



**TOWN OF LEICESTER  
BURNCOAT PARK SPORTS PLANNING COMMITTEE**

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**MINUTES OF MEETING  
September 17, 2020**

**MEMBERS PRESENT:** Dawn Marttila, Chair, Kevin Desaulnier, Vice Chair, Dianna Provencher, Select Board, Lucky Margadonna, Parks and Rec, and Greg Conlan, Burncoat Pond Watershed District.

**NOT PRESENT:** Harry Brooks, John True, Steve Parretti, Russ Anderson.

Meeting called to order at 6:20pm by Chair, Dawn Marttila. Meeting held outdoors at Burncoat Park Ballfield and all Covid restrictions were adhered to by meeting outdoors and maintaining social distancing.

**MINUTES:**

August 13, 2020

Motion to accept minutes made by Dianna Provencher second by Greg Conlan  
All in favor

**Reorganization (Chair, Vice, Clerk, Treasurer)**

**Motion made to put off till our next meeting by Dianna Provencher second by Kevin Desaulnier.  
All in favor**

**Budget Report: No changes**

**Drain Pipe:** The drain pipe on the pathway to the beach was discussed last meeting and Highway Superintendent Dennis Griffin went down the next week to replace existing pipe and make the walking path safe again for access.

**Signage:** John True is still working on getting a quote and signs made through Voss Signs. Discussion for the language on the signs was centered around the use of the word “temporary” beach closure. The dam is being worked on, so the pond is drained currently. Dam work is expected to continue for a year or more according to Greg with the BPWD. Therefore, temporary beach closure would allow us time to advise a future plan for beach and pond usage.

**Conservation Commission update: Softball field, Wetlands update**

Dawn received confirmation from Conservation Commission that NOI money can indeed be used for Wetland Delineation of Burncoat Park since it is under Conservation Commission jurisdiction and those funds can be appropriated for that specific use. ConCom advised to get a few quotes to do the Wetland Delineation for review and a vote at the next meeting. Dawn has been able to get 2 quotes for the work from EcoTec and EBT Environmental Consultants and will submit to ConCom for approval. Discussion was had that in conjunction with the wetlands specialist, an engineer will need to be hired to create a plan and specs for the softball field. It is anticipated that we would hire the engineer and

surveyor with the 2006 Town Warrant money appropriated for Environmental Surveys. Dawn will be getting these quotes.

**MassTrails RECREATION grant/PARC update**

**Grant money:** The Town Administrator has reviewed the details of the MassTrails REC grant, and has explained it is out of their specialty and we should look to pursue Conservation Works to help write up the grant application. Discussion was had by the committee, and Lucky asked the question of why the town is not able to write this grant, since we hired a grant writer. If Burncoat Park Committee needs to get an outside agency to write the grant, the funds to cover the cost need to be discussed. Dawn will reply to the Town Administrator for more details.

Dawn will also send an email to Dick OBrien with Conservation Works to get the scope of work covered when they write a grant, and secure a total cost. The initial estimate was \$2,500. More information will be brought back to the next meeting.

**Fall Clean Up:**

Date switched to Sunday, Oct 4th at 10:00am. We will not advertise for volunteers, but rather work as a committee to clean up a few things. Archery season starts mid-October.

MOTION: Adjourn the meeting made by Lucky Manrgadonna, 2<sup>nd</sup> by Greg Conlan. All in favor.

Meeting adjourned 7:07pm.