

PUBLIC NOTICE POSTING REQUEST OFFICE OF THE LEICESTER TOWN CLERK

ORGANIZATION: Select Board

MEETING: X

PUBLIC HEARING: X

DATE: December 6, 2021

TIME: 6:00pm

LOCATION: Select Board Conference Room, 3 Washburn Sq -OR- Virtual (see below)

REQUESTED BY: Kristen L. Forsberg, Assistant Town Administrator

*Agenda packet and associated documents can be found at www.leicesterma.org/bos. This agenda lists all matters anticipated for discussion; some items may be passed over, and other items not listed may be brought up for discussion to the extent permitted by law. Select Board meetings are recorded by LCAC. Any member of the public planning to record the meeting must first notify the Chair. **PLEASE SILENCE ALL CELL PHONES DURING THE MEETING***

<https://global.gotomeeting.com/join/526796541>

-OR-

Dial (571) 317-3122; Access Code: 526-796-541

CALL TO ORDER/OPENING

1. SCHEDULED ITEMS

- a. 5:30pm – Executive Session, MGL Chapter 30A, Section 21(a), Exception 2 – Conduct strategy sessions in preparation for negotiations with nonunion personnel (Principal Assessor)
- b. 6:00pm – FY22 Tax Classification Public Hearing
- c. 6:15pm – Prestige Auto Vehicle License Violation Hearing (continued from 11/15/21)
- d. 6:30pm – Eagles Club Change of Manager

2. PUBLIC COMMENT PERIOD

3. REPORTS & ANNOUNCEMENTS

- a. Student Liaison Reports
- b. Report of the Town Administrator's Office
- c. Select Board Reports

4. RESIGNATIONS & APPOINTMENTS

- a. Retirement – Police Officer – John Caforio, Jr.
- b. Resignation – Treasurer/Collector – Melanie Jackson
- c. Resignation – Commission on Disabilities – Deborah Nash
- d. Resignation – Firefighter – Jeffrey Clark Jr.
- e. Resignation – Firefighter – Joseph Avellino
- f. Resignation – Recruit Firefighters – Logan Laflamme & Christopher O'Brien
- g. Appointment & Vote on Contract – Principal Assessor – Linda Berisha
- h. Appointment – Cable Advisory Committee – John Eldridge
- i. Appointment – Conservation Commission – Ryan Winslow
- j. Appointment – Parks and Rec Alternate – Joe Richardson

5. OTHER BUSINESS

- a. PD Donation

- b. Vote to execute Participation Agreement on Settlement Agreements dated July 21, 2021 to resolve claim(s) against McKesson, Cardinal Health and AmerisourceBergen (“Distributors”), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, “J&J”) resulting from multi-district opioid litigation in which Town of Leicester is a plaintiff
- c. Vote to Sign Becker Purchase and Sale Agreement
- d. 2022 License Renewals
 - 1. **Alcohol & General Licenses:** Barber’s Crossing, Inc. 861 Main St: Restaurant-All Alcohol; Common Victualler (CV) & General Entertainment (GE)
 - 2. Brookside Liquors 875 Pleasant St: Package Goods-All Alcohol
 - 3. CV American Legion Post 443, Inc. 167 Main Street: Club/Veterans Club-All Alc.; CV, GE, Sunday Entertainment & Games-2
 - 4. Crossroads Marketplace 1060 Main St: Package Goods-Wines & Malt; & CV
 - 5. Fraternal Order of Eagles Leicester 850 Main St: Club/Veterans Club-All Alcohol; & CV
 - 6. Eller’s Restaurant 190 Main St, CV: Restaurant-All Alcohol; CV & GE
 - 7. Hillcrest Country Club 325 Pleasant St: Restaurant-All Alcohol; CV, GE & Game-1
 - 8. Jan’s Package Store 385 Main St: Package Goods-All Alcohol
 - 9. Leicester Country Club 1430 Main St: Restaurant-All Alcohol; CV, GE & Sunday Entertainment
 - 10. Leicester Package Store 869 Main St: Package Goods-All Alcohol
 - 11. Leicester Rod & Gun Club, Inc. 1015 Whittemore St-Club/Veteran’s Club- All Alcohol; CV & GE
 - 12. Leicester Social Club/KoC 91 Mannville St: Club/Veteran’s Club-All Alcohol; CV & GE
 - 13. Leroux Liquors 1044 Main St: Package Goods- All Alcohol
 - 14. Mill Town Wine Company, LLC 1141 Stafford St: Package Goods- Wines & Malt
 - 15. Northeast Pizza 1205 Main St: Restaurant-All Alcohol & CV
 - 16. **General Licenses:** Bill’s Pizza & Restaurant 1141 Stafford St: CV
 - 17. Buddy’s Spa 1080 Stafford St: CV
 - 18. Dunkin Donuts 1081 Main St: CV
 - 19. Giguere’s 148 Main St: CV
 - 20. Leicester Drive-In Theatre, Inc. 1675 Main St: CV, GE & Theatre
 - 21. Tatnuck Driving Range 55 Marshall St: Outdoor Business
 - 22. Wal-Mart #3409 1620 Main St: GE & Games-10
 - 23. **Vehicles:** A/C Used Cars & Trucks 17 Craig St: Class II
 - 24. Buckley Auto Body 22 Mill St: Auto Body Repair (ABR), Class II & Motor Vehicle Repair (MVR)
 - 25. Classic Automotive Inc. 1323 Main Street: ABR, Class II, MVR & Rental Car
 - 26. Convenient Auto Repair & Sales, LLC. 1135 Stafford St: Class II & MVR
 - 27. Entwistle’s Garage, Inc. 800 Main St: ABR, Class II & MVR
 - 28. Joe’s Auto Repair 81 Huntoon Mem. Hwy: ABR
 - 29. Mac’s Auto Repair 490 Main St: MVR
 - 30. Prestige Auto Service 200 South Main St: ABR, Class II & MVR
 - 31. Route 9 Auto Group, LLC 1323 Main St: Class II
 - 32. Ernie’s Cars 515-517 Main St: Class II
 - 33. Warren’s Auto Wrecking 20 Pryor Rd: Class III
 - 34. **Alcohol:** Eastern Pearl LLC 1060 Main St: Restaurant- All Alcohol
- e. Execute ABCC 2022 Liquor License Renewal Certificate Form
- f. Request to Rent Fuller Campus Center Rooms – Events Central LLC
- g. Disclosure – Police Chief pursuant to MGL C.268A Section 19 regarding collective bargaining

6. MINUTES

- a. November 15, 2021
- b. November 16, 2021
- c. November 23, 2021
- d. November 30, 2021

ADJOURN

Proposed Executive Session Motion

Board Member 1

I move to go into Executive Session under MGL Chapter 30A, Section 21(a),

Exception #2 To conduct strategy sessions in preparation for negotiations
with nonunion personnel (Principal Assessor)

The Board will reconvene in open session at the conclusion of executive session.

Board Member 2

Second

Chairperson

To discuss these matters in open session would compromise the position of the Town, the Chair so declares.

VOTE BY ROLL CALL

Town of Leicester

Select Board Procedure

Public Hearings

1. The Chairperson will read the agenda item and state the time of the public hearing out loud. A public hearing can be held either at the time listed in the published notice (newspaper advertisement) or any time thereafter during the meeting which it is scheduled. The public hearing cannot be held prior to the scheduled time in the published notice.
2. The published public hearing notice shall be read outloud.
3. A Board member shall make a motion to open the public hearing.
4. The motion must be seconded.
5. The applicant shall present their request.
6. Comments from the public (including the applicant or subject of the hearing) will be heard and the Board may ask any questions they deem necessary.
7. Once all comments are heard, a Board member will make a motion to go out of the public hearing.
8. The motion must be seconded.
9. The Board will then have the opportunity to comment and ask additional questions of the applicant/subject of the hearing after the public hearing has closed.
10. A Board member could then offer a motion to approve the request.



Town of Leicester

Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

November 10, 2021

Telegram & Gazette
20 Franklin St
Worcester MA 01608

Attn: Legal Advertising Department.

Please place the following legal advertisement in the next available date of publication for one day only. Forward tear sheet and invoice to the address listed below. Thank you.

Kristen L. Forsberg
Leicester Board of Selectmen
3 Washburn Square
Leicester MA 01524
forsbergk@leicesterma.org

NOTICE OF TAX CLASSIFICATION HEARING **Town of Leicester**

The Leicester Select Board will hold a public hearing on Monday, December 6, 2021 at 6:00pm in the Select Board Conference Room at the Town Hall, Lower Level, 3 Washburn Square, Leicester MA to determine the percentages of tax levy to be borne by each class of real and personal property for Fiscal Year 2022, per MGL c. 40, s.56, as amended. All Leicester residents are welcome to attend this hearing and to present any oral or written comments on the matter. In the event that a taxpayer is unable to attend, written comments may be submitted to the Town Administrator at the above listed address by Monday, December 6, 2021 at noon.

TAX RATE RECAPITULATION

Fiscal Year 2022

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 35,699,606.67
Ib. Total estimated receipts and other revenue sources (from page 2, IIle)	18,150,805.20
Ic. Tax Levy (Ia minus Ib)	\$ 17,548,801.47
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.3846	15,510,437.98	1,108,680,650.00	13.99	15,510,442.29
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	5.3261	934,666.72	66,809,994.00	13.99	934,671.82
Net of Exempt					
Industrial	2.1888	384,108.17	27,455,972.00	13.99	384,109.05
SUBTOTAL	95.8995		1,202,946,616.00		16,829,223.16
Personal	4.1005	719,588.60	51,435,190.00	13.99	719,578.31
TOTAL	100.0000		1,254,381,806.00		17,548,801.47

MUST EQUAL 1C

Assessors

Sandy Genna, Principal Assessor, Leicester, gennas@leicesterma.org 508-892-7001 | 11/9/2021 7:51 AM

Comment: Authorized to sign on behalf of the Board of Assessors

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Kim Peloquin

Date:

Approved:

Director of Accounts:

NOTE : The Information is preliminary and is subject to change.

TAX RATE RECAPITULATION

Fiscal Year 2022

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)		<u>34,599,691.20</u>
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	<u>16,000.00</u>	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Retained Earnings Deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	328,142.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	<u>0.00</u>	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other :	0.00	
TOTAL Ilb (Total lines 1 through 10)		<u>344,142.00</u>
Ilc. State and county cherry sheet charges (C.S. 1-EC)		685,815.00
Ild. Allowance for abatements and exemptions (overlay)		69,958.47
Ile. Total amount to be raised (Total Ila through Ild)		<u>35,699,606.67</u>

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	12,239,775.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		<u>12,239,775.00</u>
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	<u>2,501,000.00</u>	
2. Offset Receipts (Schedule A-1)	<u>0.00</u>	
3. Enterprise Funds (Schedule A-2)	<u>491,562.00</u>	
4. Community Preservation Funds (See Schedule A-4)	<u>0.00</u>	
TOTAL IIIb		<u>2,992,562.00</u>
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	<u>2,089,326.20</u>	
2. Other available funds (page 4, col (d))	<u>829,142.00</u>	
TOTAL IIIc		<u>2,918,468.20</u>
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2021	0.00	
1b. Free cash..appropriated on or after July 1, 2021	0.00	
2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL IIId		<u>0.00</u>
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		<u>18,150,805.20</u>

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)		<u>35,699,606.67</u>
b. Total estimated receipts and other revenue sources (from IIIe)	<u>18,150,805.20</u>	
c. Total real and personal property tax levy (from Ic)	<u>17,548,801.47</u>	
d. Total receipts from all sources (total IVb plus IVc)		<u>35,699,606.67</u>

NOTE : The information is preliminary and is subject to change.

TAX RATE RECAPITULATION
Fiscal Year 2022

LOCAL RECEIPTS NOT ALLOCATED *

Receipt Type Description		(a) Actual Receipts Fiscal 2021	(b) Estimated Receipts Fiscal 2022
==> 1.	MOTOR VEHICLE EXCISE	1,539,118.69	1,535,000.00
2.	OTHER EXCISE		
==>	a.Meals	93,582.87	91,000.00
==>	b.Room	0.00	0.00
==>	c.Other	2,594.18	2,500.00
==>	d.Cannabis	306,392.69	0.00
==> 3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	196,396.38	185,000.00
==> 4.	PAYMENTS IN LIEU OF TAXES	46,402.50	29,000.00
5.	CHARGES FOR SERVICES - WATER	0.00	0.00
6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
9.	OTHER CHARGES FOR SERVICES	0.00	0.00
10.	FEES	267,485.43	233,000.00
	a.Cannabis Impact Fee	300,000.00	125,000.00
	b.Community Impact Fee Short Term Rentals	0.00	0.00
11.	RENTALS	0.00	0.00
12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16.	OTHER DEPARTMENTAL REVENUE	79,558.07	30,000.00
17.	LICENSES AND PERMITS	22,290.00	23,000.00
18.	SPECIAL ASSESSMENTS	0.00	0.00
==> 19.	FINES AND FORFEITS	10,038.33	32,500.00
==> 20.	INVESTMENT INCOME	17,739.06	50,000.00
==> 21.	MEDICAID REIMBURSEMENT	134,327.11	120,000.00
==> 22.	MISCELLANEOUS RECURRING (UPLOAD REQUIRED)	55,394.12	30,000.00
23.	MISCELLANEOUS NON-RECURRING (UPLOAD REQUIRED)	68,512.72	15,000.00
24.	Totals	3,139,832.15	2,501,000.00

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Allison Lawrence, Accountant, Leicester, LawrenceA@leicesterma.org 508-892-7005 | 11/2/2021 4:49 PM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2022 estimated receipts to FY 2021 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

NOTE : The information is preliminary and is subject to change.

TAX RATE RECAPITULATION
Fiscal Year 2022

APPROPRIATIONS										AUTHORIZATIONS	
										MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)	
09/14/2021	2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,900,000.00	
09/14/2021	2022	350,000.00	0.00	350,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2021	14,112.20	0.00	14,112.20	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2021	236,642.00	0.00	0.00	236,642.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2021	25,000.00	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	30,616,675.00	30,040,175.00	150,000.00	426,500.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	1,023,000.00	1,023,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	3,301.00	3,301.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	125,000.00	0.00	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	
05/11/2021	2022	70,000.00	0.00	70,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	21,400.00	0.00	21,400.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	57,672.00	0.00	57,672.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	511,733.00	0.00	511,733.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	40,000.00	0.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	19,000.00	0.00	19,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
05/11/2021	2022	100,000.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
10/26/2021	2022	2,426.00	0.00	2,426.00	0.00	0.00	0.00	0.00	0.00	0.00	
10/26/2021	2022	205,185.00	123,185.00	0.00	82,000.00	0.00	0.00	0.00	0.00	0.00	
10/26/2021	2022	29,000.00	0.00	0.00	29,000.00	0.00	0.00	0.00	0.00	0.00	
10/26/2021	2022	59,700.00	0.00	59,700.00	0.00	0.00	0.00	0.00	0.00	0.00	
10/26/2021	2022	18,150.00	0.00	18,150.00	0.00	0.00	0.00	0.00	0.00	0.00	
10/26/2021	2022	49,745.00	0.00	49,745.00	0.00	0.00	0.00	0.00	0.00	0.00	

NOTE : The information is preliminary and is subject to change.

