



**PUBLIC NOTICE POSTING REQUEST
OFFICE OF THE LEICESTER TOWN CLERK**

ORGANIZATION: Select Board

MEETING: X

PUBLIC HEARING:

DATE: June 27, 2019

TIME: 6:20pm

LOCATION: Leicester High School Library, 174 Paxton St, Leicester, MA 01524

REQUESTED BY: Kristen L. Forsberg

CALL TO ORDER

1. One Day Beer/Wine License Request – Maple Hill Disc Golf – July 13, 2019
2. Reserve Fund Transfer Request – Unemployment

ADJOURN

Name of Manager: Michael Lucey -

Name of Licensee: Greater Good Imperial Brewing Company, 55 Millbrook Street, Worcester, MA 01606.

SS# of Manager:

Name and address of location for event: Maple Hill Disc Golf Course, 132 Marshall Street, Leicester, MA 01524.

Description of licensed premises: Beer will be served from a small tent/table outside of the pro shop at the course.

Date of function: Saturday, July 13, 2019.

Hours of Operation for the license: 5:00pm - 10:00pm.

This activity is for profit.

Certification of Insurance attached.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sullivan Insurance Group, Inc. 1 Mercantile Street Suite 710 Worcester, MA 01608	CONTACT NAME: Amy Colella PHONE (A/C, No, Ext): 508 791-2241 FAX (A/C, No): 508 797-3689 E-MAIL ADDRESS: acolella@sullivangroup.com														
INSURED Maple Hill Disc Golf, LLC 132 Marshall St Leicester, MA 01524	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : PHILADELPHIA INSURANCE COMPANY</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : PHILADELPHIA INSURANCE COMPANY		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : PHILADELPHIA INSURANCE COMPANY															
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			PHPK1647186	06/16/2018	06/16/2019	EACH OCCURRENCE
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						\$1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)
							\$100,000
							MED EXP (Any one person)
							\$5,000
							PERSONAL & ADV INJURY
	GEN'L AGGREGATE LIMIT APPLIES PER:						\$1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE
							\$3,000,000
							PRODUCTS - COMP/OP AGG
							\$3,000,000
							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)
	<input type="checkbox"/> ANY AUTO						\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per person)
	<input type="checkbox"/> HIRED AUTOS						\$
							BODILY INJURY (Per accident)
							\$
							PROPERTY DAMAGE (Per accident)
							\$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE
	<input type="checkbox"/> EXCESS LIAB						\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						AGGREGATE
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N						OTH-ER
	(Mandatory in NH)						E.L. EACH ACCIDENT
	If yes, describe under DESCRIPTION OF OPERATIONS below						\$
							E.L. DISEASE - EA EMPLOYEE
							\$
							E.L. DISEASE - POLICY LIMIT
							\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town of Leicester
Board of Selectmen
Leicester, MA 01524

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John T. Andreoli



RESERVE FUND TRANSFER REQUEST

Date of Request 06/07/19 Department: #913 Name-
Unemployment Compensation

Request is hereby made of the Advisory Board of the Town of Leicester for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6 of the MGLs.

CURRENT RESERVE FUND BALANCE: \$7,443.12

TOTAL AMOUNT OF REQUEST: \$5,000

To Line Number: 01-913-5110-000

Amount: \$5,000

REVISED RESERVE FUND BALANCE: \$2,443.12

State what transfer will be used for and give reason for this emergency request:

Current balance in unemployment account: \$50.17. Amount requested to cover new unemployment claims.

Signature of applicant: _____

Approved: _____ Disapproved: _____

Chair, Select Board - Signature _____

ADVISORY BOARD ACTION

Date of Advisory Board meeting: _____

Approved: _____ *Disapproved:* _____

Amount approved: _____ *Account Number:* _____

Chair, Advisory Board - Signature _____

FY19 Unemployment Financial Analysis

Total Original TA Budget	\$66,650.00
DUA Claims TD Actual	\$106,628.10
Balance	-\$39,978.10

Fund Transfers	\$29,515.00
Balance	-\$10,463.10

Notations

Insurance Savings to Town	\$56,299.56
---------------------------	-------------

Net of Claims and Ins. Savings	\$50,328.54
--------------------------------	-------------

