

**SELECT BOARD MEETING MINUTES
OCTOBER 4, 2021 AT 6:00PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Antanavica called the meeting to order at 6:03pm. Chair Rick Antanavica, Vice-Chair John Shocik, Second Vice-Chair Herb Duggan Jr., Selectman Dianna Provencher, Town Administrator David Genereux and Assistant Town Administrator Kristen Forsberg were in attendance. Selectman Allen Phillips participated remotely.

1. SCHEDULED ITEMS

- a. **6:00pm – Executive Session MGL Chapter 30A, Section 21(a), Exception #2 - Conduct strategy sessions in preparation for negotiations with nonunion personnel (DIS Director/Town Planner, Fire Chief)**

Motion 100421-1a: A motion was made Mr. Shocik and seconded by Ms. Provencher to enter into executive session at 6:04pm under MGL Chapter 30A, Section 21(a), Exception #2, to conduct strategy sessions in preparation for negotiations with nonunion personnel (DIS Director/Town Planner, Fire Chief) and to resume in open session at the conclusion of executive session. The Chair declared that to discuss these matters in open sessions would compromise the position of the Town. Roll call: 5:0:0.

- b. **6:30pm – Prestige Auto License Violation Hearing**

Ms. Forsberg explained that a Prestige Auto vehicle license violation hearing was originally held back in February, then continued to July. To date, the issues have not been addressed including fire lane access and appropriate spacing between cars. The Fire Chief concurred. Mr. Bahnan noted he has been clearing out land in the back, cutting trees and putting in fill to make more room for vehicles, but was stopped by the Conservation Commission. Mr. Bahnan has a hearing on October 13th. He stated he has moved many vehicles, the tires have been removed and there are now spill containers on hand. The Board requested Mr. Bahnan return before the board in two weeks to provide an update.

- c. **6:45pm – Vote to Re-Open Fall Special Town Meeting Warrant; Set Location for Fall Special Town Meeting; Review/Vote on Fall Special Town Meeting Warrant Articles.**

Motion 100421-1c-OW: A motion was made by Ms. Provencher and seconded by Mr. Shocik to open the Town Meeting warrant. Roll call: 5:0:0

Motion 100421-1c-SL: A motion was made by Ms. Provencher and seconded by Mr. Duggan to set the local for Fall Special Town Meeting as the Town Hall Gym, 3 Washburn Square. Roll call: 5:0:0

Motion 100421-1c-A1: A motion was made by Ms. Provencher and seconded by Mr. Duggan to approve Article 1 (Prior Year Bills - \$2,426). Roll call: 5:0:0.

Motion 100421-1c-A2: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 2 (Adjust Town Clerk Salary to \$79,477.11). Roll call: 5:0:0

Motion 100421-1c-A3a: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 3a (Adjust FY22 Operating Budget – Raise and Appropriate \$205,185). Roll call: 5:0:0

Motion 100421-1c-A3b: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 3b (Adjust FY22 Operating Budget – Transfer \$29,000). Roll call: 5:0:0

Motion 100421-1c-A4: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 4 (Replacement Police Cruiser - \$59,700). Roll call: 5:0:0

Motion 100421-1c-A5: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 5 (Police Training Funding - \$18,150). Roll call: 5:0:0.

Motion 100421-1c-A6: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 6 (Highway Repairs and Reimbursements - \$49,745). Roll call: 5:0:0.

Motion 100421-1c-A7: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 7 (Funding Improvements at Town Parks – \$35,588)

Motion 100421-1c-A81: A motion was made by Ms. Provencher and seconded by Mr. Phillips to approve Article 8 (Installation of Security Cameras - \$70,000). Roll call: 2:3:0

Motion 100421-1c-A82: A motion was made by Mr. Shocik and seconded by Mr. Duggan not to approve Article 8 (Installation of Security Cameras - \$70,000). Roll call: 3:2:0

Motion 100421-1c-A9a: A motion was made by Ms. Provencher and seconded by Mr. Duggan to approve Article 9a (FY22 Capital Improvement Plan – Used Chevy Ambulance \$55,000). Roll call: 5:0:0

Motion 100421-1c-A9b: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 9b (FY22 Capital Improvement Plan – Used International Ambulance \$30,000). Roll call: 5:0:0

Motion 100421-1c-A10: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 10 (Stormwater Management - \$15,000). Roll call: 5:0:0

Motion 100421-1c-A11: A motion was made by Ms. Provencher and seconded by Mr. Duggan to approve Article 11 (Recreational Marijuana HCA Stabilization Fund and Appropriate Funds - \$500,000). Roll call: 5:0:0

Motion 100421-1c-A12: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 12 (Revoke Acceptance of MGL Ch53, Sec18b). Roll call: 5:0:0

Motion 100421-1c-A13: A motion was made by Ms. Provencher and seconded by Mr. Duggan to approve Article 13 (Funding the Cable PEG Access Budget - \$366,562). Roll call: 5:0:0

Motion 100421-1c-A14: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 14 (Amend Revolving Fund Bylaw). Roll call: 5:0:0

Motion 100421-1c-A15: A motion was made by Mr. Shocik and seconded by Mr. Duggan to approve Article 15 (Permanent Drain Easements). Roll call: 5:0:0

Motion 100421-1c-A16: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve Article 16 (Amend the Zoning Bylaws). Roll call: 5:0:0.

