

**SELECT BOARD MEETING MINUTES
JANUARY 25, 2021 AT 6:00PM
VIRTUAL MEETING**

CALL TO ORDER/OPENING

Chairwoman Provencher called the meeting to order at 6:02pm. Chair Dianna Provencher, Vice-Chair Harry Brooks, Second Vice-Chair John Shocik, Selectman Rick Antanavica, Town Administrator David Genereux, and Assistant Town Administrator Kristen Forsberg were in attendance. Selectman Herb Duggan, Jr.

1. SCHEDULED ITEMS

a. 6:00pm - Liquor License Transfer of Ownership – Jan’s Package Store All Alcohol License

A motion was made by Mr. Brooks and seconded by Mr. Shocik to open the public hearing. Roll Call: 4:0:0

Matthew Porter, attorney for Jesang Corporation, introduced the applicant and summarized the proposed transaction. A motion was made by Mr. Brooks and seconded by Mr. Shocik to close the public hearing at 6:12pm. Roll Call: 4:0:0

A motion was made by Mr. Brooks and seconded by Mr. Shocik to allow the transfer of the liquor license from Jan’s Package Store to Jesang Corporation. Roll Call: 4:0:0

A motion was made by Mr. Brooks and seconded by Mr. Shocik to pledge the liquor license. Roll Call: 4:0:0

b. 6:05pm – Common Victualler License Transfer – Good Guys Pizza

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to approve the common victualler license transfer. Roll Call: 4:0:0

c. 6:10pm – Memorial School Discussion

Mr. Antanavica stated that he would like to see the School Committee make a final decision on whether to examine Memorial School as a site for a new middle school. Mr. Shocik stated that the Town’s residents had expressed that Memorial should be used as a new school site at the Special School Town Meeting in September 2020. Town administrator David Genereux and Superintendent Marilyn Tencza discussed the process of going through the MSBA for a new school. School Committee Chair Nathan Hagglund stated that the School Committee should not be the ultimate authority on selling or developing the Memorial School site and that the Town should consider the future value the land has for the Town.

2. PUBLIC COMMENT PERIOD

No members of the public provided public comment.

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

Student Liaisons Erin Arsenault and Jacob Stolberg provided an update on upcoming events with the schools and the new semester.

b. Town Administrator Report

David Genereux read highlights from the Town Administrator's report including discussions to host a local COVID-19 vaccination site, recent revenue projections that will affect the FY22 budget, and the proposed energy aggregation program.

c. Health Agent COVID-19 Update

Health Agent Francis Dagle discussed the recent case numbers for COVID-19, the vaccination efforts through Harrington Hospital, and the preparations needed to set up a local COVID-19 vaccination site.

d. Select Board Reports

Select Board members discussed ice concerns on local roads, potential discussions with Becker College, the ongoing Town census, and the opening of the Mexican restaurant Mi Cocina.

4. RESIGNATIONS & APPOINTMENTS

a. Resignation – Amy Moulton – Treasurer/Collector Department Assistant

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to accept Amy Moulton's resignation and send a letter of thanks. Roll Call: 4:0:0

b. Appointment – Alissa Ayres - Treasurer/Collector Department Assistant

A motion was made by Mr. Brooks and seconded by Mr. Shocik to accept Alissa Ayres' appointment as Department Assistant in the Treasurer/Collector's office. Roll Call: 4:0:0

c. Appointment – Ferol Smith – Bylaw Committee

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to accept Ferol Smith's appointment to the Bylaw Committee. Roll Call: 4:0:0

d. Appointment – Heidi Cooper – Agricultural Commission Alternate

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to accept Heidi Cooper's appointment as an alternate on the Agricultural Commission. Roll Call: 4:0:0

5. OTHER BUSINESS

a. Discussion/Vote Reserve Fund Transfer - \$12,000 – High School Fire Panel

David Genereux explained the need for a fire panel based on the fire chief and school facilities manager's inspections. Additionally, Mr. Genereux noted that the vendor would be able to install a replacement immediately after the approval of the reserve fund transfer. A motion was made by Mr. Brooks and seconded by Mr. Antanavica to transfer \$12,000 from the reserve fund to cover the replacement of the fire pump panel and allow the Select Board Chair to sign all pertinent documents. Roll Call: 4:0:0

b. Discussion/Vote 03/18/21 as the close date of the Spring Annual Town Meeting warrant

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to set March 18th 2021 as the close date for the Spring Town Meeting Warrant. Roll Call: 4:0:0

c. Letter of support – State funding for extrications tool

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to have the Select Board Chair sign a letter of support for state funding for extrication tools. Roll Call: 4:0:0

d. Discussion/Vote - Hillcrest Replacement Building Design

David Genereux summarized the proposal from Dixon Salo Architects for a design of a replacement building at Hillcrest Country Club and the estimated cost for the design work. Mr. Antanavica stated he was supportive of this approach given the numerous deficiencies with the current building and the Town control of the project. Sandy Wilson questioned if the Town would need to submit a request for architectural services for this contract. David Genereux stated that it would not be necessary as architectural services fall under the 30b exemption for professional services procurement. A motion was made by Mr. Antanavica and seconded by Mr. Brooks to

state the Select Board's interest in moving forward with a replacement building design. Roll Call: 4:0:0

e. 1 Paxton Street Donation - \$1,302.44 – Leicester Historical Society

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to accept the donation from the Leicester Historical Society. Sandy Wilson questioned if the expense for boiler repair would be submitted for reimbursement as a warrant article. David Genereux stated that a warrant article for Spring Town meeting would be prepared after a request for reimbursement was received from the Leicester Historical Commission. Roll Call: 4:0:0

f. Senior Center Donations

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to accept the donations to the Senior Center. Roll Call 4:0:0

g. EMS Donation

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to accept the EMS donation. Roll Call: 4:0:0

h. Fire Donation

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to accept the donation to the fire department. Roll Call: 4:0:0

i. Dissolve Bandstand Committee

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to dissolve the Bandstand Committee and send letters of thanks to each member. Roll Call: 4:0:0

j. Special Municipal Employee Disclosure of Financial Interest in a Municipal Contract – Diane Moffat

Town Administrator David Genereux explained the request due to Ms. Moffat's position as a Board of Health Member as well as a school nurse. A motion was made by Mr. Antanavica and seconded by Mr. Shocik to have the Select Board Chair sign the disclosure of financial interest. Roll Call: 4:0:0

k. Discussion/Vote – MassTrails Grant Application – Burncoat Park

Dawn Martilla of the Burncoat Park Sports Planning Committee summarized the grant application which would renovate trails, create a viewing platform, and improve ADA access to Burncoat Park. A motion was made by Mr. Brooks and seconded by Mr. Shocik to have the Chair of the Select Board sign a letter of support for the MassTrails Grant. Roll Call: 4:0:0

l. Discussion/Vote – CMRPC DLTA Assistance Grant

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to sign a letter of support for the Town's application for the DLTA grant. Roll Call: 4:0:0

m. 21 Common Victualler License Renewal - Families Together – 1601 Main Street

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to renew the Common Victualler license at Families Together. Roll Call: 4:0:0

6. MINUTES

a. January 4, 2021

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the January 4, 2021 minutes with a spelling correction and additional language about a letter of thanks to the Camosse family. Roll Call: 4:0:0

b. January 11, 2021

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the January 11, 2021 minutes as written. Roll Call: 4:0:0

A motion to adjourn was made by Mr. Brooks and seconded by Mr. Antanavica at 8:23pm. Roll Call: 4:0:0

