

**COMMONWEALTH OF MASSACHUSETTS  
CHERRY VALLEY AND ROCHDALE WATER DISTRICT  
WARRANT  
ANNUAL DISTRICT MEETING**

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2023 MAY -4 AM 9:38  
TOWN CLERK'S OFFICE  
LEICESTER, MASS.

To: Cheryl Balkus, District Clerk  
Cherry Valley and Rochdale Water District

Greetings:

You are hereby directed to notify the VOTERS of the Cherry Valley and Rochdale Water District to meet in the Town Hall Auditorium, 3 Washburn Square, Leicester, Massachusetts eighteenth day of May, two thousand and twenty-three (May 18, 2023) at seven-thirty P.M. (7:30 P.M.), then and there to act on the following articles:

**ONE: MODERATOR**

To elect a Moderator to preside at said meeting and for a period of one (1) year thereafter.

**PROPOSED MOTION:**

I move that the Clerk of the District declare that the polls are open to cast ballots for the election of moderator for a term of one (1) Year.

**DESCRIPTION:**

This article is an annual procedural article as the Moderator is the individual that will preside over tonight's meeting as well as the beginning of the 2023 Annual Meeting at which time the process is repeated. Additionally, the candidates have met the District By-law requirement of which "Candidates for office must notify the clerk of the district in writing at least three (3) days (72 hours) prior to the meeting date before seeking an office for the Cherry Valley and Rochdale Water District".

**TWO: REPORTS**

To act on the reports of the District.

**PROPOSED MOTION:**

I move that the District accept the **printed reports** of the District as printed in the 2023 Annual Report which is in the hands of the voters present.

**DESCRIPTION**

The printed report of the Commissioners provides the District members with an annual update of the District's activities during fiscal year 2023 and the report of the District Treasurer provides the District members with an update of the District's audited activity during fiscal year ending 2021 and 2022, respectively.

**THREE: COMMISSIONER**

To elect the following officer by ballot:

A resident from the Rochdale service area to hold the office of District Commissioner for a period of three (3) years.

**PROPOSED MOTION:**

I move that the Clerk of the District declare that the polls are open to cast ballots for the election of Commissioner representing Rochdale service area for a term of three (3) Years.

**DESCRIPTION:**

The Board of Water Commissioners has three members each serving a three year term. One Commissioner is elected representing the Greenville service area, the Rochdale Service area and the Cherry Valley service area. Each Commissioner must reside within his/her representative service area. The District By-laws require

Candidates for the Office of Commissioner must notify the Clerk in writing at least three days (72 hours) prior to the meeting date.

The winner of the election will take effect when annual meeting closed. Absent any directive in bylaw or enabling act.

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#### **FOUR: BUDGET**

To see if the District will vote to raise and appropriate, transfer from available funds or free cash, or otherwise provide a sum of money, or any other sum, from any available funding source or other available means, for the operating budget for fiscal year 2024, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and any other items related thereto; to execute any instruments or documents necessary or appropriate to accomplish said purposes; or take any action in relation thereto.

##### **PROPOSED MOTION:**

I move that the District vote to appropriate from available funds (water revenue) the sum of **ONE MILLION TWO HUNDRED FORTY TWO THOUSAND TWENTY-SIX DOLLARS AND SIXTEEN CENTS (\$1,242,026.16)** for the operating budget for fiscal year 2024, as set forth in the 113<sup>TH</sup> Annual Report, to provide for the District's annual operating requirements, including but not limited to, salaries, related services, office expenses, maintenance, construction and any other items related thereto; to execute any instruments or documents necessary or appropriate to accomplish said purposes.

##### **DESCRIPTION:**

This article funds the fiscal year 2024 operating budget, which includes funding all operations of the District, debt service payments and the purchasing of water from the City of Worcester.

#### **FIVE: REVOLVING FUND FOR CONSTRUCTION**

To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for legal services, administrative services and engineering services (including but not limited to, design, plan review, and inspection of the project being constructed) in connection with any water system design, review, and construction, or to take any action thereon.

##### **PROPOSED MOTION:**

I move that the District vote to authorize the Board of Water Commissioners to **establish a fund to receive and deposit fees** paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made, by the Board of Water Commissioners for legal services, administrative services and engineering services (including but not limited to, design, plan review, and inspection of the project(s) being constructed) in connection with any water system design, review, and construction.

##### **DESCRIPTION:**

This is a non-money article. This is a house keeping article.

