

PUBLIC NOTICE POSTING REQUEST OFFICE OF THE LEICESTER TOWN CLERK

ORGANIZATION: Select Board Meeting - AMENDED

MEETING: X

PUBLIC HEARING:

DATE: June 20, 2023

TIME: 6:00pm

LOCATION: Select Board Conference Room, 3 Washburn Sq, Hybrid

REQUESTED BY: Maria Cataloni, Executive Assistant

*Agenda packet and associated documents can be found at www.leicesterma.org/bos. This agenda lists all matters anticipated for discussion; some items may be passed over, and other items not listed may be brought up for discussion to the extent permitted by law. Votes may be taken on any item brought before the Board at its meeting. Select Board meetings are recorded by LCAC. Any member of the public planning to record the meeting must first notify the Chair. **PLEASE SILENCE ALL CELL PHONES DURING THE MEETING***

<https://meet.goto.com/364032797>
(571) 317-3122; Access Code: 364-032-797

CALL TO ORDER/OPENING VETERANS POEM

1. SCHEDULED ITEMS

- a. 6:00pm – Board reorganization
- b. 6:15pm – EMS Reappointments
- c. 6:25pm – Use of cannon at Al Southwick tribute
- d. 6:30pm – One-day liquor license for Kevin Jarvi, Milk Room Brewing
- e. 6:40pm – Andrea Judge, Fuss and O’Neill Waite Pond Dam Construction
- f. 7:00 pm – One day liquor license – Southwick Celebration (Senior Center)
- g. 7:15 pm – Permission to use Memorial School parking lot for film production (Betti Productions)

2. EXECUTIVE SESSION

- a. To discuss strategy with respect to collective bargaining or litigation, pursuant to MGL Chapter 30A, Section 21(a) (3) if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares – Cape Cod Builders
- b. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; M.G.L. c. 30A, §21(a)(2) – Health Director

3. RESIGNATIONS & APPOINTMENTS

- a. Petrini and Associates – Town Counsel
- b. Board & Committee Reappointments (listed in packet)

4. REPORTS

- a. Town Administrator’s Report
- b. Town Buildings Report
- c. Economic Development Report
- d. Select Board Reports

5. PUBLIC COMMENT PERIOD

6. CIVIC ANNOUNCEMENTS

- a. Concerts on the Common

7. OTHER BUSINESS

- a. Contract Award – Borger ADA Entrances IFB
- b. Contract Award – Borger ADA Bathroom IFB
- c. Health Director Contract Vote
- d. Recruitments – Police, DPW, Assistant Town Administrator, DIS
- e. Personnel Board discussion
- f. Former Becker Advisory Committee Discussion
- g. Select Board Draft Meeting Schedule

8. MINUTES

ADJOURN

Memo



To: Leicester Selectboard
From: Brian D. Kelley, Interim EMS Director
Date: June 12, 2023
Re: Paramedic and EMT Appointments

On Monday June 12, 2023 Lt Ryan Murphy, Lt Jeremy Parkinson and I interviewed three (3) internal candidates for a Full-Time (36 Hour/Wk) Paramedic Position. In Addition, we interviewed two (2) external candidates for Part-Time (Non-Benefited) and Per-Diem EMT Positions.

I therefore request that the board appoint the following to Leicester EMS effective immediately:

- Adriana Bennett, Full-Time (36 Hour per Week) Paramedic
- Heather Penney, Part-Time (Non-Benefited) EMT
- James Scheuritzel, Per-Diem EMT

It should be noted that these employees are replacing employees that have left Leicester EMS, and not expanding the number of employees currently on staff. The following employees have departed Leicester EMS over the last 6 months:

- Elizabeth Fitzgibbons (Full-Time Paramedic)
- Allison Plante (Part-Time Advanced EMT)
- Eli Seiser (Part-Time EMT)
- Kristen Johnson (Part-Time EMT)
- Nicole Pratt (Per-Diem EMT)
- Harsh Patel (Per-Diem EMT)



MassMapper

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Department of Fire Services
Commonwealth of Massachusetts

Application for Cannon/Mortar Firing (FP-027C)

This form shall be used as the application and permit for all Cannon/Mortar Firing in the Commonwealth of Massachusetts.

This form must be submitted to the head of the local fire department at least fifteen (15) days in advance of the proposed date of firing.

The applicant must attach the following to each copy of this application:

- A site plan showing points where cannons are to be discharged, location/distance to the audience, buildings, highways, etc.
- The site plan shall include 100 ft. distance 180° forward of the cannon muzzle and 50 ft distance 180° to the rear.
- If live fire, the site plan shall include the distance within a forward sector of 120°, 1½ times the estimated range of the cannon and 100 ft. of the remaining 180° forward.

Location of Firing: Athletic Field behind the Leicester Senior Center

Address: 40 Winslow Avenue Leicester (Senior Center) 70 Winslow Avenue Leicester (Athletic Field)

Date to be Held: June 22, 2023 From: 5:00 a.m. / PM To: 8:00 a.m. / PM

Rain Date (if applicable): _____ From: _____ a.m. / p.m. To: _____ a.m. / p.m.

Name of Competent Operator: Paul Francis McNeil

Address 645 Scott Road Oakham, MA01068 Phone # 978-660-7368

Certificate of Competency#: 004537 Expiration Date: 12/07/2023

Manner and Storage of Ammunition Prior to and During Firing: Premade cartridges in a secure wooden magazine 25' behind cannon

Is the discharge a live fire with projectile or blank fire without projectile? Blank Fire

Has the cannon barrel or safety sleeve been examined with a boroscope? Circle: Yes. No.
527 CMR 1.00, Section 65.11.5.1(21) & (22)

I, the undersigned certify that the discharge of cannons shall be in accordance with 527 CMR 1.00 and further that all crew members are a minimum of 18 years of age.

Signature of Competent Operator: *Paul McNeil* Date: June 5, 2023
For Fire Department Use Only

Restrictions: _____

Signature of Head of the Fire Department: *[Signature]* Date: 6/6/2023

This permit will expire at midnight on _____ permit # 274-23



TOWN OF LEICESTER
 3 WASHBURN SQUARE
 LEICESTER, MASSACHUSETTS 01524
 508-892-7077

**LEICESTER
 SELECT BOARD**

SPECIAL ("One-Day") ALCOHOL LICENSE APPLICATION

Fee: \$50.00 per day

If requesting a fee waiver, please attach letter

Check one: Wine & Malt () Malt Only Wine Only ()

(For Non-Profit 501c3 Organizations Only) - All Alcohol ()
 Please attach a copy of your 501c3 Certificate.

Applicant's Name: Kevin Jarvis
 (Please note the applicant must be an individual, not a business)

Contact Telephone Number: 508-886-6616 Applicant's Email Address: AtavistaFarm@icloud.com

Name/Purpose for the Event: celebration of life for Albert Brown Southwick

Event Date(s): 6-22-23 Requested Days and Hours of Liquor Service: Thurs. 6/22/23 4-9

Event Location Street Address: Leicester Senior Center ~~40 Winslow St.~~ St. Leicester 40 Winslow St.
 (Please submit a map, hand drawn is fine, of where the liquor will be served/consumed, noting indoors or outdoors.)

Do you have permission from the Property Owner to hold the Event at this Location? YES
 (Please attach letter of permission.)

Organization sponsoring the Event: Leicester Historical Society

Organization's Street Address: _____

Number of People Expected to Attend (including staff and volunteers): 100

Bartender or Caterer's Name & SS# or FIN: Dave Fradette, Michelle Fradette / Bison Bandwagon

Name of Liquor License Holder if applicable (Attach copy of License): Milk Room Brewing Co.

Has/have the Bartender(s) been trained in Alcohol Service? YES If yes, attach a copy of the Training Certificate

Do you have Liquor Liability Insurance? YES If yes, attach a copy of the Certificate of Insurance

Please note, if approved, the applicant shall be responsible for contacting the Leicester Police Department to arrange and pay for any required Police Detail(s).

I, the undersigned, understand and agree to the restriction and responsibilities of holding a One-Day Alcohol License and certify that I am not prohibited from holding such license. I agree that the Town of Leicester is in no way responsible for the actions of the applicant.

[Signature]
 APPLICANT'S SIGNATURE

6-14-23
 DATE SUBMITTED

SELECT BOARD CHAIR OR TOWN ADMINISTRATOR

DATE APPROVED



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance 75 Portsmouth Blvd. Suite 100 Portsmouth NH 03801		CONTACT NAME: Daniel Lewis PHONE (A/C, No, Ext): (603) 812-2600 FAX (A/C, No): (603) 670-1073 E-MAIL ADDRESS: portcerta@crossagency.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Central Insurance Companies	
		INSURER B: Safety Indemnity	
		INSURER C: AmTrust Financial Services, Inc.	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED Milk Room Brewing Company Inc 80 Hillside Rd Rutland MA 01643-1748		NAIC # 33618	

COVERAGES CERTIFICATE NUMBER: 23-24 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	Y	CLP 8965571	01/17/2023	01/17/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
B	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	6923941	02/18/2023	02/18/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
C	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y/N	N/A	TWC4146743 3a. MA	09/29/2022	09/29/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability			CLP 8965571	01/17/2023	01/17/2024	Per Occurrence 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is Additionally Insured with respects to the General Liability (GL) and Auto Liability (AL) as required by written executed contract with the above named insured. GL and AL coverage applies on a Primary and Non-contributory basis in favor of the Additional Insureds as required by written executed contract. Waiver of subrogation applies in favor of the Additional Insureds under the GL and ALs required by written executed contract and where permitted by law. See attached endorsements. Insurance afforded by the policies described herein is subject to all the terms, exclusions, warranties and conditions of such policies.

CERTIFICATE HOLDER For Informational Purposes Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



CERTIFICATE OF COMPLETION

This certifies that

Michele A Fredette

is awarded this certificate for

TIPS On-Premise Alcohol Server Training

Class # 100

Completion Date 02/22/2023

Expiration Date 02/22/2026

Certificate # CM 03602790347

Sarah Reynolds
TIPS Director

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Sho, Suite 305 | Austin, TX 78748 | 512.691.2235 | www.gettips.com

02/22/2023

02/22/2023

TIPS On-Premise
Instructor # 1001
Certificate # 000210215

Michele A Fredette
On-Premise
02/22/2023

CERTIFIED

02/22/2023



Phone: 800-430-8477

www.gettips.com

This card was issued by the state and is a requirement of the TIPS program.

Signature



CERTIFICATE OF COMPLETION

This certifies that

David C Fredette

is awarded this certificate for

TIPS On-Premise Alcohol Server Training

Hours
3.00

Completion Date
02/26/2023

Expiration Date
07/24/2026

Certificate #
ON-000928210565

Official Signature

TIPS CERTIFICATE BY NON-TRAINING TRADE

6090 Plaza on the Lake, Suite 405 | Austin, TX 78746 | 512.301.2214 | www.360training.com

360 TRAINING

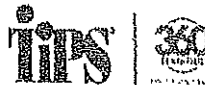
360 TRAINING

TIPS On-Premise
Hours: 03/27/21
Certificate #: 01116253111042

David C. Fredette
C1210-11122
T111111 360

CERTIFIED

Expires: 07/24/26



Phone: 800-438-9477
www.gettips.com

This cert will be tested for successful completion of the TIPS program.

Signature

MEMORANDUM

TO: Mr. David Genereux, Town Administrator, Town of Leicester

FROM: Andrea Judge, PE, Project Manager
Shawn M. Martin, PE, Sr. Vice President | Regional Manager

DATE: June 14, 2023

RE: Waite Pond Dam Wall Extension, Leicester, Massachusetts

This memorandum provides information regarding the recommended approach to extend the retaining wall (i.e., “training wall”) on the right side of the spillway (when looking downstream) at the Waite Pond Dam. The extension is necessary to contain flow over the spillway within the channel during significant storm events. Without the extension, there is a risk that flow over the spillway may overtop the right retaining wall downstream that could lead to erosion of the downstream earthen slope of the dam. Severe erosion at the downstream side of the dam may threaten the integrity of the dam embankment and lead to a safety condition from flooding in the downstream area.

Figure 1 shows the top of the spillway is too close to the top of the downstream right retaining wall, and under a storm event, water may overtop the wall. The goal of the proposed wall extension is to contain storm flows within the spillway area and avoid overtopping and erosion of the soil next to the wall.

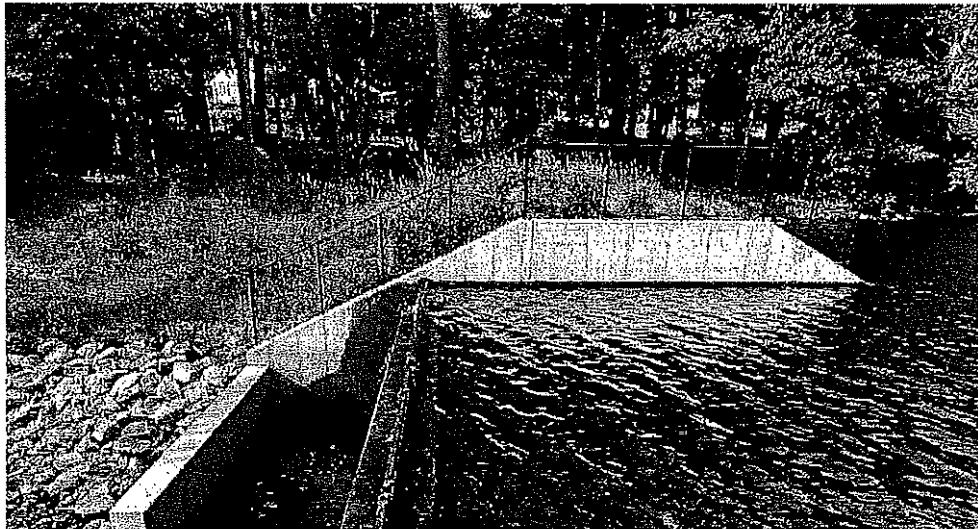


Figure 1: Existing right retaining wall

Mr. David Genereux, Town Administrator
 June 14, 2023
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We evaluated three alternatives for mitigating the identified condition. These alternatives are summarized below. Alternative 1, which comprises an extension of the existing wall, is the recommended approach. This approach to extend the retaining wall will result in equivalent engineering function to other alternatives and is the least invasive alternative to address the condition, is the most expedient alternative, and is consistent with the 2018 Dam Safety Permit for the project.

Alternative 1: Wall Extension (Recommended Approach)

The proposed work involves extending the wall by chipping off one inch of concrete from the top of the existing downstream wall to receive the wall extension. The wall extension will be constructed with cast-in-place concrete with steel reinforcing bars (rebar) embedded in the concrete across the joint and waterstops embedded in the concrete to create a continuous, water-tight joint. The proposed extension is depicted in *Figure 2*.

