Avenue, sometimes known as the Leicester Senior Center, or take any action thereon.

***The Finance Advisory Board recommends approval of this article***

**TOWN OF LEICESTER  
ANNUAL TOWN MEETING REPORT  
MAY 5, 2015**

The following is a report of the Doings of the Annual Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, May 5, 2015. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:02 pm with 183 voters present stating the Town Clerk has informed me that a quorum is present; the meeting will come to order.

The Moderator asked that everyone stand and Pledge Allegiance to our flag. He then asked that everyone please remain standing so that we observe a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe in our communities.

The Moderator stated before we undertake the work of the Articles before us as posted in the warrants, Mr. Mizikar, our Town Administrator, has asked for a few moments so that he can offer a brief "State of the Town" report summarizing the finances of the Town.

Thomas E. Buckley III presented a plaque to Ruth Kaminski and all the volunteers from recycling highlighting 25 years of service to the community. The recycling center runs with zero impact on the tax rate and meets the needs of every resident. This is an all-volunteer department and again a huge thank you to all the volunteers.

Thomas E. Buckley III moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Thomas E. Buckley III moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money. VOTED UNANIMOUSLY

Thomas E. Buckley III moved that the Town vote to recess the Annual Town Meeting and open the Special Town Meeting. VOTED UNANIMOUSLY

Thomas E. Buckley III moved that the Town reconvene the Annual Town Meeting at 8:15 pm. VOTED UNANIMOUSLY

Article 1. Thomas E. Buckley III moved that the Town hear the reports of the Town Officials and Committees and to take no further action.

#### Advisory Board Report

On behalf of the Advisory Board, we would like to thank everyone for coming to Town Meeting tonight.

The reason we have to read our report this evening is that our chairman Dave Mero had to resign suddenly due to health reasons and we did not make the deadline to submit the report for printing.

We started out with a \$50,000.00 balance in our reserve fund in July; so far this fiscal year we have had to make three transfers, they are as follows:

3/2/2015 \$7,000.00 – To the Veterans' Services

3/9/2015 \$5,000.00 - for 2000 gallons of oil for the Town Hall

4/6/2015 \$2,200.00 – To the Town Hall Building Fund to replace the side entry stairs due to crumbling concrete.

The ending balance as of this evening is \$35,800.00 until June 30, 2015.

I would like to add that we had many meetings this year, bringing in the different department heads to explain their requests that appear on the Town Warrant. We (Advisory Board) submitted our recommendations to the Selectmen.

At this time we would like to thank the Town Administrator and the Department Heads for all their time and information. VOTED UNANIMOUSLY

Article 2. Dianna Provencher moved that the Town vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money in anticipation of revenue and/or reimbursement and to issue notes of the Town payable thereof in accordance with applicable law.

VOTED UNANIMOUSLY

Article 3. Matthew W. Dennison moved that the Town vote to authorize and empower the Board of Selectmen to sell or dispose of accumulated used or junk property of the Town.

VOTED UNANIMOUSLY

Article 4. Douglas A. Belanger moved that the Town vote to accept a sum of money as State Aid to Libraries and apply such sums to the State Aid to Library grant account.

VOTED UNANIMOUSLY

Article 5. Sandra M. Wilson moved that the Town vote to reauthorize revolving accounts as detailed in the hands of the voters and as defined by Mass General Laws, Chapter 44, Section 53E½, for Fiscal Year 2016.

<u>Board/Department/Officer Authorized to expend:</u>	<u>Revenue Source:</u>	<u>Funds may be expended only for:</u>	<u>Spending Limit:</u>
Code Inspection Department	Inspection & Permit Fees	Inspectional Services	\$50,000
Board of Health	Health clinic fees	Health clinics	\$5,000
Council on Aging	Senior Center program fees	Program services	\$10,000
Highway Department	Fuel usage by depts. and districts	Fuel usage program	\$35,000
Town Administrator	Hillcrest CC maintenance fees	Hillcrest CC maintenance	\$10,000
Code Inspection Dept	Town Hall rental & maint. fees	Town Hall maint. program	\$15,000
Board of Selectmen	Recycling fees	Recycling programs	\$30,000
Police Department	Police training fees	Police training programs	\$5,000
Parks and Recreation	Recreation Fees	Rec programs, maint, and upkeep of fields and facilities	\$20,000

VOTED UNANIMOUSLY

Article 6. Thomas E. Buckley III moved that the Town vote to appropriate such sums of money as may be received from the Commonwealth of Massachusetts for highway construction and related purposes for the fiscal year commencing July 1, 2015, said funds to be used under the direction of the Highway Superintendent on such projects as may, from time to time, be designated by the Board of Selectmen.

VOTED UNANIMOUSLY

Article 7. Dianna Provencher moved that the Town vote to set the rate of compensation to pay elected officials for fiscal year 2015 as detailed in the hands of the voters.

#### **2015 ELECTED OFFICIAL PAY RATE**

<b><u>POSITION</u></b>	<b><u>PAY RATE</u></b>
TOWN CLERK	50,331
SELECTMEN - CHAIRMAN	882
SELECTMEN - MEMBERS (4) each	724
SCHOOL COMMITTEE – CHAIRMAN	447
SCHOOL COMMITTEE – MEMBERS (4) each	197
PLANNING BOARD – CHAIRMAN	320
PLANNING BOARD – MEMBERS (4) each	276
MODERATOR	81
BOARD OF HEALTH – CHAIRMAN	320
BOARD OF HEALTH – MEMBERS (2) each	276
ASSESSOR – MEMBERS (3) each	577



## VOTED UNANIMOUSLY

Article 8. Matthew W. Dennison moved that the Town vote to approve the budgets of the several Town departments and Town Accounts as printed and in the hands of the voters for the Fiscal Year beginning July 1, 2015, in the aggregate amount of \$25,608,776 and to fund this amount from the following sources:

Transfer from Ambulance Receipts Reserved Account:	\$240,000
Transfer from Board of Health Title V Reserve Account Principal:	\$19,944
Transfer from, Dog Fund Receipts Reserved Account:	\$20,000
Transfer from, Conservation Commission NOI Account:	\$2,750
Transfer from, Assessors' Overlay Surplus:	\$8,000

And the balance of the funds in the remaining sum of \$25,318,082 shall be raised and appropriated by taxation.

DEPT #	DEPARTMENT NAME	FY2015 BUDGET	FY2016 DEPT HEAD	FY2016 TOWN ADMIN	\$ CHANGE	% CHANGE
111	LEGAL					
	TOTAL	62,500.00	63,000.00	63,000.00	500.00	0.67%
114	MODERATOR					
	TOTAL	100.00	150.00	150.00	50.00	62.50%
122	SELECTMEN					
	TOTAL	221,142.00	223,360.00	224,700.00	3,558.00	1.60%
130	RESERVE FUND					
	TOTAL	50,000.00	50,000.00	50,000.00	0.00	0.00%
131	ADVISORY BOARD					
	TOTAL	1,600.00	1,600.00	1,600.00	0.00	0.00%
135	TOWN ACCOUNTANT					
	TOTAL	105,055.00	104,719.00	105,597.00	542.00	0.51%
141	ASSESSORS					
	TOTAL	104,436.00	105,875.00	109,647.00	5,211.00	5.18%
145	TREASURER/COLLECTOR					
	TOTAL	192,827.00	158,645.00	158,645.00	-34,182.00	-22.99%
147	TAX TITLE					
	TOTAL	20,000.00	20,000.00	20,000.00	0.00	0.00%
152	PERSONNEL BOARD					
	TOTAL	1,005.00	975.00	975.00	-30.00	-3.67%
155	IT DEPARTMENT					
	TOTAL	99,000.00	106,500.00	106,500.00	7,500.00	7.49%
161	TOWN CLERK					
	TOTAL	88,988.00	88,990.00	91,384.00	2,396.00	2.99%
162	ELECTIONS & REGISTRATIONS					
	TOTAL	25,500.00	22,500.00	25,500.00	0.00	0.00%
###	DEVELOPMENT & INSPECT. SV					
	TOTAL	192,407.00	192,800.00	220,274.00	27,867.00	0.25
197	TOWN HALL BLDG MAINT					

	TOTAL	61,696.00	65,696.00	65,700.00	4,004.00	6.53%
198	TOWN HALL TELEPHONES					
	TOTAL	6,600.00	6,600.00	6,600.00	0.00	0.00%
210	POLICE DEPT					
	TOTAL	1,767,001.00	1,767,913.00	1,781,450.00	14,449.00	0.89%
220	FIRE DEPT					
	TOTAL	225,855.00	233,094.00	232,820.00	6,965.00	3.08%
231	AMBULANCE DEPT					
	TOTAL	350,742.00	355,736.00	363,569.00	12,827.00	3.66%
232	EMERGENCY MANAGEMENT					
	TOTAL	4,600.00	4,720.00	4,720.00	120.00	2.61%
241	CODE DEPT					
	TOTAL	113,761.00	113,595.00	101,666.00	-12,095.00	-9.57%
292	ANIMAL CONTROL					
	TOTAL	29,105.00	29,125.00	29,469.00	614.00	2.06%
296	INSECT PEST CONTROL					
	TOTAL	7,883.00	7,883.00	8,848.00	965.00	12.30%
310	SCHOOL					
	TOTAL	16,190,400.00	15,748,000.00	15,748,000.00	-442,400.00	-2.89%
420	HIGHWAY DEPT					
	TOTAL	686,265.00	692,665.00	695,776.00	9,511.00	1.49%
423	SNOW & ICE					
	TOTAL	97,500.00	116,000.00	116,000.00	18,500.00	9.02%
424	STREET LIGHTS					
	TOTAL	70,400.00	83,500.00	83,500.00	13,100.00	18.32%
541	COUNCIL ON AGING					
	TOTAL	82,326.00	83,233.00	84,960.00	2,634.00	3.32%
543	VETERANS SERVICES					
	TOTAL	90,775.00	106,138.00	103,138.00	12,363.00	13.37%
545	VETERANS GRAVES REG					
	TOTAL	2,380.00	2,380.00	2,380.00	0.00	0.00%
610	PUBLIC LIBRARY					
	TOTAL	165,335.00	167,399.00	176,436.00	11,101.00	7.07%
630	PARKS & RECREATION					
	TOTAL	6,938.00	5,609.00	6,060.00	-878.00	-19.43%
691	HISTORICAL COMM					
	TOTAL	776.00	950.00	950.00	174.00	22.42%
692	MEMORIAL DAY COMM					
	TOTAL	2,790.00	2,790.00	2,790.00	0.00	0.00%
710	MATURING DEBT PRINCIPAL					
	TOTAL	553,885.00	533,994.00	533,994.00	-19,891.00	-1.36%
751	MATURING DEBT INTEREST					
	TOTAL	199,018.00	177,898.00	177,898.00	-21,120.00	-7.96%
752	TEMPORARY LOAN INTEREST					
	TOTAL	3,000.00	2,000.00	2,000.00	-1,000.00	-33.33%

753	<b>BOND ISSUE</b>					
	<b>TOTAL</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>86.22%</b>
911	<b>WORC REG RETIREMENT</b>					
	<b>TOTAL</b>	<b>979,523.00</b>	<b>950,000.00</b>	<b>950,000.00</b>	<b>-29,523.00</b>	<b>-3.39%</b>
912	<b>WORKER COMPENSATION</b>					
	<b>TOTAL</b>	<b>142,120.00</b>	<b>158,500.00</b>	<b>158,500.00</b>	<b>16,380.00</b>	<b>11.53%</b>
913	<b>UNEMPLOYMENT COMP</b>					
	<b>TOTAL</b>	<b>75,000.00</b>	<b>66,330.00</b>	<b>66,330.00</b>	<b>-8,670.00</b>	<b>-28.95%</b>
914	<b>EMPLOYEE BENEFITS</b>					
	<b>TOTAL</b>	<b>2,666,625.00</b>	<b>2,781,250.00</b>	<b>2,781,250.00</b>	<b>114,625.00</b>	<b>4.56%</b>
945	<b>BONDING &amp; INSURANCE</b>					
	<b>TOTAL</b>	<b>135,716.00</b>	<b>145,000.00</b>	<b>145,000.00</b>	<b>-156,213.28</b>	<b>-53.51%</b>
<b>TOTAL BUDGET</b>						
	PERSONNEL	6,054,280.00	6,169,190.00	6,225,724.00	171,444.00	2.98%
	EXPENSES	19,750,551.00	19,378,922.00	19,383,052.00	-610,490.28	-3.10%
	<b>TOTAL</b>	<b>25,804,831.00</b>	<b>25,548,112.00</b>	<b>25,608,776.00</b>	<b>364,736.44</b>	<b>1.43%</b>

VOTED UNANIMOUSLY

Article 9. Douglas A. Belanger moved that the Town vote to raise and appropriate \$885,000 for Vocational Tuition expenses for the Fiscal Year beginning July 1, 2015. VOTED UNANIMOUSLY

Article 10. Sandra M. Wilson moved that the Town vote to raise and appropriate from taxation the sum of \$2,847 to fund the FY'16 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate of \$.25944. VOTED UNANIMOUSLY

Article 11. Thomas E. Buckley III moved that the Town vote to transfer \$205,000 from Free Cash to General Stabilization Account. VOTED AFFIRMATELY BY A 2/3 VOTE

Article 12. Matthew W. Dennison moved that the Town vote to transfer \$388,017 from Free Cash and \$17,000 from the Ambulance Receipts Reserve Account to fund the Fiscal Year 2016 Capital Improvement Plan budget as detailed in the hands of the voters.

DEPARTMENT	ITEM	AMOUNT
EMS	Ambulance Lease/Purchase Payment Year 2 of 5	34,742
Highway	Street Sweeper	180,200
School	Security Upgrades - Districtwide	17,200
School	Emergency lighting Memorial School	12,500
School	Handicapped Accessibility Improvements Primary/Memorial/Middle	56,000
School	Asbestos repairs - Districtwide	10,000
School	Door Hardware Upgrades – Districtwide	18,000
School	Install Magnetic Door Holders - Districtwide	16,375
Fire	Fire Records Management System	60,000

VOTED UNANIMOUSLY

Article 13. Dianna Provencher moved that the Town vote to transfer \$20,000 from Free Cash to fund the Town's Stormwater management obligations, said funds to be expended by the Board of Selectmen. VOTED UNANIMOUSLY

Article 14. Douglas A. Belanger moved that the Town vote to transfer \$80,000 from Free Cash to purchase and equip two (2) police vehicles. VOTED UNANIMOUSLY

Article 15. Sandra M. Wilson moved that the Town vote to transfer \$40,000 from Free Cash to fund a comprehensive water and wastewater infrastructure study for purposes including but not limited to Town-wide resource and infrastructure review and planning, quality, reliability and source improvements, and identification of efficiencies and other matters to help ensure the vitality of the Town in the future. VOTED BY A SIGNIFICANT MAJORITY

Article 16. Thomas E. Buckley III moved that the Town vote to transfer \$38,300 from Free Cash to study, design plans and repair Town owned dams under the requirements of the Mass Office of Dam Safety. VOTED UNANIMOUSLY

Article 17. Dianna Provencher moved that the Town vote to transfer \$15,000 from Free Cash to fund groundwater and other studies at the former landfill site, said funds to be expended by the Board of Selectmen. VOTED UNANIMOUSLY

Article 18. Matthew W. Dennison moved that the Town vote to rescind \$303,191 in excess borrowing authorization as approved at the May 1999 Annual Town Meeting, Article 24, related to the Massachusetts Water Pollution Abatement Trust. VOTED UNANIMOUSLY

Article 19. Sandra M. Wilson moved that the Town vote to amend the General Bylaws, Wetland Bylaw, Section IV per documents at the Town Clerk's office and in the hands of the voters.

**Summary/Explanation**

The Conservation Commission is proposing amendments to Section IV of the Wetland Bylaw portion of the General Bylaw. Specifically, the proposed amendments would remove fees from the Wetland Bylaw, so that fees would be included only in Wetland *Regulations*. Also, language related to application requirements and types of fees (application fees vs. fees for consultants) has been clarified to avoid confusion.

Please note that all language related to fees is currently repeated in its entirety in the Conservation Commission's existing Wetland Regulations, so that these General Bylaw amendments alone will make no change to the Conservation Commission's local fees. The amendment just removes fees from the Bylaw; the fees will remain in the Regulations.

The Conservation Commission continues to research and work on future changes to the fees in the Regulations, but amendment of the Wetland Bylaw at the May 5, 2015 Annual Town Meeting is the first step. The goal of future fee changes is to make fees more straightforward and easier to understand.

**The proposed changes are shown on the following pages with new text underlined and deleted text shown with ~~strikethrough~~**

#### IV. Applications & Fees

##### A. Application Requirements

Written application shall be filed with the Conservation Commission to perform activities affecting resource areas protected by this bylaw. **The permit application shall include information and plans as required by the Wetland Protection Act Wetlands Protection Act (G.L. Ch. 131 §40) and Wetland Regulations (310 CMR 10.00). The Commission may also require additional information to describe proposed activities and their effects on resource areas as specified in the regulations of the Commission.** The permit application shall include such information and plans as are deemed necessary by the Commission to describe proposed activities and their effects on the resource areas protected by this bylaw. No activities shall commence without receiving and complying with a permit issued pursuant to this bylaw. The Commission in an appropriate case may accept as the application and plans under this bylaw any application and plans filed under the Wetlands Protection Act (G.L. Ch. 131 §40) and regulations (310 CMR 10.00), but the Commission is not obliged to do so.

Any person desiring to know whether or not a proposed activity or an area is subject to this bylaw may in writing request a determination from the Commission. Such a Request for Determination of Applicability (RDA) or Abbreviated Notice of Resource Area Delineation (ANRAD) filed under the Act shall include information and plans as are deemed necessary by the Commission **as required by the Wetlands Protection Act (G.L. Ch. 131 §40), Wetland Regulations (310 CMR 10.00), and as specified in the regulations of the Commission.**

##### B. Filing Fees.

At the time of an application, the applicant shall pay a filing fee specified in regulations of the Commission. The fee is in addition to that required by the Wetlands Protection Act and regulations.

