

TOWN OF LEICESTER BANDSTAND COMMITTEE
130 PLEASANT STREET
LEICESTER, MA 01524

REQUEST FOR USE OF: (Circle One or Both)

- 1) Leicester Bandstand on Common**
- 2) Leicester Common Grounds**

Person/Organization Applying: _____

Address: _____
(Street) (City) (State) (Zip) (Phone)

Contact Name: _____ Phone: _____

Event & Purpose _____

Entertainment: (Name & Type) _____

Is Electricity Needed? Yes _____ No _____ From _____ To _____

Date/s: _____ Rain Date: _____ Time: (start) _____ (end) _____

Day of Event Contact Person: _____ Phone: _____

1) You are required to contact the Bandstand Committee in writing, if the event is cancelled. Cancellations less than 14 days prior to event may warrant loss of deposit.

2) Applicant is responsible for:

***Police Requirements – Written permission maybe necessary.

***Entertainment's Technical Requirements – (i.e. electricity)

***Restroom Facilities

***Food Permits, etc

***Cleanliness of Bandstand & Surrounding Area

***Caretaker Fee (if applicable)

***Parking Arrangements –Written authorization may be required.

The applicant must provide separate moneyorders for each of the following items payable to the Town of Leicester Bandstand Committee and they must accompany this request form.

A) \$50.00 – Refundable Cleanup Deposit

B) \$10.00 – Usage Fee (only if electricity requested)

C) \$15.00 – Per Hour Caretaker Fee

PLEASE SIGN AGREEMENT ON BOTH SIDES OF THIS APPLICATION AND RETURN TO THE ABOVE ADDRESS.

**It is agreed that during the use of the Bandstand/Common Grounds I/We will not exclude anyone from participation in, deny anyone benefit of the activity, or otherwise subject anyone to discrimination because of the person's race, color, national origin, age or handicap.

Signature of Applicant

Daytime Phone

Date

The undersigned guarantees that the rules and regulation of the Leicester Bandstand Committee will be strictly observed.

The undersigned agrees to indemnify and hold harmless the Town of Leicester, the Leicester Bandstand Committee, and Becker College, from and against any and all claims, suits, or actions brought because of any injury or damage sustained by any person or property arising out of the negligent use of the above named facility by any participant, spectator, or other person present at said facility.

***Normal cleanup will be the responsibility of the person/group using said facility.

***No change of entertainment is allowed without prior approval.

***I have read and agree to the policy for use statement of this application.

Signed _____

APPROVED: _____ DATE: _____
Bandstand Chairman

*** All applicants must fill out and submit the Request for Use of Bandstand/Common Ground form to the Leicester Bandstand Committee, 130 Pleasant Street, Leicester, MA 01524. **An original application with original signatures must be received. Faxed applications are not acceptable.** No application may be submitted on line.

POLICY FOR USE OF THE LEICESTER BANDSTAND/COMMON GROUND

This policy is based on a belief that the Leicester Bandstand is a cultural asset whose use should enhance the quality of life in the Leicester community. The intent is to ensure that its use meets generally accepted community standards for family entertainment, while maintaining its accessibility to as wide a variety of organizations as are both feasible and appropriate.

The Leicester Bandstand shall be made available without charge to performing arts and other cultural groups operating under the sponsorship of non-profit organizations based in the Town of Leicester.

The Committee will permit performances of music, dance, theater, mime, oratory and other artistic presentations, as it deems appropriate for the facility. Permission to use the Bandstand or Common Ground may be applied for at any time. The Committee has a continuous application period, which will be open-ended. They meet on an as needed basis. Please contact the Selectmen's Office for place of meeting and date.

Reservation Procedure: Requests for use should be submitted to the Committee prior to the next regular scheduled Bandstand meeting. ***That request should be in writing. It may be necessary for the requesting party to attend the Committee meeting to discuss the intended use, nature of the entertainment or activity, identification of sponsor(s), methods of promotion/publicity to be utilized, anticipated attendance, food or drink, electricity requirements and intended rain date, if any.

Eligibility: Generally, use of the Bandstand/Common Ground shall be limited to bonafide Leicester groups or individuals. "Out of Town" interests may be granted use if the program to be presented is viewed by the Committee as being of particular interest or benefit to Leicester residents. The Committee may impose a user fee on non-resident users, beyond standard caretaker costs and cleanup deposit. The Committee reserves the right to waive any and all fees, costs and deposits.

Rules of Conduct and Usage: 1) Participants and spectators shall not behave in any manner that will interfere with or disrupt the use and enjoyment of the facility by the public. 2) Stage users and spectators shall in no way prevent or limit access to any area of the facility for the general public. 3) Users shall see to it that parking on roadways observes Town parking rules & regs. 4) Illegal substances and alcoholic beverages are not allowed. 5) No decorations are to be stapled, nailed or taped to the Bandstand; you are to leave the Bandstand in the same condition in which you find it.

Clean Up: Users shall provide for immediate, complete clean up of the stage and the site following the event. Any refuse will be removed from the facility and properly disposed of by the user, not left in trash barrels on the Common. Any subsequent clean up of the area necessitated by failure of the user to complete clean up will be billed to the user.