



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Tuesday, September 30, 2014 TIME: 6:00 pm

LOCATION: Town Hall, 3 Washburn Square - Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

- Organize
- Define Goals
- Set Timelines
- Review results from past Committee work

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Tuesday, October 14, 2014

TIME: 7:00 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

- Determine Site Criteria
- Evaluate Site Locations

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Tuesday, October 28, 2014

TIME: 7:00 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

Old Business

- Determine Site Criteria
- Review Evaluation of Site Locations

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**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK**

2014 OCT 30 AM 8:14

TIME STAMP TOWN CLERK'S OFFICE
LEICESTER, MASS.

ORGANIZATION: Fire Station Building Comm

WORKSHOP & FACILITY TOURS

Day &

DATE: Tuesday, November 4, 2014

TIME: 6:00 pm

LOCATION: Various See Below

REQUESTED BY: Kevin J. Mizikar

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

WORKSHOP & TOURS OF FIRE STATIONS, no formal action to be taken

- Approximately 6pm - Grafton Fire HQ – 26 Upton Street, Grafton, MA
- Approximately 7pm - Shrewsbury Fire HQ – 11 Church Road, Shrewsbury, MA

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, November 19, 2014 TIME: 7:00 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

Old Business/Discussion

- Determine Site Criteria
- Review Evaluation of Site Locations
- Review Tours of Grafton & Shrewsbury Fire Stations
- Public Procurement Requirements

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, December 10, 2014 TIME: 5:30 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

Workshop & Tours of Fire Stations, No Formal Action to be Taken

Approximately 5:30pm – Holden Fire HQ – 1370 Main St. Holden, MA

Approximately 7:00pm – Paxton Emergency Complex – 576 Pleasant St. Paxton, Ma

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Thursday, December 11, 2014 TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review of Site Visit

Old Business

- Refinement of Site Criteria
- Update on Site Locations
- Procurement actions

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, January 7, 2015 TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Authorize Advertisement of OPM

Old Business

- Refinement of Site Criteria
- Update on Site Locations
- Procurement actions

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, January 28, 2015 TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Update the Building requirements based on site visits
- Plan public information meetings

Old Business

- Refinement of Site Criteria
- Update on Site Locations
- Procurement actions

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, March 4, 2014

TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- OPM Bid reviews and ranking
- Set OPM Interview schedule

Old Business

- Refinement of Site Criteria
- Update on Site Locations
- Procurement actions
- Public Meeting presentation updates

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**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK**

RECEIVED

TIME STAMP
2015 MAR -9 PM 12: 38

TOWN CLERK'S OFFICE
LEICESTER, MASS

ORGANIZATION: Fire Station Building Committee

MEETING X PUBLIC HEARING

DATE: Wednesday, March 11th, 2015 TIME: 5:30pm

LOCATION: Town Hall, Rooms 2&3, 3 Washburn Sq. Leicester, MA 01524

REQUESTED BY: Kristen Forsberg Garza

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING

CALL TO ORDER

1. Discussion of OPM Candidates
2. Interview OPM Candidates

ADJOURN



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK**

2015 MAR -9 PM 12:38

ORGANIZATION: Fire Station Building Committee

RECEIVED
TOWN CLERK'S OFFICE
LEICESTER, MASS.

MEETING X PUBLIC HEARING

DATE: Thursday, March 12th, 2015 TIME: 6:00pm

LOCATION: Town Hall, Selectmen's Conference Room, Lower Level, 3 Washburn
Sq. Leicester, MA 01524

REQUESTED BY: Kristen Forsberg Garza

*ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL
BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING*

CALL TO ORDER

1. Discussion of OPM Candidates
2. Interview OPM Candidates

ADJOURN



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, March 18, 2014 TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square - Selectman's Conf Room

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

Old Business

- Working Session to review and update the Public Meeting presentation

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, March 25, 2014

TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square - Lower Conf Room 3

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Update on Contract negotiations with the OPM

Old Business

- Working Session to review and update the Public Meeting presentation

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, May 13, 2014

TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square - Lower Conf Room 3

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Update on Ballot Question

Old Business

- Public Meeting presentation and times
- Update on OPM contract

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Monday, June 15, 2015 TIME: 7:30 pm