**C. Consultant Review Fees** Pursuant to G.L. Ch. 44 §53G and regulations promulgated by the Commission, the Commission may impose reasonable fees upon applicants for the purpose of securing outside consultants including engineers, wetlands scientists, wildlife biologists or other experts in order to aid in the review of proposed projects. Such funds shall be deposited with the town treasurer, who shall create an account specifically for this purpose. Additional consultant fees may be requested where the requisite review is more expensive than originally calculated or where new information requires additional consultant services.

a) \$25 for a single minor project i.e. house addition, tennis court, swimming pool deck, or other accessory residential activity

b) \$250 for a new single family dwelling with only one wetlands crossing (driveway), plus \$250 for each additional subsequent crossing

c) \$500 plus \$2 per linear foot of road sideline within the resource area for a subdivision roadway or street and/or utilities easement

d) \$500 plus \$2 per cubic feet of drainage, detention/retention basin within a resource area e) \$500 plus \$100/unit for a multiple dwelling structure which is within the resource area

f) \$500 plus \$1 per square foot of disturbance in an undeveloped resource area in a commercial or industrial project g) Double the above fee for an application filed after issuance of an Enforcement Order and as secured by Section

10, Security, of this Bylaw, because the review process is not only for the application but monitoring also

the terms and conditions required for final dissolution of said Enforcement Order

h) No charge for a Determination of Applicability

i) \$1,000 per project for remediation of a contaminated site or enhancement of a degraded resource area (excluding any violations)

j) \$2,500 per project for remediation of a contaminated site wherein applicant has been adjudicated of violating pre-vailing Environmental Laws concerning Hazardous Materials i.e. all hazardous, toxic, and/or environmentally or statutorily controlled materials and as secured against risk by Section 10, Security, of this Bylaw.

These filing fees are nonrefundable. The filing fee is in addition to that required by the Wetlands Protection Act, MGL c. 13-1, Section 40, and Regulations, 310 CMR 10.00. Town, county, State, and Federal projects are exempt from the filing fee. The fee for an application for a modification of a permit will be the excess of the fee for the modified project as calculated above over the filing fee paid for the original permit, but in no instance will it be less than \$25.

Only costs relating to consultant work done in connection with a project for which a consultant fee has been collected shall be paid from this account, and expenditures may be made at the sole discretion of the Commission. Any consultant hired under this provision shall be selected by, and report exclusively to, the Commission. The Commission shall provide applicants with written notice of the selection of a consultant, identifying the consultant, the amount of the fee to be charged to the applicant, and a request for payment of that fee. Notice shall be deemed to have been given on the date it is mailed or delivered. The applicant may withdraw the application or request within five (5) business days of the date notice is given without incurring any costs or expenses.

The entire fee must be received before the initiation of consulting services. Failure by the applicant to pay the re- requested consultant fee within ten (10) business days of the request for payment shall be cause for the Commission to declare the application administratively incomplete and deny the permit without prejudice, except in the case of an appeal. The Commission shall inform the applicant and Department of Environmental Protection (DEP) of such a decision in writing.

The applicant may appeal the selection of an outside consultant to the select board, who may disqualify the consultant only on the grounds that the consultant has a conflict of interest or is not properly qualified. The minimum qualifications shall consist of either an educational degree or three or more years of practice in the field at issue, or a related field. The applicant shall make such an appeal in writing, and must be received within ten (10) business days of the date that request for consultant fees was made by the Commission. Such appeal shall extend the applicable time limits for action upon the application.

VOTED UNANIMOUSLY (a 2/3 vote needed)

Article 20. Douglas A. Belanger moved that the Town vote to amend the Leicester Zoning Bi-Laws related to allowed uses, dimensions and standards in the Central Business (CB) district per the document on file at Town Clerk's office and as detailed in the hands of the voters.

**Summary – Article 20**  
**Zoning Bylaw Amendment:**  
**Amendments to Central Business (CB) District Requirements**

<b>Zoning Bylaw Section</b>	<b>Description of Proposed Change</b>
3.2 Schedule of Use	Remove several allowed uses from the CB district: <div style="display: flex; justify-content: space-between;"> <div> <ul style="list-style-type: none"> <li>-Car wash</li> <li>-Gravel Pits</li> <li>-Trucking Depot</li> <li>-Senior Village developments</li> </ul> </div> <div> <ul style="list-style-type: none"> <li>-Service Station</li> <li>-Storage Warehouse</li> <li>-Outdoor recreational uses</li> <li>-Large-scale solar facilities</li> </ul> </div> </div>
4.2, Schedule of Dimensional Requirements	Reduce front setback from 25 feet to 10 feet, to encourage parking for new uses to be located to the side or rear (rather than in front).
5.14, Large-Scale Ground-Mounted Solar Projects	Remove Central Business District from the list of districts where commercial-scale solar facilities are allowed.
5.8 Business District Site Development Standards	Changes to strongly encourage parking to the side or rear of new structures (this would also apply to the B district), and to add specific special permit requirements for the CB district to encourage better design of new development.

- A. Amend Section 3.2, SCHEDULE OF USE, by changing several uses from special permit (SP) to prohibited (N), as shown below (new text underlined, deleted text shown with ~~strikethrough~~):**

ZONING DISTRICT	CB
<b>3.2.02 RESIDENTIAL</b>	<b>CB</b>
10. Senior Village Development (Special Permits issued by Planning Board)	<u>N</u> <del>SP</del>
<b>3.2.03 Business</b>	<b>CB</b>
7. Gasoline or service station	<u>N</u> <del>SP</del>
12. Car Wash (Special Permits issued by Planning Board)	<u>N</u> <del>SP</del>
<b>3.2.04 INDUSTRIAL</b>	<b>CB</b>
3. Storage warehouse	<u>N</u> <del>SP</del>
4. Gravel, sand or stone removal for commercial venture.	<u>N</u> <del>SP</del>
<b>3.2.05 TRANSPORTATION, COMMUNICATION, UTILITY</b>	<b>CB</b>
3. Trucking depot	<u>N</u> <del>SP</del>
7. Large-Scale Ground-Mounted So- lar Photovoltaic Installation	<u>N</u> <del>SP</del>
3. Country club, golf course, boat livery, riding stable, or ski tow	<u>N</u> <del>SP</del>

- B. Amend Section 4.2, Schedule of Dimensional Requirements – Table I, by reducing the front setback requirement for the Central Business (CB) district from 25 feet to 10 feet, as shown below (new text underlined, deleted text shown with ~~strikethrough~~):**

4.2, SCHEDULE OF DIMENSIONAL REQUIREMENTS – TABLE I

District	Minimum Area (SQ. FT)	Frontage (FT)	Front (FT)	Side (FT)	Rear (FT)	Max height of building in feet <sup>1</sup>	No. of stories	Maximum Building Coverage (%)
CB	15,000 <sup>3</sup>	100	<u>10</u> <del>25</del>	10	25	35	2½	30

- C. Amend Section 5.14, Large-Scale Ground-Mounted Solar Photovoltaic Installations, subsection 4.0, by amending the second sentence as shown below (new text underlined, deleted text shown with ~~strikethrough~~):**

Large-scale ground-mounted solar photovoltaic installations shall require a special permit in the following districts: Residential 1 (R1), Residential 2 (R2), and Neighborhood Business (NB) ~~and Central Business (CB).~~

**D. Amend Section 5.8, Business District Site Development Standards, as shown below (new text underlined, deleted text shown with ~~striketthrough~~)<sup>1</sup>:**

**5.8 BUSINESS DISTRICT & CENTRAL BUSINESS DISTRICT SITE DEVELOPMENT STANDARDS**

**5.8.01 Purpose**

To encourage commercial development that enhances the community and improves the tax base while minimizing adverse impacts to abutting residential properties.

**5.8.02 Applicability**

The following site development standards shall apply to all new construction of non-residential uses, expansions of more than 25% of the existing non-residential uses, and increases of more than 10 parking spaces.

**5.8.03 Site Development Standards**

**A. Parking Requirements**

1. Parking facilities sufficient to accommodate the motor vehicles of all employees, customers and other persons normally visiting the site shall be provided on the lot and off the street.
2. A minimum of two hundred (200) square feet (10' x 20'), exclusive of drives and other access ways, shall be considered one (1) parking space. In determining the appropriate number of parking spaces required, the Planning Board may give consideration to the hours of usage of the proposed uses/structure, the opinions of municipal officials and consultants as the adequacy or inadequacy of parking spaces within the specific area of the proposed use/structure, as well as other relevant information to assist the Planning Board in determining the need for additional parking for motor vehicles.
3. All parking shall be provided on the same lot with the principal use or on a contiguous lot within the same zoning district, provided that no space is counted as meeting the requirements of more than one building or use.
4. Adequate turning and maneuvering space shall be provided for loading areas without encroachment into parking areas.
5. Adequate illumination shall be provided for the comfort and safety of persons using parking and loading areas.
6. Parking and loading area lighting shall not shine beyond the property lines, except for driveway entrances where light may shine onto the immediate area of the street right-of-way.
7. Provision for safe and convenient pedestrian access shall be incorporated into plans for new parking areas.
8. Parking areas for all non-commercial uses shall be hard paved.
9. Parking areas shall include handicapped-accessible parking spaces as required by 521 CMR, Architectural Access Board Code, as may be amended from time to time.

**10. To the maximum extent feasible, parking and loading areas shall be located to the side or rear of the primary structure.**

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<sup>1</sup> Note: Section 5.8 already applies to both the Business (B) and Central Business (CB) Districts. Section 3.34.B. of the Zoning Bylaw states that "The Central Business District shall comply with Business District Site Development Standards (Section 5.8)." The addition of references to the Central Business District in the title and throughout Section 5.8 in this proposal is for clarity.



**B. Landscaping and Screening**

1. A landscaped area of at least five (5) feet shall be provided along any side of the lot with road frontage to visually separate the building and its parking area from the road.
2. A landscaped buffer zone of at least ten (10) feet shall be provided where a non-residential use abuts a residential use. The Planning Board may require an opaque landscaped buffer if the Board determines that the nature of the commercial use requires complete screening from the abutting residential use. An opaque fence or other comparable method may be allowed at the discretion of the Planning Board rather than a landscaped buffer where site constraints do not allow for the 10-foot landscaped buffer.
3. Large parking areas shall be subdivided with landscaped islands. At least one shade tree per thirty-five (35) parking spaces shall be provided. Trees planted within parking areas shall be planted in protected pervious plots of at least 60 square feet in area. At the discretion of the Planning Board, shade trees may be clustered or planted adjacent to the parking area.
4. Landscaped areas shall be planted with ground cover, medium height shrubs, and shade trees. Landscaped areas shall include both deciduous and evergreen shrubs and trees and shall be designed to maintain traffic visibility.
5. At the discretion of the Planning Board, existing vegetation may be permitted in lieu of new plantings in required landscaped areas and buffer zones.
6. Existing trees, shrubs, and other naturally occurring vegetation may not be removed without express written permission from the Planning Board. Permission may be granted by the Planning Board for the selective removal of dead, dying, or diseased trees within landscaped areas or buffer zones upon submission of documentation certifying that such removal is necessary to protect the health of the surrounding forest and/or to protect the public health, safety and welfare.
7. All landscaped areas and buffer shall be maintained in good condition and shall be kept free of refuse and debris. Shrubs or trees that die shall be replaced within one growing season. Appropriate water management procedures shall be followed to serve all landscaped areas, including irrigation systems if warranted.
8. An opaque buffer shall be provided to screen exposed storage areas, machinery, garbage "dumpsters," service areas, truck loading areas, and utility buildings and structures from the view of abutting properties using plantings, fences, or other methods approved by the Planning Board.
9. The Planning Board may require a bond to ensure that required landscaping improvements are maintained and survive for at least one growing season following the completion of planting.
10. The Planning Board shall have the authority to adopt from time to time suitable landscaping regulations, which may include the required height and spread of trees and shrubs in buffer zones and parking areas.

**C. Design**

The Planning Board shall have the authority to adopt from time to time suitable regulations to specify design standards within the Business District **and Central Business District**. Such standards may include regulation of building form and features, architectural details, and historic buildings.

**5.8.04 Special Permits in the Business (B) **and Central Business (CB)** Districts**

**A. Requirements and Procedures**

1. The special permit granting authority for all special permits in the ~~"B" District~~ **B and CB Districts** shall be the Planning Board except where such authority is specifically delegated to the Zoning Board of Appeals. No building, use or occupancy permits for any construction of any use designated "SP" (Special Permit) under the ~~"B" District~~ **B and CB Districts** shall be issued, except in accordance with the terms of a special permit as set forth herein. This shall apply to new construction, change in use to a use requiring a special permit, and resumption of any use requiring a special permit where the use has been discontinued or abandoned for more than two (2) years.
2. Applicants for Special Permits under this section shall submit plans in compliance with the Leicester Planning Board Rules & Regulations for Special Permit Applications.
3. Procedures for Special Permits (filing, hearing notification, and decision timelines) shall follow MGL Ch.40A, Section 9, Special Permits, and Section 11, Notice for Public Hearing.

**B. Special Permit Review Criteria**

1. Provision shall be made for convenient and safe vehicular and pedestrian circulation within the site and in relation to adjacent streets and property. The service level of adjacent streets shall not be significantly reduced due to added traffic volume or type of traffic in accordance with the most recent edition of the Massachusetts Highway Department Highway Capacity Manual;
2. The proposed use shall not overload the capacity of water and sewer systems, storm water drainage, solid waste disposal facilities, and other public facilities;
3. The design of the project shall provide for adequate methods of disposal of sewage, refuse, or other wastes generated by the proposed use;
4. The project shall comply with all applicable environmental laws and regulations;
5. The proposed project shall be consistent with Leicester's Master Plan; and,
6. The project shall comply with all of the above B and CB District Site Development Standards. ~~required in the "B" district.~~
7. **In the Central Business (CB) district, the following additional special permit criteria apply:**
  - a. **The proposed project shall be consistent with the purpose & intent of the Central Business District**
  - b. **New construction or expansions of more than 25% of commercial and multi-family structures shall substantially conform to any design guidelines adopted for the CB district. In the absence of design guidelines, the Board shall evaluate the degree to which the applicant has designed new construction to be compatible in style and scale to existing abutting properties.**
  - c. **Parking areas for new structures shall be located to the side or rear of new structures except where there is no practical alternative.**
  - d. **The project shall, to the maximum extent feasible, minimize demolition of historically significant buildings. For the purposes of this bylaw, historically significant buildings shall include all structures subject to the Town of Leicester demolition delay bylaw as well as any other properties otherwise eligible for or on State or Federal Register of Historic Resources. Where demolition is unavoidable, the Board shall evaluate how demolition is proposed to be mitigated by the project proponent.**

VOTED AFFIRMATELY BY A 2/3 VOTE (Passed 104; Opposed 39)

Article 21. Thomas E. Buckley III moved that the Town vote to change the Zoning Map by re-zoning the following properties currently zoned Residential 2 (R2) to Central Business (CB): 8-16 Pleasant Street (Assessors Map 20D, Parcels C11, C12, C13, & C14); 1060 Main Street (Assessors Map 19B, Parcel E14); 1104 Main Street (Assessors Map 19B, Parcel B24); and Warren Ave (Assessors Map 19B, Parcel B16), per the document on file at Town Clerk's office and as detailed in the hands of the voters.

<b>Summary – Article 21</b> <b>Zoning Map Amendment:</b> <b>Expansion of Central Business (CB) District</b> <b>This article would amend the Leicester Zoning Map by changing the zoning designation of the following parcels from Residential 2 (R2) to Central Business (CB).</b>	
<b>Address</b>	<b>Assessors' Reference</b>
8-10 Pleasant Street	20D-C11
Pleasant Street	20D-C12
Pleasant Street	20D-C13
16 Pleasant Street	20D-C14
1060 Main Street	19B – E14
1104 Main Street	19B-B24
Warren Ave	19B-B16

**Maps showing the proposed changes are provided in the APPENDIX.**

VOTED AFFIRMATELY BY A 2/3 VOTE (Passed 111; Opposed 28)

Article 22. Matthew W. Dennison moved that the Town vote to pass over this article pertaining to the General Bylaws, Collection Boxes for Not for Profit and Profit Organizations and Individuals, per document at Town Clerk's office and in the hands of the voters. VOTED UNANIMOUSLY

Article 23. Dianna Provencher moved that the Town vote to grant to Verizon New England Inc. and Mass. Electric Company Inc. the perpetual right and easement to maintain and construct an electrical utility pole and push brace together with the right to access the same on land of the Town of Leicester on the northerly side of Winslow Avenue, sometimes known as the Leicester Senior Center. VOTED UNANIMOUSLY

Thomas E. Buckley III moved that the town vote to adjourn the Annual Town Meeting at 9:45pm with 183 voters present. VOTED UNANIMOUSLY

THE COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE ATTORNEY GENERAL  
CENTRAL MASSACHUSETTS DIVISION  
10 MECHANIC STREET, SUITE 301  
WORCESTER, MA 01608

August 12, 2015

Deborah K. Davis, Town Clerk  
Town of Leicester  
3 Washburn Square  
Leicester, MA 01524

**RE:     Leicester Annual Town Meeting of May 5, 2015 - Case # 7606**  
**Warrant Articles # 20 and 21 (Zoning)**  
**Warrant Article # 19 (General)**

**Articles 19, 20 and 21** - We approve Articles 19, 20 and 21, and the map amendments related to Article 21, from the May 5, 2015 Leicester Annual Town Meeting. We will return the approved maps to you by regular mail.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY  
ATTORNEY GENERAL

**TOWN OF LEICESTER  
SPECIAL TOWN MEETING ADVISORY WARRANT  
September 15, 2015**

WORCESTER, SS

To a Constable in the Town of Leicester,

GREETINGS:

**In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Town Hall Auditorium, 3 Washburn Square, Leicester MA on Tuesday, the Fifteenth day of September 2015 at 7:00 PM, then and there to act on the following articles, namely:**

Article 1      To see if the Town will appropriate a sum of money to pay costs of site acquisition, designing, constructing, originally equipping and furnishing a new fire station, including the payment of all costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, transfer from unexpended proceeds of the Town's 2005 General Obligation Bonds, borrowing or otherwise provided, or take any other action relative thereto.

