



PUBLIC NOTICE POSTING REQUEST OFFICE OF THE LEICESTER TOWN CLERK

ORGANIZATION: Select Board

MEETING: X

PUBLIC HEARING:

DATE: September 20, 2021

TIME: 6:00pm

LOCATION: Select Board Conference Room, 3 Washburn Sq -OR- Virtual (see below)

REQUESTED BY: Kristen L. Forsberg, Assistant Town Administrator

*Agenda packet and associated documents can be found at www.leicesterma.org/bos. This agenda lists all matters anticipated for discussion; some items may be passed over, and other items not listed may be brought up for discussion to the extent permitted by law. Select Board meetings are recorded by LCAC. Any member of the public planning to record the meeting must first notify the Chair. **PLEASE SILENCE ALL CELL PHONES DURING THE MEETING***

Online: <https://global.gotomeeting.com/join/657540309>

By Phone: (786) 535-3211; Access Code: 657-540-309

CALL TO ORDER/OPENING

1. SCHEDULED ITEMS

2. PUBLIC COMMENT PERIOD

3. REPORTS & ANNOUNCEMENTS

- a. Student Liaison Reports
- b. Town Administrator Report
- c. Select Board Reports
- d. Proclamation – Declare October as AVM Awareness Month

4. RESIGNATIONS & APPOINTMENTS

- a. Resignation – Advisory Committee – Doug Small
- b. Appointment – Regional Health Officer – Tim Newton
- c. Appointment – PT Senior Driver – Joseph Shiavone
- d. Appointment – Arts Council – Ann Edgington

5. OTHER BUSINESS

- a. Discussion/Vote on Fall Special Town Meeting Warrant Articles
- b. Discuss Public Safety Radio Project

6. MINUTES

- a. August 30, 2021
- b. September 13, 2021

ADJOURN



Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR

Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
www.leicesterma.org

September 20, 2021

To: Select Board
From: David Genereux, Town Administrator
RE: Town Administrator's report

The following is a report on the general activities of the Town Administrator through September 16, 2021.

Citizen issues: Topics discussed with various citizens

- Spoke with several individuals regarding Town Meeting and the Becker acquisition.
- Corresponded with someone interested in purchasing the Vet Clinic equipment; informing them that it is not for sale at this point.

Meetings:

- Attended the restarted monthly Senior Breakfast. The excitement regarding the Beck acquisition was very apparent.
- The Town Meeting went very well. Thank you to everyone who made it a success.
- Held the first on-site meeting with the contractor on the Fire Station project. We are in a good position to start construction on October 1st. We are just waiting for delivery of the piping.
- Met with Fuss and O'Neil regarding the Waite Pond Dam project.

Activities:

- Recruitment for the DIS Director is ongoing. We have one potentially promising candidate thus far.
- We have put out IFB's for both the fire rescue vehicle and the replacement ambulance. Bids for both are due on October 6th.

Please contact me with any questions.

From: [Davis, Debbie](#)
To: [David Genereux](#); [Forsberg, Kristen](#); [Janine Drake](#)
Cc: ["Rick Antanavica"](#)
Subject: FW: [Leicester MA] Proclamation Request (Sent by Paula Gallant, paula.a.gallant@gmail.com)
Date: Wednesday, September 8, 2021 4:55:37 PM
Importance: High

Message:

Mrs. Davis,

My name is Jacki Gallant and I am a fourteen year old Leicester resident and Freshman at Leicester High School. In September 2019, while on a family camping trip in CT I suffered a brain injury. I had an AVM (arteriovenous malformation) rupture. I was airlifted to CT Children's Hospital and was immediately brought into a six-hour surgery to save my life. From there I spent seven weeks in CT Children's Hospital and another seven weeks in Spaulding Rehabilitation Hospital in Boston. I have made tremendous progress over the past two years that I am very proud of.

In January 2021 I was chosen as a Youth Ambassador for The AVM and Aneurysm Foundation (TAAF). This is a nationwide program and it is an honor for me to serve as a Youth Ambassador and raise awareness for this rare disease.

October is AVM awareness month and as a Youth Ambassador and in support for all people effected by AVM's I am requesting a Proclamation in Leicester to declare October AVM Awareness month. I have attached a copy of the Proclamation.

I am not sure if you are the correct person that I should be making this request to but I thought I could start with you and maybe you could direct me to the correct person or department that could handle this request.

Thank you for your time,
Jacki Gallant
&
Paula Soucie-Gallant

PROCLAMATION

WHEREAS: An arteriovenous malformation (AVM) is a complex tangle of arteries and veins that bypasses normal brain tissue and directly diverts blood from the arteries to the veins, potentially resulting in devastating ruptures, seizures or death; and

WHEREAS: An estimated 18 in 100,000 people in the United States have an AVM in the brain; and

WHEREAS: After an AVM ruptures there is a 10-15% risk of death and a 20-30% chance of permanent brain damage after each bleed; and

WHEREAS: Approximately 10-58% of AVM patients have various kinds of aneurysms, a weak area in a blood vessel that enlarges like a balloon, and is at risk for bleeding or rupture resulting in possible brain damage or long term disability; and

WHEREAS: 50% of AVM patients present as sudden hemorrhage, bleeding in the brain, or a form of stroke; and

WHEREAS: Access to accurate information, expertise, and community to support survivors, caregivers, families, and friends in making educated decisions about treatment and coping can make a critical difference in minimizing risks and increasing the quality of life for those affected; and

WHEREAS: More research is needed to determine the causes, discover better treatment options, and find a cure for AVM. Increased public awareness is necessary so that individuals are better able to recognize symptoms and understand available resources and options.

NOW, THEREFORE, I _____, by virtue of the authority vested in me as _____ of _____, do hereby proclaim October 2021 as

AVM AWARENESS MONTH

in _____ and encourage all citizens to raise awareness of Aneurysms and AVMs and support efforts being made to help those affected by these brain conditions.

IN WITNESS THEREOF, this ____ day of _____

In the year Two Thousand Twenty

Name/Title

CITY OF _____, _____

September 10, 2021

Town Hall
3 Washburn Square
Leicester, MA 01524
Attn: David Genereux, Town Administrator

Subject: Letter of Resignation (Finance Advisory Committee)

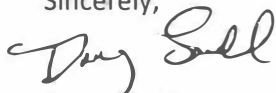
Dear Mr. Genereux:

Please accept this letter as my official notification to the Town of Leicester of my resignation from the Finance Advisory Committee. I realized that the level of commitment for this particular committee is not something that I can provide at this time therefore I must resign.

I am grateful to you, Ms. Forsberg, the Selectboard members, and the Finance Advisory Committee members for welcoming me in.

Please do not hesitate to reach out to me if I can help in some other way later in life.

Sincerely,

A handwritten signature in black ink that reads "Doug Small". The signature is written in a cursive, flowing style.

Doug Small

Tim Newton

Public Health Inspector / Environmental Health and Safety Coordinator

Public health inspector, EHS specialist across industries, specializing in regulatory compliance. Environmental consulting for wastewater services.

Safety coordinator for Table Talk Pies driving safety culture and facilitating OSHA compliance.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Environmental Health and Safety Coordinator

Table Talk Pies - Worcester, MA

January 2021 to Present

Create and develop safety culture within 500+ member organization. Act as company safety trainer for new hires. Engage in safety audits and safety observations with supervisors. Interface with OSHA Inspectors and provide documentary evidence as requested for incident response. Construct JHAs for all positions. Ensure risk mitigation through development of safety culture and compliance.