LOCATION: Community Room, Leicester Police Dept. Main St. Leic

REQUESTED BY: Sandy Wilson

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Update on Ballot Vote
- Plan for Special Town Meeting
- Outline next steps
- Status on OPM tasks

Old Business

-

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, July 15, 2015

TIME: 6:00 pm

LOCATION: Community Room, Leicester Police Dept. Main St. Leic

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

Workshop

- Architect Ranking Criteria - review the process

Old Business

- Update on property acquisition
- Review steps to get to Special Town Meeting

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, July 22, 2015

TIME: 6:30 pm

LOCATION: Community Room, Leicester Police Dept. Main St. Leic

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Assess and Rank the RFQ responses
- Determine which companies to interview

Old Business

- Update on property acquisition
- Review steps to get to Special Town Meeting

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Tuesday, July 28, 2015 TIME: 5:30 pm

LOCATION: Town Hall, 3 Washburn Square - Lower Conf Room 3 and
Selectman's Meeting Room

REQUESTED BY: Sandy Wilson - Chairman of Fire Station Building
Committee

*ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE
MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.*

LIST OF TOPICS TO BE DISCUSSED

New Business

- Discussion of Architect Candidates
- Interview of Architect Candidates
 - 6 pm HKT Architects
 - 7 pm Donham & Sweeney
 - 8 pm Reinhardt Associates
- Assessment of Interviews

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, August 12, 2015

TIME: 6:00 pm

LOCATION: Town Hall, 3 Washburn Square – Room 3 lower level

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Introduction of Architects
- Project Kick Off
 - Introduction of Architects
 - Establish project Protocols
 - Establish project Communication plan
 - Review of Schedule and Scope
 - Review of Roles & Responsibilities
 - Review of Space Requirements

Old Business

- Update on Land Acquisition
- Update on Town Meeting Articles
- Schedule the next meetings

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, August 26, 2015 TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square – Room 3 lower level

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Develop List of FAQs for informational presentation

Old Business

- Update on Land Acquisition
- Update on Town Meeting Articles
- Review Public informational presentation
- Approve minutes of previous meetings
- Schedule the next meetings

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, September 2, 2015 TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square – Room 3 lower level

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

Old Business

- Architect Updates
- Building Space Needs
- Update on Site Survey & Borings
- Update on Land Acquisition
- Update on Town Meeting Articles
- Review Public informational presentation
- Approve minutes of previous meetings
- Schedule the next meetings

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Thursday, September 10, 2015 TIME: 5:30 pm

LOCATION: Town Hall, 3 Washburn Square – Lower Conf. Room 3

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review and approve *MGL Ch. 30b Certificate of Uniqueness – Property Acquisition*

Old Business

- Review Building Rendition for approval
- Update on Land Acquisition
- Update on Town Meeting Articles
- Schedule the next meetings

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, September 16, 2015 TIME: 5:30 pm

LOCATION: Town Hall, 3 Washburn Square – Lower Conf. Room 3

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review outcome of the Town Meeting

Old Business

- Architect Contract
- OPM Contract
- Property Acquisition

- Schedule the next meetings

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, September 23, 2015 TIME: 6:30 pm

LOCATION: Town Hall, 3 Washburn Square – Lower Conf. Room 3

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

-

Old Business

- Project Update – accomplished vs schedule
- Update Project Schedule
- Site & Building Plan Review
- Space Needs 3rd Draft review
- YTD 2015 Minute approvals

- Schedule the next meetings

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, September 30, 2015 TIME: 6:00 pm

LOCATION: Town Hall, 3 Washburn Square – Lower Conf. Room 3

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Working Session with Architect and OPM

Old Business

- Project Update – accomplished vs schedule
- Update Project Schedule as needed
- Schedule the next meetings

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, October 14, 2015 TIME: 6:00 pm

LOCATION: Town Hall, 3 Washburn Square – Room 3 lower level

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

Old Business

- Architect Updates
- Working Session – Building Space Needs
- Approve minutes of September meetings
- Schedule the next meeting(s)

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, November 4, 2015 TIME: 6:00 pm

LOCATION: 15 Water St. LFD Station 1

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Working Session – Detail design of individual spaces

Old Business

- Architect Updates
 - Finalized Site Plan
 - Updates from TA from site reviews done
 - Finalized Schematic Design
 - Cost Estimates
- Review project plan and dates
 - ZBA, Planning Board meetings
- Approve minutes of October 14th meeting
- Schedule the next meeting(s) and Fire Station Site visits

