

**Town of Leicester Planning Board
Meeting Minutes
July 7, 2020**

[Note: This meeting was held remotely using GoToMeeting]

MEMBERS PRESENT: Jason Grimshaw, Chair; Debra Friedman, Vice Chair; Sharon Nist; Andrew Kularski; Jaymi-Lyn Souza

MEMBERS ABSENT: None

IN ATTENDANCE: Michelle Buck, Town Planner, Tiffany Peters Department Assistant

MEETING TIME: 7:00PM

AGENDA:

1. 7:00PM **ANR Plan 400 Marshall Street**
5 buildable lots and 1 non-buildable lot (Applicant: Artjan Nici)
2. 7:30PM **Approval of Minutes:**
 - June 16, 2020
3. 7:45PM **Town Planner Report/General Discussion:**
 - A. Submittal of Preliminary Subdivision Plan: Parker Street
 - B. Miscellaneous Project Updates
 - C. Board Member Committee Updates
4. **Adjourn**

Mr. Grimshaw called meeting to order at 7:00PM

ANR Plan 400 Marshall Street

Ms. Buck states that this ANR is dividing one large parcel of land into seven parcels. The seven parcels include 5 new building lots, one lot for the existing house, and the remaining land. She states every lot on the plan has the required frontage and area for the Suburban-Agriculture District except the remaining land which is appropriately noted as a non-building lot. Ms. Friedman asks the acreage of the remaining land. The acreage of the remaining land is not included on the plan. Ms. Buck states that this plan meets the Board standards for an ANR endorsement and that she will ask the surveyor to mark the area of the remaining land before he records it.

Motion: Mr. Kularski moved to approve the ANR plan for 400 Marshall Street

Second: Ms. Friedman

Discussion: Ms. Friedman states that she is in favor of this with the addition of the acreage for the remaining land

Roll Call Vote: All in favor (5-0-0)

Approval of Minutes

June 16, 2020

Motion: Ms. Nist

Second: Ms. Friedman

Discussion: None

Roll Call Vote: All in favor (5-0-0)

Town Planner Report/General Discussion:

Submittal of Preliminary Subdivision Plan: Parker Street

Ms. Buck states that discussion for Parker Street Subdivision Plan is scheduled for August 4, 2020. She states that the plan is for three lots and they are asking for a lot of waivers. She states that application is online and that before the meeting she will put together a summary of previous votes, etc.

15 Water Street – Former Fire Station

Ms. Buck states that we received a special permit application for reuse of the former fire station at 15 Water Street. The Public Hearing is scheduled for August 4, 2020. She states that there is a landscaping business and a masonry business going in there. She states that almost all uses require a special permit in the Central Business District which is why it must go before the Board.

Building Inspector

Ms. Buck states that the Building Inspector resigned last week and that the Select Board appointed Duane Amos as the interim Building Inspector. Mr. Amos is currently the Spencer Building Inspector. The Town has advertised for a permanent replacement.

Hankey Street Mill

Ms. Friedman states they have been advertising tours on Facebook. Ms. Buck states that she will follow up on this.

231 Main Street (Church in Cherry Valley)

Ms. Friedman wants to know what the status of this building is. Ms. Buck states that the Economic Development Coordinator was previously looking into this and that she will ask him for an update.

Motion to Adjourn: Ms. Nist

Second: Ms. Souza

Discussion: None

Roll Call Vote: (5-0-0)

Meeting adjourned at 7:15PM

Respectfully Submitted,
Tiffany Peters, Department Assistant

Documents included in meeting packet:

- Agenda
- ANR Plan for 400 Marshall Street
- Meeting Minutes for June 16, 2020

Documents submitted at meeting: None