Regional Public Health and Safety Inspector

Hubbardston, New Salem, Plainfield - Franklin County

June 2019 to Present

Regional health agent serving the towns of Hubbardston, New Salem, and Plainfield.

Act as agent of local boards of health to ensure safety and sanitation in communities served.

Assist local boards of health to address the challenges their communities face every day.

Conduct inspections based upon the state sanitary code for restaurants, housing, septic, air quality, and lead. Witness percolation testing. Conduct routine food service inspections for restaurants, schools, large events. Ensure Title 5 compliance through plan review. COVID-19 community outreach, education, and compliance. Ensure jurisdictional locations are performing to established health and safety metrics.

Some certifications include: Title 5 Inspector, and ServSafe Instructor & Proctor, paralegal specializing in the Massachusetts State Sanitary Code, ICS 100 & 200, NIMS 700. Able to obtain pool operator certification and water plant operator 1D certifications if needed or desired. On track to obtain Registered Sanitarian credentialing in 2022. Certified Safety Professional certification possible on request.

Public Health & Safety Inspector

City of Greenfield - Greenfield, MA

June 2019 to December 2020

Conduct all aspects of health department activities for local municipality. Some responsibilities include:

Conduct housing inspections, restaurant and food service inspections, tobacco compliance checks and enforcement, as well as local health outreach to at risk communities. Advise and educate community throughout coronavirus pandemic. Act as animal inspector and handle rabies sampling and rabies education.

Director of Operations

Wind River Environmental - Marlborough, MA

April 2015 to June 2019

Oversee the daily operation of Wind River Division, providing leadership to a team of 12. Deliver profitable, double digit sales growth year over year. Operate within all DOT and DEP guidelines for safe operation of CDL Class A and Class B trucks, and provide responsible disposal for all liquid waste classes. Provide constructive coaching as needed. P&L, AP and AR responsibilities. Interface directly with regulatory officials, supervisors, internal and external customers. Test and report varieties of environmental conditions. Engage in field work including septic inspection, repair, CCTV inspection of lines, and much more.

Execute and deliver on aggressive sales development strategies in a fast paced growth company.

Area Operations Manager

Papa Gino's - Marlborough, MA

January 2012 to April 2015

Full kitchen production responsibilities as well as accomplish the daily operation of the restaurant.

Duties include scheduling, ordering product and training supplies, overseeing the operation of all parts of the business including training and development of new team members.

Responsible for local restaurant marketing and school outreach to promote new business and achieve sales goals.

Store Manager

Starbucks Coffee - Marlborough, MA

January 2010 to January 2012

Primary duties included providing excellent customer service in a very fast paced environment, meeting and maintaining high standards of sanitation and efficiency, managing appropriate deployment of staff, training and coaching employees, retail merchandising and sales, inventory management and training staff on all relevant procedures.

Warehouse & Inventory Control Manager

Dunn & Co - Clinton, MA

June 2001 to February 2010

Responsible for the shipping and receiving department, ensured appropriate inventory management including maintaining a thorough warehouse database to ensure current and precise product location and quantity information, worked to facilitate express orders from upper management, responsible for leading the team on the shipping floor.

Education

Bachelor's in Environmental Health

University of Massachusetts-Amherst - Amherst, MA

August 2019 to Present

Associate in Legal Studies

Mount Wachusett Community College - Gardner, MA

January 2017 to June 2020

Bachelor's in English Education

Fitchburg State College - Fitchburg, MA

2009 to 2012

Skills

- CUSTOMER SERVICE (10+ years)
- Operations Management (10+ years)
- RETAIL SALES (8 years)
- SALES B2B (6 years)
- OPERATIONS (10+ years)
- Logistics Management (5 years)
- Compliance
- Revenue Cycle
- Environmental Reporting (5 years)
- budget
- Strategic Planning
- training
- Word
- Marketing
- Powerpoint
- Data Entry
- Excel
- Management
- Microsoft Office
- Sales
- Time Management
- Communication (10+ years)
- Office Experience (10+ years)
- Communications (10+ years)
- Legal Drafting
- Agile

- CCTV
- Profit & Loss
- Quality Assurance
- English
- Project Management
- Writing Skills
- Budgeting
- Human Resources
- Legal Research
- Business Development
- Process Improvement
- Six Sigma Green Belt (3 years)
- Conflict Management
- Microsoft Outlook
- Business Analysis
- Change Management
- EHS (7 years)
- Team Management
- OSHA (10+ years)
- Paralegal
- Public health
- Risk management

Certifications and Licenses

ServSafe Instructor

January 2010 to August 2024

Instructor level certification. Proctor pending.

Title V Inspector

November 2018 to November 2023

Certified Title V Inspector for the Commonwealth of Massachusetts Nov 2018

Driver's License

PSMA CERTIFIED INSPECTOR

July 2017 to Present

Certified septage management inspector for the Commonwealth of Pennsylvania

Paralegal

Present

Paralegal certificate with Mount Wachusett community college. Currently working in state sanitary code enforcement and some process service.

First Aid Certification

CPR Certification

Assessments

General Manager (Hospitality) — Highly Proficient

February 2020

Performing business math, reading and interpreting P&L statements, and solving group scheduling problems.

Full results: [Highly Proficient](#)

Management & Leadership Skills: Planning & Execution — Highly Proficient

April 2019

Planning and managing resources to accomplish organizational goals.

Full results: [Highly Proficient](#)

Customer Focus & Orientation — Highly Proficient

July 2020

Responding to customer situations with sensitivity

Full results: [Highly Proficient](#)

Work Style: Conscientiousness — Highly Proficient

July 2020

Tendency to be well-organized, rule-abiding, and hard-working

Full results: [Highly Proficient](#)

Working with MS Word Documents — Highly Proficient

June 2020

Knowledge of various Microsoft Word features, functions, and techniques.

Full results: [Highly Proficient](#)

General Manager (Hospitality) — Expert

July 2020

Solving group scheduling problems and reading and interpreting P&L statements

Full results: [Expert](#)

Work Style: Reliability — Highly Proficient

July 2020

Tendency to be dependable and come to work

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

General Skills: Eleven years operations management experience. Experience writing schedules and achieving difficult year over year sales objectives. Skilled with internal and external customer service; proficient in overseeing the general day to day operation of a fast paced, sales focused environment; excellent customer service and applied organizational skills.. Managing an eight figure account portfolio

From:
To: [Human Resources](#)
Subject: Elder van driver
Date: Tuesday, July 6, 2021 7:33:46 PM

Greetings,

I recently saw your add for Van Driver and thought it would be a good fit for me. I currently work part time and spend the majority of my time moving furniture. Would like to get away from that, I thought it would be good to get back to driving.

Work Experience:

Old Sturbridge Academy - [Strurbridge](#) Ma
December 2019 -

Custodian, [cleanining](#) classrooms, common area's bathrooms etc. Shoveling, moving furniture.

Center of Hope - [Southbridge](#) Ma
December 2018 - December 2019

Handicap Van Driver. Driving a lift van to take special needs folks to and from the Center
First Aide & CPR certified through Red Cross.

[Wyman](#) & Gordon - North Grafton, MA - North Grafton, MA. 508-839-4441
November 2013 to June 2018.

[CNC](#) Machinist

Operate large industrial [CNC](#) lathes and milling machines in a forge/machine shop. Perform ISO 9002 inspection of parts using automated computer recording system. Machine large parts for use in energy, military, and aerospace applications.

