

AMENDED

PUBLIC NOTICE POSTING REQUEST

OFFICE OF THE LEICESTER TOWN CLERK AMENDED

ORGANIZATION: Select Board & School Committee

MEETING: X

PUBLIC HEARING:

DATE: December 16, 2019

TIME: 6:30pm

LOCATION: Town Hall - 3 Washburn Square, Leicester

Note: The meeting will begin in the Select Board Meeting Room at 6:30, and then move to the Town Hall Gym at 7:30.

REQUESTED BY: Kristen L. Forsberg

*Agenda packet and associated documents can be found at www.leicesterma.org/bos. This agenda lists all matters anticipated for discussion; some items may be passed over, and other items not listed may be brought up for discussion to the extent permitted by law. Select Board meetings are recorded by LCAC. Any member of the public planning to record the meeting must first notify the Chair. **PLEASE SILENCE ALL CELL PHONES DURING THE MEETING***

CALL TO ORDER/OPENING

1. SCHEDULED ITEMS

- 6:30pm – Paramedic & EMT Recognition
- 6:35pm – Change of Manager, Shannon-Davis American Legion Post #205171
- 6:40pm – School Building Committee Project Discussion
- 7:15pm – School Snow Plowing Discussion with School Committee
- 7:30pm – Vote on Police Chief Contract, Appoint and Swear in Police Chief and Police Lieutenant

2. PUBLIC COMMENT PERIOD

3. REPORTS & ANNOUNCEMENTS

- Student Liaison Reports
- Select Board Reports
- Town Administrator Report

4. RESIGNATIONS & APPOINTMENTS

- Appointment – Highway Truck Driver/Laborer – Anthony Dube
- Appointment & Vote on Contract – David McRae – Building Commissioner/Zoning Enforcement Officer
- Appointment – Robin Wood - Interim Member -Leicester Housing Authority Board (Position to be on June 2020 election ballot)

5. OTHER BUSINESS

- 310 Diner – Common Victualler & BYOB License Transfer of Owner – 310 Pleasant Street, Leicester
- 2019 License Renewals

Liquor/Restaurant	Northeast Pizza	1205 Main Street, Leicester 01524
Liquor/Restaurant	Castle Restaurant and Dairy Bar	1230 Main Street, Leicester 01524
Liquor/Club	Fraternal Order of Eagles License	850 Main Street, Leicester 01524
Liquor/Restaurant	Eastern Pearl	1060 Main Street, Leicester 01524
Liquor/Vet Club	Cherry Valley Post 443	167 Main Street, Leicester 01524
Liquor/Restaurant	Hilltop Mgmt/Hillcrest Country Club	325 Pleasant Street, Leicester 01524

Liquor/Restaurant	Eller's Restaurant	190 Main Street, Cherry Valley 01611
Liquor/Club	Leicester Rod & Gun	1015 Whittemore St, Leicester 01524
Package Store/All Liquor	Jan's Package Store Inc.	385 Main Street, Cherry Valley 01611
Package Store/All Liquor	Leicester Package Store, Inc.	869 Main Street, Leicester 01524
Liquor/Vet Club	Shannon Davis American Legion	171 River Street, Rochdale 01542
Liquor/Vet Club	Knights of Columbus	91 Manville Street, Leicester 01524
Package Store/Wine&Malt	Crossroad Marketplace	1060 Main Street, Leicester 01524
CV	The Twisted Fork Bistro	509 Stafford Street, Cherry Valley 01611
CV	Northeast Pizza	1205 Main Street, Leicester 01524
CV	Subway of Leicester	1199 Main Street, Leicester 01524
CV	Castle Restaurant	1230 Main Street, Leicester 01524
CV	Tatnuck Driving Range & Golf School	55 Marshall Street, Leicester
CV	Shri Vishnu, Inc. Subway (WalMart)	20 Soojian Drive, Leicester 01524
CV	Leicester/Spencer Fraternal Order of Eagles	850 Main Street, Leicester 01524
CV	Cherry Valley Post 443	167 Main Street, Cherry Valley 01611
CV	Dippin Donuts	1181 Main Street, Leicester 01524
CV	Eller's Restaurant	190 Main Street, Cherry Valley 01611
CV	Hilltop Mgmt CC LLC/Hillcrest Country Club	325 Pleasant Street, Leicester 01524
CV	Leicester Rod & Gun Club Inc.	1015 Whittemore Street, Leicester 01524
CV	Shannon Davis American Legion	171 River Street, Rochdale 01542
CV	Saint Antony Inc.	1060 Main Street, Leicester 01524
CV	Farmhouse Diner, LLC	15 S. Main Street, Leicester 01524
CV	Leicester Donuts, Inc.	1081 Main Street, Leicester 01524
CV	Jade Fun Inc. d/b/a Cheoy Lee's III	1205 Main Street, Leicester 01524
CV	Leicester Social Club/Knights of Columbus	91 Mannville Street, Leicester 01524
CV	Giguere's	148 Main Street, Cherry Valley 01611
CV	Bill's Pizza	1141 Stafford Street, Rochdale 01542
CV	Wing's & Company	1072 Main Street, Leicester 01524
CV	Leicester Twin Drive-In	1675 Main Street, Leicester 01524
CV	Good Guys Pizza	865 Main Street, Leicester 01524
BYOB	The Twisted Fork Bistro	509 Stafford Street, Cherry Valley 01611
BYOB	Wing's & Company	1072 Main Street, Leicester 01524
BYOB	Farmhouse Diner, LLC	15 S. Main Street, Leicester 01524
Gen Ent	Leicester WalMart	1620 Main Street, Leicester 01524
Gen Ent	Cherry Valley Post 443	167 Main Street, Cherry Valley 01611
Gen Ent	Eller's Restaurant	190 Main Street, Cherry Valley 01611
Gen Ent	Leicester Rod & Gun Club Inc.	1015 Whittemore Street, Leicester 01524
Gen Ent	Leicester Social Club/Knights of Columbus	91 Mannville Street, Leicester 01524
Gen Ent	Shannon Davis American Legion	171 River Street, Rochdale 01542
Gen Ent	Hilltop Mgmt CC LLC/Hillcrest Country Club	325 Pleasant Street, Leicester 01524
Gen Ent	Leicester Twin Drive-In	1675 Main Street, Leicester 01524
Theatre	Leicester Twin Drive-In	Same
Sun Ent	Cherry Valley Post 443	167 Main Street, Cherry Valley 01611
Games (2)	Cherry Valley Post 443	167 Main Street, Cherry Valley 01611
Game (1)	Hilltop Mgmt CC LLC/Hillcrest Country Club	325 Pleasant Street, Leicester 01524
Games (10)	Leicester WalMart	1620 Main Street, Leicester 01524
Game (1)	Shannon Davis American Legion	171 River Street, Rochdale 01542
Prestige Auto	200 South Main Street, Leicester 01524	Auto Body
Prestige Auto	200 South Main Street, Leicester 01524	MV Repair
Prestige Auto	200 South Main Street, Leicester 01524	Class II
Entwistle's Garage Inc.	800 Main Street, Leicester 01524	MV Repair
Entwistle's Garage Inc.	800 Main Street, Leicester 01524	Auto Body
G&L Auto Sales	449 Main Street, Cherry Valley 01611	Class II

M&N Gas Inc.	200 Main Street, Cherry Valley 01611	Class II
M&N Gas Inc.	200 Main Street, Cherry Valley 01611	MV Repair
Mac's Auto Repair	490 Main Street, Cherry Valley 01611	MV Repair
Convenient Auto Repair & Sales	1135A Stafford Street, Rochdale 01542	MV Repair
Convenient Auto Repair & Sales	1135A Stafford Street, Rochdale 01542	Class II
Breezy Bend	418 Pine Street, Leicester 01524	MV
Raul's Automotive	81 S. Main Street, Leicester 01524	MV Repair
Raul's Automotive	81 S. Main Street, Leicester 01524	Class II

6. MINUTES

- a. [November 18, 2019](#)
- b. December 9, 2019 – Executive Session

ADJOURN



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

AMENDMENT-Change of Manager

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

00009-VC-0600

ENTITY/ LICENSEE NAME Shannon- Davis American Legion Post #205171

ADDRESS 171 River St.

CITY/TOWN Rochdale

STATE Ma

ZIP CODE 01542

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other | | <input type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS
TRANSMITTAL FORM ALONG WITH
COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

RECEIVED NOV 25 2019

11:43 am Kuf



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

☐ For Reconsideration

LICENSING AUTHORITY CERTIFICATION

Leicester

City/Town

00009-VC-0600

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

APPLICANT INFORMATION

Name of Licensee Shannon-Davis American Legion Post #205171

DBA

Street Address 171 River Street, Rochdale MA 01542

Manager Charlette Ryan

Granted under Special Legislation? Yes ☐ No ☒

§12 Veterans Club

Annual

All Alcoholic Beverages

If Yes, Chapter
of the Acts of (year)

Type
(i.e. restaurant, package store)

Class
(Annual or Seasonal)

Category
(i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES Complete description of the licensed premises

Two story building, two bars, one kitchen, two lounges, two dining areas. Front and back downstairs exits, side and back exits second floor

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA:

Date

11/25/2019

Time

11:43 AM

Advertised

Yes ☐ No ☒

Date Published

Publication

Abutters Notified:

Yes ☐ No ☒

Date of Notice

Date APPROVED by LLA

12/02/2019

Decision of the LLA

Approves this Application

Additional remarks or conditions
(E.g. Days and hours)

For Transfers ONLY:

Seller License Number:

Seller Name:

The Local Licensing Authorities By:

Alcoholic Beverages Control Commission
Ralph Sacramone
Executive Director



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

AMENDMENT-Change of Manager

☒ **Change of License Manager**

1. BUSINESS ENTITY INFORMATION

Entity Name

Shannon-Davis Post#205

Municipality

American Legion

ABCC License Number

00009-VC-0600

2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name

Richmond Curtin

Title

Commander

Email

[REDACTED]

Phone

[REDACTED]

3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name Richmond Curtin

Date of Birth

[REDACTED]

SSN

[REDACTED]

Residential Address [REDACTED] Spencer, MA 01562

Email

[REDACTED]

Phone

[REDACTED]

Please indicate how many hours per week you intend to be on the licensed premises

32

Last-Approved License Manager

Charlette Ryan

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?*

☒ Yes ☐ No *Manager must be U.S. citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.
Have you ever been convicted of a state, federal, or military crime?

☐ Yes ☒ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
2006	2014	Fleet Maintenance	Polar Beverages	Steve Desmarais
2016	2019	Parts driver	Tristate Truck Service	Mark McNeirny

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ☐ Yes ☒ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature

[Signature]

Date

11-25-19

APPLICANT'S STATEMENT

I, RICHMOND CURTIS the: ☐ sole proprietor; ☐ partner; ☒ corporate principal; ☐ LLC/LLP manager
Authorized Signatory

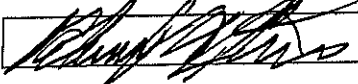
of American Legion Post#205
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

11-25-19

Title:

Chairman E-Board

**EMPLOYMENT AGREEMENT BETWEEN THE
TOWN OF LEICESTER, MASSACHUSETTS
AND
Kenneth Antanavica
as
POLICE CHIEF**

Agreement made this 16th day of December 2019, by and between the Town of Leicester, acting by and through its Select Board (hereinafter the "TOWN"), and Kenneth Antanavica of Leicester, Massachusetts, (hereinafter the "CHIEF" or "CHIEF OF POLICE"), pursuant to Chapter 41, Section 108-O.

WHEREAS, the Town is desirous of securing the services of the Chief for the command of the Police Department and as Chief Law Enforcement Officer of the Town.

WHEREAS, the Chief is willing to perform the duties of the office of CHIEF OF POLICE according to the terms and conditions of this contract.

NOW, THEREFORE, the Town and the Chief hereby agree that the following terms and conditions shall govern the salary and fringe benefits payable under this contract and the conditions of employment to which said Chief shall be entitled as Chief of Police.

1. TERM

The term of this agreement shall run of a period of three (3) years from December 16, 2019 to December 16, 2022

2. DUTIES

The administration of the Police Department for the Town shall be the responsibility of the Chief of Police. The Chief shall be responsible to and work under the general supervision of the Select Board, through the Town Administrator, under the applicable Massachusetts General Laws, and the Town's By-Laws and rules and regulations.

The Chief's duties shall include but not be limited to the following:

- A. Head of the Police Department.
- B. Combating crime and maintaining public order and safety.
- C. Supervision of the daily operation of the Police Department.
- D. Command and Supervision of all departmental personnel.
- E. Preparation and submission of the Police Department budget.

- F. Submission of reports to the town either orally or in writing when requested or required in order to ensure the proper communication between the Town and the Police Department.
- G. Being responsible for all departmental expenditures, as well as the property and receipt of funds for the Town Treasurer.
- H. Supervision and control of all Department equipment, motor vehicles and facilities belonging to or used by the Police Department.
- I. Establishing weapons, ammunition, uniforms, equipment and vehicle specifications for the Police Department.
- J. Being in charge of all special, auxiliary and/or reserve police officers, if any, as well as clerical personnel.
- K. Supervision and control of all training programs for department personnel and the assignment of personnel to such programs.
- L. Maintaining the discipline of department personnel; the issuing of orders, rules, regulations, policies and procedures; and assignment to shifts and duties of all departmental personnel; being responsible for establishing, issuing and updating orders, rules and regulations.
- M. Being available for hearings before any Board of the town at which the Police Department is required to appear and before the Town Meeting when necessary.
- N. Being responsible for planning, organizing, staffing, directing, controlling and coordination of police operations.
- O. Being responsible for communications with the public, including the media, on matters related to crime, police operations and department policy.

The Chief shall perform the duties and responsibilities of his office in a professional and competent manner.

3. HOURS OF WORK

The Chief agrees to devote that amount of time and energy necessary for the Chief to faithfully perform the full-time duties of Chief of Police.

It is recognized that the Chief of Police must devote a great deal of time outside the normal office hours to the business of the town, and to that end, the Chief of Police shall be allowed to take reasonable compensatory time off as he or she shall deem appropriate during said normal office hours at such time which the Chief reasonably

determines will adversely impact Department operations least. The Chief shall coordinate his time off with the Town Administrator.

4. INDEMNIFICATION

The Town agrees that it shall defend, hold harmless and indemnify the Chief against any tort, professional liability claim or demand or other civil or criminal legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Chief's duties as Police Chief of the Town provided that the Chief has acted in good faith. This section shall survive the termination of this agreement.

5. INSURANCE

The Town agrees to furnish at its expense, if available for purchase, professional liability insurance for the Chief of Police with liability limits of One Million (\$1,000,000.00) Dollars. This subsection shall survive the termination of this agreement for matters that may arise from the activities of the Police Chief in his official capacity.

As a sworn police officer, the Chief of Police shall be entitled to injured-on-duty benefits as provided in Chapter 41, Section 111F of the Massachusetts General Laws.

6. BENEFITS

- A. The Chief of Police shall be eligible for all health and insurance benefits for which other non-bargaining unit, general government employees are eligible.
- B. The Chief shall be entitled to 25 workdays of vacation leave during each year of this agreement. Said vacation leave will not carry over at the end of the year.
- C. The Chief shall receive longevity payments of \$200 for every five years of service annually.
- D. The Chief shall also be granted fifteen (15) days of sick leave per year accrued at 1.25 days per month and may accumulate sick leave up to a maximum of 150 days.
- E. If the Chief does not use sick leave, he shall be granted 1.5 days of personal time for each calendar month that he does not use sick time. Such personal time shall be cumulative to eighteen (18) days. He may sell back any or all accumulated personal time at any time prior to June 1. Up to two (2) personal days may be carried over per year.
- F. The Chief shall be granted three (3) personal days per year and will receive the same bereavement leave as non-bargaining unit employees. The chief shall also receive the same holiday leave as the non-bargaining unit employees, however should the Chief be on duty at any time on a holiday he shall receive compensation of time and one half (1½) for holidays worked.

- G. The Chief Shall be eligible for a uniform allowance of \$1,525 Dollars for each year of this contract.
- H. The Chief shall receive \$825.00 for each year of the contract as an educational incentive for his Associates degree.
- I. Upon retirement, the Chief shall receive up to 25 days of accrued vacation time, up to 2 accrued personal days, up to 2 weeks of accrued compensation time, and up to 45 days of sick time.
- J. The Chief shall be reimbursed annually up to \$2,000 Dollars for each year of this contract for a disability insurance policy.
- K. The Town shall provide the Chief of Police with a regionally recognized & useable credit card to use for official department purchases. The use of the credit card will be reviewed monthly to ensure that the use of it is compliance with appropriate statutes.
- L. Firearms Qualification – The chief shall receive \$575 for qualifying with his firearm. He may qualify up to three times annually a year for a total of \$1,725.
- M. The Chief, should he successfully pass the semi-annual tests and meet the weight requirements or body composition standards as well as complying with sections 2 and 4 of the Physical Fitness Standards test, as defined in the Patrol and Sergeant's Union Contracts, shall receive an annual bonus of \$1,000 for the first test and \$750 for the second test.
- N. The benefits listed herein under Section 6 of this contract are identical to the benefits listed in the current agreement with Massachusetts Coalition of Police, Local 168 (With the exception of 6J and 6K), which expires on June 30, 2020. Any changes to benefits afforded to Local 168 through collective bargaining negotiations shall be granted to the Chief on the same schedule and rate as agreed upon in the contract.

