

**MINUTES
BOARD OF SELECTMEN MEETING
FEBRUARY 1, 2016**

CALL TO ORDER/OPENING

Chairwoman Provencher called the meeting to order at 6:30pm. Chair Dianna Provencher, Vice Chair Douglas Belanger, 2nd Vice Chair Sandra Wilson, Selectman Thomas E. Buckley, III and Town Administrator Kevin Mizikar were in attendance.

PUBLIC COMMENT PERIOD

No members of the public provided comment

1. SCHEDULED

a. 6:30pm – Executive Session MGL CHAPTER 30A, SECTION 21A, Exceptions #1 and #6

A motion was made by Ms. Wilson and seconded by Mr. Belanger to enter into executive session at 6:30pm and to resume in open session at its conclusion.

Vote by Roll Call:

Provencher - Aye

Belanger – Aye

Wilson – Aye

Buckley – Aye

The motion carried unanimously.

b. 7:00pm – Liquor License Violation Hearing – Crossroads Marketplace

Mr. Mizikar summarized the issue presented by Sgt. Doray at the last Board meeting regarding the sale of alcohol to a 19 year old without ID on December 30, 2015 at Crossroads Market during an undercover police operation. Notice of the hearing was provided but was signed for by someone other than the owner. Owner Dmitry Shuster apologized for not being at the last hearing, citing mishandling of the mail. Mr. Belanger asked what Mr. Shuster has done to prevent future violations. Mr. Shuster responded that every employee retook TIPS training on January 9th. Mr. Shuster stated the employee who sold the alcohol was not a new employee but he was distracted with health problems as it was his first day back from surgery. Mr. Belanger noted at the previous meeting the Board had voted to suspend Crossroad's license for one day subject to additional information being provided.

A motion was made by Mr. Belanger and seconded by Ms. Wilson to suspend Crossroad's liquor license for one day held in abeyance for six months provided there are no further issues. The motion carried unanimously.

c. 7:00pm – Brian's Auto Sales – Class II Vehicle License Transfer

A motion was made by Ms. Wilson and seconded by Mr. Buckley to reopen the Class II Vehicle License Transfer hearing for Brian's Auto Sales.

Vote by Roll Call:

Provencher - Aye

Belanger – Aye

Wilson – Aye

Buckley – Aye

The motion carried unanimously.

Peter May, owner of Brian's Auto Sales, presented a request to relocate his car sales business to 803 Main Street. Ms. Wilson asked if he would have an office. Mr. May stated he would and that he rents the space already for his vending company and would hold regular hours, along the lines of like 9am to 8pm. Mr. May is requesting a 10 car license. Mr. Belanger asked if there would be parking issues with the other businesses. Mr. May stated there are separately marked spaces that are split out from the other retail spaces. Ms. Wilson asked if there would be a sign for the business. Mr. May stated he is working with the landlord to find a place for a sign.

A motion was made by Mr. Belanger and seconded by Mr. Buckley to exit the public hearing.

Vote by Roll Call:

Provencher - Aye
Belanger – Aye
Wilson – Aye
Buckley – Aye

A motion was made by Mr. Belanger and seconded by Mr. Buckley to transfer the Class II License for Brian's Auto Sales to 803 Main Street. The motion carried unanimously.

2. CORRESPONDENCE

None

3. NEW BUSINESS

a. Resignations

None

b. Appointments

None

c. License Renewals

Mr. Mizikar noted the first notice for license renewals were sent out in October. First past due notices were sent in December to business who had not renewed by the December 1st deadline and a total of 3 notices past due notices have been sent. Mr. Mizikar requested the businesses who have not renewed be required to reply at this point.

A motion was made by Ms. Wilson and seconded by Mr. Belanger to approve the license renewal for Families Together and inform other departments that businesses who have not renewed at this point will be required to reapply for their licenses. The motion carried unanimously.

d. FY'17 Budget Workshop

Mr. Mizikar noted this is his fourth budget since becoming the Town Administrator of Leicester and that it is by far the most challenging. With department heads moving in the right direction and suggesting ways to improve services and provide better options to residents, this year is a major roadblock to progress due to increases in retirement and health insurance costs. Mr. Belanger asked why new growth is low. Mr. Mizikar responded that FY'16 showed higher growth due to new solar fields but that growth is not projected to continue. The projected \$115,000 in new growth for FY'17 is normal. Mr. Mizikar noted that the current projections hold State aid level. The Governor's proposed budget is showing a net increase of \$70,000 which is much lower than last year's net

increase of \$125,000 and is very disappointing. Due to high utilization of services and high costs of treatments for some employees, Fallon is upside down by over \$1M and the Town may need to move to deductibles to avoid a 50% increase in premiums to cover these costs. Retirement costs are also projected to increase by \$30,000. If he had to present the budget to Town Meeting today, Mr. Mizikar stated there would be a \$214,567 deficit which would need to be cut from departments in the operating budget. If the Governor's proposed state aid is added in that deficit would decrease to \$135,355, and does not include wage increases except for unions and contractual obligations. Mr. Mizikar noted there are no structural issues with the budget; the issues lie purely in increased retirement and health care costs. All discretionary costs have been pulled out. Mr. Mizikar requested the formal presentation of the budget be pushed back from 2/22/16 to 3/7/16 to watch how the State aid numbers play out.

A motion was made by Mr. Belanger and seconded by Ms. Wilson to move the budget presentation from 2/22/16 to 3/7/16. The motion carried unanimously.

Mr. Belanger asked if Mr. Mizikar would be meeting with the Health Insurance Advisory Committee in the upcoming weeks and Mr. Mizikar responded in the affirmative.

4. DISCUSSION/OLD BUSINESS

5. TOWN ADMINISTRATOR REPORT

The Town Administrator provided highlights from his written report.

6. BOARD OF SELECTMEN REPORTS

Mr. Buckley asked if the National Grid work around Cricklewood is done. Mr. Mizikar will follow up with National Grid.

Mr. Belanger recommended replacing carpets in the downstairs meeting areas to make the rooms healthier for those who use them.

7. MINUTES

a. January 25, 2016

b. January 26, 2016

A motion was made by Ms. Wilson and seconded by Mr. Buckley to approve the minutes of January 25, 2016 and January 26, 2016 with one typo correction. The motion carried unanimously.

A motion to adjourn was made by Ms. Wilson and seconded by Mr. Buckley at 8:03pm. The motion carried unanimously.