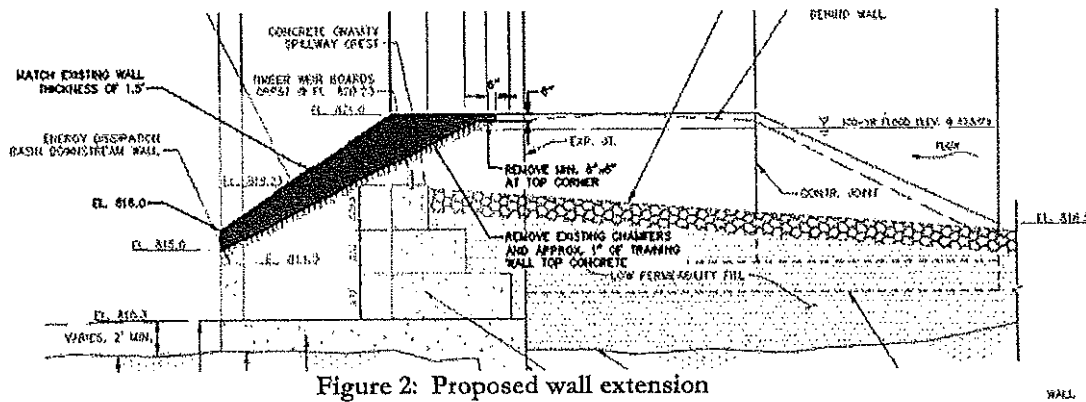


Figure 2: Proposed wall extension

The extension construction would ideally be completed during the existing seasonal pond drawdown authorized under an existing Order of Conditions from the Town of Leicester (the Town) Conservation Commission. If the construction is performed outside of that seasonal pond drawdown period, a drawdown of approximately one foot from normal level and additional authorization from the Conservation Commission may be required. Based on an estimate from the project's Contractor, the installation of the extension is anticipated to be require approximately two (2) weeks to complete. Implementing this alternative will not result in significant impacts to the residents around the pond during construction.

Several types of joints are routinely introduced into concrete for a variety of reasons during construction of concrete structures. There are joints present in the concrete at the Waite Pond Dam spillway. The proposed joint is designed by structural engineers to contain sufficient and properly configured rebar so that the concrete is functionally equivalent to a monolithic structure, with the same strength, durability, and design life as the concrete around the joint. Following construction, the modified wall will have a

Mr. David Genereux, Town Administrator
 June 14, 2023
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diagonal construction joint between the existing wall and the wall extension. Unlike the existing joints in the spillway and walls, the proposed wall extension joint will not be subject to continuous loading from water and soil that would stress the wall.

Alternative 2: Extensive Wall Replacement

The extensive wall replacement involves removing the downstream portion of the existing wall to the nearest upstream joint, which would require removal of nearly half of the existing wall (*Figure 3*). Since the spillway weir, stilling basin, and embankment soil were constructed around the wall, the structural elements will require significant underpinning to ensure that they are not undermined and damaged during construction. The extensive wall replacement would also require significant excavation of the soil behind the wall and replacement of the wall drain within the earthen embankment to permit the wall removal and construction activities.

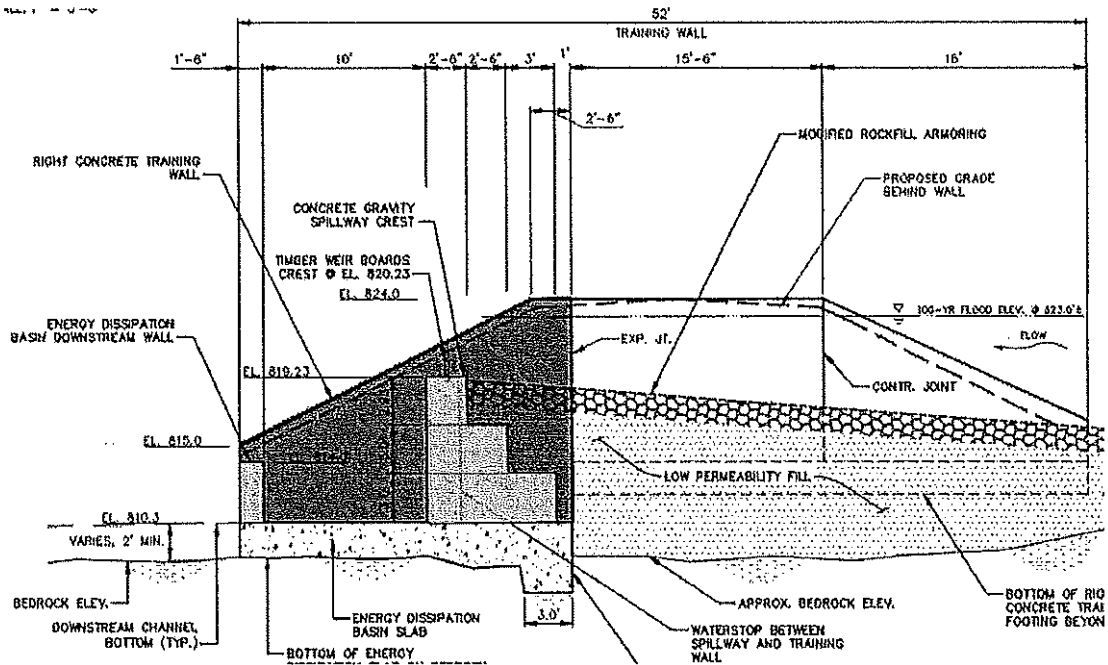


Figure 4: Wall replacement alternative, the spillway and basin wall are “in front” of the wall segment subject to replacement

Figure 4 is a profile along the embankment and spillway and depicts the structures at risk during construction, including the earthen embankment, the spillway weir, a basin wall downstream of the spillway, and a buried concrete cut-off wall in the embankment. Replacement of the wall under this alternative will require new permits and a pond drawdown of approximately 10 feet during construction.

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 June 14, 2023
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The design and permitting of the wall replacement is estimated to take approximately 18 months, and the construction is estimated to take approximately six (6) months. Ideally, construction would be completed during the summer construction season since the low flow stream conditions and temperatures are favorable to construction.

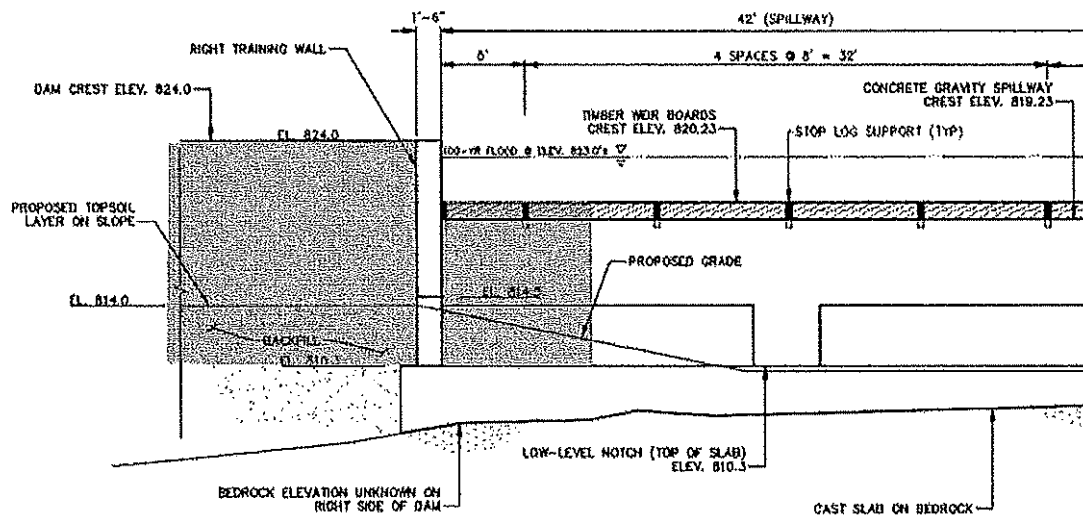


Figure 5: Profile of structural elements at risk during wall replacement

Alternative 3: Permanent Partial Pond Drawdown

A third alternative involves a permanent, partial drawdown of the pond. This alternative effectively addresses the potential overtopping condition by lowering the pond, which increases the distance between the spillway weir and the top of the wall. The permanent drawdown would be completed by removing the wooden weir boards from the top of the spillway and removing the top section of the spillway along the existing, horizontal construction joint. Under this alternative, the pond would be permanently lowered by approximately four (4) feet (*Figure 5*). Unlike Alternative 2, one advantage of this approach is that implementation does not pose an undue risk to the structural integrity of the wall and spillway and does not require significant and invasive excavation into the embankment soils.

Mr. David Genereux, Town Administrator
June 14, 2023
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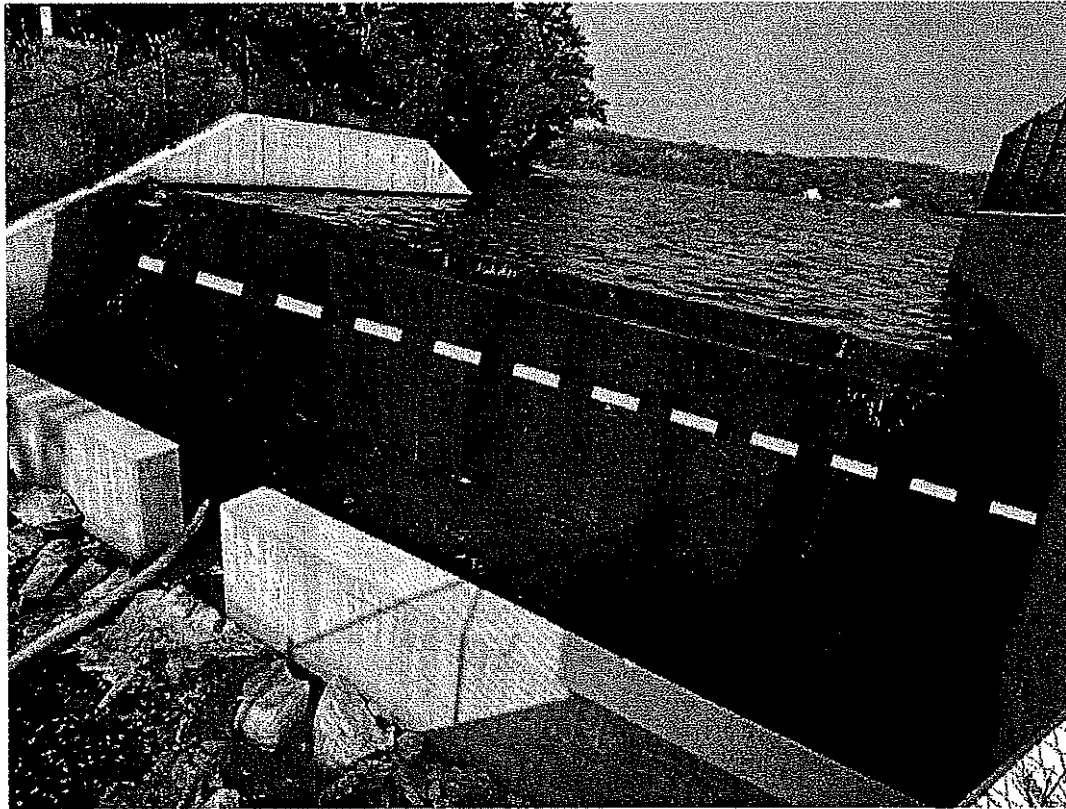
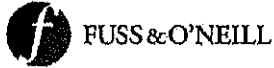


Figure 6: Proposed spillway crest elevation

Unlike the other alternatives, this approach permanently alters the upstream area by converting a portion of the impounded water surface area to land area. Changing the water surface level potentially exposes an estimated 20 to 30 feet of land around the perimeter of the pond. This alternative would require new permits. The design and permitting is estimated to take approximately 12 to 18 months. The construction requires a temporary pond drawdown of approximately 10 feet, and the construction is estimated to take approximately 2 to 3 months. The construction would ideally be completed in the summertime.



FUSS & O'NEILL

Mr. David Genereux, Town Administrator

June 14, 2023

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Summary

Based on our analysis of the three alternatives in this memorandum, we recommend that the Town authorize the Contractor to construct the wall extension in Alternative 1 so that the work can be scheduled and expedited to minimize risks to the dam and downstream areas. Completion of the extension will be required to close out the construction project and submit record drawings to the Massachusetts Department of Conservation & Recreation Office of Dam Safety reflecting the completed project. *Table 1* summarizes each alternative presented herein.

Table 1: Alternatives Summary

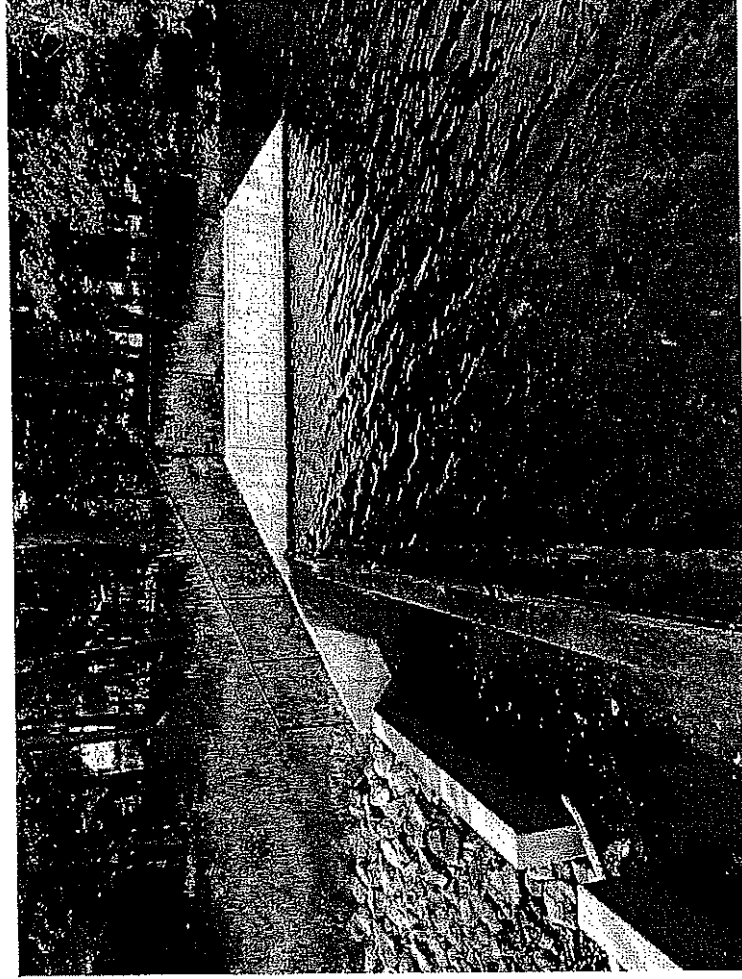
	Alternatives		
	1: Wall Extension	2: Extensive Wall Replacement	3: Permanent Partial Pond Drawdown
Meets project objective	Yes	Yes	Yes
Design and permitting effort	Low	High	Moderate to High
Design and permitting duration	Already designed/ permitted	18 months	12 to 18 months
Construction duration	1 week	6 Months	2-3 Months
Temporary impact to pond abutters	Low	High	High
Permeant impact to pond abutters	None	None	Yes
Risk to existing structure and embankment during construction	Low	High	Low
Longevity of the alteration compared to existing structure design life	Equal	Equal	Equal