7. DUES AND SUBSCRIPTIONS

The Town agrees to budget and to pay for the professional dues and subscriptions of the Chief of Police for his continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for his continued professional growth and advancement, and for the good of the Town, including but not limited to the International Association of Chiefs of Police, the Police Executive Research Forum, the New England Police Chiefs Association, the Massachusetts Chiefs of Police Association, the Central Massachusetts Chiefs of Police Association, and the FBI National Academy Associates.

8. RESIDENCY

The Chief of Police need not be a resident of the Town but must live in the Town or in a community with the County of Worcester and/or 30 air miles from the border of Leicester within 12 months following initial appointment.

9. PROFESSIONAL DEVELOPMENT

The Town recognizes its obligations to the professional development of the Chief of Police, and agrees that the Chief of Police shall be given adequate opportunities to develop his skills and abilities as a law enforcement administrator; accordingly, the Chief of Police will be allowed to attend the Massachusetts and New England training conferences each year, and the International Chiefs Association conference each year without loss of vacation or other leave, and will be reimbursed subject to the budget, by the Town for all expenses which are reasonable and necessary, (including travel expenses) incurred while attending or traveling to the aforementioned conferences, subject to appropriation.

The Town also agrees to budget and pay for travel and subsistence expense of the Chief of Police for courses, institutes, and seminars including one (1) forensic training class at the FBI academy per year that, in the Chief's reasonable judgment, are necessary for his/her professional development.

10. DEATH DURING TERM OF EMPLOYMENT

If the Chief of Police dies during the term of his employment, the Town shall pay to the Chief's estate all the compensation which would otherwise be payable to the Chief of Police up to the date of the Chief's death including all of the Chief of Police's unused accrued vacation time and any sick leave buy back he eligible for in accordance with the salary administration plan in effect on the date of his death. The Agreement shall terminate as of the date of the Chief of Police's death, except for provisions extended by this agreement.

11. DISCIPLINE OR DISCHARGE

A. A unanimous vote of the Select Board shall be required before any discipline or discharge proceeding may begin. The Chief of Police may appeal to the Board within 10 days of receiving such notice. Upon appeal a hearing shall be held before the Board. If the discipline or discharge is affirmed by a unanimous vote of the Board, the action shall be sustained. The Chief of Police will have the right to request arbitration through the Town Administrator and/or appeal the Board's decision to the Civil Service Commission.

B. All discipline or discharge will be governed by the Civil Service Law.

C. The principle of progressive discipline will apply, and the Town recognizes its obligation to provide the Chief with periodic performance evaluations.

12. COMPENSATION

- A. The Town agrees to pay the Chief of Police for services rendered under this agreement an annual base salary of \$135,000, subject to applicable withholdings and deductions, effective December 16, 2019 and continuing through December 16, 2022; upon satisfactory performance appraisal conducted by the Town Administrator an annual increase shall be given between 0.0% and 3.0% of base salary for each year of this contract.
- B. The annual salary shall be paid in regular installments according to the Town's payroll schedule.
- C. After the first anniversary date of this contract, or any time thereafter, and with the agreement of both parties, this contract may be reopened for the purpose of renegotiating the terms of this contract.
- D. The Town shall provide a police vehicle for use by the Chief of Police and pay for all attendant operating and maintenance expenses and insurance. Said vehicle is to be used by the Chief of Police in connection with the performance of his duties as Chief of Police and for his professional growth and development. It may be used by the Chief for personal reasons, since the Chief is "on call" in the event of emergency. The Chief's personal use shall include the use of the vehicle in out of state travel. The Chief will be responsible for any retirement contributions resulting from the availability and use of such vehicle.

13. NO REDUCTION OF BENEFITS

The Town agrees that it shall not at any time during the term of this Contract reduce the salary, compensation or other benefits of the Chief of Police, except to the extent that such reduction is evenly applied across-the-board for all non-union employees of the Town.

14. MODIFICATION

No change or modification of this Contract shall be valid unless it shall be in writing and signed by both of the parties.

15. LAW GOVERNING

This contract shall be construed and governed by the Laws of the Commonwealth of Massachusetts.

16. SEVERABILITY OF PROVISIONS

If any clause or provision of this contract shall be determined to be illegal by a court of competent jurisdiction, the remainder of this contract shall not be affected thereby.

17. LENGTH OF CONTRACT

- A. The term of this Contract shall be for a period commencing 12/16/2019 and ending 12/16/2022. However, this Contract may be extended as provided by its terms.
- B. Unless either party provides written notice to the other of its intention to renegotiate and/or not to renew this contract no less than six (6) months prior to the end of its initial or any extended terms, this Contract shall automatically be extended on the then applicable terms and conditions for an additional one (1) year period, with the chiefs salary increase being equal to the increase provided in the previous year of the contact.
- C. In the event the Chief of Police intends to resign voluntarily before the natural expiration of any term of employment, then the Chief of Police shall give the Town sixty (60) days written notice in advance, unless the parties otherwise agree in writing. Provided such notice is given, the Chief will be entitled to receive pay for any accrued but unused leave.

18. MISCELLANEOUS

For the purposes of the Fair Labor Standards Act (FLSA), the Chief of Police shall be an exempt employee.

IN WITNESS WHEREOF, the parties hereunto have set their hands and seals to this instrument the date and year first above written.

THE TOWN OF LEICESTER
Acting by and through its
Select Board

FOR THE CHIEF OF POLICE

Sandra Wilson – Chairman

Kenneth Antanavica

Harry Brooks – Vice Chairman

Richard Antanavica – 2nd Vice Chairman

John Shocik – Member

Dianna Provencher – Member



Town of Leicester
OFFICE OF THE TOWN ADMINISTRATOR
Town Hall, 3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508) 892-7000 Fax: (508) 892-7070
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December 12, 2019

To: Select Board
From: David Genereux, Town Administrator
RE: Town Administrator's report

The following is a report on the general activities of the Town Administrator through December 12, 2019.

Citizen issues: Topics discussed with various citizens.

- ☐ Continued discussion with Warren Avenue residents regarding retention ponds.

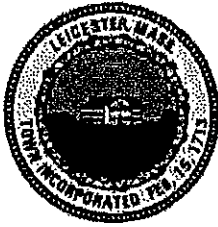
Meetings:

- ☐ Attended School Building Committee outreach meeting
- ☐ Attended Finance Advisory Board Meeting
- ☐ Attended a Library Building Committee Meeting
- ☐ Met with School Administration to further discuss Highway FY 2020 plowing and FY 2021 Field maintenance and plowing options.
- ☐ Had multiple meetings with Spencer to discuss the possibility of a shared Town Accountant function. We have arrived at an agreement that will be presented to the Board at a future meeting.
- ☐ Received exceptional news that we have received a million-dollar grant for replacement of the Waite Pond dam, which is listed as a high hazard dam, and been on our major project list for many years. We have a 25% local match, which will have to be raised at the Spring Annual Town Meeting.

Activities:

- ☐ Continued work on the FY 2021 Budget. I am considering expanding the budget document, using the format provided by the DOR in 2017, but I have not yet made the determination whether it is possible in the budget timeframe.
- ☐ Scheduled first Police Union negotiation for December 27, 2019.
- ☐ Worked on Police Chief and Building Inspector contracts that were presented to the Board in Executive Session.
- ☐ Secured a Kaboom grant for \$15,000 for playground equipment at Towtaid Park.
- ☐ Herbicide treatment quotes for the ponds that have been infected by invasive species will have to be put out for bid, as first quote came in at \$41,000.
- ☐ Set up a new monthly Finance Advisory Board report (Attached).
- ☐ Toured the former Memorial school with a prospective bidder. This was an informal, informational tour, as the RFP is not yet ready to be published.
- ☐ Set the auction date for the former Fire Station for January 29, 2020.

Please feel free to contact me with any questions or concerns.



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November 25, 2019

To: Advisory and Select Board
From: David Genereux, Town Administrator
RE: October Financial Report

The following is a report on the general fund expenditures of the Town through October 31, 2019. If all expenditures occurred on a straight percentage basis, spending on each department's budget would stand at 33%, as we are 1/3rd through FY 2020. Departments whose spending has exceeded that are listed below. Articles are excluded.

Dept #	Name	Budget	Expended	%	Reason
152	Personnel Board	\$250.00	\$250.00	100%	Membership dues to MMPA paid 07/01
155	IT Department	\$144,560	\$88,120	60.96%	July 1 subscription costs totaling \$45,315.56
199	General Government	\$54,155.00	\$24,395.87	45.05%	Two quarterly payments - Honeywell (\$10,594.02); front loading of the Postage machine \$11,519.26
300	School Department	\$16,881,790	\$3,651,130.62	21.63%	
543	Veteran's Services	\$92,980	\$43,981.66	47.30%	Benefits at 49.08% - RFT request likely
610	Library	\$216,629	\$79,136.86	36.53%	Budget slightly over schedule
751	Debt Interest	\$406,144	\$199,380.81	49.09%	Not prone to seasonality; scheduled payment
911	Worcester Retirement	\$1,314,800	\$1,314,800	100%	Full payment made on July 1 to get discount
912	Worker's Comp	227,535	\$173,650	76.32%	Premium paid July 1
945	Liability Insurance	\$110,645	\$110,645	100%	Premium paid July 1; STM transfer pending

Total budget with warrant articles is \$30,891,824.91. We have paid out \$8,786,844.08, or 28.44% of the appropriated budget thus far, which is within our 33.33% seasonal tolerance level.

The general fund revenue portion of the budget is also attached. Analysis of revenue will begin on the December financial report, which will be issued in January.

Other happenings:

- 1.) Work continues on the FY 2021 budget forms. I remain unsure whether we will have them completed in time. If we cannot, we will default to usual forms.
- 2.) The Select Board approved a one-year lease for Hilltop Management for the Hillcrest property. The Board wishes to engage an architect to examine the property and make recommendations regarding repairs, upgrades and alternative uses for the property. I intend to find an architect and will likely need a reserve fund transfer to fund the contract. We cannot afford to wait until the Spring Town Meeting as the work needs to be done as soon as possible in order for the Board to make a decision.

- 3.) It appears that we will be receiving additional funds for education in FY 2021 due to new reforms passed by the state legislature. How much and how the spending is authorized remains to be seen. Also, we are in discussions with the schools regarding expanding Highway's services to include snow removal and field maintenance for FY 2021, so I expect that this year, we will be off the 75/25 revenue share formula. There is a possibility that we will be dealing the snow removal portion of this budget change in December or January.
- 4.) Union negotiations will be beginning shortly. If they are not concluded in advance of the final budget presentation (Which is likely), I will be inserting a reserve for contract settlement to be included the Town Administrator's budget for distribution at a later town meeting.

Please feel free to contact me with any questions or concerns.

Filter by: Segment 1: 01

Segment 3: 4110, 4120, 4127, 4128, 4129, 4142, 4145, 4146, 4150, 4160, 4170, 4173, 4174, 4175, 4193, 4194, 4320, 4321, 4322, 4323, 4324, 4325, 4326, 4327, 4328, 4329, 4330, 4331, 4332, 4333, 4334, 4335, 4336, 4337, 4338, 4339, 4340, 4341, 4343, 4345, 4350, 4360, 4361, 4370, 4371, 4372, 4410, 4420, 4580, 4581, 4582, 4583, 4584, 4585, 4586, 4587, 4588, 4589, 4620, 4622, 4623, 4625, 4626, 4627, 4628, 4663, 4664, 4680, 4681, 4682, 4683, 4684, 4685, 4686, 4687, 4688, 4689, 4695, 4730, 4750, 4751, 4752, 4753, 4760, 4761, 4765, 4770, 4771, 4774, 4775, 4810, 4815, 4820, 4821, 4836, 4837, 4838, 4840, 4841, 4842, 4843, 4844, 4845, 4846, 4847, 4848, 4849, 4850, 4851, 4852, 4853, 4854, 4855, 4856, 4857, 4858, 4859, 4860, 4861, 4862, 4863, 4864, 4866, 4867, 4868, 4869, 4870, 4871, 4872, 4873, 4874, 4875, 4876, 4877, 4878, 4879, 4880, 4881, 4882, 4883, 4884, 4885, 4886, 4887, 4888, 4889, 4890, 4891, 4892, 4893, 4894, 4895, 4896, 4910, 4915, 4920, 4930, 4971, 4972, 4973, 4974, 4975

Group as: **-***-1111-***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Group 1: Segment 3: Rev Object		Code: 4110 - unnamed			
01-000-4110-215	REV - 2015 PERS PROP TAX	0.00	15.85	15.85	0.00
01-000-4110-216	REV - 2016 PERS PROP TAX	0.00	16.24	16.24	0.00
01-000-4110-217	REV - 2017 PERS PROP TAX	0.00	16.87	16.87	0.00
01-000-4110-218	REV - 2018 PERS PROP TAX	0.00	17.54	17.54	0.00
01-000-4110-219	REV - 2019 PERS PROP TAX	0.00	210.03	210.03	0.00
01-000-4110-220	REV - 2020 PERS PROP TAX	0.00	166,719.21	166,719.21	0.00
Total Group 1: Segment 3: Rev Object		0.00	166,995.74	166,995.74	n/a
Group 1: Segment 3: Rev Object		Code: 4120 - unnamed			
01-000-4120-212	REV - 2012 R E TAX	0.00	-1.12	-1.12	0.00
01-000-4120-213	REV - 2013 R E TAX	0.00	-2.93	-2.93	0.00
01-000-4120-217	REV - 2017 R E TAX	0.00	273.26	273.26	0.00
01-000-4120-218	REV - 2018 R E TAX	0.00	1,470.92	1,470.92	0.00
01-000-4120-219	REV - 2019 R E TAX	0.00	188,657.22	188,657.22	0.00
01-000-4120-220	REV - 2020 R E TAX	0.00	3,763,325.61	3,763,325.61	0.00
Total Group 1: Segment 3: Rev Object		0.00	3,953,722.96	3,953,722.96	n/a
Group 1: Segment 3: Rev Object		Code: 4127 - unnamed			
01-000-4127-000	REV - 61 61A 61B WITHDRWL/ROLLBACK TAX	0.00	28,434.38	28,434.38	0.00
Total Group 1: Segment 3: Rev Object		0.00	28,434.38	28,434.38	n/a
Group 1: Segment 3: Rev Object		Code: 4142 - unnamed			
01-000-4142-000	REV - TAX LIENS REDEEMED	0.00	34,327.34	34,327.34	0.00
Total Group 1: Segment 3: Rev Object		0.00	34,327.34	34,327.34	n/a
Group 1: Segment 3: Rev Object		Code: 4150 - unnamed			
01-000-4150-210	REV - 2010 M V EXCISE TAX	0.00	11.46	11.46	0.00
01-000-4150-211	REV - 2011 M V EXCISE TAX	0.00	35.38	35.38	0.00
01-000-4150-213	REV - 2013 M V EXCISE TAX	0.00	10.00	10.00	0.00
01-000-4150-214	REV - 2014 M V EXCISE TAX	0.00	40.00	40.00	0.00
01-000-4150-215	REV - 2015 M V EXCISE TAX	0.00	34.06	34.06	0.00
01-000-4150-216	REV - 2016 M V EXCISE TAX	0.00	111.67	111.67	0.00
01-000-4150-217	REV - 2017 M V EXCISE TAX	0.00	-259.90	-259.90	0.00
01-000-4150-218	REV - 2018 M V EXCISE TAX	0.00	3,946.95	3,946.95	0.00
01-000-4150-219	REV - 2019 M V EXCISE TAX	0.00	137,252.02	137,252.02	0.00

Group as: **-***-1111-***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Total Group 1: Segment 3: Rev Object	Code: 4150 - unnamed	0.00	141,181.64	141,181.64	n/a
Group 1: Segment 3: Rev Object	Code: 4160 - unnamed				
01-000-4160-219	REV - 2019 BOAT EXCISE TAX	0.00	301.00	301.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4160 - unnamed	0.00	301.00	301.00	n/a
Group 1: Segment 3: Rev Object	Code: 4170 - unnamed				
01-000-4170-000	REV - PENALTIES & INTEREST	0.00	28,665.87	28,665.87	0.00
Total Group 1: Segment 3: Rev Object	Code: 4170 - unnamed	0.00	28,665.87	28,665.87	n/a
Group 1: Segment 3: Rev Object	Code: 4173 - unnamed				
01-000-4173-000	REV - TAX TITLE INTEREST	0.00	5,698.49	5,698.49	0.00
Total Group 1: Segment 3: Rev Object	Code: 4173 - unnamed	0.00	5,698.49	5,698.49	n/a
Group 1: Segment 3: Rev Object	Code: 4193 - unnamed				
01-000-4193-000	REV - LOCAL MEALS EXCISE TAX	0.00	28,945.21	28,945.21	0.00
Total Group 1: Segment 3: Rev Object	Code: 4193 - unnamed	0.00	28,945.21	28,945.21	n/a
Group 1: Segment 3: Rev Object	Code: 4194 - unnamed				
01-000-4194-000	REV - LOCAL CANNABIS EXCISE TAX	0.00	140,236.97	140,236.97	0.00
Total Group 1: Segment 3: Rev Object	Code: 4194 - unnamed	0.00	140,236.97	140,236.97	n/a
Group 1: Segment 3: Rev Object	Code: 4321 - unnamed				
01-000-4321-000	REV - MISC NON-RECURRING	0.00	752.24	752.24	0.00
Total Group 1: Segment 3: Rev Object	Code: 4321 - unnamed	0.00	752.24	752.24	n/a
Group 1: Segment 3: Rev Object	Code: 4322 - unnamed				
01-000-4322-000	REV - MUNICIPAL LIENS	0.00	5,350.00	5,350.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4322 - unnamed	0.00	5,350.00	5,350.00	n/a
Group 1: Segment 3: Rev Object	Code: 4323 - unnamed				
01-000-4323-000	REV - HEALTH INSPECTIONS/FEES	0.00	7,010.00	7,010.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4323 - unnamed	0.00	7,010.00	7,010.00	n/a
Group 1: Segment 3: Rev Object	Code: 4324 - unnamed				
01-000-4324-000	REV - POLICE FEES	0.00	10,995.50	10,995.50	0.00
Total Group 1: Segment 3: Rev Object	Code: 4324 - unnamed	0.00	10,995.50	10,995.50	n/a
Group 1: Segment 3: Rev Object	Code: 4325 - unnamed				
01-000-4325-000	REV - ZONING BOARD FEES	0.00	175.00	175.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4325 - unnamed	0.00	175.00	175.00	n/a
Group 1: Segment 3: Rev Object	Code: 4327 - unnamed				
01-000-4327-000	REV - FIRE DEPT FEES	0.00	4,915.00	4,915.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4327 - unnamed	0.00	4,915.00	4,915.00	n/a
Group 1: Segment 3: Rev Object	Code: 4328 - unnamed				
01-000-4328-000	REV - CONCOM FEES	0.00	225.00	225.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4328 - unnamed	0.00	225.00	225.00	n/a

