



**TOWN OF LEICESTER
BURNCOAT PARK SPORTS PLANNING COMMITTEE**

Town Hall, 3 Washburn Square
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**MINUTES OF MEETING
January 21, 2021**

MEMBERS PRESENT: Dawn Marttila, Chair, Dianna Provencher, Greg Conlan and Sue Sears

NOT PRESENT:

Meeting called to order at 6:05pm by Chair, Dawn Marttila. Meeting held online due to Covid-19 restrictions

MINUTES:

December 17, 2020 approval tabled due to no quorum

BUDGET: 6/30/20 balance of \$512.96, funds from leaf blower deposited on 12/21/20 totaling \$269.99, with a new balance of \$782.95

MOTION: Greg Conlan moved to accept budget

SECOND: Dianna Provencher

VOTE: All in favor

Old Business:

Mass Trails update- Kick O'Brien is sending a schematic, photos, etc and it is moving along. Dick sent his final application and submitted it to the town. Scope of the work, measurements to cost approximately \$1600-\$2000 to be taken out of the Town Administrator's Professional Services, approved by the Town Administrator. Dawn presented Dick's budget proposal for the park at a cost of \$60,795 of which BPSPC would need to match \$12,320 and a grant total of \$48,475.00. The plans would include a viewing platform overlooking Burncoat Pond and measuring 12x16' at 18" off the ground at the beach, trail maintenance and dangerous tree removal, 4 ADA certified parking spaces and ADA access from the parking area to the beach with a pathway to the viewing platform, plus a new trail kiosk for educational and safety information. Letters of endorsement received from Parks & Rec, Highway Department and Conservation Commission. We are looking for similar letters from Burncoat Watershed District.

MOTION: Dianna Provencher motioned to accept the plan as written

SECOND: Sue Sears

VOTE: 3 in favor 1 abstained Mr. Conlan abstained due to not having a chance to bring this plan before BP Watershed District before this vote.

Delineation of the ball field was done by Art Allen from Ecotec. Mr. Allen is a Wetland Specialist. A preliminary report including a small sketch was given to Dawn. Two underground streams were reported to be under the field. Full report is pending. The committee will revisit the wetland study at a later meeting.

PARC Grant needs to be looked into.

Master Plan Update- Designed by Alice Webb from Earthdesign, \$4,000. For the first installment (with Greater Worcester Grant funds), second installment of \$4,600 from Burncoat Park Environmental Services Fund from 2006 Town Warrant. These funds will be reallocated at Spring Town Meeting, to allow funding for planning and implementation at Burncoat Park. The total cost of \$8600. Plans to be discussed at the Town of Leicester spring town meeting.

New Business:

MOTION: Dianna Provencher moved to adjourn meeting

SECOND: Greg Conlan

VOTE: All in favor

Meeting adjourned 7:05pm.

Next meeting, tentatively scheduled for held February 18, 2021