/tlz

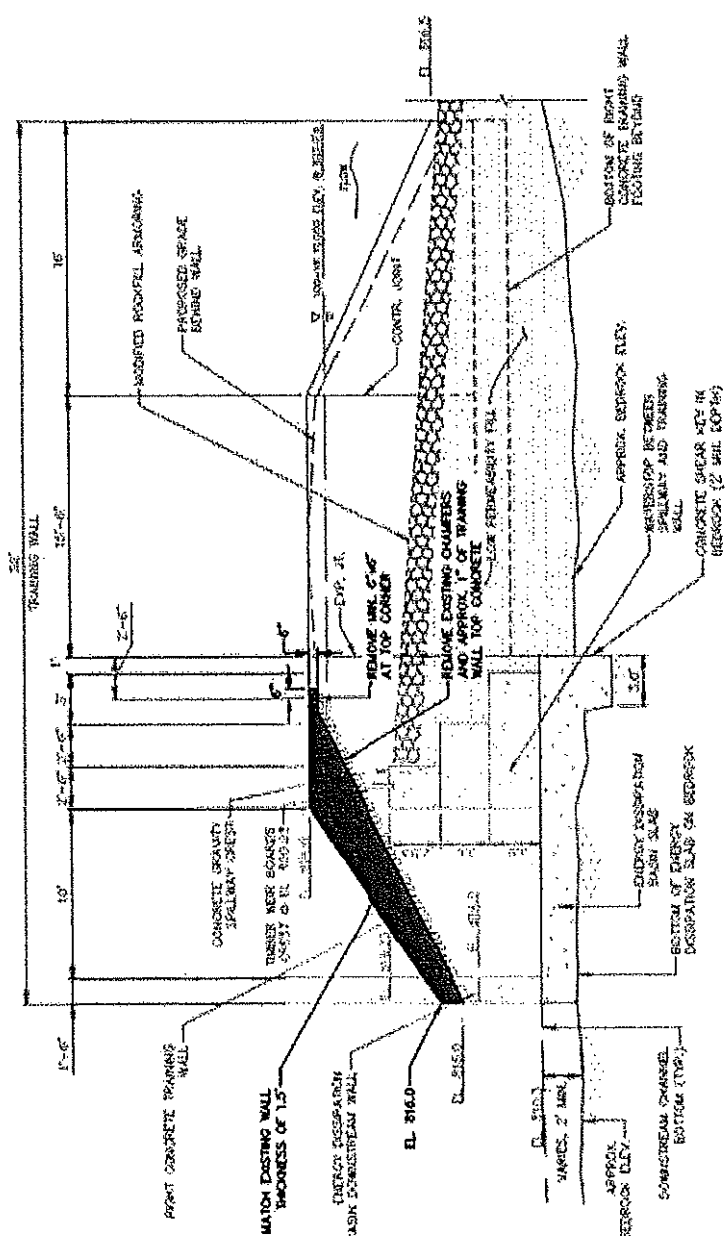
Waite Pond Dam Proposed Wall Revision

June 20, 2023

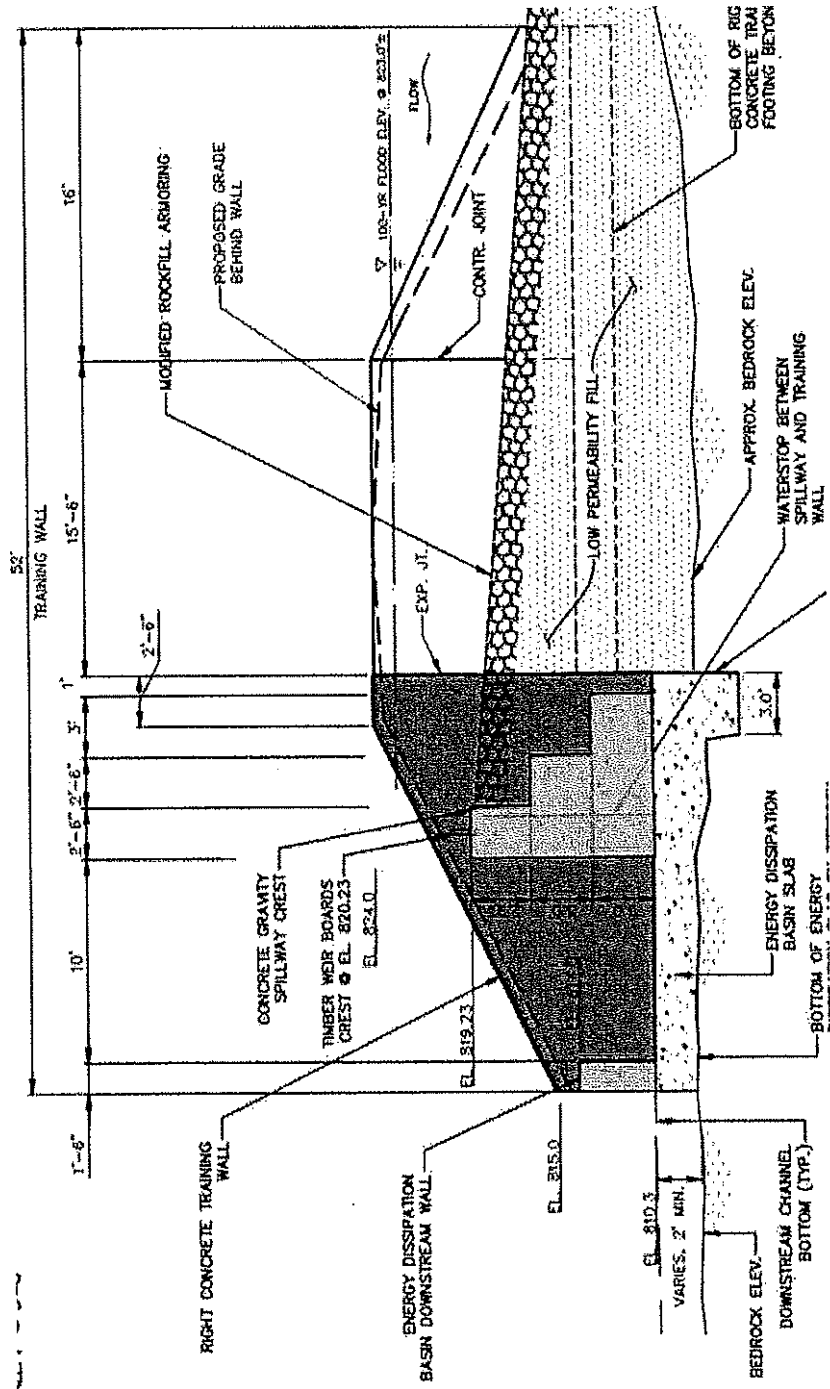
Existing Conditions



Proposed Conditions – Wall Extension



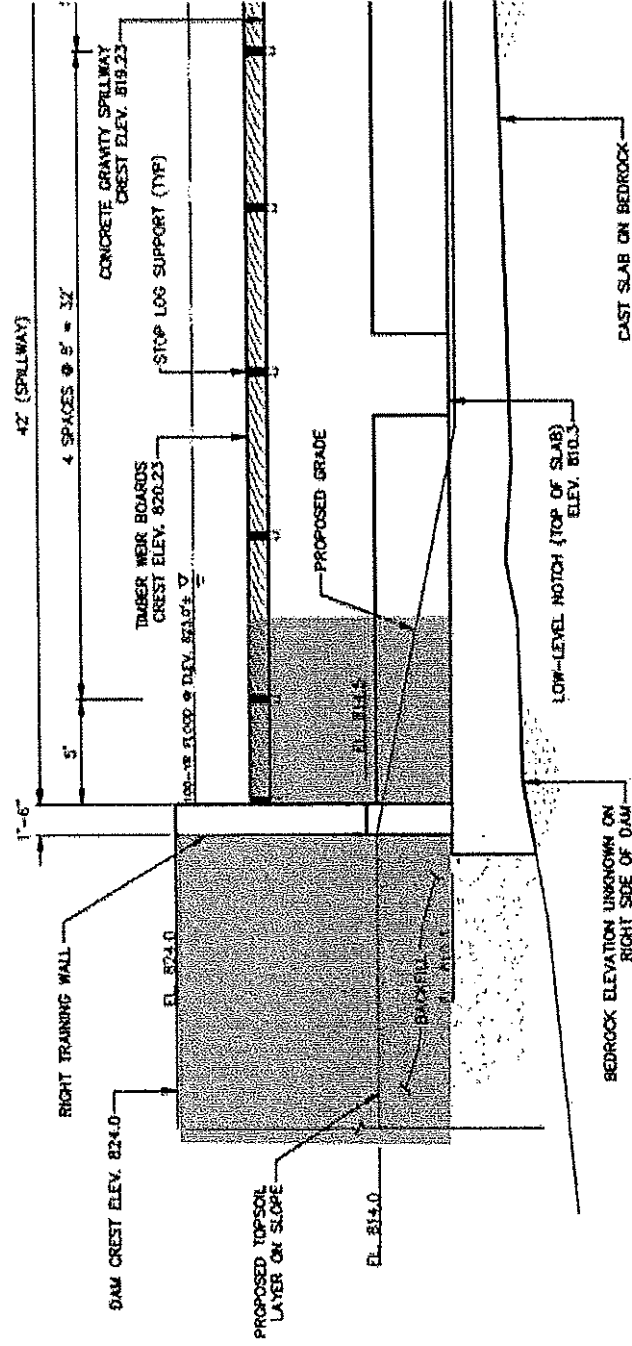
Alternative 2: Wall Replacement



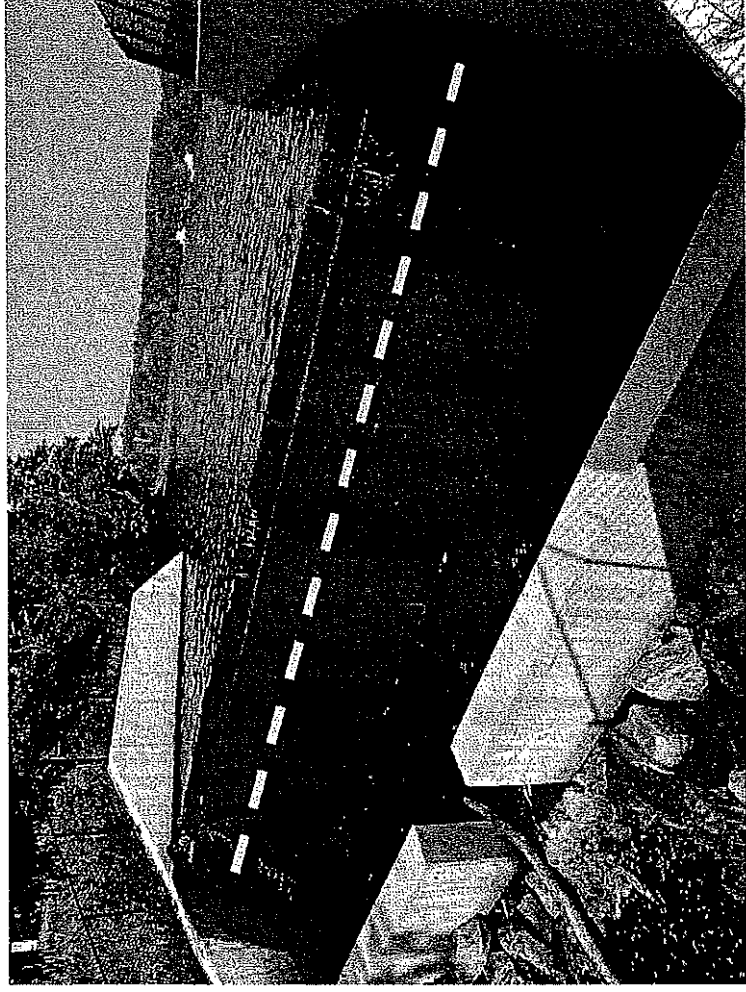
Alternative 2: Wall Replacement

Requires:

- Underpinning concrete spillway, buried cut-off wall
- significant excavation within the dam

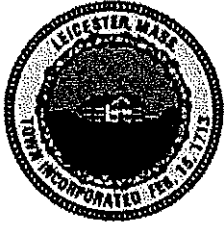


Alternative 3: Partial Pond Drawdown



Alternatives Summary

	Alternatives		
	1: Wall Extension	2: Extensive Wall Replacement	3: Permanent Partial Pond Drawdown
Meets project objective	Yes	Yes	Yes
Design and permitting effort	Low	High	Moderate to High
Design and permitting duration	Already designed/ permitted	18 months	12 to 18 months
Construction duration	1 week	6 Months	2-3 Months
Temporary impact to pond abutters	Low	High	High
Permeant impact to pond abutters	None	None	Yes
Risk to existing structure and embankment during construction	Low	High	Low
Longevity of the alteration compared to-existing structure design life	Equal	Equal	Equal



Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

June 20, 2023

To: Select Board
From: David Genereux, Town Administrator
RE: One Day License – Southwick Tribute

This item is to allow for small samples of a brew named for Mr. Southwick to be shared at the June 22 celebration. The application will be presented at the meeting.

Please contact me with any questions.

Genereux, David

From: Eric Betti <bettiproductions@gmail.com>
Sent: Monday, June 19, 2023 7:13 AM
To: Genereux, David
Cc: Ken Antanavica; Kustigianb; Phillips, Allen (CDA); Mike Dupuis
Subject: Filming in Leicester - 06/22-06/23
Attachments: Screenshot_20230617-013158__01.jpg

Hello Everyone,

Excited to be able to reach out to you all so soon.

I'm currently working on a film titled Mama Bear for Lifetime television. It follows a rock climber who's children are kidnapped during a camping trip. She has to climb a cliff in order to rescue them. The budget on this is very low, so I am having to be creative with finding parking.

Location: House (Just contracted on Thursday)

8 Memorial Drive,
Leicester, MA

Basecamp: Parking Lot of Memorial School

06/22 2pm-9pm

06/23 10am-10pm

35 Cars

2 Box Trucks

I am hoping to secure a permit for us to utilize the parking lot at the memorial school. Liability insurance will be provided ASAP.

Road ends at the school and all of the neighbors are aware of the filming and approve. We film **3 scenes in the driveway** and the **rest of the filming is in the characters home** so we shouldn't require police or fire assistance.

No Special Fx, No Weapons, No Excessive Noise, No Fire.