Group as: **--*-1111-*

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name	Code	Allocated	Expended	Ending	% Var.
Group 1: Segment 3: Rev Object		Code: 4330 - unnamed				
01-000-4330-000	REV - TREASURER MISC		0.00	4,755.39	4,755.39	0.00
Total Group 1: Segment 3: Rev Object		Code: 4330 - unnamed	0.00	4,755.39	4,755.39	n/a
Group 1: Segment 3: Rev Object		Code: 4331 - unnamed				
01-000-4331-000	REV - SCHOOL MISC		0.00	18.50	18.50	0.00
Total Group 1: Segment 3: Rev Object		Code: 4331 - unnamed	0.00	18.50	18.50	n/a
Group 1: Segment 3: Rev Object		Code: 4332 - unnamed				
01-000-4332-000	REV - MISC TOWN DEPARTMENTS		0.00	20.00	20.00	0.00
Total Group 1: Segment 3: Rev Object		Code: 4332 - unnamed	0.00	20.00	20.00	n/a
Group 1: Segment 3: Rev Object		Code: 4334 - unnamed				
01-000-4334-000	REV - PLANNING BOARD FEES		0.00	5,633.75	5,633.75	0.00
Total Group 1: Segment 3: Rev Object		Code: 4334 - unnamed	0.00	5,633.75	5,633.75	n/a
Group 1: Segment 3: Rev Object		Code: 4335 - unnamed				
01-000-4335-000	REV - HIGHWAY DEPT FEES		0.00	250.00	250.00	0.00
Total Group 1: Segment 3: Rev Object		Code: 4335 - unnamed	0.00	250.00	250.00	n/a
Group 1: Segment 3: Rev Object		Code: 4336 - unnamed				
01-000-4336-000	REV - GRAVE OPENING FEES		0.00	1,150.00	1,150.00	0.00
Total Group 1: Segment 3: Rev Object		Code: 4336 - unnamed	0.00	1,150.00	1,150.00	n/a
Group 1: Segment 3: Rev Object		Code: 4338 - unnamed				
01-000-4338-000	REV - TOWN CLERK FEES		0.00	3,955.00	3,955.00	0.00
Total Group 1: Segment 3: Rev Object		Code: 4338 - unnamed	0.00	3,955.00	3,955.00	n/a
Group 1: Segment 3: Rev Object		Code: 4340 - unnamed				
01-000-4340-000	REV - EMPLOYEE BENEFIT REIMB		0.00	19,863.41	19,863.41	0.00
Total Group 1: Segment 3: Rev Object		Code: 4340 - unnamed	0.00	19,863.41	19,863.41	n/a
Group 1: Segment 3: Rev Object		Code: 4343 - unnamed				
01-000-4343-000	REV - WRTA REIMB		0.00	7,313.80	7,313.80	0.00
Total Group 1: Segment 3: Rev Object		Code: 4343 - unnamed	0.00	7,313.80	7,313.80	n/a
Group 1: Segment 3: Rev Object		Code: 4345 - unnamed				
01-000-4345-000	REV - PAYMENT IN LIEU OF TAXES		0.00	20,921.50	20,921.50	0.00
Total Group 1: Segment 3: Rev Object		Code: 4345 - unnamed	0.00	20,921.50	20,921.50	n/a
Group 1: Segment 3: Rev Object		Code: 4350 - unnamed				
01-000-4350-000	REV - CODE DEPT FEES		0.00	78,749.37	78,749.37	0.00
Total Group 1: Segment 3: Rev Object		Code: 4350 - unnamed	0.00	78,749.37	78,749.37	n/a
Group 1: Segment 3: Rev Object		Code: 4360 - unnamed				
01-000-4360-000	REV - HILLTOP MGMT CC LEASE		0.00	4,500.00	4,500.00	0.00
Total Group 1: Segment 3: Rev Object		Code: 4360 - unnamed	0.00	4,500.00	4,500.00	n/a
Group 1: Segment 3: Rev Object		Code: 4372 - unnamed				

Group as: **-***-1111-***

Parameters: Fiscal Year: 2020

Start Date: 7/1/2019

end: 10/31/2019

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
01-000-4372-000	REV - ANIMAL CONTROL FEES	0.00	5,970.00	5,970.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4372 - unnamed	0.00	5,970.00	5,970.00	n/a
Group 1: Segment 3: Rev Object	Code: 4410 - unnamed				
01-000-4410-000	REV - LIQUOR LICENSES	0.00	200.00	200.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4410 - unnamed	0.00	200.00	200.00	n/a
Group 1: Segment 3: Rev Object	Code: 4420 - unnamed				
01-000-4420-000	REV - OTHER LICENSES	0.00	100.00	100.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4420 - unnamed	0.00	100.00	100.00	n/a
Group 1: Segment 3: Rev Object	Code: 4620 - unnamed				
01-000-4620-000	REV - C S SCHOOL AID-CHAP 70	0.00	2,449,560.00	2,449,560.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4620 - unnamed	0.00	2,449,560.00	2,449,560.00	n/a
Group 1: Segment 3: Rev Object	Code: 4622 - unnamed				
01-000-4622-000	REV - C S TRANSPORTATION-CHAP 71	0.00	15,488.00	15,488.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4622 - unnamed	0.00	15,488.00	15,488.00	n/a
Group 1: Segment 3: Rev Object	Code: 4623 - unnamed				
01-000-4623-000	REV - C S CHARTER SCHOOL REIMB	0.00	3,163.00	3,163.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4623 - unnamed	0.00	3,163.00	3,163.00	n/a
Group 1: Segment 3: Rev Object	Code: 4625 - unnamed				
01-000-4625-000	REV - C S ELDERLY EXEMPTIONS	0.00	2,007.00	2,007.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4625 - unnamed	0.00	2,007.00	2,007.00	n/a
Group 1: Segment 3: Rev Object	Code: 4628 - unnamed				
01-000-4628-000	REV - C S STATE LAND	0.00	2,448.00	2,448.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4628 - unnamed	0.00	2,448.00	2,448.00	n/a
Group 1: Segment 3: Rev Object	Code: 4663 - unnamed				
01-000-4663-000	REV - C S UNRESTRICTED GEN GOVT AID	0.00	460,932.00	460,932.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4663 - unnamed	0.00	460,932.00	460,932.00	n/a
Group 1: Segment 3: Rev Object	Code: 4664 - unnamed				
01-000-4664-000	REV - C S VETERANS BENEFITS REIMB	0.00	24,498.00	24,498.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4664 - unnamed	0.00	24,498.00	24,498.00	n/a
Group 1: Segment 3: Rev Object	Code: 4686 - unnamed				
01-000-4686-000	REV - MEDICAID REIMB	0.00	-2,088.26	-2,088.26	0.00
Total Group 1: Segment 3: Rev Object	Code: 4686 - unnamed	0.00	-2,088.26	-2,088.26	n/a
Group 1: Segment 3: Rev Object	Code: 4695 - unnamed				
01-000-4695-000	REV - COURT FINES	0.00	10,333.34	10,333.34	0.00
Total Group 1: Segment 3: Rev Object	Code: 4695 - unnamed	0.00	10,333.34	10,333.34	n/a
Group 1: Segment 3: Rev Object	Code: 4775 - unnamed				
01-000-4775-000	REV - PARKING TICKETS & FINES	0.00	1,330.00	1,330.00	0.00

Group as: **-***-1111-***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name		Allocated	Expended	Ending	% Var.
Total Group 1: Segment 3: Rev Object	Code: 4775 - unnamed		0.00	1,330.00	1,330.00	n/a
Group 1: Segment 3: Rev Object	Code: 4820 - unnamed					
01-000-4820-000	REV - INTEREST ON INVESTMENTS		0.00	20,422.29	20,422.29	0.00
Total Group 1: Segment 3: Rev Object	Code: 4820 - unnamed		0.00	20,422.29	20,422.29	n/a
Group 1: Segment 3: Rev Object	Code: 4971 - unnamed					
01-990-4971-000	REV - TRANSFER FROM SPECIAL REVENUE FUNDS		0.00	1,200.00	1,200.00	0.00
Total Group 1: Segment 3: Rev Object	Code: 4971 - unnamed		0.00	1,200.00	1,200.00	n/a
62 Account(s) totaling:			0.00	7,700,626.43	7,700,626.43	n/a

Filter by: Segment 1: 01

Group as: **-111-****-***

Parameters: Fiscal Year: 2020

Start Date: 7/1/2019

end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Group 1: Segment 2: Department		Code: 100 - ARTICLES			
01-100-5200-006	BLIGHTED BLDG CONTROL-S10/00	55,087.81	-1,930.00	53,157.81	3.50
01-100-5214-005	PRESERVATION OF TOWN RECORDS STM 10/13 ART 5	36,606.22	-29,046.00	7,560.22	79.35
01-100-5216-006	TOWN OWNED HISTORIC PROP - MAINT & REPAIR STM 10/15 ART	3,000.00	0.00	3,000.00	0.00
01-100-5217-007	GREENVILLE POND DAM SPILLWAY ANALYSIS STM 05/17 ART 7	8,325.00	-8,325.00	0.00	100.00
01-100-5217-008	SOLAR DEVELOPMENT STM 11/16 ART 8	9,000.00	0.00	9,000.00	0.00
01-100-5217-015	STORMWATER MGMT ATM 05/16	4,232.50	0.00	4,232.50	0.00
01-100-5218-015	STORMWATER MGMT - ATM 05/17 ART 15	5,000.00	0.00	5,000.00	0.00
01-100-5219-003	TOWN PARKS IMPROVEMENTS ATM 05/18 ART 3	5,152.53	-5,152.53	0.00	100.00
01-100-5219-004	RECYCLING CENTER OPERATIONS ATM 05/18 ART 4	2,134.90	0.00	2,134.90	0.00
01-100-5219-015	GROUNDWATER STUDIES AT LANDFILL ATM 05/18 ART 15	6,014.53	0.00	6,014.53	0.00
01-100-5220-003	POLICE CIVIL SERVICE ASSESSMENT ATM 05/19 ART 3	20,000.00	-1,022.90	18,977.10	5.11
01-100-5220-004	IMPROVEMENTS AT TOWN PARKS ATM 05/19 ART 4	25,000.00	-11,969.50	13,030.50	47.88
01-100-5220-009	FY20 ASSESSMENT CENTRAL MASS PLANNING COMM ATM 05/19 A	3,142.00	-3,141.48	0.52	99.98
01-100-5220-012	GROUNDWATER STUDIES ATM 05/19 ART 12	21,400.00	0.00	21,400.00	0.00
01-100-5220-015	GREENVILLE POND DAM ATM 05/19 ART 15	6,675.00	-475.00	6,200.00	7.12
01-100-5220-910	FY20 VOCATIONAL TUITION ATM 05/19 ART 8	1,078,000.00	0.00	1,078,000.00	0.00
01-100-5715-016	FOUNDERS DAY CELEBRATION ATM 05/14 ART 16	1,850.00	0.00	1,850.00	0.00
01-100-5807-007	BURNCOAT PARK ENVIRON SERVICES STM 11/06 ART 7	13,011.00	0.00	13,011.00	0.00
Total Group 1: Segment 2: Department		1,303,631.49	-61,062.41	1,242,569.08	4.68
Group 1: Segment 2: Department		Code: 101 - CIPC ARTICLES			
01-101-5809-001	REGISTRARS - VOTING MACHINES ATM 05/08 ART 18	3,853.76	0.00	3,853.76	0.00
01-101-5815-007	POLICE-RADIO IMPROVEMENTS STM 05/15 ART 7	24,965.73	-7,139.50	17,826.23	28.60
01-101-5816-009	FIRE RECORDS MGMT SYSTEM ATM 05/15 ART 12	3,677.87	0.00	3,677.87	0.00
01-101-5819-005	HWY - WASTE OIL BURNER REPLACEMENT ATM 05/18	1,800.00	0.00	1,800.00	0.00
01-101-5819-006	FY19 EMS SCBA REPLACEMENT ATM 05/18 ART 18	4,500.00	0.00	4,500.00	0.00
01-101-5819-007	PD - AUTOMATED LICENSE PLATE READER	27,752.00	0.00	27,752.00	0.00
01-101-5819-018	PD - 2 RADAR TRAILERS ATM 05/18 ART 18	3,516.06	0.00	3,516.06	0.00
01-101-5820-013	POLICE CRUISERS ATM 05/19 ART 13	84,223.00	-45,076.50	39,146.50	53.52
01-101-5820-014	HWY BACKHOE FINAL PAYMENT ATM 05/19	40,037.00	-40,036.13	0.87	100.00
Total Group 1: Segment 2: Department		194,325.42	-92,252.13	102,073.29	47.47
Group 1: Segment 2: Department		Code: 111 - LEGAL			
01-111-5200-005	LEGAL SERVICES	209,000.00	-11,435.34	197,564.66	5.47
Total Group 1: Segment 2: Department		209,000.00	-11,435.34	197,564.66	5.47
Group 1: Segment 2: Department		Code: 114 - MODERATOR			
01-114-5100-000	STIPEND - MODERATOR	81.00	0.00	81.00	0.00

Group as: **_111_****_**

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
01-114-5700-002	MODERATOR - DUES & MEMBERSHIP	70.00	0.00	70.00	0.00
Total Group 1: Segment 2: Department		151.00	0.00	151.00	0.00
Group 1: Segment 2: Department		Code: 122 - SELECTMEN			
01-122-5100-000	BOS - WAGES	63,274.00	-18,087.56	45,186.44	28.59
01-122-5101-000	SALARY - TOWN ADMINISTRATOR	134,910.00	-40,920.19	93,989.81	30.33
01-122-5190-000	BOS - TOWN ADMIN PROF EXPENSES	3,600.00	-1,200.00	2,400.00	33.33
01-122-5196-000	BOS - STIPENDS ELECTED OFFICIALS	3,778.00	0.00	3,778.00	0.00
01-122-5200-003	BOS - MAINT CONTRACTS & REPAIRS	2,600.00	-454.08	2,145.92	17.46
01-122-5200-004	BOS - CONSULTANTS & PROF SERVICES	20,449.00	-4,725.84	15,723.16	23.11
01-122-5200-007	BOS - ADVERTISING	2,000.00	-198.00	1,802.00	9.90
01-122-5200-009	BOS - PRINTING	300.00	0.00	300.00	0.00
01-122-5400-001	BOS - OFFICE SUPPLIES	1,500.00	-277.04	1,222.96	18.47
01-122-5400-002	BOS - BOOKS/PERIODICALS	300.00	0.00	300.00	0.00
01-122-5700-001	BOS - TRAVEL/LICENSES	7,250.00	-75.12	7,174.88	1.04
01-122-5700-002	BOS - DUES/MEMBERSHIP	2,900.00	-3,022.36	-122.36	104.22
01-122-5700-003	BOS - TRAINING/SEMINARS/MEETINGS	2,700.00	-285.00	2,415.00	10.56
01-122-5800-001	BOS - EQUIPMENT- \$500	800.00	0.00	800.00	0.00
Total Group 1: Segment 2: Department		246,361.00	-69,245.19	177,115.81	28.11
Group 1: Segment 2: Department		Code: 130 - RESERVE FUND			
01-130-5700-007	RESERVE FUND	50,000.00	0.00	50,000.00	0.00
Total Group 1: Segment 2: Department		50,000.00	0.00	50,000.00	0.00
Group 1: Segment 2: Department		Code: 131 - ADVISORY BOARD			
01-131-5400-001	ADV BD - OFFICE SUPPLIES	250.00	0.00	250.00	0.00
01-131-5700-002	ADV BD - DUES/MEMBERSHIPS	275.00	-210.00	65.00	76.36
01-131-5700-003	ADV BD - TRAINING/SEMINARS/MEETINGS	800.00	0.00	800.00	0.00
Total Group 1: Segment 2: Department		1,325.00	-210.00	1,115.00	15.85
Group 1: Segment 2: Department		Code: 135 - TOWN ACCOUNTANT			
01-135-5100-000	ACCT - WAGES	25,613.00	-7,975.68	17,637.32	31.14
01-135-5101-000	SALARY-TOWN ACCOUNTANT	68,423.00	-20,750.75	47,672.25	30.33
01-135-5200-004	ACCT - CONSULTANTS/PROF SERVICES	26,500.00	0.00	26,500.00	0.00
01-135-5200-009	ACCT - PRINTING	150.00	0.00	150.00	0.00
01-135-5400-001	ACCT - OFFICE SUPPLIES	500.00	-34.93	465.07	6.99
01-135-5700-001	ACCT - TRAVEL/LICENSES	300.00	0.00	300.00	0.00
01-135-5700-002	ACCT - DUES/MEMBERSHIPS	125.00	-125.00	0.00	100.00
01-135-5700-003	ACCT - TRAINING/SEMINARS/MEETINGS	1,000.00	-130.00	870.00	13.00
Total Group 1: Segment 2: Department		122,611.00	-29,016.36	93,594.64	23.67
Group 1: Segment 2: Department		Code: 141 - ASSESSORS			