[Lonza](#) Biologics - [Hopkinton](#), MA June 01748, 508-497-0700
June 2005 - Nov 2013

Pharmaceutical Facility Tech 3 - 3rd Class Steam Engineer [Lonza](#) Biologics - [Hopkinton](#), MA June 2005 01748, 508-497-0700 Experienced in all types of building and grounds keeping maintenance. Operate and monitor two 125HP gas fired fire tube boilers, several small electric boilers, [WFI](#), [USP](#), Clean Steam, [RO](#), [HVAC](#), Bio Waste, pH and compressed air using [BMS/CMS](#) systems in a [cGMP](#) Bio Pharmaceutical setting. Perform boiler water testing and additives. Coordinate with chemical vendor (Barclay Water Management) for facility [CHW/HW](#) loop testing. Respond to [OOT](#) alarms. Create [WO's](#), order part for repair, and perform PM [WO's](#) using SAP maintenance management system. Perform troubleshooting and repairs on equipment steam traps, pumps, [PRV](#), float and level controls, heating elements, piping etc. Perform work under critical time schedules using site SOP's. Prepare and maintain all documentation such as [OOT](#) response, sterilization checklists, parts compliance specs to meet [QA](#)/FDA requirements.

Education

Joseph [Schiavone](#)

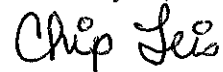
LEICESTER ARTS COUNCIL

Board of Selectmen
Town Hall
3 Washburn Square
Leicester, Ma. 01524
August 24, 2021

Dear Selectmen,

The Leicester Arts Council request the appointment of Ann Edginton as a member of the council for her first 3 year term.

Thank you,

A handwritten signature in cursive script that reads "Chip Leis".

Chip Leis, Secretary
Leicester Arts Council

Ann



TOWN OF LEICESTER CITIZEN VOLUNTEER FORM

From time to time vacancies/resignations occur on various town boards and committees. Should you be interested in volunteering to serve the Town in any capacity, please complete this form. Information received will be made available to boards, committees, and departments for their reference in filling vacancies.

NAME ANNE EDGINGTON

HOME TEL.

ADDRESS: 2
ROCHDALE MA 01542

WORK TEL.

EMAIL ADDRESS:

Are you a citizen? ☒ Yes ☐ No

Are you a registered voter? ☒ Yes ☐ No

- ☐ Advisory/Finance Committee
- ☐ Agricultural Commission
- ☒ Arts Council
- ☐ Bandstand Committee
- ☐ Burncoat Park Planning Committee
- ☐ By-law Committee
- ☐ Capital Improvement Planning Comm.
- ☐ Commission on Disabilities
- ☐ Conservation Commission
- ☐ Other _____

- ☐ Economic Development Committee
- ☐ Historical Commission
- ☐ Memorial Day Committee
- ☐ Parks and Recreation Committee
- ☐ Personnel Board
- ☐ Recycling Committee
- ☐ Road Conversion Committee
- ☐ Storm Water Committee
- ☐ Zoning Board of Appeals

AVAILABILITY FOR MEETINGS

How many times per month are you available for meetings?

☐ Four ☒ Two ☐ One ☐ Less than one

Are you available for evening meetings?

☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday

Are you available throughout the year for committee meetings?

☒ Yes ☐ No

If not, when are you **NOT** available?

☐ Winter ☐ Spring ☐ Summer ☐ Autumn

EDUCATION: BA-BUSINESS ADMINISTRATION - BECKER COLLEGE
CERTIFIED CATEGORY MANAGER

(Please complete reverse side)

EMPLOYMENT EXPERIENCE:

Town of Leicester: Are you currently or have you ever been employed by the Town? ☐ Yes ☒ No

If yes, state position(s) and date(s): _____

Other Experience: Start with present or last job (include title) and military service assignments.

Exclude organizations' names which indicate race, religion, sex, or national origin.

CONSTELLATION BRANDS - CATEGORY LEADERSHIP MANAGER 2012-PRESENT

SARA LEE - CATEGORY ANALYST 2004-2012

COMMENTS: Please tell us why you are interested in serving on the committees noted and any additional comments you may have: _____

I WOULD LIKE TO BE A PART OF THE ARTS COUNCIL TO
CONTRIBUTE TO THE WELL BEING OF THE COMMUNITY

Sometimes there is a short-term need for special background skills.


Please indicate your field(s) of training or experience below, as appropriate. Your application will be added to the list of residents who have expressed an interest in serving in similar capacities.

I possess the following training or experience:

- | | | |
|---|--|---|
| <input type="checkbox"/> Architecture | <input checked="" type="checkbox"/> Communications | <input type="checkbox"/> Computer Technology |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Economics | <input type="checkbox"/> Education |
| <input type="checkbox"/> Engineering, Civil | <input type="checkbox"/> Engineering, Electronic | <input type="checkbox"/> Engineering, Mechanical |
| <input type="checkbox"/> Financial Administration | <input type="checkbox"/> Fine Arts | <input type="checkbox"/> Government Contracts |
| <input type="checkbox"/> Health Care | <input type="checkbox"/> Historic Activities | <input type="checkbox"/> Human Services |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Land Use Planning | <input type="checkbox"/> Grant Writing |
| <input type="checkbox"/> Law | <input checked="" type="checkbox"/> Management | <input type="checkbox"/> Personnel Administration |
| <input type="checkbox"/> Property Appraisal | <input checked="" type="checkbox"/> Public Relations | <input type="checkbox"/> Real Estate |
| <input type="checkbox"/> Science | <input checked="" type="checkbox"/> Statistics | <input type="checkbox"/> Survey Research |
| <input type="checkbox"/> Systems Analysis | <input type="checkbox"/> Transportation | |

Other Skills & Interests: _____

Government or Community Volunteer Experience (Leicester or Elsewhere)

Position/Activity	Date(s)	City or Town
LEICESTER HARVEST FAIR	2018 - 2021	LEICESTER
COOL SANDY BEACH COMMUNITY WATER SUPPLY	1998-2001	RUTLAND, MA
		8-5-2021
Signature of Applicant		Date

Thank you for your interest in serving the Town of Leicester



Town of Leicester, Massachusetts

Special Town Meeting Warrant

Fall Town Meeting – October 26, 2021 – 7:00PM

“In the Hands of the Voters”

Meeting location:
To be determined
Leicester, MA 01524

Published 09/20/2021 Version 2

SPECIAL MESSAGE FROM THE MODERATOR COVID-19 PRECAUTIONS

Extensive efforts on the part of multiple members of the Leicester Town staff have been made to create a safe environment with effective social distances. To that end, I will be enforcing the following rules for attendance, per my authority under MA General Laws.

1. Per Leicester Town By-Laws, Town Meeting is open only to registered voters. No one who is not a registered voter in the Town of Leicester will be admitted to the meeting. The exceptions are non-resident department heads, the press, and those employed as legal representatives of persons with business on the warrant.
2. Pursuant to the Governor's COVID Order No. 31 and Department of Public Health Guidance all persons attending Town Meeting are strongly advised to cover their noses and mouths with a mask or cloth face covering unless exempted by Department of Public Health Guidance.
3. There will be an ample supply of hand sanitizer available at the meeting. Please use as needed.
4. Please arrive early. Check in will be slowed by the requirements of social distancing and to allow checkers working under challenging circumstances to process voters as efficiently as possible.