***The Finance Advisory Board approves of this article unanimously after hearing reports from several committees and from our own knowledge of the fire and EMS services. This building is long overdue and will improve the wellbeing of our firefighters and EMS personnel and improve the safety and health concerns of our overnight personnel so that they have proper quarters that meet state standards to perform their duties for the citizens of our Town and to house the equipment for better response.***

Article 2      To see if the Town will vote to authorize the Selectmen to accept for all municipal purposes by purchase, gift or taking a deed of the real estate located on the westerly side of Paxton Street known as 3 Paxton Street and to grant a right of first refusal on the land and building currently owned by the Town at 3 Washburn Square and to further authorize the Selectmen to use the funds previously appropriated in Article 1 to pay for the cost of this acquisition including surveys, legal fees, engineering and environmental studies or take any action thereon.

***The Finance Advisory Board approves this article unanimously.***

Article 3      To see if the Town will vote to authorize the Selectmen to acquire for all municipal purposes by purchase or gift the land and buildings at the corner of Main Street and Paxton Street, known as 1 Paxton Street or to acquire for all municipal purposes by purchase, gift or taking a portion thereof or a permanent easement for all street purposes over the same location and to further authorize the Selectmen to use the funds previously appropriated in Article 1 to pay for the cost of this acquisition including surveys, legal fees, engineering and environmental studies or take any action thereon.

***The Finance Advisory Board approves this article unanimously and asks that the Town work to resell the house or use it for a historical museum for the Town as a whole but not become a landlord to rent or lease it out.***

Article 4 To see if the Town will vote to transfer from available funds and/or authorize the Board of Selectmen to borrow a sum of money in accordance MGL Chapter 44 Section 7(3B) for the purpose of completing various upgrades to municipal and/or school facilities consistent with the Investment Grade Audit published in April 2015, or to take any action thereon.

***The Finance Advisory Board voted with reservation to support this energy project for the upgrades to the Town's buildings that are covered by the revised scope of work. Without voting for this, the whole project would be in jeopardy. This project will help reduce the cost of energy while improving the environment for our Town employees and students. We had hoped it would include ALL the Town buildings as voted at the Annual Town Meeting in May 2015, whether or not slated for eventual replacement, however some of the improvements at Memorial School and the Middle School have been taken off the list.***

**TOWN OF LEICESTER  
SPECIAL TOWN MEETING REPORT  
SEPTEMBER 15, 2015**

The following is a report of the Doings of the Special Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, September 15, 2015. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:02 pm with 147 voters present stating the Town Clerk has informed me that a quorum is present; the meeting will come to order.

I would ask you to stand and join me in The Pledge of Allegiance. Please remain standing at the conclusion of the pledge. As a community, the loss of any of our friends and neighbors should cause us to pause and reflect, but it is worth noting that in the waning days of August, Leicester lost four veterans of WW II in the space of eight days; John O'Neill, U.S. Army - European Theater, Joseph Favreau, U.S. Navy - Pacific Theater, Joseph Cote, U.S. Navy - Normandy Invasion & Southern France, and Larry St. Martin, U.S. Navy – Pacific Theater.

Please join me in observing a moment of silence to commemorate these men along with the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe here at home.

Dianna Provencher moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Dianna Provencher moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

VOTED UNANIMOUSLY

Mary K. Hannant made a motion that Article 1 be voted by a secret ballot vote. It was seconded. The Moderator, Donald A. Cherry informed everyone that a simple majority is needed on this vote. MOTION DEFEATED BY A SIGNIFICANT MAJORITY.

Article 1. Dianna Provencher moved that the town authorize the Board of Selectmen to borrow under the authority of General Laws Ch. 44 the sum of \$6,500,000 and transfer from unexpended proceeds of the Town's 2005 General Obligations Bonds the sum of \$8,876.10 to pay costs of site acquisition, and designing, constructing, originally equipping and furnishing a new fire and emergency management services headquarters, including the payment of all costs incidental and related thereto, and that such borrowing shall be general obligations of the town and further that such funds shall be expended under the direction of the Board of Selectmen and the Office of the Town Administrator.

VOTED AFFIRMATELY BY A 2/3 VOTE

Article 2. Sandra M. Wilson moved that the town authorize the Board of Selectmen to accept for all municipal purposes a deed from Becker College of the real estate owned by the College located on the westerly side of Paxton Street known as 3 Paxton Street and in exchange therefor to grant a right of first refusal to the College on the land and building currently owned by the Town at 3 Washburn Square on such terms and to such extent as the Board of Selectmen may deem best and to grant a right of first refusal to the College on the land and building currently owned by the Town at 70 Winslow Avenue on such terms and to such extent as the Board of Selectmen may deem best and to further authorize the Selectmen to use the funds previously appropriated in Article 1 to pay for the incidental expenses of this acquisition including surveys, legal fees, engineering and environmental studies.

A Visual Count was taken by the Moderator.

VOTED AFFIRMATELY BY A 2/3 VOTE

Article 3. Harry R. Brooks moved that the town authorize the Selectmen to purchase for the sum of \$355,000 for all municipal purposes the land and buildings at the corner of Main Street and Paxton Street, known as 1 Paxton Street and to further authorize the Selectmen to use the funds previously appropriated in Article 1 to pay for the cost of this acquisition including surveys, legal fees, engineering and environmental studies.

VOTED AFFIRMATELY BY A 2/3 VOTE

Article 4. Thomas E. Buckley III moved that the town acknowledge the favorable report of the Capital Improvement Planning Committee recommending an energy management services contract and energy upgrades to town facilities and further to adjust the amount which the Board of Selectmen is authorized to borrow for this contract by reducing the amount of money previously authorized in Article 8 of the May 5<sup>th</sup> 2015 Special Town Meeting in the sum of \$3,145,000 to a new and approved borrowing authorization in the sum of \$2,257,000 in accordance with MGL Chapter 44 Section 7(3B) and in accord with every other authorization and power, and to issue general obligation notes and bonds of the Town therefore.

VOTED AFFIRMATELY BY A 2/3 VOTE

Douglas Belanger moved that the town vote to adjourn the Special Town Meeting at 9:05pm with 257 voters present. VOTED UNANIMOUSLY

AMENDED  
October 13, 2015

TOWN OF LEICESTER  
SPECIAL TOWN MEETING WARRANT  
October 20, 2015

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

**In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Town Hall Auditorium, 3 Washburn Square, Leicester MA on Tuesday, the Twentieth day of October 2015 at 7:00 PM, then and there to act on the following articles, namely:**

Article 1 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in order to pay bills from prior fiscal years, or take any action thereon.

***The Finance Advisory Board recommends approval of this article.***

Article 2 To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury or transfer from other budget accounts or adjust budgets or borrow under the provisions of Chapter 44, as amended, such sums of money as may be necessary to defray expenses and fund various and diverse accounts in the Fiscal Year 2016 operating budget of the Town, or take any action thereon.

***The Finance Advisory Board recommends approval of this article.***

Article 3 To see if the Town of Leicester will vote to appropriate a sum of money for the preparation of detailed plans, specifications, bid documents, acquiring any easements, if necessary, and the construction, renovation and expansion of the Leicester Public Library building at 1136 Main Street, to include remodeling, reconstructing or repairing, equipping and furnishing said building; including a provision for temporary operating quarters; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow up to \$8,900,157 under G.L. c.44 S7 (3) and / or (3A) or any other enabling authority; provided that the amount of the authorized borrowing shall be reduced by the amount of any federal or state aid received for the project prior to the issuance of bonds or notes under the vote; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½) or take any action thereon.

***The Finance Advisory Board recommends approval of this article. The Board believes the library is a wonderful historic building, a true gem of the town and should be preserved. The library contributes greatly to the positive quality of life for our residents. We believe the costs of the total project, (repairs/renovations to the present building as well as the addition) will result in long term savings.***



Article 4 To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to fund the Vocational Tuition expenses for Leicester students for the fiscal year beginning July 1, 2015, or take any action thereon.

***The Finance Advisory Board recommends approval of this article.***

Article 5 To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the School Committee for the replacement of the roof at the Leicester High School, located at 174 Paxton St., Leicester, MA 01524. The proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the responsibility of the Town. Any grant that the Town of Leicester may receive from the MSBA for the Project shall not exceed the lesser of (1) 59.21 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, or take any action thereon.

***The Finance Advisory Board will make a recommendation on Town Meeting floor.***

Article 6 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay for expenses related to the maintenance of Town-owned historic structures and documentation of historic properties, or take any action thereon.

***The Finance Advisory Board recommends approval of this article.***

Article 7 To see if the Town will vote to authorize the Board of Selectmen to expend a sum of money from the Insurance Receipts Reserve Account to fund the cost of repairs to a Highway Department dump truck or fund a replacement dump truck, or take any action thereon.

***The Finance Advisory Board recommends approval of this article.***

Article 8 To see if the Town will vote to amend the General Bylaws, Collection Boxes for Not for Profit and Profit Organizations and Individuals, per document at Town Clerk's office, or take any action thereon.

***The Finance Advisory Board recommends approval of this article.***

Article 9 To see if the Town will vote to amend the General Bylaws, by adding a new section to Chapter 9 *Safety & Order* entitled "Adequate Public Safety (Police and Fire) Radio Coverage in Buildings or Structures", per the document at the Town Clerk's Office, or take any action thereon.

***The Finance Advisory Board recommends passing over this article.***

**TOWN OF LEICESTER  
SPECIAL TOWN MEETING  
OCTOBER 20, 2015**

The following is a report of the Doings of the Special Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, October 20, 2015. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:02 pm with 118 voters present stating the Town Clerk has informed me that a quorum is present; the meeting will come to order. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table. Non-resident department heads and those of you under the age of 18 are welcome on the floor.

I would ask you to stand and join me in The Pledge of Allegiance. Please remain standing at the conclusion of the pledge. Please join me in observing a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe here at home.

Chief Hurley and the Board of Selectmen awarded Sgt. Joseph Fontaine and Officer Donald Lennerton an award of excellence for their commitment, professionalism and dedication to a murder investigation and prosecution that took place in Leicester in the year 1999.

The Band Stand Committee was awarded a citation by Senator Michael Moore for 25 years of service to the community and was accepted by Judy Ivel, Chairman.

Dianna Provencher moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Dianna Provencher moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money.

VOTED UNANIMOUSLY

Article 1. Harry R. Brooks moved that the Town vote to raise and appropriate \$315.00 in order to pay bills from prior fiscal years as follows:

\$95.00 to Lisa Wall for the Finance Advisory Board

\$220.00 to the Oxford Rochdale Sewer District for the Selectmen's Office

VOTED UNANIMOUSLY

Article 2. Douglas Belanger moved that the Town vote to raise and appropriate by taxation the sum of \$126,258 and adjust to the following budgets to defray expenses in the Fiscal Year 2016 operating budget of the Town:

<b>Department</b>	<b>Add</b>
Moderator	\$ 1.00
Board of Selectmen	\$ 7,165.00
Town Accountant	\$ 7,500.00
IT	\$ 11,000.00
Town Clerk	\$ 843.00
Elections	\$ 3,500.00
Town Hall Bldg Maint.	\$ 3,137.00
Town Owned Prop	\$ 4,500.00
Police Department	\$ 122,530.00
Ambulance Dept	\$ 1,300.00
Council on Aging	\$ 1,860.00
Animal Control	\$ 8,250.00
Veteran's Agent	\$ 912.00
Public Library	\$ 528.00
<b>Department</b>	<b>Reduce</b>
Maturing Debt Principal	\$ 34,977.00
Maturing Debt Interest	\$ 11,791.00

and transfer \$140,000 from Ambulance Receipts Reserved Account to defray the costs of ambulance services. VOTED UNANIMOUSLY

**Article 3. Preface Remarks by Moderator:**

Ladies and Gentlemen, before undertaking Article 3, it has been brought to my attention that there are some concerns as to my ability to preside over this article in an impartial manner.

For those of you who may not know, here is full disclosure; my parents are on the Board of Library Trustees, with my father as Chairman. My wife works at the library in a part time, non-benefited position. Whether this article is approved or not, my wife will still have a job, and her position will not become benefited. As I previously stated, I will call for a tellers' count of the vote unless it is unanimous. However, I would never want any votes of a Leicester Town Meeting to be questioned. I will step aside if the members of this meeting feel it is necessary. I have already chosen a person to act as a deputy moderator in whom I have full faith and confidence, and he has agreed to take the position if needed. By a show of hands, if there is anyone who feels that I should step aside, please signify by raising your voter ID cards. Please understand that you will not hurt my feelings if you feel that I should step aside.

(No voter cards were held aloft.) Then by a show of hands, all those who feel it is acceptable for me to remain at the podium, please signify by raising your voter ID cards.

(It appeared that every voter in the room raised their ID card.)

VOTED UNANIMOUSLY

Article 3. Ernestine A. Cherry moved that the Town vote to appropriate \$8,900,157 for the preparation of detailed plans, specifications, bid documents, acquiring any easements, if necessary, and the construction, renovation and expansion of the Leicester Public Library building at 1136 Main Street, to include remodeling, reconstructing or repairing, equipping and furnishing said building; including a provision for temporary operating quarters; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow up to \$8,900,157 under G.L. c.44 S7 (3) and / or (3A) or any other enabling authority; provided that the amount of the authorized borrowing shall be reduced by the amount of any federal or state aid received, and/or other funds donated and raised for the project prior to the issuance of bonds or notes under the vote; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½).

VOTED AFFIRMATELY BY A 2/3 VOTE

Article 4. Thomas E. Buckley III moved that the Town pass over this article.

(To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to fund the Vocational Tuition expenses for Leicester students for the fiscal year beginning July 1, 2015, or take any action thereon.) VOTED UNANIMOUSLY

Article 5. Sandra M. Wilson moved that the Town appropriate the sum of Two Million Five Hundred Twenty-Nine Thousand Nine Hundred Thirty-Two Dollars (\$2,529,932) for the purpose of paying costs of a Roof Replacement for Leicester High School at 174 Paxton Street, in Leicester, MA, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Treasurer with the approval of the Selectmen, is authorized to borrow \$1,684,963 under M.G.L. Chapter 44, or any other enabling authority, to include \$74,000 in the tax levy, and to transfer \$700,000 from Free Cash, \$7,260 from the Capital Stabilization Account, \$4,443 from the unissued amount authorized under Article 5 of the May 2014 Special Town Meeting, and \$58,955 from the unissued amount authorized under Article 12 of the May 2015 Annual Town Meeting; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 59.21 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA. VOTED UNANIMOUSLY

Article 6. Dianna Provencher moved that the Town vote to raise and appropriate \$6,500 to pay for expenses related to the maintenance of Town-owned historic structures and documentation of historic properties as follows:

\$3,500 to inventory historic properties

\$3,000 for the repair and maintenance of historic town owned properties

VOTED UNANIMOUSLY

Article 7. Thomas E. Buckley III moved to pass over this article.

(To see if the Town will vote to authorize the Board of Selectmen to expend a sum of money from the Insurance Receipts Reserve Account to fund the cost of repairs to a Highway Department dump truck or fund a replacement dump truck, or take any action thereon.)

VOTED UNANIMOUSLY

Article 8. Douglas Belanger moved that the Town vote to amend the General Bylaws, Collection Boxes for Not for Profit and Profit Organizations and Individuals, per document at Town Clerk's office.

**COLLECTION BOXES FOR NOT FOR PROFIT AND PROFIT ORGANIZATIONS AND INDIVIDUALS  
(New Bylaw 5-7-01)**

**SECTION 1:** This General Bylaw shall be known and cited as the "Collection Box Bylaw". Its purpose is to standardize the placement of collection boxes and maintenance of the area in which the collection boxes are located on real property in the Town of Leicester ~~and thereby~~ to promote the health, safety and welfare of the inhabitants of the Town of Leicester by reducing sources of filth, litter and debris caused by the improper placement and maintenance of such collection boxes. ~~The provisions of this Bylaw shall apply to both existing and future collection boxes located within the Town of Leicester.~~

**SECTION 2: DEFINITIONS:** For the purpose of this General Bylaw, the words and phrases used herein shall have the following meaning, except in those instances where the context clearly indicates a different meaning:

**CERTIFICATE OF COMPLIANCE:** The Certificate of Compliance issued by the Board of Selectmen to an operator of a collection box.

**COLLECTION BOXES:** Any type of self-service device for the collection of used and/or new articles of clothing, shoes; new and/or used articles of household goods including but not limited to bedding, curtains, decorative items such as pictures, and object d'art; books and/or magazines.

**NOT FOR PROFIT ORGANIZATIONS OR AGENCY:** Any entity that has been approved by the Internal Revenue Service as a not for profit organization, agency or corporation pursuant to Internal Revenue Code Section 501(c), and is recognized as any legal entity by the Commonwealth of Massachusetts and/or is registered with the Secretary of the Commonwealth, Department of Corporations.

**FOR PROFIT ORGANIZATIONS OR AGENCY:** Any entity that has not been approved by the Internal Revenue Service as a not for profit organization, agency or corporation pursuant to Internal Revenue Code Section 501 (c), and is recognized as a legal entity by the Commonwealth of Massachusetts and/or is registered with the Secretary of the Commonwealth, Department of Corporations.

**INDIVIDUAL:** Any person or persons, including any person registered with the Town of Leicester as doing business under another name, ~~and~~ who is not a legal entity recognized by the Commonwealth of Massachusetts and/or is not registered with the Secretary of the Commonwealth, Department of Corporations.

**PROPERTY OWNER:** Any individual, not for profit and/or ~~for~~ profit organizations or agency who is the record owner of real estate located within the Town of Leicester and recorded at the Worcester District Registry of Deeds.

**OPERATOR:** Any natural person or other legal entity, including but not limited to, not for profit or ~~for~~ profit corporations, partnerships, joint ventures who either own, operate or are otherwise in control of the collection box.

**SECTION 3: PERMITTED LOCATIONS** Collection boxes are permitted in all zoning districts designated on the Town of Leicester Zoning Map.

**SECTION 4: GENERAL REQUIREMENTS** The placement of collection boxes on real estate by an operator is prohibited without the written permission of the property owner. ~~After obtaining written permission from the~~ The operator of the collection box shall provide a copy of the property ~~owner's~~ owner's written permission to the Board of Selectmen. The Board of Selectmen ~~will~~ may then ~~provide~~ issue a Certificate of Compliance to the operator. The Board of Selectmen reserves the right to deny any request for a Certificate of Compliance at their discretion. A letter with the reason for denial will be sent to the applicant.