Unemployment Trends Analysis FY19

FY	Month	Bill Date	Amount	Credits	Interest/Late	Total Amt	Invoice Notations
FY19	July	8/14/2018	\$9,430.13	-\$1,786.00	\$0.00	\$7,644.13	
FY19	August	9/11/2018	\$19,455.00	\$0.00	\$0.00	\$19,455.00	
FY19	September	10/9/2018	\$14,616.00	-\$666.00	\$0.00	\$13,950.00	\$19,455.00 Past Due
FY19	October	11/13/2018	\$19,797.50	-\$1,564.69	\$0.00	\$18,232.81	
FY19	November	12/11/2018	\$9,628.00	\$0.00	\$0.00	\$9,628.00	\$18,232.81 Past Due
FY19	December	1/15/2019	\$9,628.00	\$0.00	\$12.66	\$9,640.66	\$27,860.81 Past Due
FY19	January	2/12/2019	\$14,180.00	-\$157.00	\$9.50	\$14,032.50	\$19,268.66 Past Due
FY19	February	3/12/2019	\$6,935.00	\$0.00	\$0.00	\$6,935.00	\$13,942.32 Past Due
FY19	March	4/9/2019	\$4,226.00	-\$614.00	\$2.23	\$3,614.23	\$7,782.77 Past Due
FY19	April	5/14/2019	\$2,957.16	\$0.00	\$97.90	\$3,055.06	\$11,397.00 Past Due
FY19	May	6/11/2019	\$563.00	\$0.00	\$191.25	\$754.25	\$14,449.83 Past Due
FY19	June					\$0.00	
Total Amounts			\$111,415.79	-\$4,787.69	\$313.54	\$106,941.64	

\$106,628.10

Bill Amt Due is \$7,782.77

Prior Pmt was \$2.23

Prior Pmt was \$90.10

Custodial Health/Life Insurance Savings

Employee Number	Health Monthly	Life Monthly	Total Monthly
4	\$570.35	\$6.75	\$577.10
9	\$0.00	\$6.75	\$6.75
10	\$611.09	\$6.75	\$617.84
6	\$501.29	\$6.75	\$508.04
8	\$1,580.19	\$6.75	\$1,586.94
3	\$1,388.21	\$6.75	\$1,394.96
Monthly Savings to Town	\$4,651.13	\$40.50	\$4,691.63
Annual Savings to Town	\$55,813.56	\$486.00	\$56,299.56

Unemployment Trends Analysis FY19

Fiscal Year	EE #	Week	Ttl Eligible	Benefit Amt	Dependt Amt	Total Amt	Position	Reason
FY19	19	6/24/2019				\$250.00	Sub	Sub
FY19	20	6/24/2019	\$10,665.25	\$355.51		\$355.51	Secty	Layoff
FY19	21	6/24/2019	\$43,759.61	\$1,458.65	\$50.00	<u>\$1,508.65</u>	SpEd	NR

\$2,114.16 Project June 2019 DUA Invoice

Leicester Public Schools Unemployment FY19 Claims
by employee # to confidentially disclose information

FY	Position	EE #	Month	Ind. Benefit Amt	Amt for Depend	Amount Total
FY18	Custodian	18.00	Oct	-\$635.00	\$100.00	-\$535.00
			Nov	-\$236.00		-\$236.00
		18 Total		-\$871.00	\$100.00	-\$771.00
	Custodian Sum			-\$871.00	\$100.00	-\$771.00
	Teacher	17.00	Aug	\$116.03	\$2.00	\$118.03
			17 Total	\$116.03	\$2.00	\$118.03
	Teacher Sum			\$116.03	\$2.00	\$118.03
FY18 Sum				-\$754.97	\$102.00	-\$652.97
FY19	BCBA	11.00	Jul	\$754.00		\$754.00
			Aug	\$3,016.00		\$3,016.00
		11 Total		\$3,770.00		\$3,770.00
	BCBA Sum			\$3,770.00		\$3,770.00
	Coach	1.00	Jun	-\$76.26	\$76.26	\$0.00
			Jul	-\$114.80	\$114.80	\$0.00
		1 Total		-\$191.06	\$191.06	\$0.00
	Coach Sum			-\$191.06	\$191.06	\$0.00
	Custodian	2.00	Jan	\$864.00		\$864.00
			Jul	\$648.00		\$648.00
			Aug	\$864.00		\$864.00
			Sep	\$1,080.00		\$1,080.00
			Oct	\$864.00		\$864.00
			Nov	\$864.00		\$864.00
			Dec	\$1,080.00		\$1,080.00
		2 Total		\$6,264.00		\$6,264.00
		3.00	Jul	\$1,548.00		\$1,548.00
			Aug	\$2,064.00		\$2,064.00
			Sep	\$1,032.00		\$1,032.00
		3 Total		\$4,644.00		\$4,644.00
		4.00	Jan	\$2,072.00		\$2,072.00
			Feb	\$1,036.00		\$1,036.00
			Jul	\$1,036.00		\$1,036.00
			Aug	\$2,072.00		\$2,072.00
			Sep	\$2,590.00		\$2,590.00
			Oct	\$2,072.00		\$2,072.00
			Nov	\$2,072.00		\$2,072.00
			Dec	\$2,590.00		\$2,590.00
		4 Total		\$15,540.00		\$15,540.00
		5.00	Jul	\$558.00		\$558.00
			Aug	\$744.00		\$744.00
			Sep	\$558.00		\$558.00
		5 Total		\$1,860.00		\$1,860.00
		6.00	Jul	\$677.44		\$677.44
			Aug	\$1,039.00		\$1,039.00
			Sep	\$1,508.00		\$1,508.00

