

For Planning Office Use:
File #:

Leicester Planning Board
Site Plan Review & Special Permit Application Form


PERMIT TYPE: ☒ Special Permit ☒ Site Plan Review

CONTACT INFORMATION

Owner Information

Name:	David DeLollis	Company Name:	Mulberry Street Realty LLC
Signature:			
Address:	350 Leicester Street, Auburn, MA 01501		
Phone:	508-400-0957	Email:	ddelollis@jhlynch.com

Applicant Information

Name:	Keith Akers	Company Name:	Syncarpha Solar LLC
Signature:			
Address:	250 W 57th Street, Suite 701, New York, NY 10107		
Phone:	(212) 419-4840	Email:	keith.akers@syncarpha.com

Primary Contact Person *(The person that will be contacted by Planning Board staff during the application process.)*

Name:	Peter Engle, PE	Company Name:	Bertin Engineering Inc.
Address:	39 Elm Street, Southbridge, MA 01550		
Phone:	(508) 765-0195	Email:	pengle@bertinengineering-ne.com

PROJECT INFORMATION

Project Address:	Mulberry Street	Zoning District:	SA
Assessors Map & Parcel #	14-A-4	Deed Reference (Book & Page):	33207/144
Applicable Zoning Bylaw Section(s):	5.14 Ground-Mounted Solar Energy Systems		
Proposed Land Use:	Large-Scale Ground-Mounted Solar Energy System		
Existing Land Use:	Undeveloped Woodlands		

PROJECT INFORMATION, Continued

Size of Proposed Structure(s):		3.5MW+/-	
Total Lot Area:	27.67 Acres		
Water Source: (Select One)	<input type="radio"/> Private Well	<input type="radio"/> Cherry Valley & Rochdale Water District	
	<input type="radio"/> Hillcrest Water District	<input type="radio"/> Leicester Water Supply District	
Sewer Source: (Select One)	<input type="radio"/> Private Septic System	<input type="radio"/> Cherry Valley Sewer District	
	<input type="radio"/> Hillcrest Water District	<input type="radio"/> Leicester Water Supply District	
	<input type="radio"/> Oxford Rochdale Sewer District		
Brief Project Description: Please include a brief description on this form (i.e. do not write "see attached"). [Examples: New construction of a 20,000s.f. retail building and associated parking; Use of a 1,000s.f. portion of an existing structure for a proposed pet grooming clinic.] New construction of a 3.5Mw +/- large scale ground-mounted solar energy system with battery backup, and associated stormwater management and site work. Approximately 22.9 acres of the total 27.67 acres will be disturbed during the construction of the system. No impervious surfaces are proposed.			

Application Checklist

Use this checklist to ensure you have provided all required information. See Planning Board Site Plan Review & Special Permit Regulations for details. 13 copies are required except where noted.

<input checked="" type="checkbox"/> Plans (2-full-size & 11-11"x17")	<input checked="" type="checkbox"/> Detailed Project Narrative including any waiver requests ¹	<input checked="" type="checkbox"/> Drainage Analysis/ Stormwater Report, (3 copies)
<input type="checkbox"/> Documentation of Availability of Water & Sewer	<input checked="" type="checkbox"/> Certified Abutters List (1 copy) ²	<input type="checkbox"/> Traffic Study (3 copies)
<input checked="" type="checkbox"/> n/a	<input type="checkbox"/> n/a	<input checked="" type="checkbox"/> n/a
<input checked="" type="checkbox"/> Fees ³	<input checked="" type="checkbox"/> .pdf copy of all required submittals (CD or USB Drive)	

¹ See Planning Board Site Plan Regulations for details on what should be included in a Project Narrative. For special permits that don't require conformance with Site Plan Review submittal requirements, submit a narrative explaining conformance with special permit approval criteria (see Special Permit Regulations for details).

² certified abutters lists are required for all Special Permits applications and for Major Site Plan Review Applications (new construction over 30,000 s.f. and ground-mounted solar over 250,000 s.f. or 2 acres or more of tree clearing)

³ Please refer to the Planning Board's Fee Regulations. Checks must be made out to the Town of Leicester

For Planning Board Use:			
Date of Submittal:			
Public Hearing/Meeting Date(s):			
Date of Planning Board Vote:			
Date Decision Filed with Town Clerk:			