Town Rules & Procedures Review

Each Town Meeting is a formal legislative body. As such, we are governed by both Massachusetts General Laws and Chapter Two of Leicester's Town By-Laws. Our proceedings follow "Town Meeting Time, A Handbook of Parliamentary Law", and tradition.

The Town Moderator does not vote, except in cases of a tie vote on the floor.

Town Meetings in Leicester are open only to registered voters.

As members of the town meeting, voters have the right, if they so choose, to present opinions and to ask questions through the moderator in relation to the motion under discussion, and only to the motion under discussion. You have a right to be comfortable with the facts at hand in order to make an informed vote.

A voter wishing to address the meeting through the moderator should approach the microphone and must identify themselves and state their address each time they address the meeting. If it seems that the Moderator is not aware of your desire to speak, please give some signal so that you will be recognized. If you are not able to get to the microphone, please give a signal and a teller or volunteer will bring a microphone to you.

No one may speak to any motion more than twice, except to clarify a point or respond to a question through or from the moderator, and maximum time is ten minutes. Voters must stay on topic with the motion at hand, and personal attacks or slurs of any kind will not be tolerated.

If you have a question as to why something is done in a fashion, feel free to ask. Raise that question or issue with the statement, "Point of Order."

If a member of this meeting wishes to move the question, that motion must be made from the microphone. A motion to move the question will not be accepted from the floor. A motion to move the question simply indicates that at least the individual offering the motion to move the question and person making the second have heard all the debate they feel is needed. A seconded motion to move the question is not a debatable motion. At such time, all debate will cease, and a vote is taken. A 2/3 majority is required for passage. If the motion to move the question passes, we will immediately vote on the motion which was under discussion in the hands of the meeting. If the motion to move the question is defeated, debate on the motion previously under discussion will resume. This procedure is often misunderstood but is allowed and governed under the By-Laws of the Town of Leicester.

Any motion undertaken by Town Meeting in Leicester may be reconsidered, meaning it can be brought up for a vote a second time. The motion to reconsider a motion must be made within one hour of the taking of the original vote on the motion in question. A motion cannot be brought forward for reconsideration more than once.

Any motion made must be within the scope of the articles posted in the warrant and presented to the moderator in writing.

Respectfully,

Donald A. Cherry, Jr. – Town Moderator

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On the Division of Local Services certified the Town of Leicester's FY 2021 Free Cash in the amount of \$_____ for the General Fund, and \$_____ in Retained Earnings for the LCAC Cable PEG Access enterprise fund. If the articles in this warrant are voted as written, the remaining balance in FY 2021

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the High School Gymnasium, 174 Paxton Street, Leicester, MA on Tuesday, the twenty-sixth day of October 2021 at 7:00 PM, then and there to act on the following articles, namely:

ARTICLE 1 PRIOR YEAR BILLS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of monies in order to pay bills from prior fiscal years or take any action thereon.

PROPOSED MOTION

I move the Town vote to transfer \$_____ from Free Cash to pay the prior year bills as listed in the Fall 2021 Town Meeting warrant.

Department	Vendor	Amount
Total		

FINANCE ADVISORY BOARD RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

This article is required for the payment of bills prior to July 1, 2020 that were not submitted by the close of the fiscal year.

VOTE REQUIRED FOR PASSAGE Requires a 9/10th's vote pursuant to MGL Chapter 44, §64

ARTICLE 2 ADJUSTMENT OF THE SALARY OF THE TOWN CLERK

To adjust the FY 2022 salary of the Town Clerk retroactive to July 1, 2020 or take any action thereon.

PROPOSED MOTION

I move the Town vote to set the rate of compensation to the Town Clerk to the equivalent of the midpoint between Step 4 and Step 5 of Level 5 of the Town's FY 2022 Classification and Compensation plan for Fiscal Year 2022, or \$79,477.11, retroactive to July 1, 2021.

FINANCE ADVISORY BOARD RECOMMENDATION

SELECTBOARD RECOMMENDATION

DESCRIPTION

Passage of this article, requested by the Town Clerk, would increase her annual salary from the \$68,134 voted at the Spring Annual Town Meeting to \$79,477.11, retroactive to July 1. This adjustments butts her salary range at the midpoint of Step 4 and 5 of the Town's Classification and Compensation plan, which is appropriate given her years in the position.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote per M.G.L. Chapter 41, Section 108

ARTICLE 3 ADJUST FY 2022 OPERATING BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2021, as voted at the May 11, 2021 Annual Town Meeting Warrant or take any action thereon.

PROPOSED MOTION

I move that the Town raise and appropriate \$_____ to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2021, as listed in the May 11, 2021 Annual Town Meeting Warrant and as amended below:

Sources	Reason	Amount
Raise and Appropriate	Increased overall receipts	
Total		

Department	Reason	Amount
Total		

DESCRIPTION

See descriptions in the above table for individual line-item explanations. This article adjusts the FY21 budget after the projection of all final revenues. The revenues which make up the annual budget come from five categories: new growth, state aid, local receipts, free cash, and other available funds. These revenues are not finalized until July or August of each year. However, the budget is assembled in February using conservative forecasted revenue assumptions. When final revenue numbers come in, funds are either apportioned to or removed from departments at the following town meeting, which typically occurs in the Fall.

The revenue changes in this article come from the following sources:

Revenue	ATM Projected	STM Final	Change in Revenue
New Growth (Taxation)			
State Aid			
Local Receipts			
Free Cash			
Other Available Funds			
Total			
State Assessments/Offsets			
Net Budget Difference			

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

ARTICLE 4 POLICE CRUISER

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and equip one (1) police vehicle or take any action thereon.

PROPOSED MOTION

I move the Town vote to transfer \$_____ from Free Cash to purchase and equip one (1) police vehicle.

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

The Police Department utilizes a fleet of ten (10) vehicles to meet the law enforcement needs of the residents of Leicester. This fleet of vehicles includes five (5) frontline marked police cruisers that are used daily. Funding is being requested to replace the oldest marked frontline cruiser which will have over 100,000 miles when replaced. The Town has been following a fleet replacement schedule that includes the replacement of one to two cruisers annually to ensure the full use and reliability of the fleet. This is an early replacement, which will allow the vehicle that is being replaced to be moved over as a Fire/EMS general service vehicle.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

ARTICLE 5 POLICE TRAINING FUNDING

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the costs associated with training three new police officers.

PROPOSED MOTION

I move the Town vote to transfer \$18,150.00 from Free Cash to pay for one-time costs associated with hiring new three new police officers.

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

The Police Department anticipates hiring three new police officers in FY 2022, and needs funding for one-time training costs, as listed below:

FY22 COSTS ASSOCIATED WITH (3) NEW HIRE POLICE OFFICERS	
(3) new hires for the (2) open and (1) anticipated open based on retirement notice for FY22:	
FY22 budget currently has funding for salaries for (2) open patrolman positions and this should cover (3) open patrolman positions while in academy since they will not be a full FY hire.	
Salaries:	\$ -
Academy tuition x 3	\$ 9,000.00
Academy supplies (required supplies & equipment, academy uniforms, training ammunition, etc.) x 3	\$ 7,500.00
Physical Abilities Test (\$150 x 3)	\$ 450.00
Psychological Test (\$400. x 3)	\$ 1,200.00
	\$ 18,150.00

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

ARTICLE 6 HIGHWAY REPAIRS AND REIMBURSEMENTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for replacement and repairs of Highway Department equipment.