TAX RATE RECAPITULATION
Fiscal Year 2022

City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
10/26/2021	2022	35,388.00	0.00	35,388.00	0.00	0.00	0.00	0.00	0.00	0.00
10/26/2021	2022	55,000.00	0.00	0.00	55,000.00	0.00	0.00	0.00	0.00	0.00
10/26/2021	2022	30,000.00	0.00	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00
10/26/2021	2022	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
10/26/2021	2022	500,000.00	0.00	500,000.00	0.00	0.00	0.00	0.00	0.00	0.00
10/26/2021	2022	366,562.00	0.00	0.00	0.00	0.00	366,562.00	0.00	0.00	0.00
Total		34,599,691.20	31,189,661.00	2,089,326.20	829,142.00	0.00	491,562.00	0.00	0.00	0.00

* Enter the fiscal year to which the appropriation relates.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Deborah K. Davis, Town Clerk, Leicester, david@leicesterma.org 508-892-7011 | 11/9/2021 9:56 AM

Comment:

NOTE : The information is preliminary and is subject to change.



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7077 Fax: (508) 892-7070
www.leicesterma.org

SENT VIA EMAIL

November 17, 2021

Jack Bahnan
Prestige Auto
prestige200auto@gmail.com

Dear Mr. Bahnan:

This purpose of this letter is to notify you that a **public hearing to consider whether to suspend, revoke or take other action** relative to the Class II dealer license and motor vehicle repair license for Prestige Auto (**Exhibit A**) will be held on **Monday, December 6th, 2021 at 6:00pm** at the Leicester Town Hall, Select Board Conference Room, Lower Level, 3 Washburn Square.

The Leicester Select Board, as the Town's licensing authority under G.L. c.140, §§ 57-59 and Chapter 9, Sections 25-26 & 31 of the Town's General By-laws, will hold a public hearing pursuant to G.L. c. 140, § 59, the Town's Class II Second Hand Motor Vehicle License Holder Policy (**Exhibit B**) and Chapter 9, Sections 25-26 & 31 of the Town's General By-laws.

On February 1, 2021, you were sent the enclosed letter (**Exhibit C**) outlining issues that violate the Town's Class II License policy and asking you to begin addressing these issues. On June 1, 2021, you were sent a follow-up letter (**Exhibit D**) from the Fire Inspector. On June 21, 2021 a license violation hearing was held before the Select Board and was continued to allow time to submit plans to the Fire inspector and rectify outstanding issues. To date, these issues have not been rectified and plans have not been submitted to the Fire Inspector despite multiple requests.

Should you have any questions, please contact our office at 508-892-7077.

Sincerely,

Kristen L. Forsberg

Kristen L. Forsberg
Assistant Town Administrator

Cc: Select Board
Fire Inspector
Building Inspector

From: [Forsberg, Kristen](#)
To: ["prestige200auto@gmail.com"](#)
Cc: [Mike Dupuis \(mdupuis@leicesterfireems.org\)](#); [mwilson@leicesterfireems.org](#)
Subject: Prestige Auto Continued Hearing
Date: Monday, October 18, 2021 8:59:00 AM
Importance: High

Good morning Mr. Bahnan,

The Prestige Auto hearing has been continued to November 1st as the agenda is very busy this evening. The Fire Department has been notified. They will be reaching out to you to come out on site. Please note that the Board would like to see some movement on the site by Nov 1. Thanks,

Kristen L. Forsberg, MPA & MCPPO
Assistant Town Administrator
Town of Leicester
3 Washburn Square
Leicester, MA 01524
508-892-7077



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7077 Fax: (508) 892-7070
www.leicesterma.org

SENT VIA EMAIL

September 29, 2021

Jack Bahnan
Prestige Auto
prestige200auto@gmail.com

Dear Mr. Bahnan:

This purpose of this letter is to notify you that a **public hearing to consider whether to suspend, revoke or take other action** relative to the Class II dealer license and motor vehicle repair license for Prestige Auto (**Exhibit A**) will be held on **Monday, October 4, 2021 at 6:30pm** at the Leicester Town Hall, Select Board Conference Room, Lower Level, 3 Washburn Square.

The Leicester Select Board, as the Town's licensing authority under G.L. c.140, §§ 57-59 and Chapter 9, Sections 25-26 & 31 of the Town's General By-laws, will hold a public hearing pursuant to G.L. c. 140, § 59, the Town's Class II Second Hand Motor Vehicle License Holder Policy (**Exhibit B**) and Chapter 9, Sections 25-26 & 31 of the Town's General By-laws.

On February 1, 2021, you were sent the enclosed letter (**Exhibit C**) outlining issues that violate the Town's Class II License policy and asking you to begin addressing these issues. On June 1, 2021, you were sent a follow-up letter (**Exhibit D**) from the Fire Inspector. On June 21, 2021 a license violation hearing was held before the Select Board and was continued to allow time to submit plans to the Fire inspector and rectify outstanding issues. To date, these issues have not been rectified and plans have not been submitted to the Fire Inspector despite multiple requests.

Should you have any questions, please contact our office at 508-892-7077.

Sincerely,

Kristen L. Forsberg

Kristen L. Forsberg
Assistant Town Administrator

Cc: Select Board
Fire Inspector
Building Inspector

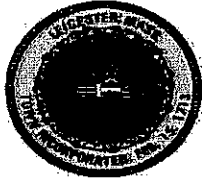
Exhibit A

NUMBER
CL217-21

THE COMMONWEALTH OF MASSACHUSETTS

FEE
\$100.00

TOWN OF LEICESTER



**USED CAR DEALER LICENSE - CLASS II
TO BUY AND SELL SECOND-HAND MOTOR VEHICLES**

In accordance with the provisions of Chapter 140 of the General Laws with amendments thereto **Prestige Auto Center Inc., owner Jack Bahnan**, is hereby licensed to buy and sell second-hand motor vehicles at **200 South Main Street, Leicester, MA 01524** on the premises described as follows:

RESTRICTIONS:

One hundred and fifty (150) vehicles for sale. Storage for thirty-five (35) disabled vehicles to be hidden in area in back of garage. Map on file in the Selectmen's Office.

ISSUED: 2/10/21

A handwritten signature in black ink, appearing to read "Kristen Forsberg".

Kristen Forsberg, Assistant Town Administrator
Select Board

THIS LICENSE EXPIRES DECEMBER 31, 2021

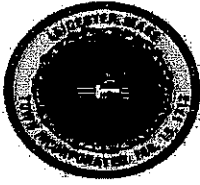
THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE UPON THE PREMISES

NUMBER
MV12-21

THE COMMONWEALTH OF MASSACHUSETTS

FEE
\$50.00

TOWN OF LEICESTER



MOTOR VEHICLE REPAIR LICENSE

This is to certify that **Prestige Auto Center Inc., owner Jack Bahnan, 200 South Main Street, Leicester MA 01524** is hereby granted a license for Motor Vehicle Repair in conformity with all Statutes and Ordinances relating thereto.

PROPERTY DESCRIPTION AND RESTRICTIONS:

Same as Class II license.

A handwritten signature in black ink, appearing to read "Kristen Forsberg", is written over a horizontal line.

ISSUED: 2/10/21

Kristen Forsberg, Assistant Town Administrator
Select Board

THIS LICENSE EXPIRES DECEMBER 31, 2021

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE UPON THE PREMISES



Exhibit B

Class II Second Hand Motor Vehicle License Holder Policy

Issued in accordance with the Town's General Bylaws, Chapter 9, Section 31

Adopted by the Board of Selectmen on November 20, 2017

Vehicle Conditions and Notices

All vehicles for sale which are parked outside of a building must be in saleable and drivable condition. Dealer must affix "Used Vehicle Warranty Law" notices on the windows or dashboard of used vehicle that are offered for sale as required by Massachusetts General Laws, Chapter 90, Sections 7N ¼ and 7N ½, and 201 CMR 11.00. The sale price of the vehicle must be posted on the vehicle's windshield.

Access Road

An access road is required through the property. The minimum width of this access road shall be twenty (20) feet and the road will start at the main entrance.

Vehicle Parking

Vehicles must be parked a sufficient distance from the public way so as not to interfere with sidewalks or roadways and so as not to create a site line hazard as determined by the Police Chief or his/her designee. An approved parking plan shall be available on site for any inspections. The dealer must maintain at least two feet of clearance between all vehicles on display. All spaces delineated on the approved parking plan shall be marked out with lines, on the surface of the property, except for lots that are storage or non-asphalt surfaces. Vehicles must be parked in accordance with Zoning Bylaws and the Planning Board's Parking Regulations and parking spaces shall be a minimum of 9x18 feet.

Outdoor Lighting

Outdoor lighting must not impose on any abutting properties.

Office Requirements

Except in the case of an approved home business selling used cars in accordance with all zoning and fire restrictions, an office will be located in the building where the business will be located and accessible from the outside. A sign listing the name of the business and the hours of operation is required on the property; either freestanding or on the office door/window.

Logbook

The logbook tracking the sale of used cars shall be on the premises at all times. An inspection of the Used Vehicle Inventory Book for each dealership may be conducted by the Police Department as needed.

Fencing

Appropriate fencing may be required if, in the opinion of the Board of Selectmen, it is deemed necessary to control access to the property or to maintain the aesthetic value of the neighborhood.

**Repairs**

No repair work may be conducted without a Motor Vehicle Repair License. No repair work shall occur outside of a building except for minor emergency or reactive repairs to be completed by the end of the workday (e.g. lightbulbs, batteries, wiper blade replacement, tire replacement).

Fire and Safety Inspection

Prior to license issuance or renewal, the Fire Department will conduct a fire and safety inspection. Any violations that are noted must be corrected prior to the renewal or issuance of the license.

Rubbish, Debris and Spare Parts

All rubbish and debris will be kept in an approved steel rubbish container with a cover. The cover will remain closed at all times. No spare or junk parts may be stored outside of a building. Scrap metal must be kept in a recycling container and emptied on a regular basis. Properties must be kept clean and maintained at all times.

Flammable or Combustible Liquids or Gasses

No storage of flammable or combustible liquids in quantities greater than five (5) gallons will be allowed without a permit from the Fire Department. Applications are available at Fire Headquarters. No storage of flammable or combustible gases in quantities greater than forty (40) cubic feet will be allowed without a permit from the Fire Department. Applications are available at Fire Headquarters. Parking of vehicles, not related or incidental to the operation of the business, that store flammable or combustible liquids or gases will not be allowed on the site.

Used Batteries

Used batteries shall be stored in liquid tight containers.

Emergency Contacts

The facility must keep an up-to-date list of emergency contacts at the Fire Station.

Cutting & Welding Operations

All cutting and welding operations shall comply with the requirements of 527 CMR 39 and are required to obtain local Fire Department permits.

Open Burning

No open burning will be allowed on the site at any time.

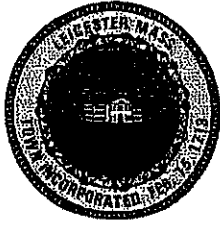
Spills

The licensee must maintain a supply of spill containment equipment on site as approved by the Fire Inspector. Any spills of flammable or combustible liquids greater than one gallon must be immediately reported to the Fire Department.

Fire Extinguishers

Portable fire extinguishers will be required at the facility, the number and location of same to be determined by the Fire Department.

Exhibit C



Town of Leicester
OFFICE OF THE SELECT BOARD
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7077 Fax: (508) 892-7070
www.leicesterma.org

February 1, 2021

Jack Bahnan
Prestige Auto
200 S. Main Street
Leicester, MA 01524

Dear Mr. Bahnan:

As part of your application for a Class II license, you were required to submit a layout for all cars on site. The current configuration of your lot does not match your layout. I have attached the plan you originally submitted for your reference. This layout must be followed.

The current layout of cars at your property does not allow enough fire access and the cars are spaced too close together. Per the enclosed Class II Policy, cars are to be 2 feet apart and spaces are to be a minimum of 9x18 feet. We would also like to remind you that per Town Bylaws, no junk vehicles are allowed to be stored on site at any time.

We ask that you begin rectifying these issues immediately so that we can issue your full year long license.

Should you have any questions, please contact our office at 508-892-7077.

Best Regards,

David A. Genereux
Town Administrator

Cc: Fire Inspector
Building Inspector

Exhibit D



CHIEF
MICHAEL R. DUPUIS

TOWN OF LEICESTER FIRE DEPARTMENT
3 PAXTON STREET
LEICESTER, MASSACHUSETTS 01524



OFFICE (508) 892-7022

Town of Leicester
3 Washburn Square
Leicester, Ma 01524
CC: Prestige Auto

June 2, 2021

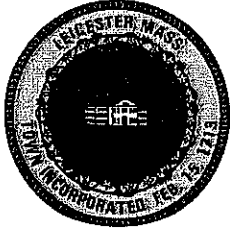
To whom it may concern;

I'm notifying you that Prestige Auto at 200 South Main St. is in violation on their Repair/Class II license. The parking plan that they submitted to the town does not correlate with the way they are doing business at this location. The Building inspector and myself spoke with Jack Bahnan on April 29, 2021 with our concerns with the location and the amount of vehicles on site, also it doesn't match his parking plan. Jack told us that he would reach out to Kristen at the Town Hall to see what he could do. I spoke to Kristen on June 2, 2021 and the Administrators office has not heard from Mr. Bahnan. Here is the list of violations.

1. Over the limit of cars (repair/ class II)
2. No fire lanes (around the building or in the back lot)
3. Storage of fuel in the building (cars in the building)
4. No handicap parking or signage
5. Storage of tires and vehicle parts against the building
6. Waste oil storage for heating

Captain Mike Wilson

Fire Inspector



Town of Leicester
OFFICE OF THE SELECT BOARD

Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7077 Fax: (508) 892-7070
www.leicesterma.org

June 14, 2021

Jack Bahnan
Prestige Auto
200 S. Main Street
Leicester, MA 01524

Dear Mr. Bahnan:

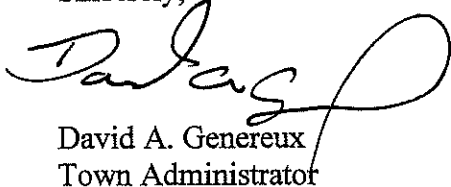
This purpose of this letter is to notify you that a **public hearing to consider whether to suspend, revoke or take other action** relative to the Class II dealer license and motor vehicle repair license for Prestige Auto (**Exhibit A**) will be held on **Monday, June 21, 2021 at 6:00pm** at the Leicester Town Hall, Select Board Conference Room, Lower Level, 3 Washburn Square.

The Leicester Select Board, as the Town's licensing authority under G.L. c.140, §§ 57-59 and Chapter 9, Sections 25-26 & 31 of the Town's General By-laws, will hold a public hearing pursuant to G.L. c. 140, § 59, the Town's Class II Second Hand Motor Vehicle License Holder Policy (**Exhibit B**) and Chapter 9, Sections 25-26 & 31 of the Town's General By-laws.