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Monday, November 23, 2015

TIME: 6:00 pm

LOCATION: 15 Water St. LFD Station 1

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Working Session – Detail design of individual spaces

Old Business

- Architect Updates
 - Finalized Site Plan
 - Updates from TA from site reviews done
 - Finalized Schematic Design for interior layout
 - Cost Estimates
- Review project plan and dates
 - ZBA, Planning Board meetings
- Approve minutes of October 14th and Nov 4th meetings
- Schedule the next meeting(s)

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Thursday, December 10, 2015 TIME: 6:00 pm

LOCATION: 3 Washburn Sq. Lower Conference Room 3

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review Planning Board Submittal Package
- Update from the Public Session
- Working Session – Detail design
- HVAC system

Old Business

- Architect Updates
 - Cost Estimates
 - Finalized site plans
 - Review Project Schedule
- Site Acquisition Updates
- Review project plan and dates
 - ZBA, Planning Board meetings
- Schedule the initial 2016 meeting(s)

Minutes

- November 23rd

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, December 23, 2015 TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Working Session – Detail design Review

Old Business

- Architect Updates
 - Cost Estimates
 - Review Project Schedule
- Site Acquisition Updates
- Review project plan and dates
 - ZBA, Planning Board meetings
- Schedule the initial 2016 meeting(s)

Minutes

- November 23rd
- December 10th

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, January 6, 2016 TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Working Session
 - Detail Room Design (lights, outlets, etc placement)
 - Detailed review of Cost Estimates

Old Business

- Architect Updates
 - Review Project Schedule
- Site Acquisition Updates
- Review project plan and dates
 - ZBA, Planning Board meetings
- Confirm Schedule of next 2016 meeting(s)

Minutes

- December 23, 2015

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, January 20, 2016 TIME: 5:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Update from Planning Board Review

Old Business

- Working Session
 - Detailed review of Cost Estimates
- Architect Updates
 - Review Proposed Changes to design
 - Review Project Schedule
- Site Acquisition Updates
- Review project plan and dates
 - ZBA
- Confirm Schedule of next meeting(s)

Minutes

- January 6, 2015

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, February 3, 2016 TIME: 5:30 pm

LOCATION: Selectmen Meeting Room - 3 Washburn Sq.

REQUESTED BY: Sandy Wilson - Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Update from Planning Board Review (Feb 2)

Old Business

- Working Session
 - Detailed review of Cost Estimates
- Architect Updates
 - Review Proposed Changes to design
 - Review Project Schedule
- Site Acquisition Updates
- Detailed Room Design
- Review project plan and dates
- Confirm Schedule of next meeting(s)

Minutes

- January 20, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Tuesday, March 1, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Design Document final review
- Cost Estimate based on latest design, including the interior design updates done since last meeting

Old Business

- Working Session
 - Detailed review of Cost Estimates
- Architect Updates
 - Review Proposed Changes to design
 - Review Project Schedule
- Site Acquisition Updates
- Confirm Schedule of next meeting(s)

Minutes

- January 6, 2015
- February 3, 2015

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, March 30, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Initial review of Construction Documents – working session
- FF&E review

Old Business

- Architect Updates
 - Final Review Proposed Changes to design
 - Review Project Schedule
- Confirm Schedule of next meeting(s)

Minutes

- March 1, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK**

RECEIVED

2016 APR 14 PM 12:13

TIME STAMP

TOWN CLERK'S OFFICE
LEICESTER, MASS.

ORGANIZATION: Fire Station Building Comm.

SPECIAL MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday April 20, 2016

TIME: 6:00 pm

LOCATION: 15 Water Street (Fire Station 1)

REQUESTED BY: Robert Wilson, Fire Chief

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)

LIST OF TOPICS TO BE DISCUSSED

1. **Presentation & Review of 60% CD Cost Estimate**
2. **Update on "Front End" Bid Document, USDA & Town**
3. **Electronic Bidding Update**
4. **Update on FF&E Plans**
5. **Review Project Schedule**
6. **Next Meeting Date**



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, May 4, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

Old Business

- Architect Updates
 - Review of 60% CD Cost Estimate
 - Update on Bid Document and financing
 - Electronic Bidding Update
 - Update on FF&E Plans
 - Review Project Schedule
 -
- Confirm Schedule of next meeting(s)