PROPOSED MOTION

I move the Town vote to transfer \$37,345 from Free Cash for repairs and reimbursements for Highway Department expenses.

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

The Highway Department is seeking funding to rebuild the engine and front end of Truck #4, an International six-wheel dump body that is a front-line vehicle for winter maintenance and summer operations. There was also expenses associated with the repurposing of the former police detective car into an inspection vehicle, and the installation of a new fire hydrant on the Town Common. Individual costs for these projects are listed below:

Rebuilding engine and front end of Truck #4	\$ 25,000 -
Reimbursement of Inspection car expenses	\$ 2,750
Reimbursement of new fire hydrant on the Town Common	\$ 9,595
	\$ 37,345

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

ARTICLE 7 FUNDING IMPROVEMENTS AT TOWN PARKS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund improvements at town parks or take any action thereon.

PROPOSED MOTION

I move the Town transfer \$35,388 from Free Cash to fund improvements at Towtaid Park, the application of said funding to be prioritized by the Leicester Highway Department.

FINANCE ADVISORY BOARD RECOMMENDATION

SELECTBOARD RECOMMENDATION

DESCRIPTION

The Town secured a Shared Winter Streets grant for accessibility and curb improvements at Towtaid Park, in the amount of \$134,601. However, the bid came in at \$169,989. The Town needs an additional \$35,388 in order to fund the project.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

ARTICLE 8 INSTALLATION OF SECURITY CAMERAS

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and install security cameras at various town locations

PROPOSED MOTION

I move the Town vote to transfer \$_____ from Free Cash to purchase and install security cameras at Town parks, the Highway Department, and the former Memorial School.

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

The Town is seeking to purchase and install cameras at Town parks and other locations in an effort to safeguard those properties and identify individuals who vandalize these assets.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

ARTICLE 9 FY 2022 CAPITAL IMPROVEMENT PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Capital Improvement Plan budget beginning July 1, 2021 or take any action thereon.

PROPOSED MOTION

I move the Town vote to transfer \$_____ from Free Cash to fund the Fiscal Year 2022 Capital Improvement Plan budget.

DEPARTMENT	ITEM	AMOUNT
	Total FY 2022 Capital Purchases/Lease Payments	

ADVISORY COMMITTEE RECOMMENDATION

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

This article seeks funding from Free Cash to fund capital purchases

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

ARTICLE 10 STORMWATER MANAGEMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund stormwater management operations throughout the Town, said funds to be expended by the Highway Department, or take any action thereon.

PROPOSED MOTION

I move the Town vote to transfer \$15,000 from Free Cash for stormwater management operations throughout the Town, said funds to be expended by the Highway Department.

FINANCE ADVISORY BOARD RECOMMENDATION

Favorable Action (5-0-0)

SELECTBOARD RECOMMENDATION

Favorable Action (5-0-0)

DESCRIPTION

This article funds stormwater management operations for the Town, including operations, professional services and reporting requirements for the Town's MS-4 permit.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5.

ARTICLE 11 CREATE A RECREATIONAL MARIJUANA HOST COMMUNITY AGREEMENT STABILIZATION FUND AND APPROPRIATE FUNDING TO SAID FUND

To see if the Town will vote to create a Recreational Marijuana Host Community Agreement Stabilization Fund, pursuant to G.L. c. 40, §5B, said fund to receive receipts collected via recreational marijuana host community agreement fees; and further, to raise and appropriate or transfer from available funds a sum of money to the said Host Community Stabilization fund, or take any action thereon.

PROPOSED MOTION

I move that the article be accepted as written.

FINANCE ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

According to guidance issued by the Cannabis Control Commission (CCC), Host Community Agreements for recreational marijuana are to be used to offset costs associated with local impacts resulting from recreational marijuana businesses within the Town. There continue to be discussions at the state level as to whether that requirement is just or enforceable. Creating a stabilization fund for these receipts until their lawful use can be determined would ensure the Town does not have to raise funds at a future Town Meeting should these funds be used and end up having to be returned.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote pursuant to G.L. c. 40, §5B.

ARTICLE 12 FUNDING THE CABLE PEG ACCESS BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the cable access budget under the direction of the Leicester Cable Access Corporation (LCAC) or take any action thereon.

PROPOSED MOTION

I move that the Town vote to appropriate from cable access retained earnings the sum of \$_____ to fund the FY2022 Cable Access budget, under the direction of the Leicester Cable Access Corporation (LCAC).

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

The Town serves as a pass-through for franchise fees collected from cable subscribers which support our local cable PEG access service (LCAC). This amount represents the amount of retained earnings in the Cable PEG access account that was certified as excess by the Department of Revenue at the close of Fiscal Year 2021.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40, §5

ARTICLE 13 AMEND THE REVOLVING FUND BYLAW

To see if the Town will vote to amend the revolving fund bylaw, as listed in the Town Meeting warrant, or take any action thereon.

Proposed Motion: I move the Town vote to amend the Town's revolving fund bylaw, as follows:

- 1.) To amend the language of the Town Hall revolving fund as listed in the grid in below to allow for the collection of receipts and payment of expenses associated with the Town Bandstand

A Revolving Fund	B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses Payable from Fund	F Other Requirements/ Reports	G Fiscal Years
Town Hall/Bandstand	Town Administrator	Fees charged and received by the Town for renting out the Town Hall and the Bandstand	Expenses associated with maintenance costs at the Town Hall/Bandstand	None	None	Fiscal Year 2018 and subsequent years

- 2.) To create a Former Becker Property Revolving Fund, with the annual fund retention limit set at \$500,000:

A Revolving Fund	B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses Payable from Fund	F Other Requirements/ Reports	G Fiscal Years
Former Becker Property Use	Select Board/Town Administrator	All fees collected for the use of the former Becker property; including lease and rental payments, donations, and any other funds collected for use of the property.	All costs associated with the operation of the former Becker property, including utilities, maintenance, repairs, groundskeeping, and any and all other associated costs	None	None	Fiscal Year 2022 and subsequent years

- 3.) To create an EV Charging Station Fund, with the annual fund retention limit set at \$10,000:

A Revolving Fund	B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses Payable from Fund	F Other Requirements/ Reports	G Fiscal Years

EV Charging Fund	Town Administrator	All fees collected by Electric Vehicle charging stations, as well as any associated fees, local aid distributions, charges or rebates.	Maintenance, warranty, and electricity expenses associated with the charging stations.	None	None	Fiscal Year 2022 and subsequent years
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Or take any action relative thereto.

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

This article requests amendments to the revolving fund bylaw for the following purposes:

- 1.) To allow the fees received from rental of the Bandstand to go into the Town Hall revolving account and allow repairs and maintenance to the Bandstand to be paid from that account.
- 2.) To establish a Former Beck Property Use fund to allow all fees collected from all uses and events at the former Becker campus to be placed in a new revolving fund. These funds will be used exclusively for maintenance of that property.
- 3.) To establish an EV Charging revolving fund that will allow fees taken in by EV charging stations that are being planned for installation in the near future to be used to maintain the stations and paying for the electricity that they use.

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote

ARTICLE 14 PLACEHOLDER – WARREN AVE EASEMENT

Awaiting legal description

PROPOSED MOTION

I move that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

There are three easements required to provide a path for stormwater runoff from the Fire Station property at 3 Paxton Street. Passage of these articles will allow this project to move forward.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rds majority

ARTICLE 15 PLACEHOLDER – GLEASON WAY EASEMENT

Awaiting legal description

PROPOSED MOTION

I move that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

There are three easements required to provide a path for stormwater runoff from the Fire Station property at 3 Paxton Street. Passage of these articles will allow this project to move forward.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rd's majority

ARTICLE 16 PLACEHOLDER – HARBORTON DRIVE EASEMENT

Awaiting legal description

PROPOSED MOTION

I move that the article be voted as written.

ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

There are three easements required to provide a path for stormwater runoff from the Fire Station property at 3 Paxton Street. Passage of these articles will allow this project to move forward.

VOTE REQUIRED FOR PASSAGE Requires a 2/3rd's majority

ARTICLE 17 AMEND THE ZONING BYLAWS

To see if the Town will vote to amend Section 1.3 (Definitions) and Section 3.2.03 of the Zoning Bylaws, as listed in the Town Meeting warrant,

**Zoning Bylaw Amendments:
Marijuana Establishments
7/29/2021**

A. Amend Section 1.3 (Definitions), by inserting new definitions and amending existing definitions, as follows:

MARIJUANA COURIER: an entity licensed to deliver Finished Marijuana Products, Marijuana Accessories and Branded Goods directly to Consumers from a Marijuana Retailer, or directly to Registered Qualifying Patients or Caregivers from a Medical Marijuana Treatment Center, but is not authorized to sell Marijuana or Marijuana Products directly to Consumers, Registered Qualifying Patients or Caregivers and is not authorized to Wholesale, Warehouse, Process, Repackage, or White Label. A Marijuana Courier is an additional license type under G.L. c. 94G, § 4(b)(1) that allows for limited delivery of marijuana or marijuana products to consumers; and shall not be considered to be a Marijuana Retailer under 935 CMR 500.002: *Definitions* or 935 CMR 500.050: Marijuana Establishments and shall be subject to 935 CMR 500.050(1)(b): *Control Limitations*.

MARIJUANA DELIVERY LICENSEE: an entity that is authorized to deliver marijuana and marijuana products directly to consumers and as permitted, Marijuana Couriers to patients and caregivers

MARIJUANA DELIVERY OPERATOR: an entity licensed to purchase at Wholesale and Warehouse Finished Marijuana Products acquired from a Marijuana Cultivator, Marijuana Product Manufacturer, Microbusiness or Craft Marijuana Cooperative, and White Label, sell and deliver Finished Marijuana Products, Marijuana Accessories and Marijuana Branded Goods directly to Consumers, but is not authorized to Repackage Marijuana or Marijuana Products or operate a storefront under this license. A Delivery Operator is an additional

license type under G.L. c. 94G, § 4(b)(1) that allows for limited delivery of Marijuana or Marijuana Products to Consumers; and shall not be considered to be a Marijuana Retailer under 935 CMR 500.002: Definitions or 935 CMR 500.050: Marijuana Establishments and shall be subject to 935 CMR 500.050(1)(b): Control Limitations.

MARIJUANA ESTABLISHMENT: a licensed Marijuana Cultivator, Marijuana Testing Facility, Marijuana Product Manufacturer, Marijuana Retailer, Marijuana Delivery Operator or any other type of licensed marijuana-related business or businesses at a single location except a medical marijuana treatment center.

MARIJUANA ESTABLISHMENT, NON-RETAIL: a marijuana establishment that does not involve on-site retail sales to consumers, including Marijuana Cultivators, Marijuana Product Manufacturers that only sell to Marijuana Establishments but not consumers, Marijuana Testing Facilities, and Marijuana Transportation or Distribution Facilities. Not to include Marijuana Outdoor Cultivator or Marijuana Delivery Operator. **[amended ATM 6/2/2020]**

MARIJUANA RETAILER, CONSUMER SALES ONLY: a marijuana establishment that involves on-site retail sales to consumers and may also involve delivery to consumers by Marijuana Courier, excluding Marijuana Social Consumption Operators.

B. Amend Section 3.2.03, by inserting new use #23 (and renumbering later uses), as follows:

3.2.03 BUSINESS		SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
23.	<u>Marijuana Delivery Operator</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>Y</u>	<u>SP</u>	<u>SP</u>	<u>SP</u>	<u>Y</u>

Or take any action relative thereto

ADVISORY COMMITTEE RECOMMENDATION

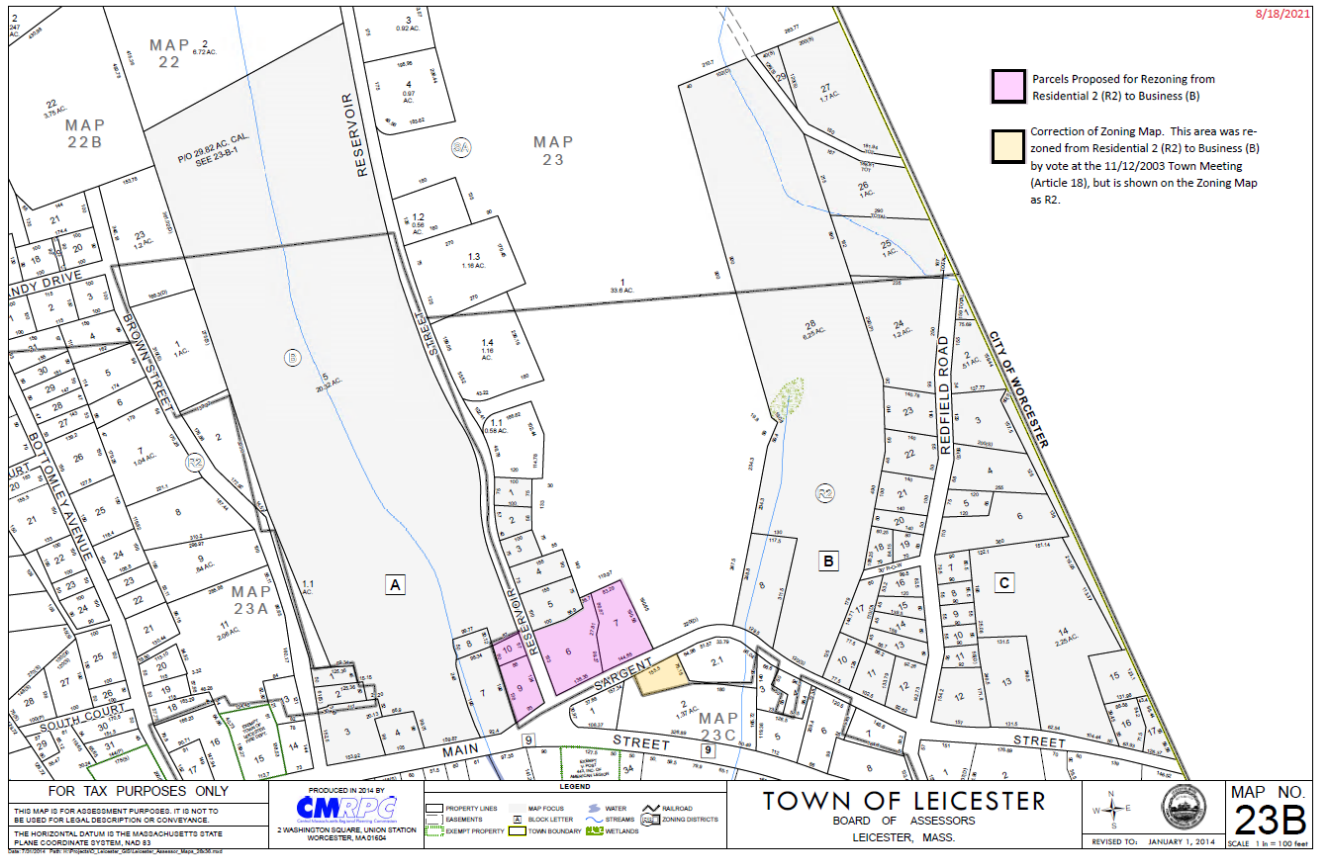
SELECT BOARD RECOMMENDATION

DESCRIPTION

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40A, §5

ARTICLE 18: AMENDMENT TO THE ZONING MAP

To see if the Town will vote to amend the Zoning Map to rezone the following parcels from Residential 2 (R2) to Business (B): 4, 18 & 18A Sargent Street, and 1 Reservoir Street (Assessors Map 23B, Parcels A9, A10, B6, & B7); and to correct an error on the Zoning Map to reflect a change from R2 to B approved 11/12/2003, Article 18 (affecting 146 Main Street/Map 23B, Parcel J2) so that the entire parcel is in the B district as intended or take any action relative thereto.



