



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK**

TIME STAMP

ORGANIZATION: Leicester Middle School Building Committee

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Thursday, July 20, 2017

TIME: 4:30 PM Meeting

LOCATION: Leicester Middle School Library

REQUESTED BY: Jeff Berthiaume

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

LIST OF TOPICS TO BE DISCUSSED

- I. Approval of Minutes
 - a. Minutes of Meeting on June 15, 2017 [vote to approve]
- II. Election of Officers Continued
 - a. Secretary/Clerk
- III. MSBA – Remaining Tasks and Deadlines
 - a. Revised Committee Membership Letter
 - b. Design Enrollment Certificate or Student Enrollment Certificate – August 28th
 - c. Identify a team to meet with the state to discuss enrollment data
 - d. Maintenance and Capital Planning form – August 28th
 - e. Leicester Facilities Maintenance & Custodial Plan
- IV. Outreach to the Community
 - a. Social Media
- V. Adjournment

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