Group as: **111-****_***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-141-5100-000	ASSESSORS - WAGES	40,419.00	-12,312.00	28,107.00	30.46	
01-141-5101-000	SALARY - PRINCIPAL ASSESSOR	72,355.00	-21,943.59	50,411.41	30.33	
01-141-5196-000	ASSESSORS - STIPEND ELECTED OFFICIALS	1,731.00	0.00	1,731.00	0.00	
01-141-5200-004	ASSESSORS - CONSULTANTS/PROF SERVICES	6,000.00	0.00	6,000.00	0.00	
01-141-5400-001	ASSESSORS - OFFICE SUPPLIES	200.00	0.00	200.00	0.00	
01-141-5700-002	ASSESSORS - DUES/MEMBERSHIPS	340.00	-250.00	90.00	73.53	
01-141-5700-003	ASSESSORS - TRAINING/SEMINARS/MEETINGS	700.00	-643.75	56.25	91.96	
Total Group 1: Segment 2: Department		Code: 141 - ASSESSORS	121,745.00	-35,149.34	86,595.66	28.87
Group 1: Segment 2: Department		Code: 145 - TREASURER/COLLECTOR				
01-145-5100-000	TREAS/COLL - WAGES	76,347.00	-24,441.60	51,905.40	32.01	
01-145-5101-000	SALARY - TREASURER/COLLECTOR	63,473.00	-19,249.62	44,223.38	30.33	
01-145-5200-004	TREAS/COLL - CONSULTANTS/PROF SERVICE	22,000.00	-5,245.01	16,754.99	23.84	
01-145-5400-001	TREAS/COLL - OFFICE SUPPLIES	1,100.00	-109.73	990.27	9.98	
01-145-5700-001	TREAS/COLL - MILEAGE/LICENSES	355.00	-186.54	168.46	52.55	
01-145-5700-002	TREAS/COLL - DUES/MEMBERSHIPS	150.00	-140.00	10.00	93.33	
01-145-5700-003	TREAS/COLL - TRAINING/SEMINARS/MEETINGS	190.00	-325.00	-135.00	171.05	
Total Group 1: Segment 2: Department		Code: 145 - TREASURER/COLLECTOR	163,615.00	-49,697.50	113,917.50	30.37
Group 1: Segment 2: Department		Code: 147 - TAX TITLE				
01-147-5200-004	TAX TITLE - CONSULTANTS/PROF SERVICES	16,000.00	0.00	16,000.00	0.00	
Total Group 1: Segment 2: Department		Code: 147 - TAX TITLE	16,000.00	0.00	16,000.00	0.00
Group 1: Segment 2: Department		Code: 152 - PERSONNEL BOARD				
01-152-5700-002	PERSONNEL BD - DUES/MEMBERSHIPS	250.00	-250.00	0.00	100.00	
Total Group 1: Segment 2: Department		Code: 152 - PERSONNEL BOARD	250.00	-250.00	0.00	100.00
Group 1: Segment 2: Department		Code: 155 - IT DEPARTMENT				
01-155-5200-003	IT - MAINT CONTRACTS/REPAIRS	126,000.00	-75,461.62	50,538.38	59.89	
01-155-5400-005	IT - SMALL EQUIPMENT	18,560.00	-12,658.55	5,901.45	68.20	
Total Group 1: Segment 2: Department		Code: 155 - IT DEPARTMENT	144,560.00	-88,120.17	56,439.83	60.96
Group 1: Segment 2: Department		Code: 161 - TOWN CLERK				
01-161-5100-000	TOWN CLERK - WAGES	41,457.00	-12,622.08	28,834.92	30.45	
01-161-5101-000	SALARY - TOWN CLERK	65,389.00	-19,830.70	45,558.30	30.33	
01-161-5200-009	TOWN CLERK - PRINTING	845.00	0.00	845.00	0.00	
01-161-5400-001	TOWN CLERK - OFFICE SUPPLIES	1,500.00	0.00	1,500.00	0.00	
01-161-5700-001	TOWN CLERK - MILEAGE/LICENSES	100.00	0.00	100.00	0.00	
01-161-5700-002	TOWN CLERK - DUES/MEMBERSHIPS	200.00	-150.00	50.00	75.00	
01-161-5700-003	TOWN CLERK - TRAINING/SEMINARS/MEETINGS	1,000.00	-25.00	975.00	2.50	
Total Group 1: Segment 2: Department		Code: 161 - TOWN CLERK	110,491.00	-32,627.78	77,863.22	29.53
Group 1: Segment 2: Department		Code: 162 - ELECTIONS & REGISTRATIONS				

Group as: **-111-****

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-162-5100-000	ELEC & REG - SALARY/WAGES	22,000.00	-24.00	21,976.00	0.11	
01-162-5200-004	ELEC & REG - CONSULTANTS/PROF SERVICES	7,600.00	0.00	7,600.00	0.00	
01-162-5200-009	ELEC & REG - PRINTING	3,500.00	0.00	3,500.00	0.00	
01-162-5400-001	ELEC & REG - OFFICE SUPPLIES	1,000.00	-144.75	855.25	14.48	
01-162-5700-003	ELEC & REG - TRAINING/MEETINGS	1,000.00	-50.00	950.00	5.00	
Total Group 1: Segment 2: Department		Code: 162 - ELECTIONS & REGISTRATIONS	35,100.00	-218.75	34,881.25	0.62
Group 1: Segment 2: Department		Code: 180 - DEVELOPMENT & INSPECTIONAL SERVICES				
01-180-5100-000	WAGES - D & I SERVICES	77,565.00	-28,549.12	49,015.88	36.81	
01-180-5101-000	SALARY - TOWN PLANNER/DIR OF D&I SERVICES	87,465.00	-25,551.09	61,913.91	29.21	
01-180-5196-175	PLANNING BD - STIPEND ELECTED OFFICIALS	1,424.00	0.00	1,424.00	0.00	
01-180-5196-510	HEALTH BD - STIPEND ELECTED OFFICIALS	872.00	0.00	872.00	0.00	
01-180-5200-004	DIS: CONSULTANTS/PROF SERVICES	65,754.00	-15,806.51	49,947.49	24.04	
01-180-5200-007	DIS: ADVERTISING	900.00	-120.00	780.00	13.33	
01-180-5200-009	DIS: PRINTING	500.00	0.00	500.00	0.00	
01-180-5400-001	DIS: OFFICE SUPPLIES	2,500.00	-791.68	1,708.32	31.67	
01-180-5400-002	DIS: BOOKS/PERIODICALS	500.00	-326.96	173.04	65.39	
01-180-5700-001	DIS: MILEAGE/LICENSES	1,150.00	-135.11	1,014.89	11.75	
01-180-5700-002	DIS: DUES/MEMBERSHIPS	1,300.00	-760.00	540.00	58.46	
01-180-5700-003	DIS: TRAINING/SEMINARS/MEETINGS	2,000.00	-435.00	1,565.00	21.75	
Total Group 1: Segment 2: Department		Code: 180 - DEVELOPMENT & INSPECTIONAL	241,930.00	-72,475.47	169,454.53	29.96
Group 1: Segment 2: Department		Code: 192 - TOWN OWNED PROPERTY MAINT				
01-192-5200-002	EXP - TOWN OWNED - ELECTRIC	9,181.00	-4,271.60	4,909.40	46.53	
01-192-5200-003	TOWN PROP - MAINT CONTRACTS/REPAIRS	8,000.00	-1,316.61	6,683.39	16.46	
01-192-5400-003	EXP - TOWN OWNED - HEATING FUEL	21,100.00	-92.77	21,007.23	0.44	
Total Group 1: Segment 2: Department		Code: 192 - TOWN OWNED PROPERTY MAINT	38,281.00	-5,680.98	32,600.02	14.84
Group 1: Segment 2: Department		Code: 197 - TOWN HALL BLDG MAINT				
01-197-5200-002	T H BLDG - ELECTRIC	13,000.00	-2,559.13	10,440.87	19.69	
01-197-5200-003	T H BLDG - MAINT CONTRACTS/REPAIRS	28,254.00	-2,602.73	25,651.27	9.21	
01-197-5200-006	T H BLDG - WATER/SEWER	950.00	0.00	950.00	0.00	
01-197-5400-003	T H BLDG - HEATING FUEL	16,400.00	-81.57	16,318.43	0.50	
01-197-5400-005	T H BLDG - TOOLS/SMALL EQUIP	300.00	0.00	300.00	0.00	
01-197-5400-006	T H BLDG - PARTS/MATERIALS	1,750.00	-183.20	1,566.80	10.47	
01-197-5400-007	T H BLDG - MAINTENANCE SUPPLIES	3,000.00	-899.04	2,100.96	29.97	
01-197-5700-007	BANDSTAND	255.00	0.00	255.00	0.00	
Total Group 1: Segment 2: Department		Code: 197 - TOWN HALL BLDG MAINT	63,909.00	-6,325.67	57,583.33	9.90
Group 1: Segment 2: Department		Code: 198 - TOWN HALL TELEPHONES				
01-198-5200-001	TOWN HALL TELEPHONES	6,400.00	-1,450.54	4,949.46	22.66	

Group as: **-111-****-***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
Total Group 1: Segment 2: Department		Code: 198 - TOWN HALL TELEPHONES	6,400.00	-1,450.54	4,949.46	22.66
Group 1: Segment 2: Department		Code: 199 - GENERAL GOVERNMENT				
01-199-5200-004	CONSULTANT/PROF SERVICES	21,188.00	-10,594.02	10,593.98	50.00	
01-199-5200-008	POSTAGE COSTS	23,134.00	-11,519.26	11,614.74	49.79	
01-199-5200-009	PRINTING	1,200.00	0.00	1,200.00	0.00	
01-199-5400-001	OFFICE SUPPLIES	2,500.00	-496.14	2,003.86	19.85	
01-199-5400-005	LEASE EQUIPMENT	6,133.00	-1,786.45	4,346.55	29.13	
Total Group 1: Segment 2: Department		Code: 199 - GENERAL GOVERNMENT	54,155.00	-24,395.87	29,759.13	45.05
Group 1: Segment 2: Department		Code: 210 - POLICE DEPT				
01-210-5100-000	WAGES - POLICE OFFICERS	1,376,750.00	-368,399.07	1,008,350.93	26.76	
01-210-5101-000	SALARY-POLICE CHIEF	123,455.00	-37,121.73	86,333.27	30.07	
01-210-5104-000	WAGES-OTHER	158,678.00	-39,961.92	118,716.08	25.18	
01-210-5130-000	OVERTIME WAGES-POLICE	43,708.00	-26,519.88	17,188.12	60.68	
01-210-5200-001	TELEPHONES	13,020.00	-3,229.70	9,790.30	24.81	
01-210-5200-002	ELECTRIC	21,000.00	-5,680.55	15,319.45	27.05	
01-210-5200-003	MAINT CONTRACTS/REPAIRS	24,400.00	-21,047.34	3,352.66	86.26	
01-210-5200-004	CONSULTANTS/PROF SERVICES	16,000.00	-6,991.33	9,008.67	43.70	
01-210-5200-006	WATER/SEWER	1,500.00	-773.81	726.19	51.59	
01-210-5200-009	PRINTING	1,500.00	-390.00	1,110.00	26.00	
01-210-5400-001	OFFICE SUPPLIES	6,000.00	-860.52	5,139.48	14.34	
01-210-5400-003	HEATING FUEL	8,000.00	-249.19	7,750.81	3.11	
01-210-5400-005	TOOLS/SMALL EQUIP	12,000.00	-133.79	11,866.21	1.11	
01-210-5400-006	PARTS/MATERIALS	10,000.00	-1,118.37	8,881.63	11.18	
01-210-5400-007	MAINTENANCE SUPPLIES	7,000.00	-913.82	6,086.18	13.05	
01-210-5700-002	DUES/MEMBERSHIPS	1,500.00	-880.00	620.00	58.67	
01-210-5700-003	TRAINING/SEMINARS/MEETINGS	4,000.00	-1,836.86	2,163.14	45.92	
01-210-5700-004	CLOTHING ALLOWANCE	35,725.00	-26,839.00	8,886.00	75.13	
01-210-5700-006	EMPLOYEE BENEFITS	100,560.00	-33,505.00	67,055.00	33.32	
Total Group 1: Segment 2: Department		Code: 210 - POLICE DEPT	1,964,796.00	-576,451.88	1,388,344.12	29.34
Group 1: Segment 2: Department		Code: 220 - FIRE DEPT				
01-220-5100-000	SALARY/WAGES - FIRE DEPARTMENT	158,557.00	-34,027.59	124,529.41	21.46	
01-220-5101-000	SALARY-FIRE CHIEF	11,730.00	-3,700.74	8,029.26	31.55	
01-220-5200-001	TELEPHONES	3,800.00	-1,006.26	2,793.74	26.48	
01-220-5200-002	ELECTRIC	19,800.00	-830.01	18,969.99	4.19	
01-220-5200-003	MAINT CONTRACTS/REPAIRS	38,000.00	-10,409.05	27,590.95	27.39	
01-220-5200-004	CONSULTANTS/PROF SERVICES	1,800.00	-1,055.00	745.00	58.61	
01-220-5200-006	WATER/SEWER	5,000.00	-1,773.32	3,226.68	35.47	

Group as: **-111-****_***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-220-5400-001	OFFICE SUPPLIES	1,000.00	0.00	1,000.00	0.00	
01-220-5400-002	BOOKS/PERIODICALS	1,000.00	-265.65	734.35	26.57	
01-220-5400-003	HEATING FUEL	34,620.00	-229.52	34,390.48	0.66	
01-220-5400-005	TOOLS/SMALL EQUIP	16,000.00	-12,965.81	3,034.19	81.04	
01-220-5400-006	PARTS/MATERIALS	2,000.00	0.00	2,000.00	0.00	
01-220-5400-007	BUILDING MAINT SUPPLIES	1,500.00	-1,288.40	211.60	85.89	
01-220-5700-002	DUES/MEMBERSHIPS	2,500.00	-1,778.82	721.18	71.15	
01-220-5700-003	TRAINING/SEMINARS/MEETINGS	2,500.00	-1,000.00	1,500.00	40.00	
01-220-5800-001	EQUIPMENT \$500	5,500.00	0.00	5,500.00	0.00	
Total Group 1: Segment 2: Department		Code: 220 - FIRE DEPT	305,307.00	-70,330.17	234,976.83	23.04
Group 1: Segment 2: Department		Code: 231 - AMBULANCE DEPT				
01-231-5100-000	WAGES/STIPENDS - AMBULANCE DEPT	352,738.00	-103,864.00	248,874.00	29.45	
01-231-5200-001	TELEPHONES	1,500.00	-503.91	996.09	33.59	
01-231-5200-002	ELECTRIC	7,500.00	0.00	7,500.00	0.00	
01-231-5200-003	MAINT CONTRACTS/REPAIRS	23,284.00	-2,780.33	20,503.67	11.94	
01-231-5200-004	CONSULTANTS/PROF SERVICES	13,900.00	-3,915.75	9,984.25	28.17	
01-231-5400-001	OFFICE SUPPLIES	1,000.00	-160.35	839.65	16.04	
01-231-5400-002	BOOKS/PERIODICALS	150.00	0.00	150.00	0.00	
01-231-5400-003	HEATING FUEL	8,300.00	0.00	8,300.00	0.00	
01-231-5400-005	TOOLS/SMALL EQUIP	4,000.00	-128.00	3,872.00	3.20	
01-231-5400-006	PARTS/MATERIALS	16,000.00	-6,702.47	9,297.53	41.89	
01-231-5400-007	MAINTENANCE SUPPLIES	500.00	-67.37	432.63	13.47	
01-231-5700-001	MILEAGE/LICENSES	7,500.00	0.00	7,500.00	0.00	
01-231-5700-002	DUES/MEMBERSHIPS	2,000.00	-7,769.06	-5,769.06	388.45	
01-231-5700-003	TRAINING/SEMINARS/MEETINGS	2,000.00	0.00	2,000.00	0.00	
Total Group 1: Segment 2: Department		Code: 231 - AMBULANCE DEPT	440,372.00	-125,891.24	314,480.76	28.59
Group 1: Segment 2: Department		Code: 241 - CODE DEPT				
01-241-5100-000	WAGES - CODE	1,500.00	-200.00	1,300.00	13.33	
01-241-5101-000	SALARY-BUILDING INSPECTOR	53,552.00	-16,571.19	36,980.81	30.94	
01-241-5200-001	TELEPHONES	600.00	0.00	600.00	0.00	
01-241-5200-004	CONSULTANTS/PROF SERVICES	1,200.00	0.00	1,200.00	0.00	
01-241-5400-001	OFFICE SUPPLIES	1,000.00	-157.36	842.64	15.74	
01-241-5400-005	TOOLS/SMALL EQUIPMENT	546.00	0.00	546.00	0.00	
01-241-5700-001	MILEAGE/LICENSES	4,960.00	-1,333.32	3,626.68	26.88	
01-241-5700-003	TRAINING/SEMINARS/MEETINGS	332.00	0.00	332.00	0.00	
Total Group 1: Segment 2: Department		Code: 241 - CODE DEPT	63,690.00	-18,261.87	45,428.13	28.67
Group 1: Segment 2: Department		Code: 290 - EMERGENCY MANAGEMENT				