Minutes

- March 1, 2016
- March 30, 2016
- April 20, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, June 29, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review General Contractor Bids
 - Make recommendation to Board of Selectmen to sign contract
- Review Project Scope

Old Business

- Architect Updates
 - Review Project Schedule
- Confirm Schedule of next meeting(s)

Minutes

- May 4, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, July 6, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review DCAM info about General Contractor
 - Make recommendation to Board of Selectmen to sign contract

Old Business

- Architect Updates
 - Review Project Schedule
 - Review Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- June 29, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Aug 31, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Construction schedule and communication plan
- Exterior color selection
- Perimeter fence selection

Old Business

- Architect Updates
 - Review Project Schedule
 - Review Project Scope and Budget
- Review additional scope items
- Update from Planning Board meeting
- Confirm Schedule of next meeting(s)

Minutes

- July 6, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Sept 14, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review GC's estimates on Additional Scope – vote to proceed or not

Old Business

- Architect Updates
 - Review Project Schedule
 - Review Project Scope and Budget
- Construction schedule and communication plan
- Exterior color selection
- Review additional scope items
- Update from Planning Board meeting
- Confirm Schedule of next meeting(s)

Minutes

- July 6, 2016
- August 31, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Sept 28, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review GC's estimates on Additional Scope – vote to proceed or not

Old Business

- Architect Updates
 - Review Project Schedule
 - Review Project Scope and Budget
- Construction schedule and communication plan
- Confirm Schedule of next meeting(s)

Minutes

- Sept 14, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Oct 12, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Review GC's final costs on Additional Scope – vote to proceed or not
 - RFPs 1, 2, 3, 4, 5

Old Business

- Architect Updates
 - Review Construction progress
 - Review Construction Schedule
 - Review Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- Sept 28, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Nov 16, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- FFE (Furniture, Fixtures & Equipment)
- Fence options
- Change Order #1 – vote to sign or not
 - RFPs 1, 2, 3, 4, 5, 7
- Review RFP 6, 8

Old Business

- Project Updates
 - Construction progress
 - RFI requests
 - Construction Schedule
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- Oct 12, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Thursday, Dec 15, 2016

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- FFE (Furniture, Fixtures & Equipment)
- Fence options
- Change Order #2 – initial discussion
- Architect's report

Old Business

- Project Updates
 - Construction progress
 - RFI requests
 - Construction Schedule
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- Oct 12, 2016
- Nov 16, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Feb 8, 2018

TIME: 6:00 pm

LOCATION: 15 Water St. Fire Station Meeting Room

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Critical Path Method Schedule review
- Change Order #3
- Exterior color selection
- Architect's report

Old Business

- FFE (Furniture, Fixtures & Equipment)
- Fence options
- Project Updates
 - Construction progress
 - RFI requests
 - Construction Schedule
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- Dec 15, 2016

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, May 3, 2017

TIME: 6:00 pm

LOCATION: 1-3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Tour construction site
- Critical Path Method Schedule review
- Change Order
 - Admin building and Apparatus Bay floor
 - Apparatus Bay driveway fill
- Interior color selections (Paint, rugs, flooring, etc)
- Architect's report

Old Business

- FFE (Furniture, Fixtures & Equipment)
- Fence options
- Project Updates
 - Construction progress
 - RFI requests/status
 - Construction Schedule
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- Feb 8, 2017

Executive Session, MGL Chapter 30A, Section 21A

- Exception #3 – Strategy session in regard to pending litigation

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Tuesday, June 13, 2017

TIME: 7:00 pm

LOCATION: Mass Fire Academy 10 State Rd. Stow MA 01775

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

*ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE
MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.*

LIST OF TOPICS TO BE DISCUSSED

Workshop

Tour the State Fire Academy with a focus on the floors (rugs, apparatus bay floor)

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, June 14, 2017

TIME: 6:00 pm

LOCATION: 1-3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Critical Path Method Schedule review
- Change Order
 - Admin building and Apparatus Bay floor
 - Apparatus Bay driveway fill
 - Contract extensions (GC, OPM, Arch)
- Final selection Interior color (Paint, rugs, flooring, etc)
- Architect's report
- Tour construction site

Old Business

- FFE (Furniture, Fixtures & Equipment)
- Fence options
- Project Updates
 - Construction progress
 - RFI requests/status
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- Feb 8, 2017
- May 3, 2017

