



Town of Leicester  
Highway Department  
59 Peter Salem Rd  
Leicester, Massachusetts 01524-1333  
Phone: (508) 892-7021 Fax: (508) 892-7058  
[www.leicesterma.org](http://www.leicesterma.org)

DATE \_\_\_\_\_

### PERMIT TO OPEN ROAD OR SIDEWALK

Future permits will not be issued if failing to adhere to these regulations.

Subject to all terms, conditions and restrictions printed or written below permission is hereby given to:

Before a permit is issued to open a road or sidewalk or section of road or sidewalk, grantee will be required to file with the Board of Selectmen a memorandum of property and liability insurance carried, showing the expiration date of said insurance with the minimum limits of property insurance to \$1,000,000.00 and the minimum limits of liability insurance to \$3,000,000.00. Grantee shall have the property and liability insurance policies cover both the Grantee and the Town of Leicester.

The Highway Superintendent and the Chief of Police are to be notified before any highway or sidewalk is opened and/or closed and when work has been completed.

One half of the roadway shall be opened at a time. One half of the pipe shall be installed before the other half. One-way traffic shall be maintained at all times. When one-way traffic prevails, uniformed traffic police shall be in attendance at the expense of the Grantee. Contact police chief before opening.

Where the compacted surface of the roadway is disturbed, all backfilling will be replaced with the approved material, in six-inch (6") layers using BMPs for compaction, and the top twelve inches (12") shall consist of only new selected gravel. After backfilling has been completed and sub-grades re-established, a two-inch (2") bituminous concrete Type I temporary patch shall be installed and maintained by the Grantee for a period of at least thirty (30) days. Patch, gravel, and compactor will be on site before opening of road or sidewalk.

The permanent patch will consist of two and one half inches (2-1/2") of Type I bituminous concrete binder after compaction, and one and one half inches (1-1/2") of Type I bituminous concrete after compaction to match existing surface one inch (1") above grade.

Where bituminous concrete road is less than five (5) years old, an infrared patch will be required. All excavation is to be square cut.

The Town of Leicester requires that the entire street be paved shoulder to shoulder in construction area, following the opening of a street for sewer installation after permanent patch has been installed in trenches and approved by the Highway Superintendent at no cost to the Town. Size of patch/repair length or width will determine if full Type I replacement berm to berm for the best preservation of the public way. Reviewed by the Road Conversion Committee and the Highway Department.

The Contractor will be responsible for the good condition of his excavation and replacement of road surface for a period of four (4) years and proper sealing of all joints at repairs/replacements from the date of the Highway Superintendent's final approval.

In granting this permit, it is the intent of the Highway Superintendent that all finished work will be restored to its original condition, unless otherwise stipulated. And at no time will the safety of the public be jeopardized, and good engineering practices be used at all times.

All work and materials must conform to the Massachusetts Department State Standards Highways, Bridges and Waterways.

The grantee should exercise care to prevent damage to major root systems of trees. In the event damage to roots as determined by the Highway Superintendent is severe enough to cause the eventual death of a tree, it shall be removed and replaced by a new tree.

Necessary barriers, signs, and bomb lighting shall be provided by the grantee conforming to the Department Manual Uniform Standard Traffic Control Devices. If a snow or ice condition exists during progress of the work, the grantee shall keep the roadway well sanded to a point not less than two hundred feet (200') beyond the limits of the barriers and signs.

All grass areas where disturbed shall be restored to as good condition as found by loaming and seeding.

Care shall be exercised to protect existing underground structures.

The bounds shall not be disturbed or buried.

All street approaches and driveways where disturbed shall be replaced conforming to original alignment, grade and materials.

The grantee shall exercise this permit subject to all the rules and regulations made from time to time by the said Highway Department of Leicester, and nothing in this permit shall be construed as authorizing any installation or maintenance thereof, except in strict conformity with all Federal, State and Town laws, ordinances and regulations.

The grantee shall indemnify and save harmless the Town of Leicester against all suits, claims or liability of every name and nature arising at any time out of or in consequence of the Acts of the Grantee in the performance of the work covered by this permit, and/or failure to comply with the terms and conditions of this permit whether by itself or its' employees or sub-contractors.

A copy of this permit will be made available at the project site at all times during the progress of the work, for the inspection of the Department personnel. Should the grantee or contractor not have a copy at the site, the work will be stopped until such permit is available.

**ALL OF SAID WORK SHALL BE DONE AS DIRECTED BY AND TO THE SATISFACTION OF THE HIGHWAY SUPERINTENDENT OF THE TOWN OF LEICESTER.**

This permit shall be void unless the work therein contemplated shall have been completed in ninety (90) days unless otherwise stipulated.

In consideration of granting this permit



Contactor	Address
Telephone	24-Hour Telephone
Contractor's Signature	Title

Hereby agrees to all terms and stipulations as described in this permit:

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Supt. of Streets \_\_\_\_\_

Comments \_\_\_\_\_

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Chief of Police \_\_\_\_\_

Comments \_\_\_\_\_

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Town Administrator \_\_\_\_\_

Street Name & Number or Telephone Pole Number \_\_\_\_\_  
of Location \_\_\_\_\_

THIS PERMIT WILL NOT BE ISSUED WITHOUT THE FOLLOWING:

Dig Safe Number \_\_\_\_\_ Date & Time Called \_\_\_\_\_  
Date & Time of Approval \_\_\_\_\_

NO PERMITS WILL BE ISSUED AFTER THE FIRST MONDAY IN NOVEMBER OR BEFORE THE FIRST MONDAY IN APRIL:

When the above has been completed, the Contractor shall have copies made of this agreement. The original shall go to the Highway Department. Other copies will go to the Police Department and the office of the Town Administrator. The Contractor shall keep a copy with him/her on the job site.

DIAGRAM PLOT PLAN BELOW OR ON OPPOSITE SIDE