Power:

LED lights into house power or alternatively running a generator. No tow plant like The Shade. This is a small recreational Honda 6500 4.5gallon gas generator. Standard use.

Equipment: We have no special equipment i.e. condors or cranes. Cinema Camera, Dolly Track, tripod, grip and electric equipment.

Should be an easy shoot, feel free to stop by and check it out these directors are a lot more laid back then the last guys I worked for.

Looking forward to hopefully seeing you all while I'm in town. I've been toying with an idea of writing a script that takes place entirely in Leicester and film the bulk at that old middle school. A get a real budget to be able to give to the town.

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek not seek reappointment to the

TOWN COUNSEL

as a/an

N/A

member

(committee, commission, Board name)

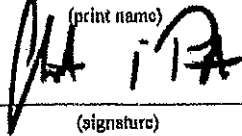
(regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Petrini & Associates

(print name)



(signature)

6/7/23

(date)

372 Union Avenue
Framingham, MA 01702

(mailing address)

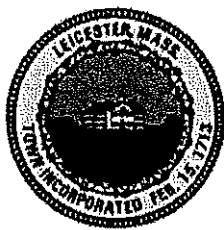
(508) 665-4310

(Phone)

www.petrinilaw.com

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**



Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

June 20, 2023

To: Select Board
From: David Genreux, Town Administrator
RE: **Appointment of Town Counsel**

Town Counsel's annual appointment ends on June 30, 2023. I have seen a marked increase in response since Counsel has retained new staff and Attorney Petrini is working the personnel matters.

I recommend that the reconstituted firm be given appointment for FY 2024.

Please contact me with any questions.

Inquiry Reponse Yes

Board Name	AppName
Architectural District Commission	Lois Doray
CENTRAL-MASS RESOURCE RECOVERY COMMITTEE	David Genereux
CHIEF PROCUREMENT OFFICER	David Genereux
CODE INSPECTION SERVICES	John P Dolen
CODE INSPECTION SERVICES	Kevin Ouelette
CONSTABLES	Kenneth Antanavica
CONSTABLES	Matthew Brady
CONSTABLES	Frank Bulman,III
CONSTABLES	Michael Fontaine
CONSTABLES	Craig Guertin
CONSTABLES	Alexander Samia
ECONOMIC DEVELOPMENT COMMITTEE	Paul A Fontaine
HEALTH INSURANCE ADVISORY COMMITTEE	Diane L Moffat
HEALTH INSURANCE ADVISORY COMMITTEE	Han Tu
HISTORICAL COMMISSION	Patrick M McKeon
MEMORIAL DAY COMMITTEE	Paul Lemerise
MEMORIAL DAY COMMITTEE	J. Donald Lennerton, Jr.
MEMORIAL DAY COMMITTEE	Patrick M McKeon
MEMORIAL DAY COMMITTEE	Bruce W Swett
PARKING & TICKETS HEARING OFFICER	Gwendolyn Wilcox
PARKS & RECREATION COMMITTEE	Paul A Fontaine
PARKS & RECREATION COMMITTEE	Matt Fournier
RIGHT -TO-KNOW OFFICER	David Genereux
TOWN COUNSEL	Petrini & Associates
VETERANS' GRAVES REGISTRATION OFFICER	Bruce W Swett
ZONING BOARD	Vaughn N Hathaway

Reappointments

<u>Name</u>	<u>Committee</u>
Frank Bulman	Agents to the Select Board
Kenneth Antanavica	Agents to the Select Board
Alexander Samia	Agents to the Select Board
Craig Guertin	Agents to the Select Board
Michael Fontaine	Agents to the Select Board
Matthew Brady	Agents to the Select Board
Kurt Parliment	Agricultural Commission
Lois Doray	Architectural District Commission
Jasmine Randhawa	By-Law Committee
David Genereux	Central Mass Resource Recovery
David Genereux	Chief Procurement Officer
Leonard Margadonna	CIPC
Sharon Nist	CIPC
John Dolen	Code Inspection
John Markley	Code Inspection
Kevin Ouelette	Code Inspection
Frank Bulman	Constables
Kenneth Antanavica	Constables
Alexander Samia	Constables
Craig Guertin	Constables
Michael Fontaine	Constables
Matthew Brady	Constables
Paul Fontaine	Economic Development
Judy Ivel	Health Insurance Advisory
Diane Moffat	Health Insurance Advisory
Han Tu	Health Insurance Advisory
Patrick McKeon	Historical Commission
Dianna Provencher	Local Emergency
Jason Main	Local Emergency Planning
Michael Dupuis	Local Emergency Planning
David Genereux	Local Emergency Planning
Craig Guertin	Local Emergency Planning Committee
Dianna Provencher	May House
Donna McCance	May House
James Reinke	May House
Diane Calvano	May House
J Donald Lennerton Jr	Memorial Day
Patrick McKeon	Memorial Day Committee
Paul Lemerise	Memorial Day Committee
Bruce W Scott	Memorial Day Committee
Gwendolyn Wilcox	Parking and Tickets
Leonard Margadonna	Parks and Rec
Paul Fontaine	Parks and Rec
Nancy Ortiz	Parks and Rec
Matt Fournier	Parks and Rec

Sharon Nist	Recycling Committee
Kurt Parliment	Recycling Committee
Maureen Connery	Registrar of Voters
David Genereux	Right to Know
Petrini Associates	Town Counsel
John Caforio	Traffic Control
Michael Kemp	Traffic Control
Bruce W Scott	Veterans Graves Registration
Vaughn Hathaway	Zoning Board
Paul Doray	Special Police Officer
Jeffrey Tebo	Special Police Officer
Steve Zecco	Special Police Officer
Joseph Fontaine	Special Police Officer
Timothy Fontaine	Special Police Officer
Curtis Sampson	Special Police Officer
Jane Todd	COA
Lucille Jacques	COA
Bill Moore	COA
Donna McCance	COA
Ann Marie Walsh Pierozzi	COA
Dianna Provencher	COA
Diane Bergen	COA



Leicester Police Department
90 South Main Street
Leicester, MA 01524



Chief
Kenneth M. Antanavica
antanavicak@leicesterpd.org

www.leicesterpd.org

Emergency: 911
Non Emergency: 508-892-7009
Non Emergency: 508-892-7010
Fax: 508-892-7012

June 13, 2023

To: Mr. David Genereux
Town Administrator

Select Board
Town of Leicester

From: Kenneth Antanavica
Chief of Police

Re: Special Police Officer Appointments/Re-appointments:

The LPD is requesting the following Special Police Officers for re-appointment:

- | | |
|-----------------|---------------------|
| 1. Paul Doray | 4. Joseph Fontaine |
| 2. Jeffrey Tebo | 5. Timothy Fontaine |
| 3. Steve Zecco | 6. Curtis Sampson |

Respectfully requested,

Kenneth Antanavica
Chief of Police

Samantha Chatterton

From: Cloutier, Rachelle
Sent: Tuesday, June 20, 2023 11:11 AM
To: Samantha Chatterton
Subject: COA Board appointments
Attachments: Board Appointments .doc

Hi Sam – here is the listing. Under appointments it is Bill Moore, Chair
Diane Bergin and Dianna Provencher

You will see that the Board sent a letter to Barbara Paszuk that she had been terminated from the Board.



TOWN OF LEICESTER

Council on Aging

40 Winslow Avenue • LEICESTER, MASSACHUSETTS 01524-1113
TELEPHONE: (508) 892-7016 • FAX: (508) 892-7506

Rachelle S. Cloutier, M.Ed.
Director of Elder Affairs

MEMO TO: Board of Select persons

FROM: Rachelle S. Cloutier, Director of Elder Affairs

DATE: June 8, 2023

RE: New appointments to COA Board and changes:

At the Leicester Council on Aging Board special meeting this morning the following individuals were appointed as follows: Two individuals were appointed to become **Associate Members**:

Jane Todd
Lucille Jacques

One individual was terminated by the COA Board unanimously:

Barbara Paszuk

The following individuals have been appointed pending approval by Select Board and CORI Test:

William (Bill Moore) Chair (Bill Moore was our Chair for many years and is very involved here)

Donna McCance, Vice Chair, Donna Board Member and School Liaison

Present member appointed as Secretary:

Ann Marie Walsh-Pierozzi, Secretary

New members coming to the board- pending passing of CORI and approval by Select Board as follows:

Dianna Provencher
Diane Bergin

It is my honor as Director of Elder Affairs to have the above individuals considered for appointment to our COA Board. All above members will follow appropriate rules of conduct professionally and ethically by making certain that the mission of this agency is espoused. It is also imperative that they are here to assist and support staff in our abilities to meet the needs of an ever-increasing above 30% population of seniors. Minutes of meeting attached.

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board;

Please accept this letter as a request to seek/ not seek reappointment to the

PARKS & RECREATION COMMITTEE as a/an Vice-Chair member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

Leonard G Margadonna

(print name)

Leonard Margadonna
(signature)

6-16-23
(date)

51 Grove Street
Leicester, MA 01524

(mailing address)

(508) 892-8551

(Phone)

lgcm51@hotmail.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER

2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

CIPC - THREE YEAR TERMS as a/an Chair member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Leonard G Margadonna

(print name)

Leonard Margadonna
(signature)

6-16-23
(date)

51 Grove Street
Leicester, MA 01524

(mailing address)

(508) 892-8551

(Phone)

lgcm51@hotmail.com

(email)

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REAPPOINTMENT/RESIGNATION FORM LETTER

2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

HEALTH INSURANCE ADVISORY COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

Judith C Ivel

(print name)

(signature)

(date)

130 Pleasant St
Leicester, MA 01524

(mailing address)

(508) 892-3321

(Phone)

ljivel@verizon.net

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

HEALTH INSURANCE ADVISORY COMMITTEE as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Diane L Moffat

(print name)

Diane L. Moffat
(signature)

6/8/23
(date)

19 Crestwood Rd
Leicester, MA 01524

(mailing address)

(508) 892-7050

(Phone)

moffatd@lpsma.net

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E. G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

MEMORANDUM FOR THE DIRECTOR

Office of the Director
Federal Bureau of Investigation
Washington, D.C. 20535

Dear Mr. Director:

Reference is made to the report of the Special Agent in Charge, New York, dated 1/15/68, captioned as above.

CONCLUSIONS

It is noted that the above information was obtained from a confidential source who has provided reliable information in the past.

Very truly yours,

Special Agent in Charge

[Handwritten Signature]

Special Agent in Charge

Telephone Room 375

Director's Office 375

505 100-1001

Enclosure (1)

THIS CASE FILED UNDER NUMBER 100-1001-1001 IN THE OFFICE OF THE DIRECTOR, FEDERAL BUREAU OF INVESTIGATION, WASHINGTON, D.C.

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

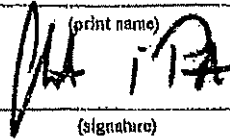
Please accept this letter as a request to seek / not seek reappointment to the

TOWN COUNSEL as a/an N/A member
(committee, commission, Board name) (regular, associate)

Seek Reappointment X Do Not Seek Reappointment _____

Sincerely,

Petrini & Associates


(signature)

6/7/23
(date)

372 Union Avenue
Framingham, MA 01702
(mailing address)

(508) 665-4310
(Phone)

www.petrinilaw.com
(email)

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**REAPPOINTMENT/RESIGNATION FORM LETTER
2023**

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

ECONOMIC DEVELOPMENT COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Paul A Fontaine

Paul Fontaine (print name)
Paul Fontaine (signature)

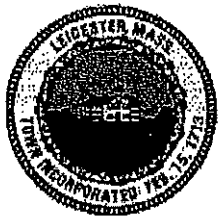
6/7/2023
(date)

450 Bond Street
Leicester, MA 01524
(mailing address)

(508) 892-9394
(Phone)

paul@libertymovers.com
(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Paul A Fontaine
450 Bond Street
Leicester, MA 01524

June 07, 2023

Dear Paul A Fontaine,

Please be advised that your term on the ECONOMIC DEVELOPMENT COMMITTEE as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the ECONOMIC DEVELOPMENT COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

PARKS & RECREATION COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Paul A Fontaine

(print name)

Paul Fontaine

(signature)

6/7/2023

(date)

450 Bond Street
Leicester, MA 01524

(mailing address)

(508) 892-9394

(Phone)

paul@libertymovers.com

(email)

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Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Paul A Fontaine
450 Bond Street
Leicester, MA 01524

June 07, 2023

Dear Paul A Fontaine,

Please be advised that your term on the PARKS & RECREATION COMMITTEE as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the PARKS & RECREATION COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Geneux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

CODE INSPECTION SERVICES

as a/an

Employee

member

(committee, commission, Board name)

(regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

John P Dolen

(print name)



(signature)

6/8/2023

(date)

25 Monterey Drive
Cherry Valley, MA 01611

(mailing address)

(508) 864-5575

(Phone)

johndolen@charter.net

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

CODE INSPECTION SERVICES as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

John Markley John A. Markley
(print name)

John A. Markley
(signature)

6-8-2023
(date)

792 Pleasant Street
Rochdale, MA 01542
(mailing address)

(508) 892-7151 / 508 769-7670 cell
(Phone)

jamelectrical@aol.com
(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

May House Committee as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Dianna Provencher

(print name)

Dianna Provencher
(signature)

6/8/23
(date)

26 Charles Street/Box 255
Leicester, MA 01524

(mailing address)

(508) 892-9883

(Phone)

littlebitfarm2004@charter.net

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Dianna Provencher
26 Charles Street/Box 255
Leicester, MA 01524

June 07, 2023

Dear Dianna Provencher,

Please be advised that your term on the May House Committee as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the May House Committee.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

LOCAL EMERGENCY PLANNING COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Dianna Provencher

(print name)

Dianna Provencher
(signature)

6/8/23
(date)

26 Charles Street/Box 255
Leicester, MA 01524

(mailing address)

(508) 892-9883

(Phone)

littlebitfarm2004@charter.net

(email)

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Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Dianna Provencher
26 Charles Street/Box 255
Leicester, MA 01524

June 07, 2023

Dear Dianna Provencher,

Please be advised that your term on the LOCAL EMERGENCY PLANNING COMMITTEE as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the LOCAL EMERGENCY PLANNING COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the


CIPC - ONE YEAR TERMS as a/an Clerk member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Sharon J Nist

(print name)


(signature)

6/8/23
(date)

44 Henshaw St
Leicester, MA 01524

(mailing address)

(508) 892-4119

(Phone)

munch1090@verizon.net

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

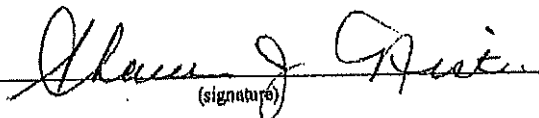
Please accept this letter as a request to seek/ not seek reappointment to the

RECYCLING COMMITTEE as a/an REGULAR VOLUNTEER member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Sharon J Nist
(print name)


(signature)

6/8/23
(date)

44 Henshaw St
Leicester, MA 01524
(mailing address)

(508) 892-4119
(Phone)

munch1090@verizon.net
(email)

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REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

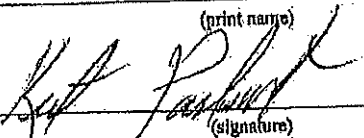
Please accept this letter as a request to seek/ not seek reappointment to the

AGRICULTURAL COMMISSION as a/an REGULAR member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Kurt Parliment


(signature)

6/8/23
(date)

44 Henshaw St
Leicester, MA 01524

(mailing address)

(508) 892-4119

(Phone)

munch 1090@verizon.net

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

RECYCLING COMMITTEE
(committee, commission, Board name)

as a/an

REGULAR VOLUNTEER
(regular, associate)


member

Seek Reappointment

Do Not Seek Reappointment

Sincerely,

Kurt Parliment


(signature)

6/8/23
(date)

44 Henshaw St
Leicester, MA 01524

(mailing address)

(508) 892-4119

(Phone)

munch 1090@verizon.net

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

PARKS & RECREATION COMMITTEE

(committee, commission, Board name)

as a/an

Member

(regular, associate)

member

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Nancy Ortiz

(print name)

Nancy Ortiz

(signature)

6/8/2023

(date)

22 Monterey Drive
Cherry Valley, MA 01611

(mailing address)

(508) 574-1526

(Phone)

carnationort@hotmail.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

Maria Cataloni

From: Jason Main
Sent: Friday, June 9, 2023 8:13 AM
To: Genereux, David; Maria Cataloni
Subject: Fwd: Message from "RNP5838795A6CF5"
Attachments: 20230608110341578.pdf

I am willing to be re appointed

Sent from my iPhone
Jason M Main

Begin forwarded message:

From: Ricoh-mp5055@leicesterma.org
Date: June 8, 2023 at 11:05:19 EDT
To: Jason Main <mainj@leicesterma.org>
Subject: Message from "RNP5838795A6CF5"

This E-mail was sent from "RNP5838795A6CF5" (MP 5055).