Group as: **111-****_***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-290-5101-000	SALARY-EMERGENCY MANAGEMENT DIRECTOR	3,813.00	0.00	3,813.00	0.00	
01-290-5200-004	CONSULTANTS/PROF SERVICES	500.00	0.00	500.00	0.00	
01-290-5400-001	OFFICE SUPPLIES	500.00	0.00	500.00	0.00	
Total Group 1: Segment 2: Department		Code: 290 - EMERGENCY MANAGEMENT	4,813.00	0.00	4,813.00	0.00
Group 1: Segment 2: Department		Code: 292 - ANIMAL CONTROL				
01-292-5101-000	SALARY-ANIMAL CONTROL OFFICER	25,094.00	-6,682.20	18,411.80	26.63	
01-292-5200-003	MAINT CONTR/REPAIRS	500.00	-35.00	465.00	7.00	
01-292-5200-004	CONSULTANTS/PROF SERVICES	4,508.00	-2,012.10	2,495.90	44.63	
01-292-5400-001	OFFICE SUPPLIES	1,400.00	0.00	1,400.00	0.00	
01-292-5400-005	TOOLS/SMALL EQUIPMENT	100.00	0.00	100.00	0.00	
01-292-5400-007	ANIMAL DISPOSAL SUPPLIES	675.00	-495.00	180.00	73.33	
01-292-5700-002	DUES/MEMBERSHIPS	100.00	0.00	100.00	0.00	
01-292-5700-003	TRAINING/SEMINARS/MEETINGS	300.00	0.00	300.00	0.00	
01-292-5700-004	CLOTHING ALLOWANCE	325.00	0.00	325.00	0.00	
01-292-5800-001	EQUIPMENT OVER \$500	550.00	0.00	550.00	0.00	
Total Group 1: Segment 2: Department		Code: 292 - ANIMAL CONTROL	33,552.00	-9,224.30	24,327.70	27.49
Group 1: Segment 2: Department		Code: 296 - INSECT PEST CONTROL				
01-296-5200-004	CONSULTANTS/PROF SERVICES	6,850.00	-1,400.00	5,450.00	20.44	
01-296-5400-005	TOOLS/SMALL EQUIP	1,000.00	-12.79	987.21	1.28	
Total Group 1: Segment 2: Department		Code: 296 - INSECT PEST CONTROL	7,850.00	-1,412.79	6,437.21	18.00
Group 1: Segment 2: Department		Code: 310 - SCHOOL-ADMIN				
01-310-5101-121	SALARY-SUPERINTENDENT	163,200.00	-56,492.36	106,707.64	34.62	
01-310-5101-141	SALARY-BUSINESS ADMIN	105,000.00	-34,615.45	70,384.55	32.97	
01-310-5101-145	SALARY-TECH COORDINATOR	0.00	0.00	0.00	0.00	
01-310-5101-211	SALARY-DIRECTOR OF CURRICULUM	107,000.00	-40,007.64	66,992.36	37.39	
01-310-5101-231	SALARY-DISTRICT WIDE ELL SERVICES	78,716.63	-14,571.43	64,145.20	18.51	
01-310-5101-235	SALARY-PROF DEV - ELL	2,653.37	-1,768.91	884.46	66.67	
01-310-5101-422	SALARY-FACILITIES DIRECTOR	80,000.00	-23,047.89	56,952.11	28.81	
01-310-5101-440	TECH INFRASTRUCTURE SALARIES	3,886.00	-70,195.80	-66,309.80	1,806.38	
01-310-5102-121	SALARY-ADMIN CLERICAL	49,686.00	-16,265.86	33,420.14	32.74	
01-310-5102-141	SALARY-BUSINESS CLERICAL	106,276.00	-44,833.67	61,442.33	42.19	
01-310-5103-110	SALARY-SCHOOL COMMITTEE	1,235.00	0.00	1,235.00	0.00	
01-310-5103-440	TECH INFRASTRUCTURE - OTHER	90,334.00	0.00	90,334.00	0.00	
01-310-5106-230	SICK DAYS/RETIREMENT OBLIGATIONS	50,000.00	-10,064.49	39,935.51	20.13	
01-310-5204-110	SCHOOL COMMITTEE-ADVERTISING	5,300.00	-3,240.00	2,060.00	61.13	
01-310-5204-111	SCHOOL COMMITTEE-FILMING	52,670.00	0.00	52,670.00	0.00	
01-310-5204-120	CONTRACTED SERVICES-ADMIN	34,000.00	-9,169.58	24,830.42	26.97	

Group as: **-111-****-***

Parameters: Fiscal Year: 2020

Start Date: 7/1/2019

end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
01-310-5204-121	EOY REPORT AUDIT - ADMIN	7,000.00	0.00	7,000.00	0.00
01-310-5204-141	BUSINESS OFFICE-POSTAGE/PRINTING	12,000.00	-833.13	11,166.87	6.94
01-310-5204-143	LEGAL SERVICES/SETTLEMENTS	30,000.00	-15,847.75	14,152.25	52.83
01-310-5204-210	CURR - CONTR SERVICES	13,000.00	-107.66	12,892.34	0.83
01-310-5204-235	PROFESSIONAL DEVELOPMENT	40,544.00	-14,669.83	25,874.17	36.18
01-310-5204-320	CONTRACTED SERVICES-HEALTH	3,500.00	-456.25	3,043.75	13.04
01-310-5204-330	REGULAR STUDENT TRANSPORTATION	715,772.40	-134,624.00	581,148.40	18.81
01-310-5204-332	MCKINNEY-VENTO TRANSPORTATION	0.00	-2,240.00	-2,240.00	0.00
01-310-5204-413	ADMIN UTIL-TEL/WATER/SEWER/ELEC	5,000.00	-656.22	4,343.78	13.12
01-310-5204-422	BUILDING CONTRACTED SERVICES	634,777.89	-216,335.47	418,442.42	34.08
01-310-5204-423	EQUIPMENT MAINTENANCE-ADMIN	750.00	-254.55	495.45	33.94
01-310-5204-440	ADMIN - TECH INFRASTRUTURE	198,406.38	-50,325.25	148,081.13	25.36
01-310-5204-530	ADMIN-EQUIPMENT RENTAL	12,000.00	0.00	12,000.00	0.00
01-310-5405-110	OFFICE SUPPLIES SCHOOL COMMITTEE	500.00	0.00	500.00	0.00
01-310-5405-121	OFFICE SUPPLIES-ADMIN	4,000.00	-750.13	3,249.87	18.75
01-310-5405-141	OFFICE SUPPLIES-BUSINESS OFFICE	4,000.00	-17.34	3,982.66	0.43
01-310-5405-145	DISTRICT WIDE ADMIN TECHNOLOGY	55,261.00	-34,136.96	21,124.04	61.77
01-310-5405-245	SPED INSTR HARDWARE	4,825.00	-2,364.06	2,460.94	49.00
01-310-5405-411	GENERAL SUPPLIES-CUSTODIAL	250.00	0.00	250.00	0.00
Total Group 1: Segment 2: Department		2,671,543.67	-797,891.68	1,873,651.99	29.87
Group 1: Segment 2: Department		Code: 310 - SCHOOL-ADMIN			
		Code: 320 - SCHOOL-SPED			
01-320-5101-220	SPED-SALARY-DIRECTOR	112,000.00	-43,123.09	68,876.91	38.50
01-320-5101-222	SPED - SALARIES - TEAM CHAIR	155,028.50	-24,035.33	130,993.17	15.50
01-320-5101-230	SPED-SALARIES-TEACHERS	1,129,060.96	-189,965.70	939,095.26	16.83
01-320-5101-231	SPED-TEACHERS-SPEECH	379,200.65	-70,006.64	309,194.01	18.46
01-320-5101-232	SPED-SALARIES-TUTORS	1,500.00	-2,040.00	-540.00	136.00
01-320-5101-235	SPED-PROFESSIONAL DEVELOPMENT	53,568.39	-42,934.23	10,634.16	80.15
01-320-5101-280	SPED-SALARIES-PSYCHOLOGIST	470,842.94	-81,203.18	389,639.76	17.25
01-320-5102-220	SPED-CLERICAL SALARIES	46,543.50	-16,265.77	30,277.73	34.95
01-320-5103-233	SPED-SALARIES-TEACHERS AIDES	1,123,416.77	-224,304.25	899,112.52	19.97
01-320-5103-330	SPED - SALARIES - TRANSPORTATION	15,000.00	0.00	15,000.00	0.00
01-320-5204-143	SPED-LEGAL SERVICES	4,000.00	-64.50	3,935.50	1.61
01-320-5204-232	SPED-CONTRACTED SERVICES	100,000.00	-14,526.25	85,473.75	14.53
01-320-5204-235	SPED-PROFESSIONAL DEVELOPMENT	4,300.00	-59.00	4,241.00	1.37
01-320-5204-330	SPED-TRANSPORTATION	531,859.00	-168,476.32	363,382.68	31.68
01-320-5204-335	SPED - TRANSPORTATION - MAINTENANCE	750.00	-960.00	-210.00	128.00
01-320-5204-910	SPED-IN-STATE PROGRAMS	894,925.00	-83,243.73	811,681.27	9.30

Group as: **-111-****_***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-320-5405-245	SPED - INSTR HARDWARE/SOFTWARE	7,370.00	-6,525.85	844.15	88.55	
01-320-5405-330	SPED - TRANSPORTATION - GASOLINE	1,000.00	0.00	1,000.00	0.00	
01-320-5405-335	SPED - TRANSPORTATION - SUPPLIES	250.00	0.00	250.00	0.00	
01-320-5405-415	SPED-OTHER INSTR MATERIALS	10,000.00	0.00	10,000.00	0.00	
01-320-5706-220	SPED-TRAVEL/CONF/MEMBER-ADMIN	2,500.00	-128.98	2,371.02	5.16	
01-320-5706-940	SPED-COLLABORATIVE MEMBERSHIP	4,000.00	0.00	4,000.00	0.00	
Total Group 1: Segment 2: Department		Code: 320 - SCHOOL-SPED	5,047,115.71	-967,862.82	4,079,252.89	19.18
Group 1: Segment 2: Department		Code: 340 - HIGH SCHOOL				
01-340-5101-220	H S SALARIES-ADMIN	217,207.00	-74,472.32	142,734.68	34.29	
01-340-5101-230	H S SALARIES-TEACHERS	1,642,400.60	-275,175.09	1,367,225.51	16.75	
01-340-5101-231	H S SALARIES-TEACHERS XDUTY	24,484.00	0.00	24,484.00	0.00	
01-340-5101-234	H S SALARIES-LIBRARIAN	65,580.42	-11,811.63	53,768.79	18.01	
01-340-5101-235	H S PROFESSIONAL DEVELOPMENT	88,880.64	-45,032.95	43,847.69	50.67	
01-340-5101-270	H S SALARIES-GUIDANCE	252,688.00	-47,513.58	205,174.42	18.80	
01-340-5101-315	HS-TAT PROF SALARIES	17,469.00	0.00	17,469.00	0.00	
01-340-5101-320	H S SALARIES-HEALTH	82,332.16	-11,543.32	70,788.84	14.02	
01-340-5102-220	H S SALARIES-ADMIN CLERICAL	58,950.20	-13,806.80	45,143.40	23.42	
01-340-5102-270	H S SALARIES-GUIDANCE CLERICAL	28,948.30	-6,384.00	22,564.30	22.05	
01-340-5103-232	H S SALARIES-SUBSTITUTE TEACHERS	30,000.00	-3,036.50	26,963.50	10.12	
01-340-5103-320	H S SALARIES-SUBSTITUTE NURSES	1,200.00	-345.00	855.00	28.75	
01-340-5103-355	HS-PROF DEV SUBSTITUTES	5,000.00	-1,200.00	3,800.00	24.00	
01-340-5204-210	H S - CONTRACTED SERVICES	7,530.00	-6,670.00	860.00	88.58	
01-340-5204-231	H S MMSI A/P SERVICES	8,000.00	0.00	8,000.00	0.00	
01-340-5204-242	H S - ELL TESTING/ASSESSMENT	250.00	0.00	250.00	0.00	
01-340-5204-244	H S - INSTRUCTIONAL CONT SERV	7,450.00	-7,450.00	0.00	100.00	
01-340-5204-272	H S TESTING/ASSESSMENT	5,420.00	-1,915.31	3,504.69	35.34	
01-340-5204-352	H S STUDENT ACTIVITIES	5,225.00	-1,555.80	3,669.20	29.78	
01-340-5204-357	HS-PROF DEV PROVIDERS	4,028.00	-1,090.22	2,937.78	27.07	
01-340-5204-413	H S UTIL-TEL/WATER/SEWER/ELEC/TRASH	98,440.00	-27,629.46	70,810.54	28.07	
01-340-5204-422	HS BLDG CONTR SERVICES	65,000.00	-23,522.38	41,477.62	36.19	
01-340-5405-220	H S OFFICE SUPPLIES-ADMIN	1,500.00	-245.57	1,254.43	16.37	
01-340-5405-240	H S - INSTRUCTIONAL SUPPLIES	9,479.00	-6,731.87	2,747.13	71.02	
01-340-5405-241	H S TEXTBOOKS	1,808.14	0.00	1,808.14	0.00	
01-340-5405-242	H S INSTR EQUIP LEASE/PURCHASE	24,000.00	-303.48	23,696.52	1.26	
01-340-5405-243	H S GENERAL SUPPLIES-CLASSROOM	5,387.00	-4,621.56	765.44	85.79	
01-340-5405-244	H S - ELL INSTRUCTIONAL SUPPLIES	1,000.00	0.00	1,000.00	0.00	
01-340-5405-245	H S - INSTR HARDWARE/SOFTWARE	7,451.00	-3,222.00	4,229.00	43.24	

Group as: **-111-****_***

Parameters: Fiscal Year: 2020

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end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-340-5405-270	H S GENERAL SUPPLIES-GUIDANCE	1,069.25	-420.51	648.74	39.33	
01-340-5405-320	H S GENERAL SUPPLIES-HEALTH	3,998.00	-788.16	3,209.84	19.71	
01-340-5405-411	H S GENERAL SUPPLIES-CUSTODIAL	16,000.00	-2,757.88	13,242.12	17.24	
01-340-5405-412	H S HEATING FUEL	43,632.00	0.00	43,632.00	0.00	
01-340-5405-415	HS-LIBRARY/INSTR MATERIALS	500.00	-491.90	8.10	98.38	
01-340-5405-422	H S GENERAL SUPPLIES-BLDG MAINT	5,000.00	-4,721.28	278.72	94.43	
01-340-5706-220	HS TRAVEL/CONF MEMBERSHIPS-ADMIN	500.00	0.00	500.00	0.00	
01-340-5706-352	H S GRADUATION EXERCISE	11,730.00	-1,700.00	10,030.00	14.49	
Total Group 1: Segment 2: Department		Code: 340 - HIGH SCHOOL	2,849,537.71	-586,158.57	2,263,379.14	20.57
Group 1: Segment 2: Department		Code: 350 - SCHOOL-ATHLETICS				
01-350-5101-351	ATHL-SALARIES COACHES	115,166.00	-1,415.90	113,750.10	1.23	
01-350-5204-330	ATHL-TRANSPORTATION	70,160.40	0.00	70,160.40	0.00	
01-350-5204-350	ATHL-EQUIPMENT MAINT	7,129.00	-4,655.50	2,473.50	65.30	
01-350-5204-351	ATHL-SUPPORT SERVICES	52,638.95	-11,856.24	40,782.71	22.52	
01-350-5405-351	ATHL-SUPPLIES ATHLETIC	17,541.00	0.00	17,541.00	0.00	
Total Group 1: Segment 2: Department		Code: 350 - SCHOOL-ATHLETICS	262,635.35	-17,927.64	244,707.71	6.83
Group 1: Segment 2: Department		Code: 360 - MEMORIAL SCHOOL				
01-360-5101-220	MEM-SALARIES ADMIN	0.00	0.00	0.00	0.00	
01-360-5204-413	MEM UTIL-TEL/WATER/SEWER/ELEC/TRASH	0.00	-330.19	-330.19	0.00	
01-360-5405-242	MEM-INSTRUCTIONAL EQUIP	0.00	0.00	0.00	0.00	
Total Group 1: Segment 2: Department		Code: 360 - MEMORIAL SCHOOL	0.00	-330.19	-330.19	n/a
Group 1: Segment 2: Department		Code: 361 - PRIMARY SCHOOL				
01-361-5204-413	PRIM UTIL-TEL/WATER/SEWER/ELEC/TRASH	0.00	-418.64	-418.64	0.00	
01-361-5204-422	PRIM-BLDG CONTR SERVICES	0.00	-158.00	-158.00	0.00	
01-361-5405-242	PRIM-INSTRUCTIONAL EQUIP	0.00	0.00	0.00	0.00	
Total Group 1: Segment 2: Department		Code: 361 - PRIMARY SCHOOL	0.00	-576.64	-576.64	n/a
Group 1: Segment 2: Department		Code: 362 - MIDDLE SCHOOL				
01-362-5101-220	MID-SALARIES ADMIN	190,000.00	-65,969.27	124,030.73	34.72	
01-362-5101-230	MID-SALARIES TEACHERS	2,050,926.25	-373,772.94	1,677,153.31	18.22	
01-362-5101-231	MID-TEACHERS XDUTY	13,135.00	0.00	13,135.00	0.00	
01-362-5101-234	MID- SALARIES LIBRARIAN	0.00	-2,366.50	-2,366.50	0.00	
01-362-5101-235	MID-PROFESSIONAL DEVELOPMENT	91,381.40	-50,684.19	40,697.21	55.46	
01-362-5101-270	MID-SALARIES GUIDANCE	84,708.38	-14,478.11	70,230.27	17.09	
01-362-5101-320	MID-SALARIES HEALTH	82,332.16	-11,543.32	70,788.84	14.02	
01-362-5101-352	MID-SALARIES STUDENT ACTIVITIES	10,255.00	0.00	10,255.00	0.00	
01-362-5102-220	MID-SALARIES ADMIN CLERICAL	59,451.03	-12,402.31	47,048.72	20.86	
01-362-5103-232	MID-SALARIES SUBSTITUTE TEACHERS	40,980.00	-5,402.51	35,577.49	13.18	

