

**PUBLIC NOTICE POSTING REQUEST**

**NOTICE OF MEETING**

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2020 APR -3 PM 1: 15

TOWN CLERK'S OFFICE  
LEICESTER, MASS

To: Town of Leicester Town Clerk  
Town of Spencer Town Clerk

The Stiles Lake Water District Commissioners will hold a meeting on  
Thursday April 16, 2020 at 6:30 p.m.

Due to the COVID situation, the meeting we will be conducted via ZOOM electronic technology. This method of conducting meetings has been approved by the Massachusetts Government for municipalities to use in conducting their affairs in the interim. You will find instructions below for participating in the meeting using this technology. If you cannot participate in this meeting due to not having the technical ability to connect using ZOOM, the Mass Gov has approved a provision that allows the district to make the unapproved minutes of the meeting available to the public for timely access prior to their subsequent approval.

The Agenda for this meeting is set forth below. Would you kindly post this Notice and the Agenda in accordance with the Open Meeting Law.

Thank you.

Board of Commissioners  
STILES LAKE WATER DISTRICT

**AGENDA**

Stiles Lake Water District  
Commissioners Meeting

Date: Thursday, April 16, 2020

Location: ZOOM Meeting Online Technology

Time: 6:30 pm

1. Call to order
2. Approval of minutes of the March 10, 2020 meeting.
3. Treasurer's Report - Account balance updates, Authorization for payment of any new/pending District Bills and Review of Correspondence received.  
Discussion on Dam Repair cost obligation.
4. Dam Update - progress update on Construction Dam Repair effort and Overall management of the Structure.

5. Engineering - progress update on Pare Engineering Dam Repair effort.
6. Begin preparations and planning for SLWD Annual Meeting.
7. Set the next meeting date.
8. Adjournment

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### **ZOOM APP**

The desktop app is free and available for Windows and macOS, while the mobile app is free and available for Android and iOS.

The apps allow you to join a meeting using a Zoom account or through Google or Facebook. The simplest way to join a meeting is to use the link will be embedded in the invite.

To get the App go to the appropriate App Store for the device you will be using, and follow instructions. Select the ZOOM CLOUD version of the app and follow the the download and installation setup instructions.

### **TO JOIN A MEETING USING ZOOM**

Send an email to **stileslakewaterdistrict@charter.net**

Provide the following information in your request:  
Full Name and email address you want the Zoom invite sent to.

You will receive an email invite to the meeting which will include an embedded meeting link. Use the link to join at meeting time.

**Please send your invite request before 3pm on the day of the meeting.**  
Best effort will be applied for later requests.

### **IF YOU DO NOT HAVE THE TECHNOLOGY TO ATTEND THE MEETING**

The state of Massachusetts has mandated that municipalities provide the raw minutes of open meetings in a timely fashion for anyone who desires them. This provides some level of connectivity to those not able to participate in the meeting.

To request the raw meeting minutes :  
Send an email to **stileslakewaterdistrict@charter.net**

Provide the following information in your request:  
Full Name and eMail Address you want the meeting minutes sent to.