On February 1, 2021, you were sent the enclosed letter (**Exhibit C**) outlining issues that violate the Town's Class II License policy and asking you to begin addressing these issues. On June 1, 2021, you were sent a follow-up letter (**Exhibit D**) from the Fire Inspector. To date, these issues have not been rectified.

Should you have any questions, please contact our office at 508-892-7077.

Sincerely,



David A. Genereux
Town Administrator

Cc: Select Board
Fire Inspector
Building Inspector

From: [Forsberg, Kristen](#)
To: ["JACK BAHNAN"](#)
Cc: mwilson@leicesterfireems.org
Subject: RE: Prestige Auto Hearing
Date: Tuesday, September 21, 2021 12:52:00 PM

Hi Jack,

Also, plans must be submitted to Fire Inspector Wilson no later than **Monday, September 27th** for review prior to the October 4th meeting. Thanks,

Kristen L. Forsberg, MPA & MCPPO
Assistant Town Administrator
Town of Leicester
3 Washburn Square
Leicester, MA 01524
508-892-7077

From: Forsberg, Kristen
Sent: Tuesday, September 21, 2021 11:15 AM
To: 'JACK BAHNAN' <prestige200auto@gmail.com>
Cc: mwilson@leicesterfireems.org
Subject: Prestige Auto Hearing

Hi Jack,

The Prestige Auto continued hearing is scheduled for October 4th at 6:30pm in the Select Board Conference Room at Town Hall. Please confirm your attendance. Thanks,

Kristen L. Forsberg, MPA & MCPPO
Assistant Town Administrator
Town of Leicester
3 Washburn Square
Leicester, MA 01524
508-892-7077



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM

AMENDMENT-Change of Manager

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

00037-CL-0600

ENTITY/ LICENSEE NAME

LEICESTER/SPENCER FRATERNAL ORDER OF EAGLES

ADDRESS

850 MAIN ST.

CITY/TOWN

LEICESTER

STATE

MA

ZIP CODE

01524

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS
TRANSMITTAL FORM ALONG WITH
COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

AMENDMENT-Change of Manager

☒ **Change of License Manager**

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
LEICESTER/SPENCER FOE	LEICESTER	00037-CL-0600

2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
	ROBERT KRUSAS		SECRETARY

3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name	JOHN RITCHIE	Date of Birth		SSN	
Residential Address					
Email		Phone			
Please indicate how many hours per week you intend to be on the licensed premises		Last-Approved License Manager	MATTHEW JEROME		

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? ☒ Yes ☐ No *Manager must be U.S. citizen
If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.
Have you ever been convicted of a state, federal, or military crime? ☐ Yes ☒ No
If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
3/17		RETIRED	SOUTHBRIDGE POLICE DEPT	SHANE WOODSON CHIEF

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ☐ Yes ☒ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature  Date 11/19/21

ENTITY VOTE

The Board of Directors or LLC Managers of LEICESTER/SPENCER FRATERNAL ORDER OF EAGLES
Entity Name
duly voted to apply to the Licensing Authority of LEICESTER and the
City/Town
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on 10/26/2021
Date of Meeting

For the following transactions (Check all that apply):

☒ Change of Manager

☐ Other

"VOTED: To authorize

ROBERT KRUSAS

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

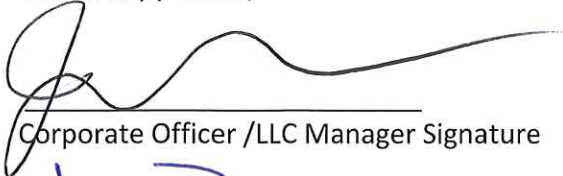
"VOTED: To appoint

JOHN RITCHIE

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,



Corporate Officer /LLC Manager Signature

JOHN RITCHIE

(Print Name)

For Corporations ONLY

A true copy attest,



Corporation Clerk's Signature

Robert Krusas

(Print Name)

APPLICANT'S STATEMENT

I, Robert Krusas the: ☐ sole proprietor; ☐ partner; ☐ corporate principal; ☒ LLC/LLP manager
Authorized Signatory
of Leicester/Spencer FOE
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:

Robert Krusas

Date:

10/26/2021

Title:

SECRETARY



Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

December 6, 2021

To: Select Board
From: David Genereux, Town Administrator
RE: Report of the Town Administrator's Office

The following is a report on the general activities of the Town Administrator through December 2, 2021.

Becker College

- Received a proposal for rental of the Swan Library from the individuals representing the State Police Museum. They are also interested in renting the garage on the rear of the campus for the storage of vehicles. I have advised them that discussion of their proposal will take place after another individual is appointed to the negotiation team. DG
- Working with the Town's financial advisor on the debt schedule for the Becker acquisition, and getting required materials to Bond Counsel. DG
- Posted information about upcoming community meeting on 11/30 on website, social media, Spencer New Leader and Lions Club sign, created a volunteer sign up form for the working groups KF
- Becker Working Group Meeting with Community on 11-30-21 – DG, KF, JD

Leicester Housing Authority Fire

- Was onsite for support the morning of the fire DG
- Worked with State representatives and other agencies to start coordination DGxzaq
- Participated in the Recovery Center on Friday, November 26 DG

Vaccine Clinics

- Held a very successful vaccine clinic at the Leicester Housing Authority on November 22nd from 8am-12pm. Provided booster shots to 64 residents and Town employees. KF DG
- Held the first adult & pediatric first, second and booster shot clinic at Borger Auditorium at Becker on November 29th from 3pm-8pm (pediatric first and second shots, adult first and second shots, adult booster shots). Vaccinated approximately 100 adults and children. ALL
- Planning a date to provide booster shots to homebound individuals in Town.
- Second Becker Clinic - Borger Auditorium at Becker – December 20th from 3pm-8pm (pediatric second shots, adult second shots, adult booster shots). Clinic is open to ANYONE eligible to receive the vaccine (pediatric and adult) from ANYWHERE who would like to attend. This includes out of state folks if in the area and interested (perhaps for the holidays).

Grants

- Local Rapid Recovery Program – Started reviewing funding sources to implement the LRRP plan funding and submitted applications to DHCD for \$75,000. DG
- Earmarks for bollards and extrication equipment – Submitted contracts to State, set up new account and processed bollards invoice KF

- CDBG-CV grant – Worked on contract amendment with CMRPC to extend the grant KF
- Electric vehicle charging station – Worked on grant closeout docs, signage and submitted payment request to the State - KF
- CARES act – Met with the School Department to do reclassification of CARES act funds to reflect disallowed purchases. Corrected documents submitted in advance of the December 3, 2021 deadline. DG
- CARES act- Invoicing with LPS and David - JD
- Community Compact Bridge and Culvert Grant – Met with BSC consultants on 11/18 to review and provide input on the draft study DG
- One Stop Grants – Met with the State on 11/18 to review the failed One Stop Grants. The main issue is that there were too many applications from one jurisdiction, and that at least two were had opposite goals (Connecting into Worcester water on one application; developing alternatives to Worcester water on another). They are allowing districts to submit their own applications, separate of the Town nest year. DG

Projects

- Fire Station Retention Pond Remediation – We have signed license agreements for the three properties that are being used for the water remediation project. Below is the fifth (11/15 – 11/19) and sixth week (11/22– 11/26) report from the Contractor: DG
 - (11/15 – 11/19) Project update as requested. This past week we completed the 18” HDPE pipe installation through the upper easement up to and including DMH 7 that we shifted beyond white fence onto Fire and EMS property. We also did some preliminary clean up in the easement. Luke was going to talk with you about the connection into the pond. Not sure if you want a temporary pipe connection at a lower elevation to keep less water in pond or install Outlet Control Structure as designed. This would leave more water in pond over the winter until spring when we can reconstruct the pond as designed. We hit and demolished unknown clay drains in the easement and filled are with crushed stone as a temporary solution so we could proceed with 18” HDPE Drain in easement. We need to talk with homeowner to see if they will allow us to chase pipe back beyond easement limits and flatten slope over new 18” HDPE pipe. Also waiting on two Area Drain Manholes that are still back ordered. One goes on EMS property and other is installed in upper easement limits. Waiting on tree company to remove 6 trees on lower easement so we can work on outfall area. Started installing 4” temporary pavement base course today on Gleason Way. Will work on completing trench pavement next week if weather permits for Thanksgiving weekend. Work on Fire and EMS property would be after Thanksgiving and impact should be minimal.
 - (11/22 – 11/26) Here is the weekly project update as requested. We installed 4” temporary trench pavement last week prior to Thanksgiving weekend. Next week we are going fix unknown broken drains on Gentile property (upper easement). I will discuss repair options and final solutions with Luke once we reopen area of broken clay drains. Additionally, we will be installing some drainage pipes and structures on both behind Fire and EMS Headquarters building and also connecting the downspout near the upper parking lot and connecting to Paxton Street. I spoke with Chief Dupuis last week and reviewed the drainage plans. Our drainage work impact should be minimal to Leicester Fire and EMS. We will not be excavating the pond this year and the majority of the drainage work behind the Fire and EMS Headquarters is off the pavement. We will be working around the Fire and EMS property most of next week. Still waiting on the tree company to remove an additional 6 trees in the outfall area. Once the trees are removed we can complete work in the outfall area.

- Towtaid Park Renovations – Prepared contracts with Cassidy Corp for sidewalk repairs and court repaving DG
- Electricity aggregation – Posted required noticing on website, social media, LCAC

Economic Development

- Businesses:
 - Continued to work with Rooted Nutrition (formerly Eclectic Nutrition) at 1141 Stafford Street to obtain required permits for a transfer of ownership. KF
 - Continued to assist Castle Cantina at 1230 Main Street with their liquor license and permits required for opening
 - Continued discussions with the Brennan Group & VHB regarding the proposed 200-300K square foot building at 90-92 Huntoon. Held an interdepartmental meeting on 11/3 with Fire, Building, Planning/Conservation, Town Administration and Highway. KF, DG
- EDA Water/Sewer Grant –Worked with the Contractor on the option report; attended community meeting on 11/16 KF, DG

Citizen issues

- Addressed an incident of harassment at the Senior Center with the Director and the police dept KF
- Assisted resident with a streetlight issue KF
- Assisted resident with an electricity aggregation issue JD
- Assisted resident with a quarantine protocol issue at a private daycare in conjunction with the health dept. DG KF JD

Meetings

- Meet with a resident who abuts one of the easement properties on the Fire Station project to hear complaints of damage. DG
- Attended Water/Sewer Community Meeting #4 on 11/16 DG KF
- Scheduled meeting with the Smiths regarding the sale of the Memorial School for December 7th. DG
- Had ZOOM meeting with the Police Chief and Frank Pozniak regarding local dispatch options. DG
- Attended the Council on Aging Meeting on 12/2 and answered questions about Becker and the Housing Authority Fire DG KF
- Had a rate call meeting with Standard and Poors regarding the Becker BAN. DG
- Planning Team Meeting with LPS – JD

Financial/Budgetary

- Working on claims history for insurance back to 2013. DG
- Completed contracts for PARC grant and Shared Spaces and Winter Streets. DG
- Worked to complete required information for an FY23 insurance quote from MIIA KF

Daily Operations

- Stamping, coding, and submitting invoices for over 75 accounts; prepared payroll for the department JD
- Select Board meeting prep and follow up KF, JD
- Meeting minutes KF, DG
- Scheduled meetings JD
- Prepared weekly read file JD KF
- Licensing – Reviewed and processed license renewal applications. Finalized all liquor license

paperwork for the State. JD

- Worked with EMS Director and ambulance company to get new ambulance insured, paperwork completed, and plates transferred from A3 which was traded in KF
- Put out call for department/board reports for the annual town report JD
- Worked with Rooted Nutrition in Business permitting and process. JD, KF
- Ambulance overnighting checks at the Post Office – JD
- Collecting Becker Working Group Applications and answering questions. JD, KF
- Clean office environments for meetings and beyond – JD

Department Assistance

- Fuel Island – Worked with Highway Superintendent and legal counsel on contract for repairs to fuel island DG, KF
- Sale of PD Vehicle – Put 2017 Police Interceptor out to bid for the police department, mailed out bid notices to 30+ companies, advertised in newspaper, bid opening December 9th KF

Human Resources

- Onboarded new Gas Inspector KF
- Worked on advertising for new PD detention clerks KF
- Held 2 interviews for Principal Assessor position. Offer made and accepted. DG, KF
- Prepared advertisement and posted Treasurer/Collector position. DG, KF
- Continued with PD union negotiations and grievance DG

Training

- IGO Training: Recap for Board and Commissions: Know Your Responsibilities JD
- MCPPO Supplies and Services Contracting JD

**Note: Janine provides administrative support for all activities in the office*



Leicester Police Department
90 South Main Street
Leicester, MA 01524



Chief
Kenneth M. Antanavica
antanavica@leicesterpd.org

www.leicesterpd.org

Emergency: 911
Non-Emergency: 508-892-7009
Non-Emergency: 508-892-7010
Fax: 508-892-7012

11/12/21

Chief Antanavica,

I would like to inform you that my last day of employment as a patrolman for the Leicester Police Department will be January 1st 2022.. My pending retirement will be effective on January 2nd 2022.

I would like to stay on as a Special Police Officer for the opportunity to work paid details.

Sincerely,

A handwritten signature in black ink, appearing to read "John A. Caforio, Jr.", written over a light blue grid background.

John A. Caforio, Jr.

Melanie J. Jackson

November 23, 2021

David Genereux
Town Administrator
3 Washburn Square
Leicester, MA 01524

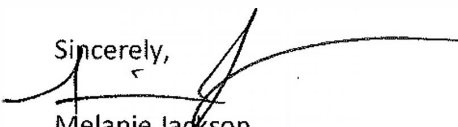
Dear David,

Please accept this as letter as my resignation from the position of Treasurer Collector with the Town of Leicester. As my contract has ended, I have decided to leave Leicester and seek employment closer to home. My last day with Leicester will be January 6, 2022. I greatly appreciate the opportunity I have had to grow in my position and thank you for your support during my time here.

This decision comes after months of deliberation as it is solely to improve my quality of life removing the long hours and commuting time from my day. I have, however, accepted a very part-time position with the Athol Royalston Regional School District as their Treasurer to help them out of a bind and will be taking four hours off every Wednesday afternoon during my resignation period in order to do so.

I believe I am leaving the office in good standing with terrific assistants to see the duties through. It has been a pleasure working with everyone in the town – the Selectboard should be proud of the staff they have here!

Sincerely,



Melanie Jackson
Treasurer Collector

From: [Deborah Nash](#)
To: [Forsberg, Kristen](#)
Cc: [Bonny Burks](#); [Genereux, David](#); [Herbie Duggan](#); [Penny Sawa](#); [Valerie Kokernak](#)
Subject: Re: Next Commission on Disabilities Meeting - 11/16 @ 6:30pm
Date: Friday, November 12, 2021 12:29:47 PM

Hi Kristen (and committee members)

I hope everyone is doing well.