Group as: **111-****_***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-362-5103-320	MID SALARIES SUBSTITUTES HEALTH	1,450.00	0.00	1,450.00	0.00	
01-362-5103-355	MID-PROF DEV SUBSTITUTES	2,900.00	-240.00	2,660.00	8.28	
01-362-5204-210	MID - CONTRACTED SERVICES	0.00	-750.00	-750.00	0.00	
01-362-5204-272	MID-TESTING/ASSESSMENTS	6,649.00	-5,485.00	1,164.00	82.49	
01-362-5204-357	MID-PROF DEV PROVIDERS	0.00	-225.68	-225.68	0.00	
01-362-5204-413	MID UTIL-TEL/WATER/SEWER/ELEC/TRASH	73,510.00	-15,791.70	57,718.30	21.48	
01-362-5204-422	MID-BLDG CONTR SERVICES	36,500.00	-13,779.16	22,720.84	37.75	
01-362-5405-220	MID-OFFICE SUPPLIES ADMIN	620.00	-263.03	356.97	42.42	
01-362-5405-225	M S - ADMIN TECHNOLOGY	230.51	0.00	230.51	0.00	
01-362-5405-240	MID - INSTRUCTIONAL SUPPLIES	7,044.68	-4,996.10	2,048.58	70.92	
01-362-5405-241	MID-TEXTBOOKS/INSTRUCTIONAL SUPPLIES	3,579.83	-966.60	2,613.23	27.00	
01-362-5405-242	MID-INSTRUCTIONAL EQUIP	18,000.00	0.00	18,000.00	0.00	
01-362-5405-243	MID-SUPPLIES CLASSROOM	13,175.87	-6,205.96	6,969.91	47.10	
01-362-5405-245	MID - INSTR HARDWARE/SOFTWARE	35,789.49	-9,382.99	26,406.50	26.22	
01-362-5405-320	MID-SUPPLIES HEALTH	750.00	-778.03	-28.03	103.74	
01-362-5405-352	MID-SUPPLIES STUDENT ACTIVITIES	5,000.00	0.00	5,000.00	0.00	
01-362-5405-411	MID-SUPPLIES CUSTODIANS	17,000.00	-937.05	16,062.95	5.51	
01-362-5405-412	MID-HEATING FUEL	50,875.00	0.00	50,875.00	0.00	
01-362-5405-415	MID-LIBRARY-INSTR MATERIAL	2,000.00	-1,648.39	351.61	82.42	
01-362-5405-422	MID-SUPPLIES BLDG MAINT	5,000.00	-1,233.08	3,766.92	24.66	
01-362-5706-220	MID-TRAVEL/CONF-ADMIN	1,450.00	-463.00	987.00	31.93	
01-362-5706-230	MID-TRAVEL/CONF-TEACHERS	5,300.00	-1,535.58	3,764.42	28.97	
Total Group 1: Segment 2: Department		Code: 362 - MIDDLE SCHOOL	2,909,993.60	-601,300.50	2,308,693.10	20.66
Group 1: Segment 2: Department		Code: 365 - ELEMENTARY SCHOOL				
01-365-5101-220	ELE - SALARIES ADMIN	199,720.00	-68,926.18	130,793.82	34.51	
01-365-5101-230	ELE - SALARIES TEACHERS	2,325,984.40	-401,174.38	1,924,810.02	17.25	
01-365-5101-231	ELE - SALARIES XTRA DUTY/TEAM LEADERS/TAT TEAM	17,227.00	0.00	17,227.00	0.00	
01-365-5101-234	ELE - SALARIES TUTORS	0.00	-1,248.60	-1,248.60	0.00	
01-365-5101-235	ELE - PROFESSIONAL DEVELOPMENT	73,418.44	-54,247.48	19,170.96	73.89	
01-365-5101-320	ELE - SALARIES HEALTH	76,711.16	-9,911.46	66,799.70	12.92	
01-365-5102-221	ELE - SALARIES ADMIN CLERICAL	57,596.00	-16,484.11	41,111.89	28.62	
01-365-5103-145	ELE - SALARIES TECHNOLOGY AIDE	24,928.12	-4,759.20	20,168.92	19.09	
01-365-5103-232	ELE - SALARIES SUBSTITUTE TEACHERS	51,500.00	-4,930.97	46,569.03	9.57	
01-365-5103-233	ELE - SALARIES TEACHER AIDES	71,257.72	-18,840.96	52,416.76	26.44	
01-365-5103-235	ELE - PROFESSIONAL DEVELOPMENT SUBS	2,200.00	-80.00	2,120.00	3.64	
01-365-5103-320	ELE - SALARIES HEALTH SUBSTITUTES	1,550.00	-2,730.00	-1,180.00	176.13	
01-365-5204-235	ELE - ADMIN PROFESSIONAL DEVELOPMENT	1,000.00	0.00	1,000.00	0.00	

Group as: **-111-***-***

Parameters: Fiscal Year: 2020

Start Date: 7/1/2019

end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-365-5204-272	ELE - TESTING/ASSESSMENT	5,455.80	-3,545.00	1,910.80	64.98	
01-365-5204-357	ELE - PROF DEV PROVIDERS	5,000.00	-600.00	4,400.00	12.00	
01-365-5204-413	ELE - UTILITIES TEL/WATER/SEWER/ELEC/TRASH	61,439.00	-18,371.02	43,067.98	29.90	
01-365-5204-422	ELE - BLDG CONTRACTED SERVICES	35,000.00	-49,115.68	-14,115.68	140.33	
01-365-5405-220	ELE - OFFICES SUPPLIES - ADMIN	2,421.95	-376.73	2,045.22	15.55	
01-365-5405-225	ELE - ADMIN TECHNOLOGY	1,612.67	-1,612.67	0.00	100.00	
01-365-5405-240	ELE - INSTRUCTIONAL SUPPLIES	2,172.25	-2,113.65	58.60	97.30	
01-365-5405-241	ELE - TEXTBOOKS/INSTRUCTIONAL SUPPLIES	14,024.51	-13,934.34	90.17	99.36	
01-365-5405-242	ELE - INSTRUCTIONAL EQUIP/COPY MACHINES	30,000.00	0.00	30,000.00	0.00	
01-365-5405-243	ELE - GENERAL SUPPLIES CLASSROOM	13,702.13	-9,306.30	4,395.83	67.92	
01-365-5405-245	ELE - INSTR HARDWARE/SOFTWARE	10,196.95	-9,196.95	1,000.00	90.19	
01-365-5405-320	ELE - GENERAL SUPPLIES HEALTH	1,897.00	-166.95	1,730.05	8.80	
01-365-5405-411	ELE - GENERAL SUPPLIES - CUSTODIAL	18,000.00	-634.24	17,365.76	3.52	
01-365-5405-412	ELE - HEATING FUEL	30,500.00	0.00	30,500.00	0.00	
01-365-5405-415	ELE - LIBRARY/INSTR MATERIALS	1,448.86	0.00	1,448.86	0.00	
01-365-5405-422	ELE - GENERAL SUPPLIES - BLDG MAINT	5,000.00	-4,775.72	224.28	95.51	
Total Group 1: Segment 2: Department		Code: 365 - ELEMENTARY SCHOOL	3,140,963.96	-697,082.59	2,443,881.37	22.19
Group 1: Segment 2: Department		Code: 420 - HIGHWAY DEPT				
01-420-5100-000	WAGES - HIGHWAY	485,724.00	-138,992.93	346,731.07	28.62	
01-420-5101-000	SALARY-HIGHWAY SUPERINTENDENT	82,683.00	-25,171.47	57,511.53	30.44	
01-420-5130-000	WAGES - HWY OVERTIME	2,000.00	-1,868.84	131.16	93.44	
01-420-5200-001	TELEPHONES	700.00	-148.11	551.89	21.16	
01-420-5200-002	ELECTRIC	4,800.00	-1,120.21	3,679.79	23.34	
01-420-5200-003	MAINT CONTRACTS/REPAIRS	800.00	0.00	800.00	0.00	
01-420-5200-004	CONSULTANTS/PROF SERVICES	48,608.00	-21,370.06	27,237.94	43.96	
01-420-5200-006	WATER/SEWER	660.00	-118.77	541.23	18.00	
01-420-5200-007	ADVERTISING	500.00	-54.00	446.00	10.80	
01-420-5200-008	POSTAGE COSTS	100.00	0.00	100.00	0.00	
01-420-5400-001	OFFICE SUPPLIES	725.00	-326.45	398.55	45.03	
01-420-5400-003	HEATING FUEL	3,410.00	0.00	3,410.00	0.00	
01-420-5400-004	GASOLINE	96,500.00	-33,361.99	63,138.01	34.57	
01-420-5400-006	PARTS/MATERIALS	63,865.00	-23,758.23	40,106.77	37.20	
01-420-5700-001	MILEAGE/LICENSES	1,940.00	-355.00	1,585.00	18.30	
01-420-5700-002	DUES/MEMBERSHIPS	200.00	-50.00	150.00	25.00	
01-420-5700-003	TRAINING/SEMINARS/MEETINGS	500.00	0.00	500.00	0.00	
01-420-5700-004	CLOTHING ALLOWANCE	4,200.00	-3,685.00	515.00	87.74	
01-420-5700-007	OTHER-GAS TAXES	3,765.00	-986.64	2,778.36	26.21	

Group as: **-111-****-***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Total Group 1: Segment 2: Department	Code: 420 - HIGHWAY DEPT	801,680.00	-251,367.70	550,312.30	31.36
Group 1: Segment 2: Department	Code: 423 - SNOW & ICE				
01-423-5130-000	WAGES/OVERTIME-SNOW & ICE	25,000.00	0.00	25,000.00	0.00
01-423-5200-004	CONSULTANTS/PROF SERVICES	8,000.00	0.00	8,000.00	0.00
01-423-5400-006	PARTS/MATERIALS	88,000.00	-7.74	87,992.26	0.01
Total Group 1: Segment 2: Department	Code: 423 - SNOW & ICE	121,000.00	-7.74	120,992.26	0.01
Group 1: Segment 2: Department	Code: 424 - STREET LIGHTS				
01-424-5200-002	ELECTRIC	50,335.00	-16,260.52	34,074.48	32.30
Total Group 1: Segment 2: Department	Code: 424 - STREET LIGHTS	50,335.00	-16,260.52	34,074.48	32.30
Group 1: Segment 2: Department	Code: 541 - COUNCIL ON AGING				
01-541-5100-000	WAGES - COA	35,477.00	-6,988.41	28,488.59	19.70
01-541-5101-000	SALARY-COA DIRECTOR	41,658.00	-12,572.97	29,085.03	30.18
01-541-5200-001	TELEPHONES	1,500.00	-425.11	1,074.89	28.34
01-541-5200-002	ELECTRIC	6,900.00	-1,359.83	5,540.17	19.71
01-541-5200-003	MAINT CONTRACTS/REPAIRS	6,870.00	-3,574.13	3,295.87	52.03
01-541-5200-004	CONSULTANTS/PROF SERVICES	400.00	0.00	400.00	0.00
01-541-5200-006	WATER/SEWER	1,500.00	-436.01	1,063.99	29.07
01-541-5400-001	OFFICE SUPPLIES	500.00	-392.42	107.58	78.48
01-541-5400-003	HEATING FUEL	8,500.00	0.00	8,500.00	0.00
01-541-5400-007	MAINTENANCE SUPPLIES	4,000.00	-1,275.92	2,724.08	31.90
01-541-5700-001	MILEAGE/LICENSES	300.00	0.00	300.00	0.00
01-541-5700-002	DUES/MEMBERSHIP	425.00	-506.64	-81.64	119.21
01-541-5700-003	TRAINING/SEMINARS/MEETINGS	250.00	-25.00	225.00	10.00
Total Group 1: Segment 2: Department	Code: 541 - COUNCIL ON AGING	108,280.00	-27,556.44	80,723.56	25.45
Group 1: Segment 2: Department	Code: 543 - VETERANS SERVICES				
01-543-5100-000	SALARY - VETERANS SERVICES	6,630.00	-2,210.00	4,420.00	33.33
01-543-5400-001	OFFICE SUPPLIES	300.00	0.00	300.00	0.00
01-543-5700-001	MILEAGE/LICENSES	250.00	0.00	250.00	0.00
01-543-5700-002	DUES/MEMBERSHIPS	100.00	-50.00	50.00	50.00
01-543-5700-003	TRAINING/SEMINARS/MEETINGS	200.00	0.00	200.00	0.00
01-543-5700-007	OTHER-VETERANS BENEFITS	85,000.00	-41,721.66	43,278.34	49.08
01-543-5800-001	EQUIPMENT 500+	500.00	0.00	500.00	0.00
Total Group 1: Segment 2: Department	Code: 543 - VETERANS SERVICES	92,980.00	-43,981.66	48,998.34	47.30
Group 1: Segment 2: Department	Code: 545 - VETERANS GRAVES REG				
01-545-5100-000	SALARY - VETS GRAVES REG	400.00	0.00	400.00	0.00
01-545-5400-006	PARTS/MATERIALS	2,000.00	0.00	2,000.00	0.00
Total Group 1: Segment 2: Department	Code: 545 - VETERANS GRAVES REG	2,400.00	0.00	2,400.00	0.00

Group as: **-111-****-***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Group 1: Segment 2: Department		Code: 610 - PUBLIC LIBRARY			
01-610-5100-000	WAGES - LIBRARY	111,130.00	-33,639.22	77,490.78	30.27
01-610-5101-000	SALARY-LIBRARY DIRECTOR	73,074.00	-21,938.04	51,135.96	30.02
01-610-5200-001	LIBRARY: TELEPHONES	525.00	-171.36	353.64	32.64
01-610-5200-006	LIBRARY: WATER/SEWER	1,000.00	-583.24	416.76	58.32
01-610-5400-001	LIBRARY: OFFICE SUPPLIES	1,800.00	-459.80	1,340.20	25.54
01-610-5400-002	LIBRARY: BOOKS PERIODICALS & VIDEO	21,500.00	-15,116.19	6,383.81	70.31
01-610-5400-007	LIBRARY: MAINTENANCE SUPPLIES	1,100.00	-529.01	570.99	48.09
01-610-5700-002	LIBRARY: DUES & /MEMBERSHIPS	6,500.00	-6,700.00	-200.00	103.08
Total Group 1: Segment 2: Department		216,629.00	-79,136.86	137,492.14	36.53
Group 1: Segment 2: Department		Code: 630 - PARKS & RECREATION			
01-630-5200-002	ELECTRIC	1,250.00	-603.98	646.02	48.32
01-630-5200-004	CONSULTANTS/PROF SERVICES	1,200.00	-496.08	703.92	41.34
01-630-5400-007	MAINTENANCE SUPPLIES	4,000.00	-155.76	3,844.24	3.89
Total Group 1: Segment 2: Department		6,450.00	-1,255.82	5,194.18	19.47
Group 1: Segment 2: Department		Code: 691 - HISTORICAL COMM			
01-691-5200-004	CONSULTANTS/PROF SERVICES	800.00	0.00	800.00	0.00
01-691-5400-001	OFFICE SUPPLIES	150.00	0.00	150.00	0.00
Total Group 1: Segment 2: Department		950.00	0.00	950.00	0.00
Group 1: Segment 2: Department		Code: 692 - MEMORIAL DAY COMM			
01-692-5200-004	CONSULTANTS/PROF SERVICES	2,550.00	0.00	2,550.00	0.00
01-692-5400-006	PARTS/MATERIALS	450.00	0.00	450.00	0.00
Total Group 1: Segment 2: Department		3,000.00	0.00	3,000.00	0.00
Group 1: Segment 2: Department		Code: 710 - MATURING DEBT PRINCIPAL			
01-710-5900-020	WATER POLL ABATE-LOAN 1	9,953.00	-9,953.00	0.00	100.00
01-710-5900-021	POLICE LAND PURCHASE-PRINCIPAL	19,437.00	0.00	19,437.00	0.00
01-710-5900-022	RTE 9 WATER PROJECT-PRINCIPAL	95,000.00	0.00	95,000.00	0.00
01-710-5900-023	POLICE STATION-PRINCIPAL	165,212.00	0.00	165,212.00	0.00
01-710-5900-024	RTE 9 PUMP STATION-PRINCIPAL	9,719.00	0.00	9,719.00	0.00
01-710-5900-025	HILLCREST CC PURCHASE-PRINCIPAL	150,634.00	0.00	150,634.00	0.00
01-710-5900-027	WATER POLL ABATE-LOAN 2	3,380.00	-3,380.00	0.00	100.00
01-710-5900-029	06 ROOF REPLACEMENTS-PRINCIPAL	35,000.00	-35,000.00	0.00	100.00
01-710-5900-031	WATER POLL ABATE-LOAN 3	6,611.00	-6,611.00	0.00	100.00
01-710-5900-032	USDA SCHOOL ROOF & BOILER-PRINCIPAL	10,358.00	0.00	10,358.00	0.00
01-710-5900-034	ENERGY INFRASTRUCTURE-PRINCIPAL	79,493.00	-79,492.85	0.15	100.00
01-710-5900-035	FIRE AND EMS HEADQUARTERS - PRINCIPAL	285,000.00	0.00	285,000.00	0.00
01-710-5900-037	TH ADA RENOVATIONS - PRINCIPAL	25,000.00	0.00	25,000.00	0.00

