

**SELECT BOARD MEETING MINUTES**  
**JUNE 21, 2021 AT 6:00PM**  
**SELECT BOARD CONFERENCE ROOM, TOWN HALL**

**CALL TO ORDER/OPENING**

Chairman Antanavica called the meeting to order at 6:00pm. Chair Rick Antanavica, Vice-Chair John Shocik, Second Vice-Chair Herb Duggan Jr., Selectman Dianna Provencher, Selectman Allen Phillips, Town Administrator David Genereux, Assistant Town Administrator Kristen Forsberg, and Assistant to the Town Administrator Bryan Milward were in attendance.

**1. SCHEDULED ITEMS**

**a. 6:00pm – Class II License Violation Hearing – Prestige Auto**

Fire Inspector Mike Wilson summarized the issues identified at Prestige Auto including limited access for emergency personnel, parking plan not being followed, and unapproved motor vehicle repair. George Bahnan, attorney for Jack Bahnan of Prestige Auto, responded that the issues identified by Mr. Wilson would be resolved through the creation of a new parking plan and stated they had engaged an engineering firm to survey the land and complete the plan within approximately 6 weeks. Fire Inspector Mike Wilson stated that the Class II license policy needs to distinguish between junk cars and restorable cars. Fire Chief Michael Dupuis stated that the fire department was willing to work with the property owner but that they had not seen progress on the identified issues since the initial notification in February. Select Board members discussed the fire risks on site, the potential impact to Henshaw pond in the event of a fire or spill, and the amount of time needed to resolve these issues. Mr. Bahnan committed to making immediate progress on the moving of the tires and the creation of a protected area while working on resolving the other issues with the engineering firm they had engaged. Mr. Bahnan requested 60 days to submit the parking plan and address the immediate issues. The Select Board accepted Mr. Bahnan's request.

**b. 6:15pm – Host Community Agreement – Your Green Package**

Chris Fevry of Your Green Package presented his business proposal for a marijuana manufacturing, cultivation, and transportation business at 488 Stafford Street. A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the Host Community Agreement with Your Green Package. Roll Call: 5:0:0

**c. 6:30pm – Anderson Strategic Advisors – Community Compact Permitting Grant**

April Anderson of Anderson Strategic Advisors discussed the work she completed for the Town of Leicester to evaluate and improve the town's permitting process and create a business development guide.

**d. 6:45pm – Road Opening Permit Revisions Discussion/Vote**

This item was passed over

**2. PUBLIC COMMENT PERIOD**

No one spoke during the public comment period.

**3. REPORTS & ANNOUNCEMENTS**

**a. Student Liaison Reports**

This item was passed over

**b. Town Administrator Report**

Town Administrator David Genereux read highlights from his written report including the upcoming water/sewer study meeting, management training for department heads, CARES Act reporting, discussions with Becker College, the school oil leak, and the installation of LED streetlights in Town.

**c. Select Board Reports**

Select Board members discussed school and town facilities management, communication regarding the school oil leak, regulation of chickens, resuming activities at the senior center, the potential use of American Rescue Plan funds, the possibility of advancing a recall bylaw, bollards for the police station, the potential acquisition of Becker College, spectrum complaints and issues with vandalism at Rochdale Park.

**d. Rochdale VFW Post 7556 75<sup>th</sup> Anniversary**

A motion was made by Mr. Shocik and seconded by Ms. Provencher to provide the Rochdale VFW Post 7556 with a certificate of recognition for their 75<sup>th</sup> anniversary. Roll Call: 5:0:0

**4. RESIGNATIONS & APPOINTMENTS**

**a. Appointment – Van Driver – Edward Bauer**

A motion was made by Ms. Provencher and seconded by Mr. Shocik to appoint Edward Bauer as Van Driver for the Senior Center. Roll Call: 5:0:0

**b. Appointment – Regional Health Officer – McKenzie Falker**

A motion was made by Ms. Provencher and seconded by Mr. Phillips to appoint McKenzie Falker as the Regional Health Officer. Roll Call: 5:0:0

**c. Appointment – Regional Health Coordinator – Amy McInerney**

A motion was made by Ms. Provencher and seconded by Mr. Shocik to appoint Amy McInerney as Regional Health Coordinator. Roll Call: 5:0:0

**5. OTHER BUSINESS**

**a. Contract – DIS Director – Michelle Buck**

A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve a three-year contract with DIS Director/Town Planner Michelle Buck. Roll Call: 5:0:0

**b. Town Administrator Vacation Carry Over Request**

A motion was made by Ms. Provencher and seconded by Mr. Duggan to accept the Town Administrator's vacation carryover request in the amount of 80 hours. Roll Call: 5:0:0

**c. FY22 Select Board Committee Voting/Liaison Positions**

Chairman Rick Antanavica summarized the committee voting/liaison positions as assigned for FY22.

**d. Set Trick or Treating Date and Time**

A motion was made by Mr. Phillips and seconded by Mr. Duggan to set trick or treating for October 31<sup>st</sup> from 5:00pm to 8:00pm pending the approval of police and fire. Roll Call: 5:0:0

**6. MINUTES**

**a. June 14, 2021**

A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the minutes as written. Roll Call: 5:0:0

A motion was made by Mr. Shocik and seconded by Ms. Provencher to adjourn the meeting at 8:23pm.  
Roll Call: 5:0:0