

**SELECT BOARD MEETING MINUTES
APRIL 27, 2020 AT 6:30PM
VIRTUAL MEETING**

CALL TO ORDER/OPENING

Chairwoman Wilson called the meeting to order at 6:32pm. Chair Sandra Wilson, Vice-Chair Harry Brooks, 2nd Vice-Chair Rick Antanavica, Selectwoman Dianna Provencher, Selectman John Shocik, Student Liaisons Katheryn Stapel and Jacob Stolberg, Town Administrator David Genereux and Assistant to the Town Administrator Kristen Forsberg were in attendance.

1. SCHEDULED ITEMS

a. 6:30pm – Pole Hearings – Washburn Square & Stafford Street

Ms. Wilson read the public notice aloud. A motion was made by Ms. Provencher and seconded by Mr. Shocik to open the public hearing for the Washburn Square and Stafford Street pole hearings at 6:35pm. Roll call: 5:0:0.

Jeff Silva with Ngrid discussed the Washburn Square petition to widen the road so Highway can properly plow it and for the Complete Streets grant project. Mr. Silva discussed the Stafford Street petition to add a riser pole for the house at 909 Stafford Street which will feed off the existing pole down onto the property.

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to close the public hearing at 6:38pm. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the Washburn Square pole petition from Ngrid. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Ms. Provencher to approve the Stafford Street pole petition from Ngrid. Roll call: 5:0:0.

2. PUBLIC COMMENT PERIOD

Paul Ravina requested that town employees and the public coming into town buildings wear masks. Mr. Genereux noted the Board of Health must make this determination and they are having a meeting next week to discuss this matter.

Joel Hart expressed concerns regarding the retention of board and committee meeting minutes to comply with Open Meeting law. He requested a bound book with meeting minutes be kept in the Town Clerk's office for every board and committee so they are readily available for public viewing.

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

School is closed for the year and students are learning virtually.

b. Select Board Reports

The Select Board reported on a variety of matters including social distancing, wearing proper PPE in public, unemployment job search requirements being waived for COVID applicants, the recycling center being open on May 2nd from 8am to 1pm and the food pantry being open at St. Joseph's Church on Route 9 on Tuesdays from 5-7pm.

c. Town Administrator Report

The Town Administrator presented highlights from his written report.

4. RESIGNATIONS & APPOINTMENTS

None

5. OTHER BUSINESS

a. Vote to Set Town Election Hours and Approve Election Workers

A motion was made by Mr. Antanavica and seconded by Ms. Provencher to hold the annual town election on June 9th from 12pm to 7pm in the Town Hall Gym. Roll call: 5:0:0.

A motion was made by Ms. Provencher and seconded by Mr. Brooks to approve the slate of proposed election works as presented. Roll call: 5:0:0.

b. FY21 Budget and Annual Town Meeting Warrant Discussion and/or Votes

A motion was made by Ms. Provencher and seconded by Mr. Antanavica to recommend approval of Article 2. Roll call: 4:0:1 (Mr. Brooks abstained).

A motion was made by Mr. Shocik and seconded by Ms. Provencher to reduce funding for Article 3 from \$80,000 to \$40,000. Roll call: 5:0:0.

A motion was made by Mr. Antanavica and seconded by Ms. Provencher to increase funding for Article 4 from \$25,000 to \$50,000. Roll call: 5:0:0.

A motion was made by Mr. Antanavica and seconded by Ms. Provencher to remove Article 10. Roll Call: 3:2:0 (Mr. Brooks and Ms. Wilson were opposed).

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to remove Article 11. Roll call: 4:1:0 (Mr. Brooks was opposed).

A motion was made by Mr. Brooks and seconded by Ms. Provencher to remove Article 20. Roll call: 5:0:0.

A motion was made by Mr. Antanavica and seconded by Ms. Provencher to revise Article 21 as written. Roll call: 5:0:0.

A motion was made by Ms. Provencher and seconded by Mr. Antanavica to remove Article 24. Roll call: 5:0:0.

A motion was made by Mr. Brooks and seconded by Ms. Provencher to add Article 30 to the warrant and to recommend approval. Roll call: 5:0:0.

A motion was made by Ms. Provencher and seconded by Mr. Shocik to add Article 31 to the warrant and to recommend approval. Roll call: 5:0:0.

c. Board and Committee Meeting Minutes Discussion

The Board agreed to work with board and committee members directly regarding timely approval and proper filing of meeting minutes with the Town Clerk.

d. Reserve Fund Transfer Request – Veterans Services - \$28,000

A motion as made by Mr. Antanavica and seconded by Ms. Provencher to recommend approval of a reserve fund transfer request in the amount of \$28,000 for veterans' benefits. Roll call: 5:0:0.

e. Proclamation – Children’s Mental Health Week – May 3rd-9th, 2020

A motion was made by Mr. Brooks and seconded by Ms. Provencher to proclaim May 3rd-May 9th, 2020 as Children’s Mental Health Week. Roll call: 5:0:0.

f. FY20 Green Communities Grant Application

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to authorize submission of an FY20 Green Communities grant application as presented. Roll call: 4:0:1 (Ms. Provencher abstained).

g. FY20 Green Communities MOU between the Town and Central Mass Regional Planning Commission

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to enter into an MOU with the Central Mass Regional Planning Commission to write and manage, if awarded, the FY20 Green Communities grant. Roll call: 4:0:1 (Ms. Provencher abstained).

6. MINUTES

a. April 6, 2020

b. April 13, 2020

A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the minutes of April 6, 2020 and April 13, 2020. Roll call: 5:0:0

7. EXECUTIVE SESSION, MGL CHAPTER 30A, SECTION 21A

a. Exceptions 3 & 7 – To discuss strategy with respect to pending litigation pursuant to G.L. c. 30A, §21(a)(3) and (7) and Suffolk Construction v. DCAMM, 449 Mass. 444 (2007) – Fire Station Retention Ponds

A motion was made by Mr. Shocik and seconded by Mr. Brooks to enter into executive session at 9:00pm under MGL Chapter 30A, Section 21A, Exceptions 3 & 7, to discuss strategy with respect to pending litigation pursuant to G.L. c. 30A, §21(a)(3) and (7) and Suffolk Construction v. DCAMM, 449 Mass. 444 (2007) – Fire Station Retention Ponds. Roll call: 5:0:0.

A motion to adjourn was made by Mr. Brooks and seconded by Mr. Shocik at 10:12pm. Roll call: 5:0:0.