

**SELECT BOARD MEETING MINUTES
SEPTEMBER 12, 2022 AT 6:00PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Allen Phillips called the meeting to order at 6:00pm. Chair Allen Phillips, Vice Chair Rick Antanavica, Second Vice Chair Dianna Provencher, Selectman Herb Duggan Jr., Selectman John Bujak, Town Administrator David Genereux and Assistant Town Administrator Kristen Rubin were in attendance.

1. SCHEDULED ITEMS

- a. **6:00pm – One Day Wedding Liquor License – Creedon and Co. Caterers – September 24, 2022**

This item was rescheduled to 9/19.

- b. **6:00pm – Town Common Fee Waiver – Greenville Baptist Church, Family Fun Fest – October 1, 2022**

Motion 091222-1b: A motion was made by Ms. Provencher and seconded by Mr. Bujak to waive the Town Common use fee for the Greenville Baptist Church Family Fun Fest on October 1, 2022. Motion carries 5:0:0.

- c. **6:00pm – Request to Form Permanent Open Space and Rec Committee – Jan Parke**

Jan Parke with the Common Ground Land Trust presented a request to form a permanent Leicester Open Space and Recreation Committee. The Select Board requested a formal charge with proposed membership be presented to the Board.

2. PUBLIC COMMENT PERIOD

No members of the public provided comment.

3. CIVIC ANNOUNCEMENTS

- a. **Leicester Harvest Fair – September 17, 2022 (10:00 am – 4:00 pm) – Town Common & Becker Campus**
b. **Town Wide Yard Sale – October 1, 2022 (8:00am-3:00pm) - Rain Date October 2, 2022**

Comedy show with music at Knights of Columbus on 9/24.

4. REPORTS

- a. **Student Liaison Reports**

The Student Liaisons are on vacation for the summer.

- b. **Report of the Town Administrator's Office**

The Town Administrator presented highlights from the written report of the office.

- c. **Select Board Reports**

The Select Board discussed a variety of topics including thank you to everyone who helped get the new Leicester High School location at Becker up and running, thanks to our public safety personnel, ongoing water issues at the Library, available assistance through Hearts for Heat and the ongoing increase in fuel prices, starting a scarecrow contest on the common, update on the residents who were displaced at the Housing Authority, sponsoring a night for the seniors who were displaced this year and last year, thanks to Harry Brooks for bringing pizza to the Senior Center on the night of the fire and thanks to everyone who came out to help, hiring winter plow drivers, and covering signs that say Becker.

5. RESIGNATIONS & APPOINTMENTS

- a. **Resignation – Erik Lerdal – Economic Development Committee**

Motion 091222-5a: A motion was made by Ms. Provencher and seconded by Mr. Bujak to accept the resignation of Erik Lerdal from the Economic Development Committee. Motion carries 5:0:0.

b. Resignation – Tim Lyon – Paramedic

Motion 091222-5b: A motion was made by Ms. Provencher and seconded by Mr. Bujak to accept the resignation of Tim Lyon from the position of paramedic. Motion carries 5:0:0.

c. Select Board Appointee and Discussion on Becker Committee

The Board discussed the charge of the Becker Advisory Committee and Mr. Antanavica and Mr. Bujak volunteered to serve on the committee.

Motion 091222-5c1: A motion was made by Mr. Duggan and seconded by Ms. Provencher to amend previous vote on the composition of the Becker Advisory Committee to add a second Select Board member. Motion carries 5:0:0.

Motion 091222-5c2: A motion was made by Ms. Provencher and seconded by Mr. Duggan to appoint Rick Antanavica and John Bujak to the Becker Advisory Committee. Motion carries 5:0:0.

6. OTHER BUSINESS

a. Set Date and Time for Trick or Treating

Motion 091222-6a: A motion was made by Ms. Provencher and seconded by Mr. Bujak to set Trick or Treating hours from 5-7pm on Halloween (October 31st). Motion carries 5:0:0.

b. FY 23 Highway Department Road Improvements

The Town Administrator discussed the proposed FY23 Highway Road Improvement Plan. The Board discussed the timing of line painting and millings and posting the plan on the website.

c. Bid Award – Cold Planing (P.J. Keating)

d. Bid Award – Line Painting (Hi-Way Safety Systems)

Motion 091222-6c&d: A motion was made by Mr. Antanavica and seconded by Mr. Duggan to award the cold planing contract to PJ Keating and to execute the contract and to award the line painting contract to Hi-Way Safety Systems and to execute the contract. Motion carried 5:0:0.

e. Change of Demand Fees for the Treasurer/Collector (MGL Ch 60, Sec 15)

Motion 091222-6e: A motion was made by Mr. Antanavica and seconded by Ms. Provencher to increase the demand fee on collections to \$25.00 to have uniform demand fees for motor vehicle, boat excise and personal property/real estate collections. Motion carries 5:0:0.

f. Discuss/Vote on Special Town Meeting Warrant Articles

A motion was made by Ms. Provencher and seconded by Mr. Bujak to pass over this item until the 9/19 meeting. Motion carries 5:0:0.

7. MINUTES

a. August 22, 2022

Motion 091222-7a: A motion was made by Mr. Antanavica and seconded by Ms. Provencher to approve the minutes of August 22, 2022. Motion carries 5:0:0.

A motion to adjourn was made by Mr. Antanavica and seconded by Ms. Provencher at 8:05pm. Motion carries 5:0:0.