I want to thank you for the opportunity to serve on the Commission on Disabilities committee. I'm sorry to say, I need to resign from the committee. Please forgive me for the short notice.

I wish you all the best.

Deborah Nash

On Wed, Nov 10, 2021 at 2:40 PM Forsberg, Kristen <forsbergk@leicesterma.org> wrote:

All:

We are moving back to in-person meetings. The COD meeting next Tuesday, 11/16 will be held at 6:30pm in Meeting Room 2 at the Town Hall which is one of the evening meeting rooms below the gym. You will need to have someone take minutes. I would recommend you rank the ada self assessment projects. As mentioned below, I am unavailable that evening. Please forward the minutes with the rankings to me after the meeting. They should just be ranked in order 1,2,3 etc. I have attached the agenda for the meeting and the minutes from the last meeting which need to be approved along with the ADA self-assessment forms. If you have any questions in advance of the meeting, please let me know. Thanks,

Kristen L. Forsberg, MPA & MCPPO

Assistant Town Administrator

Town of Leicester

3 Washburn Square

Leicester, MA 01524

508-892-7077

From: Forsberg, Kristen

Sent: Tuesday, November 9, 2021 12:33 PM

Subject: Next Commission on Disabilities Meeting - 11/16 @ 6:30pm

Importance: High

Good afternoon everyone,

Herbie and I unfortunately have an unavoidable conflict on 11/16 and will be unable to attend the COD meeting. There is a water/sewer community meeting that evening that we need to attend. However, you can still hold the meeting. I would recommend holding it in person at the Town Hall. Otherwise, I will need to teach someone how to run it virtual. It is very easy and I am happy to do so. Please respond with your preference – having the meeting in person or having it virtually. Thanks,

Kristen L. Forsberg, MPA & MCPPO

Assistant Town Administrator

Town of Leicester

3 Washburn Square

Leicester, MA 01524

508-892-7077

From: [Michael Dupuis](#)
To: [Forsberg, Kristen](#)
Subject: Fwd: Update on Jeff Clark
Date: Thursday, November 18, 2021 2:24:24 PM

----- Forwarded message -----

From: **Michael Dupuis** <mdupuis@leicesterfireems.org>
Date: Mon, Nov 8, 2021 at 2:43 PM
Subject: Update on Jeff Clark

Hi All, Today I met with Jeff Clark concerning his status with the Fire Department. We both agree that with him living so far away with the limited ability to respond to calls that this would be in everyone's best interest to part ways. I thanked him for all the years of service and wished him the best. He still has his keyfob and is welcome to visit with us anytime. He said his turnout gear is at the station so please have it dropped off at HQ when possible.

Sincerely,

Chief Michael R. Dupuis, CFO

Leicester Fire Department

3 Paxton Street, Leicester, MA 01524

Office #: 508-892-7022 ext. 1102

From: [Michael Dupuis](#)
To: [Forsberg, Kristen](#)
Subject: Fwd: Joe Avellino
Date: Thursday, November 18, 2021 2:25:08 PM

----- Forwarded message -----

From: **Michael Dupuis** <mdupuis@leicesterfireems.org>
Date: Wed, Nov 10, 2021 at 9:55 AM
Subject: Joe Avellino

Hi All, Yesterday I met with Joe Avellino concerning his status with the Fire Department. We both agree that it would be in everyone's best interest to part ways at this time. I thanked him for all the years of service and wished him the best. He still has his keyfob and is welcome to visit with us anytime. He said his turnout gear is in his locker.

Sincerely,

[Chief Michael R. Dupuis, CFO](#)

[Leicester Fire Department](#)

[3 Paxton Street, Leicester, MA 01524](#)

[Office #: 508-892-7022 ext. 1102](#)

From: [Michael Dupuis](#)
To: [Forsberg, Kristen](#)
Subject: Laflamme
Date: Thursday, November 18, 2021 2:27:34 PM

Hi Kristen. Logan Laflamme was a recruit firefighter and a fire at will employee. I met with him and he gave me his verbal resignation.

Chief Michael R. Dupuis, CFO

Leicester Fire Department

3 Paxton Street, Leicester, MA 01524

Office #: 508-892-7022 ext. 1102

Cell #: 508-498-3748

From: [Michael Dupuis](#)
To: [Forsberg, Kristen](#)
Subject: Fwd: Chris O'Brien
Date: Friday, November 19, 2021 2:32:52 PM

----- Forwarded message -----

From: **Ryan Plante** <rplante@leicesterfireems.org>
Date: Fri, Nov 19, 2021 at 8:49 AM
Subject: Chris O'Brien

Good morning, effective immediately we can remove Chris O'Brien from the roster. He will be meeting up with me this weekend to drop off gear, etc. It was by his choice, he wishes he was able to give the department more time. Unfortunately between child care and a new job there is little time left. Any questions let me know.

Ryan

Linda Berisha

November 4, 2021

Town of Leicester
3 Washburn Square
Leicester, MA 01524

Dear Hiring Manager,

I would like to express my strong interest in the Principal Assessor position in the Assessing Office. I would like to respectfully submit my resume for your consideration. As an accomplished, Administrative professional with extensive success and experience, I possess a wide range of knowledge and talents that will allow me to contribute toward the success of your department. I'm happy with my current position, working as Assessor's Assistant is more in line with my long-term career goals, and I feel I would be an immediate asset to the team.

I have experience in many aspects of office administration. I act as an aid to City Assessor and I am responsible for accounting, exemptions, personal property, excise, maintaining databases, assisting the public in understanding assessments or procedures for tax abatements, maintaining records, creating and updating inventories, scheduling appointments and supervising clerical staff. During my tenure, I have developed exceptional writing and editing skills, quality customer service have designed and implemented highly successful communications strategies at the departmental level.

I have also demonstrated my ability to work with leaders across business units and multiple lines of business, consistently earning exemplary scores on my annual performance evaluations by my supervisors.

I appreciate your time and consideration, and look forward to discussing this opportunity for with you at your convenience. Please let me know if there is any other information I can provide that will support my candidacy for this position.

Best regards,

Linda Berisha

Linda Berisha

Leicester, MA

Education

Bachelors of Science- Becker College

Master's- Becker College 2013

Work Experience

Administrative Assessor

City of Worcester - Worcester, MA

August 2019-current

- Act as an aid to the City Assessor
- Conducts site inspections as needed
- Management of personal property abatement application and inspections
- Supervision of clerical staff
- Supervision of the motor vehicle excise program
- Administer the personal exemption program
- Supervision of personal property
- Create, prepare and compose correspondence and memoranda
- Manage informational databases
- Researching and Interpreting Mass. General Law
- Determine, plan and direct work flow daily bases
- Act as liaison with other departments and divisions
- Schedule and prioritize office activities to meet operating requirements
- Supervision of payroll process payroll as needed
- Supervision of all department purchase orders and Invoices
- Interpret administrative policies
- Manage informational databases

HR Director

Direct Auto Mall - Framingham, MA

August 2017 to August 2019

As a Human Resources Director serve as both a member of the leadership team as well as a tactical "doer" in all key human resources related functional disciplines including:

- Recruiting, employee relations, administration, performance management, departures/exits.
- Training, career development, team building
- Compensation/benefits (including oversight of payroll), administrator 401K, employee engagement, compliance LOA.

HR Benefits Coordinator

AdCare Hospital of Worcester, Inc. - Worcester, MA February 2016 to August 2017

- Recruiting, making hiring recommendations based on background results and any additional information provided by the candidate.

- Responsible for benefits administration and performance management for three companies Adcare Rhode Island, Adcare Criminal Justice, Adcare Hospital INC for 700 employees.
- Performed detailed analysis and evaluations of a wide variety of compliance related documentation. Proactively identifying opportunities to improve HR compliance administration and information processing procedures and systems.
- Benefit enrolment termination and questions, manage all insurance billing. COBRA, LOAs, FMLA, ACA, WC, and Unemployment claims tracking, OSHA. Terminations, exit interviews, new hire paperwork, e- verify on boarding, turnover report.
- Employee relations. Assist with special projects and assignments as needed.
- Performed complex administrative duties following established procedures in the following areas: new hire orientation, complete benefit administration including, reporting, reconciliation of insurance billing, records maintenance, recognition programs, wellness programs and benefit educational programs.
- Prepared and processed personnel actions.
- Coordinated and maintained performance review process. Supports the daily management of office operations.
- Frequent contact with staff, applicants, and benefits-related vendors. Provided back-up responsibilities to Payroll. Processed payroll and manages HRIS system for RI facility.

HR Administrator

Edward M Kennedy Community Health Centre - Worcester County, MA

2014 to 2016

- Input and maintained requisitions, applicant data, and resumes in all Human Resources systems. First point of contact for all HR-related queries
- Responsible for HRIS, benefits management, recruiting, processing of new hire candidate in the pre- screening and on-boarding processes, orientation, employee relations, termination, exit interviews, offer letters and basic bookkeeping.
- Participated in internal audits and completed all necessary documentation as required. Assisted in performing reference and background checks for potential employees.

HR Manager

APPK

September 2009 to May 2015

- Recruiting, LOA, Provided verification, proofs of coverage, and termination notices upon request; auditing enrolments, terminations, and system updates; and working with employees and insurance carriers to assist with claims.
- Prepared all new hire documents such as benefit folders and orientation packets and ensured all pre-employment information was processed to include payroll, I-9, background checks, drug tests, employee badges, etc
- Employee relations
- Represented the organization at all levels and aspects of Law and administration/ compliance
- Coordinated activities related for further development of internal capacity building. Performed office protocol, job posting, and other administrative tasks. Viewed applications, called references.
- Performed background checks on applicants and phone screening.

Legal Secretary/Paralegal

New England Merchants Law Firm

- Arranged legal documents such as orders, complaints, memorandums, and other necessary requirements
- Scheduled appointments, organized client files, and contacted clients
- Handled court filings, prepared hearings and conferences, and organized court documents
- Arranged Electronic Filing (ECF) with the court, Bankruptcy Filing, Foreclosures, Real Estate, Notary Public, and Service of Immigration Forms

HR Business Partner

Strategic Behavioural Solutions - Auburn, MA

- Established company policy and procedures and ensure they are complying with applicable laws regarding their employees.
- Presented training sessions related to specific HR programs
- Addressed and resolved requests, concerns and inquiries.
- Handled employee relations issues.

Additional Information

Trilingual



TOWN OF LEICESTER CITIZEN VOLUNTEER FORM

From time to time vacancies/resignations occur on various town boards and committees. Should you be interested in volunteering to serve the Town in any capacity, please complete this form. Information received will be made available to boards, committees, and departments for their reference in filling vacancies.

NAME John Eldridge HOME TEL. _____

ADDRESS: _____ WORK TEL. _____

EMAIL ADDRESS: _____

Are you a citizen? ☒ Yes ☐ No Are you a registered voter? ☒ Yes ☐ No

- | | |
|---|---|
| <input type="checkbox"/> Advisory/Finance Committee | <input type="checkbox"/> Economic Development Committee |
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Arts Council | <input type="checkbox"/> Memorial Day Committee |
| <input type="checkbox"/> Bandstand Committee | <input type="checkbox"/> Parks and Recreation Committee |
| <input type="checkbox"/> Burncoat Park Planning Committee | <input type="checkbox"/> Recycling Committee |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Road Conversion Committee |
| <input type="checkbox"/> Capital Improvement Planning Comm. | <input type="checkbox"/> Stormwater Committee |
| <input type="checkbox"/> Commission on Disabilities | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Conservation Commission | <input checked="" type="checkbox"/> Other <u>Cable Advisory Committee</u> |

AVAILABILITY FOR MEETINGS

How many times per month are you available for meetings?

☒ Four ☐ Two ☐ One ☐ Less than one

Are you available for evening meetings?

☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday

Are you available throughout the year for committee meetings?

☒ Yes ☐ No

If not, when are you **NOT** available?

☐ Winter ☐ Spring ☐ Summer ☐ Autumn

EDUCATION: _____

High School, Some College

(Please complete reverse side)

EMPLOYMENT EXPERIENCE:

Town of Leicester: Are you currently or have you ever been employed by the Town? ☐ Yes ☒ No

If yes, state position(s) and date(s): _____

Other Experience: Start with present or last job (include title) and military service assignments.
Exclude organizations' names which indicate race, religion, sex, or national origin.

IT Service Analyst at National Grid

Worked for Recovery Centers of America opening new care centers relating to anything IT

Rebuilt Leicester High School computer lab after a broken pipe flood in 2009

COMMENTS: Please tell us why you are interested in serving on the committees noted and any additional comments you may have: _____

I went to school in Leicester, Leicester Schools are the reason i ventured into my current career path. My main goal was to get a job that gave me the capability to purchase a home.

Sometimes there is a short-term need for special background skills.

Please indicate your field(s) of training or experience below, as appropriate. Your application will be added to the list of residents who have expressed an interest in serving in similar capacities.


I possess the following training or experience:

- | | | |
|--|---|--|
| <input type="checkbox"/> Architecture | <input checked="" type="checkbox"/> Communications | <input checked="" type="checkbox"/> Computer Technology |
| <input checked="" type="checkbox"/> Construction | <input type="checkbox"/> Economics | <input checked="" type="checkbox"/> Education |
| <input type="checkbox"/> Engineering, Civil | <input checked="" type="checkbox"/> Engineering, Electronic | <input type="checkbox"/> Engineering, Mechanical |
| <input type="checkbox"/> Financial Administration | <input type="checkbox"/> Fine Arts | <input checked="" type="checkbox"/> Government Contracts |
| <input checked="" type="checkbox"/> Health Care | <input type="checkbox"/> Historic Activities | <input checked="" type="checkbox"/> Human Services |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Land Use Planning | <input type="checkbox"/> Grant Writing |
| <input type="checkbox"/> Law | <input type="checkbox"/> Management | <input type="checkbox"/> Personnel Administration |
| <input checked="" type="checkbox"/> Property Appraisal | <input checked="" type="checkbox"/> Public Relations | <input type="checkbox"/> Real Estate |
| <input type="checkbox"/> Science | <input type="checkbox"/> Statistics | <input type="checkbox"/> Survey Research |
| <input checked="" type="checkbox"/> Systems Analysis | <input type="checkbox"/> Transportation | |

Other Skills & Interests: _____

IT related skills from my experience in the field. Social skills from working with many different vendors in many different states. Running wires and surveying blueprints to install network. Local connections in Leicester/Worcester due to family relations, friends, or job connections.

Government or Community Volunteer Experience (Leicester or Elsewhere)

Position/Activity	Date(s)	City or Town
_____	_____	Leicester
_____	_____	Leicester
_____	_____	_____
 <small>eSigned via SeamlessDocs.com</small> <small>Key: cb5a1d93b8d05a9db6e2b633b6e2d6ca</small>	_____	11/03/2021
Signature of Applicant		Date

Thank you for your interest in serving the Town of Leicester

From: [Brooke Hultgren](#)
To: [Forsberg, Kristen](#); [Janine Drake](#)
Subject: Ryan Winslow - Recommendation
Date: Monday, November 15, 2021 1:54:49 PM

Good afternoon,

Just wanted to update you that the Conservation Commission voted to recommend Ryan Winslow be appointed as a ConCom member at their November 10th meeting. If you need any more information regarding this please let me know.

