



**TOWN OF LEICESTER  
BURNCOAT PARK SPORTS PLANNING COMMITTEE**

Town Hall, 3 Washburn Square  
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[www.leicesterma.org](http://www.leicesterma.org)

**MINUTES OF MEETING  
October 22, 2020**

**MEMBERS PRESENT:** Dawn Marttila, Chair, Dianna Provencher, Greg Conlon, Kristen Forsberg, Russ Anderson Recorder, Kevin Desaulnier, Vice Chair and Sue Sears. Quorum met

**NOT PRESENT:**

Meeting called to order at 6:26pm by Chair, Dawn Marttila. Meeting held online due to Covid-19 restrictions

**MINUTES:**

September 17, 2020

Motion to accept minutes made by Dianna Provencher

Second by Greg Conlon

All in favor

**Re-Organization**

Motion made by Dianna Provencher to keep the current duties

Discussion was if Russ can not do the clerk's duties, Greg will act as clerk

Second by Sue Sears, all approved

**Old Business:**

Voss website for signs, set up fee is about \$70, signs would cost about \$20

Motion to put signage on hold until Spring made by Greg

Second by Dianna

All in favor

- Beach path gates- Kevin looked into the price for the removable posts (bollards), price range \$130-500, will likely be \$400.
- Fall clean up- was held on 10/4/20, Kevin cleaned around buildings. Troop 125 helped and possible interest in volunteer opportunities. Thank you to those who came down.
- Spring clean up- tentatively scheduled for late April or early May 2021
- Mass Trails (RTP Grant/REC Grant) 20% match needed. We have two years to do the work. Focus would be on trail systems, maintenance, and longevity of trails. Dick O'Brien from Conservation Works would write the grant, cost (\$1600-2000) and the Town would cover the cost.

Motion to have Dick get started and write the grant made by Kevin

Second by Dianna

All in favor

Conservation Commission- NOI money was approved to be used for a Wetland Delineation. ECO Tech and Art Allen each had a quote of about \$2000.00 An official vote from Conservation on who to use will take place on 11/18/20- tabled until more members are present for a vote.

- Current Softball field- Kevin Quinn, our town engineer, as well as a local consultant recommends holding off on doing a full survey of the park until we have a master plan, and can then get surveys done as needed.
- Alice Webb from Earth Design- met at the park on 10/14/20 and has submitted a quote for a Master Plan of Burncoat Park.

Quote for master plan is \$8600 for 120 acres and would include one meeting with BPSPC. Funds would need to be either raised at the Spring town meeting, or the current funds (Town warrant 2006 Environmental Surveys) would need to be reallocated for the purposes of the master plan. Dianna Provencher agreed. Discussion involved our current balance of about \$500.00 in our budget, and for Kevin to look into using the Leicester Savings grant funds received, for the use of partial payment for the master plan. Kevin will look into the grant requirements. Dawn will ask Alice Webb if 2 payments would be possible (\$4000 from the grant, then \$4600 from Spring Town Meeting)

- Tabled master plan vote and removable posts (bollards)

Backpack leaf blower

Motion made by Kevin to sell leaf blower to have the funds put back into the general funds

Second by Dianna

All in favor

#### **New Business:**

MOTION: Adjourn the meeting

SECOND: Kevin

All in favor.

Meeting adjourned 7:43pm.

Next meeting 11/19/20 at 6:00 pm via Zoom