**SECTION 5: PROPERTY OWNER OBLIGATIONS** Any property owner who grants permission to an operator for placement of a collection box shall be held responsible for keeping the area around the collection box free from excess articles that do not fit into the collection box or have not been properly placed into the collection box. The property owner will be responsible for the removal and storage of articles that will not fit into the collection box. The property owner shall maintain the area ~~of~~ around the collection box daily. ~~Fines as determined by the~~ The Board of Selectmen may assess fines not to exceed \$100.00 per Section 7 ~~shall be assessed to the property owner for failure to remove excess articles immediately upon receipt of written notification from the Board of Selectmen. All notices shall be sent to both the property owner and operator.~~

**SECTION 6: OPERATOR OBLIGATIONS** Collection boxes must be clearly labeled contact information for the operator on the front of the box including name, address and telephone number. Any operator who fails to obtain a Certificate of Compliance or fails to pick up items from the collection box within five (5) calendar days from the Board of Selectmen's written request to remove same, shall bear the expense of the collection box removal and storage by the Town of Leicester and/or the property owner. The Board of Selectmen shall enforce compliance with this Bylaw and may enter upon real property for purposes of such compliance. ~~Fines as determined by the~~ The Board of Selectmen ~~shall~~ may assess fines not to exceed \$100.00 per Section 7 ~~be assessed to the operator for failure to empty and maintain the collection box(es) immediately upon receipt of written notification from the Board of Selectmen. All notices shall be sent to both the property owner and operator.~~

**SECTION 7: VIOLATION** Any violation of the provisions of this Bylaw shall be punished by a fine as determined by the Board of Selectmen. Not to exceed \$100.00 for each offense. Both the property owner and collection box operator be jointly and severally liable for each violation. If within one ~~calendar~~ year from the issue date of the Certificate of Compliance, the Board of Selectmen issues three (3) notices of non-compliance ~~that to the property owner and/or the operator has not complied with this Bylaw~~ then said operator shall not be allowed to place any collection boxes within the Town of Leicester and any existing placements shall be removed by the operator forthwith after notice or by the Town ~~Highway Department~~. Any operator or owner shall be granted the opportunity to be heard by the Board of Selectmen prior to the final notice of non-compliance. Any continued violation of this Bylaw after final notice and hearing shall be subject to the provisions of Section 6.1 of the General Bylaws of the Town of Leicester. VOTED UNANIMOUSLY

Article 9. Dianna Provencher moved to pass over this article.

(To see if the Town will vote to amend the General Bylaws, by adding a new section to Chapter 9 Safety & Order entitled "Adequate Public Safety (Police and Fire) Radio Coverage in Buildings or Structures", per the document at the Town Clerk's Office, or take any action thereon.) VOTED UNANIMOUSLY

Dianna Provencher moved that the Town vote to adjourn the Special Town Meeting at 8:54 pm with 183 voters present. VOTED UNANIMOUSLY

THE COMMONWEALTH OF MASSACHUSETTS  
OFFICE OF THE ATTORNEY GENERAL  
CENTRAL MASSACHUSETTS DIVISION  
10 MECHANIC STREET, SUITE 301  
WORCESTER, MA 01608

February 1, 2016

Deborah K. Davis, Town Clerk  
Town of Leicester  
3 Washburn Square  
Leicester, MA 01524

**RE: Leicester Special Town Meeting of October 20, 2015 - Case # 7784  
Warrant Article # 8 (General)**

Dear Ms. Davis:

**Article 8** - We approve Article 8 from the October 20, 2015 Leicester Special Town Meeting. Our comments are provided below.

Article 8 makes a number of amendments to the Town's "Collection Boxes for not For Profit and Profit Organizations and Individuals." One such change amends Section 4, General Requirements, as follows (new text in underline and deleted text in strikethrough):

The placement of collection boxes on real estate by an operator is prohibited without the written permission of the property owner. ~~After obtaining written permission~~ The operator of the collection box shall provide a copy of the property ~~owners~~ owner's written permission to the Board of Selectmen. The Board of Selectmen ~~will~~ may then ~~provide~~ issue a Certificate of Compliance to the operator. The Board of Selectmen reserves the right to deny any request for a Certificate of Compliance at their discretion. A letter with the reason for denial will be sent to the applicant.

Section 4 authorizes the Board of Selectmen to deny any request for a Certificate of Compliance "at their discretion." However, the by-law is silent as to any criteria or standards that the Board of Selectmen will use to determine whether to deny a request for a Certificate of Compliance. The Town may wish to consider amending the by-law to include the criteria and standards that will guide the Board of Selectmen in this decision to ensure that Section 4 the by-law is not applied in an arbitrary or discriminatory manner. The Town should consult with Town Counsel on this issue.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MAURA HEALEY  
ATTORNEY GENERAL



**TOWN OF LEICESTER**  
**ANNUAL TOWN ELECTION June 9, 2015**

The following are the results of the votes cast in the Annual Town Election on Tuesday, June 9, 2015.

	Precinct	One	Two	Three	Four	Total
<b>SELECTMEN</b>	Three years	Vote for not more than TWO				
* Douglas A. Belanger†		146	111	118	179	554
* Harry R. Brooks		223	140	133	196	692
Leonard L. Ivel		127	65	92	119	403
Arthur E.J. Levesque		44	31	50	46	171
Adam J. Menard		118	58	74	104	354
Others		1	1	5	1	8
Blanks		129	104	76	147	456
<b>ASSESSOR</b>	Three years	Vote for ONE				
William P. Flis† (passed away before election)		260	165	183	261	869
*Arthur Paquette		26	9	21	25	81
Others		20	11	20	18	69
Blanks		88	70	50	92	300
<b>SCHOOL COMMITTEE</b>	Three years	Vote for ONE				
*Scott G. Francis†		265	178	203	281	927
Others		5	2	1	5	13
Blanks		124	75	70	110	379
<b>BOARD OF HEALTH</b>	Three years	Vote for ONE				
*Christopher M. Montiverdi†		276	177	213	291	957
Others		1	3	0	1	5
Blanks		117	75	61	104	357
<b>PLANNING BOARD</b>	Three years	Vote for not more than TWO				
*Debra L. Friedman†		261	165	198	278	902
*David S. Wright†		234	148	179	244	805
Others		2	3	2	0	7
Blanks		291	194	169	270	924
<b>PUBLIC LIBRARY TRUSTEE</b>	Three years	Vote for not more than TWO				
*Donald A. Cherry, Sr.†		299	191	211	306	1007
*R. Olney White†		221	158	191	233	803
Blanks		265	160	146	253	824
<b>MOOSE HILL WATER COMMISSION</b>	Three years	Vote for ONE				
*Kurt Parliment†		272	175	208	279	934
Others		0	1	0	3	4
Blanks		122	79	66	114	381
<b>HOUSING AUTHORITY</b>	Five years	Vote for ONE				
*Robert S. Small†		211	125	155	190	681

Margaret E. Wilson	122	93	93	148	456
Others	0	1	0	2	3
Blanks	61	36	26	56	179

The following are the results of the votes cast in the Annual Town Election on Tuesday, June 9, 2015.

	Precinct	One	Two	Three	Four	Total
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#### QUESTION 1

Shall the Town of Leicester be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs of site acquisitions, designing, constructing, originally equipping and furnishing a new fire station, including the payment of all costs incidental and related thereto?

*Yes	191	131	131	197	650
No	175	107	125	177	584
Blanks	28	17	18	22	85

<b>TOTAL VOTES BY PRECINCT</b>	<b>394</b>	<b>255</b>	<b>274</b>	<b>396</b>	<b>1319</b>
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\* Denotes winner and † denotes candidate for re-election

<b>TOWN OF LEICESTER</b>									
<b>SPECIAL TOWN ELECTION</b>									
<b>NOVEMBER 10, 2015</b>									
<b>PROPOSITION 2½ DEBT SERVICE EXEMPTION BALLOT QUESTION</b>									
Shall the Town of Leicester be allowed to exempt from the provisions of proposition two and one-half,									
so-called, the amounts required to pay for the bonds to be issued in order to finance the costs of									
architectural planning and engineering, and construction, renovation, expansion and repair of the									
Leicester Public Library building at 1136 Main Street, including the payment of costs incidental and									
related thereto?									
			Precinct	One	Two	Three	Four	Total	
YES				97	65	101	116	379	
NO				52	31	51	48	182	
BLANKS				0	0	0	0	0	
TOTALS				149	96	152	164	561	

## Board of Assessors

In accordance with Chapter 3, section 3 of the Town by-laws, we herewith report the value of town owned property.

<b>Real Estate</b>		
<b>Location</b>	<b>Map &amp; Parcel</b>	<b>Assessed Value</b>
Town Hall	20A/B13	\$1,346,700
Police station & Ball Field	21/A3	\$2,012,700
Town Garage	30/A6	\$348,100
School Adm. Bldg.	19B/B19	\$169,600
High/Primary Schools	15/A19.1	\$26,842,100
Middle School	15/A14	\$ 6,361,400
Memorial School	39/A7	\$4,763,000
Leicester Fire Station	19B/A3	\$ 280,100
Cherry Valley Fire Station	23A/C15	\$184,000
Rochdale Fire Station	46C/B3	\$264,800
Senior Center	15/A14.1	\$358,000
Greenville Library	47A/A2	\$105,700
Leicester Library	19B/B30	\$448,900
Rochdale Library	46B/A1.9	\$7,300
Golf Course	30/A1.1- 30A/A24	\$902,000
Town Common	20A/C1	\$84,100
Towtaid Park	23D/B19	\$88,200
Town Beach	18/A1,2,3	\$522,500
Rochdale Park	46/A3	\$88,800
Community Field	21B/A1	\$82,500
Town Landfill	12/C12 15/A3	\$334,600
Lions Park	23A/A32	\$61,600
Misc. Vacant/tax title Lots		\$1,367,100

### Estimated value of Town owned Personal Property

Animal Control	\$3200
Fire Department	\$1,883,000
Police Department	\$114,935
Highway Department	\$1,033,450
School Department	\$1,400,000
EMS	\$371,000
Library	\$668,229
Senior Center	\$60,915
Town Hall	\$70,000
Tree Warden	\$2,900
Recycle Center	\$24,315
Parks / Recreation	\$9,002

**Total Values of Town owned Property**

Real Estate	\$47,023,800
Personal property	\$ 5,640,946
<b>TOTAL</b>	<b>\$52,664,746</b>

**FY 2015 Recap Summary****Assessed Value**

Real Estate	\$864,839,282
Personal	\$23,340,470
<b>Total</b>	<b>\$888,179,752</b>

**Tax Rate Summary**

Total amount to be raised	\$27,945,400.59
Total estimated receipts and other revenue sources	\$15,031,267.00
<b>Tax levy</b>	<b>\$12,914,133.59</b>

**Tax Rate            \$14.54**

**Total amount to be raised**

Appropriations	\$26,872,149.00
Cherry Sheet offsets	\$496,899.00
Other	\$0
Cherry Sheet Charges	\$422,949.00
Overlay	\$153,404.59
<b>Total</b>	<b>\$27,945,400.59</b>

**Receipts**

Cherry Sheet Receipts	\$11,725,932.00
MA School Building Authority Payments	\$0
Local Receipts	\$1,876,565.00
From Free Cash	\$827,575.00
Other available funds	\$601,195.00
<b>Total</b>	<b>\$15,031,267.00</b>

### **Capital Improvement Planning Committee**

The CIPC had its third straight year with a budget to access and make recommendations on the Town's growing Capital needs. The Board reviews requests of the departments and prioritizes the needs based on several factors. The CIPC then makes a formal recommendation to the Board of Selectmen and Finance Advisory Board before a final vote is taken at the Annual

Town Meeting. Last year the Town was able to spend \$537,417 to address the Town's most pressing capital needs. Last year's Board Members were Rick Antanavica (Advisory/Finance Board Representative), Jim Souza (School Dept. Representative), Sharon Nist, John Cove, Lucky Margadonna, and Doug Belanger (Selectmen Representative).

### **Finance Advisory Board**

The Advisory Board is made up of a group of 7 residents from town with all different back rounds, and are appointed by the chairman of the Selectman, the Moderator, and the chairman of the advisory board and have 3 year terms. We look at all the budgets of the departments in the town and call in each dept. if we have questions and have the department head explain their budgets to us. We have members on the various building committees asking questions on how things are being done and money spent.

At the time this report was submitted we have not had any requests for money from the reserve fund which is great. . Working with the Town Administrator, the school superintendent, and the Selectman we will get a balanced budget for FY17.

We still need one more member for our committee so please apply.

Respectfully, the Advisory Board

**Accountant*****Town of Leicester Balance Sheet - June 30, 2015*****GENERAL FUND**

CASH-General Fund	5,034,184.86	Warrants Payable	780,584.45
Petty Cash Advance-Collector	200.00	Unclaimed Tailings	21,781.12
Due from Other Gov'ts			

**TAX RECEIVABLES**

06 Personal Property Tax	284.08	Deferred Revenue-Property Taxes	118,487.58
07 Personal Property Tax	264.22	04 Provision for Abate/Exempt	8,400.00
08 Personal Property Tax	79.82	05 Provision for Abate/Exempt	3,900.00
09 Personal Property Tax	416.03	06 Provision for Abate/Exempt	9,769.20
10 Personal Property Tax	576.75	07 Provision for Abate/Exempt	0.00
11 Personal Property Tax	933.78	08 Provision for Abate/Exempt	14,477.52
12 Personal Property Tax	1,249.34	09 Provision for Abate/Exempt	9,827.41
13 Personal Property Tax	1,284.43	10 Provision for Abate/Exempt	17,713.81
14 Personal Property Tax	2,042.11	11 Provision for Abate/Exempt	24,550.90
15 Personal Property Tax	5,091.74	12 Provision for Abate/Exempt	15,545.15
09 Real Estate Tax	8,915.34	13 Provision for Abate/Exempt	51,829.23
10 Real Estate Tax	4,091.41	14 Provision for Abate/Exempt	31,092.35
11 Real Estate Tax	4,347.55	15 Provision for Abate/Exempt	42,854.68
12 Real Estate Tax			5,421.33
13 Real Estate Tax			6,356.46
14 Real Estate Tax			8,566.60
15 Real Estate Tax			298,526.84

**M V EXCISE**

04 M V Excise		5,628.24	
05 M V Excise		8,230.94	
06 M V Excise		7,629.18	
07 M V Excise		7,665.62	
08 M V Excise		8,293.54	
09 M V Excise		13,324.73	
10 M V Excise		4,850.85	
11 M V Excise		4,906.00	
12 M V Excise		5,497.46	
13 M V Excise		13,171.00	
14 M V Excise		24,789.24	
15 M V Excise	145,372.68	Deferred Revenue-M V Excise	249,359.48

**BOAT EXCISE**

10 Boat Excise		411.07	
11 Boat Excise		333.00	
12 Boat Excise		239.91	
13 Boat Excise		265.65	
14 Boat Excise		424.00	
15 Boat Excise	1,141.00	Deferred Revenue-Boat Excise	2,814.63

**TAX LIENS & FORECLOSURES**

Tax Liens Receivable	238,440.92
Tax Deferrals	1,814.77
Tax Foreclosures Receivable	148,081.56

Deferred Revenue-Tax Liens	238,440.92
Deferred Revenue-Tax Deferrals	1,814.77
Deferred Revenue-Tax Foreclosures	148,081.56

**DEPARTMENT RECEIVABLES:**

Veterans' Reimbursements	92,460.18
Fund Bal Reserve for Encumbrances	
Fund Bal Reserve for Expenditures	
Fund Bal Petty Cash	
Fund Bal Reserve for Bond Premium	
Unreserved Fund Balance	

Deferred Revenue-Dept. Receivables	92,460.18
	1,754,550.73
	794,317.00
	200.00
	1,752.61
	1,681,198.95

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**TOTAL GENERAL FUND** **\$6,115,804.23**
**\$6,115,804.23****SPECIAL REVENUE FUND**

Cash-Special Revenues	2,998,463.38
Due from Other Government	

Warrants Payable	248,012.96
	77,580.04

**RECEIVABLES**

Ambulance Receivables	1,071,945.89
Title V Apportioned Assessments Not Yet Due	36,199.35
Fund Bal Reserve for Appropriation	
Fund Bal Reserve for Expenditures	
Fund Bal Reserve for Encumbrances	

Deferred Revenue-Ambulance	1,071,945.89
Deferred Revenue-Title V Apportioned Assessments Not Yet Due	36,199.35
	376,748.65
	301,036.00
	2,150,245.81

**TOTAL SPECIAL REVENUE** **4,184,188.66 \$****4,184,188.66****CAPITAL PROJECT FUND****CASH**

85,771.16

**RECEIVABLES**

Gov't -Chap 90 Receivable	379,774.24
Due from Other Government	36,141.55
Warrants Payable	
BAN Payable	

Deferred Revenue-Gov't Receivable	379,774.24
Fund Bal Reserve for Encumbrances	(88,556.89)
	72,069.60
	138,400.00

**TOTAL CAPITAL PROJECTS** **501,686.95****501,686.95****AGENCY FUNDS**

CASH-AGENCY	4,026,119.27
Due from Other Governments	52,099.25
District Taxes	19,600.57
District Betterments / Liens	62,517.66
District Tax Deferrals	15,187.09
District Tax Liens Receivable	69,911.88

Warrants Payable	75,941.19
Due to Districts	64,131.04
Due to Other	3,827,389.20
Deferred Revenue - District Taxes/Betterment/Liens	82,118.23
Deferred Revenue - District Liens/Deferrals/Foreclosures	122,989.01

**TOTAL AGENCY** **4,283,325.76 \$****TOTAL LIABILITIES****4,283,325.76**

**STABILIZATION**

CASH-STABILIZATION	448,447.95	Fund Bal Undesignated Stabilization	416,123.18
Fund Bal Capital Projects Stabilization		7,265.53	

	Fund Bal Hillcrest Capital	25,059.24
	Stabilization	

<b>TOTAL STABILIZATION</b>	<b>448,447.95 \$</b>	<b>448,447.95</b>
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**OTHER TRUSTS**

CASH-OTHER TRUSTS	476,349.32	Warrants Payable	12,189.41
	Fund Balance Total per Trust	464,159.91	