Scan Date: 06.08.2023 11:03:41 (-0400)
Queries to: Ricoh-mp5055@leicesterma.org

REAPPOINTMENT/RESIGNATION FORM LETTER

2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

LOCAL EMERGENCY PLANNING COMMITTEE as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

Jason Main

(print name)

(signature)

(date)

296 Berlin Road
Bolton MA 01740

(mailing address)

(978) 831-8945

(Phone)

Mainj@leicesterma.org

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 8 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Jason Main
296 Berlin Road
Bolton MA 01740

June 07, 2023

Dear Jason Main,

Please be advised that your term on the LOCAL EMERGENCY PLANNING COMMITTEE as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the LOCAL EMERGENCY PLANNING COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023.

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

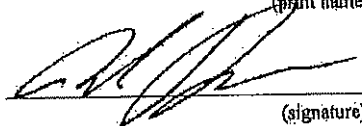
Please accept this letter as a request to seek/ not seek reappointment to the

LOCAL EMERGENCY PLANNING COMMITTEE as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Michael R Dupuis


(signature)

6/8/2023
(date)

5 Rawson Drive
Leicester, MA 01524

(mailing address)

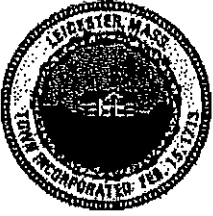
(508) 892-1885

(Phone)

mdupuis1946@gmail.com

(email)

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Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Michael R Dupuis
5 Rawson Drive
Leicester, MA 01524

June 07, 2023

Dear Michael R Dupuis,

Please be advised that your term on the LOCAL EMERGENCY PLANNING COMMITTEE as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the LOCAL EMERGENCY PLANNING COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER

2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

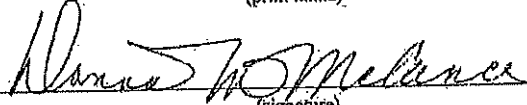
May House Committee as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Donna McCance

(print name)


(signature)

6-11-2023
(date)

Leicester, MA 01524

(mailing address)

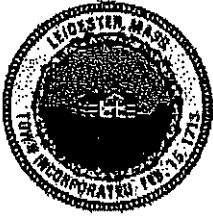
(508) 353-7498

(Phone)

mccancedonna@gmail.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Donna McCance

Leicester, MA 01524

June 07, 2023

Dear Donna McCance,

Please be advised that your term on the May House Committee as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the May House Committee.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genreux, Town Administrator

**REAPPOINTMENT/RESIGNATION FORM LETTER
2023**

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

MEMORIAL DAY COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

J. Donald Lennerton, Jr.

(print name)

(signature)

(date)

9 Rawson Street
Leicester, MA 01524

(mailing address)

(508) 892-8014

(Phone)

jlennerton@aol.com

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

J. Donald Lennerton, Jr.
9 Rawson Street
Leicester, MA 01524

June 07, 2023

Dear J. Donald Lennerton, Jr.,

Please be advised that your term on the MEMORIAL DAY COMMITTEE as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the MEMORIAL DAY COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

BY-LAW COMMITTEE as a/an REGULAR member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Jasmine Randhawa

(print name)

Jasmine Randhawa

(signature)

(date)

10 Market St
Leicester, MA 01524

(mailing address)

(776) 696-8227

(Phone)

jasminer@gmail.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

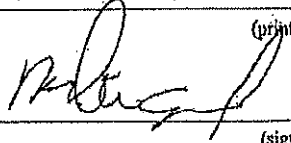
Please accept this letter as a request to seek/ not seek reappointment to the

RIGHT -TO-KNOW OFFICER as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

David Genereux


(print name)
(signature)

6/15/23
(date)

134 Lovell Road
Holden, MA 01520
(mailing address)

(508) 892-7000
(Phone)

genereuxd@leicesterma.org
(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

David Genereux
134 Lovell Road
Holden, MA 01520

June 07, 2023

Dear David Genereux,

Please be advised that your term on the RIGHT -TO-KNOW OFFICER as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the RIGHT -TO-KNOW OFFICER.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

LOCAL EMERGENCY PLANNING COMMITTEE as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

David Genereux

(print name)


(signature)

6/10/23
(date)

134 Lovell Road
Holden, MA 01520

(mailing address)

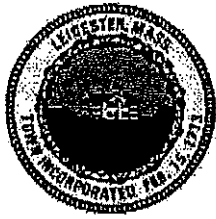
(508) 892-7000

(Phone)

genereuxd@leicesterma.org

(email)

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OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

David Genereux
134 Lovell Road
Holden, MA 01520

June 07, 2023

Dear David Genereux,

Please be advised that your term on the LOCAL EMERGENCY PLANNING COMMITTEE as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the LOCAL EMERGENCY PLANNING COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,


David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

CHIEF PROCUREMENT OFFICER

as a/an

Employee

member

(committee, commissioner, Board name)

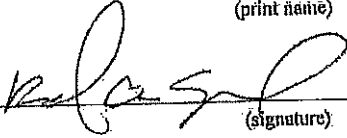
(regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

David Genreux

(print name)



(signature)

6/15/23

(date)

134 Lovell Road
Holden, MA 01520

(mailing address)

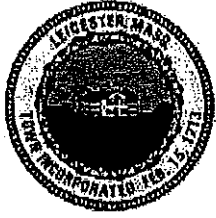
(508) 892-7000

(Phone)

genreuxd@leicesterma.org

(email)

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Town of Leicester
OFFICE OF THE SELECT BOARD
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Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

David Genereux
134 Lovell Road
Holden, MA 01520

June 07, 2023

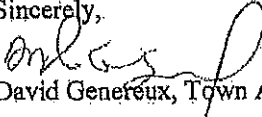
Dear David Genereux,

Please be advised that your term on the CHIEF PROCUREMENT OFFICER as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CHIEF PROCUREMENT OFFICER.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,


David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

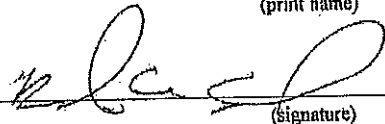
CENTRAL MASS RESOURCE RECOVERY COMMITTEE as a/an _____ member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

David Genereux

(print name)


(signature)

6/10/23
(date)

134 Lovell Road
Holden, MA 01520

(mailing address)

(508) 892-7000

(Phone)

genereuxd@leicesterma.org

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

David Genereux
134 Lovell Road
Holden, MA 01520

June 07, 2023

Dear David Genereux,

Please be advised that your term on the CENTRAL MASS RESOURCE RECOVERY COMMITTEE as a/an will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CENTRAL MASS RESOURCE RECOVERY COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,


David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

Architectural District Commission as a/an regular member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Lois Doray

(print name)

Lois M. Doray
(signature)

6/12/2023
(date)

1 Sherri Ln
Leicester, MA 01524

(mailing address)

(774) 696-1167

(Phone)

loisdoray@gmail.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

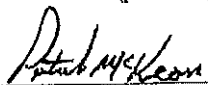
Please accept this letter as a request to seek/ not seek reappointment to the

HISTORICAL COMMISSION as a/an REGULAR member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Patrick M McKeon
(print name)


(signature)

6.18.2023
(date)

1263 Main Street, 1R
Leicester, MA 01524
(mailing address)

(508) 769-6692
(Phone)

paddyocv580@charter.net
(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Patrick M McKeon
1263 Main Street, 1R
Leicester, MA 01524

June 07, 2023

Dear Patrick M McKeon,

Please be advised that your term on the HISTORICAL COMMISSION as a/an will expire on 6/30/2023.
Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the HISTORICAL COMMISSION.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

MEMORIAL DAY COMMITTEE

as a/an

REGULAR

member

(committee, commission, Board name)

(regular, associate)

Seek Reappointment

Do Not Seek Reappointment

Sincerely,

Patrick M McKeon

(print name)



(signature)

6.13.2023

(date)

1263 Main Street, 1R
Leicester, MA 01524

(mailing address)

(508) 769-6692

(Phone)

paddyocv580@charter.net

(email)

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Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Patrick M McKeon
1263 Main Street, 1R
Leicester, MA 01524

June 07, 2023

Dear Patrick M McKeon,

Please be advised that your term on the MEMORIAL DAY COMMITTEE as a/an will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the MEMORIAL DAY COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

MEMORIAL DAY COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment X Do Not Seek Reappointment _____

Sincerely,

Paul Lemerise

(print name)

Paul Lemerise
(signature)

6/13/2023
(date)

18 Edward Street
Leicester, MA 01524

(mailing address)

(508) 330-7965

(Phone)

paul.lemerise@protonmail.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Paul Lemerise
18 Edward Street
Leicester, MA 01524

June 07, 2023

Dear Paul Lemerise,

Please be advised that your term on the MEMORIAL DAY COMMITTEE as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the MEMORIAL DAY COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:


Please accept this letter as a request to seek/ not seek reappointment to the

PARKING & TICKETS HEARING OFFICER as a/an Regular member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Gwendolyn Wilcox
(print name)


(signature)

6-10-23
(date)

2 Donahue St
Leicester, MA 01524
(mailing address)

(774) 696-1404
(Phone)

Gwen@antnavica-net
(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicestema.org

Gwendolyn Wilcox
2 Donahue St
Leicester, MA 01524

June 07, 2023

Dear Gwendolyn Wilcox,

Please be advised that your term on the PARKING & TICKETS HEARING OFFICER as a/an will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the PARKING & TICKETS HEARING OFFICER.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator



Leicester Police Department
90 South Main Street
Leicester, MA 01524



Chief
Kenneth M. Antanavica
antanavicak@leicesterpd.org

www.leicesterpd.org

Emergency: 911
Non Emergency: 508-892-7009
Non Emergency: 508-892-7010
Fax: 508-892-7012

June 13, 2023

To: Mr. David Genereux
Town Administrator

Select Board
Town of Leicester

From: Kenneth Antanavica
Chief of Police

Re: Traffic Control Officer Appointments:

The LPD is requesting the following Special Police Officer be appointed Traffic Controllers:

1. John Caforio
2. Michael Kemp

This appointment is only valid while the Officer maintains the standards set forth in the April 20, 2023 summary/ requirements of Leicester Traffic Controllers.

Respectfully requested,

Kenneth Antanavica
Chief of Police

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

Agents to the Select Board as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Frank Bulman, III

Frank Bulman III
(print name)
[Signature]
(signature)

6-10-23
(date)

90 So. Main Street
Leicester, MA 01524

(mailing address)

(508) 892-8625

(Phone)

Bulmanf@leicesterpd.org
(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Frank Bulman, III
90 So. Main Street
Leicester, MA 01524

June 07, 2023

Dear Frank Bulman, III,

Please be advised that your term on the Agents to the Select Board as a/an Employee will expire on 6/30/2023. Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the Agents to the Select Board.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genreux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

CONSTABLES as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Frank Bulman, III

Frank Bulman, III
(print name)
[Signature]
(signature)

6-10-23
(date)

90 So. Main Street
Leicester, MA 01524
(mailing address)

(508) 892-8625
(Phone)

Bulmanf@leicesterpd.org
(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Frank Bulman,III
90 So. Main Street
Leicester, MA 01524

June 07, 2023

Dear Frank Bulman,III,

Please be advised that your term on the CONSTABLES as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CONSTABLES.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genreux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER

2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

Agents to the Select Board

as a/an

Employee

member

(committee, commission, Board name)

(regular, associate)

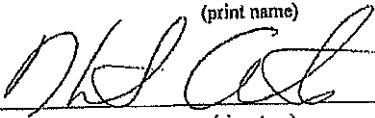
Seek Reappointment

Do Not Seek Reappointment

Sincerely,

Kenneth Antanavica

(print name)



(signature)

6-8-23

(date)

90 South Main St
Leicester, MA 01524

(mailing address)

(508) 892-7010

(Phone)

antanavicak@leicesterpd.org

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Kenneth Antanavica
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Kenneth Antanavica,

Please be advised that your term on the Agents to the Select Board as a/an Employee will expire on 6/30/2023. Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the Agents to the Select Board.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

CONSTABLES as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Kenneth Antanavica

(print name)



(signature)

6-8-23

(date)

90 South Main St
Leicester, MA 01524

(mailing address)

(508) 892-7010

(Phone)

antanavicak@leicesterpd.org

(email)

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www.leicesterma.org

Kenneth Antanavica
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Kenneth Antanavica,

Please be advised that your term on the CONSTABLES as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CONSTABLES.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

Agents to the Select Board as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Alexander Samia Alexander Samia
(print name)

Alexander L. Samia
(signature)

06/08/23
(date)

90 South Main St
Leicester, MA 01524
(mailing address)

(508)-892-7009
(Phone)

samiaa@leicesterpd.org
(email)

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Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Alexander Samia
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Alexander Samia,

Please be advised that your term on the Agents to the Select Board as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the Agents to the Select Board.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Judith C Ivel
130 Pleasant St
Leicester, MA 01524

June 07, 2023

Dear Judith C Ivel,

Please be advised that your term on the HEALTH INSURANCE ADVISORY COMMITTEE as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the HEALTH INSURANCE ADVISORY COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

Samantha Chatterton

From: Judy Ivel <judy_ivel@yahoo.com>
Sent: Thursday, June 15, 2023 10:58 AM
To: Maria Cataloni
Cc: Samantha Chatterton
Subject: Re: Reappointment
Attachments: JUDY IVEL REAPPT.pdf

Maria & Sam

I wish to be reappointed to the Insurance Board for the Town. Thought the form was brought in on Election Day but found it in my side wall. Later today I will put the original form with my signature in the Town mail drop outside. Sorry for the mix up. Sincerely, Judy Ivel

On Wednesday, June 7, 2023 at 06:50:59 PM EDT, Maria Cataloni <catalonim@leicesterma.org> wrote:

Hi Judy,

Please find your inquiry letter attached. The completed form can be returned via email or dropped off to the Town Administrator's office in the Town Hall. In addition, I am mailing out hard copies which can also be returned by mail or brought to the Town Hall.