ADVISORY COMMITTEE RECOMMENDATION

SELECT BOARD RECOMMENDATION

DESCRIPTION

VOTE REQUIRED FOR PASSAGE Requires a simple majority vote under M.G.L. c. 40A, §5

***TOWN OF LEICESTER
FALL TOWN MEETING
October 26, 2021***

And you are hereby directed to serve this Annual Town Meeting Warrant by posting an attested copy in at least one public place in each precinct of the Town, on the Town Clerk's bulletin board, and on the bulletin board in the front entry of the Town Hall, and also by serving a copy of said Warrant to the Moderator and the Town Clerk, not less than fourteen (14) days before the 26th day of October 2021.

Given under our hand and seal of the Town on this _____ day of _____ 2021

Respectfully submitted, Leicester Select Board

Chair

Date: _____

Pursuant to above warrant, I have notified and warned the inhabitants of the Town of Leicester by posting a certified copy in the following precincts:

- Precinct 1. Leicester Post Office,
- Precinct 2. Redemption Center/Jan's Beer Mart,
- Precinct 3. Post Office in Rochdale,
- Precinct 4. Leicester Country Bank for Savings;

and on the Town Clerk's bulletin board, in the front entry of the Town Hall, with the Moderator, and with the Town Clerk, not less than fourteen (14) days before the 26th day of November, 2021

Printed Name of Constable

Signature of Constable

**SELECT BOARD MEETING MINUTES
AUGUST 30, 2021 at 5:00 PM
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Antanavica called the meeting to order at 5:08pm. Chair Rick Antanavica, Vice-Chair John Shocik, Second Vice-Chair Herb Duggan Jr., Selectman Dianna Provencher, Selectman Allen Phillips, Town Administrator David Genereux and Assistant to the Town Administrator Janine Drake were in attendance.

1. Appointments – On Call Firefighter Recruits – Michael Albro Jr. and Riley Whalen

Motion 083021-1: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the appointments of On Call Firefighter Recruits Michael Albro, Jr. and Riley Whalen. **Motion carries: 5:0:0**

2. Becker September 7th Open House Planning and Discussion

- Becker Open House from 4-7:30 PM.
- Mr. Genereux is working on getting more buildings open.
- Requesting some volunteers to help assist with tours of each open building.
- We will have multiple volunteers who will be staggered at each building.
- Mr. Genereux will be available in one location to speak about finance, logistics and more.
- Leicester Girls Soccer will be playing on the field at 5pm.
- Cookies will be provided by Eric Jasmin.
- Transportation information will be made available by Doug Boulanger. We will provide bus rides continuously from the Town Hall throughout the Becker campus and buildings and we have 2 options. We will provide transportation for the Special Town Meeting, as well. Wait times are approximately 15 mins or so.

Select Board Motion

Motion 083021-2-SB: A motion was made by Mr. Phillips and seconded by Ms. Provencher to support purchasing the Becker properties for the Town of Leicester. **Motion carries: 5:0:0**

School Committee Motion

Motion 083021-2-SC(1): A motion was made by Ms. Richard and seconded by Ms. McCance to support purchasing Becker College for Leicester Public Schools. **Motion carries: 5:0:0**

Discussion: Select Board had a question on the motion and wanted to clarify that the vote is to use Becker for the schools and the town.

School Committee Amended Motion

Motion 083021-2-SC(2): A motion was made by Ms. Richard and seconded by Ms. McCance to support purchasing Becker College for the Town and the Leicester Public Schools. **Motion carries: 5:0:0**

Advisory Committee Motion

Motion 083021-2-Adv: A motion was made by Ms. Layden and seconded by Mr. McGrail to support purchasing Becker College for the Town and the Schools. **Motion carries: 4:0:0**

Discussion: The Town will be in charge of the maintenance and cleaning of the Becker buildings. Maintenance will include the grounds, as well.

3. Becker Special Town Meeting Discussion

- A PowerPoint presentation will be available at the Special Town Meeting.
- The STM venue has been changed to the Becker Gym, 963 Main Street on September 14th at 7PM.

4. Becker Campus Future Planning Discussion

A recommendation was made to have a 21E testing performed on the former garage property located by Raul's. A 21E is Chapter 21E: Massachusetts Oil and Hazardous Material Release Prevention and Response Act, testing. Becker was not able to find a prior 21E on file. The cost of the 21E will be split at closing. The initial results recommend the Town sign a \$3,300.00 contract to do testing on former garage. If anything comes back with a 21E problem, it would be Becker's responsibility financially. The Select Board commented if the testing comes back with some problems with the property, perhaps the Town could purchase everything except that building.

State Representative, David LeBoeuf made it clear on record, that he supports this project and the Town. State Representative LeBoeuf feels that this project is very important for our town. State Representative LeBoeuf will be moving his office hours to be at the Open House on 9-7-21 at 4:00pm. There will be ARPA and Federal Funding coming soon. Mass Development will be providing some excellent resources and creative uses for the Becker buildings.

Motion 083021-4-21E: A motion was made by Mr. Phillips and seconded by Ms. Provencher to amend and approve the amount of \$4,440.00 for the 21E testing. **Motion carries: 5:0:0**

School Committee Chair Tom Lauder spoke and presented a PowerPoint slide show regarding a possible vision for some of the buildings for school use.

There is a fundraiser at Rascal's, 70 James Street in Worcester, on September 9th at 7pm. Doors open at 5:30 for raffles and more. All funds go to veteran's services.

Motion 083021-4-WRTA: A motion was made by Mr. Phillips and seconded by Ms. Provencher to accept the WRTA concept for the transportation and tour on 9/7/21 for the Town Meeting. **Motion carries: 5:0:0**

Motion 083021-Adj: A motion to adjourn was made by Ms. Provencher and seconded by Mr. Phillips at 6:37pm. **Motion carries: 5:0:0.**

**SELECT BOARD MEETING MINUTES
SEPTEMBER 13, 2021
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chair Antanavica called the meeting to order at 6:03pm. Chair Rick Antanavica, Vice-Chair John Shocik, Second Vice-Chair Herb Duggan Jr., Selectman Dianna Provencher, Selectman Allen Phillips, Town Administrator David Genereux, members of the Capital Improvement Planning Committee, members of the Advisory Committee and Assistant Town Administrator Kristen Forsberg were in attendance.