	Detail	
<b>TOTAL OTHER TRUSTS</b>	<b>476,349.32</b>	<b>476,349.32</b>

Permanent Trust Funds

FB-Cherry Valley Cemetery Trust	18,819.00
FB-Dorothy J Warren Trust	17,027.72

Expendable Trust Funds

FB-CV Cemetery Trust	4,152.89
FB-Newhall Trust	19,082.05
FB-Southgate Trust	30,454.66
FB-I H Thomas Trust	1,507.99
FB-Capital Expend.Trust	3,440.80
FB-Postwar Rehab Trust	1,729.16
FB-Arts Council Trust	12,647.50
FB-Dorothy J Warren Trust	153.02
FB-Health Insurance Trust	8,531.23
FB-Open Space Trust	1,254.92
FB-Oakridge Estates	1,492.22
FB-Stafford Hills Estates	5,537.75
FB-Briarcliff Estates Trust	1,706.85
FB-Grandview Estates	122.02
FB-Pondview Estates	869.36
FB-Collier Acres	1,504.69
FB-Hammond St Subdivision	3,745.24
FB-Boutilier Estates	1,037.81
FB-Mass PV LLC	793.90
FB-1603-1605 Main Street	1,364.65
FB-Central Mass Crane	347.94
FB-Boutilier Rd Solar Project	2,513.33
FB-Stafford St - Solar Project	1,403.43
FB-Seaboard Solar	2,356.45
FB-Cumberland Farms	1,522.50
FB-Kettlebrook Surety	5,543.89



FB-M D Harrington Dev Inc	5,350.97
FB-Mark Riel Performance Bond	5,276.88
FB-C Carrington Performance Bond	2,080.87
FB-Melvyn Glickman/Depot Assoc Performance Agreement	4,304.33
FB-Fred LaFlashPerformance Agreement	0.00
FB-Boutilier Estates Concom	499.49
FB-Central Mass Crane ConCom Surety	7,360.00
FB-Stafford Hill Estates Surety	49,659.32
FB-Pondview Estates Surety	43,177.31
FB-Collier Estates Surety	32,463.30
FB-Grandview Estates Surety	33,633.75
FB-Carey Hill Surety	0.00
FB-Auburn St - Solar Farm	5,002.26
FB-High School Student Act	54,854.64
FB-Memorial School Student Act.	10,961.45
FB-Primary School Student Activity	31,415.16
FB-Middle School Student Act.	22,984.78
FB-Rhonda Soojian Scholarship Trust	<u>4,472.43</u>
	<b>464,159.91</b>

***Town of Leicester Combined Balance Sheet - June 30, 2015***

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Trust Funds</u>	<u>Agency</u>	<u>G.L.T.D.A.</u>	<u>Combined Totals</u>
CASH-UNRESTRICTED	5,034,184.86	2,998,463.38	85,771.16	924,797.27	4,026,119.27		13,069,335.94
PETTY CASH-COLLECTOR	200.00						200.00
REAL ESTATE TAX RECEIVABLE	336,225.53						336,225.53
PERSONAL PROPERTY TAX RECEIVABLE	12,222.30						12,222.30
PROV. FOR ABATES/EXEMPTS	(229,960.25)						(229,960.25)
DISTRICT TAXES					19,600.57		19,600.57
BETTERMENTS & LIENS					62,517.66		62,517.66
TAX LIENS RECEIVABLE	238,440.92				69,911.88		308,352.80
TAX FORECLOSURES RECEIVABLE	148,081.56				37,890.04		185,971.60
TAX DEFERRALS RECEIVABLE	1,814.77				15,187.09		17,001.86
M V EXCISE TAX RECEIVABLE	249,359.48						249,359.48
BOAT EXCISE TAX RECEIVABLE	2,814.63						2,814.63
VETERAN'S RECEIVABLE	92,460.18						92,460.18
AMBULANCE RECEIVABLE		1,071,945.89					1,071,945.89
BOH TITLE V APPORTIONED NOT YET DUE		36,199.35					36,199.35
GOV'T RECEIVABLES-CHAP 90			379,774.24				379,774.24
DUE FROM OTHER GOVS		77,580.04	36,141.55		52,099.25		165,820.84
LONG TERM DEBT						4,390,822.17	4,390,822.17
<b>TOTAL ASSETS</b>	<b>5,885,843.98</b>	<b>4,184,188.66</b>	<b>501,686.95</b>	<b>924,797.27</b>	<b>4,283,325.76</b>	<b>4,390,822.17</b>	<b>20,170,664.79</b>
WARRANTS PAYABLE	780,584.45	248,012.96	72,069.60	12,189.41	75,941.19		1,188,797.61
UNCLAIMED TAILINGS	21,781.12						21,781.12
BAN PAYABLE			138,400.00				138,400.00
DEF REVENUE RE & PP	118,487.58						118,487.58
DEF REVENUE BETTERMENT/LIENS					82,118.23		82,118.23
DEF REVENUE TAX LIENS	238,440.92				69,911.88		308,352.80
DEF REVENUE TAX FORECLOSURES	148,081.56				37,890.04		185,971.60
DEF REVENUE TAX DEFERRALS	1,814.77				15,187.09		17,001.86
DEF REVENUE MV EXCISE	249,359.48						249,359.48
DEF REVENUE BOAT EXCISE	2,814.63						2,814.63
DEF REVENUE VETERAN'S DEPT	92,460.18						92,460.18
DEF REVENUE AMBULANCE		1,071,945.89					1,071,945.89
DEF REVENUE BOH TITLE V NOT YET DUE		36,199.35					36,199.35
DEF REVENUE-GOV'T RECEIVABLE			379,774.24				379,774.24
DUE TO OTHER GOV'TS					3,891,520.24		3,891,520.24
LONG TERM DEBT PAYABLE						4,390,822.17	4,390,822.17
<b>TOTAL LIABILITIES</b>	<b>1,653,824.69</b>	<b>1,356,158.20</b>	<b>590,243.84</b>	<b>12,189.41</b>	<b>4,172,568.67</b>	<b>4,390,822.17</b>	<b>12,175,806.98</b>

FB RES FOR ENCUMBRANCES	1,754,550.73	2,150,245.81	(88,556.89)	496,484.68	110,757.09		4,423,481.42
FB RES FOR EXPENDITURES	794,317.00	301,036.00					1,095,353.00
FB RES FOR APPROPRIATION		376,748.65					376,748.65
FB RES BOND PREMIUM	1,752.61						1,752.61
FB PETTY CASH	200.00						200.00
UNDESIGNATED FUND BALANCE	1,681,198.95			416,123.18			2,097,322.13
<b>TOTAL FUND BALANCE</b>	<b>4,232,019.29</b>	<b>2,828,030.46</b>	<b>(88,556.89)</b>	<b>912,607.86</b>	<b>110,757.09</b>	<b>0.00</b>	<b>7,994,857.81</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>5,885,843.98</b>	<b>4,184,188.66</b>	<b>501,686.95</b>	<b>924,797.27</b>	<b>4,283,325.76</b>	<b>4,390,822.17</b>	<b>20,170,664.79</b>
MEMO:							
BONDS AUTHORIZED						3,648,191.00	
BONDS AUTHORIZED/UNISSUED						(3,648,191.00)	

***Fiscal Year 2015 Encumbrances***

		<b>General Fund</b>
01-100-5200-006	Blighted Bldg Control - STM 10/00	5,587.81
01-100-5213-006	Rochdale Park Lighting - STM 10/12	500.00
01-100-5214-005	Preservation of Town Records STM 10/13	20,000.00
01-100-5214-007	Worcester Regional Airport Consulting STM 05/14	9,443.20
01-100-5214-023	Stormwater Mgmt ATM 05/13	8,273.68
01-100-5214-024	Study/Repair Town Owned Dams ATM 05/13	11,700.00
01-100-5215-004	Town/School Facilities Energy Audit Upgrades	21,765.00
01-100-5215-010	Actuarial Study SMT 05/15	8,000.00
01-100-5215-013	Landfill-Groundwater Analysis/Related	16,624.37
01-100-5215-015	Town Owned Dam Studies/Repairs/	7,157.71
01-100-5415-005	Fire/EMS Mobile Communication Devices	157.27
01-100-5715-016	Founders Day Celebration ATM 05/14	1,850.00
01-100-5715-018	Police-Electronic Weapon Equipment & Training	5,840.03
01-100-5805-002	T H Entryways Repairs STM 5/05	1,009.03
01-100-5807-007	Burncoat Park Environmental Services STM 11/06	14,477.50
01-100-5808-023	Moosehill Study ATM 5/07	10,697.10
01-100-5809-023	Town Hall Feasibility Study ATM 5/08	6,150.00
01-100-5815-004	Ambulance Replacement STM 05/	6,441.55
01-100-5815-005	2005 Hwy Dump Truck Repairs STM	24,687.50
01-100-5815-008	Town/School Upgrades STM 05/1	101,200.00
01-100-5815-009	TH Stairway STM 05/15 Art #9	12,000.00
01-101-5213-004	Library Emergency Repairs STM 10/12	5,280.00
01-101-5809-001	Voting Machines ATM 5/08	27,000.00
01-101-5815-003	Police-Camera System ATM 05/14 Art #	28,200.00
01-101-5815-006	Center Fire Station STM 05/15 Art #	220,000.00
01-101-5815-007	Radio Improvements STM 05/15 Art #	173,000.00
02-122-5200-215	FY15 C/O Selectmen Expense	3,548.00
02-135-5200-215	FY15 C/O Accounting Expense	1,246.00
02-145-5200-215	FY15 C/O Treasurer/Collector Expense	1,114.00
02-197-5200-215	FY15 C/O Town Hall Bldg Expense	324.00
02-210-5200-215	FY15 C/O Police Expense	695.00
02-300-5100-215	FY15 C/O School Encumbered Salaries	948,913.74
02-300-5200-215	FY15 C/O School Expense	41,888.24
02-630-5800-215	FY15 C/O Parks & Recreation Expense	796.00

02-692-5200-215	FY15 C/O Memorial Day Committee Expense	45.00
02-913-5110-215	FY15 C/O Unemployment Expense	8,875.00
02-914-5110-215	FY15 C/O Retiree Health Insurance Expense	64.00
	<b>TOTAL FY 2015 GENERAL FUND ENCUMBRANCES</b>	<b>1,754,550.73</b>
30-100-5804-002	Police Station Construction - STM 1/04	4,837.41
30-100-5807-005	Fire/EMS Needs Study ATM 5/06	1,700.00
30-100-5813-008	Fire/EMS Facility Study ATM 5/12	5,200.00
30-101-5804-009	Sch-Middle Windows/Doors	2,338.69
30-101-5813-006	Police/Fire/Hwy Radios Upgrade	27,121.01
	<b>TOTAL FY 2015 CAPITAL PROJECTS FUND ENCUMBRANCES</b>	<b>41,197.11</b>

***Expenditure Report***  
***JULY 1, 2014 - JUNE 30, 2015***

	<u>Budgeted</u>	<u>Expended</u>	<u>Carryover</u>	<u>Turnback</u>
100-Special Articles	569,887.69	275,730.60	293,561.75	595.34
101-Capital Improvement Budget	694,540.90	231,909.01	453,480.00	9,151.89
111-Legal Department	62,500.00	45,592.31		16,907.69
114-Moderator	100.00	100.00		0.00
122-Selectmen's Department	225,142.00	215,830.27	3,548.00	5,763.73
130-Reserve Fund (Balance)	31,800.00	0.00		31,800.00
131-Advisory Board	1,600.00	204.00		1,396.00
135-Accountant's Department	105,055.00	100,868.28	1,246.00	2,940.72
141-Assessors' Department	104,436.00	103,953.12		482.88
145-Treasurer's Department	193,587.00	171,053.78	1,114.00	21,419.22
145-Treasurer's Department FY14 C/O	763.00	671.29		91.71
147-Tax Title-Collector	30,000.00	16,823.54		13,176.46
152-Personnel Board	1,005.00	561.98		443.02
155-I T (Data Processing)	104,500.00	104,071.66		428.34
161-Town Clerk's Department	88,988.00	88,332.40		655.60
161-Town Clerk's Department FY14 C/O	117.00	116.36		0.64
162-Elections & Registrations	25,500.00	25,492.42		7.58
171-Conservation Committee	12,168.00	9,538.72		2,629.28
173-Moose Hill Commission	3,611.00	1,011.00		2,600.00
173-Moose Hill Commission FY14 C/O	2,600.00	0.00		2,600.00
175-Planning Board	68,819.00	62,424.14		6,394.86
176-Zoning Board	4,567.00	4,567.00		0.00
179-Regional Services	2,777.00	2,776.62		0.38
197-Town Hall Building Committee	68,896.00	65,261.59	324.00	3,310.41
197-Town Hall Bldg Comm FY14 C/O	530.00	529.24		0.76
198-Town Hall Telephones	6,600.00	5,769.88		830.12
210-Police Department	1,776,551.00	1,706,450.72	695.00	69,405.28
210-Police Department FY14 C/O	3,712.00	3,693.84		18.16
220-Fire Department	251,255.00	245,373.74		5,881.26
231-Ambulance Department	350,742.00	340,249.45		10,492.55
241-Code Department	129,639.00	122,575.57		7,063.43
290-Emergency Management	4,600.00	4,592.00		8.00
292-Animal Control	29,105.00	21,756.09		7,348.91
296-Insect Pest Control	7,883.00	7,851.05		31.95
310-362 School Department	16,190,400.00	15,199,598.02	990,801.98	0.00
300-School Department FY14 C/O	974,816.36	974,816.36		0.00
420-Highway Department	692,265.00	635,637.23		56,627.77
423-Snow & Ice	244,176.00	244,175.60		0.40
424-Street Lights	79,900.00	77,782.42		2,117.58
510-Board of Health	87,364.00	82,722.39		4,641.61
520-Recycling	0.00	0.00		0.00

541-Council on Aging	82,326.00	74,715.53		7,610.47
541-Council on Aging FY14 C/O	141.00	140.76		0.24
543-Veteran's Services	106,775.00	105,098.58		1,676.42
545-Veteran's Graves Registration	2,380.00	2,354.44		25.56
610-Public Library	165,335.00	165,137.94		197.06
630-Parks & Recreation	6,938.00	5,383.54	796.00	758.46
630-Parks & Recreation FY14 C/O	53.00	52.50		0.50
691-Historical Commission	776.00	0.00		776.00
692-Memorial Day Committee	2,790.00	2,285.00	45.00	460.00
710-Maturing Debt-Principal	553,898.26	553,898.26		0.00
751-Maturing Debt-Interest	199,010.74	199,010.24		0.50
752-Temporary Loan Interest	2,994.00	830.40		2,163.60
753-Bond Issue Costs	0.00	0.00		0.00
911-Worc Regional Retirement	979,523.00	979,523.00		0.00
912-Workers Compensation	142,120.00	133,581.85		8,538.15
913-Unemployment Benefits	75,000.00	14,269.59	8,875.00	51,855.41
914-Employee Benefits	2,590,975.00	2,434,604.57	64.00	156,306.43
945-Liability Insurance	135,716.00	127,968.75		7,747.25
<b>TOTALS</b>	<b>28,279,248.95</b>	<b>25,999,318.64</b>	<b>1,754,550.73</b>	<b>525,379.58</b>
915-State Assessments	<u>422,949.00</u>	<u>438,861.00</u>	-	<u>(15,912.00)</u>
<b>GRAND TOTALS</b>	<b>28,702,197.95</b>	<b>26,438,179.64</b>	<b>1,754,550.73</b>	<b>509,467.58</b>

**Other Revolving Funds – FY 2015**

<b><u>DONATIONS</u></b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
FB - DONATIONS - FOUNDERS DAY CELEBRATION	76.52	4,074.90	2,101.17	0.00	2,050.25
FB - DONATIONS - COPELAND LIBRARY	0.00	691.82	0.00	0.00	691.82
FB - DONATIONS - TOWN MISCELLANEOUS	0.00	35.00	0.00	0.00	35.00
FB - DONATIONS - POLICE	13,139.82	1,708.00	187.38	0.00	14,660.44
FB - DONATIONS - DARE	5,869.06	3,150.00	2,516.99	0.00	6,502.07
FB - DONATIONS - RDTF SEIZURES RELEASED	60,560.98	0.00	1,194.20	0.00	59,366.78
FB - DONATIONS - FIRE	8,580.19	2,923.00	0.00	0.00	11,503.19
FB - DONATIONS - AMBULANCE	4,002.96	2,084.00	0.00	0.00	6,086.96
FB - DONATIONS - HIGHWAY	7,471.99	0.00	0.00	0.00	7,471.99
FB - DONATIONS - KEEP LEICESTER GREEN	250.00	0.00	0.00	0.00	250.00
FB - DONATIONS - COA	6,777.21	70,956.10	4,489.99	0.00	73,243.32
FB - DONATIONS - LIBRARY	0.00	0.00	0.00	0.00	0.00
FB - DONATIONS - RECREATION	7,554.03	1,328.88	0.00	0.00	8,882.91
FB - DONATIONS - SCHOOLS	46,292.17	14,620.94	16,531.91	0.00	44,381.20
<b><u>TOTAL DONATIONS:</u></b>	<b><u>160,574.93</u></b>	<b><u>101,572.64</u></b>	<b><u>27,021.64</u></b>	<b><u>0.00</u></b>	<b><u>235,125.93</u></b>

<b><u>RESERVE FOR APPROPRIATION</u></b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
RESERVE FOR APPROPRIATION - AMBULANCE FEES	313,856.59	408,883.07	0.00	357,000.00	365,739.66
RESERVE FOR APPROPRIATION - DOG FUND	71,168.95	26,714.00	0.00	18,000.00	79,882.95
RESERVE FOR APPROPRIATION - INSURANCE REIMB > \$20,000	0.00	52,740.00	0.00	52,740.00	0.00
RESERVE FOR APPROPRIATION - NOI FEES (WETLANDS)	29,121.64	2,532.51	0.00	6,479.00	25,175.15
RESERVE FOR APPROPRIATION - SALE OF CEMETERY LOTS	9,260.00	0.00	0.00	0.00	9,260.00
RESERVE FOR APPROPRIATION - TITLE V	193,996.25	14,683.25	0.00	20,125.00	188,554.50
RESERVE FOR SEPTIC ASSISTANCE PROGRAM - TITLE V	1,342.00	0.00	0.00	0.00	1,342.00
RESERVE FOR APPROPRIATION - WATERWAY IMPROVEMENT	7,830.39	0.00	0.00	0.00	7,830.39
<b><u>TOTAL RESERVE FOR APPROPRIATION:</u></b>	<b><u>626,575.82</u></b>	<b><u>505,552.83</u></b>	<b><u>0.00</u></b>	<b><u>454,344.00</u></b>	<b><u>677,784.65</u></b>

