

**SELECT BOARD MEETING MINUTES  
JUNE 29, 2020 at 6:30pm  
VIRTUAL MEETING**

**CALL TO ORDER/OPENING**

Chairwoman Provencher called the meeting to order at 6:32pm. Chair Dianna Provencher, Vice-Chair Harry Brooks, Second Vice-Chair John Shocik, Selectman Rick Antanavica, Selectman Herb Duggan Jr., Town Administrator David Genereux and Assistant to the Town Administrator Kristen Forsberg were in attendance.

**1. SCHEDULED ITEMS**

**a. 6:30pm – Common Victualler License – Chick-fil-A – 1673 Main Street (food truck)**

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve a common victualler license for Chick-fil-A contingent upon receiving all required paperwork, a copy of the contract with the owner of 1673 Main Street and a bathroom plan. Roll call: 5:0:0.

**b. 6:35pm – Discussion and/or Vote on Date, Time and Location for New School Special Town Meeting**

Mr. Genereux discussed his memo outlining possible locations, dates and times for the Special Town Meeting to vote on the new school in light of COVID-19. A number of locations in Town as well as the DCU center were investigated. Outdoor locations are challenging due to weather and the equipment requirements. Town officials toured the front of the former Millbrook Distributors meeting which is 82,000 square feet and vacant until the fall when the new owners will begin retrofitting the space. The space is estimated to hold 800 people with appropriate social distancing. There is a large parking area around the building as well as a drop off point and plenty of doors to let in outside air. A nighttime meeting might be more problematic due to limited lighting in the parking lot and mosquitos given the time of year.

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to vote that any Leicester Town Meeting be held in town. Roll call: 5:0:0.

A motion was made by Mr. Brooks and seconded by Mr. Duggan to hold the school special town meeting at Millbrook Distributors, 88 Huntoon Highway. Roll call: 5:0:0.

A motion was made by Mr. Brooks and seconded by Mr. Duggan to tentatively set the date for the school special town meeting for 10am on September 26, 2020. Roll call: 4:1:0 (Mr. Shocik was opposed).

**2. PUBLIC COMMENT PERIOD**

School employee Christina Looney offered to provide equipment for the school town meeting as allowed by the Superintendent.

Resident Pat Dykas stated there should be a plan b for the school project and felt the timing is not right for this project.

School employee Kim Ferdella asked if there would be another community meeting regarding the proposed new school as she felt the past meeting had been very informative for the public. Superintendent Marilyn Tencza responded there will be 2-3 additional community meetings in the coming months.

Chair Dianna Provencher asked if the classrooms will be redesigned with COVID in mind. Superintendent Marilyn Tencza responded that this is unknown at this time.

### **3. RESIGNATIONS & APPOINTMENTS**

#### **a. Resignation – Rose Dolan – Burncoat Park Sports Planning Committee (BPWD Representative)**

A motion was made by Mr. Brooks and seconded by Mr. Shocik to accept the resignation of Rose Dolan from the Burncoat Park Sports Planning Committee and to send a letter of thanks for service. Roll call: 5:0:0.

#### **b. Resignation – Richard Spaulding – Special Police Officer**

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to accept the resignation of Richard Spaulding as a Special Police Officer and to send a letter of thanks for service. Roll call: 5:0:0.

#### **c. FY21 Appointments to Boards and Committees**

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the reappointments as listed in the agenda packet. Roll call: 5:0:0.

#### **d. FY21 Board Liaison and Committee Appointments**

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to approve the Board Committee voting appointments as listed in the agenda packet. Roll call: 5:0:0.

### **4. OTHER BUSINESS**

#### **a. Fee Change – Filing Marriage Intentions – Town Clerk – Change from \$30.00 to \$40.00**

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to approve a fee change from \$30.00 to \$40.00 for filing marriage intentions. Roll call: 5:0:0.

#### **b. Request to Carryover FY20 Vacation Hours – Town Administrator**

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to allow the Town Administrator to carry over 80 hours of vacation leave from FY20 to FY21. Roll call: 5:0:0.

#### **c. Authorize Town Administrator to Sign Waite Pond Dam Construction Contract – T Ford Company**

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to authorize the Town Administrator to sign the Waite Pond Dam construction contract with the T Ford Company. Roll call: 5:0:0.

#### **d. Discussion and/or Award of Contract for Study of Six Semi-Public Water and/or Sewer Districts and Authorize Town Administrator to Sign Contract – Weston & Sampson**

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to award the contract for the study of six semi-public water and/or sewer districts to Weston and Sampson. Roll call: 5:0:0.

#### **e. Class II License Renewal – Ernie's Cars – 515 & 517 Main Street**

A motion was made by Mr. Duggan and seconded by Mr. Antanavica to approve the Class II license renewal for Ernie's Cars, located at 515 & 517 Main Street, for 2020. Roll call: 5:0:0.

#### **f. Sign Community Compact Grant Contract – Economic Development Manual & Bridge/Culvert Maintenance Plan**

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to sign the community compact grant contracts for development of an economic development manual and a bridge and culvert maintenance plan. Roll call: 5:0:0.

#### **g. Town Administrator FY21 Goals**

Ms. Provencher asked the Board members to send her 3-5 proposed goals for the Town Administrator for FY21. This item will be discussed at the July 20<sup>th</sup> meeting.

**h. Authorize the Town Administrator to Hire Temporary Summer Laborers – Highway Department**

A motion was made by Mr. Brooks and seconded by Mr. Duggan to authorize the Town Administrator to hire temporary summer laborers and to formally appoint the selected individuals at the next Board meeting. Roll call: 5:0:0.

**5. REPORTS & ANNOUNCEMENTS**

**a. Town Administrator Report**

The Town Administrator presented highlights from his written report.

**b. Select Board Reports**

The Select Board discussed a variety of topics including watching your children while swimming in backyard pools, a resident who paid it forward by purchasing Mr. Shocik's coffee, thanks to LPD for putting up radar trailer by Cultivate and Everlast, Kristen Forsberg was awarded unsung heroine for the 17<sup>th</sup> district, kudos to highway for fixing roadways and Leicester fire for fixing a fallen flag on main street, no fireworks shows, the cost of losing the regional public health alliance particularly in regard to cigarette stings and nursing, kudos to highway for replacing McCarthy Ave street sign, good police presence with radar and speed trailer, thanks to fire and ems for their service, congratulations to Mrs. Wonkin on her retirement, thank you to highway and police for Dianna's retirement car parade.

**6. MINUTES**

**a. June 15, 2020**

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the minutes of June 15, 2020 with the following change: During the Board reorganization discussion, Mr. Brooks was interrupted while giving his motion and could not finish his sentence. Roll call: 5:0:0.

**7. EXECUTIVE SESSION, MGL CHAPTER 30A, SECTION 21A**

**a. Discussion with Town Counsel regarding Nonunion Personnel Contract Issues Pursuant to G.L. c. 30A, s. 21(a)(2), (7) and Suffolk Construction v. DCAM, 449 Mass. 444 (2007)**

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to enter into executive session at 9:04pm for a discussion with Town Counsel regarding nonunion personnel contract issues pursuant to G.L. c. 30A, s.21(a)(2), (7) and Suffolk Construction v. DCAM 449 Mass. 444 (2007). The Chair declared that to discuss these matters in open session would compromise the position of the town. Roll call: 5:0:0

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to go out of executive session at 9:41pm. Roll call: 5:0:0.

A motion to adjourn was made by Mr. Shocik and seconded by Mr. Antanavica at 9:41pm. Roll call: 5:0:0.