1. SCHEDULED ITEMS

- a. **6:00pm – Transfer & Pledge of Liquor License/Common Victualler License – Crossroads Marketplace – 1060 Main St., Leicester**

Ms. Forsberg read the license transfer public hearing notice and introduced the new owners of Crossroads Marketplace who are requesting the package store beer/wine and Common Victualler Licenses be transferred to them. Thomas Truax, attorney for Wael and Hanan Tawfik, stated the new owners are TIPS certified, Mr. Tawfik has three years of experience working at a package store, they will have a deli and will be adding a new POS system that allows license to be scanned.

Motion 091321-1a: A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the transfer and pledge of Liquor License and transfer of the Common Victualler License for Crossroads Marketplace.

Motion carries: 5:0:0

- b. **6:05pm - Discuss EMS Staffing and Vehicles – Interim EMS Director Brian Kelley**

Interim EMS Director Brian Kelley discussed issues with the Town's 3 ambulances. For better part of August, 2 ambulances were out of service and for one week all 3 were out of service. All three trucks have been assessed and the recommendation was to get rid of A1 (2015 Terrastar) immediately as it will be a money pit and there is no salvaging this vehicle due to its continuous mechanical issues, then get rid of A3 (2006 Ford) due to the cost of needed repairs, and to look at purchasing two used ambulances. Mr. Kelley noted that the EMS maintenance budget is gone for the year and it's only September. He is looking locally and out of state for two used ambulances and requested authorization to spend \$90,000. One would last 2-3 years under the department and can recoup enough ambulance receipts reserved to purchase a new ambulance and the other would last 5-7 years. The first used vehicle would be paid out of ambulance receipts reserved with some funding from a reserve fund transfer or the EMS operating budget to be backfilled at Town Meeting and the second vehicle would need to be funded via free cash transfer. Mr. Kelley noted we have a new ambulance on order but the parts are on backorder with no expected delivery date. The plan would be to trade in or sell A2 once the new ambulance arrives. Mr. Kelley stated that remounting a vehicle is extremely problematic and very expensive. His goal is to work with the Town Administrator to create an enterprise fund for EMS so that new vehicles can be paid for out of ambulance receipts every 3-5 years instead of out of capital.

CAPITAL COMMITTEE MOTION: A motion was made by Mr. Margadonna and seconded by Mr. Duggan to authorize the expenditure of \$90,000 on two used ambulances. **Motion carries: 6:0:0**

Mr. Kelley began discussing raising the Town's EMS insurance billing rates and employee salaries.

Motion 091321-1b: A motion was made by Mr. Phillips and seconded by Mr. Shocik to table the EMS billing rates and employee salaries discussion to a future meeting. **Motion carries: 5:0:0**

2. PUBLIC COMMENT PERIOD

No members of the public provided comment.

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

The Student Liaisons provided updates from the Leicester Public Schools.

b. Town Administrator Report

The Town Administrator presented highlights from his written report.

Motion 091321-3b-BF: A motion was made by Mr. Phillips and seconded by Ms. Provencher to authorize the High School to use the Becker field for sports games/practices on 9/17, 9/24 and 10/4 (pending the outcome of the Becker vote). **Motion carries: 5:0:0**

Motion 091321-3b-ED: A motion was made by Mr. Antanavica and seconded by Mr. Shocik to appoint Dianna Provencher to the select board voting position on the Economic Development Committee. **Motion carries: 5:0:0**

c. Select Board Reports

The Select Board discussed various topics including Jimmy Fund telethon and the \$42K donation from Terry Brennan, the Becker Town Meeting Info Session, the Spencer Water District Meeting at which it was clarified that there is no Moose Hill Shaw Pond project, the Maple Hill Disc Golf Open, the Becker Open House, the memorial at the CV Legion on 9/11, Town Meeting on Becker tomorrow at 7pm, Becker election on 9/21, the need to cut overgrowth on Rt 9 from the center to the Worcester line, the need to increase EMS salaries soon, and the potential expansion of Maple Hill Disc golf.

4. RESIGNATIONS & APPOINTMENTS

a. Resignation – DIS Director/Town Planner – Michelle Buck

Motion 091321-4a: A motion was made Mr. Shocik and seconded by Ms. Provencher to accept the resignation of DIS Director/Town Planner Michelle Buck with a letter of commendation and thanks. **Motion carries: 5:0:0**

b. Appointment – Cable Advisory Committee – Doug Belanger, John Hopkins and Art Paquette

Motion 091321-4b: A motion was made by Ms. Provencher and seconded by Mr. Shocik to appoint Doug Belanger, John Hopkins, and Art Paquette to the Cable Advisory Committee. **Motion carries: 5:0:0**

c. Appointment – Cable Advisory Committee – Select Board Representative

Motion 091321-4c: A motion was made by Ms. Provencher and seconded by Mr. Shocik to appoint Allen Phillips as the Select Board representative to the Cable Advisory Committee. **Motion carries: 5:0:0**

d. Reappointments – Arts Council – Judy Ivel, Sharon Nist (Ex-Officio)

Motion 091321-4d: A motion was made by Mr. Phillips and seconded by Ms. Provencher to reappoint Judy Ivel and Sharon Nist (Ex-Officio) to the Arts Council. **Motion carries: 5:0:0**

5. OTHER BUSINESS

a. Discuss Becker Special Town Meeting (9/14/21)

Mr. Genereux had a meeting with the Moderator and Town Clerk this afternoon. The Moderator is only allowing registered voters, the press, our elected representatives, and department heads at the meeting. Non-registered voters and nonresidents are not allowed. There will be two presentations and the school visioning presentation will not be shown. The Board assigned the reading of the motions. Mr. Belanger noted that WRTA van service

will be available from both the Town Hall and Becker parking lots to the Becker gym. The Board discussed long term maintenance of both Becker and all Town owned buildings.

b. Potential Vote on Mallinckrodt Bankruptcy Settlement re: Opioid Litigation

Town Counsel has recommended the Town vote in the affirmative on the Mallinckrodt bankruptcy settlement due to Leicester being a relatively small player in this multi-state litigation, voting yes increases the chances of a settlement payment and the Town will likely incur additional legal fees if they stand alone.

Motion 091321-5c: A motion was made by Mr. Phillips and seconded by Ms. Provencher to authorize Town Counsel to execute the Town of Leicester's vote in favor of the Mallinckrodt bankruptcy restructuring plan as more fully outlined in the September 7, 2021 letter from the plaintiff's executive committee and the opioid litigation special counsel, and to take other action necessary to effectuate this vote. **Motion carries: 5:0:0**

c. Review Fall Special Town Meeting Warrant Articles (10/26/21)

Mr. Genereux provided a brief overview of the proposed Fall Town Meeting topics including prior year bills, Town Clerk salary adjustment, FY21 budget adjustments, police cruiser purchase, police officer training, highway vehicle repairs and reimbursements, funding curb and sidewalk improvements at Towtaid Park to match a State grant, installation of security cameras and town parks and buildings, FY22 capital improvement plan, creating a marijuana HCA stabilization fund, amending the revolving fund bylaw, Warren Ave, Gleason Way and Harberton Drive easements and a zoning bylaw amendment.

6. MINUTES

a. August 23, 2021

Motion 091321-6a: A motion was made by and seconded by to approve the minutes of August 23, 2021. **Motion carries: 5:0:0**

b. August 30, 2021

This item was passed over.

Motion 091321-7: A motion to adjourn was made by Mr. Shocik and seconded by Ms. Provencher at 8:56pm. **Motion carries: 5:0:0**