



Enter your transmittal number

X251356

Transmittal Number

Your unique Transmittal Number can be accessed online: <http://mass.gov/dep/service/online/trasmfrm.shtml>

## Massachusetts Department of Environmental Protection

# Transmittal Form for Permit Application and Payment

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Make your check payable to the Commonwealth of Massachusetts and mail it with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.

3. Three copies of this form will be needed.

**Copy 1 - the original** must accompany your permit application. **Copy 2** must accompany your fee payment. **Copy 3** should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to:

MassDEP  
P.O. Box 4062  
Boston, MA  
02211

**\* Note:**  
For BWSC Permits,  
enter the LSP.

## A. Permit Information

MAR041202

1. Permit Code: 7 or 8 character code from permit instructions

NPDES Phase II Small MS4 General Permit Annual Report

3. Type of Project or Activity

MS4 Stormwater

2. Name of Permit Category

## B. Applicant Information – Firm or Individual

Town of Leicester, Massachusetts

1. Name of Firm - Or, if party needing this approval is an individual enter name below:

2. Last Name of Individual

59 Peter Salem Road

5. Street Address

Leicester

6. City/Town

Tom Wood, Highway Department Supt.

11. Contact Person

3. First Name of Individual

MA

7. State

01524

8. Zip Code

(508) 892-7021

9. Telephone #

4. MI

10. Ext. #

woodt@leicesterma.org

12. e-mail address (optional)

## C. Facility, Site or Individual Requiring Approval

Town of Leicester, Massachusetts

1. Name of Facility, Site Or Individual

3 Washburn Square

2. Street Address

Leicester

3. City/Town

MA

4. State

01524

5. Zip Code

(508) 892-7000

6. Telephone #

7. Ext. #

8. DEP Facility Number (if Known)

9. Federal I.D. Number (if Known)

10. BWSC Tracking # (if Known)

## D. Application Prepared by (if different from Section B)\*

Tata & Howard, Inc.

1. Name of Firm Or Individual

222 St. John Street, Suite 1G

2. Address

Portland

3. City/Town

Aubrey L. Strause, P.E.

8. Contact Person

ME

4. State

04102

5. Zip Code

(207) 518-9500

6. Telephone #

7. Ext. #

9. LSP Number (BWSC Permits only)

## E. Permit - Project Coordination

1. Is this project subject to MEPA review? ☐ yes ☒ no  
If yes, enter the project's EOEPA file number - assigned when an Environmental Notification Form is submitted to the MEPA unit:

EOEPA File Number

## F. Amount Due

### Special Provisions:

1. ☒ **Fee Exempt** (city, town or municipal housing authority)(state agency if fee is \$100 or less).  
*There are no fee exemptions for BWSC permits, regardless of applicant status.*
2. ☐ **Hardship Request** - payment extensions according to 310 CMR 4.04(3)(c).
3. ☐ **Alternative Schedule Project** (according to 310 CMR 4.05 and 4.10).
4. ☐ **Homeowner** (according to 310 CMR 4.02).

DEP Use Only

Permit No:

Rec'd Date:

Reviewer:

Check Number

Dollar Amount

Date