

**SELECT BOARD MEETING MINUTES
JULY 5, 2022 AT 5:00PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Allen Phillips called the meeting to order at 5:00pm. Chair Allen Phillips, Vice Chair Rick Antanavica, Second Vice Chair Dianna Provencher, Selectman Herb Duggan Jr., Selectman John Bujak, Town Administrator David Genereux and Assistant Town Administrator Kristen Rubin were in attendance.

1. PUBLIC COMMENT PERIOD

No members of the public provided comment.

2. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

Students are off for the summer.

b. Report of the Town Administrator's Office

The Town Administrator presented highlights from the written report of the office.

c. Select Board Reports

The Select Board discussed various topics including Burncoat Park Sports Planning Commission \$5,000 grant from the Leicester Savings Bank, WooSox Leicester night on Friday July 8th where Deja New is the nonprofit of the night, Leicester Concerts on the Common kick off tomorrow, July 6th at 6:30pm, kudos to highway on all of their hard work under current working conditions, highway was the top conversation at the farmers market where people said the town is looking nice and clean, and adding an announcement section on future agendas.

3. RESIGNATIONS & APPOINTMENTS

a. Resignation – Advisory Committee – Bonita Keefe-Layden

Motion 070522-3a: A motion was made by Mr. Antanavica and seconded by Ms. Provencher to accept the resignation of Bonita Keefe-Layden from the Advisory Committee. Motion carries 5:0:0.

b. Resignation – Assistant to the Town Administrator – Janine Drake

Motion 070522-3b: A motion was made by Ms. Provencher and seconded by Mr. Bujak to accept the resignation of Janine Drake from the position of Assistant to the Town Administrator. Motion carries 5:0:0.

c. Retirement – Police Lieutenant – Paul Doray (effective July 10, 2022)

Motion 070522-3c: A motion was made by Mr. Antanavica and seconded by Ms. Provencher to accept the retirement of Police Lieutenant Paul Doray effective July 10, 2022. Motion carries 5:0:0.

d. Appointment – Special Police Officer – Lt. Paul Doray (effective July 25, 2022)

Motion 070522-3d: A motion was made by Ms. Provencher and seconded by Mr. Bujak to appoint Police Lieutenant Paul Doray to the position of Special Police Officer effective July 25, 2022. Motion carries 5:0:0.

e. FY23 Board & Committee Reappointments

Motion 070522-3e: A motion was made by Ms. Provencher and seconded by Mr. Bujak to approve the FY23 Board & Committee reappointments as listed. Motion carries 5:0:0.

f. **FY23 Select Board Board/Committee & Liaison Positions**

Motion 070522-3f: A motion was made by Ms. Provencher and seconded by Mr. Bujak to approve the Select Board voting and liaison positions to Boards & Committees as listed. Motion carries 5:0:0.

4. OTHER BUSINESS

a. **Accept Senior Center Donation**

Motion 070522-4a: A motion was made by Ms. Provencher and seconded by Mr. Bujak to accept a \$100 donation to the Senior Center from Everlast Nursery. Motion carries 5:0:0.

b. **Discuss/Vote Use of School-Designated Becker Buildings by Outside Groups**

Mr. Genereux stated that Joe Fontaine has been receiving last minute requests to use Becker facilities including from the State Police for K9 training. Mr. Genereux wants to make sure the Board is apprised of all events taking place on the campus in a timely manner. Concerns discussed included projecting items in the building including furniture and artifacts, insurance policies which name the Town as additional insured and potential damage to assets.

Motion 070522-4b: A motion was made by Mr. Antanavica and seconded by Ms. Provencher to ban training in any buildings to be used by the school except Knight Hall; and Marsh Hall which is to be used by the Board of Health and any decision regarding further training can be made between the Board Chair and the Town Administrator's office.

c. **Discuss/Vote on Surplus Becker Items – Ballerina Statues (Historical Commission Request)**

Joe Lennerton with the Leicester Historical Commission noted that the Swan Tavern museum contains many items related to Leicester Junior College but very few items from Becker College. The four ballerina statues were created by a Becker alum and were on display at the Becker campus for many years so they are very memorable items.

Motion 070522-4c: A motion was made by Mr. Duggan and seconded by Mr. Bujak to authorize the Historical Commission to take possession of the four ballerina statues at Becker. Motion carries 5:0:0.

d. **Discuss/Vote on Procedure for Town Departments to Remove Becker Items**

Mr. Genereux stated he would like to give the departments at least a two-week window to select items, create a list and bring the list back to the Board to declare the remaining items as surplus. Peter Cusolito expressed concerns about using Becker computers on our town networks due to spyware and old software on these aged computers.

Motion 070522-4d: A motion was made by Mr. Duggan and seconded by Mr. Antanavica to give Town departments 60 days to select items they would like to take from Becker. Motion carries 5:0:0.

e. **Discuss/Vote on Permitting Parking on Washburn Square for Town Meetings, Town Elections and Concerts on the Common**

Motion 070522-4e: A motion was made by Ms. Provencher and seconded by Mr. Bujak to permit parking on Washburn Square for Town Meetings, Town Elections and Concerts on the Common by right. Motion carries 5:0:0.

5. MINUTES

a. **June 21, 2022**

Motion 070522-5a: A motion was made by Mr. Duggan and seconded by Mr. Bujak to approve the minutes of June 21, 2022. Motion carries 5:0:0.

b. **June 22, 2022**

Motion 070522-5b: A motion was made by Mr. Antanavica and seconded by Mr. Bujak to approve the minutes of June 22, 2022. Motion carries 5:0:0.

c. **June 30, 2022**

This item was passed over.

Motion 070522-6: A motion to adjourn was made by Ms. Provencher and seconded by Mr. Bujak at 5:48pm. Motion carries 5:0:0.