Motion 100421-1c-A17: A motion was made by Ms. Provencher and seconded by Mr. Duggan to approve Article 17 (Amend the Zoning Map). Roll call: 5:0:0.

Motion 100421-1c-SW: A motion was made by Ms. Provencher and seconded by Mr. Shocik to close the Special Town Meeting warrant and sign it. Roll call: 5:0:0

2. PUBLIC COMMENT PERIOD

No members of the public provided comment

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

Joely Fontaine provided updates from the Leicester Public Schools.

b. Town Administrator Report

The Town Administrator provided updates from his written report.

c. Select Board Reports

The Select Board discussed various topics including brush trimming on Route 9, a dangerous tree on 335 Main Street that needs to be taken down, putting town financial audits on next agenda, October being cancer awareness and fire prevention month, checking your smoke detectors and the PD pink patch project.

4. RESIGNATIONS & APPOINTMENTS

a. Appoint and Execute Contract – DIS Director/Town Planner – Alaa Abusalah

Motion 100421-4a: A motion was made by Ms. Provencher and seconded by Mr. Shocik to appoint Alaa Abusalah to the position of DIS Director/Town Planner for the Town of Leicester and to execute a contract with Ms. Abusalah. Roll call: 5:0:0

b. Appoint and Execute Contract – Fire Chief – Michael Dupuis

Motion 100421-4b: A motion was made by Mr. Shocik and seconded by Mr. Duggan to appoint Michael Dupuis to the position of full time Fire Chief for the Town of Leicester and to execute an amended contract with Mr. Dupuis. Roll call: 4:0:1 (Mr. Phillips abstained)

5. OTHER BUSINESS

a. Execute MassTrails Grant Contract – Burncoat Park

Motion 100421-5a: A motion was made by Mr. Shocik and seconded by Ms. Provencher to authorize the Chair to execute the MassTrails Grant Contract and associated documents. Roll call: 5:0:0

b. Request to Use Becker Field

Diana Casavecchia with the Leicester Spencer Raiders Football and Cheer Program requested to use the Becker field for 6th graders against Charlton/Dudley on October 15th at 7pm. They plan to arrive at 6pm for setup and warmups. Ms. Casavecchia stated the team has their own equipment they can bring. Mr. Antanavica stated at this time, the Town can't supply anything as the field is not yet owned by the Town. There is an app for the lights, the field must be clean when they leave, and no rubbish of any kind can be left. Also, the group must provide a certificate of liability insurance at that specific location.

Motion 100421-5b: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the request from the Leicester Raiders to use the Becker field on October 15th for football at 7pm. Roll call: 5:0:0

c. Award Shared Winter Streets Contract – Towtaid Sidewalks and Curbing – Cassidy Corp.

Motion 100421-5c: A motion was made by Ms. Provencher and seconded by Mr. Shocik to award the Shared Winter Streets Contract to Cassidy Corp in the amount of \$169,989. Roll call: 5:0:0.

d. **Request to Add (2) Alternate Positions to the Parks & Recreation Committee**

Motion 100421-4d: A motion was made by Mr. Shocik and seconded by Mr. Duggan to approve the request to add two alternate positions to the Parks and Rec Committee. Roll call: 5:0:0.

e. **Accept Senior Center Donations**

Motion 100421-4e: A motion was made by Mr. Shocik and seconded by Ms. Provencher to accept donations to the Senior Center. Roll call: 5:0:0.

f. **Approve Special Legislation – Waiver of MGL Chapter 53b, Section 18**

Motion 100421-4f: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve a request for special legislation to waive MGL Chapter 53b, Section 18. Roll call: 5:0:0.

g. **Discuss Trick or Treating Hours**

Ms. Forsberg presented a request from the Chief of Police to change the Trick or Treating hours to 5-7pm on Halloween to match the Town of Spencer so the Town does not see an influx of trick or treaters later on in the evening. The Chief also noted Spencer is requiring masks and wanted input on this from the Select Board.

Motion 100421-XT: A motion was made by Ms. Provencher and seconded by Mr. Shocik to extend the meeting past 10pm, if needed. Roll call: 5:0:0.

Motion 100421-5g: A motion was made by Mr. Duggan and seconded by Mr. Shocik to change the trick or treating hours from 5-8 on Halloween to 5-7 on Halloween and to leave masking requirements up to the Board of Health. Roll call: 5:0:0.

6. MINUTES

- a. **September 27, 2021**
- b. **September 28, 2021**

Motion 100421-6: A motion was made by Ms. Provencher and seconded by Mr. Duggan to approve the minutes of September 27th and September 28th, 2021. Roll call: 5:0:0.

Motion 100421-7: A motion to adjourn was made by Ms. Provencher and seconded by Mr. Duggan at 9:59pm. Roll call: 5:0:0.