Regards,

Maria Cataloni
Executive Assistant
Town of Leicester
3 Washburn Square
Leicester, MA 01524
508-892-7077

REAPPOINTMENT/RESIGNATION FORM LETTER

2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ ~~not seek~~ reappointment to the

May House Committee as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Diane Calvano

(print name)

Diane Calvano

(signature)

6/7/2023

(date)

13 Bay Path Road
Spencer, MA 01562

(mailing address)

(508) 335-9706

(Phone)

diane_calvano@yahoo.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

CONSTABLES as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Alexander Samia Alexander Samia
(print name)

Alexander L. Samia
(signature)

06/08/23
(date)

90 South Main St
Leicester, MA 01524

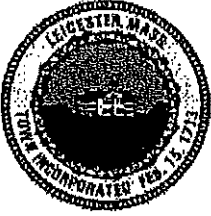
(mailing address)

(508) - 892 - 7009
(Phone)

samiaa@leicesterpd.org

(email)

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Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Alexander Samia
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Alexander Samia,

Please be advised that your term on the CONSTABLES as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CONSTABLES.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:


Please accept this letter as a request to seek/ not seek reappointment to the

CONSTABLES as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Craig Guertin
(print name)


(signature)

6-8-23
(date)

90 South Main St
Leicester, MA 01524
(mailing address)

508 892-7010 EXT 2014
(Phone)

guertinc@leicesterpd.org
(email)

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Town Hall, 3 Washburn Square
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Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Craig Guertin
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Craig Guertin,

Please be advised that your term on the CONSTABLES as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CONSTABLES.

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Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

Agents to the Select Board as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Craig Guertin

(print name)



(signature)

6-8-23

(date)

90 South Main St
Leicester, MA 01524

(mailing address)

508 892-7010

(Phone)

Exp. 2014

guertinc@leicesterpd.org

(email)

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www.leicesterma.org

Craig Guertin
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Craig Guertin,

Please be advised that your term on the Agents to the Select Board as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the Agents to the Select Board.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genreux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

LOCAL EMERGENCY PLANNING COMMITTEE as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Craig Guertin

(print name)



(signature)

6-8-23

(date)

90 South Main St
Leicester, MA 01524

(mailing address)

508 892-7010 Ext. 2014

(Phone)

guertinc@leicesterpd.org

(email)

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Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Craig Guertin
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Craig Guertin,

Please be advised that your term on the LOCAL EMERGENCY PLANNING COMMITTEE as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the LOCAL EMERGENCY PLANNING COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

**REAPPOINTMENT/RESIGNATION FORM LETTER
2023**

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

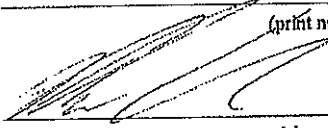
Please accept this letter as a request to seek/ not seek reappointment to the

Agents to the Select Board as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Michael Fontaine


(print name)
(signature)

6/8/20
(date)

**90 South Main St
Leicester, MA 01524**

(mailing address)

508 892 7010 ext 2013
(Phone)

fontainem@leicesterpd.org

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Michael Fontaine
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Michael Fontaine,

Please be advised that your term on the Agents to the Select Board as a/an Employee will expire on 6/30/2023. Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the Agents to the Select Board.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

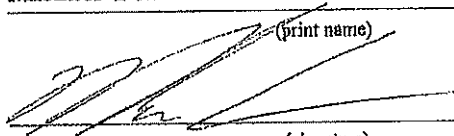
Please accept this letter as a request to seek/ not seek reappointment to the

CONSTABLES as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Michael Fontaine


(signature)

6/8/23
(date)

90 South Main St
Leicester, MA 01524

(mailing address)

508 892 7610 ext 2013
(Phone)

fontainem@leicesterpd.org

(email)

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Town of Leicester
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Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Michael Fontaine
90 South Main St
Leicester, MA 01524

June 07, 2023

Dear Michael Fontaine,

Please be advised that your term on the CONSTABLES as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CONSTABLES.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

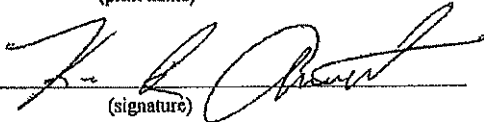
CODE INSPECTION SERVICES as a/an Alternate member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Kevin Ouelette

(print name)


(signature)

6/12/2023
(date)

329 Auburn St
Cherry Valley, MA 01611

(mailing address)

(508) 847-4125

(Phone)

kroplumb43@aol.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterna.org

Kevin Ouelette
329 Auburn St
Cherry Valley, MA 01611

June 07, 2023

Dear Kevin Ouelette,

Please be advised that your term on the CODE INSPECTION SERVICES as a/an Alternate will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CODE INSPECTION SERVICES.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

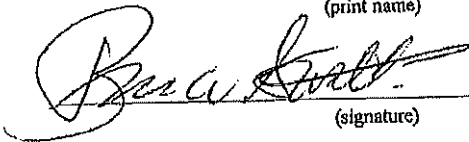
Please accept this letter as a request to seek / not seek reappointment to the
VETERANS' GRAVES REGISTRATION OFFICER as a/an Regular member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Bruce W Swett

(print name)


(signature)

6/10/23
(date)

178 Main Street, Apt. 1
Cherry Valley MA 01611

(mailing address)

(508) 892-9238

(Phone)

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Bruce W Swett
178 Main Street, Apt. 1
Cherry Valley MA 01611

June 07, 2023

Dear Bruce W Swett,

Please be advised that your term on the VETERANS' GRAVES REGISTRATION OFFICER as a/an will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the VETERANS' GRAVES REGISTRATION OFFICER.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

MEMORIAL DAY COMMITTEE as a/an Chair member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Bruce W Swett

Bruce Swett (print name)
(signature)

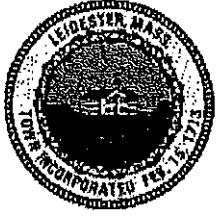
6/11/23
(date)

178 Main Street, Apt. 1
Cherry Valley MA 01611
(mailing address)

(508) 892-9238
(Phone)

(email)

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Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesferma.org

Bruce W Swett
178 Main Street, Apt. 1
Cherry Valley MA 01611

June 07, 2023

Dear Bruce W Swett,

Please be advised that your term on the MEMORIAL DAY COMMITTEE as a/an Chair will expire on 6/30/2023.
Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the MEMORIAL DAY COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

RECEIVED
2023 JUN 13 PM 4: 24
TOWN CLERK'S OFFICE
LEICESTER, MASS.

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

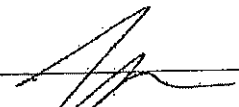
Please accept this letter as a request to seek/ not seek reappointment to the

May House Committee as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment X Do Not Seek Reappointment _____

Sincerely,

James A Reinke
(print name)


(signature)

06/13/2023
(date)

46 Lake Sargent Drive
Leicester, MA 01524
(mailing address)

(508) 212-6688 774-228-1228
(Phone)

reinkeconstruction@gmail.com jreinke@qualitycontracting.us
(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

James A Reinke
46 Lake Sargent Drive
Leicester, MA 01524

June 07, 2023

Dear James A Reinke,

Please be advised that your term on the May House Committee as a/an Member will expire on 6/30/2023.
Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the May House Committee.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER

2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

Agents to the Select Board

as a/an

Employee

member

(committee, commission, Board name)

(regular, associate)

Seek Reappointment

Do Not Seek Reappointment

Sincerely,

Matthew Brady

(print name)

(signature)

6-13-23

(date)

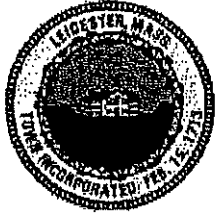
90 So. Main Street
Leicester, MA 01524

(mailing address)

(Phone)

(email)

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Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Matthew Brady
90 So. Main Street
Leicester, MA 01524

June 07, 2023

Dear Matthew Brady,

Please be advised that your term on the Agents to the Select Board as a/an Employee will expire on 6/30/2023. Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the Agents to the Select Board.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

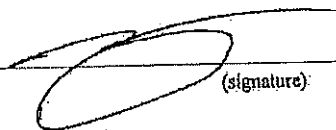
CONSTABLES as a/an Employee member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Matthew Brady

(print name)


(signature)

6-13-23

(date)

90 So. Main Street
Leicester, MA 01524

(mailing address)

(Phone)

(email)

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Leicester, Massachusetts 01524-1333
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Matthew Brady
90 So. Main Street
Leicester, MA 01524

June 07, 2023

Dear Matthew Brady,

Please be advised that your term on the CONSTABLES as a/an Employee will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CONSTABLES.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

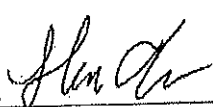
Please accept this letter as a request to seek/ not seek reappointment to the

HEALTH INSURANCE ADVISORY COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Han Tu

(print name)


(signature)

6/13/23
(date)

52 Westview Rd
Worcester, MA 01502

(mailing address)

(774) 420-4308

(Phone)

MRHANTU@AIM.COM

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Han Tu
52 Westview Rd
Worcester, MA 01502

June 07, 2023

Dear Han Tu,

Please be advised that your term on the HEALTH INSURANCE ADVISORY COMMITTEE as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the HEALTH INSURANCE ADVISORY COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

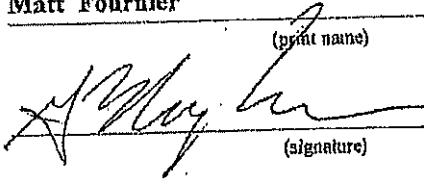
Please accept this letter as a request to seek/ not seek reappointment to the

PARKS & RECREATION COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment Do Not Seek Reappointment

Sincerely,

Matt Fournier
(print name)


(signature)

6/14/2023
(date)

84 Winslow Ave
Leicester, MA 01524
(mailing address)

(508) 424-8598
(Phone)

mattfournier1980@gmail.com
(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

Maria Cataloni

From: Chris Clark <chrisclark1986@gmail.com>
Sent: Thursday, June 8, 2023 6:42 AM
To: Maria Cataloni
Subject: Re: Reappointment

Good Morning Maria,

I am respectively going to decline a reappointment to the commission. My professional career and very busy family life did not allow me to proactively take advantage of my appointment to the board. I feel it is important to allow others the opportunity who can devote more time and energy to the commission the spot.

Please let me know if there is anything else I need to do in order to make this happen.

Thank you,

Chris

On Wed, Jun 7, 2023 at 7:07 PM Maria Cataloni <CataloniM@leicesterma.org> wrote:

Hi Christopher,

Please find your inquiry letter attached. The completed form can be returned via email or dropped off to the Town Administrator's office in the Town Hall. In addition, I am mailing out hard copies which can also be returned by mail or brought to the Town Hall.

Regards,

Maria Cataloni
Executive Assistant
Town of Leicester
3 Washburn Square
Leicester, MA 01524
508-892-7077

MO



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Christopher D Clark
82 Rawson Street
Leicester, MA 01524

June 07, 2023

Dear Christopher D Clark,

Please be advised that your term on the COMMISSION ON DISABILITIES as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the COMMISSION ON DISABILITIES.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

**REAPPOINTMENT/RESIGNATION FORM LETTER
2023**

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

COMMISSION ON DISABILITIES as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

Christopher D Clark

(print name)

(signature)

(date)

82 Rawson Street
Leicester, MA 01524

(mailing address)

(Phone)

chrisclark1986@gmail.com

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E. G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**

Maria Cataloni

From: Rich Jenkins <rich@jimblackgroup.com>
Sent: Wednesday, June 7, 2023 7:00 PM
To: Maria Cataloni
Cc: Samantha Chatterton
Subject: Re: Reappointment

Good afternoon,

I am actually moving and for that reason, I will not be seeking reappointment. Thank you for reaching out though. The follow-up is appreciated.

On Wed, Jun 7, 2023 at 6:49 PM Maria Cataloni <CataloniM@leicesterma.org> wrote:

Hi Rich,

Please find your inquiry letter attached. The completed form can be returned via email or dropped off to the Town Administrator's office in the Town Hall. In addition, I am mailing out hard copies which can also be returned by mail or brought to the Town Hall.

Regards,

Maria Cataloni
Executive Assistant
Town of Leicester
3 Washburn Square
Leicester, MA 01524
508-892-7077



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Rich Jenkins
2 Salminen Dr
Leicester, MA 01524

June 07, 2023

Dear Rich Jenkins,

Please be advised that your term on the ECONOMIC DEVELOPMENT COMMITTEE as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the ECONOMIC DEVELOPMENT COMMITTEE.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

ECONOMIC DEVELOPMENT COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment _____

Sincerely,

Rich Jenkins

(print name)

(signature)

(date)

2 Salminen Dr
Leicester, MA 01524

(mailing address)

(413) 668-8336

(Phone)

rich@jimblackgroup.com

(email)

*****PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E. G. EMAIL ADDRESS, PHONE NUMBER, ETC.)**

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

CIPC - ONE YEAR TERMS

as a/an

Member

member

(committee, commission, Board name)

(regular, associate)

Seek Reappointment _____

Do Not Seek Reappointment

Sincerely,

Dorothy Ann Dudley

(print name)

Dorothy Ann Dudley

(signature)

6/11/2023

(date)

11 Harberton Drive
Leicester, MA 01524

(mailing address)

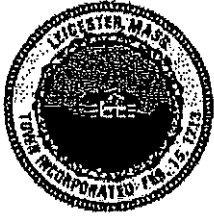
(508) 892-8497

(Phone)

daduds@verizon.net

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Dorothy Ann Dudley
11 Harberton Drive
Leicester, MA 01524

June 07, 2023

Dear Dorothy Ann Dudley,

Please be advised that your term on the CIPC - ONE YEAR TERMS as a/an Member will expire on 6/30/2023.

Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the CIPC - ONE YEAR TERMS.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

Dear Select Board:

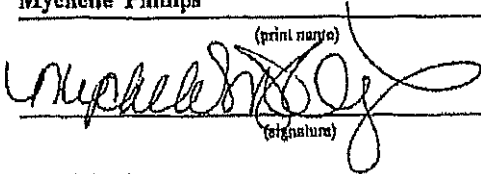
Please accept this letter as a request to seek/ not seek reappointment to the

ECONOMIC DEVELOPMENT COMMITTEE as a/an Member member
(committee, commission, Board name) (regular, associate)

Seek Reappointment _____ Do Not Seek Reappointment

Sincerely,

Mychelle Phillips

(print name)


(signature)

6/12/2023
(date)

35 Waite Street
Leicester, MA 01524

(mailing address)

(978) 833-1915

(Phone)

mphilips@leominstercu.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)

REAPPOINTMENT/RESIGNATION FORM LETTER
2023

Office of the Select Board
Town Hall 3 Washburn Square
Leicester MA 01524

RECEIVED
2023 JUN 13 AM 11:50
TOWN CLERK'S OFFICE
LEICESTER, MASS.

Dear Select Board:

Please accept this letter as a request to seek/ not seek reappointment to the

REGISTRAR OF VOTERS

as a/an

(committee, commission, Board name)

(regular, associate)

Seek Reappointment

Do Not Seek Reappointment

Sincerely,

Maureen E Connery

(print name)

Maureen E. Connery

Maureen E. Connery

(signature)

6/

(date)

63 King Street

Leicester, MA 01524

(mailing address)

508 735-1873
(508) 892-9142

(Phone)

mconnery5@yahoo.com

(email)

***PLEASE MARK UP THIS FORM IF ANY OF YOUR INFORMATION HAS CHANGED (E.G. EMAIL ADDRESS, PHONE NUMBER, ETC.)



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

Maureen E Connery
63 King Street
Leicester, MA 01524

June 07, 2023

Dear Maureen E Connery,

Please be advised that your term on the REGISTRAR OF VOTERS as a/an will expire on 6/30/2023.
Please return the enclosed application to the Select Board office by 6/15/2023, indicating your desires for reappointment on the REGISTRAR OF VOTERS.

If you have any questions, please feel free to call our office at 508-892-7077.

Sincerely,

David Genereux, Town Administrator



Leicester Police Department
90 South Main Street
Leicester, MA 01524



Chief
Kenneth M. Antanavica
antanavicak@leicesterpd.org

www.leicesterpd.org

Emergency: 911
Non Emergency: 508-892-7009
Non Emergency: 508-892-7010
Fax: 508-892-7012

June 13, 2023

To: Mr. David Genereux
Town Administrator

Select Board
Town of Leicester

From: Kenneth Antanavica
Chief of Police

Re: Special Police Officer Appointments/Re-appointments:

The LPD is requesting the following Special Police Officers for re-appointment:

- | | |
|-----------------|---------------------|
| 1. Paul Doray | 4. Joseph Fontaine |
| 2. Jeffrey Tebo | 5. Timothy Fontaine |
| 3. Steve Zecco | 6. Curtis Sampson |

This appointment is only valid while the Officer maintains their certification with the POST commission.

Respectfully requested,

Kenneth Antanavica
Chief of Police



Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

June 20, 2023

To: Select Board
From: David Genereux, Town Administrator
RE: **Report of the Town Administrator's Office**

The following is a report on the general activities of the Town Administrator through June 20, 2023. This is a partial listing.

Public Buildings/Bids

- Auburn Street Bridge – Preparation and Posting
- Borger Railings – Preparation and Posting
- Borger Walkways – Bid Opening and Review
- Borger Bathrooms – Bid Opening and Review
- Borger Walkways – Bid Opening and Review

Citizen Issues

- Joe's Auto partner meetings and discussion over lack of progress and plan approval in 7-month timeframe. Discussion over measures to obtain temporary license. (DG & SC)
- Meeting and discussion over conservation issue and length of time to receive approval/responses. (DG & SC)
- Response to three public records requests

Financial/Budgetary

- Discussion of salary lines in TA budget. (DG & SC)
- Review of alternate budgets with emergency funds (DG)
- Discussions and de-escalation conversations with Cape Cod Builders regarding proposed offer (DG MC & SC)

Human Resources

- Review of resumes for building inspector resumes. (DG & SC)

Misc.

- Submitted paperwork for Hazardous Waste event held at Recycling Center June 10th. (MC)
- Leicester PD Canopy plans for bid. (DG & MC)
- Management of drop-off ARPA applications and correspondences with committee over



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June 20, 2023

To: Select Board
From: David Genreux, Town Administrator
RE: **Town Buildings Report**

The following is a report on the general activities regarding town buildings per order of the Select Board.

Borger

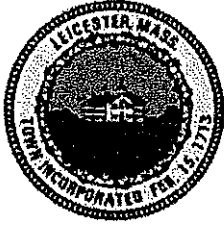
- The Town received a bid for Borger ADA entrances after a procurement advertised in the Central Register and on Commbuys – Adams and Ruxton of West Springfield - \$47,147.79
- On the same day, we also received bids for construction of an ADA accessible bathroom at Borger. Monadnock Commercial Building Co. of Jaffrey NH won the bid. - \$123,604
- We also have a bid out for the ADA handrails at Borger. That bid is due on July 10. Once these projects are completed, the first floor of the building will be ready for occupancy.
- We will be installing sprinklers throughout the building next summer. We are also seeking grant funding to install an elevator during the same time frame.

Victorian Houses

- Miscellaneous information on the Houses:
Winslow: 4,888 sq ft - 12 bed, 4 bath, 1 kitchen.
Hitchcock: 3,504 sq ft - 13 bed, 4 bath, 1 kitchen
Lane: 4,404 sq ft - 6 bed, 4 bath, 2 kitchens
1812: 3,674 sq ft - 6 bed, 3 bath, 3 kitchens
Russell: 4,072 sq ft - 3 bed, 4 bath, 2 kitchens
- I have finalized the bids specifications with the auctioneer. I am waiting for the final advertising flyers and information before we start marketing the five properties. We have targeted the second week in September for a sale date, likely a Wednesday morning. There will be open houses taking place during the summer months leading up to the sale.
- The 1812 House will be sold in September but will not close until after Town Meeting. The Planning Board will be working on a street acceptance plan for that meeting, which will give legal frontage to Barret and the Staff House.
- We are working on quotes for removal of a dual sewer line connection between the Gym and Winslow.

Barrett, Hampshire, & Berkshire

- We have started work on Barrett to get it open for use for transitional Housing by the Central Massachusetts Housing Alliance. We are planning on having Barrett ready in July, with Hampshire and Berkshire to follow. The financials will start being reported as the work on the



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Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

June 20, 2023

To: Select Board
From: David Genereux, Town Administrator
RE: **Contract awards**

Bids for two projects designed to get the Borger Building ready for first floor occupancy closed on June 14, 2023. Despite being advertised in the Central Register and on Commbuys, the Town only received one bid for each project. The bidders and their bids are listed below:

Borger ADA entrances – Adams and Ruxton of West Springfield - \$47,147.79
Borger ADA accessible bathroom - Monadnock Commercial Building Co. of Jaffrey NH. - \$123,604

Reference checks are ongoing. I will be meeting with the contractors this week to ensure that they can do the job in a timely basis. I hereby request that the Board authorize me to sign the contracts, assuming that there are no issues with the companies or the timeline.

Please contact me with any questions.

Borger Building Bathroom Installation-- Town of Leicester

TOWN OF LEICESTER
Leicester, Massachusetts

Office of the Town Administrator
Town of Leicester
3 Washburn Square
Leicester, MA 01524

The undersigned proposes to provide the scope of services for the Town of Leicester as follows,
using licensed technicians.

Scope of Work

The total bid for this project, is:

\$123,604.00 and Dollars (~~\$~~)

In submitting this bid, I hereby certify that I have at least five (5) years-experience in performing the work listed in the IFB, and that my company has been in business under the same name for at least five (5) years.

JH Clough
Signature

I hereby agree to abide by the terms and conditions listed in the bid documents.

Signature: <u>JH Clough</u>	Address: <u>32 Fitzgerald Dr.</u>
Title: <u>Member</u>	<u>Warr #10</u>
Company: <u>Monkrock Commercial Building Co.</u>	<u>Jarrett, NJ 03452</u>
Date Signed: <u>6/13/23</u>	Telephone: <u>603-255-6120</u>



Liberty Mutual Surety
 Attention: LMS Claims
 P.O. Box 34526
 Seattle, WA 98124
 Phone: 206-473-6210
 Fax: 866-548-6837
 Email: HOSCL@libertymutual.com
 www.LibertyMutualSuretyClaims.com

The Ohio Casualty Insurance Company
BID OR PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, That we, Monadnock Commercial Building Company, LLC

of 32 Fitzgerald Dr. Unit #10, Jaffrey, NH 03452

(hereinafter called the Principal) as Principal, and The Ohio Casualty Insurance Company, with its principal office in the City of Boston, Massachusetts (hereinafter called the Surety), as Surety, are held and firmly bound unto Town of Leicester, MA

of 3 Washburn Square, Leicester, MA 01524

(hereinafter called the Obligeo) in the penal sum of Five Percent of Bid Amount

Dollars 5% of Bid Amount lawful money of

the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas, the Principal has submitted the accompanying bid dated June 14, 2023 for Borger Building Bathroom Installation

NOW, THEREFORE, if the Obligeo shall make any award according to the terms of said bid and the Principal shall enter into a contract with said Obligeo in accordance with the terms of said bid and provide a bond for the faithful performance thereof within the time specified; or if no time is specified within thirty days after the date of said award; or if the Principal shall, in the case of failure so to do, indemnify the Obligeo against any loss the Obligeo may suffer directly arising by reason of such failure, not exceeding the penalty of this bond, then this obligation shall be null and void; otherwise to remain in full force and virtue.

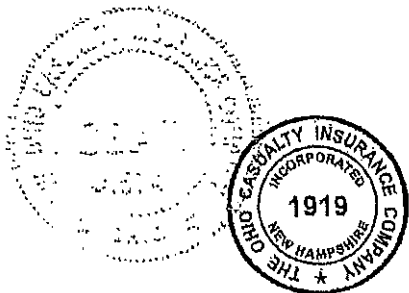
Signed, sealed and dated: June 14, 2023

Monadnock Commercial Building Company, LLC
 Principal

By: _____

The Ohio Casualty Insurance Company

By: Francis Qulspe (Attorney-in-fact)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

The Ohio Casualty Insurance Company
POWER OF ATTORNEY

Principal: Menasha Commercial Building Company, LLC
Agency Name: BOUFFORD INSURANCE AGENCY
Bond Number: BID-0019084
Obligee: Town of Leicester, MA
Bid Bond Amount: (5% of Bid Amount) Five Percent of Bid Amount

KNOW ALL PERSONS BY THESE PRESENTS: that The Ohio Casualty Insurance Company, a corporation duly organized under the laws of the State of New Hampshire (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Francis Quippe in the city and state of Bedford, NH, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 26th day of September, 2016.



The Ohio Casualty Insurance Company

By: David M. Carey, Assistant Secretary

Not valid for mortgage, note, deed, rate of interest, currency rate, interest rate or residual value guarantees.

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

On this 26th day of September, 2016, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of The Ohio Casualty Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1128044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of The Ohio Casualty Insurance Company, which is now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature or electronic signatures of any assistant secretary of the Company or facsimile or mechanically reproduced or electronic seal of the Company, wherever appearing upon a certified copy of any power of attorney or bond issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary of The Ohio Casualty Insurance Company do hereby certify that this power of attorney executed by said Company is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Company this 14th day of June, 2023.



By: Renee C. Llewellyn, Assistant Secretary

For bond and/or Power of Attorney (POA) verification inquiries, please call 610 822 8740 or email bnc@ohiocasualty.com



MONACOM-01

FQUISPE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Boyd & Boufford Insurance Agency, LLC 167 S River Road Unit 10 Bedford, NH 03110	CONTACT NAME: Francis Quispe		
	PHONE (A/C, No, Ext): (603) 673-7228	FAX (A/C, No): (603) 673-7290	
INSURED Monadnock Commercial Building Company LLC Jan Clough 32 Fitzgerald Drive Unit 10 Jaffrey, NH 03452	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Motorists Commercial Mutual		13331
	INSURER B: Brickstreet Mutual Insurance Company		
	INSURER C:		
	INSURER D:		
	INSURER E:		

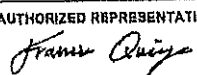
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> SEC <input type="checkbox"/> LOC OTHER: General Aggregate	X		5000206157	3/25/2023	3/25/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			5000206157	3/25/2023	3/25/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			5000207883	3/25/2023	3/25/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WCB1035593	3/25/2023	3/25/2024	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
reference project: Borger Building Bathroom Installation

The Certificate holder shown below is an additional insured under the General Liability provided a written contract, permit or agreement to such exists prior to a loss.

CERTIFICATE HOLDER Town of Leicester 3 Washburn Square Leicester, MA 01524	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

TOWN OF LEICESTER

Leicester, Massachusetts

CERTIFICATE OF GOOD FAITH/NON-COLLUSION

Non-Collusion Affidavit of Prime Bidder

State of New Hampshire
County of Cheshire

(1) He/she is (owner, partner, officer, representative, or agent) Member that has submitted the attached bid.

(2) He/she is fully informed respecting the preparation and contents of the attached Bid and of all circumstances respecting such Bid.

(3) Such Bid is genuine and is not a collusive or sham Bid.

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with other Bidder, firm, or person to submit a collusive or sham bid in connection with the Contract for which the Bid has been submitted; or to refrain from bidding in connection with such Contract; or has in any manner, indirectly sought by agreement, or collusion, or communication, or conference with any other Bidder, firm, or person to fix the price or prices in the attached Bid or of any Bidder, or to secure through any collusion, conspiracy, connivance, or agreement any advantage against the Town of Leicester or any person interested in the proposed contract.

(5) The price or prices quoted in the attached Bid are fair and proper are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, employees, or parties in interest, including this affidavit.

(Signed) [Signature]
Member
Title

Subscribed and sworn to me before this 13 day of June, ²⁰²³2022.

[Signature]
Notary Public

My Commission expires: _____

Jeanetta M. Lyman
Notary Public, State of New Hampshire
My Commission Expires Nov. 18, 2025

Borger Building Bathroom Installation-- Town of Leicester

TOWN OF LEICESTER

Leicester, Massachusetts

ATTESTATION CERTIFICATION

Bid Pursuant to M.G.L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required by law.