Group as: **-111-***-***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-710-5900-038	TH 3RD FLR RENOVATIONS - PRINCIPAL	10,000.00	0.00	10,000.00	0.00	
01-710-5900-039	LIBRARY RENO PROJECT - PRINCIPAL	65,000.00	0.00	65,000.00	0.00	
01-710-5900-040	HILLCREST LOT 1A PURCHASE - PRINCIPAL	15,000.00	0.00	15,000.00	0.00	
01-710-5900-041	HWY VEHICLES & EQUIP - PRINCIPAL	155,000.00	0.00	155,000.00	0.00	
Total Group 1: Segment 2: Department		Code: 710 - MATURING DEBT PRINCIPAL	1,139,797.00	-134,436.85	1,005,360.15	11.79
Group 1: Segment 2: Department		Code: 751 - MATURING DEBT INTEREST				
01-751-5900-021	POLICE-LAND PURCHASE-INTEREST	867.00	0.00	867.00	0.00	
01-751-5900-022	RTE 9 WEST WATER PROJECT-INT	4,275.00	0.00	4,275.00	0.00	
01-751-5900-023	POLICE STATION-INTEREST	21,521.00	0.00	21,521.00	0.00	
01-751-5900-024	RTE 9 PUMP STATION-INTEREST	1,266.00	0.00	1,266.00	0.00	
01-751-5900-025	HILLCREST CC PURCHASE-INTEREST	19,622.00	0.00	19,622.00	0.00	
01-751-5900-029	06 ROOF REPLACEMENTS-INTEREST	2,205.00	-1,470.00	735.00	66.67	
01-751-5900-032	USDA SCHOOL ROOF & BOILER-INTEREST	11,859.00	0.00	11,859.00	0.00	
01-751-5900-034	ENERGY INFRASTRUCTURE-INTEREST	55,362.00	-55,361.52	0.48	100.00	
01-751-5900-035	FIRE AND EMS HEADQUARTERS - INTEREST	170,125.00	-85,062.50	85,062.50	50.00	
01-751-5900-037	TH ADA RENOVATIONS - INTEREST	7,500.00	-3,750.00	3,750.00	50.00	
01-751-5900-038	TH 3RD FLR RENOVATION - INTEREST	3,000.00	-1,500.00	1,500.00	50.00	
01-751-5900-039	LIBRARY RENO PROJECT - INTEREST	62,756.00	-30,202.07	32,553.93	48.13	
01-751-5900-040	HILLCREST LOT 1A PURCHASE - INTEREST	4,579.00	-2,203.47	2,375.53	48.12	
01-751-5900-041	HWY VEHICLES & EQUIP - INTEREST	41,207.00	-19,831.25	21,375.75	48.13	
Total Group 1: Segment 2: Department		Code: 751 - MATURING DEBT INTEREST	406,144.00	-199,380.81	206,763.19	49.09
Group 1: Segment 2: Department		Code: 752 - TEMPORARY LOAN INTEREST				
01-752-5900-000	TEMPORARY LOAN INTEREST	33,255.00	0.00	33,255.00	0.00	
Total Group 1: Segment 2: Department		Code: 752 - TEMPORARY LOAN INTEREST	33,255.00	0.00	33,255.00	0.00
Group 1: Segment 2: Department		Code: 911 - WORC REG RETIREMENT				
01-911-5110-000	WORCESTER REGIONAL RETIREMENT	1,314,800.00	-1,314,800.00	0.00	100.00	
Total Group 1: Segment 2: Department		Code: 911 - WORC REG RETIREMENT	1,314,800.00	-1,314,800.00	0.00	100.00
Group 1: Segment 2: Department		Code: 912 - WORKER COMPENSATION				
01-912-5700-009	WORKERS COMPENSATION	227,535.00	-173,650.00	53,885.00	76.32	
Total Group 1: Segment 2: Department		Code: 912 - WORKER COMPENSATION	227,535.00	-173,650.00	53,885.00	76.32
Group 1: Segment 2: Department		Code: 913 - UNEMPLOYMENT COMP				
01-913-5110-000	UNEMPLOYMENT COMPENSATION	139,000.00	-11,784.00	127,216.00	8.48	
01-913-5200-004	CONSULTANTS/PROF SERVICES	2,500.00	-650.00	1,850.00	26.00	
01-913-5700-007	INTEREST	150.00	-0.23	149.77	0.15	
Total Group 1: Segment 2: Department		Code: 913 - UNEMPLOYMENT COMP	141,650.00	-12,434.23	129,215.77	8.78
Group 1: Segment 2: Department		Code: 914 - EMPLOYEE BENEFITS				
01-914-5110-001	EMPLOYEE LIFE INSURANCE	17,000.00	-4,860.00	12,140.00	28.59	

Group as: **-111-***-***

Parameters: Fiscal Year: 2020 Start Date: 7/1/2019 end: 10/31/2019

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.	
01-914-5110-002	EMPLOYEE HEALTH INSURANCE	2,502,350.00	-815,573.21	1,686,776.79	32.59	
01-914-5110-003	EMPLOYEE MEDICARE	225,000.00	-75,855.16	149,144.84	33.71	
01-914-5110-004	RETIREE LIFE INSURANCE	4,105.00	-1,338.75	2,766.25	32.61	
01-914-5110-005	RETIREE HEALTH INSURANCE	516,829.00	-205,096.34	311,732.66	39.68	
01-914-5110-006	HEALTH REIMBURSEMENT ARRANGEMENT	23,000.00	-2,923.61	20,076.39	12.71	
Total Group 1: Segment 2: Department		Code: 914 - EMPLOYEE BENEFITS	3,288,284.00	-1,105,647.07	2,182,636.93	33.62
Group 1: Segment 2: Department		Code: 915 - STATE ASSESSMENTS				
01-915-5600-001	STA ASSESS-REG TRANS AUTHORITY	0.00	-29,196.00	-29,196.00	0.00	
01-915-5600-003	STA ASSESS-AIR POLLUTION CONTROL	0.00	-726.00	-726.00	0.00	
01-915-5600-005	STA ASSESS-MV MARKERS	0.00	-3,456.00	-3,456.00	0.00	
01-915-5600-007	STA ASSESS-CHARTER SCHOOL	0.00	-42,714.00	-42,714.00	0.00	
01-915-5600-008	STA ASSESS-SCHOOL CHOICE	0.00	-63,488.00	-63,488.00	0.00	
Total Group 1: Segment 2: Department		Code: 915 - STATE ASSESSMENTS	0.00	-139,580.00	-139,580.00	n/a
Group 1: Segment 2: Department		Code: 945 - LIABILITY INS				
01-945-5700-009	LIABILITY INSURANCE	110,645.00	-110,645.00	0.00	100.00	
Total Group 1: Segment 2: Department		Code: 945 - LIABILITY INS	110,645.00	-110,645.00	0.00	100.00
Group 1: Segment 2: Department		Code: 995 - unnamed				
01-995-5965-000	EXP - TRANSFER TO OPEB TRUST	0.00	-35,000.00	-35,000.00	0.00	
Total Group 1: Segment 2: Department		Code: 995 - unnamed	0.00	-35,000.00	-35,000.00	n/a
Group 1: Segment 2: Department		Code: 997 - unnamed				
01-997-5967-000	EXP - TRANSFER TO STABILIZATION FUND	0.00	-91,387.00	-91,387.00	0.00	
Total Group 1: Segment 2: Department		Code: 997 - unnamed	0.00	-91,387.00	-91,387.00	n/a
464 Account(s) totaling:		30,891,824.91	-8,786,844.08	22,104,980.83	28.44	



Leicester Police Department

90 South Main Street
Leicester, MA 01524

www.leicesterpd.org



Chief

Kenneth M. Antanavica

antanavica@leicesterpd.org

Emergency: 911

Non-Emergency: 508-892-7009

Non-Emergency: 508-892-7010

Fax: 508-892-7012

Date: December 3, 2019

To: Mr. David Genereux, Town Administrator

Select Board, Town of Leicester

From: Kenneth Antanavica, Chief of Police

Re: Recommendation for Conditional Offer of Employment – Highway Department Truck Driver/Laborer

On December 2, 2019 the LPD assisted with employment related interviews for the Highway Department Truck Driver/Laborer position. The interview panel was comprised of three (3) members; William Goodard (CPA and experienced in construction), Brian Knott (Town of Leicester Highway Department Foreman) and John Shocik (Town of Leicester Select Board member experienced in construction).

Each interviewer was provided a standardized set of questions along with a Grade Rubric Scoring Guide (attached).

There were five (5) candidates scheduled.

I read a statement of process (attached) to the interviewers and interviewees before proceeding with any interviews. Each candidate had the potential to score 150 points total during the interview. The numerical results of the interviews are as follows in descending order:

Mr. Dube scored 45, 40 and 38.5 for a total of 123.5

Mr. [REDACTED] scored 41, 39 and 37 for a total of 117

Mr. [REDACTED] scored 34, 37 and 36.5 for a total of 107.5

Mr. [REDACTED] scored 28, 38 and 35 for a total of 101

Mr. [REDACTED] scored 21, 27 and 25 for a total of 73

After the panelist rated each applicant, they totaled the numerical scores followed by a discussion regarding the applicants. The panel agreed that the applicants scores and rankings were appropriate.

Respectfully Submitted by:

Chief Kenneth M. Antanavica

10/2 @ 2pm

NOV 12 REC'D

Called 12/14/19 1:30 PM
will call back with start date

Town of Leicester Application for Employment

Instructions: Print clearly in black or blue ink. Complete all sections. Sign and date the form.

APPLICANT INFORMATION

Name: Anthony Dube

Street Address: 217 main st

City, State, Zip Code Cherry valley, ma, 01611

Mailing Address (if different): _____

Home Phone: [REDACTED] Other: _____

Email Address: [REDACTED]

How were you referred to the Town of Leicester? _____

EMPLOYMENT POSITIONS

Position(s) for which you are applying: Truck driver/laborer

Are you applying for: ☒ Regular full-time work ☐ Regular part-time work
☐ Temporary work ☐ Shift work

If hired, on what date would you be available for work? December 02, 2019

Are you on a lay-off and subject to recall? ☐ Yes ☒ No

Can you travel, if the job requires it? ☒ Yes ☐ No

PERSONAL INFORMATION

Have you ever applied to/worked for the Town of Leicester? ☐ Yes ☒ No
If yes, please explain (include date[s]): _____
I have not applied _____

Are you over the age of 18? (If under 18, hire is subject to verification of minimum legal age.)
☒ Yes ☐ No

If hired, would you be able to present evidence that you can legally work in the United States?

☒ Yes ☐ No

Are you able to perform the essential functions of the job for which you are applying, either with/without reasonable accommodation? (See job description.) ☒ Yes ☐ No

Provide any additional job-related information you would like to have considered.

EDUCATION

Name and Address of School(s) – Did you Graduate? – Diploma/Degree

Claremont academy	Yes	Diploma
-------------------	-----	---------

Skills and Qualifications: Licenses, Training, Apprenticeships, Awards
Class B license for 3 years. Mechanical experience for 5years.

Job related training in the United States Military

EMPLOYMENT HISTORY

Present or Last Position

Employer: Fox bus lines

Address: 3 silver fox drive

Supervisor: Brian hastings

Phone: _____ Email: _____

Position Title: Diesel mechanic Dates Employed: 8/14/14

Responsibilities: Performed preventive maintenance. Breakdowns. Engine work. Body work.

Reason for Leaving: _____

looking For something that will help my future.

Previous Position(s):

Employer: _____

Address: _____

Supervisor: _____

Phone: _____ Email: _____

Position Title: _____ Dates Employed: _____

Responsibilities: _____

Reason for Leaving: _____

Employer: _____

Address: _____

Supervisor: _____

Phone: _____ Email: _____

Position Title: _____ Dates Employed: _____

Responsibilities: _____

Reason for Leaving: _____

Include resume for additional work history.

May we contact your present employer?

☐ Yes

☒ No

REFERENCES

Please provide the names, addresses, telephone numbers, email addresses (if available) of three references who are neither related to you nor previous employers.

1. _____

2. _____

3. _____

The Town of Leicester does not discriminate in hiring or employment on the basis of race, color, religious creed, national origin, sex, ancestry, sexual orientation, or on the basis of age or disability, as defined by law. No question on this application is intended to secure information to be used for such discrimination. This application will be given every consideration, but its receipt does not imply that the applicant will be employed.

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liabilities.


Applicant's Statement *(Please read carefully before signing.)*

I certify that answers given herein are true and complete to the best of my knowledge and I understand that any false or misleading answers or any omission or concealment of facts will disqualify me from consideration for employment or may result in my immediate discharge.

I hereby understand and acknowledge that unless otherwise defined by applicable law or collective bargaining agreement, any employee relationship with the Town of Leicester is of an "at will" nature and that no employment contract rights have been created. I understand and agree that this means the employee may resign at any time, for any reason, with or without advance notice and the employer may discharge the employee at any time, with or without cause and with or without advance notice. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the Town of Leicester.

My purpose in filling out this application is to obtain the job for which I am applying, and I am available and willing to accept the position if it is offered to me.

I understand also, that I am required to abide by all rules and regulations of the employer, which may be changed without notice at the discretion of the Town.



Key: 05018182-45641(600500221)43073

11/11/2019

Signature of Applicant

Date

For Personnel Department Use Only

Arrange Interview: ☐ Yes ☐ No

Remarks: _____

Employed: ☐ Yes ☐ No Date of Employment: _____

Job Title: _____ Department: _____

Hourly Rate/Salary: _____

EMPLOYMENT AGREEMENT BETWEEN
TOWN OF LEICESTER
AND
DAVID MCRAE
INSPECTOR OF BUILDINGS/ZONING ENFORCEMENT OFFICER

(2019)

AGREEMENT made this 16th day of December, 2019 between the Town of Leicester, a duly authorized municipal corporation in Massachusetts, acting by and through its SELECT BOARD (hereinafter the "Board" or "Town") in accordance with Section 4 of Chapter 3 of the Town's General Bylaws, and David McRae (hereinafter the "Inspector of Buildings/Zoning Enforcement Officer)."

WITNESSETH:

WHEREAS, the Town desires to employ the services of said David McRae as Inspector of Buildings/Zoning Enforcement Officer of the Town of Leicester;

WHEREAS, the Board, in accordance with Section 4 of Chapter 3 of the Town's General By-laws, may contract with the Inspector of Buildings/Zoning Enforcement Officer for such services;

WHEREAS, it is the desire of the Board to contract for the salary and benefits of said Inspector of Buildings/Zoning Enforcement Officer;

WHEREAS, it is the desire of the Board to retain the services of the Inspector of Buildings/Zoning Enforcement Officer;

WHEREAS, the Board has determined that the office of the Inspector of Buildings/Zoning Enforcement Officer shall be open for service to the public for at least 38 hours per week; and

WHEREAS, the Inspector of Buildings/Zoning Enforcement Officer, agrees to accept employment as Inspector of Buildings/Zoning Enforcement Officer of the Town.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. DUTIES: The Inspector of Buildings/Zoning Enforcement Officer shall be responsible to and work under the direction of the Select Board, through the Town Administrator and DIS Director, under applicable Massachusetts General Laws, and the Town's By-laws and

rules and regulations. The Inspector of Buildings/Zoning Enforcement Officer's duties shall include but not be limited to those duties and responsibilities described in the attached position description. Position also serves as the Town's ADA Coordinator.

2. TERM: The term of this Agreement shall begin December 16, 2019 and shall terminate on June 30, 2021.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Town to terminate the services of the Inspector of Buildings/Zoning Enforcement Officer at any time, subject only to the provisions set forth in Section 9 of this Agreement.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Inspector of Buildings/Zoning Enforcement Officer to resign at any time from his position with the Town, subject only to the provisions set forth in Section 9 of this Agreement.

3. SALARY: The Town shall pay the Inspector of Buildings/Zoning Enforcement Officer a bi-weekly amount of \$1,933.44. The salary will be payable in installments at the same time as other employees of the Town are paid.