Brooke Hultgren

Planning, Conservation, and ZBA Assistant

Town of Leicester

(508) 892-7007

Please note that Leicester Town Hall is closed on Fridays.



TOWN OF LEICESTER CITIZEN VOLUNTEER FORM

From time to time vacancies/resignations occur on various town boards and committees. Should you be interested in volunteering to serve the Town in any capacity, please complete this form. Information received will be made available to boards, committees, and departments for their reference in filling vacancies.

NAME Ryan C Winslow HOME TEL. _____

ADDRESS: _____ WORK TEL. _____

EMAIL ADDRESS: _____

Are you a citizen? ☒ Yes ☐ No Are you a registered voter? ☒ Yes ☐ No

- | | |
|--|--|
| <input checked="" type="checkbox"/> Advisory/Finance Committee | <input checked="" type="checkbox"/> Economic Development Committee |
| <input type="checkbox"/> Agricultural Commission | <input checked="" type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Arts Council | <input checked="" type="checkbox"/> Memorial Day Committee |
| <input type="checkbox"/> Bandstand Committee | <input checked="" type="checkbox"/> Parks and Recreation Committee |
| <input type="checkbox"/> Burncoat Park Planning Committee | <input type="checkbox"/> Recycling Committee |
| <input checked="" type="checkbox"/> Bylaw Committee | <input checked="" type="checkbox"/> Road Conversion Committee |
| <input checked="" type="checkbox"/> Capital Improvement Planning Comm. | <input checked="" type="checkbox"/> Stormwater Committee |
| <input type="checkbox"/> Commission on Disabilities | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| <input checked="" type="checkbox"/> Conservation Commission | <input checked="" type="checkbox"/> Other <u>Veterans advocate</u> |

AVAILABILITY FOR MEETINGS

How many times per month are you available for meetings?

☒ Four ☐ Two ☐ One ☐ Less than one

Are you available for evening meetings?

☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday

Are you available throughout the year for committee meetings?

☒ Yes ☐ No

If not, when are you **NOT** available?

☐ Winter ☐ Spring ☐ Summer ☐ Autumn

EDUCATION: _____

Bachelors in Business, MA Real Estate license, MA Construction Supervisor,

MA hoisting Engineer, MA Notary public, MA home improvement contractor.

(Please complete reverse side)

EMPLOYMENT EXPERIENCE:

Town of Leicester: Are you currently or have you ever been employed by the Town? ☐ Yes ☒ No

If yes, state position(s) and date(s): _____

Other Experience: Start with present or last job (include title) and military service assignments.
Exclude organizations' names which indicate race, religion, sex, or national origin.

MA Real Estate licensee; owner Winslow Homes LLC.

US ARMY RETIRED 2009 Disabled veteran

US army 2004-2009

COMMENTS: Please tell us why you are interested in serving on the committees noted and any additional comments you may have: _____

To engage in community service and duty to help my fellow neighbors.

Sometimes there is a short-term need for special background skills.

Please indicate your field(s) of training or experience below, as appropriate. Your application will be added to the list of residents who have expressed an interest in serving in similar capacities.


I possess the following training or experience:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Architecture | <input type="checkbox"/> Communications | <input type="checkbox"/> Computer Technology |
| <input checked="" type="checkbox"/> Construction | <input checked="" type="checkbox"/> Economics | <input type="checkbox"/> Education |
| <input type="checkbox"/> Engineering, Civil | <input type="checkbox"/> Engineering, Electronic | <input type="checkbox"/> Engineering, Mechanical |
| <input checked="" type="checkbox"/> Financial Administration | <input type="checkbox"/> Fine Arts | <input type="checkbox"/> Government Contracts |
| <input type="checkbox"/> Health Care | <input type="checkbox"/> Historic Activities | <input type="checkbox"/> Human Services |
| <input type="checkbox"/> Insurance | <input checked="" type="checkbox"/> Land Use Planning | <input type="checkbox"/> Grant Writing |
| <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Management | <input checked="" type="checkbox"/> Personnel Administration |
| <input checked="" type="checkbox"/> Property Appraisal | <input checked="" type="checkbox"/> Public Relations | <input checked="" type="checkbox"/> Real Estate |
| <input type="checkbox"/> Science | <input type="checkbox"/> Statistics | <input type="checkbox"/> Survey Research |
| <input type="checkbox"/> Systems Analysis | <input type="checkbox"/> Transportation | |

Other Skills & Interests: _____

Government or Community Volunteer Experience (Leicester or Elsewhere)

Position/Activity	Date(s)	City or Town
_____	_____	_____
_____	_____	_____
_____	_____	_____

 Key: cb5a1d93b8d05a9db6e2b633b7e20ca	10/17/2021
Signature of Applicant	Date

Thank you for your interest in serving the Town of Leicester



TOWN OF LEICESTER CITIZEN VOLUNTEER FORM

From time to time vacancies/resignations occur on various town boards and committees. Should you be interested in volunteering to serve the Town in any capacity, please complete this form. Information received will be made available to boards, committees, and departments for their reference in filling vacancies.

NAME Joseph Richardson HOME TEL. _____

ADDRESS: _____ WORK TEL. _____

EMAIL ADDRESS: _____

Are you a citizen? ☒ Yes ☐ No Are you a registered voter? ☒ Yes ☐ No

- | | |
|---|--|
| <input type="checkbox"/> Advisory/Finance Committee | <input type="checkbox"/> Economic Development Committee |
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Arts Council | <input type="checkbox"/> Memorial Day Committee |
| <input type="checkbox"/> Bandstand Committee | <input checked="" type="checkbox"/> Parks and Recreation Committee |
| <input type="checkbox"/> Burncoat Park Planning Committee | <input type="checkbox"/> Recycling Committee |
| <input type="checkbox"/> Bylaw Committee | <input type="checkbox"/> Road Conversion Committee |
| <input type="checkbox"/> Capital Improvement Planning Comm. | <input type="checkbox"/> Stormwater Committee |
| <input type="checkbox"/> Commission on Disabilities | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Other _____ |

AVAILABILITY FOR MEETINGS

How many times per month are you available for meetings?

☐ Four ☒ Two ☐ One ☐ Less than one

Are you available for evening meetings?

☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday

Are you available throughout the year for committee meetings?

☒ Yes ☐ No

If not, when are you **NOT** available?

☐ Winter ☐ Spring ☐ Summer ☐ Autumn

EDUCATION: _____

B.S. Occupational Safety & Health /

A.S. HVAC/R

(Please complete reverse side)

EMPLOYMENT EXPERIENCE:

Town of Leicester: Are you currently or have you ever been employed by the Town? ☐ Yes ☒ No

If yes, state position(s) and date(s): _____

Other Experience: Start with present or last job (include title) and military service assignments. Exclude organizations' names which indicate race, religion, sex, or national origin.

Director of Facilities Fitchburg Public Schools (Oct 2020 - Pres.)

Director of Public Facilities (Schools & Town) Ashland (3years)

Director of Facilities Fitchburg Public Schools (3years)

US NAVY 1997 - 2006 Master-At-Arms

COMMENTS: Please tell us why you are interested in serving on the committees noted and any additional comments you may have: _____

To improve my community and enhance our open space. Experience managing multiple sports fields of for both school and public use.

Sometimes there is a short-term need for special background skills.

Please indicate your field(s) of training or experience below, as appropriate. Your application will be added to the list of residents who have expressed an interest in serving in similar capacities.

I possess the following training or experience:


- | | | |
|---|---|--|
| <input type="checkbox"/> Architecture | <input checked="" type="checkbox"/> Communications | <input type="checkbox"/> Computer Technology |
| <input checked="" type="checkbox"/> Construction | <input type="checkbox"/> Economics | <input type="checkbox"/> Education |
| <input type="checkbox"/> Engineering, Civil | <input checked="" type="checkbox"/> Engineering, Electronic | <input checked="" type="checkbox"/> Engineering, Mechanical |
| <input type="checkbox"/> Financial Administration | <input type="checkbox"/> Fine Arts | <input type="checkbox"/> Government Contracts |
| <input type="checkbox"/> Health Care | <input checked="" type="checkbox"/> Historic Activities | <input type="checkbox"/> Human Services |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Land Use Planning | <input type="checkbox"/> Grant Writing |
| <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Management | <input checked="" type="checkbox"/> Personnel Administration |
| <input type="checkbox"/> Property Appraisal | <input checked="" type="checkbox"/> Public Relations | <input type="checkbox"/> Real Estate |
| <input type="checkbox"/> Science | <input type="checkbox"/> Statistics | <input type="checkbox"/> Survey Research |
| <input type="checkbox"/> Systems Analysis | <input type="checkbox"/> Transportation | |

Other Skills & Interests: _____

MCPPO certified, Capital Planning, Project Management, Logistics, OSHA program management

Public Facilities Management

Government or Community Volunteer Experience (Leicester or Elsewhere)

Position/Activity	Date(s)	City or Town
Crocker School Building Cmty	2021	Fitchburg
Mindess School Building Cmty	2019-2020	Ashland
Public Safety Building Cmty	2019-2020	Ashland
 <small>eSigned via SeamlessDocs.com</small> <small>Key: cb5a1d93b8d05a9db6e2b633b7e2d8ca</small>		01/28/2021
Signature of Applicant		Date

Thank you for your interest in serving the Town of Leicester



Leicester Police Department
90 South Main Street
Leicester, MA 01524



Chief
Kenneth M. Antanavica
antanavicak@leicesterpd.org

www.leicesterpd.org

Emergency: 911
Non-Emergency: 508-892-7009
Non-Emergency: 508-892-7010
Fax: 508-892-7012

To: David Genereux, Town Administrator
Select Board, Town of Leicester

From: Chief Kenneth Antanavica

Date: November 11, 2021

RE: Acceptance of Donation (\$20.00)

The Leicester Police Department (LPD) recently received a donation in the amount of \$20.00 from local resident, Alice Kenney. Pursuant to the appropriate by-law, I am requesting that the Select Board accept this donation.

The LPD will deposit the funds into its donation account, where it may be used to support public operations/events that are not funded by the general operating budget.

Should you have any questions regarding this donation, please feel free to contact me at your convenience.

Respectfully,

A handwritten signature in blue ink, appearing to read "K. Antanavica".

Kenneth Antanavica
Chief of Police

From:

To:

RE: National Opioid Litigation Counsel Update PRIVILEGED ATTORNEY-CLIENT COMMUNICATION

Subject:

Tuesday, November 30, 2021 5:34:25 PM

Date:

Attachments:

A proposed Motion is as follows:

Moved: To authorize the Town Counsel, or the Town Administrator or Assistant Town Administrator to execute the Participation Agreement for the settlement of MDL with McKesson, Cardinal Health and AmerisourceBergen (“Distributors”), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, “J&J”) as more fully outlined in the November 23, 2021, letter from the plaintiffs’ Executive Committee and Opioid Litigation Special Counsel, and to take other action necessary to effectuate this vote.

From:
To:
Cc:
Subject:
Date:

Hi, Kristen and David, The email that you received from Levin, Papantonio, Rafferty, Proctor, Buchanan, O'Brien, Barr & Mougey, P.A. ("Levin Law") advising you that there is an "action step" pertaining to the ongoing Multi-District Opioid Litigation ("MDL") is asking that you send the Town of Leicester's executed Participation Agreement for the settlement of MDL with McKesson, Cardinal Health and AmerisourceBergen ("Distributors"), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, "J&J").

Detailed information about the settlements may be found at <https://nationalopioidsettlement.com/>. In the background information provided with the Settlement Agreements with Distributors and J&J, the Plaintiffs' Executive Committee's ("PEC") supports, and recommends participation in, each of the Settlement Agreements. The PEC's summary states that "[g]enerally speaking, the Settlement Agreements incentivize participation: payments increase as the percentage of participating subdivisions rises, and payments to each subdivision are maximized if all subdivisions participate. It is also important to understand that the amount that any participating subdivision ultimately may be paid under an Agreement may be impacted and/or reduced by potential events, such as:

- Significant financial constraints on the Settling Defendants.
- State legislatures repealing (or courts invalidating) statutory "bars" in a manner that impacts calculation of incentive payments under the Agreements.
- Substantial awards against one or more Settling Defendants in litigation pursued by Later Litigating subdivisions, resulting in payment "suspensions" and "offsets" under the Agreements.

See, e.g., Distributor Settlement Agreement, IV.B. and Janssen Settlement Agreement, V & IX."

As we stated in the attached memorandum with respect to the proposed settlement in the Mallickrodt Bankruptcy, because Leicester is a relatively small player in the litigation that includes numerous states, major cities and hundreds of other plaintiffs, it is our thought that the Town's interests are best served by following the recommendations of the experts who are close to the litigation and its particulars. Our view is that following the recommendations of the MDL Special Counsel increases the Town's chance of receiving payment as this litigation moves forward. Conversely, were the Town not to agree with the recommendation of Special Counsel, it is likely that the Town would be required to take a more proactive role in the litigation to set forth its position, resulting in additional legal fees of Town Counsel and staff

time to assist in any such work. Finally, we have no certainty that a decision not to execute the Participation Agreement would in any way increase the net recovery to the Town of Leicester, and we fear that it may well have the opposite effect.

For these reasons, we support the recommendation of Special Counsel and the PEC that the MDL class plaintiffs accept the proposed settlement. We further recommend that that you respond to inform Levin Law that this matter will be added to the December 6, 2021 Select Board meeting agenda. The proposed agenda item is as follows: Vote to execute Participation Agreement on Settlement Agreements dated July 21, 2021 to resolve claim(s) against McKesson, Cardinal Health and AmerisourceBergen (“Distributors”), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, “J&J”) resulting from multi-district opioid litigation in which Town of Leicester is a plaintiff.

Please let us know if you need a further reply. Sincerely,

From: Forsberg, Kristen <forsbergk@leicesterma.org>

Sent: Thursday, November 18, 2021 3:00 PM

To: Cc: Genereux, David <genereuxd@leicesterma.org>

Subject: FW: PARTICIPATION AGREEMENT - PROTECTED - CONFIDENTIAL - ATTORNEY CLIENT PRIVILEGED

Importance: High

[EXTERNAL SENDER]

Hi Chris and Amanda,

Another opioid email – says there is an action step – we need to execute participation agreements. Please advise.

MEMORANDUM

BY ELECTRONIC TRANSMISSION ONLY

To: Leicester Select Board

From: Christopher J. Petrini 
Town Counsel

cc: (by electronic transmission only, w/encl.)
David Genereux, Town Administrator
Kristen Forsberg, Assistant Town Administrator
Amanda Zuretti, Esq., Petrini & Associates, P.C.

