

**SELECT BOARD MEETING MINUTES
AUGUST 6, 2018 at 6:30PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chairwoman Provencher called the meeting to order at 6:30pm. Chair Dianna Provencher, Vice Chair Sandra Wilson, Selectman Harry Brooks, Selectman Rick Antanavica, Town Administrator David Genereux and Assistant to the Town Administrator Kristen Forsberg were in attendance. Selectman Green was absent.

PUBLIC COMMENT PERIOD

No members of the public provided comment

1. SCHEDULED

a. 6:30pm - General Entertainment License – Maple Hill Disc Golf

Michael Lucy, General Manager for Maple Hill Disc Golf, presented a request for a general entertainment license. The business is hosting an event on August 26th and would like to add music for the last two hours beginning at 8pm. A motion was made by Ms. Wilson and seconded by Mr. Brooks to approve the general entertainment license for Maple Hill Farms Disc Golf. Under discussion, Ms. Forsberg noted the general entertainment license is good through the end of the year but that the Town would appreciate if the business lets us know of future events. Mr. Lucy said he does not anticipate any additional events this year. Mr. Brooks asked about the type of music and Mr. Lucy responded that it is a one man show with a guitar, piano and recording equipment who plays Carribean and Reggae music. The motion carried unanimously (Mr. Green and Mr. Antanavica were not present)

b. 6:30pm – Economic Development Committee Update – Alaa Abusalah, Chair

Alaa Abusalah introduced the members of the Economic Development Committee (EDC). The Committee meets the last Thursday of every month and Ms. Provencher suggested changing it to the 3rd Thursday so she could attend. The EDC has been working with the Blackstone Valley Chamber of Commerce on an Open For Business event the second week of November and are hoping to hold it at Becker College. The Open For Business Event sponsored by the Chamber and puts the all stakeholders in the room to help existing and prospective business owners.

c. 6:40pm – Library Renovation & Expansion Project – Rob Para, OPM

Rob Para, Library OPM, noted the project is 66% complete and should open on time in December. There is an issue with getting matching stone which has caused a delay but plan to make up time now that it is starting to arrive. The sewer line was installed last week and this week and the water line will be installed beginning next Sunday. Mr. Para presented change order #10 in the amount of \$49,761.29 of which the Board has approved \$20,000 for sewer work. Items include lighting revisions, parking lot revisions, drainage changes, sewer revisions, sewer cleanout, plater repairs, and lightweight slab and rock removal from the existing building. A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve change order #10. The motion carried unanimously.

d. 6:50pm - Class II License Violation – Coderre Auto

Mike Wilson, Fire Inspector, presented a Class II license violation. Coderre Auto Sales and Auto Body is allowed 20 cars out front 10 in back and has 49. There is no office with hours or sticker prices on the vehicles as required by the Class II Policy. The majority of vehicles are in pieces and Mr. Coderre indicated he sells parts which requires a Class III License. Mr. Wilson recommended suspending Coderre Auto's Class II license until the site is in compliance with the Town's Class II License policy and to revoke their Auto Body license as there is no auto

body shop at that location. Mr. Coderre noted his daughter will be taking over the business as he has had health issues and she will clean up the site. Mr. Genereux noted that Class III licenses are not allowed in the Town of Leicester with the exception of those that have been grandfathered in. Mr. Coderre stated if he has to get rid of all cars he will go out of business after 22 years. Mr. Genereux stated the Town does not want to put anyone out of business but the lot must be in compliance with local and State regulations. A motion was made by Mr. Antanavica and seconded by Mr. Brooks to require Coderre Auto to begin cleaning up the site within the next 30 days and have Coderre Auto attend the next Select Board meeting to discuss their plan for obtaining compliance. The motion carried unanimously.

e. 7:00pm – Walmart Traffic Signal Access

Mr. Genereux stated the Town received letter in 2017 from an attorney representing residents at 1601, 1621 and 1625 Main Street who are seeking support from the Board to obtain access to the traffic light at Walmart. MassDOT states they don't get involved in cross easements but they are happy to work with the Town and the residents to obtain access to the intersection. Cliff Leonan, owner of 1601 Main Street, requested a letter of support stating that the Board would like to see this area developed. A motion was made by Ms. Wilson and seconded by Mr. Brooks to send a letter of support stating the Board is very much in favor of bringing businesses to this area and would like the property owners to work together to ensure the intersection works for all. The motion carried unanimously.

f. 7:10pm – Cultivation & Research Facility – IGBR

Douglas Klier with IGBR discussed the location change for their proposed marijuana research and production facility. Mr. Klier stated his business has come to an agreement with the owner of 488 Stafford Street to use the 7800 square foot indoor facility and will not be locating to Everlast Nursery. Mr. Klier states he expects to hire three full time lab employees plus cultivators and management for a total of 7-10 employees. A second community meeting to discuss the new site will be held tomorrow at 6pm at Town Hall.

g. 7:20pm – Cultivation & Production Facility – Seven Leaves

Lynn Macaran with Seven Leaves stated the company has secured a property located at 0 Main Street off of Route 9 and adjacent to Woodland Drive. The plan is to erect a prefabricated metal building which would house enclosed opaque greenhouses. The business would grow and process marijuana into infused products and clones. The company anticipates hiring 10-15 employees initially and hope to start in the Spring of 2019.