<b><u>REVOLVING FUNDS</u></b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
FB - HILLCREST CC REVOLVING	56,502.57	4,000.65	48,514.93	0.00	11,988.29
FB - DALE COURT RENTAL REVOLVING	0.00	12,635.00	6,264.23	6,370.77	0.00
FB - TOWN HALL LEASING & RENTAL REVOLVING	17,428.08	4,031.80	3,408.97	0.00	18,050.91
FB - POLICE DEPT TRAINING REVOLVING	2,731.80	3,215.00	1,706.22	0.00	4,240.58
FB - AMBULANCE TRAINING REVOLVING	482.05	0.00	0.00	0.00	482.05
FB - CODE REVOLVING	73,130.95	39,191.50	40,353.62	3,236.50	68,732.33
FB - HIGHWAY REVOLVING	0.00	21,427.65	22,092.50	0.00	-664.85
FB - HEALTH REVOLVING	3,185.27	0.00	0.00	0.00	3,185.27
FB - BOH CLINICS REVOLVING	9,651.09	1,333.41	0.00	0.00	10,984.50
FB - RECYCLING REVOLVING	6,715.44	22,376.14	18,055.81	0.00	11,035.77
FB - COA REVOLVING	282.34	9,098.00	6,955.56	0.00	2,424.78
FB - RECREATION REVOLVING (FUND 16)	0.00	3,345.00	0.00	0.00	3,345.00
FB - LAW ENFORCEMENT TRUST REVOLVING	6,954.05	519.00	346.00	0.00	7,127.05
FB - RECREATION REVOLVING (FUND 15)	11,345.65	6,195.00	8,368.79	0.00	9,171.86
FB - INSURANCE REIMB UNDER \$20,000.	0.00	3,502.40	3,502.40	0.00	0.00



## TOWN OF LEICESTER

## 2015 ANNUAL REPORT

FB - RESTITUTION 20K	1,176.00	0.00	0.00	1,176.00	0.00
<b><u>TOTAL TOWN REVOLVING ACCOUNTS:</u></b>	<b><u>189,585.29</u></b>	<b><u>130,870.55</u></b>	<b><u>159,569.03</u></b>	<b><u>10,783.27</u></b>	<b><u>150,103.54</u></b>
FB - CAFETERIA REVOLVING	9,462.42	593,485.82	597,452.80	0.00	5,495.44
FB - PRESCHOOL REVOLVING	41,088.08	112,860.99	113,281.55	0.00	40,667.52
FB - LOST BOOKS REVOLVING	957.59	733.74	0.00	0.00	1,691.33
FB - SCHOOL CHOICE TUITION	496,415.98	624,753.00	472,529.14	0.00	648,639.84
FB - SCHOOL BLDG RENTAL	7,853.65	13,169.04	4,003.99	0.00	17,018.70
FB - EXPANDED LEARNING PROGRAMS REVOLVING	80,685.05	173,348.46	170,033.43	0.00	84,000.08
FB - TRANSPORTATION FEES REVOLVING	96,032.76	33,448.00	34,867.45	0.00	94,613.31
FB - NON-RESIDENT TUITION REVOLVING	0.00	23,304.90	12,261.90	0.00	11,043.00
FB - ATHLETIC REVOLVING	13,832.47	55,150.55	35,542.47	0.00	33,440.55
<b><u>TOTAL SCHOOL REVOLVING ACCOUNTS:</u></b>	<b><u>746,328.00</u></b>	<b><u>1,630,254.50</u></b>	<b><u>1,439,972.73</u></b>	<b><u>0.00</u></b>	<b><u>936,609.77</u></b>
<b><u>GRAND TOTAL ALL REVOLVING:</u></b>	<b><u>1,723,064.04</u></b>	<b><u>2,368,250.52</u></b>	<b><u>1,626,563.40</u></b>	<b><u>465,127.27</u></b>	<b><u>1,999,623.89</u></b>

**Grants – FY 2015**

<b>School Grants</b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
FB - 2014 ACADEMIC SUPPORT SCH YR 632 GRANT	0.05	0.00	0.00	0.05	0.00
FB - 2014 CIRCUIT BREAKER	347,141.83	183,738.00	530,879.83	0.00	0.00
FB - 2015 ACADEMIC SUPPORT-SUMMER GRANT - FC 625	0.00	4,700.00	4,700.00	0.00	0.00
FB - 2015 KINDERGARTEN GRANT - FC 701	0.00	42,680.00	42,680.00	0.00	0.00
FB - 2015 CIRCUIT BREAKER	0.00	580,596.00	0.00	0.00	580,596.00
FB - 2015 SUPPORT UNDER PERFORMING DISTRICT 220E GRANT	0.00	4,490.00	2,359.00	0.00	2,131.00
FB - 2012 PL94-142 240 GRANT	100.28	0.00	0.00	100.28	0.00
FB - 2013 EARLY CHILDHOOD GRANT - FC 262	0.00	50.00	50.00	0.00	0.00
FB - 2014 SPED-IDEA GRANT - FC 240	0.00	72,555.24	72,555.24	0.00	0.00
FB - 2014 EARLY CHILDHOOD GRANT - FC 262	40.01	0.00	40.01	0.00	0.00
FB - 2014 TITLE 1A GRANT - FC 305	-2,634.00	49,001.00	46,367.00	0.00	0.00
FB - 2014 TITLE IIA GRANT - FC 140	-461.78	7,552.00	7,090.22	0.00	0.00
FB - 2014 SPED PROG IMPROVEMENT FC 274	759.88	0.00	759.88	0.00	0.00
FB - 2015 SPED-IDEA GRANT - FC 240	0.00	318,993.65	318,993.65	0.00	0.00
FB - 2015 EARLY CHILDHOOD GRANT - FC 262	0.00	17,225.00	17,154.81	0.00	70.19
FB - 2015 TITLE 1A GRANT - FC 305	0.00	150,026.00	133,409.26	0.00	16,616.74
FB - 2015 TITLE IIA GRANT - FC 140	0.00	39,737.85	39,737.85	0.00	0.00
FB - 2015 EC SPED PROG IMPROV - FC 298	0.00	5,600.00	5,170.68	0.00	429.32
FB - 2015 SPED PROG IMPROVEMENT FC 274	0.00	12,732.00	7,145.04	0.00	5,586.96
FB - 2015 ESE PROFESSIONAL LEARNING NETWORK	0.00	7,000.00	7,455.64	0.00	-455.64
FB - 2015 BUILDING ALIGNED CURRICULUM 133 GRANT	0.00	3,673.00	3,173.01	0.00	499.99
FB - 2015 TITLE I SCHOOL SUPPORT 323B GRANT	0.00	4,011.00	2,970.07	0.00	1,040.93
FB - 2012 FUEL UP TO PLAY 60	6.50	0.00	0.00	6.50	0.00
FB - 2012 QCC PARTNERSHIP PROGRAM	0.16	0.00	0.00	0.16	0.00
FB - 2014 ROBOTICS COMPUTER LAB	3,500.00	0.00	3,500.00	0.00	0.00
FB - 2014 FUEL UP TO PLAY 60	2,074.57	0.00	1,674.57	0.00	400.00
FB - 2014 SEI ENDORSEMENT COURSE TRAINING	800.00	0.00	800.00	0.00	0.00
FB - 2015 BIG YELLOW SCHOOL BUS	0.00	200.00	200.00	0.00	0.00
FB - 2015 MKEA GRANT	0.00	5,090.00	5,090.00	0.00	0.00
FB - 2015 TARGET GRANT	0.00	700.00	700.00	0.00	0.00
FB - 2015 HS TARGET GRANT	0.00	500.00	425.72	0.00	74.28
FB - 2015 HS TEENS ACT GRANT	0.00	1,000.00	661.98	0.00	338.02
FB - 2015 GWCF PRIMARY PLAYGROUND GRANT	0.00	3,000.00	186.60	0.00	2,813.40
FB - 2014 NE DAIRY & FOOD COUNCIL	4,000.00	4,000.00	0.00	0.00	8,000.00
<b><u>TOTAL SCHOOL GRANTS:</u></b>	<b><u>355,327.50</u></b>	<b><u>1,518,850.74</u></b>	<b><u>1,255,930.06</u></b>	<b><u>106.99</u></b>	<b><u>618,141.19</u></b>

<b>Town Grants</b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
FB - 2015 EMPG - REVERSE 911	0.00	2,735.00	2,735.00	0.00	0.00
FB - MRIP GRANT	0.00	73,432.06	68,928.60	0.00	4,503.46
FB - 2014 911 DEPT TRAINING GRANT (reclass expense to GF)	-387.00	0.00	-387.00	0.00	0.00
FB - 2014 TRAFFIC ENFORCEMENT GRANT	0.00	1,179.90	1,179.90	0.00	0.00
FB - 2015 911 SUPPORT & INCENTIVE GRANT	0.00	30,780.00	30,780.00	0.00	0.00
FB - 2015 911 DEPT TRAINING GRANT	0.00	15,818.22	15,818.22	0.00	0.00
FB - 2015 TRAFFIC ENFORCEMENT GRANT	0.00	5,940.86	5,940.86	0.00	0.00

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FB - 2012 FIRE SAFE GRANT	4.76	0.00	0.00	0.00	4.76
FB - 2013 FIRE SAFE GRANT	9.46	0.00	0.00	0.00	9.46
FB - 2014 FIRE SAFE & SENIOR SAFE GRANT	3,215.16	0.00	2,440.20	0.00	774.96
FB - 2015 FIRE SAFE & SENIOR SAFE GRANT	0.00	7,218.00	2,285.61	0.00	4,932.39
FB - 2015 HMEP GRANT	0.00	540.00	540.00	0.00	0.00
FB - 2015 WINTER RECOVERY ASSISTANCE GRANT	0.00	65,408.11	65,408.11	0.00	0.00
FB - 2015 COA FORMULA GRANT	0.00	16,888.00	16,888.00	0.00	0.00
FB - LIBRARY GRANT I	15,595.24	7,380.18	469.45	0.00	22,505.97
FB - LIBRARY GRANT II	11,241.87	7,848.83	6,466.00	0.00	12,624.70
FB - 2008 BOH EMERGENCY PREPAREDNESS	6,550.62	0.00	0.00	0.00	6,550.62
FB - 2008 BOH 2 E P C GRANT	2,159.26	0.00	0.00	0.00	2,159.26
FB - 2010 REG II GRANT BOH TEMP INSP	3,950.00	0.00	0.00	0.00	3,950.00
FB - 2015 BYRNE JAG GRANT	0.00	0.00	2,357.05	0.00	-2,357.05
FB - BECKER COLLEGE MAY HOUSE	500.00	0.00	500.00	0.00	0.00
FB - 2013 WALMART COMMUNITY GRANT-PD	716.02	0.00	0.00	0.00	716.02
FB - 2013 PD GWCF GRANT	7.60	0.00	0.00	0.00	7.60
FB - 2013 GWCF AED GRANT	4.49	0.00	0.00	0.00	4.49
FB - 2015 PD GWCF AED GRANT	0.00	3,000.00	2,574.20	0.00	425.80
FB - 2012 LCAC PEG ACCESS GRANT	65.08	0.00	65.08	0.00	0.00
FB - 2014 LCAC PEG ACCESS GRANT	1,010.64	0.00	1,010.64	0.00	0.00
FB - 2015 LCAC PEG ACCESS GRANT	63,515.37	0.00	38,005.78	0.00	25,509.59
FB - 2015 LCAC EQUIPMENT	100,000.00	0.00	60,746.85	0.00	39,253.15
FB - 2016 LCAC PEG ACCESS GRANT	0.00	92,688.03	0.00	0.00	92,688.03
FB - 2014 COA GWCF COMPUTERS GRANT	2.17	0.00	0.00	0.00	2.17
FB - 2015 COA GWCF GRANT	5,000.00		5,000.00	0.00	0.00
FB - 2016 COA GWCF GRANT	0.00	4,000.00	0.00	0.00	4,000.00
<b><u>TOTAL TOWN GRANTS:</u></b>	<b><u>213,160.74</u></b>	<b><u>334,857.19</u></b>	<b><u>329,752.55</u></b>	<b><u>0.00</u></b>	<b><u>218,265.38</u></b>
<b><u>GRAND TOTAL ALL GRANTS:</u></b>	<b><u>568,488.24</u></b>	<b><u>1,853,707.93</u></b>	<b><u>1,585,682.61</u></b>	<b><u>106.99</u></b>	<b><u>836,406.57</u></b>

**General Fund Revenues**  
**July 1, 2014 – June 30, 2015**

**GOVERNMENTAL**

C S CHAPTER 70	\$ 9,534,162.00
C S CHARTER SCHOOLS	\$ 12,502.00
C S ELDERLY ABATEMENTS	\$ 12,048.00
C S STATE LAND	\$ 12,373.00
C S UNRESTRICTED GOVT AID	\$ 1,545,000.00
C S VETERANS/BLIND	\$ 90,848.00
C S VET'S BENEFITS REIMBURSED	\$ 64,519.00
SCHOOL CONSTRUCTION	
SCHOOL TRANSPORTATION	
COURT FINES	\$ 30,610.00
EXTRA POLLING HOURS	\$ 2,437.00
STATE MISC	\$ 105.00
IN LIEU OF TAXES	\$ 46,392.56
MEDICAID REIMBURSEMENTS	\$ 162,348.66
WORC REG TRANS AUTH	\$ 19,495.78

**TAXES**

PERSONAL PROPERTY	\$ 334,068.07
REAL ESTATE	\$ 12,283,709.64
PRO FORMA TAX	
TAX LIENS REDEEMED	\$ 169,147.74
M V EXCISE	\$ 1,263,631.16
BOAT EXCISE	\$ 4,617.00
MEALS EXCISE TAX	\$ 88,378.03

**DEPARTMENTAL**

AMBULANCE FEES	\$ 133.92
BENEFIT REIMB FROM OTHER MUNICIPALITIES	6449.79
BOARD OF HEALTH FEES	\$ 37,905.13
CABLE FRANCHISE PAYMENT	\$ 16,356.71
COA FEES	\$ 2,964.00
CODE DEPT	\$ 72,909.92
CONSERVATION FEES	\$ 14,473.00
EMPLOYEE BENEFIT REIMB	\$ 153,668.88
FEDERAL MISC	
FIRE DEPT FEES	\$ 4,918.50
GAIN ON SALE OF TAX FORECLOSURES	
GRAVE OPENING FEES	\$ 1,100.00
HIGHWAY FEES	\$ 1,263.00
HILLTOP MGMT CC LEASE	\$ 15,993.00
INTEREST ON INVESTMENTS	\$ 34,958.71
LIBRARY FINES & FEES	\$ 3,781.03
LIQUOR LICENSES	\$ 16,850.00
MISC LICENSES	\$ 6,328.50
MISC-NON RECURRING	\$ 9,342.68
MUNICIPAL LIENS-COLLECTOR	\$ 12,525.00
TOWN MISC DEPTS	\$ 2,188.31
PARKING TICKETS/MARIJUANA FINES	\$ 4,495.00
PENALTIES/INT ON TAXES	\$ 164,933.57
PLANNING BOARD FEES	\$ 12,335.00
POLICE FEES	\$ 60,430.62
RESTITUTION	\$ 200.00
RETIREE BENEFIT REIMB	\$ 1,913.02
SALE OF TAX FORECLOSURES	
SALE OF TOWN INVENTORY	\$ 6,029.99
SCHOOL MISC	\$ 261.55
STUDENT PARKING FEES	\$ 990.00
TOWN CLERK FEES	\$ 12,589.00
TREASURER MISC	\$ 13,046.08
ZONING BOARD FEES	\$ 550.00

**TOTAL REVENUES:****\$ 26,368,276.55**

State Aid: \$ 11,304,604.00

Cherry Sheet: \$ 11,271,452.00

**Treasurer/Collector*****Cash Balances as of 6/30/15***

General Fund	12,094,990.98
Stabilization Fund	416,128.18
CIPC Stabilization Fund	7,268.11
Evidence Fund	912.22
High School Student Activity	77,262.69
Memorial Student Activity	21,505.76
Middle School Student Activity	34,518.73
Primary School Student Activity	43,233.21
Trust & Surety Funds	343,020.33
<b>TOTAL CASH BALANCES</b>	<b>13,038,840.21</b>

**DEBT**

	<b>MATURITY DATE</b>	<b>7/1/2014 BALANCE</b>	<b>PRINCIPAL PAYMENT</b>	<b>INTEREST PAYMENT</b>	<b>6/30/2015 BALANCE</b>
<b>LONG TERM DEBT</b>					
Police Land Purchase	3/15/2021	140,000.00	20,000.00	5,790.00	120,000.00
Police Station	3/15/2024	1,725,000.00	175,000.00	72,335.00	1,550,000.00
School Bldg Renovation	3/15/2015	20,000.00	20,000.00	800.00	0.00
Hillcrest CC	3/15/2015	1,570,000.00	160,000.00	65,832.50	1,410,000.00
Septic Loans	8/1/2019	176,417.00	20,125.00	0.00	156,292.00
RT 9 West Water Mains	11/15/2020	600,000.00	100,000.00	26,325.00	500,000.00
RT 9 Pump Station	3/15/2024	100,000.00	10,000.00	4,195.00	90,000.00
School Roof	8/1/2020	225,000.00	40,000.00	10,290.00	185,000.00
Roof Middle School/Boiler	6/27/2042	398,198.26	8,760.00	13,450.00	389,438.26
<b>SHORT TERM DEBT</b>					
None					
<b>TOTAL</b>		<b>4,954,615</b>	<b>553,885</b>	<b>199,018</b>	<b>4,400,730</b>