Date: September 9, 2021

Re: **National Prescription Opiate Litigation**
Case No. 17ME-02804-MDL No. 2804 Multi District Litigation

Subj: **September 7, 2021 Letter from Plaintiffs' Executive Committee (PEC)**
And Recommended Vote to Approve Settlement of Mallinckrodt Bankruptcy
Restructuring Plan in Pending Bankruptcy Case, In Re Mallinckrodt, Plc, et
al. Case No. 20-12522 (JTD) (Bankr. D. Del.)

As you know, the Town of Leicester ("Leicester") is a member of the group of government entity plaintiffs (the "MDL Plaintiff Class") seeking to recover a portion of opioid-related expenses in the National Prescription Opioid Litigation Multi-District case ("MDL") referenced above. In recent months, the Plaintiffs' Executive Committee ("PEC") has been participating in negotiations with the MDL Plaintiff Class regarding a potential settlement of MDL claims against Mallinckrodt Plc., under a proposed bankruptcy restructuring plan.

In its September 7, 2021 letter attached hereto as **Exhibit A**, Opioid Litigation Special Counsel ("Special Counsel") representing the MDL Plaintiff Class announced that a proposed settlement of the MDL against Mallinckrodt has been included within the bankruptcy restructuring plan and that the deadline for MDL class plaintiffs to vote their acceptance or

September 9, 2021
Page 2

rejection of the proposed restructuring plan is **Tuesday, September 14, 2021**. (I apologize for the short notice, but we just received notice of the terms of the settlement two days ago in the attached September 7, 2021 letter.)

As taken from the Executive Summary on page 2 of **Exhibit A** to this memorandum:

Mallinckrodt, the company which operates a business known as Specialty Generics, is one of the largest controlled substance pharmaceutical businesses in the U.S. The company offers generic products for pain management, including Hydrocodone, Oxycodone, and other controlled substances, all of which are powerful and addictive opioid painkillers. Mallinckrodt filed for bankruptcy in October 2020 after being named as a defendant in thousands of civil lawsuits seeking damages for asserted opioid-related injuries to governments (state, local, and tribal), hospitals, individuals, insurers, and others.

The factual background and particulars of the settlement are set forth in the September 7, 2021 letter from the PEC to all governmental entities and counsel who possess and a claim in the opioid litigation. Further information is provided by selected excerpts of the Bankruptcy Plan and Disclosure filed in the Bankruptcy Court attached as **Exhibit B**. The proposed settlement will provide significant funding for the plaintiffs by establishment of an Opioid Recovery Trust Fund. As described on p. 2 of Exhibit A, the Opioid Trust Fund will include the following funding sources:

(i) \$1.6 billion in cash paid over seven (7) years (with a right to prepay at a discount); (ii) an additional \$125 million paid on the eight anniversary of the Effective Date (with a right to prepay at a discount) on account of rights under certain insurance policies; (iii) claims against certain third-parties that are of certain valuation; and (iv) warrants to acquire 19.99% of the reorganized equity, subject to dilution from equity reserved under the Management Incentive Plan, at a strike price per share corresponding to a total equity value of \$1.551 billion (the “Opioid Trust Consideration”). The ultimate distributable value to opioid creditors is subject to change based on a number of variables – namely, prepayment of the deferred cash payments, recovery, if any, on claims against third parties), and the value of “New Opioid Warrants” subject to dilution under the anticipated management incentive plan.

There are four principal reasons why I support the recommendation of Special Counsel and the PEC:

1. Since Leicester is a relatively small player in the litigation that includes many states, major cities and hundreds of other plaintiffs, my thought is we are best served by

September 9, 2021

Page 3

following the recommendations of the experts who are close to the litigation and its particulars.

2. By following the recommendations of Opioid Special Counsel, we increase the chances of a favorable vote and a payment to the Town of Leicester as this litigation moves forward.
3. Conversely, if the Town of Leicester were not to agree with the recommendation of Special Counsel, this likely would require the Town to take a more proactive role in the litigation to set forth its position and to incur additional legal fees of Town Counsel and staff time to assist in any such work.
4. I have no certainty that opposing a settlement will in any way increase the net recovery to the Town of Leicester and it may well have the opposite effect.

For the reasons set forth above and in the September 7, 2021 letter, I support the recommendation of Special Counsel and the PEC that the MDL class plaintiffs accept the proposed settlement and recommend that the Select Board vote Leicester's acceptance of the settlement at its September 13, 2021 meeting. A proposed motion is as follows:

I hereby authorize the Town Counsel to execute the Town of Leicester's vote in favor of the Mallinckrodt bankruptcy restructuring plan as more fully outlined in the September 7, 2021, letter from the plaintiffs' Executive Committee and Opioid Litigation Special Counsel, and to take other action necessary to effectuate this vote.

Please let me know the outcome of your vote on September 13th so I can meet the September 14th deadline. Please let me know if you have any questions about, or require further assistance with, this matter.

Subdivision Janssen Settlement Participation Form

Governmental Entity/Municipality:	State: Massachusetts
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity/Municipality”), in order to obtain and in consideration for the benefits provided to the Governmental Entity/Municipality pursuant to the Settlement Agreement dated July 21, 2021 (“Janssen Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Janssen Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity/Municipality is aware of and has reviewed the Janssen Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity/Municipality elects to participate in the Janssen Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity’s/Municipality’s election to participate is specifically conditioned on participation by Litigating Subdivisions and Litigating Special Districts representing 95% or more of the population (combined) of Litigating Subdivisions and Litigating Special Districts in the State of Massachusetts. Should the combined population of the Litigating Subdivisions and Litigating Special Districts in the State of Massachusetts that participate be less than 95% of the population (combined) of the Litigating Subdivisions and Litigating Special Districts in the State of Massachusetts, this Election and Release shall be deemed void and no claims shall be released.
3. The Governmental Entity/Municipality shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed.
4. The Governmental Entity/Municipality agrees to the terms of the Janssen Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Janssen Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity/Municipality agrees to use any monies it receives through the Janssen Settlement solely for the purposes provided therein.

7. The Governmental Entity/Municipality submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Janssen Settlement.
8. The Governmental Entity/Municipality has the right to enforce the Janssen Settlement as provided therein.
9. The Governmental Entity/Municipality, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Janssen Settlement, including but not limited to all provisions of Section IV (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity/Municipality hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Janssen Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity/Municipality to release claims. The Janssen Settlement shall be a complete bar to any Released Claim.
10. In connection with the releases provided for in the Janssen Settlement, each Governmental Entity/Municipality expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity/Municipality hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Janssen Settlement.

11. Nothing herein is intended to modify in any way the terms of the Janssen Settlement, to which Governmental Entity/Municipality hereby agrees. To the extent this Election and Release is interpreted differently from the Janssen Settlement in any respect, the Janssen Settlement controls.

12. This Participation Form is conditioned on the Governmental Entity/Municipality identified above entering into an agreement with the State of Massachusetts (the “State”) concerning the allocation of opioid settlements with the State (an “Allocation Agreement”). The effective date of this Participation Form shall be the date on which the State and the Governmental Entity/Municipality identified above enter into an Allocation Agreement. In the event that the State does not enter into an Allocation Agreement with the Governmental Entity/Municipality identified above, this Participation Form shall be null and void and shall confer no rights or obligations on the State of Massachusetts, the Released Entities (as defined in the National Settlement Agreement dated July 21, 2021), or the Governmental Entity/Municipality.

I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity/Municipality.

Signature: _____

Name: _____

Title: _____

Date: _____

Subdivision Distributor Settlement Participation Form

Governmental Entity/Municipality:	State: Massachusetts
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("*Governmental Entity/Municipality*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity/Municipality pursuant to the Settlement Agreement dated July 21, 2021 ("*Distributor Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the Distributor Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity/Municipality is aware of and has reviewed the Distributor Settlement, understands that all terms in this Participation Form have the meanings defined therein, and agrees that by signing this Participation Form, the Governmental Entity/Municipality elects to participate in the Distributor Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity's/Municipality's election to participate is specifically conditioned on participation by Litigating Subdivisions and Litigating Special Districts representing 95% or more of the population (combined) of Litigating Subdivisions and Litigating Special Districts in the State of Massachusetts. Should the combined population of the Litigating Subdivisions and Litigating Special Districts in the State of Massachusetts that participate be less than 95% of the population (combined) of the Litigating Subdivisions and Litigating Special Districts in the State of Massachusetts, this Election and Release shall be deemed void and no claims shall be released.
3. The Governmental Entity/Municipality shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, secure the dismissal with prejudice of any Released Claims that is has filed.
4. The Governmental Entity/Municipality agrees to the terms of the Distributor Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Distributor Settlement and becoming a Releasor, the Governmental Entity/Municipality is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity/Municipality agrees to use any monies it receives through the Distributor Settlement solely for the purposes provided therein.

7. The Governmental Entity/Municipality submits to the jurisdiction of the court in the Governmental Entity's/Municipality's state where the Consent Judgment is filed for purposes limited to the court's role as provided in, and for resolving disputes to the extent provided in, the Distributor Settlement. The Governmental Entity/Municipality likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Distributor Settlement.
8. The Governmental Entity/Municipality has the right to enforce the Distributor Settlement as provided therein.
9. The Governmental Entity/Municipality, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Distributor Settlement, including, but not limited to, all provisions of Part XI, and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity/Municipality hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Distributor Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity/Municipality to release claims. The Distributor Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity/Municipality hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Distributor Settlement.
11. In connection with the releases provided for in the Distributor Settlement, each Governmental Entity/Municipality expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release, and that if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity/Municipality hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of

such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entity's/Municipality's decision to participate in the Distributor Settlement.

12. Nothing herein is intended to modify in any way the terms of the Distributor Settlement, to which Governmental Entity/Municipality hereby agrees. To the extent this Participation Form is interpreted differently from the Distributor Settlement in any respect, the Distributor Settlement controls.
13. This Participation Form is conditioned on the Governmental Entity/Municipality identified above entering into an agreement with the State of Massachusetts (the "State") concerning the allocation of opioid settlements with the State (an "Allocation Agreement"). The effective date of this Participation Form shall be the date on which the State and the Governmental Entity/Municipality identified above enter into an Allocation Agreement. In the event that the State does not enter into an Allocation Agreement with the Governmental Entity/Municipality identified above, this Participation Form shall be null and void and shall confer no rights or obligations on the State of Massachusetts, the Released Entities (as defined in the National Settlement Agreement dated July 21, 2021), or the Governmental Entity/Municipality.

I have all necessary power and authorization to execute this Participation Form on behalf of the Governmental Entity/Municipality.

Signature: _____

Name: _____

Title: _____

Date: _____

Non-Renewal General Licenses 2021

Dawu Café (?): CV & BYOB

Dippin Donuts: CV

Families Together: CV

Wings & Company: CV

Deja New: JD

Mi Cocina Mexicana: CV

EcoATM: JD

Non-Renewal Vehicle Licenses 2021

Breezy Bend RV Center Inc.

M&N Gas, Inc.

RENEWAL CERTIFICATION 2022

CITY/TOWN:

Leicester

A. LICENSEES WHO FAILED TO RENEW FOR 2022:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

00004-RS-0600

Castle Restaurant's Dairy Bar, 1830 Hain St.

B. LICENSEES DISAPPROVED BY THE CITY/TOWN FOR 2022:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

We hereby certify that the premises described in the 2022 renewal applications for the above mentioned municipality are now occupied, used or controlled by the licensee and will be on January 1, 2022. The 2021 Renewal Applications have been approved by the Local Licensing Authorities and forwarded to the ABCC.

The Local Licensing Authorities

RETAIL LIQUOR LICENSE RENEWAL APPLICATION GUIDELINES

Without exception, all annual alcoholic beverages **licensees** are required to renew their alcoholic beverages license by **November 30th** of each year.

All retail license renewal applications must be signed by an authorized corporate officer, individual or partner and filed with the Local Licensing Authority between November 1st and November 30th. Licensees who are in the process of transferring their licenses are required to file the renewal application until the transfer has occurred and they are no longer the licensee of record.

Licensees are responsible for correcting any differences between their files and the ABCC license file on the renewal application in red ink. An LLA Certification Form / Form 43 verifying these changes have been ABCC approved must be attached to the license renewal application in order to change the official ABCC license file. Please mail those corrections along with the renewal packet to the ABCC.

All on-premises M.G.L. c. 138, §12 licensees must provide proof of the required liquor liability insurance and a copy of the required Fire Safety Inspection Certificate to the Local Licensing Authorities. Please do not forward the Fire Safety Certificates, Insurance Certificates, or License Certificates to the ABCC. You should keep these forms for your records.

Please mail the completed below form, all completed renewal certificate forms, and any corrective forms to the ABCC no later than January 17th, 2022 with no staples included.

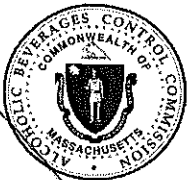
ABCC
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

Any renewal application not signed and filed by November 30th will be treated as a New License.

If renewal application becomes a new license for failure to meet the November 30th signing deadline, it will be subject to all the procedures set forth under Chapter 138, §15A.