03-0376496
Social Security or
Federal Identification #

Monadnock Commercial Building CO.
Signature of Individual or Corporate
Name

By: JH Clough
Corporate Officer

Date: 6/13/23

(PLEASE PRINT)
BUSINESS NAME Monadnock Commercial Building CO.
STREET ADDRESS 32 Fitzgerald Rd
P.O. BOX Unit #10
CITY, STATE, ZIP Jaffrey, NH 03452

PROFESSIONAL PRACTICE STATEMENT

The undersigned further certifies under penalties of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of Section 29F of Chapter 29, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulations promulgated thereunder.

Date: 6/13/23

Monadnock Commercial Building CO.
Name of Bidder

By: JH Clough

Jon Clough member
(Print) Title and name of person signing

32 Fitzgerald Rd Unit #10
Business Address

603-235-6120
Telephone #

Jaffrey, NH 03452
City, State, Zip



Major Projects completed 2022 -2023

City of Keene	Contract Price \$115,781.65
3 Washington St.	Contract Price \$182,286.00
Keene, NH 03431	City Wall Repairs
Brett Rusnock 603-209-2480	Transfer Station
Greater Portland Metro	Contract Price \$107,571.00
114 Valley St.	Office Fit out
Portland, ME 04102	
Glenn Fenton 207-517-3029	
Raptor Scientific	Contract Price \$15,000.00 Date Completed 12/15/22
375 Jaffrey Rd.	Office Fit out
Peterborough, NH 03458	
Dan Levy 603-497-0538	
SubCom	Contract Price \$1,200,000.00 Date Completed 11/30/22
100 Piscataqua Rd.	Office Fit Out
Newington, NH 03801	
Robert Prieto 603-300-8559	
SubCom	Contract Price \$1,500,000.00 Date Completed 8/12/22
100 Piscataqua Rd.	Office Fit out
Newington, NH 03801	



SubCom

Contract Price \$156,000.00 Date completed 7/25/22

120 Shattuck Way

Bathroom Remodel

Newington, NH 03801.

Borger Building Exterior Walkway Installation--Town of Leicester

TOWN OF LEICESTER
Leicester, Massachusetts

BID CHECKLIST

- | | Initials |
|---|-----------------------------|
| 1. Signed Bid Form | <u> </u> |
| a. Signed certification of five years-experience in trade | <u> </u> |
| b. Signed Certification of five-years under same company name | <u> </u> |
| 2. Certificate of Good Faith/Non-Collusion | <u> </u> |
| 3. Attestation Certification | <u> </u> |
| a. Professional Practice Statement | <u> </u> |
| 4. References from State/Municipal entities | <u> </u> |
| 5. Five percent (5%) bid bond | <u> </u> |

Bid Documents reviewed by:
Signature

 Dorothy Ostrowski/President

Borger Building Exterior Walkway Installation- Town of Leicester

TOWN OF LEICESTER
Leicester, Massachusetts

BID FORM

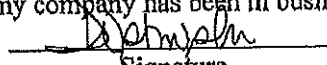
Office of the Town Administrator
Town of Leicester
3 Washburn Square
Leicester, MA 01524

The undersigned proposes to provide the scope of services for the Town of Leicester as follows,
using licensed technicians.

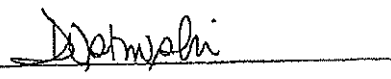
Scope of Work

The total bid for this project, is:

Forty-seven thousand one hundred forty seven and 79/100 Dollars (\$ 47,147.79)

In submitting this bid, I hereby certify that I have at least five (5) years-experience in
performing the work listed in the IFB, and that my company has been in business
under the same name for at least five (5) years. 
Signature

I hereby agree to abide by the terms and conditions listed in the bid documents.

Signature:  Address: 600 Union Street
Title: President West Springfield, MA 01089
Company: Adams & Ruxton Construction Company
Date Signed: 6/13/2023 Telephone: (413)734-2138

Borger Building Exterior Walkway Installation- Town of Leicester

TOWN OF LEICESTER
Leicester, Massachusetts

CERTIFICATE OF GOOD FAITH/NON-COLLUSION

Non-Collusion Affidavit of Prime Bidder

State of Massachusetts
County of Hampden

- (1) He/she is (owner, partner, officer, representative, or agent) President that has submitted the attached bid.
- (2) He/she is fully informed respecting the preparation and contents of the attached Bid and of all circumstances respecting such Bid.
- (3) Such Bid is genuine and is not a collusive or sham Bid.
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with other Bidder, firm, or person to submit a collusive or sham bid in connection with the Contract for which the Bid has been submitted; or to refrain from bidding in connection with such Contract; or has in any manner, indirectly sought by agreement, or collusion, or communication, or conference with any other Bidder, firm, or person to fix the price or prices in the attached Bid or of any Bidder, or to secure through any collusion, conspiracy, connivance, or agreement any advantage against the Town of Leicester or any person interested in the proposed contract.
- (5) The price or prices quoted in the attached Bid are fair and proper are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, employees, or parties in interest, including this affidavit.

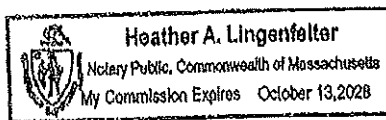
(Signed) [Signature]

President
Title

Subscribed and sworn to me before this 13th day of June, 2022.

[Signature]
Notary Public

My Commission expires: 16.13.2028



Borger Building Exterior Walkway Installation-- Town of Leicester

TOWN OF LEICESTER
Leicester, Massachusetts

ATTESTATION CERTIFICATION

Bid Pursuant to M.G.L. Ch. 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required by law.

04-1015740
Social Security or
Federal Identification #

Dorothy Ostrowski
Signature of Individual or Corporate
Name

By: Dorothy Ostrowski/President
Corporate Officer

Date: 6/13/2023

(PLEASE PRINT)

BUSINESS NAME Adams & Ruxton Construction Company

STREET ADDRESS 600 Union Street

P.O. BOX _____

CITY, STATE, ZIP West Springfield, MA 01089

PROFESSIONAL PRACTICE STATEMENT

The undersigned further certifies under penalties of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of Section 29F of Chapter 29, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulations promulgated thereunder.

Date: 6/13/2023

Adams & Ruxton Construction Company
Name of Bidder

By: *Dorothy Ostrowski*

Dorothy Ostrowski/ President
(Print) Title and name of person signing

600 Union Street
Business Address

(413) 734-2138
Telephone #

West Springfield, MA 01089
City, State, Zip

Borger Building Exterior Walkway Installation— Town of Leicester

TOWN OF LEICESTER
Leicester, Massachusetts

Performance References from Massachusetts Municipal/State Organizations

#1
Contact Al Delude/Lisa Thompson
Company Springfield Technical Community College
Address One Armory Square, Springfield, MA
Telephone 413-755-4794
IFB 2023-01 Building 28 West Landing & Stair
Repair, replacement of the B28 west exterior
stairwell and repairs of the exterior south stairwell

#2
Contact Al Delude/Lisa Thompson
Company Project: RFR 2022-35 sidewalk replacement, stair and rail repair, rail replacement
Address Springfield Technical Community College
Telephone One Armory Square, Springfield, MA 413-755-4794

#3
Contact Lesley Corda-Majeski
Company Wellesley College
Address Project: Founders Parking Lot ADA Improvements
Telephone 106 Central Street, Wellesley, MA 781-283-2795

#4
Contact Robert LaPlante
Company KeyBank
Address Various Locations: We have completed several projects over the last year for Key Bank including: ADA concrete ramp repairs, installation of concrete sidewalks, exterior upgrades and improvement, bank signage and canopies, water main break repairs, patching pavement.
Telephone 518-380-0128

#5
Contact Robin Carvide
Company Ludlow Housing Authority
Address Project: Laundry Room Accessibility and Expansion
Telephone 114 Wilson Street Ludlow MA 413-589-7272

#6
Contact Michael-Ray Jefferys
Company Mass Development
Address 1550 Main Street Springfield, MA
Telephone Project: 1550 Code Upgrades 978-505-4741



Swiss Re
Corporate Solutions

BID BOND

CONTRACTOR:

(Name, legal status and address)

Adams & Ruxton Construction Co.
600 Union Street
West Springfield, MA 01089

OWNER:

(Name, legal status and address)

Town of Leicester, Borger Building
9 Washburn Square
Leicester, MA 01524

BOND AMOUNT: FIVE PERCENT OF BID

5%

PROJECT:

(Name, location or address, and Project number, if any)

Install 2 Exterior ADA Ramps
Job #2310

SURETY:

Swiss Re Corporate Solutions America Insurance Corporation
1200 Main Street, Suite 800
Kansas City, MO 64105

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the project, the provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, it is intended that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of June, 2023

(Witness)

(Witness)
Nina Kubian, Bond Administrator

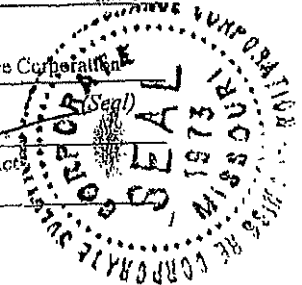
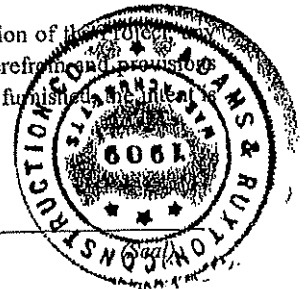
Adams & Ruxton Construction Co.

(Principal) Dorothy O'Sullivan

(Title) PRESIDENT

Swiss Re Corporate Solutions America Insurance Corporation

(Surety)
(Title) Joseph M. Phillips, Attorney-In-Fact



SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC")
WESTPORT INSURANCE CORPORATION ("WIC")

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

JOSEPH PHILLIPS, JOCELYN DOUGLAS, AND NINA KUBLAN

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President of SRCSPIC & Senior Vice President of WIC

By Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC & Vice President of WIC



IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

this 10 day of NOVEMBER, 20 22

State of Illinois
County of Cook

Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation
Westport Insurance Corporation

On this 10 day of NOVEMBER, 20 22, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SRCSPIC and Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



Christina Manisco

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 14 day of June, 20 23.

Jeffrey Goldberg, Senior Vice President & Assistant Secretary of SRCSAIC and SRCSPIC and WIC



Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

June 20, 2023

To: Select Board
From: David Genereux, Town Administrator
RE: **Recruitments**

With the FY 2024 budget strategy being voted by the Board, and with the School Department being fully funded, departments have asked me what is happening with the current vacant staff positions. The positions, and the reasons for filling them are listed below:

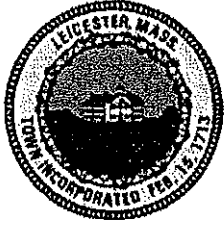
Police (2 positions) – The Chief reports that due to one officer being out on IOD (for which is being paid for), and the two positions being vacant, he is being forced to use overtime to properly staff shifts. This is affecting the ability of staff to provide the resident with the quality service that they need, especially in situations regarding investigation.

DPW (2 Positions) – The DPW superintendent is spending significant time mowing due to the personnel shortage, It is hoped that if the Board fills these positions, we will be able to do perform mowing and snow plowing on the campus this year.

Assistant Planner - In speaking with the DIS director, he would like to have a Conservation Agent in place, as it is difficult to get the conservation work done. This position may be part time.

Assistant Town Administrator – This position is in place to keep the HR and economic development functions running. We have managed to do it, but the Administrative Assistant spends the majority of her hours paying campus bills. I have moved the Grant Writer upstairs, but I try to leave her alone as much as possible. We are functioning, but our filing is becoming problematic.

Please contact me with any questions.



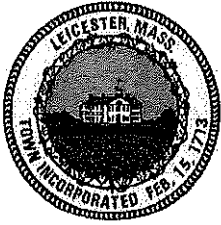
Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

June 20, 2023

To: Select Board
From: David Genereux, Town Administrator
RE: **Items #7e and 7f**

These two items were requested for inclusion by Board members

Please contact me with any questions.



Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7077 Fax: (508) 892-7070
www.leicesterma.org

Select Board Proposed Summer/FY24 Meeting Schedule

- **Monday June 26, 2023 – 6:00 PM**
- **Monday July 17, 2023 – 6:00 PM**
- **Monday August 7, 2023 – 6:00 PM**
- **Monday August 21, 2023 – 6:00 PM**
- **Monday September 11, 2023 – 6:00 PM**
- **Monday September 18, 2023 – 6:00 PM**
- **Monday October 2, 2023 – 6:00 PM**
- **Monday October 16, 2023 – 6:00 PM**
- **Monday November 6, 2023 – 6:00 PM**
- **Monday November 20, 2023 – 6:00 PM**
- **Monday December 4, 2023 – 6:00 PM**
- **Monday December 18, 2023 – 6:00 PM**
- **Tuesday January 2, 2024 – 6:00 PM**
- **Tuesday, January 16, 2024 – 6:00 PM**
- **Monday February 5, 2024 – 6:00 PM**
- **Tuesday February 20, 2024 – 6:00 PM**
- **Monday March 4, 2024 – 6:00 PM**
- **Monday March 18, 2024 – 6:00 PM**
- **Monday April 1, 2024 – 6:00 PM**
- **Monday April 15, 2024 – 6:00 PM**
- **Monday May 6, 2024 – 6:00 PM**
- **Monday May 20, 2024 – 6:00 PM**
- **Monday June 3, 2024 – 6:00 PM**
- **Monday June 17, 2024 – 6:00 PM**



Town of Leicester

Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7077 Fax: (508) 892-7070
www.leicesterma.org

To: Select Board/Advisory Committee

Re: May 26 Through June 15- Grants Manager Summary of Work & Progress

Funding Application Submittals

- Recycling Dividends Program – Recycling Points Grant (Award Amount TBD, July 2023 Award)
- Walmart Community Grant – Police K9 (\$5,000, Award Summer 2023)
- Walmart Community Grant – Fire Capital (\$5,000, Award Summer 2023)
- T-Mobile – Round 2, Library Capital (\$32,000)
- Mass Association of Councils on Aging, Outreach – In Progress 95% Complete, Social Outreach (\$30K-40K Range)
- Regional Energy Planning Assistance – (3,500) Technical Reporting Assistance
- CSX – Round 2, Police K9 – In Beginning Progress (20K Range)

Grant Approvals

- Greater Worcester Foundation – K9, Award \$3,000
- Greater Worcester Foundation – Fire Radio Straps \$928
- Anne Gobi Budget Request Award – Fire Turnout Gear \$50,000

Grant Denials

- Municipal Assistance Coordinator Host – Recycling Coordinator, Lost to Regional Entity
- Aftermath K-9

Grant Research

- SNEP 2023 Stormwater and Natural Infrastructure Grant – Pursue Week of 6/18
- Youth Substance Abuse Prevention – BOH, opted out after meeting with regional school regarding criteria
- Microsoft Tech Grants – Registration process complete, likely to pursue for library tech
- Cummings Foundation – Drones, Likely to Pursue

Project Management/Miscellaneous

- ADA surveys distributed and sent to department heads, working with vendor to compile report. Social media setup for surveys
- Vision Plan Contract – Conversations with CMRPC to rollout project and correspondences