This article establishes a "revolving account for review of new construction projects within the service area of the district". It provides the means for the District to collect funds from the proposer of the new construction project to pay costs including but not limited to, design, plan review, and inspection of the project being constructed and associated with new construction projects with no impact to the FY24 operating budget and no expense to the district rate payers.

#### **SIX: REVOLVING ACCOUNT FOR METERS**

To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts Of 1996, and, from which expenditures may be made by the Board of Water Commissioners for the purchase and installation of water meters or take any action thereon.

##### **PROPOSED MOTION:**

I move that the District vote to authorize the Board of Water Commissioners to **establish a fund to receive and deposit fees** paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be

made, by the Board of Water Commissioners for the purchase and installation of water meters.

DESCRIPTION:

This article establishes a "revolving account for water meters". It provides the means for the District to collect funds to pay costs as outlined in the motion and associated with new construction projects with no impact to the FY24 operating budget.

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**SEVEN: REVOLVING ACCOUNT FOR TERMINATION EXPENDITURES**

To see if the District will vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees paid pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made by the Board of Water Commissioners for the purchase and rental of supplies and equipment associated with the District's Service Termination Process, including but not limited to construction and excavation equipment rental, police details, backfill materials such as processed gravel and sand, asphalt, pipe, fittings and appurtenances or take any action thereon.

PROPOSED MOTION:

I move that the District vote to authorize the Board of Water Commissioners to establish a fund to receive and deposit fees pursuant to Chapter 105 of the Acts of 1996, and, from which expenditures may be made, by the Board of Water Commissioners for the purchase and rental of supplies and equipment associated with the District's Service Termination Process, including but not limited to, construction and excavation equipment rental, police details, backfill materials such as processed gravel and sand, asphalt, pipe, fittings and appurtenances.

DESCRIPTION:

The Board of Water Commissioners are responsible for the financial stability of the district and unfortunately have to implement the termination process in the collection of unpaid water bills. The District would rather work with Individuals in establishing a payment plan to address outstanding water bills. Termination is implemented as the last resort in the collection process.

This article establishes a "revolving account for termination". It provides the means for the District to collect funds to pay costs as outlined in the motion and associated with district's termination program with no impact to the FY24 operating budget.

**EIGHT – LEAD SERVICE LINE INVENTORY**

To see if the District will vote to authorize the Board of Water Commissioners to transfer funds from free cash not exceeding \$110,000 to complete the lead service line inventory mandate.

PROPOSED MOTION

I move that the District vote to authorize the Board of Water Commissioners to transfer funds from free cash not exceeding \$110,000 for lead service line inventory.

DESCRIPTION

A lead service line inventory is a mandated requirement by MassDEP that needs to be completed by October 2024. The District is working on a grant to fund 100% of this project. A stipulation in the current grant program is proof that funds are available to fund the entirety of the project if needed. It is the Districts hope that we are successful in securing the grant or a portion of the grant for this project.

**NINE- SARGENT ST. WATER LINE**

To see if the District will vote to raise and appropriate, transfer from available funds or free cash, or otherwise provide a sum of money, or any other sum, from any available funding source or by available means to enable the District to fund the construction of an extension of the water main from Sargent Street to Reservoir St. at Main Street and to pay all costs related thereto including engineering services, administrative services, legal services, and construction services, or to take any action thereon

PROPOSED MOTION

I move that the District vote to authorize the Board of Water Commissioners to transfer funds from free cash not exceeding \$330,000 for the Sargent St Water main installation.

DESCRIPTION

Last year District voters authorized the design of this project. This article is designed to fund the construction and installation of the water line and cover any additional engineering expenses for the project. The District has applied for a grant to fund this project as well. In the event of receiving the grant successfully the funds from this article will only be utilized to cover any match portion of the grant.

You are hereby directed to serve this WARRANT by posting an attested copy at the Leicester Fire Department, Company No. 2, 226 Main Street, Cherry Valley, MA; Rochdale Post Office, 1138 Stafford Street, Rochdale, MA; at the Church Building, 672 Pleasant Street, Rochdale, MA; at the Leicester Town Hall and the Oxford Town Hall seven (7) days at least before said meeting.

Given under our hands, this 18<sup>th</sup> day of April, in the year of Our Lord, two thousand twenty-three (April 18, 2023).

Respectfully submitted,

Kevin M. Bergin, Chairman

Arthur E.J. Levesque, Commissioner

Robert H. Lemieux, Sr. Commissioner

A TRUE COPY, ATTEST:

Cheryl Balkus, District Clerk

(SEAL)

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