ANY QUESTIONS REGARDING THE ABOVE GUIDELINES SHOULD BE DIRECTED TO HURSHEL LANGHAM AT EXT. 719 or SABRINA LUC AT EXT. 721

Ralph Sacramone, Executive Director



Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

not renewing

2022
Retail License Renewal

License Number: 00004-RS-0600

Municipality: LEICESTER

License Name : Castle Restaurant And Dairy Bar Inc

License Class: Annual

DBA : Castle Restaurant And Dairy Bar Inc

License Type: Restaurant

Premise Address: 1230 Main St Leicester, MA

License Category: All Alcoholic Beverages

Manager: Stanley J Nicas

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature

Date

Printed Name

Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 16 2021
JD 1215P

2022
Retail License Renewal

License Number: 00001-VC-0600

Municipality: LEICESTER

License Name : Am Legion Cherry Valley Post 443 Inc

License Class: Annual

DBA :

License Type: Veterans Club

Premise Address: 167 Main St Leicester, MA 01611

License Category: All Alcoholic Beverages

Manager: Bruce W Swett

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Bruce W. Swett
Signature

11/10/21
Date

Bruce W. Swett
Printed Name

MANAGER
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 16 2021
JD 1215P V# 7995
V# 1030.00 V Date: 11-16-21



Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 15 2021
JMS PH

2022
Retail License Renewal

License Number: 00007-CL-0600

Municipality: LEICESTER

License Name : Leicester Social Club Inc

License Class: Annual

DBA :

License Type: Club

Premise Address: 91 Mannville St Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Joe Vincent

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Joseph W Vincent

Signature

11-15-21

Date

JOSEPH W VINCENT

Printed Name

MANAGER

Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 18 2021
V# 7458 V# 825.00
V Date: 11-17-21 (Club = 750.00)



280-



Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 18 2021
330P

2022
Retail License Renewal

License Number: 00012-CL-0600

Municipality: LEICESTER

License Name : Leicester Rod And Gun Club Inc

License Class: Annual

DBA :

License Type: Club

Premise Address: 1015 Whittemore St Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Robert A Small

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Robert Small
Signature

11-14-21
Date

ROBERT SMALL
Printed Name

President
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 18 2021
JD 845A v# 7403
v# 750.00
date 11.12.21





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: 00037-CL-0600

Municipality: LEICESTER

License Name : Fraternal Order Of Eagles Leicester/
Spencer 4541 Inc

License Class: Annual

DBA :

License Type: Club

Premise Address: 850 Main Street Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Matthew John Jerome

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Robert Krasas Jr.
Signature
ROBERT KRASAS JR.
Printed Name

11/22/2021
Date
SECRETARY
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 22 2021
✓ \$300 ✓ # 1148
✓ \$ 750.00
✓ D: 11-20-21





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 15 2021
9:50A

2022
Retail License Renewal

License Number: 89942-PK-0600

Municipality: LEICESTER

License Name : JESHANG CORPORATION

License Class: Annual

DBA : Jan'S Beer Mart

License Type: Package Store

Premise Address: 385 Main St Leicester, MA 01611

License Category: All Alcoholic Beverages

Manager: Pallavibahen Patel

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

P. R. Patel
Signature

11/11/21
Date

Pallavibahen Patel
Printed Name

President
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 15 2021
9:50A
V# 000350 V# 1,150.00
VDATE: 11-15-21





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 15 2021
1100A

2022
Retail License Renewal

License Number: 00015-PK-0600

Municipality: LEICESTER

License Name : Leicester Package Store Inc

License Class: Annual

DBA : Leicester Package Store Inc

License Type: Package Store

Premise Address: 869 Main St Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Ronald Canane

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Ronald E Canane
Signature

11/14/21
Date

RONALD E. CANANE
Printed Name

MANAGER
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 15 2021
1102A
V# 11285 V\$ 1,150.00
VDATE: 11-15-21





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 18 2021
12:07p

2022
Retail License Renewal

License Number: 00016-PK-0600

Municipality: LEICESTER

License Name : Harshtej Inc

License Class: Annual

DBA : Leroux Liquors

License Type: Package Store

Premise Address: 1044 Main St Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Jyoti Patel

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Jyoti Patel
Signature

11/15/21
Date

JYOTI PATEL
Printed Name

1044 Main St Manager
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 18 2021
12081 ✓ # 11025
✓ date 11/15/21 ✓ \$ 1150.00





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 15 2021
1200P

2022
Retail License Renewal

License Number: 00018-PK-0600

Municipality: LEICESTER

License Name : She Crystal Inc

License Class: Annual

DBA : Brookside Liquors

License Type: Package Store

Premise Address: 875 Pleasant Street Leicester, MA 01542

License Category: All Alcoholic Beverages

Manager: Shailesh Patel

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Shailesh Patel
Signature

11-11-21
Date

SHAILESH PATEL
Printed Name

MANAGER
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 15 2021
V# 2077 V# 1150.00
✓ back 11-15-21





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: ~~89008~~⁹⁰¹¹¹-PK-0600 Municipality: LEICESTER
License Name : ~~Saint Antony Inc~~^{WH0008 Inc.} License Class: Annual
DBA : Crossroads Marketplace License Type: Package Store
Premise Address: 1060 Main St Leicester, MA 01524 License Category: Wines and Malt
Manager: ~~Saad Louis Souriat~~^{Wael A. Tawfik}

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Wael Tawfik
Signature

11/29/21
Date

Wael Tawfik
Printed Name

owner
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID
CK NO. transfer
DATE October 2021

RECEIVED NOV 29 2021
300p





The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

Licensing Authority Certification

Municipality: Leicester

ABCC Commission Decision

APPROVED

Ralph Sacramone
Executive Director

Date of Commission Decision: 09/22/2021

License Information:

Applicant Name/DBA:	WH2008 INC. / CROSSROADS MARKETPLACE	License Number (if applicable):	90111-PK-0600
Premises Address:	1060 Main St Leicester MA 01524	Record Number:	2021-000756-RT-APP
Manager Name:	WAEL A. TAWFIK		
Class:	Annual	Granted Under Special Legislation?	Yes <input type="radio"/> No <input checked="" type="radio"/>
Category:	Wines and Malt		
On / Off Premises:	Off-Premises Consumption	Is there a pledge on this license?	Yes <input checked="" type="radio"/> No <input type="radio"/>
Type:	Package Store	Pledged to:	SAINT ANTONY INC.
		Is this license under a management agreement?	Yes <input type="radio"/> No <input checked="" type="radio"/>

Transaction Type:

New/Transfer License:	Transfer	If Transfer, License Number of License to be Transferred:	89008-PK-0600
-----------------------	----------	---	---------------

Application Contact:

Name: THOMAS T TRUAX	Title: Attorney	Phone: (978) 741-9000	Email: TTTRUAX@COMCAST.COM
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The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

☐ For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Leicester

City /Town

89 008-PK-0600

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input checked="" type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input checked="" type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

APPLICANT INFORMATION

Name of Licensee	WH2008 Inc	DBA	Crossroads Marketplace
Street Address	1060 Main Street, Leicester MA		Zip Code 01524
Manager	Wael A. Tawfik		Granted under Special Legislation? Yes <input type="checkbox"/> No <input type="checkbox"/>
\$15 Package Store	Annual	Wines and Malt Beverages	If Yes, Chapter of the Acts of (year)
Type (i.e. restaurant, package store)	Class (Annual or Seasonal)	Category (i.e. Wines and Malts / All Alcohol)	

DESCRIPTION OF PREMISES

Complete description of the licensed premises

The premises to be licensed is located on the first floor of a three story building, 4,600 s.f., restroom in back, with entrance in front and 5 exits on left side

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA:	Date	08/24/2021	Time	10:30 AM	
Advertised	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date Published	08/31/2021	Publication	Worcester Telegram & Gazette
Abutters Notified:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date of Notice	n/a		
Date APPROVED by LLA	09/13/2021	Decision of the LLA	Approves this Application		
Additional remarks or conditions (E.g. Days and hours)					
For Transfers ONLY:					
Seller License Number:	89 008-PK-0600	Seller Name:	Saint Antony Inc, Saad Sourial (Principal)		

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director



Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: 89961-PK-0600

Municipality: LEICESTER

License Name : MILL TOWN WINE COMPANY LLC

License Class: Annual

DBA :

License Type: Package Store

Premise Address: 1141 Stafford Street Leicester, MA 01542

License Category: Wines and Malt

Manager: Patrick Mahoney

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Patrick Mahoney
Signature

11/22/2021
Date

Patrick Mahoney
Printed Name

Owner
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 22 2021
11-231 ✓ #1074
V# 750.00
Date: 11-22-21





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: 00005-RS-0600

Municipality: LEICESTER

License Name : Leicester Golf Management LLC

License Class: Annual

DBA : Leicester Country Club

License Type: Restaurant


Premise Address: 1430 Main St Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Faith Whitney

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).


Signature
Faith Whitney
Printed Name

11/16/2021
Date
General Manager
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 17 2021
V# 6610
V\$ 1250.00
V Date: 11-17-21





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: 00022-RS-0600

Municipality: LEICESTER

License Name : Smw Barbers Crossing Inc

License Class: Annual

DBA : Barbers Crossing

License Type: Restaurant

Premise Address: 861 Main Street Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Patricia Wallace

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Patricia Wallace
Signature

11-7-2021
Date

PATRICIA WALLACE
Printed Name

VP, Treasurer
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 15 2021
JD @ 12P
V# 5444 V\$ 1250.00
V Date: 11-7-21





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: 00030-RS-0600

Municipality: LEICESTER

License Name : Jeffery H And Lucy A Eller

License Class: Annual

DBA : Ellers

License Type: Restaurant


Premise Address: 190 Main St Leicester, MA 01611

License Category: All Alcoholic Beverages

Manager: Jeffrey Eller

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).


Signature

11/11/21
Date

JEFF ELLER
Printed Name

CEO
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 22 2021
1120A ✓ # 1850
date: 11-11-21 ✓ \$ 1250.00





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 29 2021
815A

2022
Retail License Renewal

License Number: 00032-RS-0600

Municipality: LEICESTER

License Name : Hilltop Management Cc LLC

License Class: Annual

DBA : Hillcrest Country Club

License Type: Restaurant

Premise Address: 325 Pleasant St Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Gerald Paulaskas

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Gerald Paulaskas
Signature

11-23-21
Date

Gerald Paulaskas
Printed Name

President
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID NOV 29 2021
829A V# 7542
11-23-21 V\$ 1,370.00





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: 00029-RS-0600

Municipality: LEICESTER

License Name : Sw Barretts Inc

License Class: Annual

DBA : Northeast Pizza

License Type: Restaurant

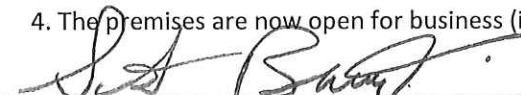
Premise Address: 1205 Main Street Leicester, MA 01524

License Category: All Alcoholic Beverages

Manager: Steven W Barrett

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).


Signature

11/23/21
Date

Steven Barrett
Printed Name

Resident
Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:

PAID
CK NO 3454
DATE 11-23-21
\$1,250.00





Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2022
Retail License Renewal

License Number: 00036-RS-0600

Municipality: LEICESTER

License Name : Eastern Pearl LLC

License Class: Annual

DBA :

License Type: Restaurant

Premise Address: 1060 Main Street Suite 1 Leicester, MA
01524

License Category: All Alcoholic Beverages

Manager: Jie Qiong Wang

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Jie Qiong Wang
Signature

11/30/21
Date

Printed Name

Title

Please complete and return this form to the Local Licensing Authority.

Additional Information:



**Proposal
Board of Selectmen - Leicester, Ma.**

My name is Jeffrey Cammuso and I write to request the rental use of some rooms in the Fuller Campus Center. The rooms include the Minuteman Room, Dance Studio, and the lounge area of Campus Center West (old Bookstore).

I currently own Events Central LLC in Worcester, MA and had the pleasure of a wonderful business relationship with Becker College since 2003. We are a small rental business, which includes renting tents, tables and chairs. I had an excellent rapport with all the staff at Becker College. I currently serve on many non-profit boards of directors, to include Officer Ronald Tarentino Jr. Charitable Fund.

Our use of the rooms at the Fuller Campus Center would include private events, small seminars, small conferences, reunions, themed parties, birthday parties, wedding showers, small weddings, and fundraisers. We would also request food permits, and alcohol permits when needed. (Working with Eric Jasmin - DBA Eric's LaPatissiere)

We would love to team up with the Town of Leicester to have the opportunity for a small business relationship. We would love the opportunity to meet in person and discuss further.

Thank you for your consideration in this matter.

Jeffrey Cammuso - 508-735-9169

Jeffrey Cammuso

Jeffrey Cammuso is married (36 years), and has 3 children and 2 grandchildren. He began his career as a correctional counselor in 1984, retiring as a deputy in 2016. Institutions include: He has a Bachelor Degree in Human Services.

He organized over 50 fundraisers: founded the Indian Hill Spooky Walk, Founded the Sherry's Bowl, and founded the Greendale Youth Flag Football League.

He has volunteered in several nonprofit agencies since 1995. He served on many Boards, which include:

1999 to 2010 – Doug Flutie Jr. Foundation for Autism

Provided funding to Autistic Schools and Programs in New England and New York

2008 to 2021 – Why-Me Sherry's House

Provide housing to families who have a child going thru cancer treatments and provide transportation to hospitals, and provide financial assistance.

2012 to Present – 365Z Foundation

Start a kindness club at school. We help prevent bullying and suicides in high schools.

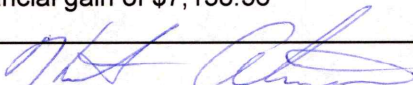
2017 to Present – Officer Ronald Tarentino Jr, Charitable Fund

Acts of Kindness – Acts of Generosity – Service to the community

2019 to Present – Safe Road Alliance

Changing Laws to make roads safe, creating a membership with monthly newsletters to educate the community with safety tips.

**DISCLOSURE BY NON-ELECTED MUNICIPAL EMPLOYEE OF FINANCIAL INTEREST
AND DETERMINATION BY APPOINTING AUTHORITY
AS REQUIRED BY G. L. c. 268A, § 19**

	MUNICIPAL EMPLOYEE INFORMATION
Name:	Kenneth M Antanavica
Title or Position:	Chief of Police
Municipal Agency:	Town of Leicester
Agency Address:	90 S. Main St Leicester, Ma 01524
Office Phone:	(508) 892-7010 ext. 2010
Office E-mail:	Antanavicak@leicesterpd.org
	My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.
	PARTICULAR MATTER
Particular matter E.g., a judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination, or finding.	Please describe the particular matter. The Leicester Police Alliance Local 168 has filed a formal written grievance as a result of a clause discovered in the Supervisors contract that provides that they are awarded a day off for not using a sick day every 131 days. The grievance is addressed to me as Police Chief. The time frame that has been identified includes myself as a sergeant and as such I may be entitled to an amount of time off that could be extremely valuable in a cash out payment or by using the time off.
Your required participation in the particular matter: E.g., approval, disapproval, decision, recommendation, rendering advice, investigation, other.	Please describe the task you are required to perform with respect to the particular matter. The union has provided a list of days that were not paid out/ awarded to the members of the supervisor's union of which I was a member of and could have realize a financial gain. In the interest of fairness, I would like to defer to the Town Administrator to handle the situation.
	FINANCIAL INTEREST IN THE PARTICULAR MATTER
Write an X by all that apply.	<input checked="" type="checkbox"/> I have a financial interest in the matter. <input type="checkbox"/> My immediate family member has a financial interest in the matter. <input type="checkbox"/> My business partner has a financial interest in the matter. <input type="checkbox"/> I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter. <input type="checkbox"/> I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.
Financial interest in the matter	Please explain the financial interest and include a dollar amount if you know it. If the town was to payout on the lost days that were not awarded I potential could realize a financial gain of \$7,138.56
Employee signature:	
Date:	November 15, 2021

DETERMINATION BY APPOINTING OFFICIAL

APPOINTING AUTHORITY INFORMATION	
Name of Appointing Authority:	Town of Leicester Selectboard
Title or Position:	Town Administrator David Genereux
Agency/Department:	Office of the Town Administrator
Agency Address:	3 Washburn Sq Leicester, Ma 01524
Office Phone:	(508) 892-7077
Office E-mail	Genereuxd@leicesterma.org
DETERMINATION	
Determination by appointing authority:	As appointing official, as required by G.L. c. 268A, § 19, I have reviewed the particular matter and the financial interest identified above by a municipal employee. I have determined that the financial interest is so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee.
Appointing Authority signature:	
Date:	
Comment	

Attach additional pages if necessary.

The appointing authority shall keep this Disclosure and Determination as a public record.

**SELECT BOARD MEETING MINUTES
NOVEMBER 15, 2021 AT 6:00PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Antanavica called the meeting to order at 6:00pm. Chair Rick Antanavica, Vice-Chair John Shocik, Selectman Dianna Provencher, Selectman Allen Phillips, Town Administrator David Genereux and Assistant Town Administrator Kristen Forsberg were in attendance. Selectman Herb Duggan Jr. was absent.