Leicester Public Schools Unemployment FY19 Claims
by employee # to confidentially disclose information

FY	Position	EE #	Month	Ind. Benefit Amt	Amt for Dependt	Amount Total
	Custodian	6 Total		\$3,224.44		\$3,224.44
		7.00	Jul	\$1,170.00		\$1,170.00
			Aug	\$585.00		\$585.00
		7 Total		\$1,755.00		\$1,755.00
		8.00	Jan	\$2,432.00		\$2,432.00
			Feb	\$608.00		\$608.00
			Jul	\$1,824.00		\$1,824.00
			Aug	\$2,432.00		\$2,432.00
			Sep	\$3,040.00		\$3,040.00
			Oct	\$2,432.00		\$2,432.00
			Nov	\$2,432.00		\$2,432.00
			Dec	\$3,040.00		\$3,040.00
		8 Total		\$18,240.00		\$18,240.00
		9.00	Jan	\$1,628.00		\$1,628.00
			Feb	\$407.00		\$407.00
			Jul	\$1,221.00		\$1,221.00
			Aug	\$1,628.00		\$1,628.00
			Sep	\$2,035.00		\$2,035.00
			Oct	\$1,628.00		\$1,628.00
			Nov	\$1,628.00		\$1,628.00
			Dec	\$2,035.00		\$2,035.00
		9 Total		\$12,210.00		\$12,210.00
		10.00	Jul	\$458.00		\$458.00
			Aug	\$1,419.00		\$1,419.00
			Sep	\$1,073.00		\$1,073.00
		10 Total		\$2,950.00		\$2,950.00
	Custodian Sum			\$66,687.44		\$66,687.44
	Sub	12.00	Jul	\$153.00	\$0.00	\$0.00
			Aug	\$306.00	\$0.00	\$0.00
		12 Total		\$459.00	\$0.00	\$0.00
		13.00	Jul	\$318.00		\$318.00
			Aug	\$636.00		\$636.00
			Sep	\$159.00		\$159.00
		13 Total		\$1,113.00		\$1,113.00
	Sub Sum			\$1,572.00	\$0.00	\$1,113.00
	Teacher	14.00	Jan	\$2,145.00		\$2,145.00
			Feb	\$2,252.00		\$2,252.00
			Mar	\$2,815.00		\$2,815.00
			Apr	\$2,252.00		\$2,252.00
			May	\$563.00		\$563.00
		14 Total		\$10,027.00		\$10,027.00
		16.00	Jan	\$2,432.00	\$200.00	\$2,632.00
			Feb	\$2,432.00	\$200.00	\$2,632.00
			Mar	\$1,824.00	\$150.00	\$1,974.00

Leicester Public Schools Unemployment FY19 Claims
by employee # to confidentially disclose information

FY	Position	EE #	Month	Ind. Benefit Amt	Amt for Dependt	Amount Total
	Teacher	16.00	Aug	\$608.00	\$50.00	\$658.00
			Sep	\$3,040.00	\$250.00	\$3,290.00
			Oct	\$2,432.00	\$200.00	\$2,632.00
			Nov	\$2,432.00	\$200.00	\$2,632.00
			Dec	\$3,040.00	\$250.00	\$3,290.00
		16 Total		\$18,240.00	\$1,500.00	\$19,740.00
	Teacher Sum			\$28,267.00	\$1,500.00	\$29,767.00
	LTS	15.00	Jul	\$1,458.00		\$1,458.00
			Aug	\$2,916.00		\$2,916.00
			Sep	\$3,645.00		\$3,388.50
			Oct	\$1,458.00		\$0.00
		15 Total		\$9,477.00		\$7,762.50
	LTS Sum			\$9,477.00		\$7,762.50
FY19 Sum				\$109,582.38	\$1,691.06	\$109,099.94
Grand Total				\$108,827.41	\$1,793.06	\$108,446.97