2. CORRESPONDENCE

a. Student Liaison Reports

None

b. Senior Center Donation

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to accept the \$1500 donation from the Camosse Family to replace the rug at the Senior Center and to send a letter of thanks. The motion carried unanimously.

3. OLD BUSINESS

a. Proposed Traffic Control Resolution – Harberton/Warren Ave Neighborhood & Pleasant Street

Chief Hurley stated that MassDOT denied the Town's request to put up no turn signs during certain hours with a resident exemption in the Harberton/Warren Ave neighborhood. The signs would have to be put up without the resident exemption. Chief further added that the speed on Pleasant Street can't be lowered without a full traffic study. Finally, Chief spoke about a citizen petition regarding motorcycle noise, noting motorcycles can't be prevented from driving on certain roads but that LPD will address ones that are running loud intentionally.

b. Winter Parking Ban Discussion

The Board discussed the current winter parking ban. Highway Superintendent Dennis Griffin and Chief Hurley asked that the parking ban remain as is. The Board took no action on this item.

c. LPD Speed Trailer Discussion

Chief Hurley stated he was asked to look into using speed signs instead of speed trailers as the cost is less. Chief stated that speed trailers are quick to deploy and can be loaned to other towns. Speed signs are primarily used for longer duration and at fixed locations because they have to be put up on poles the Town installs (Verizon does not allow anything to be attached to their poles). The speed signs are very effective in fixed areas such as school zones and main streets with heavy traffic in business districts. Due to the manpower to install and move speed signs the Chief prefers to use the speed trailers.

d. March Against Gun Violence (date change to 8/23)

A motion was made by Ms. Wilson and seconded by Mr. Antanavica to send a letter of non opposition to the March Against Gun Violence organization for the proposed March on August 23, 2018. The motion carried unanimously.

e. FY19 Boards and Committees Appointments

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the list of FY19 appointments as presented. The motion carried unanimously.

f. FY19 Select Board Appointments to Outside Boards/Committees

A motion was made by Ms. Wilson and seconded by Mr. Antanavica to approve the list of Select Board appointments to outside boards and committees as presented plus add Mr. Brooks as an alternate for Mr. Belanger on the WRTA Board. The motion carried unanimously.

g. FY19 Select Board Liaison Positions

The Chair assigned Select Board Liaison positions.

h. Proposed FY19 Meeting Dates

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the list of FY19 meeting dates as presented. The motion carried unanimously.

i. Highway Equipment Debt Exclusion Discussion

The Board discussed the proposed \$950,000 debt exclusion for 7 pieces of highway equipment to replace existing dilapidated equipment. Mr. Griffin stated he hopes have an open house at some point so residents can come down to review the condition of the equipment and discuss how to improve on the level of services provided to residents. The \$950,000 debt exclusion will be on the Fall Town Meeting warrant as well as the State ballot. Mr. Genereux noted the State ballot does not allow for the dollar amount to be included but it will be included and discussed extensively at Town Meeting.

j. Town Administrator Goals

The Board discussed the Town Administrator's proposed goals which include completing a wage and salary study, centralizing the licensing process and address non compliance issues, developing a short term funding strategy for highway equipment, preparing a balanced FY2020 budget, planning for the reuse of Hillcrest Country Club and implementing an annual employee goal and review process. A motion was made by Ms. Wilson and seconded by Mr. Antanavica to remove the FY20 balanced budget goal, add developing 3-5 year Select Board goals and to approve the remaining goals as presented. The motion carried unanimously.

k. 275 Pleasant Street Deed Acceptance

A motion was made by Ms. Wilson and seconded by Mr. Antanavica to accept the 275 Pleasant Street deed for the house at Hillcrest Country Club. The motion carried 3:1 with Mr. Brooks casting the opposing vote.

l. Future Use of 1 Paxton Street and Hillcrest Country Club

The Board discussed the cost of keeping 1 Paxton Street and decided to discuss this further at the next Board meeting. Mr. Genereux stated the plan for Hillcrest is to put out an RFP once he receives a letter from the current lessees stating they do not intend to renew their lease.