1. SCHEDULED ITEMS

a. 6:00pm – Castle Cantina Tapas Bar and Restaurant

Suhaily Quinones discussed the Spanish restaurant opening at the former Castle Restaurant. In addition to food from Spain, there will be live entertainment, wine tasting and private events. Winter hours will be 3-10pm weeknights and 3-11pm on the weekends, closed Mondays. The owners plan to open in December.

b. 6:00pm – Prestige Auto Vehicle License Violation Hearing (continued from 11/1/21)

Chief Dupuis discussed the need for an updated plan to scale which has yet to be provided. The Chief requested a set of full-size plans to scale in order to make the proper decisions on site layout such as how many cars can fit on the site while meeting fire lane requirements. Chief Dupuis and Inspector Wilson went down to the business three weeks ago. Mr. Bahnan has made some improvements and has purchased some containment units to store fuel. There are still items which need to be removed from the site. Conservation has signed off on the land clearing plan.

Motion 111521-1b: A motion was made by Mr. Phillips and seconded by Mr. Shocik to continue the hearing to 12/6 and to send official notification to Prestige Auto informing them they must draw up a plot plan to scale for the current existing space that shows how many cars it can hold and provide it to the Fire Chief at least five days in advance of 12/6. **Motion carries 4:0:0.**

c. 6:15pm - Discuss/Vote on Request to Use Becker Gym – LHS Track Team

Motion 111521-1c1: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the request by the LHS track team to use the Becker Gym on Mondays, Tuesdays and Thursdays from 11/29-2/17 from 2:30-4:30pm. Under discussion, the Board discussed concerns including the no maintenance, no current fee schedule, the added cost of utilities as the buildings are currently closed down, the added cost of outdoor winter maintenance, the availability of other gyms in town, the need to clean out the buildings, and the lack of trash receptacles or dumpsters. **Motion failed 1:3:0.**

Motion 111521-1c2: A motion was made by Mr. Shocik and seconded by Mr. Phillips to shut down the Becker campus, both indoors and outdoors, from further use with the exception of previously approved events until the Board receives feedback from the Becker committees and has a plan to move forward. **Motion carries 3:1:0.**

2. PUBLIC COMMENT PERIOD

Greg Buteau, 2 Merrick Street, asked about ARPA funding uses. Mr. Genereux stated the Board is waiting for final recommendations on the water/sewer study before finalizing recommendations.

Bob Mercer, 65 Crystal Street, discussed the importance of field maintenance before winter including lime and seed. Mr. Genereux stated that he is speaking with the Highway Superintendent this week regarding this matter.

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

The student liaisons provided updates from the Leicester Public Schools.

b. Report of the Town Administrator's Office

The Town Administrator presented highlights from his written report.

c. Select Board Reports

The Select Board discussed various topics including the recent Council on Aging meeting, Veterans Breakfast, the 100th anniversary of the rededication of Cooney Square, the Cherry Valley Legion flag disposal ceremony, adding a public information officer discussion to the next agenda, fuel assistance, Happy Thanksgiving and thank you to all who volunteered for the Veterans Breakfast.

d. Shop Leicester First Proclamation

Motion 111521-3d: A motion was made by and seconded by Ms. Provencher and seconded by Mr. Shocik to proclaim the month of December as Shop Leicester First month. **The motion carries 4:0:0.**

4. RESIGNATIONS & APPOINTMENTS

a. Appointment – Gas Inspector – Matthew Poce

Motion 111521-4a: A motion was made by Mr. Shocik and seconded by Ms. Provencher to appoint Matthew Poce to the position of Gas Inspector. **Motion carries 4:0:0.**

b. Appointment – Colleen Plante – Part-Time Benefitted Paramedic

Motion 111521-4b: A motion was made by Ms. Provencher and seconded by Mr. Shocik to appoint Colleen Plante to the position of Part-Time Benefitted Paramedic. **Motion carries 4:0:0.**

c. Appointment – John Eldridge – Cable Advisory Committee

This item was moved to the December 6th meeting.

d. Local Emergency Planning Committee Reorganization and Appointments

Motion 111521-4d1: A motion was made by Ms. Provencher and seconded by Mr. Shocik to remove Robert Wilson and appoint Chief Michael Dupuis to the Fire Representative position and to remove Chris Montiverdi and appoint Jason Main to the Director of Emergency Management position. **Motion carries 4:0:0**

Motion 111521-4d2: A motion was made by Mr. Shocik and seconded by Ms. Provencher to reorganize the Local Emergency Planning Committee to include 9 positions as follows: Director of Emergency Management, Select Board Representative, Town Administrator, Public Works Representative, Police Representative, Conservation Representative, Media Representative, Community Representative and Fire Representative. **Motion carries 4:0:0.**

e. Select Board Appointments to Becker Reuse Working Groups

The Board asked the Town Administrator to add a Swan Library Reuse Working Group to consist of Mr. Shocik, Mr. Phillips and one member of the public with the building inspector serving in an ad-hoc role. The State Police intend to submit a proposal to use the Swan Library as a museum. Resident Greg Buteau, 2 Merrick Street, expressed concerns regarding open meeting law compliance and the number of working groups. Mr. Genereux stated all meetings would be posted on the website.

Motion 111521-4e: A motion was made by Mr. Phillips and seconded by Ms. Provencher to appoint Select Board members to their respective Becker working groups as listed in the memo, to approve the layout of each committee and their purpose, to add a Swan Library Reuse Committee with a member of the public, and to eliminate one public member on the Becker Reuse Committee and add one EDC member and one Associate Student Liaison. **Motion carries 4:0:0.**

5. OTHER BUSINESS

a. Discuss/Vote on Right of First Refusal (MGL Chapter 61, Section 8) – Huntoon Memorial Highway Land

Motion 111521-5a: A motion was made by Mr. Shocik and seconded by Mr. Phillips not to exercise the Town's right of first refusal for the purchase of land on Huntoon Memorial Highway. **Motion carries 4:0:0.**

b. Discuss/Vote on FY22 Public Safety Earmark Contract

Motion 111521-5b: A motion was made by Mr. Phillips and seconded by Mr. Shocik to authorize the Chair to sign the FY22 public safety State earmark contract. **Motion carries 4:0:0.**

c. Discuss/Vote on Sale of Memorial School

Mr. Genereux discussed the possibility of surplusing the Memorial School property now that the Town has acquired Becker College. The building was vandalized over the summer and has a \$250,000 mold issue. The Town lacks the funds to maintain this building. Mr. Genereux recommended putting out an RFP which is a qualitative process designed to allow the Board to look at proposed uses and determine what fits best for the Town and the neighborhood. There is no requirement to accept any of the proposals if the Town does not want to. It would put the site back into productive use and would become a taxable property if purchased by a private entity. Town Meeting has authorized the sale of the property the school sits on only, not the fields. Mr. Genereux recommended recognizing the donation made by the Smith family and allowing the fields to be named in their honor. To date, five interested parties have contacted the office; a local manufacturer, a nonprofit seeking to open a live-in educational facility and 3 other parties who have not offered specifics.

Tom Brennan representing the Smith family stated the land was donated to the Town in 1950 to build a school to accommodate the residential growth the town needed at that time. The family would like the land to remain restricted for educational purposes only and for the adjacent family land and neighborhood to be protected. The Board asked Mr. Genereux to meet with the Smith family to discuss this matter and bring it back to the Board at a future meeting.

d. Discuss/Vote on 2022 License Renewals

- 1. Hot Dog Annie's 244 Paxton Street: Common Victualler (CV) & Bring Your Own Booze (BYOB)**
- 2. Raul's Automotive 81 South Main Street: Motor Vehicle Repair (MVR)**
- 3. Farmhouse Diner 15 South Main Street: CV & BYOB**
- 4. Blue Collar Vintage Salvage 468 Auburn Street: General Entertainment (Gen. Ent.) & Junk Dealer**
- 5. Deer Pond Auto Repair 14 Huntoon Mem. Hwy: Auto Body Repair & Class II**
- 6. Good Guys Pizza 865 Main Street: BYOB**
- 7. C. Siwek Auto 350 Marshall Street: Class II**
- 8. G&L Auto Sales 449 Main Street: Outdoor Bus.**
- 9. Cheoy Lee's 1205 Main Street: CV**
- 10. Uncle Jay's Twisted Fork 509 Stafford Street, Cherry Valley: CV & BYOB**
- 11. Walmart 20 Soojian Drive: MVR**
- 12. Blue Collar Vintage Salvage 468 Auburn Street: Class II & Class III**
- 13. Davis Auto Repair 1655 Main Street: MVR**
- 14. Desmarais Auto Repair 1067 Stafford Street: MVR**

15. Worcester County Welding, Corp. 101 Huntoon Mem Hwy: MVR
16. Subway of Leicester 1199 Main Street: CV
17. Subway of Walmart 20 Soojian Drive: CV

Motion 111521-5d: A motion was made by Mr. Phillips and seconded by Ms. Provencher to approve the FY22 license renewals as listed. **Motion carries 4:0:0.**

6. MINUTES

- a. **October 14, 2021**
- b. **November 1, 2021**
- c. **November 8, 2021**

Motion 111521-6c: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the minutes of October 14, 2021, November 1, 2021 and November 8, 2021. **Motion carries 4:0:0.**

7. EXECUTIVE SESSION

No executive session was held

Motion 111521-7: A motion to adjourn was made by Ms. Provencher and seconded by Mr. Phillips at 8:41pm. **Motion carries 4:0:0.**

**SELECT BOARD MEETING MINUTES
NOVEMBER 16, 2021 AT 6:00PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Antanavica called the meeting to order at 6:04pm. Chair Rick Antanavica, Vice-Chair John Shocik, Selectman Dianna Provencher, Selectman Allen Phillips, Town Administrator David Genereux and Assistant Town Administrator Kristen Forsberg were in attendance.

1. **Weston & Sampson Report – Options and Recommendations** – Joe McGinn, project manager at Weston and Sampson, introduced the project team of Leah Stanton, Kristen Berger, Dave Fox, Sarah Concannon, and David Colton. Mr. McGinn reviewed the progress made in previous meetings and ask Mr. Colton to present the organizational alternatives for the continued provision of water and sewer services.

After a review of past meetings, Mr. Colton presented three consolidation options for water operations, four option for sewer consolidations, and three options for consolidation of water and sewer operations. The options included maintaining status quo, combining operations into single districts, having the districts be taken over by the Town and having the districts be purchased by a private entity.

Mr. Colton discussed the pros and cons of each option. Questions included other options being considered, the cost of the new Leicester water into the City of Worcester water supply, town meeting process, inter-basin transfer and decision-making capability. Oxford/Rochdale was identified as having the highest permit capacity regarding sewer. Comments were made regarding the convergence of rates over time.

Mr. McGinn thanked the attendees for their participation, and stated that the they would start assembling the final report, which would be ready for the Board in late December, which is the time period that the federal portion of the grant expires.

Motion 111621-1: A motion to adjourn was made by Mr. Phillips and seconded by Ms. Provencher at 8:20 pm. **Motion carried 4:0:0.**

**SELECT BOARD MEETING MINUTES
NOVEMBER 23, 2021 AT 4:00PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Antanavica called the meeting to order at 4:00pm. Chair Rick Antanavica, Vice-Chair John Shocik, Second Vice-Chair Herb Duggan Jr., Selectman Dianna Provencher, Selectman Allen Phillips, Town Administrator David Genereux and Assistant Town Administrator Kristen Forsberg were in attendance.

1. Cancel Becker Special Election Set for December 7, 2021, Town Hall Gym, 12pm-8pm

Mr. Genereux stated that thanks to our legislators and the Governor, special legislation was passed that no longer requires the planned special election.

Motion 112321-1: A motion was made by Ms. Provencher and seconded by Mr. Shocik to cancel the Becker Special Election set for December 7, 2021 in the Town Hall Gym from 12pm-8pm. **Motion carries 5:0:0.**

2. Housing Authority Fire Update

Town Administrator David Genereux stated there was a fire at the Leicester Housing Authority this morning. No injuries were reported. There are, however, long term effects on the building resulting in the displacement of 41 residents.

Emergency Management Director Jason Main stated that residents will be allowed back into their apartments this evening to get clothing and pets. Salvation Army will be providing dinner and those who need housing will be shuttled to a hotel in Auburn. A Thanksgiving dinner will be provided by volunteers to those who are displaced on Thursday. On Friday, WRTA will bus residents from the hotel to Town Hall where a recovery center will be set up from 8am-12pm to provide resources including housing, food, mental health, veterans' services and both short- and long-term services. Based on the damage, it could be anywhere from 6-12 months before residents can move back in.

Fire Chief Mike Dupuis stated the fire department was notified of the fire just before 4am this morning. The fire was in the ceiling of the building. Fortunately, the only damage is in the hallways, not in the individual units as the doors were closed. The source of the fire is likely electrical in nature. It is possible that the fire burned from 1:30am to 4:00am when it was discovered based on camera footage and when the feed shorted out. Chief Dupuis stated that until the fire comes out of the roof no one would notice it.

The Board expressed their gratitude to the first responders, volunteers, legislators, employees, WRTA, Leicester Housing Authority, Farmhouse Diner and all who assisted today. The community and staff came together, and everyone deserves thanks. The Board mentioned the possibility of using Becker for short term housing.

Motion 112321-2: A motion to adjourn was made by Mr. Phillips and seconded by Mr. Shocik at 4:27pm. **Motion carries 5:0:0.**

**SELECT BOARD MEETING MINUTES
NOVEMBER 30, 2021 AT 5:30PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Antanavica called the meeting to order at 5:31pm. Chair Rick Antanavica, Vice-Chair John Shocik, Second Vice-Chair Herb Duggan Jr., Selectman Dianna Provencher, Selectman Allen Phillips, Town Administrator David Genereux and Assistant Town Administrator Kristen Forsberg were in attendance.

1. Approve the 2020 Federal Census Boundaries and Descriptions for the Town of Leicester, Massachusetts.

Town Clerk Deborah Davis stated that the federal census updates every 10 years, and the Town must review any changes to boundary lines resulting from increases in voters. The 2020 Federal census boundaries and descriptions are not changing.

Motion 113021-1: A motion was made by Mr. Phillips and seconded by Ms. Provencher to approve the 2020 Federal census boundaries and descriptions for the Town of Leicester. **Motion carries 5:0:0.**

2. Executive Session MGL Chapter 30A, Section 21(a), Exception 2 – Conduct strategy sessions in preparation for negotiations with nonunion personnel (Principal Assessor)

Motion 113021-2: A motion was made by Mr. Phillips and seconded by Ms. Provencher to enter into executive session at 5:35pm under MGL Chapter 30A, Section 21 (a), Exception 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel. The Chair declared that to discuss these matters in open session would compromise the position of the Town. Roll call: 5:0:0.

Motion 113021-3: A motion to adjourn was made by