***Fiscal Year 2015 Tax Collections***

Year	6/30/2014 Balance	Commitments	REAL ESTATE		Transfer to Tax Title	6/30/2015 Balance
			Exemptions Abatements	Payments less Refunds		
2015	0	12,586,091.47	109,944.99	12,176,685.66	1,814.77	297,646.05
2014	154,189.98	0.00	902.31	92,370.69	50,762.07	10,154.91
2013	7,999.75	0.00	0.00	925.53	717.81	6,356.41
2012	5,408.49	0.00	0.00	-13.96	0.00	5,422.45
2011	4,324.91	0.00		-3.56		4,328.47
<b>TOTAL</b>	<b>171,923.13</b>	<b>12,586,091.47</b>	<b>110,847.30</b>	<b>12,269,964.36</b>	<b>53,294.65</b>	<b>323,908.29</b>

	6/30/2014 Balance	Commitments	PERSONAL PROPERTY		Refunds	6/30/2015 Balance
			Abatements	Payments		
2015	0	339,370		334,278.75	-	5,091.74
2014	1,831.43	0.00	0.00	-210.68	0.00	2,042.11
2013	1,284.43	0.00	0.00	0.00	0.00	1,284.43
2012	1,249.34	0.00	0.00	0.00	0.00	1,249.34
2011	933.78	0.00	0.00	0.00	0.00	933.78
Prior Yrs	1,077.50	0.00	0.00	0.00	0.00	1,077.50
<b>TOTAL</b>	<b>\$6,376.48</b>	<b>\$339,370.49</b>	<b>\$0.00</b>	<b>\$334,068.07</b>	<b>\$0.00</b>	<b>\$11,678.90</b>

	6/30/2014 Balance	Commitment	MOTOR VEHICLE EXCISE		Refunds	6/30/2015 Balance
			Abatements	Payments		
2015	0.00	1,198,652.28	23,238.70	1,056,326.68	6,904.53	125,991.43
2014	88,695.83	140,667.84	11,356.93	205,629.95	12,426.83	24,803.62
2013	29,092.32	0.00	482.41	16,469.34	1,030.43	13,171.00
2012	8,751.00	0.00	16.67	3,236.87	0.00	5,497.46
2011	5,728.39	0.00	0.00	822.39	0.00	4,906.00
Prior Yrs	57,386.19	0.00	0.00	1,409.28	0.00	55,976.91
<b>TOTAL</b>	<b>189,653.73</b>	<b>1,339,320.12</b>	<b>35,094.71</b>	<b>1,283,894.51</b>	<b>20,361.79</b>	<b>230,346.42</b>

	6/30/2014 Balance	Commitment	BOAT EXCISE		Refunds	6/30/2015 Balance
			Abatements	Payments		
2015	0.00	3,163.00	105.00	1,917.00	0.00	1,141.00
2014	3,548.00	0.00	396.00	2,838.00	110.00	424.00
2013	237.65	0.00	0.00	25.00	53.00	265.65
2012	239.91	0.00	0.00	0.00	0.00	239.91
2011	333.00	0.00	0.00	0.00	0.00	333.00
Prior Yr	411.07	0.00	0.00	0.00	0.00	411.07
<b>TOTAL</b>	<b>4,769.63</b>	<b>3,163.00</b>	<b>501.00</b>	<b>4,780.00</b>	<b>163.00</b>	<b>2,814.63</b>

## WATERSHED DISTRICTS

## Collections by Town - Funds to Districts as Collected

	6/30/2014 Balance	Commitment	BURNCOAT POND Payments	Refunds	Transfer to Tax Title	6/30/2015 Balance
2015	0.00	65,046.68	50,834.68	0.00	0.00	14,212.00
2014	3,070.06	0.00	3,070.80	0.74	0.00	0.00
2013	0.00	0.00	0.00	0.00	0.00	0.00
2012	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3,070.06</b>	<b>65,046.68</b>	<b>53,905.48</b>	<b>0.74</b>	<b>0.00</b>	<b>14,212.00</b>

	6/30/2014 Balance	Commitment	CEDAR MEADOW Payments	Refunds	Transfer to Tax Title	6/30/2015 Balance
2015	0.00	40,124.27	37,129.84	0.00	0.00	2,994.43
2014	2,004.68	0.00	1,736.36	0.00	0.00	268.32
2013	1,584.37	0.00	528.50	0.00	1,055.87	0.00
2012	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3,589.05</b>	<b>40,124.27</b>	<b>39,394.70</b>	<b>0.00</b>	<b>1,055.87</b>	<b>3,262.75</b>

	6/30/2014 Balance	Commitment	STILES Payments	Refunds	Transfer to Tax Title	6/30/2015 Balance
2015	0.00	22,181.29	20,645.31	0.00	0.00	1,535.98
2014	1,109.21	0.00	106.93	0.00	205.11	797.17
2013	0.00	0.00	0.00	0.00	0.00	0.00
2012	125.00	0.00		0.00	0.00	125.00
<b>TOTAL</b>	<b>1,234.21</b>	<b>22,181.29</b>	<b>20,752.24</b>	<b>0.00</b>	<b>205.11</b>	<b>2,458.15</b>

## Interest and Fee Collections

FY15

MLC Revenue	15,000.00
Total Interest	27,613.04
NSF	
Fees	225.00
Certificates of Dissolvemnt	160.00
Total Demand Fees	36,318.53
Total RMV Fees	8,820.00
Total Warrant Fees	13,160.00

<b>TOTAL</b>	<b>92,476.57</b>
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**BETTERMENT PAYOFFS**

Cherry Valley Sewer District	8	50821.79
Hillcrest Sewer District	3	12766.14
Leicester Water Supply District	2	15850.00
Oxford Rochdale Sewer District	1	3311.88
Cedar Meadow	1	18463.49
<b>TOTAL</b>	<b>15</b>	<b>101,213</b>

**BETTERMENTS & LIENS****Payments****Transfer to  
Tax Title**

Board of Health Title V Loan	4,902.52	
Board of Health Title V Interest	2,420.34	
Cherry Valley Sewer Betterment	75,646.96	397.05
Cherry Valley Sewer Interest	56,441.39	357.34
Cherry Valley Sewer Unpaid User Fee	32,912.28	
Cherry Valley/ Rochdale Water Unpaid User fee	10,787.14	
Hillcrest Sewer Betterment	69,519.73	
Hillcrest Sewer Betterment Interest	25,281.67	
Hillcrest Sewer Unpaid User Fee	10,390.00	
Hillcrest Water Unpaid User Fee	1,880.75	
Leicester Water Supply - Sewer Betterment	93,113.58	
Leicester Water Supply Sewer Interest	56,260.73	
Leicester Water Supply Unpaid User fees	6,178.08	
Oxford Rochdale Sewer Betterment	32,221.41	275.15
Oxford Rochdale Sewer Interest	7,740.85	210.22
Oxford Rochdale Sewer - Unpaid User Fee	33,251.64	2,030.00
Cedar Meadow Betterment	57,375.67	
Cedar Meadow Betterment	61,459.02	



*Treasurer Tax Title*

TAX TITLE	6/30/2014 BALANCE	NEW TAKINGS	SUBSEQUENT TAKINGS	PAYMENTS	DISCLAIMER	TRANSFER TO FORECLOSURE	6/30/2015 BALANCE
<b>TOWN:</b>							
REAL ESTATE	371,973.58	67,545.22	2,300.87	170,474.96	9,293.70		262,051.01
<b>DISTRICTS-BETTERMENTS:</b>							
OXFORD/ROCHDALE SEWER	2,372.10	485.37		128.95			2,728.52
CHERRY VALLEY/ROCHDALE	1,463.65			-			1,463.65
CHERRY VALLEY SEWER	6,303.16	754.39		1,254.39			5,803.16
LEICESTER WATER SUPPLY	40,788.00	3,347.19		310.97	3,347.19		40,477.03
HILLCREST SEWER/WATER	22,494.27			5,574.27			16,920.00
<b>DISTRICTS-USAGE FEES:</b>							
CHERRY VALLEY SEWER	1,982.56						1,982.56
CHERRY VALLEY/ROCHDALE WATER	311.01						311.01
HILLCREST SEWER/WATER LEICESTER WATER SUPPLY	1,975.00 -						1,975.00 -
OXFORD/ROCHDALE SEWER	9,935.99	1,120.00	910.00	2,301.60			9,664.39
<b>WATERSHEDS:</b>							
STILES	1,857.52			1,179.63			677.89
CEDAR MEADOW		1,301.79		1,301.79			-
BURNCOAT	3,062.62						3,062.62
<b>TAX DEFERRALS:</b>							
CHERRY VALLEY SEWER	15,187.09						15,187.09
<b>TOTALS</b>	<b>479,706.55</b>	<b>74,553.96</b>	<b>3,210.87</b>	<b>182,526.56</b>	<b>12,640.89</b>	<b>-</b>	<b>362,303.93</b>

**Foreclosed Properties – Town Owned**

PARCEL MAP LOT		LOCATION	FORECLOSURE DATE	RE TAX	CHERRY VALLEY SEWER	OXFORD/ ROCHDALE SEWER	CHERRY VALLEY ROCHDALE WATER	LEICESTER SEWER  POSSESSIONS	CEDAR MEADOW W/S	HILLCREST SEWER
21B	E3	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	E3	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	E3	CHERRY VALLEY PARK	6/30/1986	248.68						
21B	E3	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	E6	CHERRY VALLEY PARK	6/30/1986	369.47						
21B	F1	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	F2	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	F3	CHERRY VALLEY PARK	6/30/1986	28.25						
24A	E17	HARDING ST	2/10/1995	179.12						
29A	D8	BIRCHWOOD RD	2/10/1995	547.94						
31	A2	PETER SALEM RD	2/10/1995	597.26						
43	A11	RIVER ST	3/5/2001	8,717.20						
23D	A1.1	MAIN ST	9/11/2001	658.30	40.11					
29A	G2	BIRCHWOOD DRI	3/26/2002	1,376.90						
29A	G3	BIRCHWOOD DRI	3/26/2002	1,449.39						
26C	A1	BURNCOAT ST	6/23/2004	6,408.71						
43	C5	PLEASANT ST	12/14/2005	5,867.55						
23C	E14	BOYD ST	3/23/2006	1,181.48	10.86					
23D	A1	MAIN ST	3/23/2006	847.11						
23D	A4	MAIN ST	3/23/2006	483.78						
25A	E15	NEWFIELD ST	3/23/2006	712.44						
25A	E17	SOMERSET ST	3/23/2006	721.63						
25A	E20	UTICA ST	3/23/2006	1,180.25						
28A	C6	LAKE SHORE DR	3/23/2006	1,583.99						
28B	G3	HJEMLOCK LN	3/23/2006	797.46						

33A	A1	LOGAN ST	3/23/2006	645.05					
38A	A4	PLEASANT ST	3/23/2006	632.14					
43A	B4	PLEASANT ST	3/23/2006	1,062.72					
30A	A18	STERLING ST	3/26/2006	1,213.09					
23A	A50	MAIN ST	6/7/2006	4,512.60					
34B	B4	STAFFORD ST	6/17/2006	3,005.42	85.07				
49	C8	PARKER ST	8/4/2006	9,980.30					
36	B5	STAFFORD ST	10/4/2006	4,192.82					
36	B7	STAFFORD ST	10/4/2006	4,213.21					
15A	A19	CHAPEL ST	11/20/2006	8,531.07	78.12			12,851.16	
41A	B14	FERNCROFT RD	2/8/2007	3,308.59					
27A	C5	RAWSON ST	6/7/2007	17,494.26					
29A	D9	BIRCHWOOD RD	10/23/2007	6,040.79					
29A	D10	WALBRIDGE RD	10/23/2007	6,300.94					7,557.60
28B	B2	LAKEVIEW ST	2/7/2008	502.20					
21	A11	MAIN ST	4/18/2008	1,633.86					
29A	G1	BIRCHWOOD DRI	4/18/2008	955.97					
24	C20	AUBURN ST	7/25/2008	635.95					
23C	F3	MAIN ST	9/17/2010	3,769.10	4,515.68				
28A	E6	LAKE SHORE DR	6/22/2005	715.67					64.52
46B	J1	2-4 Dale Court	9/19/2014	10,409.28		6,019.90	1,157.94		
46B	J2	6/8 Dale Court	9/19/2014	14,745.90		3,406.05	616.72		
<b>6/30/2015 TOTAL</b>				<b>138,599.09</b>	<b>4,729.84</b>	<b>9,425.95</b>	<b>1,774.66</b>	<b>12,851.16</b>	<b>64.52 7,557.60</b>

***School Gross Earnings – Calendar Year 2015*****ADMINISTRATION**

Bachand, Courtney	41,758
Baker, Mary	31,527
Berthiaume, Jeffrey	99,998
Boss, Tina	92,567
Calise, Catherine	99,225
Cavanaugh, Angela	22,871
Fontaine, Christopher	87,314
Forsythe, Joanne	43,498
Francis, Scott	322
Hippert, Tracey	100,674
Keenan, Tyler	322
Marty, Rory	44,837
Miller, Paul	47,727
Morneau, Suzanne	59,017
Nelson, Joyce	35,220
Paolucci, Judith	162,588
Rosenshine, Andrew	45,187
Sauter, Jennifer	52,944
Sheeran, Michael	95,327
Soltysik, Emily	93,230
Souza, James	29,984
Stanick, Jennifer	46,442
Whittemore, Ellen	45,750

**SUBSTITUTE TEACHERS**

Albro, Lisa	5,962
Almstrom, Paige	12,639
Arsenault, Tracy	2,226
Barry, Christopher	5,998
Barry-Alves, Jessica	12,300
Beshire, Judith	825
Brennan, Judith	1,028
Brewer, John	1,740
Brooks, Harry	6,454
Brousseau, Jeffrey	2,306
Brunelle, Kelsey	2,277
Brunelle Jr., Raymond	5,049
Buckley, Thomas	6,280
Burch, Louise	3,600

**SECRETARIES**

Bulman, Susan	35,864
Connery, Neile	25,110
Cormier, Carole	19,832
Cote, Michelle	24,240
Fraser, Michelle	4,235
Hovagimian, Joanne	33,634
Jordan, Cynthia	25,142
Kelley, Suzanne	27,393
Lyon, Lorraine	23,137
Mars, Julie	30,303
Martinelli, Lisa	12,276
Pinto, Jean	34,173
Sanderson, Diane	22,050
Soden, Susan	26,384
Thibeault, Bonnie	57,690

**NURSES**

Boucher-Martin, Sandra	1,198
Bullock, Sheri	2,013
Harrington, Christine	50,253
Koutsoukounis, Nancy	113
Ledbetter, Melissa	52,458
Moffat, Diane	61,221
Sheehan Soucie, Susanne	60,313

**SUBSTITUTE TEACHERS**

Griffiths, Timothy	6,051
Halloran, Kerri	880
Hamm-Moylan, Shelley	1,510
Harris, Sean	5,888
Hickey, Dorothy	3,181
Higgins, Susan	450
Hippert, Timothy	3,933
Howard, Marion	3,830
Kenneway, Jayson	402
Kotowski, Alexandra	1,055
Laflash, Michael	3,920
Lagueux, Heidie	4,688
Laramée, Kenneth	7,210
Lepoer, Elizabeth	2,594

**SUBSTITUTE TEACHERS**

Bushe, Noelle	350
Cheney, Neil	3,867
Cooney, Michael	460
Cooney, Megan	367
Cunningham, Nancy	563
Curci, Marcello	1,253
Dezago, Adam	600
Dominy, Nicole	64
Fontaine, Kayla	3,360
Francis, Christine	203
Giggey, Sharon	6,744
Gillaspie, Tina	321
Nelson, Carol	3,424
Norris, Elizabeth	132
O'Brien, James	338
Palazzolo, Lauren	1,086
Pike, Tyler	578
Pinto, Melanie	1,819
Rice, Stephanie	4,135
Sibley, Rachel	2,982
Smith, Amanda	726
Socha, Sarah	1,124
Stanick, Amanda	516
Taylor, Rebecca	1,006
Thebeau, Nicole	146
Turnbull, Amanda	786
Whitney, Zachary	720
Wilder, Karen	569
Wilson, Holly	817
Wolanski, Richard	1,043

**CAFETERIA WORKERS**

Berube, Charissa	365
Boucher, Patricia	86
Braga, Lidia	5,047
Brennan, Deborah	3,989
Buckley, Janet	1,332
Carney, Laura	805
Cascione, Laurie	29,511
Clarke, Tanya	1,151
Day, Darlene	20,422
Dellacava, Carol	2,204

**SUBSTITUTE TEACHERS**

Libby, Melissa	2,369
Liebfried, Kelley	1,800
Lippincott Jr., Lynn	9,032
Loree, Alexander	3,482
McCormack, Cameron	6,554
McDonough, Kelley	75
Michlmayr, Hannah	4,667

**CUSTODIANS**

Ackerman, Steven	43,020
Adams, Geoffrey	46,650
Adams III, Grover	197
Adeyinka, Kailey	2,887
Bacon, Matthew	2,045
Ballantine, Christopher	4,120
Boss, Zachary	2,340
Clark, Jon	45,187
Davenport, Connor	3,393
Debrusk, Jacob	7,188
Dipilato, Kayla	117
Dorr, Kelci	78
Dowd, Evan	478
Forsberg, Gary	48,632
Grant, Kevin	6,090
Harmon, Benjamin	139
Jack, Danny	31,538
Keenan, Zachary	1,249
Kelley, Gerald	25,001
Kilmonis, Matthew	3,184
Lambert, Kyle	1,289
Lindquist, Edward	39,664
Malone, Kevin	44,243
Mars, Matthew	4,941
Mars, Cullen	9,028
Mars, Andrew	28,067
McAvey, Thomas	1,289
Millett, Timothy	53,146

**CAFETERIA WORKERS**

Doyle, Carolyn	1,994
Fasciolo, Silvina	12,174
Fournier, Jodi	63
Gleason, Michelle	18,919
Granger, Ruth	1,010
Griffith, Robyn	21,388
Harmon, Wendy	22,696
Howe, Diann	113
Jarobski, Sandra	14,021
Jewell, Kristina	8,815
Johnson, Lisa	11,899
King, Janice	23,914
Lamonda, Gloria	6,195
Mandella, Tracy	17,022
Martiros, Kathryn	14,207
McNamara, Winifred	4,226
Milgate, Sarah	7,586
Mouchfi, Lisa	306
Niddrie, Andrea	3,259
Sequeira, Linda	410
Tebo, Cheryl	38
Thompson, Valerie	23,665
Virzi, Loreen	41

