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For Planning Office Use:  
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**Leicester Planning Board**  
**Town Clerk's Office & Special Permit Application Form**  
 LEICESTER, MASS.

**PERMIT TYPE:** ☒ Special Permit ☐ Site Plan Review
**CONTACT INFORMATION**

<b>Owner Information</b>			
Name:	Matt Schold	Company Name:	Staffordshire Properties LLC.
Signature:			
Address:	1 Charlesview Road Hopedale Ma 01747		
Phone:	612-8777	Email:	scholddev@gmail.com
<b>Applicant Information</b>			
Name:	Matt Schold	Company Name:	Schold Development LLC.
Signature:			
Address:	1 Charleview Road Hopedale Ma 01747		
Phone:	612-8777	Email:	scholddev@gmail.com
<b>Primary Contact Person</b> <i>(The person that will be contacted by Planning Board staff during the application process.)</i>			
Name:	Same As Applicant	Company Name:	
Address:			
Phone:		Email:	

**PROJECT INFORMATION**

Project Address:	Stafford Street	Zoning District:	BR-1
Assessors Map & Parcel #	35, D1.2	Deed Reference (Book & Page):	58651, 294
Applicable Zoning Bylaw Section(s):	5.16 Earth Filling & Removal		
Proposed Land Use:	Vacant		
Existing Land Use:	Vacant		

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## PROJECT INFORMATION, Continued

Size of Proposed Structure(s):		No Structure	
Total Lot Area:	31.7 Acres		
Water Source: (Select One)	<input type="radio"/> Private Well	<input type="radio"/> Cherry Valley & Rochdale Water District	
	<input type="radio"/> Hillcrest Water District	<input type="radio"/> Leicester Water Supply District	
Sewer Source: (Select One)	<input type="radio"/> Private Septic System	<input type="radio"/> Cherry Valley Sewer District	
	<input type="radio"/> Hillcrest Water District	<input checked="" type="radio"/> Leicester Water Supply District	
	<input type="radio"/> Oxford Rochdale Sewer District		
<b>Brief Project Description:</b> Please include a brief description on this form (i.e. do not write "see attached"). [Examples: New construction of a 20,000s.f. retail building and associated parking; Use of a 1,000s.f. portion of an existing structure for a proposed pet grooming clinic.]  The project consists of filling the existing site with 126,000 c.f. of material to create a padded site for a future building, which the size and use has not been determined at this time. Preparing the existing parcel for a future commercial site is the goal of this special permit. No structure or use is being proposed at this time. This Parcel will need to come back in front of the Planning Board once the use of the parcel has been determined.			

## Application Checklist

Use this checklist to ensure you have provided all required information. See Planning Board Site Plan Review & Special Permit Regulations for details. 13 copies are required except where noted.

<input checked="" type="checkbox"/> Plans (2-full-size & 11-11"x17")	<input checked="" type="checkbox"/> Detailed Project Narrative including any waiver requests <sup>1</sup>	<input type="checkbox"/> Drainage Analysis/ Stormwater Report, (3 copies) <input checked="" type="checkbox"/> n/a
<input type="checkbox"/> Documentation of Availability of Water & Sewer <input checked="" type="checkbox"/> n/a	<input checked="" type="checkbox"/> Certified Abutters List (1 copy) <sup>2</sup> <input type="checkbox"/> n/a	<input type="checkbox"/> Traffic Study (3 copies) <input checked="" type="checkbox"/> n/a
<input checked="" type="checkbox"/> Fees <sup>3</sup>	<input checked="" type="checkbox"/> .pdf copy of all required submittals (CD or USB Drive)	

<sup>1</sup> See Planning Board Site Plan Regulations for details on what should be included in a Project Narrative. For special permits that don't require conformance with Site Plan Review submittal requirements, submit a narrative explaining conformance with special permit approval criteria (see Special Permit Regulations for details).

<sup>2</sup> certified abutters lists are required for all Special Permits applications and for Major Site Plan Review Applications (new construction over 30,000 s.f. and ground-mounted solar over 250,000 s.f. or 2 acres or more of tree clearing)

<sup>3</sup> Please refer to the Planning Board's Fee Regulations. Checks must be made out to the Town of Leicester

<b>For Planning Board Use:</b>			
Date of Submittal:			
Public Hearing/Meeting Date(s):			
Date of Planning Board Vote:			
Date Decision Filed with Town Clerk:			