

**SELECT BOARD MEETING MINUTES  
JANUARY 10, 2023, AT 6:00 PM  
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

Chair Allen Phillips called the meeting to order at 6:00PM. Chair Allen Phillips, Vice Chair Rick Antanavica, Second Vice Chair Dianna Provencher, Selectman Herb Duggan Jr, Selectman John Bujak, Town Administrator David Genereux, and Assistant Town Administrator Chris Vitale were in attendance.

**CALL TO ORDER/OPENING**

**1. EXECUTIVE SESSION**

- a. **To discuss strategy with respect to collective bargaining pursuant to M.G.L. c. 30A, §21(a)(3), (7) - Police Department & Police Supervisor's Union (Recruiting Policy MOU)**

**Motion 011023-1a.1:** A motion was made by Mr. Duggan to go into executive session, seconded by Ms. Provencher. **Motion carries 5-0-0 (Roll Call Vote) at 6:02PM.**

**Motion 011023-1a.2:** A motion was made by Ms. Provencher to exit executive session, seconded by Mr. Antanavica. **Motion carries 5-0-0 (Roll Call Vote) at 6:13PM.**

**2. SCHEDULED ITEMS**

*The Select Board discussed agenda items 2a, 2b, and 2c, and 3a again at 6:20pm due to a camera issue. Votes were taken again for the public. No motions or votes were changed.*

- a. **6:00PM – ARPA Funding Allocation for Grant Program**

Mr. Genereux began the discussion and stated this conversation is a continuation of the January 4<sup>th</sup>, 2023 workshop regarding the structure and funding for the program. Based on those discussion, Mr. Genereux stated he is open to hearing a motion from the board.

**Motion 011023-2a:** A motion was made by Mr. Antanavica to allocate \$330K of ARPA funds to for the purpose of establishing a grant program as discussed, seconded by Ms. Provencher. **Motion carries 5-0-0. (Second vote taken at 6:22pm).**

- b. **6:05PM – Creation of the ARPA Grant Application Review Committee**

Mr. Phillips stated this committee would review and recommend applications for the awarding of \$330K in ARPA funds. The committee would be comprised of three CARE group representatives and four community members not serving on other town committees/boards. Members will be appointed by the Select Board.

Resident Ashlyn Coyle asked the Select Board why other committee members aren't liaisons on the review committee. Mr. Phillips stated the town wants to keep it clean cut.

**Motion 011023-2b:** A motion was made by Mr. Antanavica to create the ARPA Grant Application Review Committee as discussed, seconded by Ms. Provencher. **Motion carries 5-0-0. (Second vote taken at 6:25pm).**

- c. **6:10PM – Approve Police recruitment policy MOU**

Mr. Genereux began the discussion by stating the MOU has been discussed in Executive Session and it is ready for a vote to authorize MOU.

**Motion 011023-2c:** A motion was made by Ms. Provencher to approve the MOU, seconded by Mr. Bujak. **Motion carries 5-0-0 (Second vote taken at 6:26pm).**

d. **6:15PM – School Camera bid**

*The Select Board reviewed the agenda items previously discussed at 6:20PM due to a camera issue.*

Mr. Genereux stated this was discussed at last board meeting. There was concern the town would miss out on savings. Siemens had conversation with the Town Administrator and Police Chief. Chief Antanavica introduced himself and provided background about camera bid school. Chief Antanavica stated that the parks camera and school camera project have different scope. The park camera project scope would not be completed for a while. In conversation with the sales representative, there would be no savings by bidding these projects out together. Chief Antanavica stated he does not want to see the school project held up. Mr. Duggan agreed it's not worth waiting due to limited savings. Mr. Genereux stated if the Select Board is on board, the town will open up the camera bids on 1/11/23.

*No action was taken by the Select Board on this agenda item.*

e. **6:20PM – Set design fee for campus RFQ**

Mr. Genereux began the discussion by providing an overview of the 1/5/23 FBAC meeting. Mr. Genereux stated the RFQ advertisements requires a contract amount or a not to exceed amount. FBAC member Peter Cusolito provided a memo in the Select Board packet breaking down the assumed cost for the design work.

Mr. Antanavica made a motion, seconded by Mr. Phillips to hold off on the RFQ with the explanation the work most likely would not qualify for MSBA funds. Select Board members discussed the likelihood of getting the project funded through MSBA and the needs of the study for the school. Ms. Provencher asked if MSBA has reviewed the RFQ.

Mr. Genereux stated depending on the quality of the vendor and study, MSBA may use all of it, some of it, or none of it. Most projects go full route in MSBA. MSBA stated they would review what we had and make judgement from there. Mr. Genereux stated the proposal may need to be results oriented.

Select Board members asked what the MSBA timeline is. Mr. Genereux stated they typically fund 8-10 applications a year. There are usually 60 applications out there. The submission deadline is mid-late April. The decision is provided between late fall and early December. In the end, MSBA didn't encourage or discourage us from the process.

Mr. Phillips withdrew his second with the understanding that the Select Board will be part of the RFQ review process. Mr. Antanavica withdrew his motion.

**Motion 011023-2e:** A motion was made by Mr. Bujak to set the design fee not to exceed \$300K, seconded by Ms. Provencher. **Motion carries 5-0-0.**

### **3. RESIGNATIONS & APPOINTMENTS**

a. **Appointment – Wayne LeBlanc – Moose Hill Water Commission**

Mr. Phillips reconvened open session at 6:15PM. Mr. Phillips moved up this agenda item. Mr. LeBlanc introduced himself to the board and stated he looked into the Moose Hill Water Commission believes he can help.

**Motion 011023-3a:** A motion was made by Mr. Antanavica to appoint, seconded by Ms. Provencher.  
**Motion carries 5-0-0. (Second vote taken at 6:22pm)**

**Motion 011023-4:** A motion was made by Ms. Provencher to adjourn to Town Meeting, seconded by Ms. Bujak. **Motion carries 5-0-0.**

**ADJOURN**