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, July 19, 2017

TIME: 6:00 pm

LOCATION: 1-3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Critical Path Method Schedule review
- Change Order
 - Apparatus Bay floor
- Architect's report
- Tour construction site

Old Business

- FFE (Furniture, Fixtures & Equipment)
- Fence options
- Project Updates
 - Construction progress
 - RFI requests/status
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- June 14, 2017

Executive Session, MGL Chapter 30A, Section 21A

- Exception #3 – Strategy session in regard to pending litigation
- Meeting Minutes from May 3, 2017

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Sept 13, 2017

TIME: 5:30 pm

LOCATION: 1-3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Contract Change Order – ACG – extend date
- Contract Change Order – Context – extend date
- Contract Change Order – Yankee Engineering – extend date
- Architect's report
- Tour construction site

Old Business

- Fence Updates
- Project Updates
 - Construction progress
 - RFI requests/status
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- August, 2017

Executive Session, MGL Chapter 30A, Section 21A

none

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Sept 27, 2017

TIME: 5:30 pm

LOCATION: 1-3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Architect's report
- Award Fence Contract
- Contract Change Order – BSI - #5
- Tour construction site

Old Business

- Project Updates
 - Construction progress
 - RFI requests/status
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- September 13, 2017

Executive Session, MGL Chapter 30A, Section 21A

none

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PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Oct 18, 2017

TIME: 5:30 pm

LOCATION: 1-3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Architect's report
- PCO review
- Move-in Day
- Open House for Public
- Tour construction site

Old Business

- Project Updates
 - Construction progress
 - RFI requests/status
 - Project Scope and Budget
- Confirm Schedule of next meeting(s)

Minutes

- September 27, 2017

Executive Session, MGL Chapter 30A, Section 21A

none

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

Amended

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Nov 8, 2017

TIME: 5:30 pm

LOCATION: 1-3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Architect's report
- PCO review
- Punch list
- Water, Sewer and Sprinkler Connection Fees
- Tour construction site

Old Business

- Project Updates
 - Construction progress
 - RFI requests/status
 - Project Scope and Budget
- Move-in Day
- Confirm Schedule of next meeting(s)

Minutes

- Oct 18, 2017

Executive Session, MGL Chapter 30A, Section 21A

Purpose: To discuss strategy with respect to litigation

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Dec 6, 2017

TIME: 5:30 pm

LOCATION: 1-3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Architect's report
- PCO review
- Punch list
- Tour construction site

Old Business

- Project Updates
 - Construction progress
 - RFI requests/status
 - Project Scope and Budget
- Move-in Day
- Confirm Schedule of next meeting(s)

Minutes

- Nov 8, 2017

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, Jan 17, 2018

TIME: 5:30 pm

LOCATION: 3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Architect's report
- PCO review
- Punch list
- Close out the Project

Old Business

- Project Updates
 - RFI requests/status
 - Project Scope and Budget

Minutes

- Dec 6, 2017

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Thursday, June 13, 2019

TIME: 7:15 pm

LOCATION: Fire & EMS HQ Conference Room - 3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

New Business

- Connection Fee to LWSD
- A/C unit for Training Room
- Radio System
- Cameras for Entrances

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PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, July 24, 2019

TIME: 6:00 pm

LOCATION: Fire & EMS HQ Conference Room - 3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building
Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

- ***New Business***
- Minutes from June 13, 2019 meeting
- ***Old Business***
- Radio System
- Cameras for Entrances
- Finalize FFE purchases

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.



PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE LEICESTER TOWN CLERK

TIME STAMP

ORGANIZATION: Fire Station Building Comm.

MEETING

PUBLIC HEARING (Please circle appropriately)

Day &

DATE: Wednesday, September 4, 2019 TIME: 6:00 pm

LOCATION: Fire & EMS HQ Conference Room - 3 Paxton St.

REQUESTED BY: Sandy Wilson – Chairman of Fire Station Building Committee

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING, in accordance with Chapter 303 Acts of 1975.

LIST OF TOPICS TO BE DISCUSSED

- ***New Business***
- Minutes from July 24, 2019 meeting
- ***Old Business***
- Radio System
- Finalize FFE purchases

The listings of matters are those reasonably anticipated by the chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items may or may not require the Board's action.