



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK**

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ORGANIZATION: Leicester Middle School Building Committee

MEETING

PUBLIC HEARING (Please circle appropriately)

**DAY &
DATE:**

Thursday, July 20, 2017

TIME: 5:30

LOCATION: Leicester Middle School Library

SIGNATURE or

Requested by: Jeff Berthiaume

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

- I. Call to Order
- II. Approval of Minutes of Meeting of June 15, 2017
- III. Election of Officers
 - a. Secretary/Clerk
- IV. MSBA - Remaining Tasks and Deadlines
 - a. Revised Committee Membership Letter
 - b. Enrollment Data
 - i. Identify a team to meet with the state to discuss enrollment data.
 - ii. Design Enrollment Certificate or Study Enrollment Certificate - due on August 28th
 - c. Maintenance and Capital Planning Form - due on August 28th
 - d. Outreach to the Community
- V. Adjourn

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."