4. PROBATIONARY PERIOD/PERFORMANCE EVALUATION:

The Inspector of Buildings/Zoning Enforcement Officer will be a PROBATIONARY employee from the start date of this contract through June 16, 2020. The Town may terminate the Inspector of Buildings/Zoning Enforcement Officer without cause during this period, without benefits listed under Section 9 of this agreement being paid.

The Town Administrator shall conduct a performance review during each year of the contract period, which shall be based upon the accomplishment of duties and responsibilities defined in the position description, and the goals and objectives established by the Board and/or Town Administrator.

5. BENEFITS: Except as hereinafter provided or modified, all provisions of the Town's personnel policies and procedures and all general benefits provided to Town of Leicester employees under the General By-laws, under the Town Meeting action, or by state law, as they now exist or may hereafter be amended changed, shall apply to the Inspector of

Buildings/Zoning Enforcement Officer. All requests for vacation leave, sick leave, and personal leave shall be made to the Town Administrator for consideration on forms provided for said purposes

Vacation Leave: The Inspector of Buildings/Zoning Enforcement Officer shall be eligible to accrue vacation leave at a rate of two (2) weeks annually. For this section a normal work week shall be defined as Monday through Thursday.

6. WORK SCHEDULE/JOB PERFORMANCE: The Inspector of Buildings/Zoning Enforcement Officer shall observe the following conditions regarding his work schedule:

(a) He shall work at 38 scheduled hours per week during regular Town Hall business hours and shall be present in the office, unless on assignment, said hours to remain constant during the contract period. Failure of the Inspector of Buildings/Zoning Enforcement Officer to work these scheduled hours for the Town shall result in disciplinary action up to and including termination;

(b) Inspections or required visits to agencies shall be scheduled and performed when scheduled and as needed;

(c) On work days when there are no scheduled inspections or agency visits, the Building Inspector/Zoning Enforcement Officer shall be present during scheduled office hours;

(d) In the event that the Building Inspector/Zoning Enforcement Officer is not available to maintain office hours on any given work day, the Building Inspector/Zoning Enforcement Officer shall notify the Town Administrator and DIS Director and provide the reason why he is not available to the Town Administrator and DIS Director.

(e) The Inspector of Building/Zoning Enforcement Officer will devote his best efforts to his duties and shall perform his duties in a competent and professional manner.

7. PROFESSIONAL DEVELOPMENT: The Inspector of Buildings/Zoning Enforcement Officer shall be given opportunities to develop his skills and abilities. Accordingly, the Inspector of Buildings/Zoning Enforcement Officer shall be allowed to attend courses, seminars and meetings that are approved in advance by the Town Administrator without loss of

vacation or other leave. The Town may, in its discretion, pay for the cost of such programs. If the Town requires the Inspector of Buildings/Zoning Enforcement Officer to attend any course, seminar or meeting, the Town shall pay for the cost of such programs and for travel and subsistence expenses, incurred by the Inspector of Buildings/Zoning Enforcement Officer in attending such programs.

8. GENERAL EXPENSES:

(a) Reimbursement of Expenses. The Inspector of Buildings/Zoning Enforcement Officer shall be reimbursed for any reasonable and necessary expenses incurred in the performance of his official duties.

(b) Use of Personal Vehicle. The Town shall pay the Inspector of Buildings/Zoning Enforcement Officer for his use of his personal vehicle and vehicle allowance of \$1,500 per fiscal year (Prorated during FY 2020) through the end of the contract period. In the event that the Town provides a town vehicle for inspections, said stipend will be discontinued on the date that the vehicle is provided.

(c) Cell Phone. The Town shall provide the Inspector of Buildings/Zoning Enforcement Officer a cellular phone for Town Business use. The cell phone shall be the property of the Town and shall be returned to the Town upon termination of employment.

9. TERMINATION: This Agreement may be terminated by either party as provided below:

(a) Mutual Agreement. By mutual written agreement, signed by the Select Board and the Inspector of Buildings/Zoning Enforcement Officer, upon such terms and conditions as may be acceptable to both parties at the time of termination; or

(b) By majority vote of the Select Board.

(i) The Town may terminate this Agreement and remove the Inspector of Buildings/Zoning Enforcement Officer for just cause by vote of a majority of the members of the Board after written notice and hearing. Such hearing shall be closed, unless either the Board or the Inspector of Buildings/Zoning Enforcement Officer requests that such hearing be open

to the public. In the event of such removal for just cause, the Town shall have no obligation to pay any severance sum.

(ii) In the event the Town wishes to terminate this Agreement without cause, the Town shall give the Inspector of Buildings/Zoning Enforcement Officer not less than one (1) month prior written notice of termination of the Agreement and shall provide severance pay equal to three (3) months' salary to the Inspector of Building/Zoning Enforcement Officer. Said sum to be paid as a lump sum at the time of termination.

(c) By the Inspector of Buildings/Zoning Enforcement Officer upon forty-five (45) days' written notice to the Board. Until the effective date of termination under such circumstances, the Inspector of Buildings/Zoning Enforcement Officer shall continue to perform his duties and shall, if requested, cooperate with the Board in a search for a successor.

10. NOTICES: Notices pursuant to this Agreement shall be given by first-class mail, postage, addressed as follows:

TOWN:

Town Administrator
Town of Leicester
Town Hall
3 Washburn Square
Leicester, MA 01524

BUILDING INSPECTOR/ZONING
ENFORCEMENT OFFICER

David McRae
430 Barr Road
New Braintree, MA 01531

Unless either party hereafter informs the other party in writing of a change of address.

Alternatively, notices required pursuant to this Agreement may be personally served. Notice shall be deemed as given as of the date of personal service or as the postage mark of such written notice as sent by first-class mail.

11. GENERAL PROVISIONS:

(a) Completeness of Agreement. This AGREEMENT contains all the terms and conditions agreed upon by the parties. No other agreement, oral or otherwise, will be deemed to exist or to bind either of the parties to the AGREEMENT. No representative of any party to the

AGREEMENT had or has any authority to make any representation or promise not contained in the AGREEMENT, and each of the parties to the AGREEMENT acknowledges that such party has not executed the AGREEMENT in reliance upon any such representation or promise. This AGREEMENT cannot be modified except by written instrument signed by both parties.

(b) Severability. If any portion or provision of this AGREEMENT is held unconstitutional, invalid, or unenforceable, the remainder of the AGREEMENT will be deemed severable, will not be affected and will remain in full force and effect.

(c) Interpretation of Agreement. The AGREEMENT will be interpreted and construed for all purposes under the laws of the Commonwealth of Massachusetts.

(d) Employee Status. For purposes of the Fair Labor Standards Act, the Inspector of Buildings/Zoning Enforcement Officer shall be deemed an exempt employee.

IN WITNESS WHEREOF, the Town of Leicester, Massachusetts, has caused this Agreement to be signed and executed in its behalf by the Chair of the Select Board and duly attested by its Town Clerk, and the Inspector of Buildings/Zoning Enforcement Officer has signed and executed this Agreement, both in duplicate.

TOWN OF LEICESTER
Acting by and through
Its Select Board

INSPECTOR OF BUILDINGS/
ZONING ENFORCEMENT OFFICER

Chair

David McRae

DATE: _____

DATE: _____

Attest to Signature:

Town Clerk

DATE: _____



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Professional Licensure
Office of Public Safety and Inspections
Board of Building Regulations and Standards
1000 Washington Street, Suite 710 • Boston • Massachusetts • 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

DIANE M. SYMONDS
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

December 9, 2019

Mr. David McRae
Building Department
3 Washburn Square
Leicester, MA 01524

RE: Building Code Enforcement Official Certification

Dear Mr. McRae,

This letter is to acknowledge receipt of your *New Employee Report Form* that was forwarded in announcement of your appointment to the position of **Building Commissioner / Inspector of Buildings** for the Town of Leicester.

The current three-year period will end December 31, 2020. Please keep in mind all those who are certified as a building code enforcement official shall maintain said certification by attaining at least forty-five (45) hours of continuing education credit for each three (3) year period following initial certification.

If you have any questions regarding this matter, please contact me @ 617-826-5224 or kimberly.spencer@mass.gov.

Very truly yours;

BUILDING OFFICIAL CERTIFICATION COMMITTEE

Kimberly Spencer

Kimberly Spencer
Program Coordinator

cc: ✓ Sandra Wilson, Chair
Harold Leaming, State Building Inspector

RECEIVED DEC 12 2019



LEICESTER HOUSING AUTHORITY

1075 MAIN STREET
LEICESTER, MASSACHUSETTS 01524



"EQUAL HOUSING OPPORTUNITY"
"AFFIRMATIVE ACTION EMPLOYER"

NANCY HAGGLUND

Executive Director
and Secretary

Telephone
508-892-4620
508-892-9849
Fax 508-892-0270

David Genereux

Town Administrator

Leicester, MA. 01524

I am requesting to be on the agenda for the Monday December 16, 2019 Select Board meeting.

I have a member of the Leicester Housing Board who is moving out of town and will no longer be able to serve on our board.

I am respectfully requesting the Board of Selectmen appoint Robin Wood as interim member until the Spring election.

Sincerely,

Nancy Hagglund

Executive Director

**SELECT BOARD MEETING MINUTES
NOVEMBER 18, 2019 at 6:30pm
TOWN HALL, SELECT BOARD CONFERENCE ROOM**

CALL TO ORDER/OPENING

Chairwoman Wilson called the meeting to order at 6:30pm. Chair Sandra Wilson, Vice-Chair Harry Brooks, 2nd Vice-Chair Rick Antanavica, Selectwoman Dianna Provencher, Selectman John Shocik, Student Liaisons Katheryn Stapel and Jacob Stolberg, Town Administrator David Genereux and Assistant to the Town Administrator Kristen Forsberg were in attendance.

1. SCHEDULED ITEMS

a. 6:30pm – Tax Classification Hearing

Ms. Wilson read the public hearing notice. A motion was made by Ms. Provencher and seconded by Mr. Shocik to open the tax classification hearing. The motion carried 5:0:0. Assessor John Prescott noted historically the Town has adopted a single tax rate as 88% of the Town is classified as residential and the Board of Assessors recommends continuing to use a single tax rate for all classes of property. Mr. Prescott noted that the proposed tax rate of \$14.91 for FY20 is down 16 cents due to property values increasing. The average single-family tax bill under the proposed scenario would increase from \$3,689 in FY19 to \$3,871 in FY20 for homes valued at the average assessment of \$259,600. A motion was made by Ms. Provencher and seconded by Mr. Shocik to close the public hearing. The motion carried 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to adopt a single tax rate at a proposed rate of \$14.91 for FY20. The motion carried 5:0:0.

b. 6:45pm – BAN Vote – Temporary Borrowing – Fire Station Settlement

A motion was made by Mr. Antanavica and seconded by Ms. Provencher to approve the sale of a \$700,000 1.72 percent General Obligation Bond Anticipation Note (the "Note") of the Town dated November 26, 2019, and payable August 26, 2020, to TD Bank NA at par and accrued interest and upon such additional terms as stated in the Municipal Note Sale Information, and to authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Note and to comply with relevant securities laws and that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes. The motion carried 5:0:0.

2. PUBLIC COMMENT PERIOD

No members of the public provided comment

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

The Student Liaisons provided updates from the Leicester Public Schools.

b. Select Board Reports

The Select Board discussed a variety of topics including the Eagle Scout Court of Honor ceremony for Timothy Cehon and his floating dock project for Camp Marshall, the CMRPC meeting regarding solar projects, public records requests, the Veterans breakfast and thanks to all volunteers, checking batteries in fire alarms and CO monitors, Hearts for Heat applications which are available online, at the Town Clerks office, Library, Senior Center and Deja Nu, solar panels starting house fires on the news, setting holiday hours for the Town Hall, any

one doing work on Town owned property being required to have liability insurance, graffiti on the new park benches and shed at Rochdale Park, the upcoming Leicester Tree Lighting ceremony and pasta dinner the evening before, the Arts Council craft fair at LHS, getting a plaque for LHS Football team and Happy Thanksgiving.

c. Town Administrator Report

The Town Administrator presented highlights from his written report.

d. Proclamation – Shop Leicester First

A motion was made by Mr. Brooks and seconded by Ms. Provencher proclaim the month of December as Shop Leicester First month. The motion carried 5:0:0.

4. RESIGNATIONS & APPOINTMENTS

a. Appointments – Per Diem/On Call EMT Basics – Drew Dalton, Karl Doane, Paul Pepin

A motion was made by Mr. Brooks and seconded by Ms. Provencher to appoint Drew Dalton, Karl Doane and Paul Pepin and per-diem/on-call EMT Basics. The motion carried 5:0:0.

b. Appointment – Economic Development Coordinator

A motion was made by Mr. Brooks and seconded by Ms. Provencher to appoint Bryan Milward to the position of Economic Development Coordinator. The motion carried 5:0:0.

5. OTHER BUSINESS

a. Senior Center Donations

A motion was made by Ms. Provencher and seconded by Mr. Brooks to accept \$450 in donations to the Senior Center for the Veterans Breakfast. The motion carried 5:0:0.

b. 1 Paxton Street Donation

A motion was made by Mr. Brooks and seconded by Ms. Provencher to approve a \$500 donation from the Historical Society to the 1 Paxton Street/Swan Tavern donation account. The motion carried 5:0:0.

c. Summer Concert Series Portable Toilet Request

A motion as made by Mr. Brooks and seconded by Ms. Provencher to approve the request to place portable toilets at the Town Hall for the summer concert series. The motion carried 5:0:0.

d. Police Chief and Police Lieutenant Assessment Center Results and Discussion

A motion was made by Ms. Provencher and seconded by Mr. Brooks to accept the Police Chief and Police Lieutenant department promotional lists. The motion carried 4:0:1 (Mr. Antanavica abstained).

e. Hillcrest Country Club Lease – One Year Extension

A motion was made by Ms. Provencher and seconded by Mr. Antanavica to approve a one-year lease extension with Hilltop Management Group for Hillcrest Country Club at a cost of \$2,000 per month. Under discussion, Mr. Brooks stated he is opposed to the extension as he feels a longer contract should have been negotiated and signed with Hilltop Management Group as few renovations will take place and the building will be deteriorating another year. The motion carried 4:1:0 (Mr. Brooks opposed).

f. FY20 License Renewals

Class II	Buckley Auto Body	22 Mill Street, Rochdale
MV Repair	Buckley Auto Body	"
AB Repair	Buckley Auto Body	"

Class II	A-C Used Cars & Trucks	721 Pleasant St, Rochdale
Class III	Warren's Auto Wrecking Inc.	20 Pryor Road, Leicester
Class II	Entwistle's Garage	800 Main Street, Leicester
MV Repair	Wal-Mart Superstore #3409	20 Soojian Drive, Leicester
MV Repair	Worcester County Welding Corp.	101 Huntoon Mem. Hwy, Rochdale
MV Repair	Davis Auto Repair, Inc.	1655 Main Street, Leicester
Class II	Classic Auto Inc.	1323 Main Street, Leicester
MV Repair	Classic Auto Inc.	"
Used Car Rental	Classic Auto Inc.	"
AB Repair	Classic Auto Inc.	"
CV	Hot Dog Annie's	244 Paxton Street, Leicester 01524
CV	Buddy's Spa	1080 Stafford St., Leicester
CV	Chartwell's at Becker College	964 Main Street, Leicester
CV	Leicester Golf Mgmt, LLC	1430 Main Street, Leicester
General Ent.	Leicester Golf Mgmt, LLC	"
Sunday Ent.	Leicester Golf Mgmt, LLC	"
Junk Dealer	Blue Collar Vintage	468 Auburn Street, Auburn
CV	Barbers Crossing	861 Main Street, Leicester
General Ent.	Barbers Crossing	"
Liquor	Leicester Golf Mgmt, LLC	1430 Main Street, Leicester
Package Store	Harshtej, Inc. d/b/a Leroux Liquors	1044 Main Street, Leicester
Package Store	Brookside Liquors SHE Crystal Inc.	875 Pleasant Street, Rochdale
Liquor	Barber's Crossing	861 Main Street, Leicester

A motion was made by Mr. Brooks and seconded by Ms. Provencher to approve the vehicle licenses as listed on the agenda contingent upon passing fire inspection. The motion carried 5:0:0.

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the Common Victualler licenses as listed on the agenda. The motion carried 5:0:0.

A motion was made by Mr. Antanavica and seconded by Mr. Shocik to approve a general entertainment and Sunday entertainment license for Leicester Country Club. The motion carried 5:0:0.

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the junk dealer license for Blue Collar Vintage. The motion carried 5:0:0.

A motion was made by Mr. Brooks and seconded by Mr. Shocik to approve a general entertainment license for Barbers Crossing. The motion carried 5:0:0.

A motion was made by Ms. Provencher and seconded by Mr. Brooks to approve the liquor licenses as listed on the agenda. The motion carried 5:0:0.

6. MINUTES

a. November 4, 2019

A motion was made by Mr. Brooks and seconded by Ms. Provencher to approve the minutes of November 4, 2019. The motion carried 5:0:0.

7. EXECUTIVE SESSION, MGL CHAPTER 30A, SECTION 21A

a. Exception 7 – To comply with, or act under the authority of, any general or special law (Executive Session Minutes)

This item was passed over

A motion to adjourn was made by Mr. Brooks and seconded by Ms. Provencher at 8:13pm. The motion carried 5:0:0.