

**SELECT BOARD MEETING MINUTES
JANUARY 4, 2021 AT 6:00PM
VIRTUAL MEETING**

CALL TO ORDER/OPENING

Chairwoman Provencher called the meeting to order at 6:04pm. Chair Dianna Provencher, Vice-Chair Harry Brooks, Second Vice-Chair John Shocik, Selectman Rick Antanavica, Selectman Herb Duggan, Jr., Town Administrator David Genereux, and Assistant Town Administrator Kristen Forsberg were in attendance.

1. SCHEDULED ITEMS

a. 6:00pm – FY22 Budget Discussion

Town administrator David Genereux presented the FY22 budget based on two revenue scenarios with one being a level-funded budget and the other being a budget with a 12% cut in state aid. Select Board members discussed the 2% raise approved in the FY21 budget and the upcoming union contract negotiations.

2. PUBLIC COMMENT PERIOD

No members of the public provided comment.

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

Student Liaison Jacob Stolberg provided an update on recent school activities.

b. Town Administrator Report

Health Agent Francis Dagle presented the latest COVID-19 case numbers, state policies to slow the spread, and school reopening policies. Town Administrator David Genereux reviewed highlights from his written report including interest in the Memorial School property, progress made on the Water/Sewer District Study, and progress made on easement acquisition for the Fire Station remediation project.

c. Select Board Reports

Select Board members discussed the highway response to the December 17th snow storm, radios for the fire department, and the impact of COVID-19 on local businesses.

4. RESIGNATIONS & APPOINTMENTS

a. Resignation – DIS Department Assistant – Tiffany Peters

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to accept Ms. Peters' resignation and send a letter of thanks. Roll Call: 5:0:0

b. Appointment – DIS Department Assistant – Brooke Hammond

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to appoint Brooke Hammond as DIS Department Assistant. Roll Call 5:0:0

c. Appointment – Conservation Commission & ZBA – Ashlyn Coyle

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to appoint Ashlyn Coyle as a board member for the Conservation Commission and Zoning Board of Appeals. Roll Call 5:0:0

d. Reappointments – Memorial Day Committee – Jon Clark and Mark McCue

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to reappoint John Clark and Mark McCue to the Memorial Day Committee. Roll Call 5:0:0

e. Appointments – Memorial Day Committee – Paul Lemerise & Matt Thompson

A motion was made by Mr. Shocik and seconded by Mr. Brooks to appoint Paul Lemerise and Matt Thompson to the Memorial Day Committee. Roll Call 5:0:0

f. Appointment – Economic Development Committee – Annie Billiot

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to appoint Annie Billiot to the Economic Development Committee. Roll Call: 5:0:0

g. Appointment - Economic Development Committee Alternates (2) – Rich Jenkins & Paul Bennett

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to appoint Rich Jenkins and Paul Bennett as alternate members to the Economic Development Committee. Roll Call 5:0:0

h. Appointments – Commission on Disabilities - Ferol Smith & Valerie Kokernak

A motion was made by Mr. Brooks and seconded by Mr. Shocik to appoint Ferol Smith and Valerie Kokernak as members of the Commission on Disabilities. Roll Call: 5:0:0

5. OTHER BUSINESS

a. Senior Center Donations – Camosse Family and Country Bank

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to accept the Senior Center donation from the Camosse Family and send a letter of thanks. Roll Call: 5:0:0

A motion was made by Mr. Brooks and seconded by Mr. Shocik to accept the Senior Center donation from Country Bank. Roll Call: 5:0:0

b. Police Department Donation – Ann & Paul Lavallee

A motion was made by Mr. Shocik and seconded by Mr. Brooks to accept the Police Department Donation from Ann & Paul Lavallee. Roll Call: 5:0:0

c. Right of First Refusal – Huntoon Memorial Highway (Map 44, Parcel A10) – Chapter 61A Land Sale

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to sign the right of first refusal as listed on the agenda. Roll Call: 5:0:0

d. Vote to Sign Subgrant Agreement – CDBG-CV Senior Center Services – SHINE of Central Massachusetts

A motion was made by Mr. Brooks and seconded by Mr. Shocik to authorize the Town Administrator to sign the subgrant agreement with SHINE of Central Massachusetts. Roll Call: 5:0:0

e. Vote to Authorize Town Administrator to Sign Ambulance Purchase Contracts

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to authorize the Town Administrator to sign the ambulance purchase contracts. Roll Call: 5:0:0

f. 2021 License Renewals

Deja New - 100 South Main Street – Junk Dealer’s License
Deer Pond Auto – 14 Huntoon Memorial Highway – Auto Body
Deer Pond Auto – 14 Huntoon Memorial Highway – Class II License
Deer Pond Auto – 14 Huntoon Memorial Highway – Motor Vehicle Repair
Mac’s Auto Repair – 490 Main Street – Motor Vehicle Repair
Convenient Auto Repair – 1135A Stafford St – Class II License
Convenient Auto Repair – 1135A Stafford Street – Motor Vehicle Repair
Leicester Donuts Inc. – 1081 Main Street – Common Victualler
M And N Gas – 200 Main Street – Motor Vehicle Repair
M And N Gas – 200 Main Street – Class II License
Uncle Jay’s Twisted Fork Bistro – 509 Stafford Street – Common Victualler
Uncle Jay’s Twisted Fork Bistro – 509 Stafford Street – BYOB
Classic Automotive – 1323 Main Street – Auto Body

Classic Automotive – 1323 Main Street – Class II License
Classic Automotive – 1323 Main Street – Motor Vehicle Repair
Classic Automotive – 1323 Main Street – Used Car Rental
Giguere Gymnastics – 148 Main Street – Common Victualler
Raul's Automotive – 81 South Main Street – Motor Vehicle Repair
Raul's Automotive – 81 South Main Street – Class II License
Ernie's Cars – 517 Main Street – Class II License
Walmart – 20 Soojian Drive – Motor Vehicle Repair License
Chartwells (Becker) – 964 Main Street – Common Victualler
Karol's Korner – 610 Pleasant Street – Common Victualler
Karol's Korner – 610 Pleasant Street – BYOB
Wings and Company – 1072 Main Street – Common Victualler
Wings and Company – 1072 Main Street -BYOB
Mi Cocina Mexicana – 1673 Main Street – Common Victualler

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve all licenses as listed on the agenda for renewal. Roll Call: 5:0:0

6. MINUTES

a. December 7, 2020

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to approve the minutes of the December 7th, 2020 meeting. Roll Call: 5:0:0

A motion to adjourn was made by Mr. Brooks and seconded by Mr. Antanavica at 7:52pm. Roll Call 5:0:0