



OFFICE OF THE TOWN CLERK

Town of Leicester

RECEIVED

2016 NOV -2 PM 3:42

TOWN CLERK'S OFFICE
LEICESTER, MASS

Patricia A. Hartnett
Town Clerk

Phone: 508-892-7011 • 3 Washburn Square • Leicester, MA 01524-1333

CERTIFICATE OF MEETING NOTICE

School Council

Name of board or committee

11/2/16

Date

This is to notify you that on Tuesday the 8th

day

date

of November 2016 at 2:30 pm the above named

month

year

time

board or committee will hold a Regular meeting at

Regular or Special

Leicester Middle School

location

Note:

If your committee or board meets regularly through the year, the following certificate will suffice for the year and only notice of Special meetings called during the year will have to be sent.

Name of board or committee

Date

The above named board or committee will hold a regular meeting

on _____ of every _____ at _____

day

week/month

time

location

Signature of Chairman or clerk