**TEACHERS**

Adler, Amy	74,734
Alfonso Jr, Rigoberto	72,002
Armington, Nancy	62,678
Baker, Megan	49,129
Barlow, Heidi	74,670
Bayer, Sarah	77,209
Beaudry, Emily	72,568
Bedard, Joanne	64,413
Belhumeur, Aviva	77,138
Bokis, Jennifer	75,594
Boratyn, Melissa	73,785
Bowes, Thomas	85,011
Bugbee, Christine	78,051
Burak, Debra	82,075
Burks, Bonny	59,291
Calligan, Theresa	77,753
Carder, Elaine	78,051

**CUSTODIANS**

Saucier, Sean	3,399
Smith Jr., James	11,608
Soojian, Matthew	50,371
Sylvester, William	54,953
Troy, Adam	44,797
Watterson, John	2,817
Wilson, Nicholas	3,471

**TEACHERS**

Feighan, Philomena	77,451
Ferdella, Kimberly	83,826
Ferguson, Sarah	38,085
Fiore, Donna	79,644
Ford, Katie	71,174
Freeman, Renee	75,197
Gagnon, Victoria	16,127
Gahagan, Patricia	75,863
Gallant-Smith, Tanyalee	75,219
Granger, Jacqueline	73,785
Grimshaw, Carrie	47,937
Grimshaw, Jason	78,432
Grimshaw, Linda	74,507
Hainey, Jo	37,709
Hayes, Martin	61,517
Hennessy, Richard	64,913
Hyland, Ann	72,241

**TEACHERS**

Carroll, Diane	80,324
Cass, Beth	2,975
Cassanelli, Judith	27,640
Cavanaugh, Anne	63,799
Clark, Tara	22,991
Cleveland, Reed	66,425
Collins, Kathleen	82,426
Connor, J Michelle	60,084
Connors, Brian	27,428
Corday-Miller, Emily	74,430
Cote, Richard	78,959
Culross, Andrea	52,535
Curci, Christine	68,402
Dagenais, Alyssa	16,961
Daigle, Donna	80,322
Desilets, Seth	36,261
Depace, James	16,427
Dipilato, Joanne	41,175
Donovan, Alicia	17,724
Duprey, Michelle	75,935
Dusty, Laura	69,780
Dutton, Nancy	82,913
Dyson, Ambyre	50,779
Egdall, Jennifer	73,785
Eichholz, Mary	7,694
Ellis, Rachel	22,254
Engvall, Kayla	40,676
Everett, Norman	21,367
Fazio, Linda	75,815
Mercier, James	33,723
Messier, Heather	75,594
Mitchell, Kathleen	78,344
Mueller, Julie	61,091
Murphy, Laurie	46,743
Nadeau, Laurie	76,127
Neely, Tiara	69,172
Niggel, Ashley	58,959
Oliver, Kristan	74,321
Parker, Katherine	76,749
Pedone, Valerie	62,305
Petterson-Bernier, Joanne	81,530
Pike, Kristen	60,092

**TEACHERS**

Jackson, Ann Marie	64,231
Jyringi, Craig	21,537
Kaouris-Vangos, Athena	76,371
Kilmonis, Christine	66,628
Knight, Barbara	53,861
Knight, Deborah	62,487
Knott, April	24,838
Kulla, Kelly	71,492
Lahti, Suzanne	4,800
Lamprey, Kristin	79,549
LaPrad, Catherine	57,921
Larson, Donna	79,144
Lavelle, Maggie	54,727
Leary, Laurel	73,785
Leblanc, Katelyn	4,817
Lennerton III, Joseph	74,215
Leveillee, Diane	80,722
Lijoi, Joseph	63,319
Looney, Kristina	59,655
Lowkes, Karlene	74,419
Lynch, Michael	76,605
Mahoney, Christine	44,557
Malkin, Diana	70,814
Mansur, Seth	32,904
Markley, Angela	23,462
Martin, Eileen	74,626
Mason, Kimberly	73,137
McCance, Donna	73,826
Meloche, Michelle	74,711
Smith, Scott	71,967
Smith-Hunter, Kelly	75,954
Socha, David	56,807
Southwick, Kelley	85,566
St. John, Jennifer	76,569
Stanick Jr., David	64,475
Steiger, Tracy	81,617
Stickney, Henry	72,357
Stuart, Laura	9,668
Swift, Sarah	70,946
Therrien, Craig	74,625
Tibbetts, Shawna	87,064
Tunnessen, Arthur	7,654

**TEACHERS**

Playe, Judith	79,987
Potter, Michele	60,320
Ramaska, Felicia	58,987
Randell, Maryjo	80,279
Reinhart, Scott	74,535
Reynolds, Jennifer	75,594
Rieder, Danielle	44,251
Rieder, Dianne	79,966
Scannell, Mary	58,674
Scavone, Jessica	58,987
Shannon-Peaslee, Laurie Anne	79,144

**TEACHER AIDES**

Baruthe, Stephanie	2,510
Borus, Patricia	16,564
Boucher, Stephanie	18,155
Brooks, Dawn	19,393
Burlingame, Erin	23,015
Campanale, Deborah	16,889
Carey, Ashley	7,341
Cooper, Elizabeth	22,553
Craver-Harnois, Nancy	6,779
Davenport, Tracy	20,834
Debrusk, Laurie	25,398
Derrico, Bonnie	20,549
Derry, Kelley	16,815
Dion, Maryellen	17,166
Dominy, Michele	21,840
Doyle, Maureen	21,530
Dyson Jr., Jon	15,237
Engvall, Christine	16,812
Farrar, Lindsey	9,398
Fournier, George	5,663
Gallant, Christine	30,812
Garfield-Blake, Jessica	20,405
Goodrich, Tammy	20,795
Hanley, Elizabeth	5,475
Hanley, Pamela	21,546
Hill, Caitlin	3,499
Hill, Danielle	17,373
Howard, Nicole	13,974
Huston, Kimberly	16,408

**TEACHERS**

Vaughan, Michael	77,801
Walters, Julie	56,574
Warnken, Kathleen	83,746
Waterson, Sherry	75,658
Westerlind, Margaret	46,439
White, Brian	55,794
Whittemore, Amanda	73,785
Whittemore, Rebecca	51,239
Woods, Sandra	63,007
Wright, Cheryl	25,183
Zawada, Theodore	81,418

**TEACHERS AIDES**

Martinez, Nereida	25,407
McCormack, Mary	18,358
McGeary, Paula	16,471
McKeen, Linda	14,531
Mercier, Kate	14,046
Milosh, Deborah	13,416
Morris, Laura	16,887
Noponen, Jennifer	9,396
Novia, Jean	16,923
Olivo, Elizabeth	27,212
Ouellette, Catherine	17,401
Pajer, Karen	12,772
Palombo, Patricia	20,976
Paluk, Pamela	5,810
Parisi, Carol	16,053
Pelletier, Janet	16,511
Pike, Brianna	706
Provost, Georgette	23,575
Randell, Joyce	17,247
Reis, Allison	5,133
Ring, Jane	14,313
Russo, Kimberly	16,706
Sackett, Vanessa	660
Schimke, Kristin	7,867
Sebok, Michaela	706
Skog, Dannie	5,354
Socha, Laurie	12,983
Soojian, Samantha	6,569
Spaulding, Michelle	14,388



**TEACHERS AIDES**

Jimenez, Marta	12,050
Krueger, Jodie	17,569
Lammi, Mark	17,704
Lamothe, Hillary	1,992
Levesque, Jeremy	2,776
Lewis, Rebecca	11,124
Loree, Madeline	660
Maki, Frances	22,742
Martinez, Ayla	706
Martinez, Kailiyah	660

**TEACHERS AIDES**

Stafford, Amy	706
Stapel, Heather	22,333
Steen, Serena	12,791
Suprenant, Kerri	1,599
Viveiros, Robin	11,188
Watterson, Carol	2,260
West, Kathleen	24,753
Wilson, Arlene	23,850
Woodard, Jessica	12,677

Note: Wage amounts do not equal contracts as some employees work in multiple positions

***Town Gross Earnings – Calendar Year 2015*****ACCOUNTANT**

Buxton, Sandra	38,360
Lawrence, Allison	35,404

**ASSESSORS**

Asquith, Kathleen	36,194
Davis, Paul	577
Dellacava, Michael L	529
Flis, William	240
Prescott, John F	61,523

**ANIMAL CONTROL**

Dykas-Gonet, Patricia	13,390
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**CODE**

Ballantine, Christopher	6,496
Burlingame, Casey	770
Burt Jr, William I	36,437
Conroy, Kelly	30,487
Dolen, John	5,015
Markley, John	200
Miller, Donald	420
Rigiero, Debra	276
Sarro, Paul	11,764
Taylor, Jeffrey	58,015
Valinski, Ronald	6,923
Wood, Robin	276

**COUNCIL ON AGING**

Cloutier, Rachelle	27,467
Foley, Robert	6,176
Gercken, David	9,238
Grenier, Genevieve	4,130
Paszuk, Barbara	14,647

**HIGHWAY**

Daige, Peter J	54,915
Fenner, Derek	51,439
Henderson, Maureen	22,027
Johnson, Dennis	1,363

**HIGHWAY**

Ramm, Phillip	2,223
Vandall, Marc	34,731
Wilson Jr, David	3,520
Wood, Thomas P	70,963

**LIBRARY**

Cherry, Kathleen	14,256
Grady, Patricia M	39,606
Hall, Suzanne	49,441
Johnson, Donna	15,609
Lamb, Nancy	7,181

**PLANNING**

Buck, Michelle R	62,904
Friedman, Debra	320
Grimshaw, Jason	276
Knox, Barbara	30,487
Menard, Adam	276
Nist, Sharon	276
Wright, David	276

**SELECTMEN**

Belanger, Douglas A	1,266
Buckley, Thomas	1,266
Dennison, Matthew	739
Forsberg, Kristen	43,098
Mizikar, Kevin	111,017
Provencher, Dianna	1,407
Wilson, Sandra	1,461

**TOWN CLERK**

Davis, Deborah	50,015
Ivel, Leonard	1,113
Ring, Mary	1,113
Rowden, Linda A	38,520

**TREASURER/COLLECTOR**

Cooney, Colleen	34,542
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**HIGHWAY**

Keats, Derek	55,381
Knott, Brian	55,817
Miller, David	7,080
Navaroli, Patrick	45,074
Provost, Jacob	295
Provost, Robert	43,232

**TREASURER/COLLECTOR**

Kristoff, Deborah	19,297
Miller, Kara	23,288
Perkins, Amy	56,018

**TREE WARDEN**

Griffin, Dennis P	1,828
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**VETERANS AGENT**

Hickey, Michael	5,420
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**AMBULANCE**

Antanavica, Marc A	3,384
Calamare, Anthony	5,347
Durant, Karen	47,322
Franklin, Michael	35,488
Gleason, Michael	15,648
Harrington, Alexandra	249
Jarowski, Robert	1,144
Kuchinski, Joseph C	12,084
Laflash, Scott M	4,483
Lyon, Timothy	1,314
Mastromatteo, Kristopher	49
Mastromatteo, Ryan	3,431
McDowell, Koury	7,410
McFalls, Jennifer	7,967

**AMBULANCE**

McNamara, Jonathan	814
McShera, Linda	2,850
Montiverdi, Christopher	2,120
Mullins, Kaitlyn	2,042
Normandin, Paul	7,835
Pappas, Michael	2,423
Plante, Colleen	24,810
Plante, Pamela	2,015
Plante, Ryan J	20,733
Sculthorpe, Donna	34,494
Swiderski, Tanya	16
Torres, Ruben	18,390
Wilson, Cheryl A	4,758
Wilson, Mark F	6,891

**FIRE**

Almstrom, Patrick	4,540
Baliulis, Jurgis	23
Beauregard, David	3,743
Berube, Donald	7,196
Berube, Matthew	284
Bonner, Derek	784
Bonner, Justin	27
Broullon, William M	4,155
Clark Jr., Jeffrey	4,422
Clark, Jon Joseph	418
Clark, Kevin	1,482
Crago, Jonathan	1,862
Daigneault, Tyler	11,372
Doig, Nicholas	86

**FIRE**

Laperle, Charles	8,545
Levins, Matthew	1,530
McCormick, Michael	1,349
McNamara, Jennifer	471
McNamara, Nathan	3,575
Mercado, Nathanael	360
Monahan, Ryan	3,351
Monfreda, Michael	3,396
Morris, Benjamin	5,363
Normandin, Patrick	8,441
Pike-Johnson, Eric	631
Pike, Konnor	369
Pike, Justin	9,945
Plante, Jonathan F	4,064

**FIRE**

Dube, Molly	3,068
Dupuis, Anthony	5,485
Dupuis, Michael R	7,372
Dupuis, Robert H	432
Edson, Jason	40
Gagne, Christopher	1,858
Goodney, Christopher	1,801
Goyette, Michael	2,540
Holmes, Mark	1,377
Howard, David	210
Howard Sr., David D	4,766
Jerome, Robert	754
Jubenville, Brian	2,497
Jubenville, Joseph	480
Kelly, Kevin	1,681

**POLICE**

Allen, Serenity	55,524
Antanavica, Kenneth M	68,747
	22,334
	15,850
Audette, Keith	55,109
Bousquet, Robert	1,598
Bousquet, Noellen	540
Brady, Matthew	47,272
	12,992
	5,000
Brooks, Scot	57,900
	11,289
	7,457
Bulman, III, Frank	57,900
	16,615
	720
Caforio Jr, John A	57,990
	4,924
	6,998
Daoust, William	3,133
Devries, Marianne	5,417
Doray, Paul S	68,747
	24,777
	32,421
Fontaine, Joseph	878

**FIRE**

Raillo, Kevin	710
Reid, Andrew	576
Rossik, Patrick	1,259
Siebenhaar, Ronnie	575
Soucie, Jason C	2,180
Soucie, Kristopher M	1,965
Tebo, Matthew S	6,656
Thompson, Matthew	1,800
Trotto, Samantha	909
True, John	1,172
True Sr., John	5,199
Wilson, Michael A	9,209
Wilson, Robert F	18,325
Wood, Joseph	2,548

**POLICE**

Hurley, James	131,928	
Kemp, Michael R	3,720	Detail
* LaBaire, Denise	2,067	
Detail Larson Jr, Charles	12,667	
Lennerton Jr, Joseph D	3,976	Detail
Lombardozi, Michael	47,272	
	13,050	*
	25,941	Detail
* May, Joshua	6,283	
Detail McLaughlin, Eric	7,132	
Menard III, Richard	428	
* Moughan, Thomas	57,900	
Detail	8,587	*
	17,502	Detail
* Murphy, James	47,272	
Detail	10,031	*
	31,520	Detail
* Russell, Gage	2,222	
Detail Ruth, Derrick	57,900	
	13,010	*
	7,076	Detail
Samia, Alexander	68,747	
*	12,775	*
Detail	9,315	Detail
Detail Sampson, Curtis	5,186	

Fontaine, Kimberly	58,838		Sampson, Curtis	14	*
Fontaine, Michael	68,747			24,916	Detail
	26,999	*	Skult, Brian	1,495	
	28,210	Detail		55	*
Fontaine, Timothy M	57,900			1,080	Detail
	19,955	*	Tebo, Jeffrey P	68,747	
	32,795	Detail		12,511	*
Gaffney, Sheila	37,100			11,363	Detail
Gould, Brian	59,811		Zecco, Steven	57,900	
	13425.5	Detail		17,442	*
Guertin, Craig	57,900			19,033	Detail
	23,358	*			
	28,404	Detail			

\*Overtime, stipends and other contractual payments

Note: Detail wages are paid by vendors

#### ELECTION WORKERS

Bisson, Roberta	180	Menzigian, Mary	190
Eichholz, Mary	85	Nichols, Rosemary	234
Harris, Carolyn	180	Pobieglo, Frances	180
Hickey, Dorothy	105	Snay, Erika	110
Israelian-Fleming, Kathy	180	Soojian, Rebecca	180
Ivel, Judith	140	Soojian, Marguerite	234
Jubenville, Lorraine	243	Swett, Rita	180
Kemp, Nancy	180	Todd, Jane	110
Lareau, Pauline	220	Varjabedian, Dawn Jay	283
Lawton, Katharine	180	Zajac, Constance	180
Lawton Jr., George	180		

#### SENIOR WORKER PROGRAM

Brink, Sandra	380
Cantara, Teresa	380
Cherry, Ernestine	683
Dowgielewicz, Ruth	495
Hebert, Virginia	380
Jubenville, Richard	1,004
Lyon, William	623
Madsen, Judith	714
McGowan-Brown, Linda	430
O'Neil, Carole	570
Pappas, Carol	380
Sjogren, Odette	568

Note: Some employees work for more than one department

### ***Town of Leicester: A Brief History***

On January 17, 1686 a tract of land eight miles square was bought from the Nipmuc tribe of Massachusetts Indians by nine men from the Roxbury area. Fifteen English pounds were paid for the land and the deed was signed by the heirs of the recently deceased Chief Oraskaso. Settlement was not attempted until 1713 because of the Indian hostility in the area, but in that year the first dwelling was built on the southeastern corner of what is now the Town Common. The Town of Leicester became incorporated in 1713.

In 1753 the western half of the Town was incorporated as the Town of Spencer, named for the lieutenant governor at the time, Spencer Phipps. In 1765 a strip of land two miles wide was taken from the northern side of the Town of Paxton. In 1778 about twenty-five hundred acres from the southeast part went to the Town of Ward (now called Auburn). From its original size of 64 square miles the Town of Leicester has been reduced to its present area of 24.7 square miles.

Before the Revolution, agricultural Leicester provided refuge for several religious sects including Quakers and Anabaptists who were persecuted elsewhere and a colony of seventy Jews who fled from Newport before it was captured by the British. The Jewish colony was led by Aaron Lopez, the largest American ship owner before the Revolution, who made his home and trading center in Leicester. The earliest settlers were farmers; however, numerous brooks, with their potential for water power, attracted industry early in the Town's history. The first sawmill in this part of the State to use a circular saw was located in Leicester; and the first grist mill was built before 1730. Before 1785 the making of machine and hand cards for the combing of cotton began here and by 1890 one fourth of the wood cards in the United States were produced here. Other products included woolen goods, leather products and shoes with plants opening in 1814, 1850 and 1866 respectively.



**Town of Leicester, Massachusetts**  
**2015 Annual Report**