4. NEW BUSINESS

a. Resignation – Joshua Soojian, Conservation Commission

A motion was made by Ms. Wilson and seconded by Mr. Brooks to accept the resignation of Joshua Soojian from the Conservation Commission and to send a letter of thanks. The motion carried unanimously.

b. Resignation – Rick Antanavica, Finance Advisory Board

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to accept the resignation of Rick Antanavica from the Finance Advisory Board. The motion carried unanimously.

c. Resignation – Michael Kemp, Parks & Recreation Committee

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to accept the resignation of Michael Kemp from the Parks & Recreation Committee and to send a letter of thanks. The motion carried unanimously.

d. Appointment – Department Assistant, DIS

A motion as made by Mr. Antanavica and seconded by Mr. Brooks to appoint Desiree Edmonds to the position of Department Assistant for the Development & Inspectional Services Department. The motion carried unanimously.

e. Appointment – Part Time Library Assistant

A motion was made by Ms. Wilson and seconded by Mr. Antanavica to appoint Charissa Berube to the 8 hour a week part-time Library Assistant position. The motion carried 3:1 with Mr. Brooks casting the opposing vote.

f. Appointment – David Genereux, Select Board Chair Designee, Middle School Designer Selection Committee

Chair Dianna Provencher appointed David Genereux as the Select Board Designee to the Middle School Designer Selection Committee.

g. Church Street Bridge Closure (August 7th) and License Agreement

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to authorize the Chair to sign five license agreements with abutters to the Church Street bridge. The motion carried unanimously. Mr. Genereux noted the bring will be closing tomorrow and will remain closed through construction of the new bridge.

h. License Agreement – National Grid – Town Hall 3 phase power

A motion was made by Mr. Brooks and seconded by Ms. Wilson to approve the license agreement with National Grid to install three phase power on at the Leicester Town Hall provided it does not disturb the buried cemetery on the property. The motion carried unanimously.

i. Private Street Maintenance Policy

Mr. Genereux stated that maintaining private roads and/or giving out materials for filling private roads is not allowed under Mass General Law unless a Town Bylaw has been approved which discusses how the residents will be assessed to pay for the work. Private roads are allowed to be plowed by the Town so emergency services can get through. The Board asked Mr. Genereux to look into the existing policy and a potential bylaw for Town Meeting.

j. River & Baldwin Street Intersection Issue

Chief Hurley and Dennis Griffin discussed the intersection at Baldwin and River and safety concerns. Mr. Griffin stated the plan is to do a detailed trimming and put reflectors on the stop sign where Baldwin splits off.

k. Reserve Fund Transfer Request – Town Hall Accessibility Project

A motion was made by Ms. Wilson and seconded by Mr. Antanavica to approve the \$20,000 reserve fund transfer for the Town Hall Accessibility project and to replenish the reserve fund if used. The motion carried unanimously.

l. Reserve Fund Transfer Request – Fire & EMS Headquarters Fence

A motion was made by Mr. Antanavica and seconded by Ms. Wilson to put on hold plans to install a fence between the Fire Station and Leroux Liquors due to retention pond issues and to send a letter to the property owner. The motion carried 3:1 with Mr. Brooks casting the opposing vote.

A motion was made by Mr. Antanavica and seconded by Ms. Wilson to extend the meeting past 10pm. The motion carried unanimously.

5. TOWN ADMINISTRATOR REPORT

The Town Administrator presented highlights from his written report.

6. MINUTES

a. July 9, 2018

A motion was made by Ms. Wilson and seconded by Mr. Antanavica to approve the minutes of July 9, 2018. The motion carried unanimously.

b. July 24, 2018

This item was passed over.

7. SELECT BOARD REPORTS

The Board discussed a variety of issues including the need for a new trail for the snowmobile club off of Mulberry Street, obtaining information on summer road paving, concerts on the common every Wednesday night through the end of August, removing brush growing into Route 9, the successful Christmas in July which raised \$1435 for the Christmas Tree Lighting ceremony, the use of the Town Common, the Bravehearts game last week where Chief Wilson and Ryan Plante were both honored, thanks to Highway for removing the brush on the corner of Auburn Street and Board members coming in and signing warrants and early as possible.

8. EXECUTIVE SESSION, MGL CHAPTER 30A, SECTION 21A,

A motion was made by Mr. Brooks and seconded by Ms. Wilson to enter into executive session at 10:08 pm. The Chair declared that to discuss these matters in open session would compromise the position of the Town. Roll Call: All Ayes

A motion to adjourn was made by Ms. Wilson and seconded by Ms. Provencher at 11:28pm. The motion carried unanimously.