

**SELECT BOARD MEETING MINUTES  
APRIL 26, 2021 AT 6:00PM  
VIRTUAL MEETING**

**CALL TO ORDER/OPENING**

Chairwoman Provencher called the meeting to order at 6:03pm. Chair Dianna Provencher, Vice-Chair Harry Brooks, Second Vice-Chair John Shocik, Selectman Rick Antanavica, Selectman Herb Duggan Jr., Town Administrator David Genereux, Assistant Town Administrator Kristen Forsberg, and Assistant to the Town Administrator Bryan Milward were in attendance.

**1. SCHEDULED ITEMS**

**a. 6:00pm – Public Hearing - Pole and Wire Locations – Mulberry Street Solar Farm**

A motion was made by Mr. Brooks and seconded by Mr. Antanavica open the public hearing at 6:06pm. Roll Call: 4:0:0

Steven Soucy of National Grid gave a description of the proposed pole location and stated that it would supply auxiliary power for the nearby Mulberry Solar Farm. A motion was made by Mr. Brooks and seconded by Mr. Shocik to close the public hearing at 6:06pm. Roll Call: 4:0:0

A motion was made by Mr. Brooks and seconded by Mr. Shocik to accept National Grid's pole location proposal. Roll Call: 4:0:0

Selectman Herb Duggan Jr. arrived at 6:10pm.

**b. 6:10pm – Mill Town Wine Co. – Package Store Beer and Wine License - 1141 Stafford Street**

Michelle Cote of Mill Town Wine Co. stated the proposed hours for the package store and that all necessary approvals have been obtained. A motion was made by Mr. Brooks and seconded by Mr. Shocik to set the hours for Mill Town Wine Company from 12:00pm to 9:00pm Sunday through Saturday. Roll Call: 5:0:0

**c. 6:20pm – Revise Leicester Weights & Measures Fees – Michael Silva, Building Inspector**

Building Inspector Michael Silva provided a summary of the proposed new weights and measures fee structure. A motion was made by Mr. Antanavica and seconded by Mr. Brooks to approve the new weights and measures fees. Roll Call: 5:0:0

**d. 6:30pm – Parks and Recreation Rochdale Park Use Fees Revision**

Town Administrator David Genereux provided a summary of the proposed light fees for games played at Rochdale Park. Suzanne Sears explained the fee was based on research into the Town's electric costs for the field and what other communities charge. A motion was made by Mr. Brooks and seconded by Mr. Antanavica to set the light fees for Rochdale Park at \$25/hr or \$75/game. Roll Call: 5:0:0

**2. PUBLIC COMMENT PERIOD**

No members of the public provided comment

**3. REPORTS & ANNOUNCEMENTS**

**a. Health Agent COVID-19 Update & Reopening Discussion**

Town Administrator David Genereux updated the Select Board on the reopening of Town Hall, the protective measures for residents, and progress towards obtaining technology to allow for in person

board meetings with remote participation. A motion was made by Mr. Shocik and seconded by Mr. Duggan to reopen the Town Hall. Roll Call: 5:0:0

**b. Student Liaison Reports**

Student Liaison Jacob Stolberg updated the Select Board on recent and upcoming school activities including AP Testing, Senior Prom and the distribution of yearbooks.

**c. Town Administrator Report**

Town Administrator David Genereux read highlights from his Town Administrator report including recent developments with the Water/Sewer Study, Annual Town Meeting, and the intersection of Paxton and Marshall Street. Select Board members discussed potential solutions to the traffic problem at Paxton and Marshall Street. Mr. Brooks proposed having a discussion and vote on the matter at the next Select Board meeting.

**d. Select Board Reports**

Select Board members discussed the upcoming Town-wide cleanup, the potential reopening of the Senior Center, recent board and committee meetings, the fire station retention pond design, the completion of outstanding cyclical assessing inspections, and the recent vaccine clinic.

**e. Proclamation – Children’s Mental Health Week**

Chair Provencher read the proclamation for Children’s Mental Health Week. A motion was made by Mr. Antanavica and seconded by Mr. Brooks to proclaim May 2-8, 2021 as Children’s Mental Health Week. Roll Call: 5:0:0

**4. RESIGNATIONS & APPOINTMENTS**

**a. Resignation – Marilyn Hyland – Council on Aging**

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to accept the resignation of Marilyn Hyland from the Council on Aging and send a card thanking her for her years of service. Roll Call: 5:0:0

**b. Retirement – Timothy Fontaine – Police Department**

This item was tabled.

**c. Reappointment – Penny Sawa – Commission on Disabilities**

A motion was made by Mr. Brooks and seconded by Mr. Shocik to reappoint Penny Sawa to the Commission on Disabilities for FY21. Roll Call: 5:0:0

**d. Appointment – Board of Fire Engineers**

A motion was made by Mr. Antanavica and seconded by Mr. Duggan to reappoint Mike Dupuis and Matt Tebo to the Board of Fire Engineers effective May 1, 2021. Roll Call: 5:0:0

**e. Appointment – James Fleming – Truck Driver/Laborer**

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to appoint James Fleming to the position of Highway Truck Driver/Laborer. Roll Call: 5:0:0

**5. OTHER BUSINESS**

**a. Junk Dealer’s License – EcoATM – 20 Soojian Drive (inside Walmart)**

A motion was made by Mr. Shocik and seconded by Mr. Brooks to approve the Junk Dealer’s License for EcoATM. Roll Call: 5:0:0

**b. Use of Town Roads – Midstate Massive Ultra Trail – October 9-10<sup>th</sup>, 2021**

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to approve the use of town roads for the MidState Massive Ultra Trail on October 9-10<sup>th</sup>, 2021. Roll call: 5:0:0

**c. Patrolman Union Memorandum of Understanding**

A motion was made by Mr. Shocik and seconded by Mr. Duggan to approve the Patrolman Union Memorandum of Understanding. Roll Call: 4:0:1 (Mr. Antanavica abstained)

**d. Contract Amendment – Highway Superintendent – Dennis Griffin**

Town Administrator David Genereux summarized the contract amendment which removed the requirement to obtain a Construction Supervisor's License and instead required professional development courses to be taken within the next 6 months. A motion was made by Mr. Shocik and seconded by Mr. Duggan to approve the contract amendment. Roll Call: 5:0:0

**e. Complete Streets Bid Award**

A motion was made by Mr. Duggan and seconded by Mr. Brooks to award the Complete Streets project to P.J. Keating at a cost of \$449,454.28. Roll Call: 4:0:1 (Mr. Antanavica abstained)

**f. Authorize Town Administrator to Execute Documents for the Site Readiness Grant**

A motion was made by Mr. Brooks and seconded by Mr. Duggan to authorize the Town Administrator to execute all documents related to the Site Readiness Grant. Roll Call: 5:0:0

**g. Annual Town Meeting – Discussion and Assign Annual Motions**

No action was taken on this item.

**6. MINUTES**

**a. April 5, 2021**

**b. April 12, 2021**

A motion was made by Mr. Shocik and seconded by Mr. Antanavica to approve the minutes of April 5<sup>th</sup>, 2021 and April 12<sup>th</sup>, 2021. Roll Call: 5:0:0

A motion to adjourn was made by Mr. Antanavica and seconded by Mr. Brooks at 8:28pm. Roll Call: 5:0:0